City of Mt. Vernon, Iowa

Meeting:	**Mt. Vernon City Council Meeting**
Place:	**Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314**
Date/Time:	**September 9, 2026 – 6:30 PM**
Web Page:	**www.cityofmtvernon-ia.gov**
Posted:	**September 4, 2026**

Mayor:	Tom Wieseler	**City Administrator:**	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	**City Attorney:**	Steve Leidinger
Councilperson:	Sherene Hansen Player	**Asst. City Administrator:**	Lori Boren
Councilperson:	Craig Engel	**Finance Dir/City Clerk:**	Marsha Dewell
Councilperson:	Mark Andresen	**Chief of Police:**	Jason Blinks
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 840 1800 7620
3. Password: 986202

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled
2. Mike Bergman

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – August 17, 2026
2. Appoint Alexander Kurjatko – Zoning Board of Adjustment
3. Approval of Liquor License – CDG Chili Cookoff

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

1. None

G. Resolutions for Approval

1. None

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of V&K Invoice #51388-4 – WWTP Phase 2 - Council Action as Needed
3. Discussion and Consideration of V&K Invoice #51361-25 – Highway 1 Reconstruction - Council Action as Needed
4. Discussion and Consideration of Pay Application #6 with Modern Concrete – 2025 Sidewalk Improvements – Council Action as Needed
5. Discussion and Consideration of 1st Street and 5th Ave Intersection Traffic Control Repair – Council Action as Needed
6. Discussion and Consideration of Possible Goal Setting Session for the City Council – Council Action as Needed
7. Discussion and Consideration of Pay Application #10 with Rathje Construction – Rachel Street Improvements – Council Action as Needed
8. Discussion and Consideration of Pay Application #1 with B.G. Brecke, Inc – Bryant Rd Sanitary Sewer – Council Action as Needed
9. Discussion and Consideration of Change Order #1 with B.G. Brecke, Inc - Bryant Rd Sanitary Sewer – Council Action as Needed
10. Discussion and Consideration of EMS Election Results and EMS Trustee Selection – Linn County Auditor – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. LAP-AID
2. Quarry Pond Restocking

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

August 17, 2026
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

The Mount Vernon City Council met August 17, 2026, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Engel, Rose, Andresen, Tuerler and Hansen-Player.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Tuerler, seconded by Andresen to approve the Agenda as noted. Motion carries.

Consent Agenda. Motion made by Tuerler, seconded by Andresen to approve the Consent Agenda. Motion carries.
Approval of City Council Minutes – August 3, 2026
Approval of Liquor License – Bon Appetit at Cornell College

Public Hearing
Public Hearing for the Consideration of the Old Orchard 2nd Addition Final Plat, Mt. Vernon, Iowa. Mayor Wieseler opened the public hearing at 7:44 p.m. The proposed plat adjusts boundaries on three current parcels and subdivides Lot 3. Two newly-created parcels do not have frontage along a public right-of-way, preventing them from being developed at this time. For this reason, the parcels are required to be labeled as outlots and are presented as Outlot A & Outlot B. Planning and Zoning has reviewed the plat and voted in favor of recommending approval by Council. Veenstra and Kimm has also reviewed the plat and determined that it meets the necessary requirements. After hearing no public comment, Mayor Wieseler closed the public hearing at 7:46 p.m. Council then moved on to Resolution #8-17-2026D.

Resolutions for Approval
Resolution #8-17-2026A: Approving Fiscal Year 2026-2027 Transfers. This resolution includes transfers to cover upcoming debt payments for the fiscal year. Motion made by Engel, seconded by Tuerler to approve Resolution #8-17-2026A. Roll call all yes. Resolution passes.

Resolution #8-17-2026B: Accepting Work for the Project Known as the Rachel Street Improvement Project with Rathje Construction. The Rachel Street Improvement Project is now complete and Veenstra & Kimm has submitted a Certificate of Completion. The final contract amount for this project is $1,289,303.83. The final retainage can be released after the mandatory waiting period. Motion made by Tuerler, seconded by Rose to approve Resolution #8-17-2026B. Roll call all yes. Resolution passes.

Resolution #8-17-2026C: Accepting Work for the Project Known as the 2025 Sidewalk Improvement Project with Modern Concrete. The 2025 Sidewalk Improvement Project is now complete and Veenstra & Kimm has submitted a Certificate of Completion. The final contract amount for this project is $157,403.78. The final retainage can be released after the mandatory waiting period. Motion made by Rose, seconded by Andresen to approve Resolution #8-17-2026C. Roll call all yes. Resolution passes.

Resolution #8-17-2026D: Approving the Old Orchard 2nd Addition Final Plat to the City of Mount Vernon. Motion made by Andresen, seconded by Hansen-Player to approve Resolution #8-17-2026D. Roll call all yes. Resolution passes.

Resolution #8-17-2026E: Changing the Name of a Street Currently Designated as "Proposed Street" to "Minish Avenue" in the City of Mount Vernon, Iowa. Linn County still has Minish Avenue listed as "Proposed Street" due to the street name not being submitted in time for the plat to be recorded. This resolution will assign the new street name as "Minish Avenue". Motion made by Tuerler, seconded by Hansen-Player to approve Resolution #8-17-2026E. Roll call all yes. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Engel, seconded by Tuerler to approve the Claims list. Motion carries.

PAYROLL	CLAIMS	151,978.48
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	74,519.43
VERMEER SALES & SERVICE INC	CHIPPER-SW	65,000.00
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	29,689.79
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	26,793.00
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	17,684.79
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	14,991.72
MODERN CONCRETE INC	PAY ESTIMATE #5-2025 SIDEWALK IMPROV	13,634.90
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	9,058.55
RC TECH	ACCESS CONTROL-CITY HALL	7,437.55
LINN CO-OP OIL CO	LINN COOP OIL	6,409.41
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	5,495.00
DIX LAWN CARE	CEMETERY MAINT	5,316.66
TREASURER STATE OF IOWA	SALES TAX	4,533.65
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	4,160.00
P&K MIDWEST INC	EQUIP MAINT-PW	3,778.46
TREASURER STATE OF IOWA	WET TAX	3,769.57
GARY'S FOODS	CONCESSION SUPPLIES-POOL	3,645.61
RED LION RENEWABLES	SOLAR ELECTRIC-PD,P&A,LBC	3,573.55
IOWA SOLUTIONS INC	DESKTOP PC'S-PW	2,532.50
STATE HYGIENIC LAB	TESTING-SEW	2,499.50
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	2,302.15
LYNCH DALLAS PC	LEGAL FEES-P&A	1,782.60
MENARDS	TRAINING CENTER SUPPLIES-FD	1,663.33
BANKCARD 8076 ACH DEBIT MTOT	CREDIT CARD FEES-LBC,POOL,P&REC	1,356.31
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,285.98
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT FEE-SEW	1,275.00
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	935.00
US CELLULAR	CELL PHONE-PD	916.10
DE NOVO MARKETING	WEBSITE/HUB SUPPORT-ALL DEPTS	825.00
911 TECH, INC	SUBSCRIPTION-PD	800.42
DEREK BOREN	REFUND-LBC	693.36
PITA'Z	CTW FOOD VENDOR-P&REC	650.00
CULVERS GARDEN CENTER	BEAUTIFICATION	495.24
P&K MIDWEST INC	EQUIP MAINT-P&REC	491.68
GREAT WESTERN SUPPLY CO	SUPPLIES-LBC	453.09
THEISEN SUPPLY INC	UNIFORMS-PW,P&REC	389.96
MEDIACOM	PHONE/INTERNET-SEW	352.73
INTERMEDIA COMMUNICATIONS	PHONE SERVICES-CITY HALL	352.03
MEDIACOM	PHONE/INTERNET-PW	327.12
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	260.00
T-MOBILE	PHONE/INTERNET-ALL DEPTS	236.13

SPRINGVILLE READY MIX	CONCRETE-PD MEMORIAL, TRAILS	228.50
IA DEPT OF INSPECTIONS, APPEALS	ELEVATOR PERMIT/INSPECT-LBC	225.00
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-LBC	220.54
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	200.88
GREAT WESTERN SUPPLY	SUPPLIES-POOL	159.20
GALLS LLC	UNIFORMS-PD	158.00
AIRGAS INC	CYLINDER RENTAL-PW	157.98
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC,POOL,LBC	143.91
GARY'S FOODS	SUPPLIES-LBC	140.84
TASC	FSA ADJUSTMENT-PD	130.76
GREAT WESTERN SUPPLY CO	SUPPLIES-PD	123.67
GREAT WESTERN SUPPLY CO	SUPPLIES-FD	111.89
CITY LAUNDERING CO	SERVICES-CITY HALL	98.32
VESTIS	JANITORIAL SUPPLIES-FD	98.20
AFFORDABLE HEATING & COOLING	HVAC MAINT-CITY HALL	90.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	86.95
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	85.00
CYPRESS SOLUTIONS	SUBSCRIPTION-PD	78.75
TERMINIX PRESTO-X	PEST CONTROL-PD	77.61
MATT SIDERS	MILEAGE-P&REC,LBC	68.40
BANKCARD 8076 ACH DEBIT MTOT	REFUND-LBC	67.68
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	65.91
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	65.48
GREAT WESTERN SUPPLY	SUPPLIES-LBC	62.01
VESTIS	JANITORIAL SUPPLIES-LBC	60.24
GALLS LLC	UNIFORMS-PD	56.65
LINCOLNWAY GOLF CARS	TRAINING CENTER SUPPLIES-FD	52.86
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	50.92
GREAT WESTERN SUPPLY	SUPPLIES-CITY HALL	50.00
KONICA MINOLTA PREMIER FINANCE	COPIER USAGE-PD	47.89
FAREWAY STORES INC #257	CONCESSION SUPPLIES-POOL	41.72
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	41.25
NEAL'S WATER CONDITIONING	WATER/SALT-FD	33.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	25.59
BANKCARD 8076 ACH DEBIT MTOT	REFUND-POOL,P&REC	25.00
ELIZABETH SHELDON	DEPOSIT-REFUND-WAT	15.88
NEAL'S WATER CONDITIONING	WATER/SALT-CITY HALL	13.75
BRENDON DRURY	REFUND-WAT	10.00
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		**478,145.58**

FUND EXPENSE TOTALS	
PAYROLL	151,978.48
SOLID WASTE	116,735.69
HWY 1 RECONSTRUCTION	74,519.43
GENERAL FUND	54,972.42
RACHEL STREET	14,991.72
SEWER FUND	14,761.54
WATER FUND	14,634.08
SIDEWALK PROJECT	13,634.90
LBC	12,692.88
ROAD USE TAX FUND	8,366.77
STORM WATER FUND	705.33

LOST III TRAILS/PARKS	152.34
TOTAL	**478,145.58**

FY27 JULY REVENUE	
PUBLIC WORKS	298,758.57
GENERAL GOVERNMENT	160,031.56
CULTURE-RECREATION	77,879.51
PUBLIC SAFETY	59,201.62
COMMUNITY & ECONOMIC DEV	25,790.38
TIF REVENUE	4,833.41
TOTAL	**626,495.05**

Discussion and Consideration of Moving the Monday, September 7, 2026, City Council Meeting – Council Action as Needed. Motion made by Rose, seconded by Tuerler to move the first regularly scheduled Council meeting in September to September 9, 2026. Motion carries.

Discussion and Consideration of Pay Application #9 with Rathje Construction – Rachel Street Improvement Project - Council Action as Needed. This pay application is in the amount of $110,805.94 and represents the remainder of the contracted amount minus the retainage. Motion made by Tuerler, seconded by Engel to approve Pay Application #9 – Rachel Street Improvement Project. Motion carries.

Discussion and Consideration of Purchasing Replacement Equipment for the LBC – Council Action as Needed. The City purchased the free weights and lifting equipment outright when the facility was opened and some of that equipment is in need of replacement. Motion made by Tuerler, seconded by Andresen to approve the purchase of replacement equipment in the amount of $21,027.00. Motion carries.

Discussion and Consideration of Purchasing a Replacement Kubota – Public Works – Council Action as Needed. This is the last of the scheduled CIP purchases for this fiscal year. Next Gen Equipment is offering a trade in of $11,574.28 for the current Kubota. Motion made by Engel, seconded by Hansen-Player to approve the purchase of a new Kubota in the amount of $26,951.00, after trade-in allowance. Motion carries.

Discussion and Consideration of a Service Contract with Baker Group for the LBC – Council Action as Needed. This is an annual service contract for the air conditioning units and air handling units at the LBC. The contract will be for one year at a cost of $9,768.00. Motion made by Rose, seconded by Tuerler to approve the service contract with Baker Group. Motion carries.

Discussion and Consideration of a Commercial Site Plan Review for Si Senor – Council Action as Needed. This site plan is for a patio addition at Si Senor, 100 Business 30 SE. The Planning and Zoning Commission voted unanimously to recommend approval of the site plan with the following modifications: a parking study will be conducted to determine maximum usage during peak demand and to identify a means by which to accommodate the site's potential increase in maximum occupancy; a south-facing accessible ramp shall be installed; total impervious surface area may not increase. Motion made by Rose, seconded by Andresen to approve the site plan. Motion carries.

Discussion and Consideration of a Rock Wall Inspection – LBC – Council Action as Needed. According to industry standards, the rock wall at the LBC should be professionally inspected every 2-3 years. Motion made by Engel, seconded by Hansen-Player to approve the proposal with Nolterra Consulting in the amount of $4,500.00 for the inspection. Motion carries.

Discussion and Consideration of Letter of Agreement Between the Lester Buresh Center and the Linn County Emergency Management Agency for Temporary Relocation Center – Council Action as Needed. Linn County EMA is requesting the use of the Lester Buresh Center as an emergency evacuation center. This agreement details the use of the facility and the potential reimbursement process should the facility be needed in the future. Motion made by Rose, seconded by Andresen to approve the agreement with Linn County. Motion carries.

Reports to be Received/Filed. Full reports available in the August 17, 2026 Council Packet on the City website.
Mt. Vernon/Lisbon Police Report
Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Public Library Report

Reports of Mayor/Council/Administrator
July Reconciliation Report. Report is available in the August 17, 2026 Council Packet on the City website.

Quarterly Expense Report. Report is available in the August 17, 2026 Council Packet on the City website.

Mayor's Report. Wieseler wrote Thank You's to The Gazette for recent articles regarding Mount Vernon. Letters of Support were requested from the Mayor for grants for Chameleon's and the 1st Street Community Center. The presidential search process at Cornell is continuing.

Council Reports. Andresen will be attending the Housing Conference in Des Moines next month. Rose will be attending the Main Street Iowa Economic Impact Zoom call on September 2nd.

City Administrator's Report. Report is available in the August 17, 2026 Council Packet on the City website.

As there was no further business to attend to, the meeting adjourned, the time being 8:28 p.m., August 17, 2026.

Respectfully submitted,
Marsha Dewell
City Clerk

State of Iowa
Alcohol Beverage Division
1918 SE Hulsizer Drive
Ankeny, Iowa 50021

Re: 20th Annual Chili Cookoff

Two Whom It May Concern:

The Mount Vernon-Lisbon Community Development Group, Inc. is working closely with the City of Mount Vernon to plan and administer our 20th Annual Chili Cookoff on Saturday, October 24th.

The event will include shutting down 1st Street East from 1st Ave S to A Ave SE to allow for up to 30 teams to cook chili onsite from 11am-3pm and for the public to sample chili from 3pm-6pm.

City staff are aware of the annual festival which is managed by a team of volunteers. There will be outdoor portapots and a properly trained volunteer team to manage all aspects of the event including a station devoted to checking IDs. We have applied for a five-day liquor license to include the dates October 21-October 25. This provides time to include set up, purchase, and proper storage and retrieval of alcohol for the beer tent.

Mount Vernon is prepared to welcome over 600 guests to our annual event and will do everything in our power to create a safe and welcoming environment.

Sincerely,

Chris Nosbisch
City Manager
City of Mount Vernon

Lori Boren
Assistant City Manager
City of Mount Vernon

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 9, 2026

PAYROLL	CLAIMS	283,478.21
RATHJE CONSTRUCTION	PAY ESTIMATE #9-RACHEL STREET	110,805.94
ALLIANT ENERGY	ENERGY USAGE-ALL DEPTS	35,067.78
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	8,125.00
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	7,334.84
VEENSTRA & KIMM INC	BRYANT ROAD SANITARY SEWER	7,013.42
CAPITAL SANITARY SUPPLY	FLOOR FINISH-LBC	6,500.00
TREASURER STATE OF IOWA	SALES TAX	4,683.87
TREASURER STATE OF IOWA	WET TAX	4,458.91
IMWCA	WORK COMP INSURANCE-ALL DEPTS	4,353.00
IOWA SOLUTIONS INC	DESKTOP PC'S-PD	4,225.00
IOWA VALLEY MONUMENT	K9 MEMORIAL-PD	4,110.85
ALLIANT ENERGY	FRANCHISE EXTENSION-RACHEL STREET	3,799.90
BOWKER PINNACLE MECHANICAL	BLDG MAINT-LBC	3,395.65
DDM IRRIGATION	IRRIGATION REPAIRS-RACHEL STREET	3,208.42
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	2,784.25
TONY PALLOTTA	K9 SUPPLIES-PD	2,550.00
CARQUEST OF LISBON	VEHICLE MAINT-ALL DEPTS	2,508.63
NOLTERRA LLC	ROCK WALL INSPECTION-LBC	2,250.00
KERNOUSTIE GOLF CLUB	CART RENTAL-K9 GOLF	2,228.00
IOWA SOLUTIONS INC	DESKTOP PC'S-PW	2,212.50
IOWA SOLUTIONS INC	COMPUTER EQUIP-ALL DEPTS	2,195.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	2,154.60
MUNICIPAL MGMT CORP.	LEAK DETECTION-WAT	2,000.00
MARTIN GARDNER ARCHITECTURE	CDBG DOWNTOWN REVITALIZATION	1,723.87
KIECKS	UNIFORMS-PD	1,599.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,557.01
VEENSTRA & KIMM INC	WATER MISC ENGINEERING	1,556.58
JOHNSON FITNESS & WELLNESS	EQUIP-LBC	1,145.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	1,064.44
BANKCARD 8076 ACH DEBIT MTOT	CREDIT CARD FEES-LBC,POOL,P&REC	998.73
RC TECH	ACCESS CONTROL HOSTING-PW	960.00
NIGHT SHIFT LLC	CLEANING SERVICES-CITY HALL	959.21
ROTO-ROOTER	CAMERA SERVICE-SEW	945.00
STAPLES INC	SUPPLIES-ALL DEPTS	858.07
BAKER GROUP	HVAC MAINT-LBC	844.09
HAWKINS INC	CHEMICALS-WAT	811.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	761.44
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	750.27
COMPASS BUSINESS SOLUTIONS	UTILITY BILLS-WAT,SEW,SW	749.64
IOWA SOLUTIONS INC	MONTHLY MAINT-LBC	730.00
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	701.30
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	697.48
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	682.24
OTTSEN OIL COMPANY	EQUIP REPAIR-SEW	658.12
CASTLE SPORTS	CASTLE SQUARES-LBC	643.82
GREAT WESTERN SUPPLY CO	SUPPLIES-PW	499.25
LYNCH DALLAS PC	LEGAL FEES-P&A	460.00
VERMEER SALES & SERVICE INC	CHIPPER MAINT-SW	459.84
RAPIDS REPRODUCTIONS INC	PLOTTER SERVICE-P&A	457.80
MECHANICSVILLE FIBER	PHONE/INTERNET-LBC	457.73
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	435.06
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-P&A	412.38
MECHANICSVILLE FIBER	PHONE/INTERNET-PD	400.02
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	400.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	385.60
AMANDA HAMER	INSTRUCTOR-LBC	375.00
SPEER FINANCIAL INC	BOND DISCLOSURE-P&A	375.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 9, 2026

IOWA PRISON INDUSTRIES	SAFETY EQUIP-PW	363.00
T-MOBILE	VEHICLE SOFTWARE-PD	319.20
AMERICAN RED CROSS	TRAINING-POOL	318.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	317.43
TASC	FSA ADMIN FEE-ALL DEPTS	313.20
CITY LAUNDERING CO	SERVICES-CITY HALL	294.96
BANKCARD 8076 ACH DEBIT MTOT	REFUND-P&REC	290.00
CURTIS ENGLISH SELECT SERVICE	PORTABLE RR RENTAL-P&REC	260.00
IOWA PRISON INDUSTRIES	SIGNS-RUT	257.62
IOWA SOLUTIONS INC	COMPUTER MAINT-PW	255.00
AHLERS & COONEY P.C.	LEGAL FEES-P&A	252.00
DAVID FRANKFURT	FUEL-PD	245.44
MARKET STREET	SERVICES-HPC	233.00
LINN COUNTY PUBLIC HEALTH	AIR PERMITS-ALL DEPTS	225.00
IIMC	MEMBERSHIP-ALL DEPTS	210.00
AMAZON CAPITAL SERVICES	SUPPLIES-PW	199.92
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-PD	159.76
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-PD,CITY HALL	140.00
TASC	FSA ADJUSTMENT-PD	130.76
T-MOBILE	PHONE/INTERNET-ALL DEPTS	119.71
MECHANICSVILLE FIBER	PHONE/INTERNET-PW	114.45
AMAZON CAPITAL SERVICES	SUPPLIES-PW	111.62
MENARDS	UNIFORMS-PW	109.97
MECHANICSVILLE FIBER	PHONE/INTERNET-POOL	108.77
SARAH BOOTS	MILEAGE/SUPPLIES-LBC	104.51
TERMINIX PRESTO-X	PEST CONTROL-FD	100.14
MOUNT VERNON ACE HARDWARE	TRAINING CENTER SUPPLIES-FD	98.82
VESTIS	JANITORIAL SUPPLIES-FD	98.20
SPIRE PROPERTY MANAGEMENT	REFUND-WAT	97.78
VESTIS	JANITORIAL SUPPLIES-LBC	95.79
CASCADE SWIM TEAM	SWIM TEAM MEDALS-POOL	91.00
STAPLES INC	SUPPLIES-PD	85.87
HANNAH GANZEL	INSTRUCTOR-LBC	85.00
IOWA SOLUTIONS INC	MONTHLY MAINT-PW	80.00
IOWA ONE CALL	LOCATES-WAT,SEW	71.10
MECHANICSVILLE FIBER	INTERNET-CITY HALL	69.95
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	67.64
LANDON JOHANNINGMEIER	REFEREE-P&REC	67.50
BANKCARD 8076 ACH DEBIT MTOT	REFUND-LBC	67.41
KIMBERLY SCHROCK	INSTRUCTOR-LBC	63.75
GREAT WESTERN SUPPLY CO	SUPPLIES-LBC	58.85
FINNEGAN SHELTON	REFUND-WAT	57.94
CEDAR RAPIDS TIRE	EQUIP MAINT-P&REC	57.50
KIRSTIN SOGARRD	DEPOSIT REFUND-WAT	55.87
ROBERT PARKER	DEPOSIT REFUND-WAT	55.87
GREAT WESTERN SUPPLY CO	SUPPLIES-POOL	43.50
SARAH L FITZGERALD	INSTRUCTOR-LBC	42.50
IOWA SOLUTIONS INC	MONTHLY MAINT-SEW	40.00
AMAZON CAPITAL SERVICES	SUPPLIES-CITY HALL	22.60
KELLI MARIE KENNON-LANE	INSTRUCTOR-LBC	21.25
LAURA SHOOK	DEPOSIT REFUND-WAT	13.81
HAWKINS INC	CHEMICALS-WAT	10.00
LINN COUNTY TREASURER	SMH TAXES-P&A	10.00
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
STEPHEN THOMAS	DEPOSIT REFUND-WAT	3.21
TOTAL		**545,148.93**

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 9, 2026

FUND EXPENSE TOTALS	
PAYROLL	283,478.21
RACHEL STREET	125,149.10
GENERAL FUND	47,385.56
LBC	26,168.10
WATER FUND	22,574.31
SEWER FUND	16,007.93
ROAD USE TAX FUND	9,846.10
BRYANT ROAD SANITARY SEWER	7,013.42
SOLID WASTE	5,653.94
LOST III UR & STREETSCAPE	1723.87
STORM WATER FUND	148.39
TOTAL	**545,148.93**

AGENDA ITEM # J – 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	V&K Invoice #51388-4 – WWTP Phase 2
ACTION:	Motion

SYNOPSIS: V&K continues to prepare documents for Phase 2 upgrades of the Wastewater Treatment Facility that are being required by the State of Iowa. This invoice is in the amount of $10,378.18.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: V&K Invoice #51388-4

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

VEENSTRA & KIMM INC.

A Kleinfelder Company

STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

August 21, 2026
Invoice No: 51388 - 4

Project Manager Dave Schechinger

Engineering services for Mt Vernon WWTP Phase 2 Process Modeling

Professional Services from July 19, 2026 to August 15, 2026

Professional Personnel

	Hours	Rate	Amount	
Engineer II-B	18.50	208.00	3,848.00	
Engineer V	32.00	165.00	5,280.00	
Engineer X	9.00	119.00	1,071.00	
Totals	59.50		10,199.00	
Total Labor				**10,199.00**

Reimbursable Expenses

Miscellaneous Expense	11.98	
Total Reimbursables	**11.98**	**11.98**

Unit Billing

Mileage	167.20	
Total Units	**167.20**	**167.20**

Billing Limits	**Current**	**Prior**	**To-Date**
Total Billings	10,378.18	2,168.50	12,546.68
Limit			79,000.00
Remaining			66,453.32

Total this Invoice **$10,378.18**

Billings to Date

	Current	Prior	Total
Labor	10,199.00	2,168.50	12,367.50
Expense	11.98	0.00	11.98
Unit	167.20	0.00	167.20
Totals	**10,378.18**	**2,168.50**	**12,546.68**

AGENDA ITEM # J – 3

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	V&K Invoice #51361-25 – Hwy 1 Reconstruction
ACTION:	Motion

SYNOPSIS: Staff have not received any additional updates to the Hwy 1 reconstruction timeline and expect the project to be bid in December. This invoice is in the amount of $18,855.04.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: V&K Invoice #51361-25

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

VEENSTRA & KIMM INC.

A Kleinfelder Company

STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

August 21, 2026
Invoice No: 51361 - 25

Project Manager Dave Schechinger

Engineering services for Highway 1 Reconstruction - Design Services

Professional Services from July 19, 2026 to August 15, 2026

Phase 1 Design Services

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	10.50	219.00	2,299.50	
Engineer IV	2.00	177.00	354.00	
Engineer V	11.00	165.00	1,815.00	
Engineer IX	2.50	135.00	337.50	
Engineer X	116.00	119.00	13,804.00	
Technician I	1.50	136.00	204.00	
Totals	143.50		18,814.00	
Total Labor				**18,814.00**

Unit Billing

Mileage	41.04	
Total Units	**41.04**	**41.04**

Total this Phase	**$18,855.04**
Total this Invoice	**$18,855.04**

Remit payment to:
6775 Vista Drive // West Des Moines, Iowa 50266
515.225.8000 // 800.241.8000 // www.v-k.net

AGENDA ITEM # J – 4

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	Pay Application #6 – 2025 Sidewalk Improvements
ACTION:	Motion

SYNOPSIS: This is the final pay application for the 2025 Sidewalk Improvement Project and represents the retainage in the amount of $4,722.10.

BUDGET ITEM: Sidewalk

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #6

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

A Kleinfelder Company

PAY ESTIMATE NO. 6 (Final)

August 31, 2026

2025 SIDEWALK IMPROVEMENTS
MOUNT VERNON, IOWA

Modern Concrete MODCON, Inc.
2768 NW 152nd Street
Clive, IA 50325

Contract Amount	$121,384.00
Contract Date	July 21, 2025
Pay Period	Retainage

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Sidewalk, 4" PCC, Removal & Replace	SF	11,876	$ 5.00	$ 59,380.00	15,211.44	$ 76,057.20
1.2	Sidewalk, 6" PCC, Removal & Replace	SF	8,609	$ 6.00	$ 51,654.00	7,886.98	$ 47,321.88
1.3	Curb Ramp Reconstruction	Ea.	23	$ 450.00	$ 10,350.00	24	$ 10,800.00
				Contract Price:	**$ 121,384.00**		**$ 134,179.08**

SUMMARY

		Total Approved	Total Completed
	Contract Price	$ 121,384.00	$ 134,179.08
Approved Change Order (list each)	Change Order No. 1	$ 3,298.50	$ 3,298.50
	Change Order No. 2	$ 2,576.67	$ 7,301.67
	Change Order No. 3	$ 10,300.00	$ 12,624.23
	Revised Contract Price	$ 137,559.17	$ 157,403.48
	Stored		
	Total Earned		$ 157,403.48
	Retainage (3%)		
	Total Earned Less Retainage		$ 157,403.48
Total Previously Approved (list each)	Pay Estimate No. 1	$ 34,528.46	
	Pay Estimate No. 2	$ 23,419.70	
	Pay Estimate No. 3	$ 42,837.50	
	Pay Estimate No. 4	$ 38,260.82	
	Pay Estimate No. 5	$ 13,634.90	
	Total Previously Approved		$ 152,681.38
Percent Complete 100%	**Amount Due This Request**		**$ 4,722.10**

The amount $4,722.10 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:	**Recommended By:**	**Approved By:**
Modern Concrete MODCON, Inc.	**Veenstra & Kimm, Inc.**	**Mount Vernon, Iowa**
Signature: Carlos J Medina	Signature: Dave Schechinger	Signature:
Name: Carlos Medina	Name: Dave Schechinger	Name:
Title: Owner	Title: Engineer	Title:
Date: 8/31/2026	Date: August 31, 2026	Date:

AGENDA ITEM # J – 5

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	1st Street and 5th Ave Traffic Control Quote
ACTION:	Motion

SYNOPSIS: General Traffic Controls has submitted a quote in the amount of $28,800 to replace the obsolete internal control system. When the system fails, it reverts the traffic control devices to their factory settings.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: General Traffic Controls Quote

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

Quote #: 8051
Date: 8/26/2026
Agency: Mount Vernon, IA
Project: 1st St W & 5th Ave - Detection

Please verify pricing prior to ordering if past 60 days
Equipment will need to be ordered and released within 60 days

Terms: Net 30 days **Freight:** Prepaid

We are pleased to submit the following quotation:

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTEND PRICE
001	1	NoTraffic Video/Radar Detection; Inc: OMNI CCU, (4) Sensors, Antenna, Mtg & Accessories.	$28,800.00	$28,800.00

Total Above Equipment: $28,800.00

Quoted without plans or specs.

Notes:
Customer is responsible for installation of above equipment. GTC to program.
NoTraffic Customer to pull 3c/14 to each sensor and mount sensor(s). Cable included.

General Traffic Controls retains title to all equipment until paid in full.
All past due accounts are subject to a 1.5% per month service charge.
Sales tax is not included. If applicable, tax will be added to invoice.

Prices subject to review 60 days from above date.
Should we be favored with your order, it will receive our prompt, personal attention.
THANK YOU!

Very truly yours,
GENERAL TRAFFIC CONTROLS
Jake Sandvig

AGENDA ITEM # J – 6

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	Possible Goal Setting Session
ACTION:	Motion

SYNOPSIS: I left this as an action item in case the Council chose to seek proposals for a goal setting session. In the past, the City Council held goal setting sessions every two years. Your last session was in August of 2023.

BUDGET ITEM: All

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

AGENDA ITEM # J – 7

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	Pay Application #10 – Rachel Street Improvements
ACTION:	Motion

SYNOPSIS: This is the final pay application for the Rachel Street Improvement Project and represents the retainage in the amount of $38,679.11.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #10 – Rachel Street Improvements

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

A Kleinfelder Company

PAY ESTIMATE NO. 10 (Final)
RACHEL STREET IMPROVEMENTS
MOUNT VERNON, IOWA

August 31, 2026

Contract Amount $1,299,523.93
Contract Date July 7, 2025
Pay Period Retainage

Rathje Construction
305 44th Street
Marion, IA 52302

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clearing and Grubbing	Unit	129.7	$ 55.00	$ 7,133.50	129.7	$ 7,133.50
1.2	Topsoil, On-site	CY	1,800	$ 8.50	$ 15,300.00	1,800	$ 15,300.00
1.3	Topsoil, Off-site	CY	1,030	$ 22.00	$ 22,660.00	1,030	$ 22,660.00
1.4	Excav, Cl 10, Roadway & Borrow	CY	787	$ 17.00	$ 13,379.00	787	$ 13,379.00
1.5	Excav, Cl 10, Unsuit/Unstable Mate	CY	500	$ 8.00	$ 4,000.00		$ -
1.6	Excavation, Class 13, Furnish	CY	7,767	$ 20.00	$ 155,340.00	7,767	$ 155,340.00
1.7	Subgrade Preparation	SY	5,173	$ 1.65	$ 8,535.45	5,173	$ 8,535.45
1.8	Granular Stablzation - Modified Sul	CY	170	$ 38.50	$ 6,545.00		$ -
1.9	Granular Stabilization - Macadam S	CY	330	$ 37.50	$ 12,375.00		$ -
1.10	Subgrade Treatment, Polymer Grid	SY	1,490	$ 6.50	$ 9,685.00		$ -
1.11	Subbase, Modified, 6"	SY	5,173	$ 6.50	$ 33,624.50	5,331	$ 34,651.50
1.12	Removal of Structure, Light Pole	Ea.	1	$ 800.00	$ 800.00	1	$ 800.00
1.13	Compaction Testing	LS	1	$ 3,000.00	$ 3,000.00	1	$ 3,000.00
1.14	Special Pipe Encasement, PCC	LF	40	$ 160.00	$ 6,400.00	40	$ 6,400.00
1.15	Trench Compaction Testing	LS	1	$ 1,500.00	$ 1,500.00	1	$ 1,500.00
1.16	San. Sewer GM, Trenched, PVC Tru	LF	1,130	$ 39.00	$ 44,070.00	1,130	$ 44,070.00
1.17	Sanitary Sewer Service Stub, PVC, 6	LF	40	$ 35.00	$ 1,400.00	40	$ 1,400.00
1.18	Storm Sewer, Trenched, RCP CL III,	LF	354	$ 55.00	$ 19,470.00	354	$ 19,470.00
1.19	Storm Sewer, Trenched, RCP CL III,	LF	329	$ 72.00	$ 23,688.00	329	$ 23,688.00
1.20	Storm Sewer, Trenched, RCP CL III,	LF	134	$ 83.00	$ 11,122.00	134	$ 11,122.00
1.21	Removal of Pipe Less Than 36"	LF	10	$ 30.00	$ 300.00	10	$ 300.00
1.22	Pipe Apron, RCP, 24"	Ea.	2	$ 3,500.00	$ 7,000.00	2	$ 7,000.00
1.23	Subdrain, 6"	LF	1,346	$ 14.50	$ 19,517.00	1,346	$ 19,517.00
1.24	Subdrain Outlets & Connect, Clean	Ea.	2	$ 750.00	$ 1,500.00	2	$ 1,500.00
1.25	Subdrain Outlets & Connections, D	Ea.	2	$ 175.00	$ 350.00	2	$ 350.00
1.26	Subdrain Outlets & Connections, In	Ea.	8	$ 175.00	$ 1,400.00	8	$ 1,400.00
1.27	Water Main, Trenched, PVC, 8 inch	LF	1,229	$ 33.00	$ 40,557.00	1,238	$ 40,854.00
1.28	Water Main, Trenched, RJ PVC, 8 in	LF	8	$ 150.00	$ 1,200.00	8	$ 1,200.00
1.29	WM w/ Casing Pipe, Trenchless, RJ	LF	180	$ 300.00	$ 54,000.00	180	$ 54,000.00
1.30	Fitting, CAP, 8"	Ea.	2	$ 350.00	$ 700.00	2	$ 700.00
1.31	Fitting, 11.25 Bend, 8"	Ea.	2	$ 500.00	$ 1,000.00	2	$ 1,000.00
1.32	Fitting, 22.5 Bend, 8"	Ea.	9	$ 500.00	$ 4,500.00	4	$ 2,000.00
1.33	Fitting, 45 Bend, 8"	Ea.	2	$ 500.00	$ 1,000.00	2	$ 1,000.00
1.34	Fitting, Tee, 8" x 8"	Ea.	1	$ 800.00	$ 800.00	1	$ 800.00
1.35	Fitting, Tee, 10" x 8"	Ea.	1	$ 900.00	$ 900.00	1	$ 900.00
1.36	Water Service Stub, Copper, 1"	Ea.	1	$ 1,750.00	$ 1,750.00	1	$ 1,750.00
1.37	Valve, Gate, 8"	Ea.	4	$ 2,500.00	$ 10,000.00	4	$ 10,000.00
1.38	Fire Hydrant Assembly	Ea.	2	$ 7,000.00	$ 14,000.00	2	$ 14,000.00
1.39	Flushing Device (Blowoff), 8"	Ea.	1	$ 500.00	$ 500.00	1	$ 500.00
1.40	Manhole, SW-301, 48"	Ea.	3	$ 5,500.00	$ 16,500.00	3	$ 16,500.00
1.41	Manhole, SW-401, 48"	Ea.	1	$ 3,250.00	$ 3,250.00	1	$ 3,250.00
1.42	Intake, SW-510	Ea.	8	$ 7,500.00	$ 60,000.00	8	$ 60,000.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.43	Internal Drop Connection, 6"	Ea.	1	$ 1,000.00	$ 1,000.00	1	$ 1,000.00
1.44	Intake Adjustment, Major	Ea.	1	$ 1,500.00	$ 1,500.00	1	$ 1,500.00
1.45	Connection to Existing Manhole	Ea.	1	$ 1,500.00	$ 1,500.00	1	$ 1,500.00
1.46	Remove Intake	Ea.	2	$ 750.00	$ 1,500.00	2	$ 1,500.00
1.47	Pavement, PCC, 7", C3 MIX	SY	534	$ 54.50	$ 29,103.00	200.9	$ 10,949.05
1.48	Pavement, PCC, 8", C3 MIX	SY	3,931	$ 61.95	$ 243,525.45	4,391.5	$ 272,053.43
1.49	Saw Cutting Dust Control	LS	1	$ 500.00	$ 500.00	1	$ 500.00
1.50	Removal of Sidewalk	SY	12	$ 100.00	$ 1,200.00	62	$ 6,200.00
1.51	Sidewalk, PCC, 6", C4 MIX	SY	77	$ 53.60	$ 4,127.20	123.8	$ 6,635.68
1.52	Detectable Warning	SF	40	$ 28.50	$ 1,140.00	45.2	$ 1,288.20
1.53	Pavement Removal	SY	4,533	$ 5.00	$ 22,665.00	4,626	$ 23,130.00
1.54	Curb and Gutter Removal	LF	599	$ 10.00	$ 5,990.00	599	$ 5,990.00
1.55	Traffic Signal	LS	1	$ 260,000.00	$ 260,000.00	1	$ 260,000.00
1.56	Painted Pav't Markings, Solvent/W	STA	42.74	$ 60.00	$ 2,564.40	42.74	$ 2,564.40
1.57	Painted Symbols and Legends	Ea.	17	$ 175.00	$ 2,975.00	17	$ 2,975.00
1.58	Pavement Markings Removed	STA	7.5	$ 75.00	$ 562.50	7.5	$ 562.50
1.59	Symbols and Legends Removed	Ea.	4	$ 165.00	$ 660.00	4	$ 660.00
1.60	Grooves Cut for Pavement Marking	STA	42.74	$ 32.00	$ 1,367.68	42.74	$ 1,367.68
1.61	Grooves Cut for Symbols and Leger	Ea.	17	$ 147.00	$ 2,499.00	17	$ 2,499.00
1.62	Temporary Traffic Control	LS	1	$ 10,000.00	$ 10,000.00	1	$ 10,000.00
1.63	Traffic Signs, OM-2, 18"x18"	Ea.	3	$ 410.00	$ 1,230.00	3	$ 1,230.00
1.64	Traffic Signs, W14-1, 30"x30"	Ea.	1	$ 425.00	$ 425.00	1	$ 425.00
1.65	Wood Posts	LF	36	$ 2.50	$ 90.00	36	$ 90.00
1.66	Remove and Reinstall Traffic Signs	Ea.	2	$ 210.00	$ 420.00	2	$ 420.00
1.67	Remove and Salvage Traffic Sign As	Ea.	2	$ 150.00	$ 300.00	2	$ 300.00
1.68	Hydraulic Seed, Seed, Fertiliz, & M	Acre	3.8	$ 3,000.00	$ 11,400.00	5	$ 15,000.00
1.69	Watering	Mgal	250	$ 50.00	$ 12,500.00	250	$ 12,500.00
1.70	Plants, Tree, 4" Dia	Ea.	4	$ 1,000.00	$ 4,000.00		$ -
1.71	SWPPP Preparation	LS	1	$ 2,500.00	$ 2,500.00	1	$ 2,500.00
1.72	SWPPP Management	LS	1	$ 2,750.00	$ 2,750.00	1	$ 2,750.00
1.73	Wattle, 9"	LF	510	$ 2.00	$ 1,020.00	759	$ 1,518.00
1.74	Wattle, Removal	LF	510	$ 0.01	$ 5.10	759	$ 7.59
1.75	Rip Rap, Class E Revetment Stone	Ton	187	$ 55.00	$ 10,285.00	244.79	$ 13,463.45
1.76	Silt Fence/Silt Fence Ditch Check	LF	1,964	$ 1.85	$ 3,633.40	1,837	$ 3,398.45
1.77	Silt Fence/Silt Fence Ditch Check, R	EA	9	$ 100.00	$ 900.00	5	$ 500.00
1.78	Silt Fence/Silt Fence Ditch Check, R	LF	1,964	$ 0.01	$ 19.64	1,837	$ 18.37
1.79	Track-out Control	SY	275	$ 5.00	$ 1,375.00	205	$ 1,025.00
1.80	Dust Control, Water	Mgal	1	$ 100.00	$ 100.00	1	$ 100.00
1.81	Dust Control, Calcium Chloride	Ton	0.4	$ 100.00	$ 40.00		$ -
1.82	Inlet Protection Device, Open Thro	Ea.	11	$ 100.00	$ 1,100.00	8	$ 800.00
1.83	Inlet Protection Device, Maintenan	Ea.	11	$ 0.01	$ 0.11	8	$ 0.08
1.84	Construction Survey	LS	1	$ 7,500.00	$ 7,500.00	1	$ 7,500.00
1.85	Mobilization	LS	1	$ 2,000.00	$ 2,000.00	1	$ 2,000.00
1.86	Maintenance of Postal Service	LS	1	$ 400.00	$ 400.00	1	$ 400.00
1.87	Concrete Washout	LS	1	$ 400.00	$ 400.00	1	$ 400.00
				Contract Price:	$ 1,299,523.93		$ 1,286,191.33

MATERIALS STORED SUMMARY

	Description	# of Units	Unit Price	Extended Cost
			Total	$ -

SUMMARY			
		Total Approved	**Total Completed**
	Contract Price	$ 1,299,523.93	$ 1,286,191.33
Approved Change Order (list each)	Change Order No. 1	$ 4,950.00	$ 4,950.00
	Change Order No. 2	$ (1,837.50)	$ (1,837.50)
	Revised Contract Price	$ 1,302,636.43	$ 1,289,303.83
		Stored	$ -
		Total Earned	$ 1,289,303.83
		Retainage (3%)	
		Total Earned Less Retainage	$ 1,289,303.83

Total Previously Approved (list each)	Pay Estimate No. 1	$ 112,795.72	
	Pay Estimate No. 2	$ 76,400.60	
	Pay Estimate No. 3	$ 133,482.76	
	Pay Estimate No. 4	$ 156,285.97	
	Pay Estimate No. 5	$ 1,129.27	
	Pay Estimate No. 6	$ 229,110.55	
	Pay Estimate No. 7	$ 300,233.67	
	Pay Estimate No. 8	$ 130,380.24	
	Pay Estimate No. 9	$ 110,805.94	
		Total Previously Approved	$ 1,250,624.72
Percent Complete 100%		**Amount Due This Request**	**$ 38,679.11**

The amount $38,679.11 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By: **Rathje Construction**	**Recommended By:** **Veenstra & Kimm, Inc.**	**Approved By:** **Mount Vernon, Iowa**
Signature: Mary L Rathje	Signature: [signature]	Signature:
Name: Mary L Rathje	Name: Dave Schechinger	Name:
Title: Secretary	Title: Engineer	Title:
Date: 9-1-2026	Date: August 31, 2026	Date:

AGENDA ITEM # J - 8

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	Pay Application #1 – Bryant Rd Sanitary Sewer
ACTION:	Motion

SYNOPSIS: Pay Application #1 is in the amount of $194,743.72. The Bryant Rd Sanitary Sewer Project remains on schedule to date.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #1

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

A Kleinfelder Company

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

PAY ESTIMATE NO. 1

BRYANT ROAD SANITARY SEWER
MOUNT VERNON, IOWA

September 2, 2026

B.G. Brecke, Inc.
4140 F Avenue NW
Cedar Rapids, IA 52404

Contract Amount $286,694.80
Contract Date June 1, 2026
Pay Period July 1, 2026 - August 31, 2026

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Topsoil, Strip, Salvage & Replace, On-site	CY	685	$ 22.00	$ 15,070.00	342.5	$ 7,535.00
1.2	Trench Foundation (Trench Bottom Stabiliz	Ton	200	$ 34.55	$ 6,910.00	30	$ 1,036.50
1.3	Class A Roadstone	Ton	42	$ 43.95	$ 1,845.90		$ -
1.4	Trench Compaction Testing	LS	1	$ 2,500.00	$ 2,500.00		$ -
1.5	San SWR GMain, Trenched, PVC Truss, 12"	LF	1,733	$ 68.65	$ 118,970.45	1403.73	$ 96,366.06
1.6	Sanitary Sewer Service Stub, PVC, 6"	LF	193	$ 23.95	$ 4,622.35		$ -
1.7	Field Tile, HDPE (slotted & wrapped), 6"Φ	LF	1,409	$ 10.00	$ 14,090.00	352.25	$ 3,522.50
1.8	Sanitary Sewer Cleanout, 6"	EA	1	$ 765.00	$ 765.00		$ -
1.9	Manhole, SW-301, 48", HDPE Lined	Ea.	7	$ 13,658.98	$ 95,612.86	4.9	$ 66,929.00
1.10	Seeding, Fertilizing, and Mulching	Acre	1.8	$ 3,007.20	$ 5,412.96		$ -
1.11	SWPPP Preparation	LS	1	$ 1,260.00	$ 1,260.00	1	$ 1,260.00
1.12	SWPPP Management	LS	1	$ 1,575.00	$ 1,575.00	1	$ 1,575.00
1.13	Silt Fence or Silt Fence Ditch Check	LF	310	$ 2.63	$ 815.30	279	$ 733.77
1.14	Silt Fence/SF Ditch Check, Rmvl of Device	LF	310	$ 0.53	$ 164.30		$ -
1.15	Temporary RECP, Type 2A	SQ	286	$ 12.60	$ 3,603.60	286	$ 3,603.60
1.16	Track-out Control	SY	106	$ 24.43	$ 2,589.58	53	$ 1,294.79
1.17	Construction Survey	LS	1	$ 2,887.50	$ 2,887.50	1	$ 2,887.50
1.18	Mobilization	LS	1	$ 8,000.00	$ 8,000.00	1	$ 8,000.00
				Contract Price:	**$ 286,694.80**		**$ 194,743.72**

MATERIALS STORED SUMMARY				
	Description	# of Units	Unit Price	Extended Cost
			Total	$ -

SUMMARY

		Total Approved	Total Completed
	Contract Price	$ 286,694.80	$ 194,743.72
Approved Change Order (list each)			
	Revised Contract Price	$ 286,694.80	$ 194,743.72

Stored	
Total Earned	$ 194,743.72
Retainage (3%)	$ 5,842.31
Total Earned Less Retainage	$ 188,901.41

Total Previously Approved (list each)			

Total Previously Approved $ -

Percent Complete 68%

Amount Due This Request $ 188,901.41

The amount $188,901.41 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:	**Recommended By:**	**Approved By:**
B.G. Brecke, Inc.	**Veenstra & Kimm, Inc.**	**Mount Vernon, Iowa**
Signature:	Signature:	Signature:
Name: Nick Dains	Name: Dave Schechinger	Name:
Title: Team Leader	Title: Engineer	Title:
Date: 9/2/2026	Date: September 2, 2026	Date:

AGENDA ITEM # J – 9

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	Change Order #1 – Bryant Rd Sanitary Sewer
ACTION:	Motion

SYNOPSIS: In an effort to facilitate the future extension of the MV Bike Trail to the east, staff is recommending a sewer extension and sewer connection for 1507 Bryant Rd. The connection would eliminate the conflict with their septic field and allow the construction of the bike trail east to Bryant Park. Change Order #1 is in the amount of $22,798.15.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order #1

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

Brecke
MECHANICAL CONTRACTORS
1-800-728-7055

Date: 8/28/2026
Customer: Mt. Vernon
Attn: Change Order #1
Email:
Phone:
RE: **Install sewer service line**

We are pleased to present our proposal for the referenced project.

Base Price: Please see below for pricing

Included in our Base Scope:

1) Line item #1
    a. Sewer service stub 6"
        i. $23.95/LF total of $13,435.95
2) Line item #2
    a. Sewer Service Clean Out 6"
        i. $765.00/EA total of $5,355.00
3) Line item #3
    a. Vac out and smash old Septic Tank
        i. Lump Sum $1,000.00
            1. This includes suck out old septic tank, demo in place and backfill. If we need to haul away it will be an extra
4) Line item #4
    a. Seeding
        i. $3,007.20/acre
            1. Same unit price for main project

Exclusions from our Base Scope:

1) Any rock or frost that requires mechanical means to break
2) Any dewatering beyond a standard 2" ditch pump
3) Changes in schedule that requires down time or overtime
4) No grading or dirt work beyond backfilling

Prices quoted herein are firm prices provided this proposal is accepted within 30 days from the date of this quotation. Proposals accepted after this date are subject to adjustments at the option of either party. This proposal is contingent upon a mutually satisfactory, equitable contract agreement.
We thank you for the opportunity of presenting this quotation. If you have any questions or should require any additional information, please feel free to contact our office.

Sincerely,
Nick Dains
Nick.Dains@brecke.com
Brecke Mechanical Contractors

ACCEPTANCE OF PROPOSAL – THE ABOVE PRICES, SCOPE OF WORK AND WARRANTY POLICY ARE ACCEPTED AND B.G. BRECKE, INC., IS AUTHORIZED TO PERFORM THE OUTLINED SCOPE OF WORK. PAYMENT TERMS ARE NET 30 DAYS. B.G. BRECKE RESERVES THE RIGHT TO TAKE ALL ACTIONS NECESSARY TO PROTECT ITS INTEREST IN THE EVENT OF ACCOUNT DELIQUENCY.

DATE OF ACCEPTANCE________________________ PURCHASE ORDER NUMBER____________________________________

SIGNATURE____

NAME ____ TITLE __________________________________

THIS DOCUMENT CONTAINS CONFIDENTIAL INFORMATION AND IS INTENDED ONLY FOR THE COMPANY NAMED.
ANY USE, COPING OR DISCLOSURE OF INFORMATION OUTSIDE OF THE NAMED COMPANY IS STRICTLY PROHIBITED.

CUSTOMER BILLING INFORMATION

CUSTOMER NAME____

ADDRESS____CITY______________________________________

STATE____ ZIP______________________________________

EMAIL____PHONE____________________________________

AGENDA ITEM # J – 10

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	EMS Election Results and Trustee Selection – Linn County Auditor
ACTION:	Motion

SYNOPSIS: A representative from the Linn County Auditor's office will be present to discuss the election results and present the top five vote recipients for the new Board of Trustees. Linn County will present five names, to which the Council will select three representatives for staggered terms (1 - 3-year term, 1 – 2-year term, and 1 - 1-year term).

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

L. Discussion Items (No Action)

AGENDA ITEM # L – 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	LAP-AID
ACTION:	None

SYNOPSIS: Please see the attached literature providing an overview of the Linn Area Partners Active in Disaster (LAP-AID). The Cities of Cedar Rapids, Center Point, Hiawatha, Marion and Walker are current members of LAP-AID.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

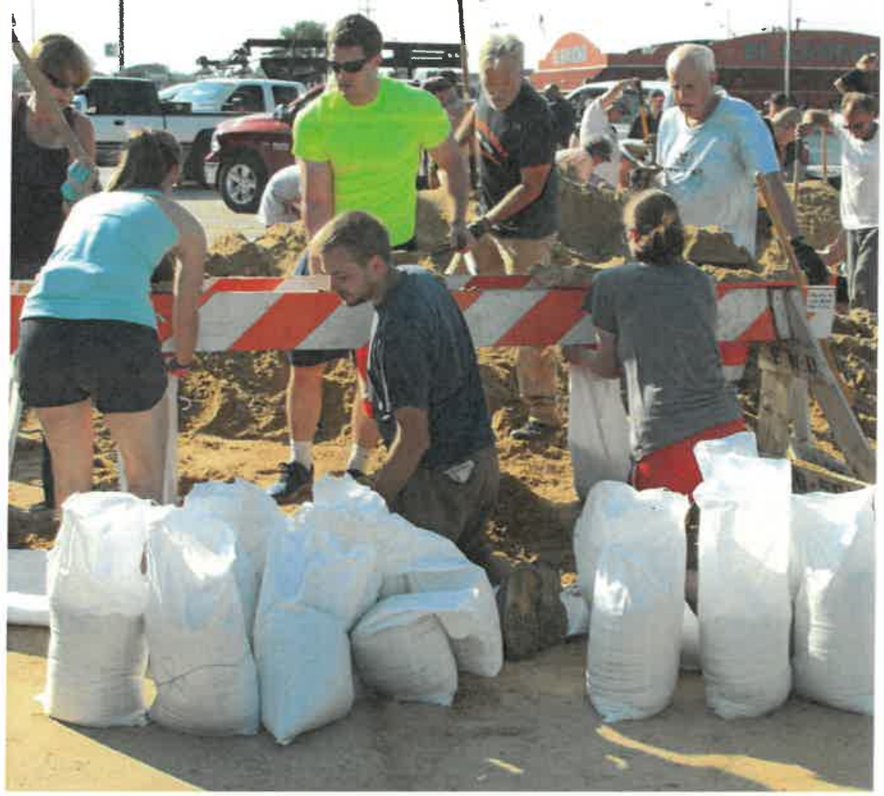
MAYOR/COUNCIL ACTION: None

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

LAP-AID

LINN AREA PARTNERS ACTIVE IN DISASTER



NETWORK MEMBER GUIDE

WORKING TOGETHER FOR STRONGER COMMUNITIES

https://www.linndisasterinfo.com/

TABLE OF CONTENTS

Thank you for joining Linn Area Partners Active in Disaster (LAP-AID).
Your participation strengthens our community's resilience, enhances preparedness, and ensures effective disaster response.
This guide provides information for understanding your role and responsibilities as a LAP-AID Network Member.

VISION & MISSION

LAP-AID's Vision is to support the community's preparedness, response, and recovery activities.

LAP-AID's Mission is to provide collaborative leadership to strengthen area-wide ongoing disaster coordination in Linn County while advocating for those most in need.

PREPARE

RESPOND

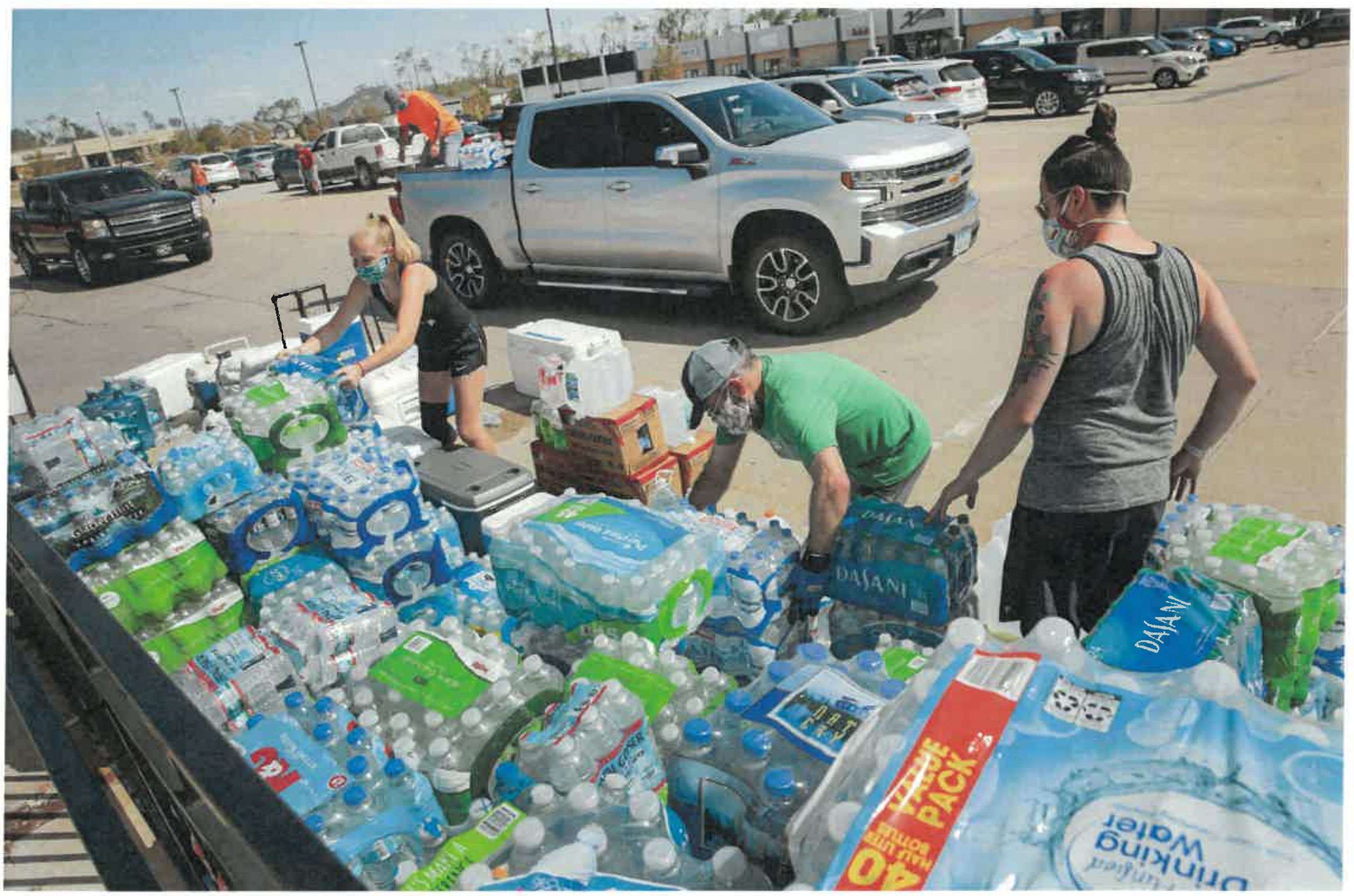
RECOVER

LAP-AID Overview

Linn Area Partners Active in Disaster (LAP-AID) is a coalition of organizations seeking to build a better-prepared and more resilient Linn County.

LAP-AID is not a competing or exclusive agency but is intended to be a network of existing organizations that support disaster response in Linn County. Members may represent faith-based, voluntary, nonprofit, community-based, government, local businesses, and public entities.

This network of organizations maintains its own identities and independence, yet works closely with other organizations to improve service and eliminate unnecessary duplication of effort.



History

LAP-AID was formed in response to the 2008 flood. More than 70 organizations brought approximately $20.5 million in resources and services to Linn County.

Following 2008, LAP-AID:

- Coordinated 639 construction jobs
- Provided $1,296,001 in rebuild funding
- Helped 1,400 households receive $3,581,788 in Unmet Needs Grants
- Coordinated 664,756+ hours of volunteer service, valued at $13,295,120, with the Volunteer Reception Team and others
- Along with the Community Recovery Center and others, used the Emergency Public Jobs Program to hire workers, creating jobs that generated more than $500,000

Timeline

2008

Cedar Rapids Flooding (June 13, 2008)

- LAP-AID forms

2013

Central City Flooding (June 3, 2013)

- Disaster Volunteer Coordination Team (DVCT) activated to support flood response.

2014

Linn & Benton County Flooding (May-June 2014)

- LAP-AID activated for flash flooding and wind damage
- DVCT coordinated storm clean-up
- Community partners funded and coordinated case management
- 42 volunteers contributed 170 hours

2016

Cedar Rapids Flooding (September)

- LAP-AID and DVCT activated
- 2-1-1 served as community information and referral line
- Mental health support provided in shelters
- Legal Aid app introduced
- EOC and City Incident Command Center supported
- Special-needs sheltering and transportation planning
- 263 volunteers provided 2,178 hours

2017

Prairiesburg Tornado (June 28, 2017)

- DVCT assisted with disaster recovery.

2020

COVID 19 & Derecho

- Partners began COVID-19 response March 13
- August 11 derecho response expanded beyond ESF-6
- PATCH Program launched
- $3.4M+ invested in home repairs

2022

Geneva Towers Fire (February 20, 2022)

- Partner collaboration and coordination

2025

Network Strengthening

- New organizational structure and membership roles implemented

Organization Structure

Through LAP-AID's leadership and collaboration with its network members, proactive preparation and effective action are taken at every stage of disaster coordination:

LAP-AID

LINN AREA PARTNERS ACTIVE IN DISASTER

Mission To provide collaborative leadership to strengthen area-wide ongoing disaster coordination in Linn County while advocating for those most in need.

Prepare *Convene partners and work towards preparedness initiatives*

Respond *Utilize a network of community partners in response to streamline access to resources*

Recover *Promote collaboration to meet long-term recovery needs of those affected by disaster*

LAP-AID Leadership — Chair, Vice Chair, Treasurer, Secretary, Past Chair

LAP-AID Advisory Council — Up to 15 representatives of the LAP-AID Network who engage in preparedness activities by identifying scenarios and training needs and maintaining an engaged network.

LAP-AID Network — Organizations that contribute knowledge and resources to work through scenarios and stay connected in response and recovery.

1. Communications
2. Volunteer Reception Center
3. Fund Development
4. Housing
5. Resource Coordination
6. Response Partners

Organization Roles

LAP-AID works with the Linn County Emergency Management Agency (EMA) when a disaster strikes and help is needed.

Description of Roles for LAP-AID Partners:

LAP-AID

Prepare

- Drills and Scenarios with LAP-AID Network
- Distribution of Communication
- Education
- Engage network members and welcome collaborators

Respond

- Serves as an information hub and utilizes distribution channels in network.
- Supports resource centers.
- Addresses needs of most vulnerable.
- Fundraising.
- Supports human needs response.
- Supports Volunteer Reception Center.

Recover

- Leads long term recovery committee
- Advocates for and addresses needs of the most vulnerable
- Fund distribution

Linn County EMA

Prepare

- Maintains and updates the countywide Emergency Management Plans.
- Manages countywide Recovery Support Function (RSF) plans including: Economic, Infrastructure, Housing, Health & Social Services, and Natural & Cultural Resources.
- Holds meetings for stakeholders to participate in planning.
- Hosts exercises for response partners.
- Provides public education.

Respond

- Sends alerts and warnings to the public.
- Activates the Emergency Operations Center (EOC).
- EMA coordinates response within the framework of Emergency Support Functions (ESF) and helps to address immediate safety needs with city and county partners. LAP-AID is called upon within the ESF 6—Mass Care, Housing, & Human Services.

Recover

- Activates and promotes established recovery framework for successful recovery operations based on the needs of impacted communities.
- Joins LAP-AID to support recovery efforts.

Long Term Recovery

Membership

LAP-AID Network Membership is an act of cooperation that provides your organization with communication tools to collaborate with other LAP-AID members on disaster relief coordination.

With over 40 members, LAP-AID is uniquely positioned to build a better-prepared and more resilient Linn County.

Membership with LAP-AID is voluntary and free.

All faith-based, voluntary, nonprofit, community-based, government, local businesses, and public entities involved in disaster preparedness, resilience, response, and/or recovery in Linn County are eligible to apply for membership in LAP-AID. These organizations must complete a LAP-AID Network Member Application which notes their support of the LAP-AID Vision and Mission.

Membership Roles

LAP-AID offers two levels of membership for organizations committed to supporting disaster response and recovery:

LAP-AID Network Membership

Network Members contribute knowledge and resources and remain connected during disaster response and recovery phases.

LAP-AID Network Members commit to the following:

- Staying connected through the LAP-AID email distribution list
- Voting on network-related matters
- Maintaining up-to-date contact information
- Attending meetings, trainings, and events when possible
- Collaborating with others during disaster response
- Serving disaster survivors with dignity
- Using approved procedures and forms for assistance
- Trusting and supporting the recommendations of fellow members

LAP-AID Advisory Council Membership

Advisory Council Members are **invited** by the LAP-AID Leadership Team to take a more active member role, contributing during the preparedness, response, and recovery phases and helping guide the network's direction.

LAP-AID Advisory Council Members commit to the following:

- Completing all the responsibilities of the Network Member as outlined above
- Regularly attending Advisory Council meetings, as well as network-wide meetings, trainings, and events
- Participating in preparedness drills and planning scenarios
- Being available for additional meetings and emergency responses as needed
- Communicating efforts by sharing materials with their own networks and stakeholders
- Actively engaging with other members and fostering cross-organizational collaboration
- Being flexible and willing to adapt to the evolving needs of LAP-AID, contributing additional time, effort, and resources based on the needs of the organization and the community

Member Meetings

LAP-AID MEETS QUARTERLY.

Member meetings are held quarterly on the 4th Tuesday of the month.

The Winter and Summer Quarterly Meetings (held in January and July) are conducted virtually from 8:00 to 9:30 a.m.

The Spring and Fall Quarterly Meetings (held in April and October) are conducted in-person from 8:00 to 9:30 a.m.

Calendar invitations are sent to all Network Members.
Additional training opportunities are also shared with members.

LAP-AID
LINN AREA PARTNERS ACTIVE IN DISASTER

2026 MEMBER MEETINGS | SCHEDULE

WINTER

Network Meeting

Tuesday, January 27, 2026 | 8:00 AM

Location: Microsoft Teams

Advisory Council Meeting

Tuesday, January 27, 2026 | *9:00 AM

Location: Microsoft Teams

SPRING

Network Meeting

Tuesday, April 28, 2026 | 8:00 AM

Location: Linn County Emergency Management Agency

SUMMER

Network Meeting

Tuesday, July 21, 2026 | 8:00 AM

Location: Microsoft Teams

Advisory Council Meeting

Tuesday, July 21, 2026 | *9:00 AM

Location: Microsoft Teams

FALL

Network Meeting

Tuesday, October 27, 2026 | 8:00 AM

Location: Linn County Emergency Management Agency

***Advisory Council Meetings will begin 10 minutes after the Network Meeting Concludes.**

Contact LAP-AID

Need to contact LAP-AID?

WEBSITE www.linndisasterinfo.com

EMAIL linndisasterinfo@gmail.com

FACEBOOK www.facebook.com/LinnAreaDisasters

ADDRESS United Way of East Central Iowa
317 7th Ave SE, Suite 401
Cedar Rapids, IA 52401

Please visit the LAP-AID website to see the current Leadership Team and Network Members.

https://www.linndisasterinfo.com/

AGENDA ITEM # L – 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	September 9, 2026
AGENDA ITEM:	Quarry Pond
ACTION:	None

SYNOPSIS: Staff is seeking direction from the Council regarding re-stocking the Quarry Pond. There have been two fish kills in my tenure with the City. The fluctuation in the depth of the pond will continue to cause problems in times of extreme drought and extreme cold.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbsich **DATE PREPARED:** 9/4/2026

M. Reports Mayor/Council/Admin.

CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
September 9, 2026

- Lori and I will be attending the Northeast Iowa City Managers meeting at 11 a.m., Friday, September 11, 2026.
- The Iowa League of Cities Annual Conference will be held in Bettendorf, September 23, 2026, through September 25, 2026.
- The City continues to work through the new billing software update. We are encouraging citizens that have questions regarding their utility bill to contact City Hall.