

Cole Library Board of Trustees

Meeting: September 3, 2026

9:15am

Room 310

I. Call to Order

Present: Julia Andrews, Diana Corcoran, Grace Chamberlain, Sarah Doyle, Jackie Wallace, Mike Kragenbrink, Hunter White

Meeting was called to order at 9:19 by Julia.

II. Approval of Agenda

The agenda was approved as written. Motion by Diana, seconded by Mike.

III. Approval of Minutes

The minutes were approved. Motion by Sarah, seconded by Diana.

IV. Reports/ongoing business

A. President

■ Board Election of Officers

- Review of terms and years served on Library Board
- Jackie motioned for Diana as President, Julia as Vice, and Sarah as Secretary. Second by Mike and so approved.

■ Future Meeting Date/Time:

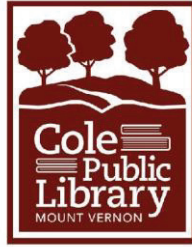
- Thursdays of Block break: Sept. 17, Oct. 15, Nov. 12, Dec. 17, Jan. 7, Feb. 4, March 4, April 8, and May 13
- 9:15 AM
- Grace will create a calendar invite.

B. Public Library Director

■ Summer in review

- Record attendance for Summer kickoff and other events for children as well as the first adult event of flower arrangement - great success and feedback!

■ Fall programs



- 3 book groups, matinee movie, Creative Connects, Master Gardener, Fall Book Talk - Oct. 15 at noon, Embroidery Fall craft, Family Holiday crafts, puzzle swap, et. al.

■ **SLI grant + action plan**

- Pilot program \$750 and private training for action plan regarding sustainability and climate mitigation: compost bins, rain barrels, solar panels, et. al.

■ **Financial report**

- Did not get estimated county funds - about \$4000 less: changed estimate for this year based on that
- Exceeded supplies, acquisition, and advertising, which is typical
- Increase in carryover as \$581. 28. Adjustments made for 2027 budget, including increase in salary for newly-hired Public Library Assistant. Hope to ask city to increase salary of library workers in the future.
- Meredith Nehring hired as Public Library Assistant and will provide lots of new opportunities that were not previously attainable.
- Professional Development fund will be used for attendance to the ILA conference in Cedar Rapids.
- New Handbook passed out

C. College Librarian's Report

- Gratitude expressed for assistance to the college experiencing staffing shortages compared to the past.
- Looking to expand 4th floor area - booths, games, snacks
- Touch Grass Block Break activity during Block 2 - October 15th

V. Major Business

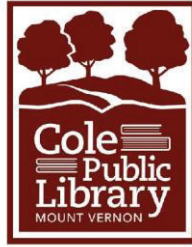
A. 5 Year Plan review

- Done with 5-year plan and looking to new 5-year plan at next meeting

B. FY27 policies up for review

- Volunteer, Internet Use, and Disruptive Patrons Policy
- Will need to create potential forms/incident reports, etc., especially in conjunction with the college policies

C. Training



- 3-5 hours required for the board - policy or role in the community were discussed as top options

Jackie motioned to adjourn, and Julia seconded.

The meeting was adjourned at 10:13 AM.