

# City of Mt. Vernon, Iowa

<b>Meeting:</b>	<b>Mt. Vernon City Council Meeting</b>
<b>Place:</b>	<b>Mt. Vernon City Hall, 213 1<sup>st</sup> Street NW, Mt. Vernon, Iowa 52314</b>
<b>Date/Time:</b>	<b>July 6, 2026 – 6:30 PM</b>
<b>Web Page:</b>	<b>www.cityofmtvernon-ia.gov</b>
<b>Posted:</b>	<b>July 2, 2026</b>

<b>Mayor:</b>	Tom Wieseler	<b>City Administrator:</b>	Chris Nosbisch
<b>Mayor Pro-Tem:</b>	Scott Rose	<b>City Attorney:</b>	Holly Corkery
<b>Councilperson:</b>	Sherene Hansen Player	<b>Asst. City Administrator:</b>	Lori Boren
<b>Councilperson:</b>	Craig Engel	<b>Finance Dir/City Clerk:</b>	Marsha Dewell
<b>Councilperson:</b>	Mark Andresen	<b>Chief of Police:</b>	Jason Blinks
<b>Councilperson:</b>	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 889 6902 0182
3. Password: 123586

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

**A. Call to Order**

**B. Agenda Additions/Agenda Approval**

**C. Communications:**

1. Unscheduled
2. Representative Cindy Golding – Legislative Update

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

**D. Consent Agenda**

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – June 15, 2026
2. Approval of Liquor License – CDG (Heritage Days Event)
3. Approval of Retail Tobacco License – Happy Daze LLC
4. Approval of Device Retailer License – Happy Daze LLC
5. Approval of Liquor License – Kwik Trip Inc
6. Approval of Retail Tobacco License - Kwik Trip Inc

**E. Public Hearing**

1. Public Hearing on the Proposed Engineering Report and Formation of the Mount Vernon EMS District (tabled on March 16, 2026, motion to remove item from table will need to be made before discussion can occur)
  - i. Close Public Hearing – Proceed to G-1

**F. Ordinance Approval/Amendment**

1. None

**G. Resolutions for Approval**

1. Resolution #3-16-2026A: Approving the Engineer's Report, Preliminary Plat and Engineer Compensation, and Setting the Election for the EMS Election as Defined in Chapter 357G of the State Code of Iowa and Giving Notice Thereof (tabled on March 16, 2026, motion to remove item from table will need to be made before discussion can occur)

**H. Mayoral Proclamation**

1. None

**I. Old Business**

1. None

**J. Motions for Approval**

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Discussion and Consideration of Setting a Public Hearing Date for to Receive the Engineers Report on the Preliminary Plat for the City of Mount Vernon EMS District – Council Action as Needed – Council Action as Needed
3. Discussion and Consideration of Change Order #11 to the Mt. Vernon Pool Renovations – Woodruff Construction - Council Action as Needed
4. Discussion and Consideration of V&K Invoice #51387-8 – Rachel Street Improvement Project – Council Action as Needed
5. Discussion and Consideration of V&K Invoice #51361-23 – Hwy 1 Reconstruction Project – Council Action as Needed
6. Discussion and Consideration of North Window Replacement Quote – City Hall – Council Action as Needed
7. Discussion and Consideration of 2026-2027 City of Mount Vernon Employee Wellness Program – Council Action as Needed
8. Discussion and Consideration of Setting a Public Hearing Date for CDBG Downtown Revitalization Funds from the Iowa Economic Development Authority – Council Action as Needed
9. Discussion and Consideration of K-9 Police Vehicle Purchase – MVL Police Department – Council Action as Needed
10. Discussion and Consideration of Heritage Days Special Event Approval – Council Action as Needed
11. Discussion and Consideration of Pay Application #8 – Rachel Street Improvement Project – Council Action as Needed
12. Discussion and Consideration of Pay Application #\_ – Sidewalk Improvement Project – Council Action as Needed

**K. Reports to be Received/Filed**

1. None

**L. Discussion Items (No Action)**

1. Letter of Support - Trails

**M. Reports of Mayor/Council/Administrator**

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

**N. Adjournment**

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

**If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.**

## **D. Consent Agenda**

The Mount Vernon City Council met June 15, 2026, at City Hall, 213 1<sup>st</sup> Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Rose, Tuerler and Hansen-Player. Absent: Engel, Andresen.

**Call to Order.** At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

**Agenda Additions/Agenda Approval.** Wieseler noted that items E1 and G1 will remain tabled. Motion made by Rose, seconded by Tuerler to approve the Agenda. Motion carries. Engel, Andresen absent.

**Consent Agenda.** Motion made by Rose, seconded by Hansen-Player to approve the Consent Agenda. Motion carries. Engel, Andresen absent.

Approval of City Council Minutes – June 1, 2026  
Appoint Daniel Drumeller – Parks and Rec Board

### **Public Hearing**

Public Hearing on the Proposed Engineering Report and Formation of the Mount Vernon EMS District (tabled on March 16, 2026, motion to remove item from table will need to be made before discussion can occur). Item remains tabled.

### **Resolutions for Approval**

Resolution #3-16-2026A: Approving the Engineer's Report, Preliminary Plat and Engineer Compensation, and Setting the Election for the EMS Election as Defined in Chapter 357G of the State Code of Iowa and Giving Notice Thereof (tabled on March 16, 2026, motion to remove item from table will need to be made before discussion can occur). Item remains tabled.

Resolution #6-15-2026A: Approving the Fiscal Year 2025-2026 Transfers. This final transfer resolution for FY2026 identifies TIF payments to developers, deficit accounts and movement of benefit monies to the General Fund. Motion made by Tuerler, seconded by Rose to approve Resolution #6-15-2026A. Roll call all yes. Engel, Andresen absent. Resolution passes.

Resolution #6-15-2026B: Approving a Perpetual Sanitary Sewer and Temporary Construction Easement Agreement Between Charles W. Neff and the City of Mount Vernon. Veenstra & Kimm Engineering has been working with Hertz Farm Management to complete the easement purchase on the Neff property for the Bryant Road Sanitary Sewer Project. The proposed purchase amount for the easement is \$79,848.31, plus related crop loss costs. Motion made by Rose, seconded by Tuerler to approve Resolution #6-15-2026B. Roll call all yes. Engel, Andresen absent. Resolution passes.

Resolution #6-15-2026C: Supporting the Development of the Interurban Trail Connection – Phase II: Cornell College to Bryant Park. The City will be submitting a grant application for Phase II of the Interurban Trail Connection – Bryant Park to Cornell College. The City would be contributing an estimated \$165,000.00 from its LOST allocation as a match for the project. Once complete, the City will have constructed approximately ½ mile of the Interurban Trail. Additional grant applications would be submitted for the remaining ¼ mile trail section to Irish Lane. Motion made by Tuerler, seconded by Hansen-Player to approve Resolution #6-15-2026C. Roll call all yes. Engel, Andresen absent. Resolution passes.

## Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by Rose to approve the Claims List. Engel, Andresen absent. Motion carries.

RATHJE CONSTRUCTION	PAY APP #7-RACHEL STREET	300,233.67
PAYROLL	CLAIMS	160,458.58
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	25,046.70
VEENSTRA & KIMM INC	STONEBROOK SEWER EXTENSION	18,324.73
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	16,130.83
NELSON ELECTRIC	PAY APP #5 FINAL-UPTOWN LIGHTING	14,962.53
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	10,600.00
IMWCA	WORK COMP INSURANCE-ALL DEPTS	10,157.00
FELD FIRE	THERMAL CAMERAS-FD	9,813.10
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	9,675.65
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	9,072.54
LINN CO-OP OIL CO	FUEL-PD,FD,PW	7,553.54
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	6,616.16
TREASURER STATE OF IOWA	SALES TAX	5,129.36
RED LION RENEWABLES	RED LION	4,123.76
STATE HYGIENIC LAB	TESTING-SEW	3,715.00
TREASURER STATE OF IOWA	WET TAX	3,688.47
ORIGINAL WATERMAN INC	UNIFORMS-POOL	3,038.38
GARY'S FOODS	SUPPLIES-POOL	3,036.97
TRI-CITY ELECTRIC CO OF IOWA	ACCESS LICENSE-P&REC,POOL,LBC	2,983.00
ACCREDITED SECURITY	EQUIPMENT-PD	2,717.00
BANKCARD 8076 ACH DEBIT MTOT	CREDIT CARD FEES-LBC,POOL,P&REC	2,144.43
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,918.08
WIENEKE LAND SOLUTIONS	FERTILIZER/WEED CONTROL-P&REC	1,785.00
LINN COUNTY TREASURER	STONEBROOK, SMH TAXES-P&A	1,740.30
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,715.33
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	1,215.00
RATHJE CONSTRUCTION	PAY APP #5-RACHEL STREET	1,129.27
CAUSE TEAM	SWIM TEAM SUPPLIES-POOL	1,123.00
MOUNT VERNON, CITY OF	START UP CASH-K9 GOLF	1,000.00
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	959.21
NIGHT SHIFT LLC	CLEANING SERVICE-PD	920.70
CARQUEST OF LISBON	EQUIP MAINT-PW	797.37
SUE ASTLEY	SUPPLIES,SOFTWARE,TRAINING-HPC	796.92
CHRISTINA MILLIKAN	SERVICES-HPC	750.00
DRAKE KLEMME	SERVICES-HPC	750.00
ROTO-ROOTER	SEPTIC DISPOSAL-P&REC	700.00
LYNCH DALLAS PC	LEGAL FEES-P&A	696.00
CAMPBELL SUPPLY	BATTERIES-FD	687.00
M & S VENDING LLC	CTW FOOD VENDOR-P&REC	575.00
BUNCH HTG AND COOLING	SERVICES-FD	515.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	495.00
GREAT WESTERN SUPPLY CO	SUPPLIES-PW	411.77
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	407.45
CAUSE TEAM	UNIFORMS-ALL DEPTS	398.50
MEDIACOM	PHONE/INTERNET-SEW	352.42
INTERMEDIA COMMUNICATIONS	PHONE SERVICES-CITY HALL	351.99
WENDLING QUARRIES	GRAVEL-POOL	341.93

MEDIACOM	PHONE/INTERNET-PW	316.94
LOOSIES FOOD TRUCK	CTW FOOD VENDOR-P&REC	310.00
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
BANKCARD 8076 ACH DEBIT MTOT	REFUND-POOL	280.00
NICHOLAS MACKE	FUEL-PD	270.16
GREAT WESTERN SUPPLY CO	SUPPLIES-LBC	269.19
KONE INC	ELEVATOR MAINT-P&A	234.45
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC,POOL,LBC	228.33
MAXWELL SIDERS	FIELD PREP-P&REC	227.50
GREAT WESTERN SUPPLY CO	SUPPLIES-POOL	220.37
KEVIN STEELE	MILEAGE,MEALS-PD	207.95
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	199.00
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	195.00
JUNCTION AUTO SALES	VEHICLE MAINT-PD	185.50
TRAE DAVID BIELEFELD	REFEREE-P&REC	180.00
BANKCARD 8076 ACH DEBIT MTOT	REFUNDS-LBC,POOL	179.57
GARY'S FOODS	SUPPLIES-LBC,P&REC,POOL	165.33
AIRGAS INC	CYLINDER RENTAL-PW	157.98
VESTIS	JANITORIAL SUPPLIES-LBC	157.04
MOUNT VERNON, CITY OF	PERSONAL TRAINER-LBC	130.00
CYNTHIA GIANNINI	REFUND-LBC	109.14
MARKET STREET	WEB HOSTING-HPC	100.00
CITY LAUNDERING CO	SERVICES-CITY HALL	98.32
TERMINIX PRESTO-X	PEST CONTROL-VC	82.75
JOE JENNISON	SUBSCRIPTION-P&A	80.14
RYAN IZER	REFEREE-P&REC	80.00
5 STAR PLUMBING	SERVICES-P&A	79.95
5 STAR PLUMBING	SERVICES-PD	79.95
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	79.86
CYPRESS SOLUTIONS	SUBSCRIPTION-PD	78.75
TERMINIX PRESTO-X	PEST CONTROL-PD	77.61
ECICOG	SERVICES-P&A	75.00
LINN COUNTY PUBLIC HEALTH	INSPECTION-POOL	75.00
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	74.71
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	72.54
DAVID FRANKFURT	FUEL-PD	71.34
RICKARD SIGN AND DESIGN CORP	CART PERMITS-PD	62.50
MOUNT VERNON ACE HARDWARE	EQUIP RENTAL-P&REC	54.72
RYAN WELLNER	DEPOSIT REFUND-WAT	43.36
AMAZON CAPITAL SERVICES	SUPPLIES-PD	43.33
MENARDS	TRAINING CENTER SUPPLIES-FD	38.16
OMAR SAMAYOA	DEPOSIT REFUND-WAT	22.70
HANNAH GANZEL	INSTRUCTOR-LBC	21.25
HETHER STAUFFACHER	INSTRUCTOR-LBC	21.25
JULIE ELLEN	INSTRUCTOR-LBC	21.25
BRADY SIDERS	REFEREE-P&REC	20.00
EMILY SPIES	REFUND-WAT	10.00
GARY'S FOODS	SUPPLIES-PD	6.99
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
<b>TOTAL</b>		<b>657,853.52</b>

**FUND EXPENSE TOTALS**

RACHEL STREET

311,038.59

PAYROLL	160,458.58
GENERAL FUND	72,402.62
SOLID WASTE	45,442.79
SEWER FUND	28,524.85
2025 UPTOWN LIGHTING	14,962.53
LBC	10,547.33
WATER FUND	9,566.07
ROAD USE TAX FUND	4,416.24
STORM WATER FUND	493.92
<b>TOTAL</b>	<b>657,853.52</b>

<b>FY26 MAY REVENUE</b>	
GENERAL GOVERNMENT	287,345.88
PUBLIC WORKS	275,616.12
PUBLIC SAFETY	129,884.63
CULTURE-RECREATION	89,681.77
TIF REVENUE	31,996.96
COMMUNITY & ECONOMIC DEV	8,493.63
<b>TOTAL</b>	<b>823,018.99</b>

Discussion and Consideration of Quote No. 314 with Pleva Mechanical Inc. – Pool Pump Replacement – Council Action as Needed. Pleva Mechanical has submitted a quote in the amount of \$19,223.70 to replace the zero-entry pool pump. Water’s Edge believes the age and size of the pump is contributing to the lack of pressure on the Play Nuk. On June 10, 2026, City Administrator Nosbisch informed Waters Edge to move forward with the replacement because the current pump is failing. Motion made by Rose, seconded by Hansen-Player to approve the quote from Pleva Mechanical to replace the zero-entry pool pump. Engel, Andresen absent. Motion carries.

Discussion and Consideration of Amendment No. 1 to the WHKS Professional Services Agreement – Council Action as Needed. The original WHKS contract specified the creation of a basic database application for the GIS cemetery mapping project. This database application would be created utilizing existing City mapping data and the use of drone GPS technology. It was determined that discrepancies existed once the final product was submitted to staff. WHKS has provided Amendment No. 1 to the original contract in the amount of \$3,000.00 to reduce the known discrepancies in the data. Motion made by Tuerler, seconded by Rose to approve Amendment No. 1 to the WHKS Professional Services Agreement. Engel, Andresen absent. Motion carries.

Discussion and Consideration of Upgrading Eight Patrol Rifles – Mt. Vernon/Lisbon Police Department – Council Action as Needed. Staff will be utilizing Asset Forfeiture Funds to upgrade eight patrol rifles for the officers in the amount of \$9,056.46. Motion made by Rose, seconded by Hansen-Player to approve the upgrade of eight patrol rifles. Engel, Andresen absent. Motion carries.

Discussion and Consideration of Purchase Power Agreement with Red Lion Renewables – LBC – Council Action as Needed. Staff has been studying solutions for sun and heat related issues on the outdoor patio area of the LBC. Red Lion Renewables has submitted a proposal to construct an additional solar structure to cover a majority of the patio area. There were three options to consider with this expansion but staff is recommending the third option that would buy down the energy rate to meet the existing agreement requiring a \$42,000.00 investment from the City. Motion made by Tuerler, seconded by Rose to approve the agreement with the buy down investment of \$42,000.00. Engel, Andresen absent. Motion carries.

Discussion and Consideration of Engagement Letter with Ahlers Cooney – Pogo Properties LLC Development Agreement – Council Action as Needed. Ahlers Cooney has submitted an engagement letter to complete the terms and conditions of the development agreement between the City and Pogo Properties LLC. Pogo Properties LLC is the owner the old Public Works shop and the agreement was a condition of the sale. Motion made by Tuerler, seconded by Hansen-Player to approve the Engagement Letter with Ahlers Cooney for the Pogo Properties LLC Development Agreement. Engel, Andresen absent. Motion carries.

Discussion and Consideration of Quote RA351005573 to repair the 2014 International Dump Truck – Council Action as Needed. Ascendance Truck Company of Cedar Rapids has provided a quote to repair the 2014 International dump truck used by the Public Works Department. During the past winter, staff identified a coolant leak and closely monitored the issue throughout the season. However, the leak now requires repair to prevent further damage. Repairing the issue now will help protect the vehicle and avoid a significantly more expensive repair or replacement in the future. The quote is in the amount of \$13,047.28. Motion made by Rose, seconded by Hansen-Player to approve the repairs on the 2014 International Dump Truck. Engel, Andresen absent. Motion carries.

**Reports to be Received/Filed.** Reports available on the City website in the June 15, 2026 Council Packet.  
Mt. Vernon/Lisbon Police Report  
Mt. Vernon Public Works Department  
Mt. Vernon Parks and Rec Report  
Cole Library Report

**Reports of Mayor/Council/Administrator**

May Reconciliation Report. Full report available on the City website in the June 15, 2026 Council Packet.

Mayor's Report. The Mayor attended two ribbon cuttings today and will be attending a "Solar Power Hour" with ECICOG on June 16<sup>th</sup>. Wieseler is asking for input from Council on individuals that might be interested in applying for boards or commissions.

City Administrator's Report. Full report available on the City website in the June 15, 2026 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:36 p.m., June 15, 2026.

Respectfully submitted,  
Marsha Dewell  
City Clerk

# CLASS "C" RETAIL ALCOHOL LICENSE APPLICATION

## Business Information

Name of Legal Entity: MVL COMMUNITY CHARITABLE DEV

FEIN: XX-XXX8832

Business Type: Corporation

This business is not registered with the Secretary of State.

## Premises Information

Premises DBA: MVL CCDG

Premises Address: 311 1ST ST NW MOUNT VERNON IA 52314-1702

Premises Type: Other

Number of Floors: 1

Control of Premises: Other  
Vernon

Other control description: Local Authority/City of Mount

Is your premises equipped with at least one adequate, conveniently located indoor or outdoor toilet facility for use by patrons?

Yes

Does your premises conform to all local and state health, fire and building laws and regulations?

Yes

Is your establishment equipped with tables and seats to accommodate a minimum of 25?

Yes

## License Information

Effective Date: 09-Jul-2026

Length of License Requested: 5DAY

### Privilege(s) Requested

Outdoor Service - Allows the selling/serving of alcoholic beverages by the license/permit in a designated, adjacent outdoor area.

Provided description of the Outdoor Service Area:

Alcohol sales will occur on the 100-200 Block of 1st Street West, in Mount Vernon, IA, for the annual Heritage Days Festival in partnership with the City of Mount Vernon and Mount Vernon-Lisbon Police Dept. The alcohol/drink tent is located near 109 1st Street for outdoor service. The street is closed off professionally by the City of Mount Vernon, with cement barricades. In addition crowd control fencing is placed along this stretch, as well as signage identifying the restricted drinking area, and police presence during the event and cleanup.



License Administration



< CITY OF MOUNT VERNON

# Retail Tobacco License Review

CITY OF MOUNT VERNON

1809377801



Application Information

## Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP : HAPPY DAZE LLC

Type of ownership : Limited Liability Company

Primary office address : 100 2ND AVE NW MOUNT VERNON IA 52314-1301

Legal Ownership Phone : 515-971-4451

Legal Ownership Email : happy.daze.319@gmail.com

## Application Information

Sales and Use Permit Number : 301304630

Location Name : HAPPY DAZE

Location Phone Number : 319-895-4014

Location Address : 100 2ND AVE NW MOUNT VERNON IA 52314-1301

Location Mailing Address : 100 2ND AVE NW MOUNT VERNON IA 52314-1301

Renewal : No





License Administration



< CITY OF MOUNT VERNON

# Device Retailer License Review

CITY OF MOUNT VERNON

1809377801



Application Information

## Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP : HAPPY DAZE LLC

Type of ownership : Limited Liability Company

Primary office address : 100 2ND AVE NW MOUNT VERNON IA 52314-1301

Legal Ownership Phone : 515-971-4451

Legal Ownership Email : happy.daze.319@gmail.com

## Application Information

Sales Permit Number: : 300306229

Location Name : HAPPY DAZE

Location Phone Number : 319-895-4014

Location Address : 100 2ND AVE NW MOUNT VERNON IA 52314-1301

Location Mailing Address : 100 2ND AVE NW MOUNT VERNON IA 52314-1301

Renewal : Yes

Can I help?

< CITY OF MOUNT VERNON

# Alcohol Permit Review

CITY OF MOUNT VERNON  
1809377801

>

[Permit Details](#)

## Business Information

[Application Printable View](#)

Name of Legal Entity : KWIK TRIP INC  
 Business Type : Corporation  
 SOS Business Number : 106706

## Permit/License Details

License Number : 0-010-941-002  
 Application Number : 0-010-941-002  
 Premises DBA : KWIK STAR 1755  
 Premises Address : 100 RACHEL ST SE MOUNT VERNON IA  
 52314  
 Permit/License Type : Class "E" Retail Alcohol License (LE)  
 Permit/License Length : 12 months  
 Permit/License Effective Date : 31-Aug-2026  
 Permit/License Expiration Date : 30-Aug-2027  
 Sales and Use Permit/License Number : 300209239  
 Premise Type : Convenience Store  
 Contact Name : MARANDA OLIVER  
 Contact Phone : 608-793-4741  
 Contact Phone Extension :  
 Contact Email Address : moliver@kwiktrip.com

## Privileges

Privilege

Privilege Selection

Amendment Action

Living Quarters

No Privileges





License Administration



< CITY OF MOUNT VERNON

# Retail Tobacco License Review

CITY OF MOUNT VERNON  
1809377801



Application Information

## Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP : KWIK TRIP INC

Type of ownership : Corporation

Primary office address : PO BOX 2107 1626 OAK ST LA CROSSE WI 54602-2107

Legal Ownership Phone : 608-793-4741

Legal Ownership Fax : 608-793-6120

Legal Ownership Email : licensingdept@kwiktrip.com

## Application Information

Sales and Use Permit Number : 300209239

Location Name : KWIK STAR 1755

Location Phone Number : 608-793-4741

Location Address : 100 RACHEL ST SE MOUNT VERNON IA 52314

Location Mailing Address : PO BOX 2107 LA CROSSE WI 54602-2107

Renewal : No



## **E. Public Hearing**

**AGENDA ITEM # E – 1 & G - 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** Engineering Report and Formation of the EMS District

**ACTION:** Motion to Close

**SYNOPSIS:** Staff will be asking the Council to remove this item from the table on Monday and take no action on the item, as the City will begin the process anew. Staff is concerned that the process has been stalled for too long, therefore we are recommending the City start again with a new public hearing notice.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion to Close

**ATTACHMENTS:** Proceed to G-1

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

## **J. Motions for Approval**

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JULY 6, 2026

PAYROLL	CLAIMS	161,981.06
COLE PUBLIC LIBRARY	ANNUAL SUPPORT	158,000.00
LYNCH FORD-LYNCH CHEVROLET	2026 FORD EXPLORER-PD	51,468.30
LISBON MT VERNON AMBULANCE	ANNUAL SUPPORT	38,370.00
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	37,595.13
COMMUNITY DEVELOPMENT GROUP	ANNUAL SUPPORT	23,500.00
SE LINN COMMUNITY CENTER	ANNUAL SUPPORT	22,000.00
MORTON SALT INC	SALT-RUT	18,379.65
HUBSPOT INC	ANNUAL SUBSCRIPTION-ALL DEPTS	14,350.18
ASCENDANCE TRUCKS CENTERS	DUMP TRUCK REPAIRS-PW	14,219.53
WIENEKE LAND SOLUTIONS	FERTILIZER/WEED CONTROL-P&REC	7,245.00
ALLIANT ENERGY	ENERGY USAGE-SEW	6,345.92
ALLIANT ENERGY	ENERGY USAGE-WAT	6,006.18
MOUNT VERNON AREA ARTS COUNCIL	ANNUAL SUPPORT	5,500.00
DIX LAWN CARE	CEMETERY MAINT	5,316.66
CCDG	HERITAGE DAYS SUPPORT	5,000.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	4,885.96
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-WAT	4,796.00
VEENSTRA & KIMM INC	BRYANT ROAD SANITARY SEWER	4,609.68
YANKEE HILL MACHINE CO, INC	RIFLE UPFIT-PD	4,584.82
ALLIANT ENERGY	ENERGY USAGE-POOL	4,223.67
RTL EQUIPMENT	EQUIP MAINT-PW	3,363.32
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	3,302.33
IOWA SOLUTIONS INC	COMPUTER EQUIP-PD	2,650.00
CAMPBELL SUPPLY	EQUIPMENT-PW	2,629.91
TIER 1 TACTICAL, LLC	RIFLE UPFIT-PD	2,466.64
VEENSTRA & KIMM INC	WATER MISC ENGINEERING	2,304.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,136.83
FELD FIRE	SAFETY SUPPLIES-FD	2,027.00
GEISSELE AUTOMATICS INC	RIFLE UPFIT-PD	2,005.00
COMMUNITY BAND	ANNUAL SUPPORT	2,000.00
CITY OF MOUNT VERNON	PERPETUAL CARE-CEMETERY	1,860.00
VEENSTRA & KIMM INC	2025 SIDEWALK IMPROVEMENTS	1,781.85
LISBON, CITY OF	AMB DIRECTOR SALARY	1,736.24
KIECKS	UNIFORMS-PD	1,722.50
RICKARD SIGN AND DESIGN CORP	UPTOWN PLAQUES-HPC	1,530.10
ELECTRIC PUMP	LIFT STATION REPAIRS-SEW	1,510.41
IOWA PRISON INDUSTRIES	SIGNS-RUT	1,411.00
AMERICAN RED CROSS	TRAINING-POOL	1,338.00
ALLIANT ENERGY	ENERGY USAGE-LBC	1,314.24
CEDAR RAPIDS KERNELS	KERNELS TICKETS-P&REC	1,300.00
UPPER IOWA UNIVERSITY	TUITION-PD	1,295.00
WELTER STORAGE EQUIPMENT	FURNITURE-PD	1,234.00
RICKARD SIGN AND DESIGN CORP	VEHICLE DECALS-PD	1,180.00
FELD FIRE	TRAINING-FD	1,148.00
CARRICO AQUATIC RESOURCES INC	EQUIP REPAIR-POOL	991.55
DE NOVO MARKETING	WEBSITE/HUB SUPPORT-ALL DEPTS	825.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	738.27
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	685.07
CAMDEN LEONARD	CELL PHONE STIPEND	680.00
VEENSTRA & KIMM INC	INTERURBAN TRAIL	660.00
MEDIACOM	PHONE/INTERNET-FD	642.24
DEREK BOREN	CELL PHONE STIPEND	600.00
JACOB BUSTER	CELL PHONE STIPEND	600.00
NATHAN GOODLOVE	CELL PHONE STIPEND	600.00
UMB BANK	2024 GO FEES	600.00
UMB BANK	2025 GO FEES	600.00
ROUNABOUT REPAIR SHOP LLC	VEHICLE MAINT-PD	575.60

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JULY 6, 2026

TEK TO TEK INC	EQUIPMENT-FD	561.93
STAPLES INC	SUPPLIES-PD	557.89
ALLIANT ENERGY	ENERGY USAGE-FD	527.46
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	521.69
GREAT WESTERN SUPPLY CO	SUPPLIES-LBC	511.42
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	510.00
CHARLES WELDON	SERVICES-HPC	500.00
ALEX VOLKOV	CELL PHONE STIPEND	480.00
CHRIS NOSBISCH	CELL PHONE STIPEND	480.00
DONALD FEDDERSEN	CELL PHONE STIPEND	480.00
DUSTIN BURNETT	CELL PHONE STIPEND	480.00
ELDON DOWNS	CELL PHONE STIPEND	480.00
JACOB SEE	CELL PHONE STIPEND	480.00
JAYNE DEWITTE	CELL PHONE STIPEND	480.00
KATEY FOREST	CELL PHONE STIPEND	480.00
LEIGH BRADBURY	CELL PHONE STIPEND	480.00
LORI BOREN	CELL PHONE STIPEND	480.00
MARSHA DEWELL	CELL PHONE STIPEND	480.00
MATT PLOTZ	CELL PHONE STIPEND	480.00
MERIDITH HOFFMAN-CASSELL	CELL PHONE STIPEND	480.00
RYAN CROCK	CELL PHONE STIPEND	480.00
SARAH BOOTS	CELL PHONE STIPEND	480.00
TED SEITER	CELL PHONE STIPEND	480.00
GALLS LLC	EQUIPMENT-PD	458.35
MECHANICSVILLE FIBER	PHONE/INTERNET-LBC	457.73
AMAZON CAPITAL SERVICES	SUPPLIES-PD,P&A	445.75
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	442.92
RACOM CORPORATION	MOBILE VPN-PD	437.30
COAST TO COAST SOLUTIONS	MARKETING-PD	426.32
CAUSE TEAM	SUPPLIES-K9 GOLF	420.00
MECHANICSVILLE FIBER	PHONE/INTERNET-PD	400.02
MOUNT VERNON, CITY OF	START UP CASH-K9 GOLF	400.00
US CELLULAR	CELL PHONE-PD	388.10
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-P&A	386.43
VEENSTRA & KIMM INC	LBC GENERATOR	381.50
P&K MIDWEST INC	EQUIP MAINT-RUT	368.59
SCHIMBERG COMPANY	SUPPLIES-RUT	367.19
ALLIANT ENERGY	ENERGY USAGE-PW	354.64
CAUSE TEAM	UNIFORMS-ALL DEPTS	353.50
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	337.50
VERMEER SALES & SERVICE INC	EQUIP MAINT-SW	332.60
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	325.94
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
MEDIACOM	PHONE/INTERNET-PW	323.89
T-MOBILE	VEHICLE SOFTWARE-PW	319.20
STAPLES INC	SUPPLIES-PD,P&A	303.33
JOE JENNISON	CELL PHONE STIPEND	300.00
UMB BANK	2018 GO FEES	300.00
CITY LAUNDERING CO	SERVICES-CITY HALL	294.96
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&A	277.65
CURTIS ENGLISH SELECT SERVICE	PORTABLE RR RENTALS-P&REC	260.00
VEENSTRA & KIMM INC	WWTP PHASE 2 MODELING	257.50
UMB BANK	2014 GO FEES	250.00
UMB BANK	2013A GO FEES	250.00
MENARDS	SHELVING-PW	249.98
MAXWELL SIDERS	FIELD PREP-P&REC	247.00
BANKCARD 8076 ACH DEBIT MTOT	REFUND-POOL,LBC	243.46
ALLIANT ENERGY	ENERGY USAGE-PD	231.07

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JULY 6, 2026

WENDLING QUARRIES	ROADSTONE-RUT	225.55
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-LBC	220.54
EDITH DAWSON	SERVICES-HPC	218.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	202.39
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	182.67
AHLERS & COONEY P.C.	LEGAL FEES-P&A	181.50
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	181.32
DAVID FRANKFURT	FUEL-PD	179.83
KONICA MINOLTA PREMIER FINANCE	COPIER USAGE-PD	174.96
MATT SIDERS	MILEAGE-P&REC,LBC	174.00
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-PD	159.76
BADGE AND WALLET	UNIFORMS-PD	158.65
STAPLES INC	SUPPLIES-ALL DEPTS	149.01
HAWKEYE COMMUNICATION INC	FIRE SYSTEM MONITORING-PD	147.00
CEDAR RAPIDS, CITY OF	CRIME STOPPERS-PD	132.30
MARKET STREET	SERVICES-HPC	120.00
GREAT WESTERN SUPPLY CO	SUPPLIES-POOL	115.68
MECHANICSVILLE FIBER	PHONE/INTERNET-PW	114.45
ORIGINAL WATERMAN INC	UNIFORMS-POOL	112.95
MECHANICSVILLE FIBER	PHONE/INTERNET-POOL	108.77
RICKARD SIGN AND DESIGN CORP	SIGNS-PD K9	105.00
TERMINIX PRESTO-X	PEST CONTROL-FD	100.14
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	97.93
ALLIANT ENERGY	ENERGY USAGE-CEM	97.33
VESTIS	JANITORIAL SUPPLIES-LBC	90.36
IOWA LEAGUE OF CITIES	FUNDRAISER REG-P&A	90.00
IOWA ONE CALL	LOCATES-WAT,SEW	84.60
UPH ST LUKES DRUG & ALCOHOL	DRUG TESTING-PW	84.00
TERMINIX PRESTO-X	PEST CONTROL-VC	82.75
RYAN IZER	REFEREE-P&REC	80.00
TRAE DAVID BIELEFELD	REFEREE-P&REC	80.00
MECHANICSVILLE FIBER	INTERNET-CITY HALL	69.95
ALLIANT ENERGY	ENERGY USAGE-SIRENS	67.62
BANKCARD 8076 ACH DEBIT MTOT	REFUND-POOL	65.00
GREAT WESTERN SUPPLY CO	SUPPLIES-PD	61.78
ALLIANT ENERGY	ENERGY USAGE-WAT,P&REC	60.65
P&K MIDWEST INC	EQUIP MAINT-PW	53.81
JACK ROGERS	TRAINING-FD	52.75
CATHY GEORGE	CTW SUPPLIES-P&REC	51.27
VEENSTRA & KIMM INC	UPTOWN LIGHTING IMPROVEMENTS	49.50
MARY SCHLICHTE	INSTRUCTOR-LBC	48.00
US CELLULAR	INTERNET-WAT,SEW	42.54
HANNAH GANZEL	INSTRUCTOR-LBC	42.50
MERCY PHYSICIAN SERVICES INC	WELLNESS PLATFORM-ALL DEPTS	42.00
CARRICO AQUATIC RESOURCES INC	EQUIP REPAIR-POOL	35.45
ALLIANT ENERGY	ENERGY USAGE-SW	31.85
HAWKINS INC	CHEMICALS-WAT	30.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-PD	24.40
GREAT WESTERN SUPPLY CO	SUPPLIES-CITY HALL	15.90
<b>TOTAL</b>		<b>680,971.39</b>

**FUND EXPENSE TOTALS**

GENERAL FUND	371,843.86
PAYROLL	161,981.06
ROAD USE TAX FUND	37,230.77
WATER FUND	29,484.97
SEWER FUND	23,650.33

CITY OF MOUNT VERNON  
CLAIMS FOR APPROVAL, JULY 6, 2026

POLICE FORFEITURE	20,789.92
SOLID WASTE	10,194.75
LBC	9,842.77
BRYANT ROAD SANITARY SEWER	4,609.68
RACHEL STREET	3,302.33
DEBT SERVICE	2,000.00
PERPETUAL CARE	1,860.00
SIDEWALK PROJECT	1,781.85
STORM WATER FUND	1,352.10
LOST III TRAILS/PARKS	660.00
ARPA LINN COUNTY GRANT	337.50
2025 UPTOWN LIGHTING	49.50
<b>TOTAL</b>	<b>680,971.39</b>

**AGENDA ITEM # J – 2**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** Set Public Hearing Date – Engineering Report & EMS District

**ACTION:** Motion

**SYNOPSIS:** Staff is asking Council to restart the process to consider the Engineer’s Report and set the election for the EMS levy. The Public Hearing and Resolution would be considered by the Council on Monday, July 20, 2026, at 6:30 p.m.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Notice

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

**AGENDA ITEM # J – 3**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** Change Order #11 – Mt. Vernon Pool Renovations

**ACTION:** Motion

**SYNOPSIS:** This is the formal change order for the shallow end pump at the pool that was not part of the original project. Change Order #11 is in the amount of \$22,272.56. This was previously approved by staff and Council.

**BUDGET ITEM:** Bond/FF

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Change Order #11

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

1890 Kountry Lane  
Fort Dodge, IA 50501  
(515) 576-1118  
Fax (515) 955-2170

6/22/2026

Kyle McCawley  
Water Edge Aquatic Design  
1153 Southwest Blvd 202  
Kansas City, KS 66103

RE: Mt Vernon Pool Renovations  
919 2<sup>nd</sup> Ave N, Mt Vernon, IA 52314

SUBJ: Potential Change Order # 11

Dear Mr. Nosbisch:

Per your instruction, we are proposing the following:

- Provide and install an 15HP Pentair EQ series pump.
- See attached additional cost break down

Our total price to perform the subject changed work is \$22,272.56

The schedule analysis determines the resulting changed activity sequence to add 00 WORKING DAYS to the project. This cost is included in the above price.

Your written approval is required as soon as possible to avoid delays. Action after that date will result in additional costs and added time, which will then be added to the above price.

When this potential change order is signed by the Owner and a copy is returned to the contractor, approval of change(s) is effective IMMEDIATELY and we will proceed with the change(s) described above. Approved changes will be included in a future contract change order. If you require additional clarification, please contact me. Thank you for your prompt response.

Sincerely,

WOODRUFF CONSTRUCTION, LLC.



Besnik Mucogllava  
Project Manager

cc: File

\_\_\_\_\_/\_\_\_\_\_  
Owner Approval / Date

\_\_\_\_\_/\_\_\_\_\_  
Architect Approval / Date



WOODRUFF CONSTRUCTION



100% Employee Owned

WOODRUFF CONSTRUCTION, INC

1890 KOUNTRY LANE, FORT DODGE, IA 50501  
Ph : (515)576-1118 Fax: 515-955-2170

**Change Request # CAR 11**  
Price Breakdown

**Description:** Add a Pump for the Shallow End Area

Description	Quantity	Unit	Unit Price	Price	
Field Coordinations	16.00	HR	\$80.49	\$1,287.84	
Provide and Install the 15HP Pentair EQ Series Pump	1.00	Is	\$19,223.70	\$19,223.70	
<b>Subtotal:</b>	1,287.84	0.00	0.00	0.00	
			19,223.70	0.00	
				<b>20,511.54</b>	
		O&P on self-performed	\$1,287.84	15.00%	\$193.18
		O&P on subs	\$19,223.70	5.00%	\$961.19
		Bonds and Insurance	\$21,665.91	2.80%	\$606.65
				<b>Total:</b>	<b>\$22,272.56</b>



Tel. 515.438.2279  
 info@plevamechanical.com  
 EIN 42-1165700

**Pleva Mechanical Inc.**  
 13420 Bittersweet Rd  
 Woodward, IA 50276

**QUOTE NO. 314**

**Date:** 05/31/2026  
**Site:** Mt Vernon Aquatic center  
**Valid For:** 30 Day(s)  
**Valid Until:** 07/27/2025

Niko Mucogllava  
 Woodruff Construction Iowa City  
 412 Highland Avenue  
 Iowa City IA 52240

**Description**

We are pleased to provide and install the following for the pump replacement for Mt. Vernon.

- 1- 15HP Pentair EQ series pump
- 8" Schedule 80 PVC - 5'
- 6" Schedule 80 PVC- 3'
- 4" Schedule 80 PVC - 2'
- 1- 8x6 Schedule 80 reducer
- 1- 8" 90
- 1- 6" 90
- 2- 4" Flange
- 1- 8" Flange
- 1- 4" flange gasket pack
- 1- 6" flange gasket pack
- 1- 8" flange gasket pack
- 1- Solvent kit

**Service - POOL**

Part #	Item	Quantity	Unit Price	Total
	Pump	1.00	\$8,740.00	\$8,740.00
	Pipe, fittings, gaskets, bolts, hardware, solvents	1.00	\$1,796.30	\$1,796.30
	Electrical	1.00	\$1,265.00	\$1,265.00
	Mileage	1.00	\$165.00	\$165.00
	Travel	1.00	\$411.40	\$411.40
	VFD	1	\$5,094.00	\$5,094.00
	Pool Service Labor	8.00	\$134.00	\$1,072.00
	Standard Labor	8.00	\$85.00	\$680.00
<b>Sub-Total ex Tax</b>				<b>\$19,223.70</b>

<b>Labor</b>	\$1,752.00
<b>Materials</b>	\$17,471.70
<b>Sub-Total ex Tax</b>	\$19,223.70
<b>Tax</b>	\$0.00
<b>Total inc Tax</b>	\$19,223.70



Pleva Mechanical Inc.  
13420 Bittersweet Rd  
Woodward, IA 50276

Office: 515-438-2279  
Email: [info@plevamechanical.com](mailto:info@plevamechanical.com)

## TERMS AND CONDITIONS

### GENERAL:

1. Pleva Mechanical agrees to perform all work in a careful and workman-like manner and to furnish only materials of good quality.
2. The customer will provide reasonable access to all areas and equipment, and will allow Pleva Mechanical to stop and start equipment as may be necessary to fulfill the terms of the project.
3. All work will be performed during normal working hours, 8:00 AM to 5:00 PM, Monday through Friday.
4. The customer will promptly pay invoices upon receipt. Should a payment become thirty (30) days or more delinquent, Pleva Mechanical may stop all work under this project without notice and/or cancel this project, and the entire project shall become due and payable immediately upon demand.
5. In addition to any price specified on the face hereof, the customer shall pay and be responsible for the gross amount of any present or future sales, use, excise, value-added, or other similar tax, however designated, applicable to the price, sale or delivery of any products, services or the work furnished hereunder or for their use by Pleva Mechanical on behalf of the customer whether such tax shall be local, state, or federal in nature.
6. In the event Pleva Mechanical must commence legal action in order to recover any amount payable under this Agreement, the customer shall pay Pleva Mechanical all court costs and attorney's fees incurred by Pleva Mechanical.
7. Any legal action relating to this agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
8. This Proposal is valid for a period of 30 days after issuance.
9. Any balance unpaid after 30 days shall bear a FINANCE CHARGE computed by a "periodic rate" of 1.5% per month, which is an ANNUAL PERCENTAGE of 18%.

### LIMITATIONS OF LIABILITY AND INDEMNITIES:

1. Pleva Mechanical will not be liable for damage or loss caused by delay in installation or interrupted service due to fire, flood, corrosive substance in the air, strike lockout, dispute with workmen, inability to obtain material or services, commotion, war, act of God, or any other cause beyond Pleva Mechanical's reasonable control.
2. In no event, whether as a result of breach of contract, or any tort including negligence or otherwise shall Pleva Mechanical or its suppliers, employees or agents be liable for any special, consequential, incidental, or penal damage including, but not limited to loss of profit or revenues, loss of use of any products, machinery, equipment, damage to associated equipment, cost of capital, cost of substitute products, facilities, services or replacement power, down time costs, lost profits, or claims of Buyer's customers for such damages.
3. No other warranty expressed or other liability is given and no other affirmation of Pleva Mechanical, by word or action, shall constitute a warranty. This warranty is expressly in lieu of any other expenses or implied warranty including any implied warranty of merchantability of fitness, and any other obligation on the part of Pleva Mechanical.
4. Pleva Mechanical warrants materials only to the extent and for the time period said materials are warranted to Pleva Mechanical by the manufacturer (s) of the same. Pleva Mechanical's liability, if any, upon any warranty, either expressed or implied, shall be limited to replacement of defective materials and correction of faulty workmanship which is in violation of local, state, or federal building codes at the time of performance of the work by Pleva Mechanical.

**AGENDA ITEM # J – 4**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** V&K Invoice #51387-8 – Rachel Street Improvement Project

**ACTION:** Motion

**SYNOPSIS:** V&K Invoice #51387-8 is in the amount of \$20,455.00. The invoice covers engineering and inspection work for the Rachel Street Construction Project.

**BUDGET ITEM:** Bond

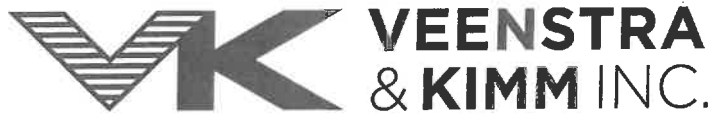
**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** V&K Invoice #51387-8

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026



**VEENSTRA  
& KIMM INC.**

.....  
**A Kleinfelder Company**

**STATEMENT OF PROFESSIONAL SERVICES**

City of Mount Vernon  
213 First Street NW  
Mount Vernon, IA 52314-9998

June 19, 2026  
Invoice No: 51387 - 8

Project Manager Dave Schechinger

Engineering services for Rachel Street Improvements -RR

**Professional Services from May 17, 2026 to June 13, 2026**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Technician III	88.50	111.00	9,823.50	
Totals	88.50		9,823.50	
<b>Total Labor</b>				<b>9,823.50</b>

**Unit Billing**

Mileage			495.90	
<b>Total Units</b>			<b>495.90</b>	<b>495.90</b>

**Total this Invoice \$10,319.40**

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	9,823.50	48,922.00	58,745.50
Unit	495.90	4,104.53	4,600.43
<b>Totals</b>	<b>10,319.40</b>	<b>53,026.53</b>	<b>63,345.93</b>

**AGENDA ITEM # J – 5**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** V&K Invoice #51361-23 – Hwy 1 Reconstruction Project

**ACTION:** Motion

**SYNOPSIS:** V&K Invoice #51361-23 is in the amount of \$10,319.40. The invoice covers engineering work for the Hwy 1 Reconstruction Project.

**BUDGET ITEM:** RUT

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** V&K Invoice #51361-23

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026



**VEENSTRA  
& KIMM INC.**

**A Kleinfelder Company**

**STATEMENT OF PROFESSIONAL SERVICES**

City of Mount Vernon  
213 First Street NW  
Mount Vernon, IA 52314-9998

June 19, 2026  
Invoice No: 51361 - 23

Project Manager Dave Schechinger

Engineering services for Highway 1 Reconstruction - Design Services  
**Professional Services from May 17, 2026 to June 13, 2026**

Phase 1 Design Services

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer II-A	45.00	219.00	9,855.00	
Engineer IV	21.00	177.00	3,717.00	
Engineer V	23.00	165.00	3,795.00	
Engineer VI	8.00	156.00	1,248.00	
Engineer X	3.00	119.00	357.00	
Technician I	7.00	136.00	952.00	
Totals	107.00		19,924.00	
<b>Total Labor</b>				<b>19,924.00</b>
		<b>Total this Phase</b>		<b>\$19,924.00</b>

Phase 2 Drainage Calcs

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer IV	3.00	177.00	531.00	
Totals	3.00		531.00	
<b>Total Labor</b>				<b>531.00</b>
		<b>Total this Phase</b>		<b>\$531.00</b>
		<b>Total this Invoice</b>		<b>\$20,455.00</b>

**AGENDA ITEM # J – 6**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** North Window Replacement – City Hall

**ACTION:** Motion

**SYNOPSIS:** The windows on the north side of City Hall have been leaking significant amounts of water during rain events. The estimate to replace four of the windows is \$9,615.00.

**BUDGET ITEM:** FF

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Estimate

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

# ESTIMATE

Casper Builders, LLC.  
718 Ivanhoe Rd  
Mount Vernon, IA 52314-9670

lucas@casperbuilders.com  
+1 (319) 530-2435  
<https://www.casperbuilders.com>



**Bill to**  
City Of Mt Vernon

## Estimate details

Estimate no.: 1059  
Estimate date: 06/12/2026

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Demolition</b>	Remove and prep window openings Remove all sealant Clean up interior/exterior debris	1	\$900.00	\$900.00
2.	<b>Window/door install</b>	Install 4 double hung windows 34x71 black interior/exterior 1 67.5x71 black interior exterior Add window bucking where necessary Trim out interior/exterior Erect and dismantle scaffolding as needed	1	\$2,650.00	\$2,650.00
3.	<b>Project Materials</b>	Supplies & Materials 5 windows Shims, fasteners, sealant, insulation Interior/exterior trim	1	\$5,950.00	\$5,950.00
4.	<b>Waste Disposal</b>	Dispose of windows	1	\$115.00	\$115.00
				<b>Total</b>	<b>\$9,615.00</b>

## Note to customer

Client to confirm color, and trim style if applicable. All windows ordered are double hung

Accepted date

Accepted by

**AGENDA ITEM # J - 7**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 6, 2026
<b>AGENDA ITEM:</b>	2026-2027 Employee Wellness Program
<b>ACTION:</b>	Motion

**SYNOPSIS:** As this is the first year of the program, I will not have statistical data for comparisons until next summer. The City had 13 of the 28 full time employees engage in the wellness program this year. I would like to expand the program to include, part-time employees, volunteer Firefighters and Reserve Officers. The reason behind the program is to maintain healthy employees and reduce workplace injuries. While I will not correlate the introduction of the Wellness Program to our work comp rate, I will show the difference in premium rates between high Mod factor assessments and low Mod factor assessments. As part of the program administered by Mercy, the employee receives a single membership to the LBC.

**BUDGET ITEM:** All

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

**AGENDA ITEM # J - 8**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** Set Public Hearing Date – CDBG Downtown Revitalization Funds

**ACTION:** Motion

**SYNOPSIS:** Please see the attached notice and proposed cost estimates for the CDBG Downtown Revitalization grant application. The Public Hearing for the Resolution supporting the proposed grant application would be Monday, July 20, 2026, at 6:30 p.m.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Supporting Materials

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

***City of Mount Vernon***  
PUBLIC HEARING NOTICE

The City of Mount Vernon will hold a public hearing to discuss an application for downtown revitalization funds from the Iowa Economic Development Authority. The hearing will be held prior to the Council's final action regarding the filing of the application. These funds will be used for façade improvements to buildings in fair or poor condition along 1<sup>st</sup> St.

Discussion at the public hearing will include: a. How the need for the proposed activities was identified, b. Source of funding, c. Date the application will be submitted, d. Amount of federal funds to be requested, e. Portion of federal funds benefiting low-to-moderate income households, f. Location of proposed activities, g. Plans to minimize displacement of persons or businesses from funding activities, h. Plans to assist those displaced, and i. The nature of the project. The hearing will also include discussion of housing and community development needs for Mount Vernon.

The Public Hearing will be held Monday, July 20<sup>th</sup>, 2026, 6:30 p.m., at Mount Vernon City Hall, 213 1<sup>st</sup> St. NW. The City of Mount Vernon will conduct all Downtown Revitalization-related public hearings in a public building that is accessible to the disabled. Non-English speaking persons requiring translators or written translation after the public hearing should contact the City.

For more information, contact Joe Jennison at City Hall, 319-895-8742, or Tom Gruis at East Central Iowa Council of Governments, 319-289-0064.

RIVERSIDE FAÇADE IMPROVEMENTS  
Preliminary Opinion of Costs

Date: 6/30/2028

Summary of Construction Costs

Building	Total Individual Building Construction Costs	Contingency	Total Individual Building Construction Costs w/ Contingency	Percentage of Individual Building Construction Cost to Total Cost	Fees by Percentage of Construction Costs	Total Construction & Fees Costs - Project Cost	Percentage of Individual Building Adjusted Cost to Total	CBDG Contribution	City Contribution Over Fee Amount	City Fee Contribution	Building Owner Percentage of Total	Building Owner Percentage of Building Cost
100.145.St.SW	\$100,287	\$10,029	\$110,316	11.66%	\$28,941	\$137,257	11.66%	75,811	-116	28,941	34,621	25.2
101.145.St.NE	\$48,497	\$4,850	\$53,346	5.64%	\$13,028	\$66,375	5.64%	36,690	-56	13,028	15,742	25.2
102.145.St.NW	\$111,822	\$11,182	\$123,004	13.00%	\$30,040	\$153,044	13.00%	84,530	-129	30,040	38,603	25.2
103.145.St.SW	\$28,314	\$2,831	\$31,145	3.29%	\$7,606	\$38,752	3.29%	21,404	-33	7,606	9,775	25.2
104.145.St.NE	\$140,874	\$14,087	\$154,962	16.38%	\$37,845	\$192,807	16.38%	105,692	-163	37,845	48,633	25.2
105.145.St.NW	\$11,806	\$1,181	\$12,987	1.38%	\$3,189	\$16,176	1.38%	5,000	-14	3,189	4,110	25.2
107.145.St.NW	\$49,946	\$4,995	\$54,941	5.81%	\$13,418	\$68,359	5.81%	37,758	-58	13,418	17,243	25.2
109-111.145.St.NW	\$141,358	\$14,136	\$155,494	16.44%	\$37,875	\$193,369	16.44%	105,657	-163	37,875	48,800	25.2
117.5.145.St.NW	\$67,503	\$6,750	\$74,253	7.85%	\$18,154	\$92,408	7.85%	51,028	-78	18,154	23,304	25.2
121.145.St.NW	\$66,293	\$6,629	\$72,923	7.71%	\$18,134	\$91,057	7.71%	50,113	-77	18,134	22,886	25.2
125.145.St.SW	\$79,812	\$7,981	\$87,793	9.28%	\$21,441	\$109,234	9.28%	60,317	-15	21,441	27,553	25.2
<b>Column Totals</b>			<b>846,850</b>		<b>230,984</b>	<b>1,077,834</b>		<b>630,900</b>	<b>230,900</b>	<b>241,934</b>	<b>298,844</b>	
			<b>210,994</b>									
			<b>1,176,844</b>									
												<b>1,176,844</b>

Statements of probable construction cost prepared by Martin Gardner Architecture represents our best judgments as design professionals familiar with the construction industry. However, neither Martin Gardner Architecture nor the Owner has control over the cost of labor, materials or equipment, over the contractor's method of determining bid prices, or

**AGENDA ITEM # J - 9**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 6, 2026
<b>AGENDA ITEM:</b>	K-9 Police Vehicle Purchase
<b>ACTION:</b>	Motion

**SYNOPSIS:** This is a planned Capital Improvement expense for the 26-27 fiscal year. The estimated cost of the vehicle is between \$75,000 and \$90,000 (fully outfitted). Staff hopes to have the final estimate for the Council on Monday.

**BUDGET ITEM:** Police/FF

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

**AGENDA ITEM # J - 10**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** Heritage Days Special Event Approval

**ACTION:** Motion

**SYNOPSIS:** Attached is the CDG letter to the State of Iowa Alcohol Beverage Division regarding the liquor license for Heritage Days. The letter provides details for the event, including the sale of alcohol on designated Uptown streets. CDG has secured insurance for the Heritage Days event.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Supporting Documents

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

May 8, 2026

State of Iowa  
Alcohol Beverage Division  
1918 SE Hulsizer Drive  
Ankeny, Iowa 50021

Re: Heritage Days Outdoor Festival

To Whom It May Concern:

The Mount Vernon-Lisbon Community Charitable Development Group (CCDG) is collaborating closely with the City of Mount Vernon to plan and manage our annual Heritage Days festival, scheduled for July 10 and 11, 2026.

The festival will feature the closure of 1st Street East and West to accommodate various activities, including but not limited to a car show, a beer tent, a bingo tent, kids' games and activities, and a live music stage.

City staff, including Police Chief Jason Blinks, are aware of the festival and are prepared to assist with crowd control and safety during the event. The committee will provide twelve outdoor portapotties, and a trained volunteer team will be on hand to oversee all aspects of the festival. This includes a designated area for checking IDs and managing restricted drinking zones. We have applied for a five-day liquor license covering July 9-12, to allow sufficient time for setup, storage, and retrieval of alcohol for the beer tent, which will operate on Saturday, July 12, from 11 AM to 12 AM.

We anticipate welcoming over 5,000 residents and guests to our annual festival and are committed to creating a safe and welcoming environment for everyone.



Chris Nosbisch  
City Manager  
City of Mount Vernon



Lori Boren  
Assistant City Manager  
City of Mount Vernon

**AGENDA ITEM # J - 11**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

**DATE:** July 6, 2026

**AGENDA ITEM:** Pay Application #8 – Rachel Street Improvement Project

**ACTION:** Motion

**SYNOPSIS:** Pay Application #8 is in the amount of \$130,380.24. The Rachel Street improvements are expected to be complete by the middle of July.

**BUDGET ITEM:** Bond

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Pay Application #8 – Rachel Street Improvement Project

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026



A Kleinfelder Company

**VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1  
Coralville, Iowa 52241

319.466.1000  
www.v-k.net

June 29, 2026

Rathje Construction  
305 44th Street  
Marion, IA 52302

**PAY ESTIMATE NO. 8**  
**RACHEL STREET IMPROVEMENTS**  
**MOUNT VERNON, IOWA**

Contract Amount \$1,299,523.93  
Contract Date July 7, 2025  
Pay Period May 28, 2026 - June 28, 2026

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clearing and Grubbing	Unit	129.7	\$ 55.00	\$ 7,133.50	129.7	\$ 7,133.50
1.2	Topsoil, On-site	CY	1,800	\$ 8.50	\$ 15,300.00	1,800	\$ 15,300.00
1.3	Topsoil, Off-site	CY	1,030	\$ 22.00	\$ 22,660.00		\$ -
1.4	Excav, Cl 10, Roadway & Borrow	CY	787	\$ 17.00	\$ 13,379.00	787	\$ 13,379.00
1.5	Excav, Cl 10, Unsuited/Unstable Material	CY	500	\$ 8.00	\$ 4,000.00		\$ -
1.6	Excavation, Class 13, Furnish	CY	7,767	\$ 20.00	\$ 155,340.00	7,767	\$ 155,340.00
1.7	Subgrade Preparation	SY	5,173	\$ 1.65	\$ 8,535.45	5,173	\$ 8,535.45
1.8	Granular Stabilization - Modified Subgrade	CY	170	\$ 38.50	\$ 6,545.00		\$ -
1.9	Granular Stabilization - Macadam Surface	CY	330	\$ 37.50	\$ 12,375.00		\$ -
1.10	Subgrade Treatment, Polymer Grid	SY	1,490	\$ 6.50	\$ 9,685.00		\$ -
1.11	Subbase, Modified, 6"	SY	5,173	\$ 6.50	\$ 33,624.50	5,331	\$ 34,651.50
1.12	Removal of Structure, Light Pole	Ea.	1	\$ 800.00	\$ 800.00		\$ -
1.13	Compaction Testing	LS	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00
1.14	Special Pipe Encasement, PCC	LF	40	\$ 160.00	\$ 6,400.00	40	\$ 6,400.00
1.15	Trench Compaction Testing	LS	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
1.16	San. Sewer GM, Trenched, PVC Trunk	LF	1,130	\$ 39.00	\$ 44,070.00	1,130	\$ 44,070.00
1.17	Sanitary Sewer Service Stub, PVC, 6"	LF	40	\$ 35.00	\$ 1,400.00	40	\$ 1,400.00
1.18	Storm Sewer, Trenched, RCP CL III, 18"	LF	354	\$ 55.00	\$ 19,470.00	354	\$ 19,470.00
1.19	Storm Sewer, Trenched, RCP CL III, 24"	LF	329	\$ 72.00	\$ 23,688.00	329	\$ 23,688.00
1.20	Storm Sewer, Trenched, RCP CL III, 36"	LF	134	\$ 83.00	\$ 11,122.00	134	\$ 11,122.00
1.21	Removal of Pipe Less Than 36"	LF	10	\$ 30.00	\$ 300.00	10	\$ 300.00
1.22	Pipe Apron, RCP, 24"	Ea.	2	\$ 3,500.00	\$ 7,000.00	2	\$ 7,000.00
1.23	Subdrain, 6"	LF	1,346	\$ 14.50	\$ 19,517.00	1,346	\$ 19,517.00
1.24	Subdrain Outlets & Connect, Clean	Ea.	2	\$ 750.00	\$ 1,500.00	2	\$ 1,500.00
1.25	Subdrain Outlets & Connections, Dirty	Ea.	2	\$ 175.00	\$ 350.00	2	\$ 350.00
1.26	Subdrain Outlets & Connections, Inlet	Ea.	8	\$ 175.00	\$ 1,400.00	8	\$ 1,400.00
1.27	Water Main, Trenched, PVC, 8 inch	LF	1,229	\$ 33.00	\$ 40,557.00	1,238	\$ 40,854.00
1.28	Water Main, Trenched, RJ PVC, 8 inch	LF	8	\$ 150.00	\$ 1,200.00	8	\$ 1,200.00
1.29	WM w/ Casing Pipe, Trenchless, RJ	LF	180	\$ 300.00	\$ 54,000.00	180	\$ 54,000.00
1.30	Fitting, CAP, 8"	Ea.	2	\$ 350.00	\$ 700.00	2	\$ 700.00
1.31	Fitting, 11.25 Bend, 8"	Ea.	2	\$ 500.00	\$ 1,000.00	2	\$ 1,000.00
1.32	Fitting, 22.5 Bend, 8"	Ea.	9	\$ 500.00	\$ 4,500.00	4	\$ 2,000.00
1.33	Fitting, 45 Bend, 8"	Ea.	2	\$ 500.00	\$ 1,000.00	2	\$ 1,000.00
1.34	Fitting, Tee, 8" x 8"	Ea.	1	\$ 800.00	\$ 800.00	1	\$ 800.00
1.35	Fitting, Tee, 10" x 8"	Ea.	1	\$ 900.00	\$ 900.00	1	\$ 900.00
1.36	Water Service Stub, Copper, 1"	Ea.	1	\$ 1,750.00	\$ 1,750.00	1	\$ 1,750.00
1.37	Valve, Gate, 8"	Ea.	4	\$ 2,500.00	\$ 10,000.00	4	\$ 10,000.00
1.38	Fire Hydrant Assembly	Ea.	2	\$ 7,000.00	\$ 14,000.00	2	\$ 14,000.00
1.39	Flushing Device (Blowoff), 8"	Ea.	1	\$ 500.00	\$ 500.00	1	\$ 500.00
1.40	Manhole, SW-301, 48"	Ea.	3	\$ 5,500.00	\$ 16,500.00	3	\$ 16,500.00
1.41	Manhole, SW-401, 48"	Ea.	1	\$ 3,250.00	\$ 3,250.00	1	\$ 3,250.00
1.42	Intake, SW-510	Ea.	8	\$ 7,500.00	\$ 60,000.00	8	\$ 60,000.00

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.43	Internal Drop Connection, 6"	Ea.	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
1.44	Intake Adjustment, Major	Ea.	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
1.45	Connection to Existing Manhole	Ea.	1	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
1.46	Remove Intake	Ea.	2	\$ 750.00	\$ 1,500.00	2	\$ 1,500.00
1.47	Pavement, PCC, 7", C3 MIX	SY	534	\$ 54.50	\$ 29,103.00	200.9	\$ 10,949.05
1.48	Pavement, PCC, 8", C3 MIX	SY	3,931	\$ 61.95	\$ 243,525.45	4,391.5	\$ 272,053.43
1.49	Saw Cutting Dust Control	LS	1	\$ 500.00	\$ 500.00	1	\$ 500.00
1.50	Removal of Sidewalk	SY	12	\$ 100.00	\$ 1,200.00	62	\$ 6,200.00
1.51	Sidewalk, PCC, 6", C4 MIX	SY	77	\$ 53.60	\$ 4,127.20	123.8	\$ 6,635.68
1.52	Detectable Warning	SF	40	\$ 28.50	\$ 1,140.00	45.2	\$ 1,288.20
1.53	Pavement Removal	SY	4,533	\$ 5.00	\$ 22,665.00	4,626	\$ 23,130.00
1.54	Curb and Gutter Removal	LF	599	\$ 10.00	\$ 5,990.00	599	\$ 5,990.00
1.55	Traffic Signal	LS	1	\$ 260,000.00	\$ 260,000.00	0.8	\$ 208,000.00
1.56	Painted Pav't Markings, Solvent/W	STA	42.74	\$ 60.00	\$ 2,564.40		\$ -
1.57	Painted Symbols and Legends	Ea.	17	\$ 175.00	\$ 2,975.00		\$ -
1.58	Pavement Markings Removed	STA	7.5	\$ 75.00	\$ 562.50		\$ -
1.59	Symbols and Legends Removed	Ea.	4	\$ 165.00	\$ 660.00		\$ -
1.60	Grooves Cut for Pavement Marking	STA	42.74	\$ 32.00	\$ 1,367.68		\$ -
1.61	Grooves Cut for Symbols and Leger	Ea.	17	\$ 147.00	\$ 2,499.00		\$ -
1.62	Temporary Traffic Control	LS	1	\$ 10,000.00	\$ 10,000.00	0.85	\$ 8,500.00
1.63	Traffic Signs, OM-2, 18"x18"	Ea.	3	\$ 410.00	\$ 1,230.00		\$ -
1.64	Traffic Signs, W14-1, 30"x30"	Ea.	1	\$ 425.00	\$ 425.00		\$ -
1.65	Wood Posts	LF	36	\$ 2.50	\$ 90.00		\$ -
1.66	Remove and Reinstall Traffic Signs	Ea.	2	\$ 210.00	\$ 420.00	1.5	\$ 315.00
1.67	Remove and Salvage Traffic Sign As	Ea.	2	\$ 150.00	\$ 300.00	2	\$ 300.00
1.68	Hydraulic Seed, Seed, Fertiliz, & M	Acre	3.8	\$ 3,000.00	\$ 11,400.00	3.5	\$ 10,500.00
1.69	Watering	Mgal	250	\$ 50.00	\$ 12,500.00		\$ -
1.70	Plants, Tree, 4" Dia	Ea.	4	\$ 1,000.00	\$ 4,000.00		\$ -
1.71	SWPPP Preparation	LS	1	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00
1.72	SWPPP Management	LS	1	\$ 2,750.00	\$ 2,750.00	0.9	\$ 2,475.00
1.73	Wattle, 9"	LF	510	\$ 2.00	\$ 1,020.00	509	\$ 1,018.00
1.74	Wattle, Removal	LF	510	\$ 0.01	\$ 5.10		\$ -
1.75	Rip Rap, Class E Revetment Stone	Ton	187	\$ 55.00	\$ 10,285.00	156.73	\$ 8,620.15
1.76	Silt Fence/Silt Fence Ditch Check	LF	1,964	\$ 1.85	\$ 3,633.40	1,837	\$ 3,398.45
1.77	Silt Fence/Silt Fence Ditch Check, R	EA	9	\$ 100.00	\$ 900.00		\$ -
1.78	Silt Fence/Silt Fence Ditch Check, R	LF	1,964	\$ 0.01	\$ 19.64		\$ -
1.79	Track-out Control	SY	275	\$ 5.00	\$ 1,375.00	135	\$ 675.00
1.80	Dust Control, Water	Mgal	1	\$ 100.00	\$ 100.00		\$ -
1.81	Dust Control, Calcium Chloride	Ton	0.4	\$ 100.00	\$ 40.00		\$ -
1.82	Inlet Protection Device, Open Thro	Ea.	11	\$ 100.00	\$ 1,100.00		\$ -
1.83	Inlet Protection Device, Maintenanc	Ea.	11	\$ 0.01	\$ 0.11		\$ -
1.84	Construction Survey	LS	1	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00
1.85	Mobilization	LS	1	\$ 2,000.00	\$ 2,000.00	0.9	\$ 1,800.00
1.86	Maintenance of Postal Service	LS	1	\$ 400.00	\$ 400.00	0.5	\$ 200.00
1.87	Concrete Washout	LS	1	\$ 400.00	\$ 400.00	1	\$ 400.00
<b>Contract Price:</b>					<b>\$ 1,299,523.93</b>		<b>\$ 1,171,958.41</b>

**MATERIALS STORED SUMMARY**

Description	# of Units	Unit Price	Extended Cost
<b>Total</b>			<b>\$ -</b>

<b>SUMMARY</b>			
		<b>Total Approved</b>	<b>Total Completed</b>
Contract Price		\$ 1,299,523.93	\$ 1,171,958.41
Approved Change Order (list each)	Change Order No. 1	\$ 4,950.00	\$ 4,950.00
	Change Order No. 2	\$ (1,837.50)	\$ (1,837.50)
	Revised Contract Price	\$ 1,302,636.43	\$ 1,175,070.91

Stored \$ -  
 Total Earned \$ 1,175,070.91  
 Retainage (3%) \$ 35,252.13  
**Total Earned Less Retainage \$ 1,139,818.78**

Total Previously Approved (list each)			
	Pay Estimate No. 1	\$ 112,795.72	
	Pay Estimate No. 2	\$ 76,400.60	
	Pay Estimate No. 3	\$ 133,482.76	
	Pay Estimate No. 4	\$ 156,285.97	
	Pay Estimate No. 5	\$ 1,129.27	
	Pay Estimate No. 6	\$ 229,110.55	
	Pay Estimate No. 7	\$ 300,233.67	

Total Previously Approved \$ 1,009,438.54

Percent Complete 88%

**Amount Due This Request \$ 130,380.24**

The amount \$130,380.24 is recommended for approval for payment in accordance with the terms of the contract.

**Prepared By:**  
Rathje Construction

**Recommended By:**  
Veenstra & Kimm, Inc.

**Approved By:**  
Mount Vernon, Iowa

Signature: Mary A. Rathje  
 Name: Mary A. Rathje  
 Title: Secretary  
 Date: 6-30-2026

Signature: Dave Schechinger  
 Name: Dave Schechinger  
 Title: Engineer  
 Date: June 29, 2026

Signature: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

**AGENDA ITEM # J - 12**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 6, 2026
<b>AGENDA ITEM:</b>	Pay Application #4 – Sidewalk Improvement Project
<b>ACTION:</b>	Motion

**SYNOPSIS:** Pay Application # is in the amount of \$38,260.82. The Sidewalk Improvement Project is complete, pending close-up items.

**BUDGET ITEM:** Sidewalk

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION:** Motion

**ATTACHMENTS:** Pay Application #4 – Sidewalk Improvement Project

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026



A Kleinfelder Company

**VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1  
Coralville, Iowa 52241

319.466.1000  
www.v-k.net

June 16, 2026

**PAY ESTIMATE NO. 4**

**2025 SIDEWALK IMPROVEMENTS**

**MOUNT VERNON, IOWA**

Modern Concrete MODCON, Inc.

Contract Amount \$121,384.00

2768 NW 152nd Street

Contract Date July 21, 2025

Clive, IA 50325

Pay Period May 2, 2026 - June 15, 2026

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Sidewalk, 4" PCC, Removal & Replace	SF	11,876	\$ 5.00	\$ 59,380.00	14,864.97	\$ 74,324.85
1.2	Sidewalk, 6" PCC, Removal & Replace	SF	8,609	\$ 6.00	\$ 51,654.00	6,826.69	\$ 40,960.14
1.3	Curb Ramp Reconstruction	Ea.	23	\$ 450.00	\$ 10,350.00	20	\$ 9,000.00
<b>Contract Price:</b>					<b>\$ 121,384.00</b>		<b>\$ 124,284.99</b>

SUMMARY			
		Total Approved	Total Completed
Contract Price		\$ 121,384.00	\$ 124,284.99
Approved Change Order (list each)	Change Order No. 1	\$ 3,298.50	\$ 3,298.50
	Change Order No. 2	\$ 2,576.67	\$ 3,139.17
	Change Order No. 3	\$ 10,300.00	\$ 12,624.23
	Revised Contract Price	\$ 137,559.17	\$ 143,346.89

Stored

Total Earned \$ 143,346.89

Retainage (3%) \$ 4,300.41

Total Earned Less Retainage \$ 139,046.48

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 34,528.46	
	Pay Estimate No. 2	\$ 23,419.70	
	Pay Estimate No. 3	\$ 42,837.50	

Total Previously Approved \$ 100,785.66

Percent Complete 104%

**Amount Due This Request \$ 38,260.82**

The amount \$38,260.82 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:

Modern Concrete MODCON, Inc.

Recommended By:

Veenstra & Kimm, Inc.

Approved By:

Mount Vernon, Iowa

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Dave Schechinger

Title: Engineer

Date: June 16, 2026

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **L. Discussion Items (No Action)**

**AGENDA ITEM # L – 1**

**AGENDA INFORMATION  
MT. VERNON CITY COUNCIL COMMUNICATION**

<b>DATE:</b>	July 6, 2026
<b>AGENDA ITEM:</b>	Letter of Support - Trails
<b>ACTION:</b>	None

**SYNOPSIS:** The Mayor has asked to place this on the agenda and I will defer to him for further comment.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** Mayor

**MAYOR/COUNCIL ACTION:** None

**ATTACHMENTS:** None

**PREPARED BY:** Chris Nosbsich

**DATE PREPARED:** 7/2/2026

## **M. Reports Mayor/Council/Admin.**

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**CITY OF MT. VERNON  
CITY ADMINISTRATOR  
REPORT TO THE CITY COUNCIL  
July 6, 2026**

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- Lori and I will be attending the Iowa City Managers Association Summer Conference in Okoboji from Tuesday, July 14 to Friday, July 17, 2026.
- Heritage Days festivities will begin on Friday July 10, 2026, and continue through Saturday, July 11, 2026.
- The grant application for Phase II of the City of Mount Vernon connection to the Interurban Trail was submitted on Wednesday, July 1, 2026.