

Cole Library Board of Trustees

Meeting: April 10, 2026 at 9:00 a.m. in Room 310

I. Call to Order

Present: Grace Chamberlain, Julia Andrews, Diana Corcoran, Jackie Wallace, Mike Kragenbrink

Meeting was called to order at 9:03 a.m. by Julia.

II. Approval of Agenda

The agenda was approved as written. Motion by Diana, seconded by Jackie.

III. Approval of Minutes

The minutes were approved. Motion by Jackie, seconded by Diana.

IV. Reports/ongoing business

A. President

Julia signed the Linn County contract requesting funding from Linn County.

B. Public Library Director

Grace presented information regarding bills before the Iowa legislation. One bill is not expected to pass that would transfer the oversight of libraries held by a board to city councils. The other bill is more likely to pass and would prohibit libraries from using school IDs for library cards.

1. Community Impact Survey

There have been 176 responses to the survey! Grace gave some brief overviews of the results. Overall, the responses were positive.

2. Upcoming Programs

- a. Author talk by Daniel Henderson - April 28
- b. Spring Book Talk with Cathy Boggs and Greg Cotton - May 8

3. Carnegie Foundation gift

Cole Library received a \$10,000 gift to the collaborative library. Grace stated that furniture might be the best way to spend it.

4. Homebound Delivery Program

Has launched with one application received to date. Bags were printed from the Cause Team. Posters will be put up around town.

5. Financial Report

Because we received a 2.3% increase from the city instead of the 4.7% requested, Grace presented a suggested revised budget for FY2027. Some budget items are fixed so she suggested reductions in other areas. Attached report. We are still waiting on county funds to be received.

C. College Librarian's Report - None to report

V. Major Business

A. Personnel Policy

There were concerns at the last board meeting about our current policy. Grace spoke to Eunice at the State Library about it and because our library is not a district our current policy is fine. Grace handed out Solon's personnel policy. In reviewing our current personnel policy it is not required that we change it. There was discussion about reducing part of it, e.g., the job reviews and performance appraisal. Grace will write a draft of revisions we discussed for the May meeting.

B. Library Bike

Grace presented information about two companies that sell library bikes: Haley's Tricycles and Icicle Bikes. The costs are \$6700+ and \$7300+ so it seemed close enough to choose the preferred one. We will reach out to Gary's to sponsor a round-up fund raiser for this.

Grace encouraged board members to participate in a library parade entry at Heritage Days and the plan is to do a trailer float.

Due to the amount of business to be handled, the May meeting will be longer than normal.

The meeting was adjourned at 10:50 a.m.