



## **Cole Library Board of Trustees**

Meeting: March 6, 2026

9:00am

Room 310

### **I. Call to Order**

Present: Grace Chamberlain, Diana Corcoran, Sarah Doyle, Jackie Wallace

Meeting was called to order at 9:03 by Diana.

### **II. Approval of Agenda**

- Correction to agenda to add Homebound Delivery Program. Motion by Diana and Jackie seconded.

### **III. Approval of Minutes**

Sarah motioned to approve and Diana seconded.

### **IV. Reports/ongoing business**

#### **A. President**

Brief discussion of the current legislation that has been passed to the next level to be voted on regarding obscenity and school ID/birth certificate.

#### **B. Public Library Director**

### **1. Community Impact Survey**

- Still looking for more responses, so we will be resending and circulating it. Hoping for 125-150 or more!

### **2. Upcoming programs**

- Purple Martins - March 10
- Spring Break Programs
  - March 16 - Printmaking 101
  - March 17 - Lego Lunch Party 12-1:30
  - March 18 - Family Nature Craft Night 6-7:30
  - March 19 - Spring Story Time
- May 30th is the Summer Reading Program Kickoff!

### **3. Financial report**

- Funding request from the city was denied. Requested \$162,000 and got \$158,000. We got an increase, but not the whole increase that we asked for. We will have to revise the budget based on new numbers.
- We received the Carnegie Gift of \$10,000 which is to be shared with the college library. It may be used to replace the carpet on the 1st and 3rd floor.
- Open Access money was received which means we have received all of our state funding but are waiting on Linn County money.
- Received the Linn County Contract. Library Board President will need to sign and return to receive funds.
- Library Director has spent money on updates to the Children's Room.
- Big uptick in purchases in Programming due to booking Summer Reading programs.

### **C. College Librarian's Report - None to report**

## **V. Major Business**

**A. Carnegie Foundation gift** - covered in Financial Report

### **B. Homebound Delivery Program**

- Launching this fiscal year - hopefully April
- Using CauseTeam to create bags
- Looking to do delivery once a month and looking for drivers

**C. Confidentiality Policy**

- Holly Corkery - attorney recommended by the City - reviewed policy and sent revisions.
- Diana moves that we approve with the corrections made by the attorney, and Jackie seconded. Approved!

**D. Personnel Policy**

- The Library Board has read through the policy and are reaching out to the State to ensure compliance with the Iowa Code.

Jackie motions to adjourn at 10:14 and Sarah seconded.