



## **Cole Library Board of Trustees**

Meeting: February 6, 2026  
9:00am  
Room 310

### **I. Call to Order**

Present: Julia Andrews, Grace Chamberlain, Diana Corcoran, Mike Karagenbrink, Sarah Doyle

Meeting was called to order by Julia at 9:00

### **II. Approval of Agenda**

Diana motioned to approve agenda and Mike seconded.

### **III. Approval of Minutes**

Sarah motioned and Diana seconded approval of minutes.

### **IV. Reports/ongoing business**

#### **A. President**

- Will not know if City has approved budget
- There is a current state policy on the agenda concerning obscenity in public libraries that is a concern along with not allowing students to use their school IDs to create a library card that could be a concern if passed. Any legislation based on obscenity laws in relation to public libraries is logistically impossible especially for smaller rural libraries. (Mitch McClintock, Marionette Miller-Meeks, etc.)

#### **B. Public Library Director**

##### **1. Community Impact Survey**

- Released on Monday and has 43 responses so far. Posters will be put up as well this week. Survey will be open through the end of March.

##### **2. Upcoming programs**

- Puzzle Swap February 21st
- Purple Martins March 10th
- Grace will be attending the Public Library Conference in Coralville on April 16
- Spring Book talk on May 8th
- Creatives Connect Group wants to do a workshop in August collaboratively with the public library

### **3. Financial report**

- Open access money isn't on here yet because we are still working through that issue because of our relationship with Cornell. It will be coming once that has been worked out.
- Salaries and Benefits are higher because there were 3 pay periods in January.
- There will be an uptick in spendings because of our recent donation for many items for the Children's Room.
- Second installment of contracted services came out.
- No spending in Carryover so far.

### **C. College Librarian's Report**

- Crafted a policy for potential visits from ICE for student employees. Students are to keep it at the library since there may be a campus policy that is separate as well.
- Will be contacting IT regarding wiping public computers if users don't sign out of websites like Gmail as well as a potential training with student employees for issues like this.

## **V. Major Business**

### **A. Confidentiality Policy**

- Will reach out to see if the City Attorney will look through potential revisions for the policy to approve as well since it hasn't been reviewed in several years.
- Will also have a Plain Language Expert look through the language for overall understandability.
- Board approves of proposed revisions and plans for further review by appropriate experts.

## **VI. Future Meeting Dates and Agendas**

- March 6th at 9:00 - Start our review of personnel
- April 10th at 9:00 - Present our reviews/changes to personnel policy; Start training; Talk about survey results
- May 15th at 9:00 instead of the 8th because of Spring Book Talk; Discuss end of the year, budget, summer, etc.

Mike motioned to adjourn and Diana seconded. Meeting adjourned at 9:57.