



Cole Library Board of Trustees

Meeting: December 19, 2025
9:00am
Room 310

I. Call to Order

Present: Grace Chamberlain, Diana Corcoran, Jackie Wallace, Julia Andrews, Sarah Doyle

Meeting was called to order by Julia at 9:07.

II. Approval of Agenda

Jackie motioned and Diana seconded approval of agenda.

III. Approval of Minutes

Diana motion and Jackie seconded approval of minutes.

IV. Reports/ongoing business

A. President

B. Public Library Director

1. Winter Break

- Library closes Dec. 24-Jan. 2nd.

2. Upcoming programs

- Winter Reading Challenge still going through January.
- New family games purchased
- 3rd annual United Way VITA Program for Tax Services with Cornell College Partnering coming in January 26 through April 7.
- Puzzle swap in January/February
- March 9/10 - Purple Martin Talk

3. Financial report

- Received state money
- Received \$500 donation in memory of a teacher patron to update children's collection of board books, etc.
- Hoopla continues to skyrocket so need to reset the system with authentication to include only our patrons to avoid exorbitant costs

4. MV/L Sun article review written by Public Library Director notables

- Over 16,000 physical materials checked out of the library
- Nearly 14,000 (87.5%) was just public materials being checked out by all

- categories
- Picture books, YA graphic novels, adult fiction are top categories

C. College Librarian's Report

V. Major Business

A. FY27 Budget

- Planning ahead for the hiring of a full-time librarian in 3.5 years and how to get \$5000 to make that happen.
- 4.7% increase from City - some to Benefits, Acquisitions, Supplies, Special Projects, and Advertising (cost at the MV/L Sun going up)
- Diana motioned to approve budget and Jackie seconds. APPROVED!

B. Community Survey Questions

- Examples of other survey questions from area libraries - discussion of notable questions/comments to include. Will come back in January with completed survey questions for review and approval.

Jackie motions to adjourn and Diana seconds. Meeting adjourned at 10:14.