City of Mt. Vernon, Iowa

Meeting:	**Mt. Vernon City Council Meeting**
Place:	**Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314**
Date/Time:	**November 3, 2025 – 6:30 PM**
Web Page:	**www.cityofmtvernon-ia.gov**
Posted:	**October 31, 2025**

Mayor:	Tom Wieseler	**City Administrator:**	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	**City Attorney:**	Holly Corkery
Councilperson:	Stephanie West	**Asst. City Administrator:**	Lori Boren
Councilperson:	Craig Engel	**Finance Dir/City Clerk:**	Marsha Dewell
Councilperson:	Mark Andresen	**Chief of Police:**	Jason Blinks
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 884 7185 7290
3. Password: 611018

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – October 14, 2025, Regular Council Meeting
2. Approval of Liquor License – Lincoln Winebar

E. Public Hearing

1. Public Hearing Approving the Sale of Public Property Located at 1040 2nd Ave NW, Mt. Vernon, Iowa, Locally Known as Old Mount Vernon Public Works Shop
   i. Close Public Hearing – Proceed to G-2

F. Ordinance Approval/Amendment

1. Ordinance #10-6-2025A: Providing that General Property Taxes Levied and Collected Each on Certain Property Located within the Stonebrook Urban Renewal Area, in the City

of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 5 Parcels)

i. Motion to the third and final reading

G. Resolutions for Approval

1. Resolution #11-3-2025A: Establishing a Public Hearing Date for Petition Establishing a City Emergency Medical Service District Under 357G of the Iowa Code
2. Resolution #11-3-2025B: Approving the Sale of Public Property Located at 1040 2nd Ave NW, Mt. Vernon, Iowa, Locally Known as Old Mount Vernon Public Works Shop
3. Resolution #11-3-2025C: Approving the Department of Transportation Street Finance Report for Fiscal Year 2025

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of First Due Reporting Invoice – MVFD – Council Action as Needed
3. Discussion and Consideration of Nelson Electric Proposal – 1st Street Pedestrian Crossing – Council Action as Needed
4. Discussion and Consideration of Fisher Drywall Inc.- Public Works Office Area– Council Action as Needed
5. Discussion and Consideration of Fisher Drywall Inc.- Public Works Brine Shed– Council Action as Needed
6. Discussion and Consideration of Change Order #1 – 2025 Sidewalk Improvements – Council Action as Needed
7. Discussion and Consideration of Pay Application #1 – 2025 Sidewalk Improvements – Council Action as Needed
8. Discussion and Consideration of Springville Ready Mix Invoice # – Bryant Rd. Trail Project - Council Action as Needed
9. Discussion and Consideration of V&K Engineering Invoice #51361-15 – Hwy 1 Reconstruction Project – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports

4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

October 20, 2025
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

The Mount Vernon City Council met October 20, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Engel, West, Rose and Andresen.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Tuerler, seconded by Andresen to approve the Agenda. Motion carries.

Communications
Receipt of Petition Establishing City Emergency Medical Service District

Consent Agenda. Motion made by Rose, seconded by West to approve the Consent Agenda. Motion carries.
Approval of City Council Minutes – October 6, 2025, Regular Council Meeting

Ordinance Approval/Amendment
Ordinance #10-6-2025A: Providing that General Property Taxes Levied and Collected Each on Certain Property Located within the Stonebrook Urban Renewal Area, in the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 5 Parcels). There have been no comments regarding this ordinance since the first reading. Motion made by Tuerler, seconded by Engel to approve the second reading of Ordinance #10-6-2025A. Roll call all yes. Ordinance passes its second reading.

Resolutions for Approval
Resolution #10-20-2025A: Approving the Annual Financial Report for Fiscal Year 2025. The Annual Financial Report details the revenues and expenditures for Fiscal Year 2025. Motion made by Engel, seconded by Andresen to approve Resolution #10-20-2025A. Roll call all yes. Resolution passes.

Resolution #10-20-2025B: Disposing of City Owned Property. Staff is seeking permission to advertise and dispose of the existing street sweeper. This item could be sold for scrap should we not receive any interest from a GovDeals posting. Motion made by Andresen, seconded by West to approve Resolution #10-20-2025B. Roll call all yes. Resolution passes.

Resolution #10-20-2025C Approving Final Plat of the Spring Meadow Heights 4th Addition to the City of Mount Vernon, Iowa. The public improvements have been completed and the Planning and Zoning Commission has reviewed for compliance with the preliminary plat. The Commission voted to recommend approval of the plat with one minor modification to the termination point for street names. Motion made by Tuerler, seconded by Rose to approve Resolution #10-20-2025C. Roll call all yes. Resolution passes.

Resolution #10-20-2025D: Establishing a Public Hearing Date for Petition Establishing a City Emergency Medical Service District Under 357G of the Iowa Code. Jacob Lindauer with the Lisbon-Mount Vernon Ambulance Service was in attendance to explain the establishment of an Emergency Medical Service District under 357G of the Iowa Code. A district may be formed within City limits following a petition signed by at least 25% of resident property owners, a public hearing and approval by City ordinance and voter election. Establishing an Emergency Medical Services District under Iowa Code 357G enables the creation of a sustainable, voter-approved funding mechanism that ensures reliable ambulance coverage, local control, and long-term service stability for rural Iowa communities. This will be the first step into creating a joint district operated ambulance between two cities and portions of five townships in two counties. This will allow access to additional federal funding to continue to offset the expense of operating an ambulance service. The current plan with funds is to ensure consistent staffing of the ambulance service to ensure a timely response to our community members. As the response demand for ambulance service has increased, our volunteer force has become stretched thin along with volunteering changing. By adding three full time positions, we will be able to provide a paramedic response 24/7, reduce the demand on our volunteers to improve retainment, improve community resilience through community education and harness additional federal and state funding to provide community health services. The current levy is estimated to be $0.6667/$1000 taxable value. This would be approximately $94.00 per year on a $300,000 home. Motion made by Tuerler, seconded by Rose to approve Resolution #10-20-2025D, which sets the public hearing date for November 3, 2025. Roll call all yes. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by West to approve the Claims List. Motion carries.

NELSON ELECTRIC	PAY APP #2-UPTOWN LIGHTING	141,578.16
PAYROLL	CLAIMS	109,182.19
HAWKEYE ELECTRICAL CONTRACTORS	PAY APP #2-LBC GENERATOR	77,421.80
MUNICIPAL PIPE TOOL CO. INC	PAY APP #6-2024 SEWER REHAB	68,653.38
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	36,736.81
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	35,180.50
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	25,181.70
MIDWEST INJECTION INC	SLUDGE REMOVAL-SEW	18,000.00
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	16,031.29
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	6,000.00
FIRE DEPT TRAINING NETWORK	TRAINING-FD	4,990.00
IOWA ASSOC OF MUNICIPAL UTILITIES	SGEI MEMBERSHIP-PW	3,879.94
SUNSET LAW ENFORCEMENT	TRAINING-PD	2,920.20
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,661.21
STATE HYGIENIC LAB	TESTING-SEW	2,560.50
GLOBAL SOFTWARE	TAC 10 SERVER MIGRATION-PD	2,000.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,847.72
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,793.08
ROTO-ROOTER	HYDROVAC-ARPA SEW	1,710.00
MARTIN GARDNER ARCHITECTURE	CDBG DOWNTOWN REVITALIZATION	1,342.50
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	1,332.50
PAYROLL	CLAIMS	1,065.35
ROTO-ROOTER	SEWER INSPECTION-ARPA SEW	1,023.75
CUMMINS SALES AND SERVICE	EQUIP REPAIR-SEW	922.86
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	894.66
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
MOUNT VERNON BANK & TRUST CO	ACH RETURNS-WAT,SEW,SW	806.07

ICMA	MEMBERSHIP-ALL DEPTS	776.31
BANKCARD 8076	REFUND-LBC	770.40
MOUNT VERNON, CITY OF	LBC MEMBERSHIP/TRAINING-ALL DEPTS	709.75
AMAZON CAPITAL SERVICES	SUPPLIES-FD	620.87
RAY ALLEN MANUFACTURING	SUPPLIES-K9	560.00
HAWKEYE FIRE & SAFETY	FIRST AID/AED'S-ALL DEPTS	473.00
ALTORFER INC	EQUIP REPAIR-WAT	458.72
US CELLULAR	CELL PHONE-PD	399.20
CAUSE TEAM	UNIFORMS/SAFETY SUPPLIES-ALL DEPTS	363.00
INTERMEDIA COMMUNICATIONS	PHONE SERVICES-CITY HALL	352.88
MEDIACOM	PHONE/INTERNET-SEW	350.96
MEDIACOM	PHONE/INTERNET-PW	323.26
MEDIACOM	PHONE/INTERNET-FD	315.02
BANKCARD 8076	REFUND-LBC	309.95
CITY LAUNDERING CO	SERVICES-LBC	301.82
USA BLUE BOOK	SUPPLIES-WAT	290.26
STEVE MOEL	MEALS-K9 TRAINING	275.00
ASCENDANCE TRUCKS CENTERS	VEHICLE MAINT-FD	273.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	264.01
WENDLING QUARRIES	ROADSTONE-RUT	256.35
P&K MIDWEST INC	SUPPLIES-SEW	253.31
STAPLES INC	SUPPLIES-PD	249.71
COPYWORKS	BROCHURES-LBC	244.50
ALLIED GLASS PRODUCTS INC	LOCK REPAIRS-CITY HALL	244.37
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	230.58
MARSHA DEWELL	MILEAGE-ALL DEPTS	211.40
LUKE RUSHFORD	REFEREE-P&REC	200.00
CULVERS GARDEN CENTER	TREES-RUT	174.99
AMAZON CAPITAL SERVICES	SUPPLIES-PW	159.57
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	138.99
TECH SOLUTIONS	FIRE ALARM MONITOR-LBC	136.35
AIRGAS INC	CYLINDER RENTAL-PW	130.35
BRADY WEAVER	REFEREE-P&REC	120.00
GABRIEL GRAFFT	REFEREE-P&REC	120.00
JAKOB A YOCK	REFEREE-P&REC	120.00
JAMISON W BILLINGSLEY	REFEREE-P&REC	120.00
JAXSON J BILLINGSLEY	REFEREE-P&REC	120.00
MAXWELL SIDERS	REFEREE-P&REC	120.00
TRAE DAVID BIELEFELD	REFEREE-P&REC	120.00
PRICE ELECTRIC	EQUIP REPAIR-SEW	112.35
CITY LAUNDERING CO	SERVICES-CITY HALL	90.35
P&K MIDWEST INC	EQUIP MAINT-P&REC	89.34
P&K MIDWEST INC	EQUIP MAINT-P&REC	89.34
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-FD	84.21
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	48.00
KONICA MINOLTA	MAINT PLAN/COPIES-PD	47.89
KIECKS	UNIFORMS-PD	44.75
US CELLULAR	INTERNET-WAT,SEW	42.54
HANNAH GANZEL	INSTRUCTOR-LBC	42.50
KELLI MARIE KENNON-LANE	INSTRUCTOR-LBC	42.50
SARAH L FITZGERALD	INSTRUCTOR-LBC	42.50
HAWKINS INC	CHEMICALS-WAT	20.00
AMAZON CAPITAL SERVICES	SUPPLIES-WAT	19.39
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	13.88

NEAL'S WATER CONDITIONING	WATER/SALT-PD	13.50
TOTAL		**579,110.97**

FUND EXPENSE TOTALS	
2025 UPTOWN LIGHTING	141,578.16
PAYROLL	110,247.54
LBC	83,669.53
ARPA LINN COUNTY GRANT	71,387.13
SOLID WASTE	44,185.98
GENERAL FUND	40,112.77
2024 INFRASTRUCTURE	35,180.50
SEWER FUND	29,951.19
ROAD USE TAX FUND	10889.56
WATER FUND	9,168.25
STORM WATER FUND	1,397.86
LOST III UR/STREETSCAPE	1,342.50
TOTAL	**579,110.97**

Discussion and Consideration of TIF/Debt Report for the City of Mount Vernon – Council Action as Needed. Speer Financial has provided a letter of explanation and the final TIF/Debt report for the City of Mount Vernon. This is an important tool for Council as we prepare for the upcoming budget season. The City will retire another note this fiscal year as the 2020 issuance will be paid off in June. The statutory debt limit for this fiscal year is $21,227,572 and the remaining debt capacity for the city sits at $8,653,543. Once the contingency reserve is removed, there is $4,408,029 in usable debt capacity for this fiscal year. Motion made by Rose, seconded by Engel to accept the TIF/Debt Report as presented. Motion carries.

Discussion and Consideration of Approving a Water Bill Credit for Colonial Estates – Council Action as Needed. Colonial Estates utilizes one master meter for the entire property. The City's water service goes to that master meter and from there it is distributed to each individual manufactured home through a network of private lines. All meters in town are read at different rates, depending on the size. There is a multiplier that the system puts in to ensure they are paying the correct amount based upon how many gallons are going through the meter. For quite some time, that meter was being read at the 100 multiplier. During a routine maintenance staff noticed that it was actually rated at a 500 multiplier. Due to this error, the property had been overbilled by approximately $116,370.68. Because of a water leak the property did receive a credit of $14,734.60, which was based on the higher multiplier but the credit should have only been $2,839.25 based upon what they should have been billed with the correct multiplier being used. The property owner had disputed the charges so no money had been paid on the amount that was overbilled so any credits would be placed back on their account. Based on correct calculations of the usage, the amount that should be credited back to the account is $104,475.33. Motion made by Rose, seconded by West to approve this credit. Motion carries.

Discussion and Consideration of Purchasing a Used Street Sweeper – Council Action as Needed. The Public Works Department has located a used Street Sweeper for approximately $30,000-$35,000. The cost of a new sweeper is approximately $225,000. Staff is recommending the purchase of the used model given the amount of usage the equipment sees throughout the year. Motion made by Engel, seconded by Rose to approve the purchase of a used street sweeper, not to exceed $40,000.00. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for Cemetery Corrective Actions on Cemetery Markers – Council Action as Needed. The Cemetery Commission has identified several older gravestones that have been neglected over the years and need maintenance. This notice is designed to give family members of the deceased an opportunity to reject the volunteer work from being conducted. Motion made by West, seconded by Andresen to set the public hearing date for November 3, 2025. Motion carries.

Discussion and Consideration of Blower Motor for the Wastewater Treatment Facility – Council Action as Needed. A blower motor at the wastewater treatment plant has failed and needs to be repaired. The repair cost of the motor is estimated to be $4,755, while a replacement is listed at $10,114. Staff is recommending the repair but notes that additional electric work may be required to complete the reinstall (estimated to be $2,000-$3,000). This electric work would be required for both the repair and/or replacement. Motion made by Rose, seconded by Tuerler to approve the repair cost of the motor in the amount of $4755.00. Motion carries.

Discussion and Consideration of JMT Invoice #4-271116 – HPC Design Guidelines – Council Action as Needed. Motion made by Engel, seconded by Andresen to approve the JMT Invoice #4-271116 – HPC Design Guidelines Project in the amount of $3,916.63. Motion carries.

Discussion and Consideration of Media Replacement for Pool Filters – Council Action as Needed. The pool filters are dated and sand replacement has not been done for several years. Carrico has presented the City with two options to remove and replace the sand media in the pool filters. The first is a pea gravel and sand mixture that reduces the cost by $13,000.00. Staff is recommending, given the age of the filters, that we stick with the sand media. Motion made by West, seconded by Engel to approve the replacement of the pool filters sand media in the amount of $50,600.00. Motion carries.

Discussion and Consideration of Swimming Pool Gutter Pipe Replacement – Council Action as Needed. This project is already underway as it was time sensitive for this fall. The City requested a quote from Pleva Mechanical to complete the replacement of piping in the gutter system. The cracked and leaking pipes were causing significant inflow to the system. Motion made by Engel, seconded by West to approve the pool gutter pipe replacement at a cost of $16,006.00. Motion carries.

Discussion and Consideration of Replacement Firearms Purchase – Mt. Vernon/Lisbon Police Department – Council Action as Needed. It is time to replace 10 duty firearms for the Police Department. The old firearms will either be bought back by Kiesler or the officers will have the opportunity to purchase them. Motion made by Tuerler, seconded by Andresen to approve the purchase of new firearms in the amount of $6,664.40. Motion carries.

Reports to be Received/Filed. Full reports available on the City website in the October 20, 2025 Council Packet.
Mount Vernon/Lisbon Police Report
Mount Vernon Public Works Report
Mount Vernon Parks and Rec report

Reports of Mayor/Council/Administrator
September Reconciliation Report- Full report available on the City website in the October 20, 2025 Council Packet.

Mayor's Report. The League of Women Voters will hold a candidates forum at City Hall on Wednesday night. The Iowa League of Cities and Secretary of State would like to know about any suspicious election information received by the City or Council. Iowa League of Cities Executive Director, Alan Kemp, will be in town on October 30, 2025.

Council Reports. West reported that in the current issue of Cityscape magazine there is an article about free evaluations being offered by Iowa Cyber Resilience Initiative and would like to see the City receive more information about this.

City Administrator's Report: Full report available on the City website in the October 20, 2025 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:36 p.m., October 20, 2025.

Respectfully submitted,
Marsha Dewell
City Clerk

Lori Boren

From: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Sent: Thursday, October 23, 2025 7:23 AM
To: Chris Nosbisch; Lori Boren
Subject: FW: Application App-230101 Ready for Review

External Sender - From: (Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.
Learn More

Please add to the next city council meeting. Thanks

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Wednesday, October 22, 2025 2:29 PM
To: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-230101 Ready for Review

Hello,

Application Number App-230101 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: J Sauerbrei LLC

DBA: LINCOLN WINEBAR

License Number: BW0094640

Application Number: App-230101

Tentative Effective Date: 10/31/2025

License Type: Special Class C Retail Alcohol License (BW)

Application Type: Renewal

E. Public Hearing

AGENDA ITEM # E – 1 & G – 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Public Hearing - Resolution #11-3-2025B – Approving the Sale of Property
ACTION:	Motion to Close

SYNOPSIS: The sealed bids are due to City Hall on Friday, October 31, 2025.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: Proceed to Resolution #11-3-2025B – Approving the Sale of Property

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

F. Ordinance Approval/Amendment

AGENDA ITEM # F – 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Ordinance #10-6-2025A – Phase 5 Stonebrook
ACTION:	Motion

SYNOPSIS: There have been no comments, either written or verbal, regarding this ordinance since the second reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #10-6-2025A

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

ORDINANCE NO. ________

AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN PROPERTY** LOCATED WITHIN THE STONEBROOK URBAN RENEWAL AREA, IN THE CITY OF MOUNT VERNON, COUNTY OF LINN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF MOUNT VERNON, COUNTY OF LINN, MOUNT VERNON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE STONEBROOK URBAN RENEWAL AREA **(PHASE 5 PARCELS)**

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, after public notice and hearing as prescribed by law and pursuant to Resolution No. 1-2-2018A passed and approved on the 2nd day of January, 2018, adopted an Urban Renewal Plan (the "Urban Renewal Plan") for an urban renewal area known as the Stonebrook Urban Renewal Area (the "Urban Renewal Area"), which Urban Renewal Area includes the lots and parcels located within the area legally described as follows:

Phase 5 Parcels:

Lots 1-41 and Lots 43-47, Stonebrook 10th Addition, Mount Vernon, Linn County, Iowa; and

WHEREAS, expenditures and indebtedness are anticipated to be incurred by the City of Mount Vernon, State of Iowa, to finance urban renewal project activities carried out in furtherance of the objectives of the Urban Renewal Plan; and

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, desires to provide for the division of revenue from taxation on the **Phase 5 Parcels** in the Urban Renewal Area, as above described, in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended. [Note: The **Phase 5 Parcels** are the only portion of the Urban Renewal Area that will be included in this TIF Ordinance. The City has previously adopted separate ordinances which provide for the division of revenue with respect to other portions of the Urban Renewal Area. Nothing in this Ordinance shall amend the prior ordinances nor shall this Ordinance impact the base value or division of revenue already established in the previously approved ordinances. Therefore, the various TIF ordinances in this Urban Renewal Area will have different frozen bases and different expiration dates.]

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That the taxes levied on the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area legally described in the preamble hereof, by and for the benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 2. That portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City of Mount Vernon, State of Iowa, certifies to the Auditor of Linn County, Iowa the amount of loans, advances, indebtedness, or bonds payable from the division of property tax revenue described herein, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid.

Section 3. That portion of the taxes each year in excess of the base period taxes determined as provided in Section 2 of this Ordinance shall be allocated to and when collected be paid into a special tax increment fund of the City of Mount Vernon, State of Iowa, hereby established, to pay the principal of and interest on loans, monies advanced to, indebtedness, whether funded, refunded, assumed or otherwise, including bonds or obligations issued under the authority of Section 403.9 or 403.12 of the Code of Iowa, as amended, incurred by the City of Mount Vernon, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken anywhere within the Urban Renewal Area pursuant to the Urban Renewal Plan, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 in existence at the time this Ordinance becomes effective shall be collected against all taxable property within the **Phase 5 Parcels** of the Urban Renewal Area without any limitation as hereinabove provided.

Section 4. Unless or until the total assessed valuation of the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area exceeds the total assessed value of the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area as shown by the assessment roll referred to in Section 2 of this Ordinance, all of the taxes levied and collected upon the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 5. At such time as the loans, advances, indebtedness, bonds, and interest thereon of the City of Mount Vernon, State of Iowa, referred to in Section 3 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 6. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to fully implement the provisions of Section 403.19 of the Code of Iowa, as amended, with respect to the division of taxes from property within the **Phase 5 Parcels** of the Urban Renewal Area as described above. In the event that any provision of this Ordinance shall be determined to be contrary to law, it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the **Phase 5 Parcels** of the Urban Renewal Area and the territory contained therein.

Section 7. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this __________ day of _______________, 2025.

____

Mayor

ATTEST:

____

City Clerk

Read First Time: ____________________, 2025

Read Second Time: ___________________, 2025

Read Third Time: ____________________, 2025

PASSED AND APPROVED: ___________________, 2025.

I, ____________________, City Clerk of the City of Mount Vernon, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. ________ passed and approved by the City Council of the City at a meeting held ____________________, 2025, signed by the Mayor on ____________________, 2025, and published in the Mount Vernon-Lisbon Sun on ____________________, 2025.

____

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

4902-4079-9339-1\13932-037

ORDINANCE CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

1. I certify that Ordinance Number ______________, of which a true copy is attached, was duly adopted by the City Council of the City of Mount Vernon, State of Iowa, signed by the Mayor and published as required by law and is now in effect. I further certify that the consideration(s) and votes taken for the enactment of the Ordinance occurred as follows:

(For any consideration that was waived, insert N/A in the blanks for that consideration and complete paragraph regarding waiver below.)

First consideration - Date: ____________________
Vote: In favor __________, Opposed ___________,
Absent or Abstain ____________________.

Second consideration - Date: ____________________
Vote: In favor __________, Opposed ___________,
Absent or Abstain ____________________.

Third Consideration - Date: ____________________
Vote: In favor __________, Opposed ___________,
Absent or Abstain ____________________ .

On the date of ___________________, 2025, the City Council adopted a motion for the suspension of the rule requiring separate consideration at three meetings and voted the final adoption of the Ordinance. The vote for suspension of the rules was by three-fourths of the full City Council, voting _____ in favor, _____ opposed, and _____ absent, vacant or abstaining and was duly recorded as noted above.

2. I further certify that if any consideration of the Ordinance did not receive an affirmative vote for passage, there was no further consideration of the Ordinance on any date thereafter.

3. Following final approval of the Ordinance by the City Council, the full text of Ordinance (or a summary of the Ordinance complying with Iowa Code Section 380.7(3)) was published in the following newspaper(s) on the following date(s):

Mount Vernon-Lisbon Sun

_______________, 2025

4. I further certify that each meeting for the consideration of the Ordinance was duly and publicly held, with a notice of the meeting and tentative agenda naming the consideration of the Ordinance timely posted and upon reasonable advance notice to the media as required by the Chapter 21, Code of Iowa, and rules of the Council then governing.

5. I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this __________ day of _______________, 2025.

____

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

(Attach Affidavit of Publication to this Certificate and send Certificate and Affidavit to Ahlers & Cooney, P.C.)

4919-8680-9451-1\13932-037

CITY CLERK'S CERTIFICATION TO COUNTY AUDITOR

I hereby certify that attached hereto is a true and correct copy of the Tax Increment Ordinance approved by the City Council of the City of Mount Vernon, State of Iowa, designated as Ordinance Number __________, entitled:

AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON **CERTAIN PROPERTY** LOCATED WITHIN THE STONEBROOK URBAN RENEWAL AREA, IN THE CITY OF MOUNT VERNON, COUNTY OF LINN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF MOUNT VERNON, COUNTY OF LINN, MOUNT VERNON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE STONEBROOK URBAN RENEWAL AREA (**PHASE 5 PARCELS**)

approved by the City Council on the __________ day of _______________, 2025, and duly published on the __________ day of _______________, 2025, the original of which is on file in the records of the undersigned.

Dated this __________ day of _______________, 2025.

____
Clerk of the City of Mount Vernon

(CITY SEAL)

COUNTY AUDITOR'S CERTIFICATE

I, _____________________, County Auditor of Linn County, Iowa, hereby certify that on the __________ day of _______________, 2025, there was filed in my office a true and correct copy of the Tax Increment Ordinance of the City of Mount Vernon, State of Iowa, Ordinance Number __________, approved by the City Council on the __________ day of _______________, 2025, all duly certified upon the form attached above.

____
County Auditor of Linn County, Iowa

(COUNTY SEAL)

G. Resolutions for Approval

AGENDA ITEM # G – 1

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Resolution #11-3-2025A: Establishing a Public Hearing Date
ACTION:	Motion

SYNOPSIS: The Council established November 3, 2025, as the public hearing date for the petition to establish a City Emergency Medical Service District. Unfortunately, the notice needed to be placed in the paper for two consecutive weeks, and the final notice had to be published more than 10 days prior to the hearing. The hearing has now been advertised with a November 17, 2025, date.

BUDGET ITEM: All

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #11-3-2025A: Establishing a Public Hearing Date

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

RESOLUTION #11-3-2025A

RESOLUTION SETTING A PUBLIC HEARING DATE FOR THE CONSIDERATION OF ACCEPTING A PETITION TO CREATE A CITY EMERGENCY MEDICAL SERVICES DISTRICT

WHEREAS; a petition for the creation of a City Emergency Medical Service District was presented to the Mount Vernon City Council on October 20, 2025 as outlined in Chapter 375G of the State Code of Iowa; and

WHEREAS; the City must publish a public notice for consideration of said petition in two successive issues of the newspaper; and

WHEREAS; the public hearing for the considerations shall be held within 30 days of receipt of said petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA: the City Council for the City of Mount Vernon hereby establishes a public hearing for the consideration of the petition for a City Emergency Medical District for Monday, November 17, 2025 at 6:30 p.m.

PASSED and ADOPTED this 3rd day of November, 2025.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 3

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Resolution #11-3-2025C – Annual Street Financial Report
ACTION:	Motion

SYNOPSIS: The City must provide the Iowa Department of Transportation with an annual report outlining the use of Road Use Tax funds.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #11-3-2025C – Annual Street Financial Report

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

RESOLUTION #11-3-2025C

A Resolution approving the Department of Transportation Street Finance Report for Fiscal Year 2025.

PASSED and ADOPTED this 3rd day of November, 2025

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

IOWADOT

Bureau of Local Systems

Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Mount Vernon

10/31/2025 10:18:24 AM

Expenses

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capitial Projects (300)	Utilities (600 & U0)	Grand Total
Salaries - Roads/Streets		$179,227					$179,227
Benefits - Roads/Streets		$74,890					$74,890
Training & Dues		$7,328					$7,328
Building & Grounds Maint. & Repair		$250					$250
Road Beautification		$37,528					$37,528
Vehicle & Office Equip Operation and Repair		$11,328					$11,328
Operational Equipment Repair		$14,071					$14,071
Engineering		$14,013			$348,096		$362,109
Legal					$2,983		$2,983
Rents & Leases		$779					$779
Street Maintenance Expense		$12,757			$740,440		$753,197
Technology Expense		$12,760					$12,760
Other Professional Services		$4,315			$54,877		$59,192
Other Contract Services		$13,464					$13,464
Minor Equipment Purchases		$2,917					$2,917
Operating Supplies		$12,756					$12,756

City Street Finance Report

IOWADOT

Bureau of Local Systems
Ames, IA 50010

Fiscal Year 2025
Mount Vernon
10/31/2025 10:18:24 AM

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capital Projects (300)	Utilities (600 & U0)	Grand Total
Postage & Safety		$686					$686
Other Supplies		$11,081					$11,081
Buildings		$318			$220,134		$220,452
Storm Drainage					$110,939		$110,939
Street - New Roadway					$1,254,456		$1,254,456
Principal Payment				$360,659			$360,659
Interest Payment				$120,260			$120,260
Bond Registration Fees				$1,544			$1,544
Transfer Out	$68,612	$29,816	$159,057		$902,389		$1,159,874
Street Lighting		$62,207					$62,207
Snow Removal		$47,806					$47,806
Depreciation & Building Utilities		$11,901					$11,901
Accounting/Recording		$1,843					$1,843
Snow Removal Salaries		$26,353					$26,353
Snow Removal Benefits		$4,504					$4,504
Total	$68,612	$594,898	$159,057	$482,463	$3,634,314		$4,939,344

Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025
Mount Vernon
10/31/2025 10:18:24 AM

Revenue

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capitial Projects (300)	Utilities (600 & U0)	Grand Total
Levied on Property	$68,612		$81,576	$1			$150,189
TIF Revenues			$77,481	$240			$77,721
Other Taxes (Hotel, LOST)					$859,530		$859,530
State Revenues - Road Use Taxes		$642,921					$642,921
Charges/fees						$0	$0
Sale of Property & Merchandise		$7,437					$7,437
Proceeds from Debt					$2,043,928		$2,043,928
Transfer In		$87,776		$482,222	$589,876		$1,159,874
Total	$68,612	$738,134	$159,057	$482,463	$3,493,334	$0	$4,941,600

IOWA DOT

Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025
Mount Vernon
10/31/2025 10:18:24 AM

Bonds/Loans

Bond/Loan Description	Principal Balance As of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance As of 6/30
Series 2022	$1,400,000	$105,000	$43,478	$21,000	$8,696	$1,295,000
Series 2014	$976,851	$185,185	$29,514	$185,185	$29,514	$791,666
Series 2013A	$380,000	$90,000	$11,318	$90,000	$11,318	$290,000
Series 2024	$4,840,000	$175,000	$191,987	$64,474	$70,732	$4,665,000
Series 2025	$2,500,000	$0	$0	$0	$0	$2,500,000
Total	$10,096,851	$555,185	$276,297	$360,659	$120,260	$9,541,666

Equipment

Description	Model Year	Usage Type	Cost	Purchased Status
J.D. 333G track skid loader	2022	Purchased	$78,750	No Change
Freightliner 108SD	2022	Purchased	$194,892	No Change
Kubota side-by-side	2017	Purchased	$30,000	No Change
John Deere utility tractor 3039	2014	Purchased	$40,000	No Change
Bobcat skid loader	2018	Purchased	$37,000	No Change
Ford F-250	2019	Purchased	$29,000	No Change
Ford F-550	2017	Purchased	$76,247	No Change
Pelican street sweeper	2000	Purchased	$45,000	No Change
International 7400 4x2 dump truck 2015	2014	Purchased	$130,399	No Change
Ford F-150	2009	Purchased	$17,632	No Change
Ford F-150	2008	Purchased	$15,441	No Change
4300 4x2 dump truck	2007	Purchased	$53,484	No Change
Deere excavator Model 27D	2008	Purchased	$29,630	No Change
Doosan DX85 mini excavator	2020	Purchased	$93,350	No Change
Ford F-250 utility box	2020	Purchased	$40,000	No Change
Ford F-350	2008	Purchased	$26,288	No Change
J.D. front end wheel loader 524	2019	Purchased	$161,563	No Change
Ford F-550	2022	Purchased	$95,762	No Change
Ford F-250	2021	Purchased	$32,000	No Change
Chevrolet 1500	2023	Purchased	$44,200	No Change
Ford F-350	2021	Purchased	$53,318	No Change

IOWA DOT
Bureau of Local Systems
Ames, IA 50010

City Street Finance Report

Fiscal Year 2025
Mount Vernon
10/31/2025 10:18:24 AM

Street Projects

Project Description	Contract Price	Final Price	Contractor Name
Asphalt resurfacing	$781,737	$740,407	L.L. Pelling

IOWADOT

Bureau of Local Systems

Ames, IA 50010

City Street Finance Report

Fiscal Year 2025

Mount Vernon

10/31/2025 10:18:24 AM

Summary

	General Fund Streets (001)	Road Use (110)	Other Special Revenues	Debt Service (200)	Capitial Projects (300)	Utilities (600 & U0)	Grand Total
Begining Balance	$0	$471,640	$0	$0	$1,781,808	$0	$2,253,448
SubTotal Expenses (-)		$565,082		$482,463	$2,731,925		$3,779,470
Transfers Out (-)	$68,612	$29,816	$159,057		$902,389		$1,159,874
Subtotal Revenues (+)	$68,612	$650,358	$159,057	$241	$2,903,458	$0	$3,781,726
Transfers In (+)		$87,776		$482,222	$589,876		$1,159,874
Ending Balance	$0	$614,876	$0	$0	$1,640,828	$0	$2,255,704

Resolution Number:

Execution Date:

Signature:

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, NOVEMBER 3, 2025

PAYROLL	CLAIMS	110,125.13
FIRST DUE HOLDINGS INC	REPORTING SOFTWARE-FD	14,167.13
EARTH PLANTER	UPTOWN PLANTERS-LOST III	9,964.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	7,183.12
BERNER CONCRETE & SNOW REMOVAL	SIDEWALK REPAIRS	6,585.00
VEENSTRA & KIMM INC	2025 SIDEWALK IMPROVEMENTS	6,584.90
ALLIANT ENERGY	ENERGY USAGE-SEW	6,172.77
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,782.59
ALLIANT ENERGY	ENERGY USAGE-WAT	5,702.33
JOHNSON, MIRMIRAN & THOMPSON	DESIGN GUIDELINES-HPC	3,916.63
VEENSTRA & KIMM INC	PW LIFT STATION	3,480.00
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	3,185.00
TURF TANK	GPS AGREEMENT AMEND-P&REC,RUT	2,135.62
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	2,116.00
KONICA MINOLTA PREMIER FINANCE	COPIER LEASE-PD	1,972.69
PNP	FUEL-PD	1,544.72
ALLIANT ENERGY	ENERGY USAGE-LBC	1,486.94
GRAINGER	SUPPLIES-RUT	1,356.00
UPPER IOWA UNIVERSITY	TUITION-PD	1,295.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	1,264.63
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	1,173.19
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	1,105.00
JACOB BUSTER	LODGING-FD	1,055.34
PLAY IT AGAIN SPORTS	EQUIP-LBC	1,048.00
AHLERS & COONEY P.C.	LEGAL FEES-P&A	991.50
ALLIANT ENERGY	ENERGY USAGE-FD	866.89
HAWKINS INC	CHEMICALS-WAT	811.00
BANKCARD 8076	REFUND-LBC	770.40
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	700.36
CEDAR RAPIDS TIRE	EQUIP MAINT-PW	633.40
AUDITOR OF STATE	AUDIT FILING FEE-P&A	625.00
UMB BANK	2022 GO FEES	600.00
UMB BANK	2019 GO FEES	600.00
MOUNT VERNON BANK & TRUST CO	ACH RETURNS-WAT,SEW,SW	547.74
DIESEL TURBO SERVICES INC	VEHICLE MAINT-PW	543.75
AMERICAN RED CROSS	TRAINING-LBC	520.00
VEENSTRA & KIMM INC	SMH PH 4 REVIEW	500.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	500.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	493.33
MENARDS	SUPPLIES-PW	488.57
ALLIANT ENERGY	ENERGY USAGE-POOL	426.04
ALLIANT ENERGY	ENERGY USAGE-PD	396.68
JACQUELINE ENGELBRECHT	WATER AEROBICS-POOL	375.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	359.73
HUBSPOT INC	SUBSCRIPTION ADD ON-ALL DEPTS	350.63
CITY LAUNDERING CO	SERVICES-LBC	301.82
MATT SIDERS	MILEAGE-P&REC,LBC	266.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	265.53
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	250.00
STEVE MOEL	MEALS,FUEL-PD K9	220.00
CITY LAUNDERING CO	SERVICES-CITY HALL	180.70
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	170.75
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	156.10
KATEY FOREST	MILEAGE-POOL	140.70
P&K MIDWEST INC	EQUIP MAINT-PW	111.94
ALLIANT ENERGY	ENERGY USAGE-CEM	100.22

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, NOVEMBER 3, 2025

STANARD & ASSOCIATES	TRAINING-PD	99.29
VEENSTRA & KIMM INC	UPTOWN LIGHTING IMPROVEMENTS	94.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TESTING-PW	90.00
VESTIS	RUGS,SERVICES-FD	88.20
TERMINIX PRESTO-X	PEST CONTROL-FD	83.45
CENTURY LINK	PHONE CHARGES-PD	83.08
ALLIANT ENERGY	ENERGY USAGE-SIRENS	73.41
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	72.54
RICKARD SIGN AND DESIGN CORP	CITY HALL SIGN CHANGES	60.00
CUSTOM HOSE & SUPPLIES INC	SUPPLIES-RUT	59.52
TERMINIX PRESTO-X	PEST CONTROL-VC	58.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	49.28
HANNAH GANZEL	INSTRUCTOR-LBC	42.50
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	39.03
ALLIANT ENERGY	ENERGY USAGE-SW	29.53
TOTAL		**215,687.34**

FUND EXPENSE TOTALS	
PAYROLL	110,125.13
GENERAL FUND	36,712.97
SIDEWALK PROJECT	13,169.90
SEWER FUND	12,396.29
ROAD USE TAX FUND	10,029.17
LOST III UR/STREETSCAPE	9,964.00
WATER FUND	9,552.11
LBC	5,208.30
RACHEL STREET	3,185.00
ARPA LINN COUNTY GRANT	2,116.00
SOLID WASTE	1,679.17
DEBT SERVICE	1,200.00
STORM WATER FUND	255.30
2025 UPTOWN LIGHTING	94.00
TOTAL	**215,687.34**

AGENDA ITEM # J – 2

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	First Due Invoice #5907
ACTION:	Motion

SYNOPSIS: The MVFD utilizes First Due for their reporting and management software. The annual subscription renewal is $14,167.13.

BUDGET ITEM: Fire

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

first due

INVOICE

Bill To

Mount Vernon Fire Department (IA)
PO Box 104
Mount Vernon IA 52314
United States

Ship To

Mount Vernon Fire Department (IA)
PO Box 104
Mount Vernon IA 52314
United States

Invoice #	5907
Date	09/30/2025
Due Date	10/30/2025
Terms	Net 30
Term (Months)	12.0
P.O. Number	

Qty	Date	Item
1	09/30/2025	**Occupancy Management & Pre-Incident Planning** Manage Occupancies, Pre-Incident Mapping, ArcGIS Maps, Fire Systems, Hazardous Material, and Contacts.
1	09/30/2025	**Responder** Web Responder dashboard and Responder iOS/Android App with notifications, statusing and routing.
1	09/30/2025	**Incident Reporting - NFIRS** NFIRS Incident Documentation, State and Federal Compliance with automated submission.
1	09/30/2025	**Incident Reporting - ePCR** ePCR Incident Documentation, State Compliance with automated submission.
1	09/30/2025	**Scheduling** Manage staff schedules with an interactive shift board, configurable call shifts module, messaging, time-off and shift trades.
1	09/30/2025	**Personnel Management** Store, Manage and Access Employee Records including demographic data, certifications and employment information.
1	09/30/2025	**Basic Training Records** Assign Training, Record Completions, View Training Logs, and Manage Certifications.
1	09/30/2025	**Events & Activities** Create Events, View Global Activity Log, and Access Global Calendar.
1	09/30/2025	**Assets & Inventory** Assets, vehicles, equipment and inventory management, assets and equipment checks, and work order management.
1	09/30/2025	**Community Connect** Online portal for residents and businesses to input critical occupant and property data that can be made available to Emergency Response Agencies during an incident.
1	09/30/2025	**CAD Integration (Other)** Receive CAD Data to support First Due Responder and Incident Reporting modules via sFTP, XML, or API.

For subscription renewal period 9/30/2025 - 9/29/2026

Subtotal	USD $14,167.13
Tax	USD $0.00
Total	USD $14,167.13
Balance Due	**USD $14,167.13**

Payment Instructions

USD Wire/ACH - Bank: Wells Fargo Bank - Account Number: 4192384907 - Routing Number: 121000248

CAD Wire - Bank: Wells Fargo Bank - Account Number: 3330004515 - Wells Fargo SWIFT BIC: WFBIUS6A - Intermediary SWIFT BIC: BOFMCAM2

Check - Check Payable To: Locality Media LLC dba First Due - Remit to: PO Box 782840 Philadelphia, PA 19178-2840

accounting@firstdue.com

AGENDA ITEM # J – 3

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Nelson Electric Proposal – 1st Street Pedestrian Crossing
ACTION:	Motion

SYNOPSIS: Nelson Electric Co. has submitted a proposal for installing pedestrian crossing signs at 1st Street and A Ave. The total project cost is estimated at $7,447.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposal

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

October 20, 2025

City of Mt Vernon

Re: Solar Crosswalk Signs

Attention: Lori Boren

Thank you for contacting Nelson Electric Co. for your electrical project needs. As a full-service electrical contractor, we have been providing electrical and low voltage service in Eastern Iowa for over 50 years. We have built our reputation through innovative thinking, inventiveness, precision, reliability, and the highest quality – the foundational elements of Eastern Iowa's reputation for craftsmanship.

We will provide and install (2) new crosswalk signs with RRFB, solar charging and wireless communication between signs at the crosswalk of 1st Street and A Ave. Both signs will have manual push buttons to activate the crosswalk lights.

Total: $7,447.00

This pricing is based on the following assumptions:

- All work to be completed during normal business hours (7:00A.M. – 3:00P.M.).
- Due to the volatility of the market, material prices are valid for 15 days.

With combined electrical and project management experience totaling more than 100 years, Nelson Electric Co. has enough people and equipment to handle most any project, whether its commercial, industrial, lighting management, solar energy, electrical engineering services, or the maintenance and service of existing equipment and wiring.

Thank you for the opportunity to work on this project, if you need any additional information or have any questions, please call me at 319-533-2771.

Respectfully,

Heath Engelbart

Heath Engelbart |Senior Project Manager | Employee Owner
Nelson Electric Co.

LEDLIGHTING SOLUTIONS

HORIZONTAL RAPID FLASHING BEACON SYSTEM BACK TO BACK WITH PUSH BUTTON

- This bright flashing LED beacon system is part of our solar traffic safety series and can be used for multiple areas to alert drivers
- Using Push Button Technology, this product will turn on when pushed and then will turn off after 60 seconds of inactivity
- The beacon system has a rechargeable battery and mountable solar panel that makes this product energy efficient and easy to use in locations where there is sunlight

PRODUCT APPLICATIONS

This Solar LED Rapid Flashing Beacon System with Push Button Activation is ideal for alerting traffic of upcoming pedestrian crosswalks.

PRODUCT SPECIFICTIONS

TYPE: Horizontal Rapid Flashing Beacon System Back-to-Back with Push Button Activation

PRODUCT CODE: CCRS004-RFB-PB-BB

LEDS: Amber/Yellow

SOLAR CHARGING PANEL: 18W, 20V Monocrystalline silicone

JUNCTION BOX: 12V, Lithium Battery

FLASH PATTERNS: Wig-Wag or Simultaneous Flash or Wig-Wag then Simultaneous Consecutively Flash

VISIBILITY: Daytime 1,000 Ft. (304.8M) +1 Mile (1609.34) Nighttime

OPERATION: Push Button Activated, activates for 60 seconds, and re-activates from start of 60 seconds if button is pressed again

BATTERY LIFE: 3-5 Years

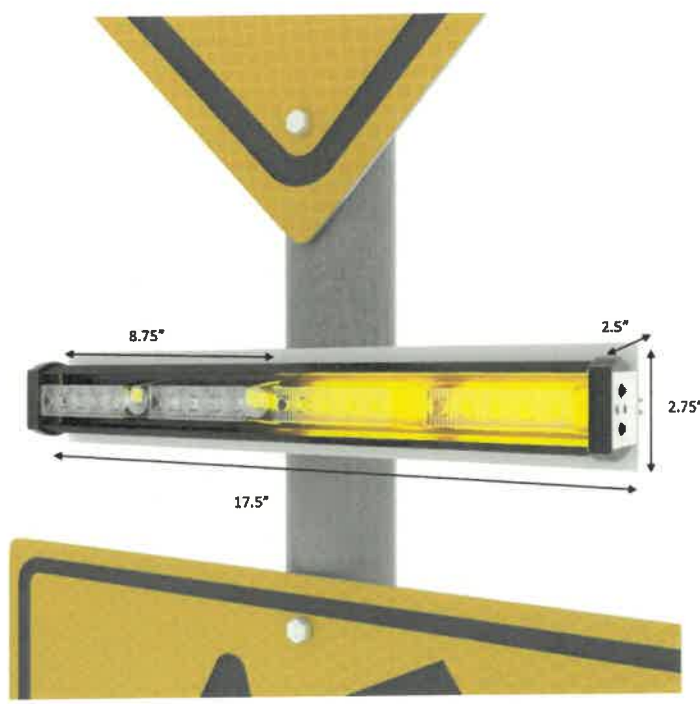
WORKING TIME: Up to 12 hours when fully charged

DIMENSIONS:

- **Housing:** 22" W x 4" H x 1.5" D (inches)
- **Push Button:** 4.5" W x 8.5" H x 2.25" L
- **RFB**: 17.5" W x 2.5" H x 2.75" L

WARRANTY: 2 Year Full Warranty

STANDARD HARDWARE FITS 3" TO 4" DIAMETER POSTS



MUTCD INTERIM APPROVAL 21

RECTANGULAR RAPID FLASHING BEACONS AT CROSSWALKS

Our Rectangular Rapid Flashing Beacons flash in accordance with MUTCD section IA-21 in a Wig-Wag Plus Simultaneous (WW+S) Flash pattern, as required when used in a pedestrian crosswalk application. Each RRFB unit consists of two rapidly flashed rectangular-shaped yellow indications with an LED-array-based light source and are highly visible at all hours.

The WW+S flashing sequence falls under regulation rates and are made in standard Yellow LED lights that meet Class 1 Yellow Peak luminous intensity in the SAE standard J595 Optical Warning Devices.

INCLUDES:

- RAPID FLASHING BEACON (QTY 4)
- CONTROL BOXES AND SOLAR PANELS (QTY 2)
- PUSH BUTTONS (QTY 2)
- MOUNTING HARDWARE

DOES NOT INCLUDE POLE OR SIGN

FREQUENTLY ASKED QUESTIONS

Q: Are there other beacon color options besides amber?

A: Yes, amber or red beacons are available.

Q: What is the difference between EGR and FYG?

A: Engineer Grade (EGR) sheeting comes standard on the sign and uses glass beads or prismatic optical technology to reflect light. The Engineer Grade sheeting we offer will be a standard yellow color. The Diamond Grade sheeting option offers superior reflectivity for short and long distances and will come in a Fluorescent Yellow Green (FYG) sheeting.

Q: Does your Solar Horizontal Rapid Flashing Beacon System activate both rapid flashing beacons with the push of one button?

A: Yes, as long as the two RFBs and their boxes are within 60 feet of each other the beacons communicate via radio frequency so that both beacons are activated by either push button.

Q: Does the rapid flashing beacon system come with posts?

A: No, the RFB system and pricing does not include posts. However, we do offer various pole options.

Q: Would any pole work with this beacon system?

A: These can mount to any signpost but come with hardware to mount to standard traffic posts (u-channel, Telespar or round straight). Please see our installation manual for instructions.

Q: Do you offer an AC powered horizontal rapid flashing beacon system with push button activation?

A: Yes! We do offer an AC powered RFB system in addition to our solar powered RFB system.

Q: How long do the beacons flash once the button is pushed?

A: The beacons will flash 60 seconds from the time of activation.

Q: How long will they last on a full charge?

A: The beacons will last up to 12 hours on a full charge.

Q: Are the W11-2 pedestrian crosswalk and W16-7P arrow signs included in the price of the RRFB system?

A: No, they are an additional cost, but we do offer sign size and color sheeting options that are required to complete a crosswalk system.

Q: Are the RRFBs always used in conjunction with crosswalk signs?

A: In general, RFBs are accompanied by crosswalk markings and signs as they are used to indicate that pedestrians may begin crossing the roadway.

Q: Do you offer a push button system with rapid flashing beacons on both sides of the pole?

A: Yes, we offer both a single-sided RFB system as well as a back-to-back RFB system which includes RFBs for both sides of the pole.

Q: Are your signs MUTCD compliant?

A: Yes, we make and offer signs from our in-house print shop, and they are made to MUTCD standards.

Q: Is the RRFB system available with an audio warning as well?

A: The RRFB system is not available with an audio warning currently, but we are working on finalizing this option.

Q: Can this work with a flashing sign?

A: Yes, this beacon system can work with a flashing sign but will require a custom setup and there will require a lead time.

AGENDA ITEM # J – 4

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Fisher Drywall Inc – PW Office Area
ACTION:	Motion

SYNOPSIS: The Public Works Department solicited estimates from firms to complete the drywall work in the PW Shop office/break area. Staff received one estimate from Fisher Drywall Inc. in the amount of $8,657.00.

BUDGET ITEM: PW Facilities

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Estimate

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

ESTIMATE

Prepared For

City of Mount Vernon
(563) 331-0424

Fisher Drywall Inc.

1433 Hickory Hollow Rd NE
Solon, IA 52333
Phone: (319) 899-3904
Email: cody.a.fisher@gmail.com

Estimate #	25-02-50
Date	10/17/2025
PO #	Public Works Building

Description	Rate
RE: Drywall - offices/conf room/break room/bathrooms	$0.00
Hang 5/8" drywall ceilings, 1/2" walls.	$0.00
Tape & finish.	$0.00
Spray orange peel texture.	$0.00
Square corners figured.	$0.00
Labor & Materials	$8,657.00

Subtotal	$8,657.00
Total	**$8,657.00**

AGENDA ITEM # J – 5

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Fisher Drywall Inc – PW Brine Shed
ACTION:	Motion

SYNOPSIS: The Public Works Department solicited estimates from firms to complete the drywall work in the PW brine building. Staff received one estimate from Fisher Drywall Inc. in the amount of $8,546.16.

BUDGET ITEM: PW Facilities

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Estimate

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

ESTIMATE

Prepared For

City of Mount Vernon
(563) 331-0424

Fisher Drywall Inc.

1433 Hickory Hollow Rd NE
Solon, IA 52333
Phone: (319) 899-3904
Email: cody.a.fisher@gmail.com

Estimate #	25-02-51
Date	10/26/2025
PO #	Drywall - Mount Vernon Brine Shed

Description	Rate
Hang complete interior walls and ceiling with interior/exterior gypsum sheathing.	$0.00
Apply one (1) coat of tape.	$0.00
Remove scrap.	$0.00
Labor & Materials -	$8,546.16

Subtotal	$8,546.16
Total	**$8,546.16**

Notes:

Price good for 30 days.

No specs provided.

AGENDA ITEM # J – 6

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Change Order #1 – 2025 Sidewalk Improvements
ACTION:	Motion

SYNOPSIS: Change Order #1 increases the overall contract costs by $3,298.50.

BUDGET ITEM: Sidewalk Funds

RESPONSIBLE DEPARTMENT: City Planner

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Change Order

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

A Kleinfelder Company

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

Draft

CHANGE ORDER NO. 1

2025 SIDEWALK IMPROVEMENTS
MOUNT VERNON, IOWA

Change Order No. 1 is for the following modifications to the project:

1. Additional labor, equipment and materials to remove and replace street.	54 SY @ $9/SY	$ 486.00
2. Additional labor, equipment and materials to remove and replace curb and gutter.	37.5 LF @ $75/LF	$ 2,812.50
	Total:	$ 3,298.50

Change Order No. 1 increases the contract amount by $ 3,298.50 .

MODERN CONCRETE MODCON, INC.

By ______________________

Title ______________________

Date ______________________

CITY OF MOUNT VERNON, IOWA

By ______________________

Title ______________________

Date ______________________

VEENSTRA & KIMM, INC.

By ______________________

Title Project Engineer

Date October 20, 2025

ATTEST:

By ______________________

Title ______________________

Date ______________________

V&K Job No. 51385

AGENDA ITEM # J – 7

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Pay Application #1 – 2025 Sidewalk Improvements
ACTION:	Motion

SYNOPSIS: Pay application #1 is in the amount of $34,277.38. The contractor is making significant progress on the sidewalks in need of repair/replacement; however, mother nature may require the remainder of the construction to occur in the spring.

BUDGET ITEM: Sidewalk Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #1

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

A Kleinfelder Company

VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

Draft

PAY ESTIMATE NO. 1
2025 SIDEWALK IMPROVEMENTS
MOUNT VERNON, IOWA

Modern Concrete MODCON, Inc.
2768 NW 152nd Street
Clive, IA 50325

Contract Amount $121,384.00
Contract Date July 21, 2025
Pay Period August 18, 2025 - October 20, 2025

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Sidewalk, 4" PCC, Removal & Replace	SF	11,876	$ 5.00	$ 59,380.00	5,290	$ 26,450.00
1.2	Sidewalk, 6" PCC, Removal & Replace	SF	8,609	$ 6.00	$ 51,654.00	406.5	$ 2,439.00
1.3	Curb Ramp Reconstruction	Ea.	23	$ 450.00	$ 10,350.00	7	$ 3,150.00
				Contract Price:	**$ 121,384.00**		**$ 32,039.00**

SUMMARY

		Total Approved	Total Completed
	Contract Price	$ 121,384.00	$ 32,039.00
Approved Change Order (list each)	Change Order No. 1	$ 3,298.50	$ 3,298.50
	Revised Contract Price	$ 124,682.50	$ 35,337.50

Stored	
Total Earned	$ 35,337.50
Retainage (3%)	$ 1,060.13
Total Earned Less Retainage	$ 34,277.38

Total Previously Approved (list each)			

Total Previously Approved	$ -
Amount Due This Request	**$ 34,277.38**

Percent Complete 28%

The amount $34,277.38 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:	**Recommended By:**	**Approved By:**
Modern Concrete MODCON, Inc.	**Veenstra & Kimm, Inc.**	**Mount Vernon, Iowa**
Signature:	Signature:	Signature:
Name:	Name: Dave Schechinger	Name:
Title:	Title: Engineer	Title:
Date:	Date: Draft	Date:

AGENDA ITEM # J – 8

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	Springville Ready Mix Invoice #
ACTION:	Motion

SYNOPSIS: This should be the final concrete invoice for the Bryant Rd. trail project. The invoice will be handed out at the meeting.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice (at the meeting)

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

AGENDA ITEM # J – 9

AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	November 3, 2025
AGENDA ITEM:	V&K Invoice #51361-15
ACTION:	Motion

SYNOPSIS: This invoice is in the amount of $23,322.00. This is for design services with V&K Engineering for the Highway 1 Reconstruction Project.

BUDGET ITEM: Bond/FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/31/2025

VEENSTRA & KIMM INC.

A Kleinfelder Company

STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

October 24, 2025
Invoice No: 51361 - 15

Project Manager Dave Schechinger

Engineering services for Highway 1 Reconstruction - Design Services

Professional Services from September 21, 2025 to October 18, 2025

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	9.00	208.00	1,872.00	
Engineer III-C	24.00	174.00	4,176.00	
Engineer X	78.75	112.00	8,820.00	
Technician VI	54.00	85.00	4,590.00	
Technician VIII	56.00	69.00	3,864.00	
Totals	221.75		23,322.00	
Total Labor				**23,322.00**
		Total this Invoice		**$23,322.00**

M. Reports Mayor/Council/Admin.

CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
November 3, 2025

- City Offices will be closed on Tuesday, November 11, 2025, in observance of Veteran's Day.
- Staff will be attending Cindy Golding's annual roundtable meeting with communities in her district on Thursday, November 6, 2025, in Center Point.
- I will be attending the 2026 ICMA Annual Conference Education Committee meeting via Zoom on Wednesday, November 12, 2025.