# City of Mt. Vernon, Iowa

Meeting: Mt. Vernon City Council Meeting

Place: Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314

Date/Time: October 6, 2025 – 6:30 PM Web Page: www.cityofmtvernon-ia.gov

Posted: October 3, 2025

City Administrator: Chris Nosbisch Mayor: Tom Wieseler Mayor Pro-Tem: Scott Rose City Attorney: Holly Corkery Councilperson: Stephanie West Asst. City Administrator: Lori Boren Marsha Dewell Councilperson: Craig Engel Finance Dir/City Clerk: Chief of Police: Councilperson: Mark Andresen Jason Blinks Councilperson: Paul Tuerler

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

# You will be prompted for the following information:

Telephone #: 1-312-626-6799
 Meeting ID: 850 4425 8376

3. Password: 854314

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

### A. Call to Order

### B. Agenda Additions/Agenda Approval

### C. Communications:

- 1. Unscheduled
- 2. Oath of Office Officer Nick Macke

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

### D. Consent Agenda

**Note:** These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

- 1. Approval of City Council Minutes September 15, 2025, Regular Council Meeting
- 2. Approval of Liquor License Chili Cookoff

### E. Public Hearing

1. None

### F. Ordinance Approval/Amendment

1. Ordinance #10-6-205A: Providing that General Property Taxes Levied and Collected Each on Certain Property Located within the Stonebrook Urban Renewal Area, in the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa,

City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advance to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 5 Parcels)

i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the final reading after a vote of the first reading)

### G. Resolutions for Approval

- Resolution #10-6-2025A: Approving Iowa Department of Transportation Pedestrian Agreement for Primary Road Project – Iowa 1
- 2. Resolution #10-6-2025B: Accepting Public Improvement Installation for the Fourth Addition to the Spring Meadow Heights Subdivision

### H. Mayoral Proclamation

None

### I. Old Business

1. None

### J. Motions for Approval

- 1. Consideration of Claims List Motion to Approve
- Discussion and Consideration of Change Order #2 Uptown Lighting Improvements Council Action as Needed
- Discussion and Consideration of Pay Application #2 with Nelson Electric Uptown Lighting Improvements – Council Action as Needed
- 4. Discussion and Consideration of Invoice #82674 with Springville Ready Mix Bryant Road Trail Extension Council Action as Needed
- 5. Discussion and Consideration of Invoice #82869 with Springville Ready Mix Bryant Road Trail Extension Council Action as Needed
- Discussion and Consideration of Invoice #Chopper925 Derecho Material Removal Council Action as Needed
- 7. Discussion and Consideration of Setting a Public Hearing Date for the Consideration of Ordinance Approving an Electric Transmission Franchise with ITC Holdings Corporation
- Discussion and Consideration of Pay Application #2 with Hawkeye Electric LBC Generator Project – Council Action as Needed
- Discussion and Consideration of Pay Application #6 with Municipal Pipe Tool 2024
   Sanitary Sewer Rehabilitation Project Council Action as Needed
- Discussion and Consideration of Invoice #51361-14 with V&K Engineering Hwy 1 Reconstruction Project – Council Action as Needed

### K. Reports to be Received/Filed

1. None

### L. Discussion Items (No Action)

- 1. Trick or Treat Night
- 2. Open Records Training
- 3. Work Order Process (Hubspot)

# M. Reports of Mayor/Council/Administrator

- 1. Mayor's Report
- 2. Council Reports
- 3. Committee Reports
- 4. City Administrator's Report

# N. Adjournment

Pursuant to §21.4(2) of the Code of lowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met September 15, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Engel, West, Rose and Andresen.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

**Agenda Additions/Agenda Approval**. Motion made by Andresen, seconded by Tuerler to approve the Agenda. Motion carries.

**Consent Agenda**. Motion made by Engel, seconded by West to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – September 3, 2025, Regular Council Meeting Approval of Liquor License – Wilkie Liquors Appoint Truman Jordan – Planning and Zoning Commission Appoint Teresa Cox – Cemetery Commission

### **Resolutions for Approval**

Resolution #9-15-2025A: Approving Execution and Delivery of Quit Claim Deed for Alley Located Adjacent to 212 4th Street SW, 200 4th Street SW, and 407 2nd Ave SW, Within the City Limits of Mount Vernon, lowa. On April 5, 2021, City Council approved Ordinance #4-5-2021A, vacating a City owned alley right-of-way. Unfortunately, the legal description contained errors and needs to be corrected. This resolution will correct the necessary language. Motion made by Rose, seconded by Engel to approve Resolution #9-15-2025A. Roll call all yes. Resolution passes.

Resolution #9-15-2025B: Approving the Bid Packet and Setting a Public Hearing Date for the Sale of Public Property Located at 1040 2<sup>nd</sup> Ave NW, Mt. Vernon, IA, Locally Known as the Old Mount Vernon Public Works Shop. The City will attempt to sell the old Public Works site once again. Staff has allowed additional time for bidders to respond and will coordinate for more advertising in the Sun Newspaper and social media accounts. The minimum bid for the site remains at \$250,000.00, with bids due to the City by 3:00 p.m. on Friday, October 31, 2025. Motion made by Tuerler, seconded by West to approve Resolution #9-15-2025B. Roll call all yes. Resolution passes.

### **Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by Rose to approve the Claims List. Motion carries.

the Claims List, Motion carries.		
PAYROLL	CLAIMS	130,030.13
MUNICIPAL PIPE TOOL CO. INC	PAY APP #5-2024 SEWER REHAB	46,017.92
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	36,640.12
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	25,847.09
JEO CONSULTING	UPTOWN STREETSCAPE-LOST III	21,052.00
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,788.37
TREE TOWN KENNELS LLC	TRAINING-K9	10,000.00
JOHNSON, MIRMIRAN & THOMPSON	DESIGN GUIDELINES-HPC	9,795.80
BAKER GROUP	HVAC MAINT CONTRACT-LBC	9,208.00
REC DESK LLC	ANNUAL SUBSCRIPTION-LBC,POOL,P&REC	8,105.50

GRONEWOLD, BELL, KYHNN & CO PC	AUDIT FEES-ALL DEPTS	8,000.00
JORDAN'S PROPERTY CARE INC	CEMETERY MAINT	5,750.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	5,086.59
LIBERTY IRON WORKS	CUSTOM SIGN POSTS-UPTOWN LIGHTING	4,792.50
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	4,773.30
WIENEKE LAND SOLUTIONS	WEED CONTROL-PD,P&REC,LBC	3,815.00
STATE HYGIENIC LAB	TESTING-SEW	2,911.00
GARY'S FOODS	SUPPLIES-POOL	2,795.61
P&K MIDWEST INC	EQUIP MAINT-P&REC	2,789.64
MOTOROLA SOLUTIONS INC	VIDEO CLOUD STORAGE-PD	1,354.85
ROTO-ROOTER	JET VAC-SEW	1,110.00
ECICOG	DOWNTOWN REVITALIZATION APPLICATION	975.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
UNDER HILL TRUCK & AUTO REPAIR	VEHICLE MAINT-FD	937.28
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	910.64
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	871.06
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
GARY'S FOODS	SUPPLIES-LBC	669.91
MENARDS	CONCRETE, FORMS-RUT, TRAILS	540.66
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	495.00
LYNCH DALLAS PC	LEGAL FEES-P&A	492.50
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	455.00
SIMMERING CORY IOWA CODIFICATION	ANNUAL WEB HOSTING-P&A	450.00
KONICA MINOLTA	MAINT PLAN/COPIES-ALL DEPTS	449.81
	PHONE/INTERNET-LBC	447.07
MECHANICSVILLE FIBER	PHONE SERVICES-CITY HALL	441.05
INTERMEDIA COMMUNICATIONS	PHONE/INTERNET-PD	378.68
MECHANICSVILLE FIBER	PORTABLE RR RENTALS-P&REC	360.00
CURTIS ENGLISH	PHONE/INTERNET-SEW	350.96
MEDIACOM	WEBSITE SUPPORT-LBC	325.00
DE NOVO MARKETING	PHONE/INTERNET-PW	316.10
MEDIACOM	SERVICES-LBC	301.82
CITY LAUNDERING CO		281.67
STAPLES INC	SUPPLIES-PD	279.13
AMAZON CAPITAL SERVICES	SUPPLIES-FD	223.29
KONE INC	ELEVATOR MAINT CONTRACT-P&A	187.60
CARQUEST OF LISBON	EQUIP/SUPPLIES-PW	158.30
KONICA MINOLTA	MAINT PLAN/COPIES-PD	146.30
THOMAS M WIESELER	MILEAGE-P&A	140.05
US CELLULAR	PHONE/INTERNÉT-ALL DEPTS	
BANKCARD 8076	REFUND-LBC	137.50
AIRGAS INC	CYLINDER RENTAL-PW	132.77
MATT SIDERS	MILEAGE-P&REC,LBC	126.00
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	119.35
LUKE RUSHFORD	REFEREE-P&REC	115.00
JAKOB YOCK	REFEREE-P&REC	105.00
TRAE BIELEFELD	REFEREE-P&REC	105.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	100.52
CENTURY LINK	PHONE CHARGES-PD	98.77
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	98.08
CITY LAUNDERING CO	SERVICES-CITY HALL	90.35
CITY LAUNDERING CO	SERVICES-CITY HALL	90.35
VESTIS	RUGS,SERVICES-FD	88.20
CASCADE SWIM TEAM	SWIM TEAM SUPPLIES-POOL	86.95
	SUPPLIES-LBC	85.67

UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-ALL DEPTS	84.00
IOWA ONE CALL	LOCATES-WAT,SEW	70.20
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	69.54
TERMINIX PRESTO-X	PEST CONTROL-PD	68.20
BRADY WEAVER	REFEREE-P&REC	60.00
GABRIEL GRAFFT	REFEREE-P&REC	60.00
JAMISON BILLINGSLEY	REFEREE-P&REC	60.00
MAXWELL SIDERS	REFEREE-P&REC	60.00
TERMINIX PRESTO-X	PEST CONTROL-VC	55.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	50.58
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	42.50
HANNAH GANZEL	INSTRUCTOR-LBC	42.50
KATEY FOREST	MEALS-POOL	42.00
HAWKINS INC	CHEMICALS-WAT	20.00
TOTAL		371,385.72
FUND EXPENSE TOTALS		130,030.13
PAYROLL		74,954.92
GENERAL FUND		46,017.92
ARPA LINN COUNTY GRANT		44,405.73
SOLID WASTE		23,227.86
LBC		22,027.00
LOST III UR/STREETSCAPE		11,873.09
SEWER FUND		7,833.33
WATER FUND		4,792.50
2025 UPTOWN LIGHTING		4319.95
ROAD USE TAX FUND		1,402.02
STORM WATER FUND LOST III TRAILS/PARKS		501.27
TOTAL		371,385.72
TOTAL		
FY25 AUGUST REVENUE		4 004 005 00
GENERAL GOVERNMENT		1,984,925.03
PUBLIC WORKS		296,173.94
PUBLIC SAFETY		96,090.72
CULTURE-RECREATION		51,403.48
COMMUNITY & ECONOMIC DEV		1,829.18
TOTAL		2,430,422.35

Discussion and Consideration of Springville Ready Mix, Inc. Invoice #82498 – Bryant Rd. Trail – Council Action as Needed. This invoice is in the amount of \$14,952.00 and covers the concrete purchase for the first half of the Bryant Road Trail. There will be 1-3 more invoices for this project depending on the timing of the submittals. Motion made by West, seconded by Engel to approve Springville Ready Mix Invoice #82498. Motion carries.

Discussion and Consideration of V&K Invoice #51361-13 – Hwy. 1 Reconstruction Project – Council Action as Needed. This invoice for design services related to the Hwy 1 reconstruction project is in the amount of \$33,787.30. Motion made by Engel, seconded by Andresen to approve Veenstra & Kimm Invoice #51361-13. Motion carries.

Discussion and Consideration of Contract Amendment #2 with JEO Consulting Group, Inc. — Uptown Streetscape Design Project — Council Action as Needed. JEO has submitted the final contract amendment for the Uptown Streetscape Project. The amendment reduces the proposed contract amount by \$61,452.69. This reduction was agreed to after the city changed the scope of services on the final plan set. Motion made by West, seconded by Rose to approve JEO Contract Amendment #2. Motion carries.

Discussion and Consideration of Pay Application #3 –  $4^{th}$  St Reconstruction Project – Council Action as Needed. Pay application #3 to Midwest Concrete, Inc represents the retainage on the  $4^{th}$  Street Reconstruction Project. This project is complete and the required 30-day waiting period has elapsed. The retainage in the amount of \$18,272.70 will be released upon approval tonight. Motion made by Andresen, seconded by Tuerler to approve Pay Application #3 (final)-  $4^{th}$  St Reconstruction Project. Motion carries.

Discussion and Consideration of Mount Vernon Bank and Trust Site Plan Submittal for Phase 2 of the Parking Lot Reconstruction. Mount Vernon Bank and Trust is ready to move forward with Phase 2 of the Parking Lot Renovation Site Plan. Planning and Zoning unanimously approved the site plan at their September 10, 2025, meeting. Motion made by Tuerler, seconded by Engel to approve the Mount Vernon Bank site plan for Phase 2 of their parking lot renovation. Motion carries.

**Reports to be Received/Filed**. Full reports available on the City website in the September 15, 2025 Council Packet.

Mt. Vernon/Lisbon Police Report

Mt. Vernon Public Works Report

Mt. Vernon Parks and rec Report

Cole Library Report

### **Discussion Items (No Action)**

Uptown Banners. Councilperson Andresen asked that Council review the current settings for the new streetlight banners to determine if any changes should be made. The brightness of the banners is currently set to 5% at night and are turned off between the hours of 10:30 p.m. and 6:00 a.m. Andresen felt that with the minimal brightness setting at night, it wasn't necessary to turn them off between those hours. The consensus was to leave the settings where they are for now and revisit the issue after the new year.

# Reports of Mayor/Council/Administrator

August Reconciliation Report. Full report available on the City website in the September 15, 2025 Council Packet.

Mayor's Report. Wieseler will be attending the League Anuual Conference in Des Moines this week. A decision regarding Trick-or-Treat night will be made in October but staff's recommendation at this point would be to leave it on October 31st, based upon the feedback they've received.

City Administrator's Report. Full report available on the City website in the September 15, 2025 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:04 p.m., September 15, 2025.

Respectfully submitted, Marsha Dewell City Clerk

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State of Iowa Alcohol Beverage Division 1918 SE Hulsizer Drive Ankeny, Iowa 50021

Re: 19th Annual Chili Cookoff

Two Whom It May Concern:

The Mount Vernon-Lisbon Community Development Group (CDG) is working closely with the City of Mount Vernon to plan and administer our 19<sup>th</sup> Annual Chili Cookoff on Saturday, November 1<sup>st</sup>.

The event will include shutting down 1<sup>st</sup> Street East from 1<sup>st</sup> Ave S to A Ave SE to allow for up to 30 teams to cook chili onsite from 11am-3pm and for the public to sample chili from 4pm-6pm.

City staff are aware of the annual festival which is managed by a team of volunteers. There will be outdoor portapots and a properly trained volunteer team to manage all aspects of the event including a station devoted to checking IDs. We have applied for a five-day liquor license to include the dates October 29-November 2. This provides time to include set up, purchase, and proper storage and retrieval of alcohol for the beer tent.

Mount Vernon is prepared to welcome over 600 guests to our annual event and will do everything in our power to create a safe and welcoming environment.

Sincerely,

Chris Nosbisch City Manager

City of Mount Vernon

Chris Hosbisel

Lori Boren

Assistant City Manager City of Mount Vernon

F.	Ordinance Approval/Amendment

### AGENDA ITEM #F-1

### **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

**AGENDA ITEM:** Ordinance #10-6-2025A – Phase 5 Stonebrook

**ACTION:** 

Motion

SYNOPSIS: Stonebrook Phase 5 ( $10^{th}$  Addition) is complete, and the public improvements will be accepted by the City within the next sixty days. Phase 5 is the final phase of the Stonebrook development agreement.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION: Motion** 

**ATTACHMENTS:** Ordinance #10-6-2025A

**DATE PREPARED:** 10/3/2025 PREPARED BY: Chris Nosbisch

ORDINANCE NO.	
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AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON THE LOCATED WITHIN **PROPERTY** CERTAIN STONEBROOK URBAN RENEWAL AREA, IN THE CITY OF MOUNT VERNON, COUNTY OF LINN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF MOUNT VERNON, COUNTY OF LINN, MOUNT VERNON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN STONEBROOK **URBAN** THE WITH CONNECTION RENEWAL AREA (PHASE 5 PARCELS)

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, after public notice and hearing as prescribed by law and pursuant to Resolution No. 1-2-2018A passed and approved on the 2<sup>nd</sup> day of January, 2018, adopted an Urban Renewal Plan (the "Urban Renewal Plan") for an urban renewal area known as the Stonebrook Urban Renewal Area (the "Urban Renewal Area"), which Urban Renewal Area includes the lots and parcels located within the area legally described as follows:

### Phase 5 Parcels:

Lots 1-41 and Lots 43-47, Stonebrook 10th Addition, Mount Vernon, Linn County, Iowa; and

WHEREAS, expenditures and indebtedness are anticipated to be incurred by the City of Mount Vernon, State of Iowa, to finance urban renewal project activities carried out in furtherance of the objectives of the Urban Renewal Plan; and

WHEREAS, the City Council of the City of Mount Vernon, State of Iowa, desires to provide for the division of revenue from taxation on the **Phase 5 Parcels** in the Urban Renewal Area, as above described, in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended. [Note: The **Phase 5 Parcels** are the only portion of the Urban Renewal Area that will be included in this TIF Ordinance. The City has previously adopted separate ordinances which provide for the division of revenue with respect to other portions of the Urban Renewal Area. Nothing in this Ordinance shall amend the prior ordinances nor shall this Ordinance impact the base value or division of revenue already established in the previously approved ordinances. Therefore, the various TIF ordinances in this Urban Renewal Area will have different frozen bases and different expiration dates.]

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That the taxes levied on the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area legally described in the preamble hereof, by and for the benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 2. That portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City of Mount Vernon, State of Iowa, certifies to the Auditor of Linn County, Iowa the amount of loans, advances, indebtedness, or bonds payable from the division of property tax revenue described herein, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for the taxing district into which all other property taxes are paid.

Section 3. That portion of the taxes each year in excess of the base period taxes determined as provided in Section 2 of this Ordinance shall be allocated to and when collected be paid into a special tax increment fund of the City of Mount Vernon, State of Iowa, hereby established, to pay the principal of and interest on loans, monies advanced to, indebtedness, whether funded, refunded, assumed or otherwise, including bonds or obligations issued under the authority of Section 403.9 or 403.12 of the Code of Iowa, as amended, incurred by the City of Mount Vernon, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken anywhere within the Urban Renewal Area pursuant to the Urban Renewal Plan, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 in existence at the time this Ordinance becomes effective shall be collected against all taxable property within the Phase 5 Parcels of the Urban Renewal Area without any limitation as hereinabove provided.

Section 4. Unless or until the total assessed valuation of the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area exceeds the total assessed value of the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area as shown by the assessment roll referred to in Section 2 of this Ordinance, all of the taxes levied and collected upon the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 5. At such time as the loans, advances, indebtedness, bonds, and interest thereon of the City of Mount Vernon, State of Iowa, referred to in Section 3 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the **Phase 5 Parcels** of the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 6. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to fully implement the provisions of Section 403.19 of the Code of Iowa, as amended, with respect to the division of taxes from property within the **Phase 5 Parcels** of the Urban Renewal Area as described above. In the event that any provision of this Ordinance shall be determined to be contrary to law, it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the **Phase 5 Parcels** of the Urban Renewal Area and the territory contained therein.

Section 7. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this	day of	, 2025.
	Mayor	
ATTEST:		
City Clerk	2	
Read First Time:, 20	25	
Read Second Time:, 20	)25	
Read Third Time:, 20	25	
PASSED AND APPROVED:	, 2025.	
I,	a true copy of Ordinance Nut a meeting held, 2025, and publishe	No passed and 2025,
(SEAL)	City Clerk, City of M Iowa	Mount Vernon, State of

# ORDINANCE CERTIFICATE

S	TATE OF IOWA ) ) SS
C	COUNTY OF LINN )
1.	I certify that Ordinance Number, of which a true copy is attached, was duly adopted by the City Council of the City of Mount Vernon, State of Iowa, signed by the Mayor and published as required by law and is now in effect. I further certify that the consideration(s) and votes taken for the enactment of the Ordinance occurred as follows:
	(For any consideration that was waived, insert N/A in the blanks for that consideration and complete paragraph regarding waiver below.)
	First consideration - Date:  Vote: In favor, Opposed,  Absent or Abstain
	Second consideration - Date:  Vote: In favor, Opposed,  Absent or Abstain
	Third Consideration - Date:  Vote: In favor, Opposed,  Absent or Abstain,
	On the date of, 2025, the City Council adopted a motion for the suspension of the rule requiring separate consideration at three meetings and voted the final adoption of the Ordinance. The vote for suspension of the rules was by three-fourths of the full City Council, voting in favor, opposed, and absent, vacant or abstaining and was duly recorded as noted above.
2.	I further certify that if any consideration of the Ordinance did not receive an affirmative vote for passage, there was no further consideration of the Ordinance on any date thereafter.
3.	Following final approval of the Ordinance by the City Council, the full text of Ordinance (or a summary of the Ordinance complying with Iowa Code Section 380.7(3)) was published in the following newspaper(s) on the following date(s):
	Mount Vernon-Lisbon Sun
	, 2025
4.	I further certify that each meeting for the consideration of the Ordinance was duly and publicly held, with a notice of the meeting and tentative agenda naming the consideration of the Ordinance timely posted and upon reasonable advance notice to the media as required by the Chapter 21, Code of Iowa, and rules of the Council then governing.

5.	I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.
	WITNESS my hand and the seal of the City hereto affixed this day of, 2025.
(G:	City Clerk, City of Mount Vernon, State of Iowa
(8.	EAL)  (Attach Affidavit of Publication to this Certificate
	and send Certificate and Affidavit to Ahlers & Cooney, P.C.)

4919-8680-9451-1\13932-037

# CITY CLERK'S CERTIFICATION TO COUNTY AUDITOR

I hereby certify that attached hereto is a true and correct copy of the Tax Increment Ordinance approved by the City Council of the City of Mount Vernon, State of Iowa, designated as Ordinance Number, entitled:
AN ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON CERTAIN PROPERTY LOCATED WITHIN THE STONEBROOK URBAN RENEWAL AREA, IN THE CITY OF MOUNT VERNON, COUNTY OF LINN, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF MOUNT VERNON, COUNTY OF LINN, MOUNT VERNON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE STONEBROOK URBAN RENEWAL AREA (PHASE 5 PARCELS)
approved by the City Council on the day of, 2025, and duly published on the day of, 2025, the original of which is on file in the records of the undersigned.
Dated this day of, 2025.
Clerk of the City of Mount Vernon (CITY SEAL)
COUNTY AUDITOR'S CERTIFICATE
I,, County Auditor of Linn County, Iowa, hereby certify that on the day of, 2025, there was filed in my office a true and correct copy of the Tax Increment Ordinance of the City of Mount Vernon, State of Iowa, Ordinance Number, approved by the City Council on the day of, 2025, all duly certified upon the form attached above.
County Auditor of Linn County, Iowa (COUNTY SEAL)

(COUNTY SEAL) 4899-4136-5355-1\13932-037

G. Resolutions	for	<b>Approval</b>
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# AGENDA ITEM # G-1

# **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

AGENDA ITEM: Resolution #10-6-2025A: IaDOT Agreement

**ACTION:** 

Motion

SYNOPSIS: The Iowa Department of Transportation has submitted a Pedestrian Agreement for the Highway 1 corridor pavement replacement project. The estimated cost to the City for this project is \$1.58 million.

**BUDGET ITEM: N/A** 

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Supporting Documents

**DATE PREPARED:** 10/3/2025 PREPARED BY: Chris Nosbisch

# IOWA DEPARTMENT OF TRANSPORTATION Predesign Agreement For Primary Road Project

 County
 Linn

 City
 Mount Vernon

 Project No.
 NHSX-001-6(044)--3H-57 (3R)

 NHSN-001-6(045)--2R-57 (ADA)

 Iowa DOT

 Agreement No.
 2026-P-005

 Staff Action No.

This Agreement, is entered into by and between the lowa Department of Transportation, hereinafter designated the "DOT", and the city of Mount Vernon, Iowa, a Local Public Agency, hereinafter designated the "LPA", in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to Iowa 1 within Linn County, Iowa; and

The DOT and the LPA intend to jointly participate in said project, in the manner provided herein; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

### 1. Project Information

a. The LPA shall design, acquire necessary right-of-way, coordinate all utility activities including, but not limited to, notifications, plan submittals, and conflict resolution/relocation plans, and assist the DOT with inspection of LPA funded construction items; and the DOT shall obtain cultural, historical, and environmental clearances, let, and inspect construction of the following described project in accordance with the project plans and DOT Standard Specifications:

Portland cement concrete (PCC) pavement replacement and Americans with Disabilities Act (ADA) improvements on Iowa 1 from its junction with Business U.S. 30 to the city of Mount Vernon north corporate limit. See Exhibit A for project location.

### b. Project Design:

- (1) The LPA, or its consultant, shall be responsible for the design of all proposed improvements. The LPA agrees to indemnify, defend, and hold harmless the DOT from any action or liability arising out of all designs resulting from this project.
- (2) The project plans, specifications, and engineer's cost estimate shall be prepared and certified by a Professional Engineer licensed to practice in the State of Iowa.
- (3) All proposed highway or street improvements shall be designed using the American Association of State Highway and Transportation Officials (AASHTO) "Policy on Geometric Design of Highways and Streets" (latest edition), or other equivalent generally recognized engineering or safety standard, criteria, or design theory.
- (4) The project design shall comply with the "Manual on Uniform Traffic Control Devices for Streets and Highways", published by the Federal Highway Administration, and as adopted by the DOT per 761 lowa Administrative Code, Chapter 130.

### 2. Funding Sources

a. The following funding sources have been identified for the project:

\$5.995.000
\$1,577,000
\$ 946,000
\$3,472,000

### 3. Traffic Control

- a. The DOT shall temporarily close the highway project area by formal action in accordance with Iowa Code section 306.41. Iowa 1 through-traffic will be detoured off the project area. The current proposed detour will reroute traffic westerly on U.S. 30, northerly on U.S. 151/Iowa 13, and easterly on U.S. 151 to its junction with Iowa 1. The LPA will authorize the DOT to erect and maintain signs within its jurisdiction, consistent with Part 6 of the "Manual on Uniform Traffic Control Devices", as necessary to direct traffic to and along said detour route during the construction period. The DOT shall also remove said signs when the detour is discontinued. Details will be shown on the traffic control sheet(s) within the project plans. A separate detour agreement may be negotiated with the LPA, and the LPA may be eligible for compensation for the detour in accordance with the DOT Detour Policy.
- b. It may be necessary to temporarily close LPA side road(s) Palisades Road, South 7<sup>th</sup> Street, South 4<sup>th</sup> Street, Washington Court, North 3<sup>rd</sup> Street, North 4<sup>th</sup> Street, North 5<sup>th</sup> Street, North 6<sup>th</sup> Street, North 7<sup>th</sup> Street, Webster Street, and Cass Street during construction. The DOT shall furnish and install the required barricades and signing for the closure(s) at project cost and shall remove same upon completion of the project at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project-related LPA road closures shall be the responsibility of the LPA at no expense or obligation to the DOT.

### 4. Right of Way and Permits

- a. Subject to the provisions herein, the LPA, in accordance with 761 lowa Administrative Code Chapter 150, Rules 150.3(1)(c) and 150.4(2), shall remove or cause to be removed (within the corporate limits) all encroachments or obstructions in the existing primary highway right of way. The LPA shall also prevent the erection and/or placement of any structure or obstruction on said right of way or any additional right of way which is acquired for this project, including but not limited to private signs, buildings, pumps, and parking areas.
- b. The LPA shall be responsible for obtaining any necessary permits from the DOT, such as the Work Within the Right of Way Permit, Access Connection/Entrance Permit, Utility Accommodation Permit, Application for Approval of a Traffic Control Device, or other construction permits required for the project prior to the start of construction. Neither the approval of funding nor the signing of this Agreement shall be construed as approval of any required permit from the DOT.
- c. If right of way is required for the project, the LPA shall acquire the necessary right of way in accordance with 761 Iowa Administrative Code Chapter 111, Real Property Acquisition and Relocation Assistance. The LPA shall submit preliminary right of way plans to the DOT's Right of Way Bureau (Property Management LPA Coordinator) for review and approval prior to the commencement of any acquisition negotiations.

Additionally, the portions of right of way acquired for improvements to the Primary Road System shall be acquired in the name of the State of Iowa, for the use and benefit of the DOT. The LPA shall be responsible for closing the real estate transaction for each parcel, disbursing funds to sellers, and

obtaining all necessary documents required to clear title to the land acquired per lowa Land Title Standards and the current lowa DOT Right of Way Manual. The LPA shall also be responsible for filing all conveyance and title clearing documents with the County Recorder and shall provide the DOT Right of Way Bureau with copies of all completed purchase agreements/contracts, deeds, easements, condemnation documents, and acquisition plats (for State of Iowa right of way) upon completion of the right of way activities. The LPA, or the LPA's closing agent, shall be responsible for preparing and filing Form 1099-S (Proceeds from Real Estate Transactions) with the Internal Revenue Service for all reportable real estate transactions pursuant to current IRS requirements.

- d. The LPA shall be responsible for the coordination of utility facility adjustments for the primary road project.
- e. The LPA shall relocate all utilities necessary for construction which are located within the existing street or alley right of way, subject to the approval of and without expense to the DOT, and in accordance with 761 lowa Administrative Code Chapter 150.4(5) and the DOT Utility Accommodation Policy.
- f. With the exception of service connections, no new or future utility occupancy of project right of way, nor any future relocations of or alterations to existing utilities within said right of way, will be permitted or undertaken by the LPA without the prior written approval of the DOT. All work shall be performed in accordance with the Utility Accommodation Policy and other applicable requirements of the DOT.

### 5. Bid Letting

- a. The LPA shall submit the plans, specifications, engineer's cost estimate, and all other contract documents to the DOT for review. The project may be submitted for letting in phases, in the order of preference as determined by the LPA. All plan submittals shall be in accordance with the Major Project schedule, as shown on the Instructional Memorandum to Local Public Agencies 3.010, Project Development Submittal Dates and Information, published by the DOT's Local Systems Bureau.
- b. The project shall be let by the DOT in accordance with its normal letting procedures. As a condition for the DOT to let the project, the LPA agrees and guarantees that the LPA has the financial resources to proceed with the project if bids submitted are 110% of the project cost estimate or less. If the LPA is a city, the LPA shall comply with the public hearing requirements of lowa Code section 26.12.
- c. When let by the DOT, the DOT shall identify the lowest responsive bidder. When bids submitted are more than 110% of the project cost estimate, the DOT shall provide an electronic tabulation of responsive bids to the LPA for concurrence. The LPA shall either take action to accept the award to the lowest responsive bidder or reject all bids. The LPA shall provide such confirmation to the DOT by email. Following LPA concurrence in the award of contract, the DOT shall execute the contract.
- d. The DOT shall be the contracting authority for the project.

### 6. Construction and Maintenance

- A future Preconstruction Agreement shall be negotiated between the DOT and LPA to further define project responsibilities and cost sharing.
- b. The LPA, in cooperation with the DOT, shall take whatever steps may be required with respect to alteration of the grade lines of the new highway facilities constructed under the project in accordance with lowa Code section 364.15. The DOT and LPA shall work together to minimize potential impacts to properties that may occur as a result of the project.
- c. General Parking Requirements:

- i. On primary highways at signalized intersections, parking shall be prohibited a distance of 20 feet in advance of the near sidewalk or traffic-control signal and a distance of 20 feet beyond the far sidewalk. At non-signalized intersections, parking shall be prohibited 55 feet in advance of the near sidewalk and 22 feet beyond the far sidewalk.
- ii. On minor side streets controlled with stop signs, with two through lanes and two parking lanes (parallel or diagonal), parking shall be prohibited a distance of 35 feet in advance of the near sidewalk or stop sign and a distance of 35 feet beyond the far sidewalk. On minor side streets controlled with stop signs, with four through lanes and two parallel or diagonal parking lanes, parking shall be prohibited a distance of 35 feet in advance of the near sidewalk or stop sign and a distance of 20 feet beyond the far sidewalk.
- iii. On minor side streets with traffic control signals with two through lanes and two parallel parking lanes, parking shall be prohibited a distance of 20 feet in advance of the nearest sidewalk or traffic signal and a distance of 35 feet beyond the far sidewalk. On minor side streets with four through lanes and parallel or diagonal parking lanes, parking shall be prohibited a distance of 20 feet in advance of the nearest sidewalk or traffic signal and a distance of 20 feet beyond the far sidewalk.
- iv. If not already covered by an existing ordinance, the parking restrictions listed above shall be outlined in a new ordinance which shall be enacted by the LPA. The new ordinance would go into effect no later than such time as the project is completed and opened to through traffic.
- d. Upon completion of the project, no changes in the physical features thereof shall be undertaken or permitted without the prior written approval of the DOT.
- e. Future maintenance of the primary highway within the project area shall be carried out in accordance with the terms and conditions contained in 761 Iowa Administrative Code Chapter 150.

#### 7. General Provisions

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project, and the FIS is modified, amended, or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment, or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project, and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.
- b. The LPA shall comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by The Civil Rights Act of 1964 (42 U.S.C. Chapter 21) and Iowa Code Chapter 216. No person shall, on the grounds of age, race, creed, color, sex, sexual orientation, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State and/or Federal funds are used.
- c. It is the intent of both (all) parties that no third party beneficiaries shall be created by this Agreement.
- d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this

project. All previously executed agreer subsequent change or modification to executed written amendment to this do	the terms of this <i>i</i>	n in effect except as ame Agreement shall only be	ended herein. Any in the form of a duly
IN WITNESS WHEREOF, each of the par date shown opposite its signature below.	ties hereto has e	executed Agreement No.	2026-P-005 as of the
CITY OF MOUNT VERNON:			
By: Title: Mayor	Date		_, 20
l,			
City was duly authorized to execute the sa	me on the	day of	, 20
Signed:City Clerk of Mount Vernon, Iowa	_		
IOWA DEPARTMENT OF TRANSPORTA	ATION:		
By: James R. Schnoebelen, P.E. District Engineer District 6	Date		20

### AGENDA ITEM # G-2

# **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

**AGENDA ITEM:** Resolution #10-6-2025B – Public Improvement Acceptance

**ACTION:** 

Motion

SYNOPSIS: The Spring Meadow Heights 4<sup>th</sup> Addition public improvements are now complete and ready for acceptance by the city.

**BUDGET ITEM: N/A** 

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #10-6-2025B

**DATE PREPARED:** 10/3/2025 PREPARED BY: Chris Nosbisch

### **RESOLUTION #10-6-2025B**

# RESOLUTION ACCEPTING PUBLIC IMPROVEMENT INSTALLATION FOR THE THIRD ADDITION TO THE SPRING MEADOW HEIGHTS SUBDIVISION

WHEREAS, City Council passed Resolution #8-21-2017B, approving the preliminary plat of Spring Meadow Heights Subdivision and thereby granting permission for the Developer to proceed with the installation of improvements for the Spring Meadow Heights 4<sup>th</sup> Addition (Phase 4) to the City of Mt. Vernon, Linn County, Iowa, and

WHEREAS, the City Engineer performed construction observation and determined the improvements including sanitary sewer, storm sewer, water main and street paving to be in conformance to design standards of the City of Mt. Vernon, and

WHEREAS, the Developer has submitted the proper maintenance bonds for the public improvements;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA, to accept the public improvements, including sanitary sewer, storm sewer, water main and street paving, for maintenance and operation in the Spring Meadow Heights (Phase 4) 4<sup>th</sup> Addition Subdivision to the City of Mt. Vernon, Linn County, Iowa.

PASSED AND APPROVED this 10th day of October, 2025.

	Thomas M. Wieseler, Mayor
ATTEST:	
Marsha Dewell, City Clerk	



### **VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1 Coralville, Iowa 52241

> 319.466.1000 www.v-k.net

September 30, 2025

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

MOUNT VERNON, IOWA
SPRING MEADOW HEIGHTS FOURTH ADDITION
PROJECT ACCEPTANCE

Veenstra & Kimm, Inc. has completed a review of Spring Meadow Heights Fourth Addition. The on-site review was conducted by the City Engineer, the Developer's Engineer, the City Public Works Director and the Assistant City Administrator. During the review, the improvements were visually inspected. The Water Superintendent observed testing and operation of the water system prior to the site review and has copies of passing pressure test and disinfection test results.

Following the site review, a punch list was generated for items that required additional work. The punch list items have been completed and reviewed by the Public Works Director and City Engineer. We find that the public improvements have been constructed in general accordance with the plans and specifications prepared for the subdivision and comply with City standards.

We recommend acceptance of the public improvements constructed as part of Spring Meadow Heights Fourth Addition in accordance with the terms of the Subdivision Agreement.

Should you have any questions or comments, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

Dave Schechinger, P.E.

J. Motions for Approval

### CITY OF MOUNT VERNON CLAIMS FOR APPROVAL, OCTOBER 6, 2025

DAY (DOL)	01.411.40	
PAYROLL	CLAIMS	232,172.13
CHOPPERS GRINDING SERVICE	DEBRIS REMOVAL-SW	59,200.00
SPRINGVILLE READY MIX	CONCRETE-BRYANT RD TRAIL	35,025.00
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	33,787.30
MIDWEST CONCRETE INC	PAY APP #3 FINAL-4TH ST NW RECON	18,272.60
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	17,142.35
SITE ONE LANDSCAPE SUPPLY	SEED/FERT-STONEBROOK PARK	10,554.00
LEASE SERVICING CENTER, INC	EQUIP LEASE-LBC	8,464.61
ALLIANT ENERGY	ENERGY USAGE-SEW	7,943.40
VEENSTRA & KIMM INC	PW LIFT STATION	7,047.00
ALLIANT ENERGY	ENERGY USAGE-WAT	6,890.23
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,974.74
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	5,857.10
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	5,298.50
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	4,384.79
TREASURER STATE OF IOWA	SALES TAX	4,062.74
TREASURER STATE OF IOWA	WET TAX	3,663.66
ALLIANT ENERGY	ENERGY USAGE-POOL	3,311.40
DIXON ENGINEERING INC	TOWER CLEANING SPECS-WAT	3,250.00
MARTIN GARDNER ARCHITECTURE	CDBG DOWNTOWN REVITALIZATION	3,177.08
LINN CO-OP OIL CO	FUEL-PW	3,112.51
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	2,938.00
ASCENDANCE TRUCKS CENTERS	VEHICLE MAINT-FD	2,695.77
IOWA PRISON INDUSTRIES	SIGNS-RUT	2,052.70
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	2,034.60
IOWA SOLUTIONS INC	PHONE SYSTEM SET UP-ALL DEPTS	1,963.00
PNP	FUEL-PD	1,812.67
LISBON, CITY OF	AMB DIRECTOR CONTRACTED SALARY	1,727.65
VEENSTRA & KIMM INC	LBC GENERATOR	1,600.80
VEENSTRA & KIMM INC	2025 SIDEWALK IMPROVEMENTS	1,440.60
CARROLL CONSTRUCTION SUPPLY	BRYANT RD TRAIL SUPPLIES-LOST III	1,252.50
ALLIANT ENERGY	ENERGY USAGE-LBC	1,071.92
ALLIANT ENERGY	ENERGY USAGE-FD	1,028.78
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	939.78
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	939.76
UNDER HILL TRUCK & AUTO REPAIR	VEHICLE MAINT-FD	841.32
DE NOVO MARKETING	WEB/HUBSPOT SUPPORT-ALL DEPTS	825.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	783.60
MOUNT VERNON BANK & TRUST CO	NSF CHECKS-WAT, SEW, SW	756.58
IOWA SOLUTIONS INC	MONTHLY MAINT-LBC	750.00 750.00
POSTMASTER	UTIL BILL POSTAGE-WAT, SEW, SW	687.10
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	666.08
ALLIANT ENERGY	ENERGY USAGE-RUT, WAT, SEW, SW	627.37
THOMAS M WIESELER	LODGING/MILEAGE-P&A	620.72
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	
OVERHEAD DOOR CO	DOOR REPAIRS-PW	620.00
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	609.00
		567.00
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	565.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	527.42
LINN COUNTY TREASURER	BRUDGE INSPECTION-RUT	517.50
WORLD INSURANCE ASSOC	509A FILING-ALL DEPTS	504.13
GPM ENVIRONMENTAL	EQUIP REPAIR-SEW	504.00
MECHANICSVILLE FIBER	PHONE/INTERNET-LBC	447.07
TASC	FSA ADJUSTMENT-ALL DEPTS	446.14
US CELLULAR	CELL PHONE-PD	399.20
MECHANICSVILLE FIBER	PHONE/INTERNET-PD	378.56
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	374.50

# CITY OF MOUNT VERNON CLAIMS FOR APPROVAL, OCTOBER 6, 2025

IOWA SOLUTIONS INC	PHONE SYSTEM SET UP-ALL DEPTS	351.95
	ENERGY USAGE-CITY HALL	346.33
ALLIANT ENERGY	SUPPLIES=PW	344.00
CENTRAL IOWA DISTRIBUTING	<b></b>	
P&K MIDWEST INC	EQUIP MAINT-P&REC	333.77
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
MEDIACOM	PHONE/INTERNET-PW	323.05
	PHONE/INTERNET-FD	314.66
MEDIACOM	SERVICES-LBC	301.82
CITY LAUNDERING CO		278.20
JORDAN'S PROPERTY CARE INC	NUISANCE SERVICES-P&A	
CITY LAUNDERING CO	SERVICES-CITY HALL	271.05
LINN COUNTY PUBLIC HEALTH	INSPECTION-POOL	270.00
MEDIACOM	PHONE SERVICES-CITY HALL	255.94
ALLIANT ENERGY	ENERGY USAGE-PD	237.05
	MAINT PLAN/COPIES-LBC	220.54
KONICA MINOLTA		210.00
LUKE RUSHFORD	REFEREE-P&REC	
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	209.47
AFFORDABLE HEATING & COOLING	HVAC MAINT-CITY HALL	207.05
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	205.22
CENTRAL IOWA DISTRIBUTING	SUPPLIES-CITY HALL	197.00
	SUPPLIES-WAT	196.02
DSG	MILEAGE-ALL DEPTS	189.00
MARSHA DEWELL		186.50
RC TECH	CAMERA SERVICE-SW	
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
JAXSON J BILLINGSLEY	REFEREE-P&REC	165.00
JAYNE DEWITTE	UNIFORMS-ALL DEPTS	156.00
CARQUEST OF LISBON	VEHICLE MAINT/SUPPLIES-ALL DEPTS	150.45
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-PD,VC,CITY HALL	150.00
	PHONE/INTERNET-ALL DEPTS	147.05
US CELLULAR		147.00
HAWKEYE COMMUNICATION INC	FIRE SYSTEM MONITORING-PD	
IOWA ONE CALL	LOCATES-WAT,SEW	126.90
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE-WAT	115.00
CARROLL CONSTRUCTION SUPPLY	SUPPLIES-PW	114.69
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	112.28
MECHANICSVILLE FIBER	PHONE/INTERNET-POOL	108.77
	REFEREE-P&REC	105.00
BRADY WEAVER		105.00
GABRIEL GRAFFT	REFEREE-P&REC	105.00
JAKOB A YOCK	REFEREE-P&REC	
JAMISON W BILLINGSLEY	REFEREE-P&REC	105.00
MAXWELL SIDERS	REFEREE-P&REC	105.00
TRAE DAVID BIELEFELD	REFEREE-P&REC	105.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	99.81
ALLIANT ENERGY	ENERGY USAGE-CEM	98.94
	EQUIP MAINT-FD	95.02
P&K MIDWEST INC		94.50
MERCY PHYSICIAN SERVICES INC	WELLNESS PLATFORM-ALL DEPTS	
RICKARD SIGN AND DESIGN CORP	SIGN-DOG SWIM	90.95
VESTIS	RUGS,SERVICES-FD	88.20
TERMINIX PRESTO-X	PEST CONTROL-FD	80.45
ALLIANT ENERGY	ENERGY USAGE-SIRENS	74.97
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	69.54
	PEST CONTROL-PD	68.20
TERMINIX PRESTO-X		67.49
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	63.75
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	
STAPLES INC	SUPPLIES-P&A	63.49
IOWA SOLUTIONS INC	MONTHLY MAINT-PW	60.00
TERMINIX PRESTO-X	PEST CONTROL-VC	55.00
BANKCARD 8076	REFUND-P&REC	50.00
	ENERGY USAGE-RUT, WAT, SEW	43.36
ALLIANT ENERGY	LIVEROL CONCENCIONAL PROPERTY	

# CITY OF MOUNT VERNON CLAIMS FOR APPROVAL, OCTOBER 6, 2025

US CELLULAR HANNAH GANZEL IOWA SOLUTIONS INC AMAZON CAPITAL SERVICES HAWKEYE FIRE & SAFETY ALLIANT ENERGY HETHER STAUFFACHER MECHANICSVILLE FIBER AUTHNET GATEWAY BILLING TOTAL	INTERNET-WAT, SEW INSTRUCTOR-LBC MONTHLY MAINT-SEW K9 SUPPLIES-PD EXTINGUISHER MAINT-FD ENERGY USAGE-SW INSTRUCTOR-LBC INTERNET-CITY HALL CREDIT CARD SERVICES-LBC	42.54 42.50 40.00 39.59 35.00 32.62 21.25 12.25 5.00 <b>524,694.98</b>
FUND EXPENSE TOTALS PAYROLL SOLID WASTE 2024 INFRASTRUCTURE LOST III TRAILS/PARKS GENERAL FUND SEWER FUND WATER FUND LBC RACHEL STREET ROAD USE TAX FUND ARPA LINN COUNTY GRANT LOST III UR/STREETSCAPE SIDEWALK PROJECT STORM WATER FUND TOTAL		232,172.13 62,945.35 52,059.90 46,831.50 45,486.19 20,056.13 18,418.12 16,629.11 11,155.60 10,571.16 3,503.00 3,177.08 1,440.60 249.11 <b>524,694.98</b>
FY26 SEPTEMBER REVENUE GENERAL GOVERNMENT PUBLIC WORKS CULTURE-RECREATION COMMUNITY & ECONOMIC DEV PUBLIC SAFETY TOTAL		318,694.89 250,849.62 55,691.54 17,142.35 16,508.20 <b>658,886.60</b>

### AGENDA ITEM # J-2

# **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

**AGENDA ITEM:** Change Order #2 – Uptown Lighting Improvements

**ACTION:** 

Motion

SYNOPSIS: This change order is in the amount of \$34,944.81. Staff discussed the GFCI changes on the new streetlights with Council at a previous meeting.

**BUDGET ITEM: LOST** 

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Change Order #2

**DATE PREPARED: 10/3/2025** PREPARED BY: Chris Nosbisch

# A Kleinfelder Company

### VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1 Coralville, Iowa 52241

> 319,466.1000 www.v-k.net

Septem	ber	25.	2025

<b>CHANGE</b>	ORDER NO.	2

# UPTOWN LIGHTING IMPROVEMENTS MOUNT VERNON, IOWA

Change Order No. 2 is for the following modifications to the project:

1. Additional labor, materials and equipment to install a new ground box over the existing in-ground box to raise it to grade level with new concrete.

a.	Materials	LS	\$ 581.81
b.	Labor	2 Hrs @ \$116/hr	\$ 232.00

2. Additional labor, materials and equipment to install a new circuit for light pole outlets including the following for each pole: a new GFCI circuit breaker in the electrical panel, a new #8 wire from the electrical panel to the light poles for the new circuit, new electrical connections in the light pole bases, and changing the GRCI outlets to a standard weather resistant outlet.

~ ~	talladia italia		
a.	Poles A-1,3,5	LS	\$ 1,978.00
b.	Poles A-2,4,6	LS	\$ 2,320.00
c.	Poles B-8,10,12	LS	\$ 2,833.00
	Poles B-7,9,11	LS	\$ 2,662.00
	Poles C-13,14,15	LS	\$ 1,806.00
	Poles C-16,17	LS	\$ 1,715.00
	Poles D-18,20,22	LS	\$ 6,446.00
_	Poles D-19,21,23	LS	\$ 6,446.00
	· · · · · · · · · · · · · · · · · · ·		

3. Additional labor, materials and equipment to install a 50 Amp circuit for Pole B-8 including a new 50 Amp 2 pole circuit breaker in the electrical panel, a new #4 wire from the electrical panel to the light pole for the new circuit and new electrical connections in the light pole base.

LS \$ 7,925.00

Total: \$ 34,944.81

51382 Change Order No. 2 Page 2

Change Order No. 2 increases the contract amount by \$ 34,944.81

NELSON ELECTRIC CO.	CITY OF MOUNT VERNON, IOWA
By Rent Bolla	Ву
Title Project Manager	Title
Date9-29-2025	Date
VEENSTRA & KIMM, INC.	ATTEST:
By Dave Salfri	Ву
Title Project Engineer	Title
DateSeptember 25, 2025	Date

# AGENDA ITEM # J – 3

# **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

**AGENDA ITEM:** Pay Application #2 – Uptown Lighting Improvements

**ACTION:** 

Motion

**SYNOPSIS:** This pay application is in the amount of \$141,578.16.

**BUDGET ITEM: LOST** 

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Pay Application #2

**DATE PREPARED:** 10/3/2025 PREPARED BY: Chris Nosbisch

#### **VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1 Coralville, Iowa 52241

> 319.466.1000 www.v-k.net

June 10, 2025

PAY ESTIMATE NO. 2
UPTOWN LIGHTING IMPROVEMENTS
MOUNT VERNON, IOWA

Nelson Electric Co. 618 14th Avenue SW Cedar Rapids, IA 52404 Contract Amount \$432,279.40 Contract Date March 17, 2025

Pay Period May 13, 2025 - June 9, 2025

			В	ID	ITEMS				
	Description	Unit	Estimated Quantity		Unit Price	Extended Price	Quantity Completed	Va	lue Completed
1.01	Mobilization	LS	1	\$	34,180.00	\$ 34,180.00	1	\$	34,180.00
1.02	Traffic Control	LS	1	\$	6,170.00	\$ 6,170.00	80%	\$	4,936.00
1.03	Construction Staking	LS	1	\$	8,539.00	\$ 8,539.00		\$	-
1.04	Electrical Removal	LS	1	\$	4,885.00	\$ 4,885.00		\$	-
1.05	Electric Service	LS	1	\$	22,030.00	\$ 22,030.00	100%	\$	22,030.00
	Fiber Optic Network	LS	1	\$	27,158.00	\$ 27,158.00		\$	
	Conduit Installation, 1-1/2" HDPE	LF	3,800	\$	17.50	\$ 66,500.00	4,215	\$	73,762.50
	Conduit Installation, 2" HDPE	LF	3,352	\$	17.40	\$ 58,324.80	3,298	\$	57,385.20
	Power Wiring (No. 1/0 AWG)	LF	330	\$	15.15	\$ 4,999.50	277	\$	4,196.55
	Power Wiring (No. 2 AWG)	LF	300	\$	14.50	\$ 4,350.00	227	\$	3,291.50
	Power Wiring (No. 4 AWG)	LF	1,550	\$	10.10	\$ 15,655.00	1,688	\$	17,048.80
	Power Wiring (No. 6 AWG)	LF	810	\$	7.65	\$ 6,196.50	529	\$	4,046.85
	Power Wiring (No. 8 AWG)	LF	670	\$	5.50	\$ 3,685.00	903	\$	4,966.50
	Power Wiring (No. 10 AWG)	LF	920	\$	3.75	\$ 3,450.00	495	\$	1,856.25
	Fiber Optic Cable	LF	3,352	\$	1.65	\$ 5,530.80		\$	-
	Handhole	EA	25	\$	1,735.00	\$ 43,375.00	23	\$	39,905.00
	Special Use Receptacle	EA	9	\$	435.00	\$ 3,915.00		\$	-
	Pole Base Installation	EA	23	\$	2,855.00	\$ 65,665.00	23	\$	65,665.00
	Site Restoration	LS	1	\$	2,200.00	\$ 2,200.00	0.75	\$	1,650.00
	Removal of Sidewalk & Pavement	SY	74.2	\$	208.00	\$ 15,433.60	100	\$	20,800.00
	PCC Sidewalk, 6 in	SY	50.2	\$	286.00	\$ 14,357.20	53	\$	15,158.00
	Modified Subbase, 6 in	CY	15	\$	860.00	\$ 12,900.00	0	\$	-
	Saw Cutting Dust Control	LS	1	\$	1,390.00	\$ 1,390.00	80%	\$	1,112.00
	Concrete Washout	LS	1	\$	1,390.00	\$ 1,390.00	60%	\$	834.00
				Со	ntract Price:	\$ 432,279.40		\$	372,824.15

MATERIALS ST	ORED SUMMARY		
Description	# of Units	Unit Price	Extended Cost
		Total	¢

	SUMMARY			
		Total Approved	Total C	ompleted
	Contract Price	\$ 432,279.40	\$	372,824.15
Approved Change Order (list each)				
	Revised Contract Price	\$ 432,279.40	\$ 3	372,824.15
		Stored		
		Total Earned	•	372,824.15
		Retainage (5%)		18,641.21
Total Previously Approved (list each)		Farned Less Retainage	\$ 3	354,182.93
,	Pay Estimate No. 1	\$ 212,604.77		
			IN.	
				11, 1-14
				P1 14 115
	Total	Previously Approved	\$ 2	12,604.77
Percent Complete 86%	Amou	unt Due This Request	\$ 1	.41,578.16
The amount \$141,578.16 is recommended for app	proval for payment in accordan	ce with the terms of t	he contra	ct.
Prepared By: Recommende	ed Bv:	Approved By:		
Nelson Electric Co. Veenstra & K	-	Mount Vernon, Iowa		
Signature: Signature:	Dave Salzi	Signature:		
Name: Heath Engelbart Name: _	Dave Schechinger	Name:		
Title: Project Manager Title:	Engineer	Title:		
Date:6-11-2025	June 10, 2025	Date:		

V&K Job No. 51382 2 of 2

#### AGENDA ITEM # J-4

## AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

AGENDA ITEM: Invoice #82674 - Springville Ready Mix

**ACTION:** 

Motion

**SYNOPSIS:** This invoice is in the amount of \$10,245 for concrete associated with the Bryant Rd. walking/biking trail.

**BUDGET ITEM: LOST** 

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Invoice #82674

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/3/2025

SPRINGVILLE READY MIX, INC. P.O. BOX 99 301 5TH STREET NORTH SPRINGVILLE, IOWA 52336-0099

## **INVOICE**

2448 66

CITY OF MOUNT VERNON 213 1ST ST NW MT VERNON IA 52314 Customer No.
Invoice Date
Invoice Number
Job Id
Credit Terms
Ship Address

48025 9/9/2025 82674 Page 1 1655 BRYANT RD 30 DAYS 1655 BRYANT RD

Date	Ticket	Description	Price	Amount
09/04/25	68522	M-4 FLYASH 20% ASH	119.50	597.50 *
09/04/25	68522	TRUCKING NO TAX	65.00	325.00
09/04/25	68523	M-4 FLYASH 20% ASH	119.50	597.50 *
09/04/25	68523	TRUCKING NO TAX	65.00	325.00
09/04/25	68525	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
09/04/25	68525	TRUCKING NO TAX	65.00	650.00
09/04/25	68531	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
09/04/25	68531	TRUCKING NO TAX	65.00	650.00
09/04/25	68533	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
09/04/25	68533	TRUCKING NO TAX	65.00	650.00
09/04/25	68537	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
09/04/25	68537	TRUCKING NO TAX	65.00	650.00
09/04/25	68538	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
09/04/25	68538	TRUCKING NO TAX	65.00	650.00
÷.		Concrete-Bryant RQ Tra	/	
	- managering			
des des age				

Total Cubic Yards 60.00

Sub-Total

10245.00

Sales Tax-

Invoice Total

EX

0.00

#### AGENDA ITEM # J-5

## AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

**DATE:** 

October 6, 2025

**AGENDA ITEM:** Invoice #82869 – Springville Ready Mix

**ACTION:** 

Motion

**SYNOPSIS:** This invoice is in the amount of \$5,880 for concrete associated with the Bryant Rd. walking/biking trail.

**BUDGET ITEM: LOST** 

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Invoice #82869

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/3/2025

SPRINGVILLE READY MIX, INC. P.O. BOX 99 301 5TH STREET NORTH SPRINGVILLE, IOWA 52336-0099

## **INVOICE**

Customer No. Invoice Date Invoice Number Job Id Credit Terms

Ship Address

48025 9/22/2025 Page 1 82869 1655 BRYANT RD 30 DAYS 1655 BRYANT RD

CITY OF MOUNT VERNON 213 1ST ST NW MT VERNON IA 52314

Date	Ticket	Qty	Description	Price	Amount
09/18/25	68799	8.75 CY	C-4 AE WR FLYASH 20% ASH	103.00	901.25 *
09/18/25	68799	8.75 TR	TRUCKING NO TAX	65.00	568.75
00/40/05	68800	9.75 CV	C-4 AE WR FLYASH 20% ASH	103.00	901.25 *
09/18/25 09/18/25	68800	8.75 TR	TRUCKING NO TAX	65.00	568.75
				103.00	901.25 *
09/18/25 09/18/25	68805 68805		C-4 AE WR FLYASH 20% ASH TRUCKING NO TAX	65.00	568.75
05/10/25				103.00	901.25 *
09/18/25	68808 68808		C-4 AE WR FLYASH 20% ASH TRUCKING NO TAX	65.00	568.75
09/18/25	00000	0.75 TK	TROCKING TO THE		1
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Total Cubic Yards 35.00

Sub-Total

5880.00

0.00 5880.00

Sales Tax-EX Invoice Total

#### AGENDA ITEM # J-6

## AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

**DATE:** October 6, 2025

AGENDA ITEM: Invoice #Chopper925

**ACTION:** Motion

**SYNOPSIS:** The final invoice for removing and grinding the remainder of the derecho debris from the Bryant Rd site is \$59,200.

**BUDGET ITEM:** Solid Waste

**RESPONSIBLE DEPARTMENT:** City Planner

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Invoice #Chopper925

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/3/2025



## Invoice

From To Details

Choppers Grinding Service City Of Mt Vernon Invoice no. Chopper925
Choppersgrinding@gmail.com edowns@cityofmtvernon-ia.gov PO no. Chopper925

1475 Moscow Road
Moscow, IA 52760
US

Item	Quantity	Unit price	Total
Grinding & Removal of Brush and Log Pile. Brush pile got larger as we were working but we did not bill anymore for this.	1	\$7,000.00	\$7,000.00
Hauling away existing chip plle (round trip ended up being closer to 3hrs due to construction in surrounding areas) it was estimated at \$150 per hour.	116	\$450.00	\$52,200.00

Sales tax	\$0.00
Total	\$59,200.00

Terms Memo

Invoice date 2025-09-10

Due date 2025-09-17

Pay via Manual transfer (ACH/Wire), Pay by Mercury

#### AGENDA ITEM # J - 7

## AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

**DATE:** October 6, 2025

AGENDA ITEM: Set Public Hearing Date - ITC

**ACTION:** Motion

**SYNOPSIS:** The City of Mount Vernon has a franchise agreement for gas and electricity with Alliant Energy. Alliant has sold its transmission lines to ITC Holdings Corp. ITC is now asking for a franchise agreement with the city to cover the location of their transmission network.

**BUDGET ITEM: N/A** 

**RESPONSIBLE DEPARTMENT:** City Administrator

**MAYOR/COUNCIL ACTION: Motion** 

**ATTACHMENTS:** Proposed Agreement

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/3/2025

## CITY OF \_\_\_\_\_\_, IOWA ELECTRIC TRANSMISSION FRANCHISE

ORDINANCE NO.

An Ordinance gra	nting to ITC MIDWEST	LLC, a wholly owned s	subsidiary of ITC HOL	DINGS CORP., its
successors and assigns (th	e "Company"), the right	and franchise to acquire	, construct, reconstruct	, erect, maintain,
operate and remove in the	City of,	Cou	ınty, Iowa, a transmiss	ion system for
electric power and the righ	nt to erect and maintain the	he necessary poles, lines	, wires, conduits and o	ther appliances,
equipment and substations	for the transmission of	electric current and telec	ommunications along,	under and upon the
streets, avenues, alleys and				ity, Iowa; granting
the right to erect and main	tain upon the streets, ave	enues, alleys and public p	places, transmission lin	nes through the City
of,	Cour	nty, Iowa, for the period	of twenty-five (25) year	ars; and granting
the right of eminent doma	n.			
	D BY THE City Counci	l of the City of	,	County, Iowa,
hereinafter referred to as the	ne "City":			

#### Section 1. Grant.

There is hereby granted to the Company the right and franchise to acquire, construct, reconstruct, erect, maintain, operate and remove in the City a transmission system for electric power and the right to erect and maintain the necessary poles, lines, wires, conduits, and other appliances, equipment and substations for the transmission of electric current and telecommunications (collectively, the "Facilities") along, under and upon the streets, avenues, alleys and public places in the City; also the right to erect and maintain upon the streets, avenues, alleys and public places, transmission lines through the City for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

#### Section 2. Indemnification.

The Facilities shall be placed and maintained so as not to unnecessarily interfere with the travel on the streets, avenues, alleys, and public places in the City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City, and the Company shall hold the City free and harmless from all damages arising from the negligent acts or omissions of the Company in the erection or maintenance of the transmission system.

#### Section 3. Relocation.

Except as provided herein below, the Company shall, at its cost and expense, locate and relocate its Facilities in, on or over any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement of, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City orders or requests the Company to relocate its Facilities for the primary benefit of a commercial or private project, or as the result of the initial request of a commercial or private developer or other non-public entity, the Company shall receive payment for the cost of such relocation as a precondition to relocating its

Facilities. The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternate location for the Company's Facilities. The City shall give the Company reasonable advance written notice to vacate a public right-of-way. Vacating a public right-of-way shall not deprive the Company of its right to operate and maintain existing Facilities until the reasonable cost of relocating the same are paid to the Company.

#### Section 4. Modern System.

The system authorized by this Ordinance shall be kept in an operable condition consistent with good utility practice and the reliability standards of the North American Electric Reliability Council (NERC).

#### Section 5. System Plans.

The Company recognizes the importance of community input when siting new projects to serve the community and electricity distribution as well as the authority of the City to permit and otherwise regulate siting activity. The Company will apply to the City for a permit for work performed in City rights-of-way in accordance with City regulations and provide project-specific mapping, which may be protected under Iowa's open meetings and open records laws, Iowa Code Chapters 21 and 22, to be used solely and exclusively by the City in administering the use and occupancy of the public right-of-way and not otherwise to be relied upon for any purpose.

At the request of the City, mapping information will be reviewed with the City staff. All such reviews will be in compliance with the Federal Energy Regulatory Commission regulations or the regulations of other agencies with authority over the review and dissemination of critical infrastructure information and infrastructure security, and subject to all protective provisions for critical infrastructure under Iowa's open meetings and open records laws, Iowa Code Chapters 21 and 22. Prior to any excavating in the rights-of-way, both parties shall follow the procedures set forth in Iowa Code Chapter 480 or an entity with a similar function utilized by both the City and the Company, currently the Iowa One Call System.

For emergencies, the Company may proceed with the work without first applying for a permit, provided, however, that the Company shall apply for and obtain a permit as soon as commercially practicable after commencing such work.

#### Section 6. Vegetation Management.

To promote public safety in proximity to its Facilities and to maintain electric reliability, the Company is authorized and empowered to remove, cut, trim, destroy, or otherwise control any tree, shrub, brush, bush or any parts thereof located within or extending into any street, alley, right-of-way or public grounds. The foregoing vegetation management shall be completed in accordance with the most current nationally accepted safety and utility industry standards, as revised and updated from time to time.

#### Section 7. Continuous Service.

Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, Acts of God, unavoidable accidents or casualties, customer outages or interruptions on the bulk electric system to no fault of Company or interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is commercially practicable.

#### Section 8. Non-exclusivity.

The franchise granted by this Ordinance shall not be exclusive.

#### Section 9. Undergrounding.

The City may request estimates for the undergrounding of replacement lines, upgrades or new lines, including lines to be adjusted for road moves or for other specific projects. When requested, the Company will provide to the City two estimates: 1) An estimate for the cost of the project with overhead construction, and 2) An estimate for the cost of the project with underground construction. The City will have no more than 60 days from the estimate date to determine if it wants the line built overhead or placed underground. If the City chooses underground construction for such project, the City will be responsible for the incremental cost of undergrounding, if and to the extent, such costs are not already part of or included in a precondition payment for relocation pursuant to Section 3. The incremental cost of undergrounding is defined as the differential between the estimate for underground construction and the estimate for overhead construction. Upon receipt of the City's payment for the incremental cost of undergrounding, the Company will install the underground facilities. The Company reserves the right to bill City for the amount that the incremental cost associated with installation exceeds its estimate. The City reserves the right to a refund of overpayment if the incremental costs are less than the amount billed in the estimate. If the City wishes to have a line not scheduled for replacement or upgrade placed underground, the City shall contact the Company to make such a request. The City shall cover all costs related to this work. If undergrounding of transmission lines requires entities interconnecting with the Company to make adjustments to their electrical systems, the City bears the responsibility of communication with those entities and, if it chooses, the cost of converting their facilities from overhead to underground. The Company reserves the right to review all the City's communications with the affected entities.

#### Section 10. Severability.

If any section, provision, or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

#### Section 11. Term of Agreement.

The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after written acceptance by the Company.

#### Section 12. Publication Expenses.

The expense of the publication of this Ordinance shall be paid by the Company.

#### Section 13. Repeal of Conflicting Ordinances.

All ordinances, or parts of ordinances, insofar as they are in direct conflict herewith, are hereby repealed.

#### Section 14. Acceptance.

The franchise granted by this Ordinance shall be conditioned upon acceptance by the Company in writing. The acceptance shall be filed with the City Clerk within ninety (90) days from the passage of this Ordinance.

#### **Section 15. Future Developments.**

The City agrees it will not permit or grant approval for any development, construction or land uses in the City that would result in or cause the Company's Facilities to violate setback requirements, safety requirements or any other provision of the National Electric Safety Code or any law, regulation or ordinance of the State of Iowa, Jefferson County or the City.

#### Section 15. Closing.

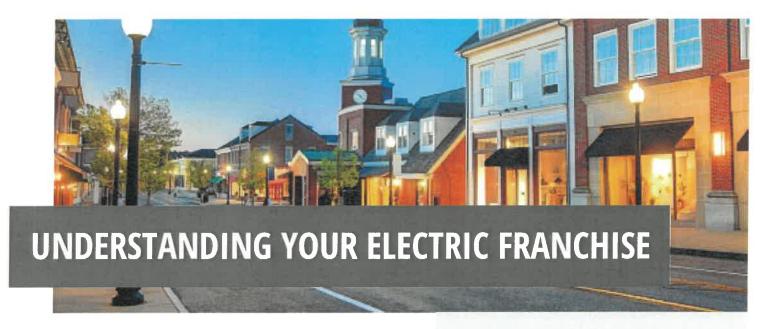
This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the rights contained herein, and may not be superseded, modified or otherwise amended without the approval and acceptance of the Company. Upon acceptance by the Company, this Ordinance shall supersede, abrogate and repeal any prior electric system ordinance between the Company and the City as of the date this Ordinance is accepted by the Company. Notwithstanding the foregoing, in no event shall the City enact any ordinance or place any limitations, either operationally or through the assessment of fees, that create additional burdens upon the Company, or that delay utility operations.

	Mayor	
Attest:		
(SEAL)		

#### CERTIFICATE OF CITY CLERK

I, City Clerk of the City of,	County, Iowa, do hereby certify that the
foregoing is a true and correct copy of minutes of	the proceedings of the meeting of the
city council held the day of 20, pe	ertaining to the adoption of Ordinance No.
that the originals of said minutes have been includ	ed in the official proceedings of the city council; that
Ordinance No was signed by the mayor	and clerk at the time of its final passage and approval;
that the announcement of passage of said ordinance	e was published in the manner required by law on the
day of 20 in the	; that said meeting and all actions thereon
were duly and publicly held pursuant to the rules of	of the city council and Iowa Code, upon advance
notice to the public and news media as required by	said law; and that the notice of public hearing for
said Ordinance No was published on t	the day of 20 in the
, a newspape	r published at least once weekly and of general
circulation in the City of,	County, Iowa.
Clerk	for the City of, Iowa

(SEAL)



Signing an electric franchise with ITC Midwest is an important step in providing security and certainty for your community's electric service. This packet of information is intended to provide an overview of the benefits of and process for securing your electric franchise with ITC Midwest.

## PROCESS FOR COMPLETING AN ELECTRIC FRANCHISE WITH ITC MIDWEST:

- 1. City leaders review franchise documents and schedule a Public Hearing. City clerk publishes or posts an announcement of a Public Hearing. ITC Midwest will reimburse the city for this expense.
- 2. City leaders conduct the public hearing and required readings. The first reading is commonly held at the Public Hearing. A representative from ITC Midwest can be available to represent the company if needed.
- 3. The franchise ordinance is considered and voted on for passage at three consecutive council meetings. The second and third readings can be suspended by a recorded vote of not less than three-fourths of all of the members of the council.
- 4. City Clerk publishes or posts, as appropriate, announcement of ordinance passage.
- 5. The City Clerk must sign, affix the city seal to and mail or email the Certificate of City Clerk to ITC Midwest. The Certificate of City Clerk will be mailed to the City Clerk.
- 6. City Clerk signs, dates and seals the Letter of Acceptance and returns it to ITC Midwest. This date serves as the official start date of the franchise agreement.

## WHAT IS A FRANCHISE AGREEMENT?

A franchise agreement is a legal contract between a city and a utility. Under a franchise agreement, the city allows the utility to construct, maintain and operate its electric transmission system within city streets, alleys, other rights-of-way and public places. The agreement further specifies the rights and responsibilities of both the city and the utility.

lowa law provides the basis for city franchise agreements. A city approves a franchise agreement through the normal city ordinance process, which includes public notification, a public hearing and three city council meetings.

## WHAT IS THE LENGTH OF A FRANCHISE AGREEMENT?

ITC Midwest's standard franchises are for a term of 25 years. This length of time provides certainty for both the city and the utility, and allows the company adequate time to plan its long-term investments in the community.



### BENEFITS OF AN ELECTRIC FRANCHISE

#### **INDEMNIFICATION**

ITC Midwest's franchise specifically addresses the risk to the city, holding the city harmless from all damages arising from the negligent acts or omissions of ITC Midwest in the erection and maintenance of the electric transmission system. As stated in the franchise, ITC Midwest agrees it will place its facilities to not unnecessarily interfere with the travel on the streets, alleys and public places in the city. ITC Midwest will also take care not to inhibit the function of ordinary drainage, sewers, underground pipe and other property of the city.

#### **RELOCATION OF SERVICES FOR ROAD IMPROVEMENTS**

If the city is planning to widen or improve streets or alleyways, ITC Midwest generally relocates lines or equipment in the rights-of-way without charge in communities where we have a current franchise. There may be exceptions based on special situations, but a franchise gives ITC Midwest assurance that it has a long-term relationship with the community, and that relocation of ITC Midwest's assets is in everyone's best interests. When a city makes a request for relocation, we will work with city staff to address the need, finding a solution that meets the city's needs while ensuring continued safe and reliable operations of the electric system.

#### INVESTMENTS IN RELIABILITY

A franchise assures a city that ITC Midwest is committed to making the necessary transmission investments to meet the community's electric needs. ITC Midwest appreciates the partnerships we have with cities and throughout our service territory. A franchise is a formal commitment by which the city knows ITC Midwest is operating safely and in a way that recognizes each community's unique needs.

Establishing a franchise takes a small amount of effort, but the benefits to the community make it worthwhile. An electric franchise with ITC Midwest provides several benefits to your city.

#### **CAN CITIES HAVE A FRANCHISE WITH MORE THAN ONE UTILITY?**

Franchises are non-exclusive, meaning that cities can have franchises with multiple utilities, including multiple electric companies. In most cases, cities will have a franchise agreement with ITC Midwest as the electric transmission company as well as with the local electric distribution company that serves the community.

## DOES THE FRANCHISE AGREEMENT SPELL OUT THE COSTS FOR UTILITY SERVICE?

The franchise does not spell out the costs for utility service. Utility costs are set through regulatory proceedings at federal and state agencies.



Public road right-of-way width varies based on franchise agreement. This graphical depiction is for illustrative purposes only. The actual easement area and pole placement for electric transmission lines within communities is determined once the final line route is determined.





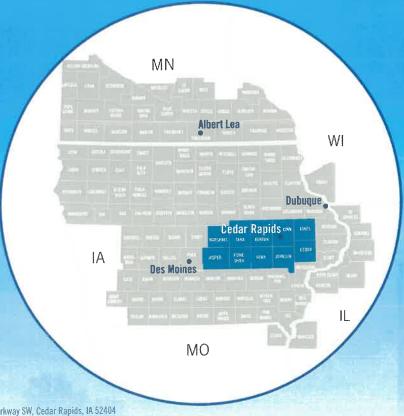
## JAMIE TOLEDO

ITC Midwest

Area Manager - Cedar Rapids

Phone: (319) 432-1838

Email: jtoledo@ltctransco.com





ITC MIDWEST 3165 Edgewood Parkway SW, Cedar Rapids, IA 52404

Operating Locations: Dubuque, lowa City and Perry, lowa; and Albert Lea and Lakefield, Minnesota 877.482.4829 www.itcmidwest.com

# ITC MIDWEST POWERS YOUR COUNTY



322

JOBS IN OUR STATE



TRANSMISSION



 ITC Midwest directly employs 127 personnel in our lowa service territory.

- ITC Midwest's dedicated primary contractor for field operations and maintenance currently employs 195 field personnel in towa and 28 in Linn County.

 ITC Midwest operates 370.8 circuit miles of transmission and 23 substations in Linn County.

ITC Midwest paid more than \$1,16 million in property taxes to Linn County in 2024.

#### **CURRENT PROJECTS IN YOUR COUNTY**

#### LINES

- BEVERLY-BIG CEDAR-MORGAN VALLEY
- . BEVERLY-SUB 92
- . BEVERLY-HILLS
- . CR WPC
- MORGAN VALLEY-TWINKLE
- SWAN LAKE-FAIRFAX

#### SUBSTATIONS:

- . BIG CEDAR
- MORGAN VALLEY EXPANSION

ITC Midwest actively supports the communities it serves.

The company has donated more than \$1.5 million to community organizations over the past four years.

#### AGENDA ITEM # J-8

#### AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

**AGENDA ITEM:** Pay Application #2 – Hawkeye Electric

**ACTION:** 

Motion

SYNOPSIS: Pay application #2 for the LBC Generator Project is in the amount of \$77,421.80. The generator at the LBC has been set on the west side of the building if you would like to see the finished product.

**BUDGET ITEM:** Grant/LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Pay Application

**DATE PREPARED:** 10/3/2025 PREPARED BY: Chris Nosbisch

#### AIA Type Document Application and Certification for Payment

Page 1 of 2

TO (OWNER): City of Mt Vernon 213 First Street NW Mt Vernon, IA 52314 PROJECT: Lester Buresh 150W Generator 95293024 855 Palisades Rd SW

Mt Vernon, IA 52314

APPLICATION NO: 2 INVOICE NO: 61798 PERIOD TO:9/30/2025

DISTRIBUTION TO:
OWNER
ARCHITECT CONTRACTOR

FROM (CONTRACTOR): Hawkeye Electrical Contractors of Cedar Ra VIA (ARCHITECT):

1710 Hawkeye Drive PO Box 236 Hiawatha, IA 52233

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Generator Lester Buresh

#### CONTRACT DATE:

Application is made for Payment, as shown below, in connection with the Contract.	The Undersigned Contractor certifies that to the east of the Contractor showings, belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.
1. ORIGINAL CONTRACT SUM	

1. ORIGINAL CONTRACT SUM	,,\$_		194,462.00
2. Net Change by Change Orders			
3. CONTRACT SUM TO DATE (Line 1 + 2).	\$		194,462.00
4, TOTAL COMPLETED AND STORED TO D			
5, RETAINAGE:			
a. 0.00 % of Completed Work	\$	0.00	
b. 0.00 % of Stored Material	\$	0.00	
Total retainage (Line 5a + 5b)	\$		0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$		143,642.60
7. LESS PREVIOUS CERTIFICATES FOR P. (Line 6 from prior Certificate)			66.220.80
8. CURRENT PAYMENT DUE			
9. BALANCE TO FINISH, INCLUDING RETA	INAGE		

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and he JS

My Commission Expires: 03/09/2027	200	Commission Number 739569 My Commission Expires Watch 9, 2027	
Notary Public! 100	Mask	LEEANN S MOORE	
Subscribed and Sworn to before me this	17th	Day of September 20	25
County of: Linn		0 1 1 1 1 1	0.5
State of: IA			
By: Mallet		Date: 09/17/2025	
1710 Hawkeye Drive PO Hiswatha IA 92233	Box 236		
CONTRACTOR: Hawkeye Electrical Cont 1710 Hawkeye Drive PO	Box 236	ar Mapida. Era	

#### ARCHITECT'S CERTIFICATE FOR PATWIENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

(Attach explanation if amount ce Application and on the Continua	tified differs from the amount applied. Initial all figures on t on Sheet that are changed to conform to the amount certi	his fied.)
ARCHITECT: By:	Oate:	
	The AMOUNT APPTICIED is equable only to the Contract	rtor

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contract named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

#### AIA Type Document Application and Certification for Payment

Page 2 of 2

TO (OWNER): City of Mt Vernon 213 First Street NW Mt Vernon, IA 52314

PROJECT: Lester Buresh 150W Generator 95293024 855 Palisades Rd SW Mt Vernon , IA 52314

APPLICATION NO: 2

DISTRIBUTION

PERIOD TO: 9/30/2025

TO:
OWNER
ARCHITECT
CONTRACTOR

FROM (CONTRACTOR): Hawkeye Electrical Contractors of Cedar Rt VIA (ARCHITECT): 1710 Hawkeye Drive PO Box 236 Hiawatha, IA 52233

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Generator Lester Buresh

CONTRACT DATE:

ONTRACI	FOR: Generalor resid porcan								
ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
	Generator	66.220.80	66,220.80	0.00	0.00	66,220.80	100.00	0.00	0.0
	ATS	37.951.20	0.00	0.00	0.00	0.00	0.00	37,951.20	0.0
	Concrete and Site Work	9,493.00	G.00	9,493.00	0.00	9,493.00	100.00	0.00	0.0
	Directional Boring	16,456.00	6.00	16,456.00	0.00	16,456.00	100.00	0.00	0.0
	Labor	24,277.50	0.00	19.422.00	0.00	19,422.00	80.00	4,855.50	0.0
	General Materials	34,618,50	0.00	27,694.80	0.00	27.694.80	80.00	6.923.70	0.0
	Equipment	5,445.00	0.00	4,356.00	0.00	4,356.00	80.00	1,089.00	0.0
	REPORT TOTALS	\$194,462.00	\$66,220.80	\$77.421.80	\$0.00	\$143,642.60	73.87	\$50,819.40	\$0.00

#### AGENDA ITEM # J – 9

#### **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

**AGENDA ITEM:** Pay Application #6 – Municipal Pipe Tool

**ACTION:** 

Motion

SYNOPSIS: Pay application #6 for the 2024 Sanitary Sewer Rehabilitation Project is in the amount of \$68,653.38. This project is being funded through the Linn County ARPA grant.

**BUDGET ITEM:** Grant

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Pay Application #6

**DATE PREPARED: 10/3/2025** PREPARED BY: Chris Nosbisch



#### **VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1 Coralville, Iowa 52241

> 319.466.1000 www.v-k.net

September 19, 2025

PAY ESTIMATE NO. 2024 SANITARY SEWER REHABILITATION MOUNT VERNON, IOWA

Municipal Pipe Tool Co., LLC 515 5th Street, P.O. Box 398 Hudson, IA 50643

Contract Amount

\$709,464.33

**Contract Date** 

July 15, 2024

Pay Period

July 16, 2025 - September 4, 2025

				BID	ITEMS					
	Description	Unit	Estimated Quantity		Unit Price		Extended Price	Quantity Completed	Va	lue Completed
1.1	Mobilization	LS	1	\$	25,113.50	\$	25,113.50	1	\$	25,113.50
1.2	Traffic Control	LS	1	\$	20,607.50	\$	20,607.50	1	\$	20,607.50
1.3	Sanitary Sewer Cleaning					Т				
	1.3.1 6"	LF	748	\$	2.55	\$	1,907.40	717	\$	1,828.35
	1.3.2 8"	LF	7,843	\$	2.55	\$	19,999.65	5,577	\$	14,221.35
	1.3.3 10"	LF	1,805	\$	2.55	\$		1,321.2	\$	3,369.06
	1.3.4 12"	LF	2,195	\$	2.55	\$	5,597.25	2,746.5	\$	7,003.58
1.4	Sanitary Sewer Televising			Ė		Ť				
	1.4.1 6"	LF	1,087	\$	1.00	\$	1,087.00	1,056	\$	1,056.00
	1.4.2 8"	LF	10,912	\$	1.00	\$		8,582.2	\$	8,582.20
	1.4.3 10"	LF	3,410	\$	1.00	\$		2,437.9	\$	2,437.90
	1.4.4 12"	LF	4,390	\$	1.00	\$		5,493	\$	5,493.00
1.5	Cured-in Place Pipe Lined Sewer					Ė				
	1.5.1 6"	LF	339	\$	35.92	\$	12,176.88	339	\$	12,176.88
	1.5.2 8"	LF	3,069	\$	31.45	s		3,005.2	\$	94,513.54
	1.5.3 10"	LF	1,605	\$	43.82	\$	70,331.10	1,116.7	\$	48,933.79
	1.5.4 12"	LF	2,195	\$	46.95	\$		2,746.5	\$	128,948.18
1.6	CIPP Service Reinstatement	Ea.	91	\$	250.00	\$		81	\$	20,250.00
	Sewer Service Grouting	Ea.	91	\$	795.00	\$	72,345.00	22	\$	17,490.00
1.8	Protruding Services	Ea.	16	\$	250.00	\$	4,000.00	8	\$	2.000.00
1.9	Open Cut Point Repair						,			,
	1.9.1 Depth <10'	Ea.	25	\$	2,992.50	\$	74,812.50	8	\$	23,940.00
	1.9.2 Depth >10'	Ea.	5	\$	4,095.00	\$	20,475.00	7	\$	28,665.00
1.10	Sanitary Sewer Pipe in Open Cut	LF	310	\$	220.50	\$	68,355.00	172	\$	37,926.00
	Pipe Reaming	LF	3,050	\$	2.50	\$	7,625.00	2,538	\$	6,345.00
	Root Sawing	LF	1,857	\$	2.50	\$	4,642.50	2,894	\$	7,235.00
_	7" PCC Pavement	SY	140	\$	107.10	\$	14,994.00	96	\$	10,281.60
_	HMA - Standard Traffic	Tons	60	\$	126.00	\$	7,560.00		\$	
_	Manhole Installation	Ea.	1	\$	10,290.00	\$	10,290.00	1	\$	10,290.00
_	Manhole Adjustment Minor	Ea.	2	Ś	840.00	\$	1,680.00		\$	
	Heavy Cleaning: 3+ passes	LF	4,380	\$	2.50	\$	10,950.00	1,520.1	\$	3,800.25
$\overline{}$	Solid Waste Disposal	LB	26,500	\$	0.35	\$	9,275.00	_,=====	\$	-
				Co	ntract Price:	¢	709,464.33	E ELL	\$	542,507.67

V&K Job No. 51363 1 of 2

	SUMMARY			,	
		To	otal Approved	Tot	al Completed
	Contract Price	\$	709,464.33	\$	542,507.67
Approved Change Order (list each)	Change Order No. 1	\$	1,178.00	\$	1,178.00
	Change Order No. 2	\$	18,567.90	\$	19,435.00
	Change Order No. 3	\$	2,440.20	\$	2,440.20
	Change Order No. 4	\$	2,170.00	\$	(1,350.00
	Revised Contract Price	\$	733,820.43	\$	564,210.87
			Stored		
			Total Earned	\$	564,210.87
			D : 1 (DO()	4	45.005.00

Retainage (3%) \$

16,926.33

Total Earned Less Retainage \$

547,284.54

	101	ai carne	i Less Retainage	Ş.	547,284.54
Total Previously Approved (list each)	Pay Application 1	\$	61,766.53		N. Val.
	Pay Application 2	\$	204,364.32		
	Pay Application 3	\$	99,432.91	1 -	
	Pay Application 4	\$	67,049.48		
	Pay Application 5	\$	46,017.92		
				MIL.	
					M 15 2
				Lag	

Total Previously Approved \$

478,631.16

Percent Complete

77%

Amount Due This Request \$

68,653.38

The amount \$ 68,653.38 is recommended for approval for payment in accordance with the terms of t	he contract.
---	--------------

repared By: Iunicipal Pipe Tool Co., LLC	Recommended By: Veenstra & Kimm, Inc.	Approved By: Mount Vernon, Iowa
Signature: <u>Matt Boggs</u>	Signature:	Signature:
Name: Matt Boggs	Name: Hunter Schulte	Name:
Title: Project Manager	Title: Engineer	Title:
Date: 09/22/2025	Date: September 19, 2025	Date:

V&K Job No. 51363 2 of 2

#### AGENDA ITEM # J - 10

#### **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

AGENDA ITEM: Invoice #51361-14 - V&K Engineering

**ACTION:** 

Motion

SYNOPSIS: V&K Engineering has submitted an invoice in the amount of \$35,180.50 for design work on the Highway 1 reconstruction project.

**BUDGET ITEM: LOST** 

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

**ATTACHMENTS:** Invoice

**DATE PREPARED: 10/3/2025** PREPARED BY: Chris Nosbisch



## STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon 213 First Street NW Mount Vernon, IA 52314-9998

September 26, 2025

Invoice No: 51361 - 14

**Project Manager** 

**Dave Schechinger** 

Engineering services for Highway 1 Reconstruction - Design Services

Professional Services from August 17, 2025 to September 20, 2025

**Professional Personnel** 

	Hours	Rate	Amount
Engineer I-A	.50	250.00	125.00
Engineer II-A	23.00	208.00	4,784.00
Engineer V	2.00	157.00	314.00
Engineer VI	45.00	148.00	6,660.00
Engineer IX	.50	128.00	64.00
Engineer X	191.00	112.00	21,392.00
Technician I	1.00	129.00	129.00
Technician VI	17.50	85.00	1,487.50
Technician VIII	2.50	69.00	172.50
Totals	283.00		35,128.00
Total Lahor			

35,128.00 i otal Labor

**Unit Billing** 

Mileage 52.50

> **Total Units** 52.50 52.50

> > **Total this Invoice**

\$35,180.50

L.	Discussion	Items	(No	Action)	
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#### AGENDA ITEM # L-1

## AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

**DATE:** October 6, 2025

AGENDA ITEM: Trick or Treat Night

**ACTION:** None

**SYNOPSIS:** The Council asked for this item to remain on the agenda as it received comments from the citizenry regarding a possible date change. All communication received by staff to date indicates a desire to leave the Trick or Treat celebration on Friday, October 31, 2025.

**BUDGET ITEM: N/A** 

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: None

**ATTACHMENTS: None** 

PREPARED BY: Chris Nosbisch

DATE PREPARED: 10/3/2025

#### AGENDA ITEM # L-2

#### **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

AGENDA ITEM: Open Records Training

**ACTION:** 

None

SYNOPSIS: Staff will provide an update on the new Iowa law regarding open records training for all new board members, commissioners, and Council people.

**BUDGET ITEM:** N/A

**RESPONSIBLE DEPARTMENT:** City Administrator

MAYOR/COUNCIL ACTION: None

**ATTACHMENTS:** None

PREPARED BY: Chris Nosbisch **DATE PREPARED:** 10/3/2025

#### AGENDA ITEM # L – 3

#### **AGENDA INFORMATION** MT. VERNON CITY COUNCIL COMMUNICATION

DATE:

October 6, 2025

AGENDA ITEM: Work Order Process

**ACTION:** 

None

SYNOPSIS: Assistant City Administrator Boren will provide the Council with an update and overview of the Hubspot work order program.

**BUDGET ITEM: N/A** 

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

**ATTACHMENTS:** None

**DATE PREPARED:** 10/3/2025 PREPARED BY: Chris Nosbisch

M. Reports Mayor/Council/Admin.

## CITY OF MT. VERNON CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL October 6, 2025

- Staff from both Mount Vernon and Lisbon have been conducting interviews for police officer candidates this week, and will finish the process on Monday, October 6, 2025.
- I will be attending the IaCMA Board of Directors meeting on Friday, October 10, 2025.
- I will be attending the Kirkwood Business Development Day at the Mount Vernon Middle School on Wednesday, October 15, 2025.