

The Mount Vernon City Council met September 3, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Engel, West, Rose (zoom) and Andresen.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Tuerler, seconded by Engel to approve the Agenda. Motion carries.

Consent Agenda. Motion made by Engel, seconded by Andresen to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – August 18, 2025, Regular Council Meeting

Approval of Liquor License – Mt, Vernon PNP

Appoint Chad Rupe – Park and Recreation Board

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by West, seconded by Tuerler to approve the Claims List. Motion carries.

PAYROLL	CLAIMS	148,569.90
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	17,094.00
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	13,992.31
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	10,466.55
NATIONAL WASH AUTHORITY LLC	WATER TOWER CLEANING-WAT	9,500.00
ALLIANT ENERGY	ENERGY USAGE-SEW	8,706.62
LINN CO-OP OIL CO	FUEL-PW,PD	7,306.11
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	6,881.25
ALLIANT ENERGY	ENERGY USAGE-WAT	6,029.49
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,989.63
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	4,911.76
IOWA SOLUTIONS INC	DESKTOPS-PD	4,480.00
MOUNT VERNON, CITY OF	EMPLOYEE LBC MEMBERSHIPS-ALL DEPTS	4,230.78
FERGUSON WATERWORKS	METERS-REMOTE METER PROJECT	3,624.86
VEENSTRA & KIMM INC	PW LIFT STATION	3,480.00
TREASURER STATE OF IOWA	SALES TAX	3,447.98
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	3,442.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	3,335.60
ALLIANT ENERGY	ENERGY USAGE-POOL	2,592.25
TREASURER STATE OF IOWA	WET TAX	2,327.58
CARROLL CONSTRUCTION SUPPLY	EQUIPMENT-PW	2,297.26
WENDLING QUARRIES	ROADSTONE-TRAILS	2,193.12
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	2,013.08
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	1,920.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	1,829.18
RENATE ARMSTRONG	OVERPAYMENT REFUND-WAT,SEW,SW	1,696.31
PNP	FUEL-PD	1,652.51
ALLIANT ENERGY	ENERGY USAGE-LBC	1,623.10

PEGGY FUHRMAN	OVERPAYMENT REFUND-WAT,SEW,SW	1,493.83
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	1,281.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	1,275.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	1,175.00
DSG	SUPPLIES-WAT	1,169.09
ALLIANT ENERGY	ENERGY USAGE-FD	1,045.36
PITNEY BOWES	METER POSTAGE-ALL DEPTS	1,000.00
MARTIN GARDNER ARCHITECTURE	CDBG-DOWNTOWN REVITALIZATION	993.00
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
SPRINGVILLE READY MIX	CONCRETE-RUT	922.50
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
HAWKINS INC	CHEMICALS-WAT	811.00
VEENSTRA & KIMM INC	STONEBROOK 9&10 PREL PLAT	783.60
VEENSTRA & KIMM INC	MV BANK SITE PLAN	750.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	687.85
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	584.86
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	533.80
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	532.00
SIMMERING CORY IA CODIFICATION	CODE SUPPLEMENTS-P&A	527.00
MARTIN EQUIPMENT	EQUIP RENTAL-PW	500.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	495.74
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	495.06
ALLIANT ENERGY	ENERGY USAGE-P&REC	488.11
BSN SPORTS LLC	SOCCER SUPPLIES-P&REC	483.99
P&K MIDWEST INC	EQUIP MAINT-P&REC	464.77
MERCY PHYSICIAN SERVICES INC	WELLNESS PLATFORM-ALL DEPTS	459.50
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	448.37
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	445.51
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	430.58
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	390.00
TASC	FSA ADJUSTMENT-ALL DEPTS	388.45
HENDERSON PRODUCTS INC	VEHICLE MAINT-PW	374.33
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	347.00
TASC	FSA ADMIN FEE-ALL DEPTS	328.86
CITY LAUNDERING CO	SERVICES-LBC	301.82
VEENSTRA & KIMM INC	2025 SIDEWALK IMPROVEMENTS	282.00
ALLIANT ENERGY	ENERGY USAGE-PD	271.56
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	260.00
MEDIACOM	PHONE/INTERNET-CITY HALL	255.94
VEENSTRA & KIMM INC	INTELLISTREETS LIGHTING	250.00
MECHANICSVILLE FIBER	PHONE/INTERNET-CITY HALL	203.05
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	200.74
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	196.54
RC TECH	CAMERA SERVICE-SW	186.50
CITY LAUNDERING CO	SERVICES-CITY HALL	180.70
MARSHA DEWELL	OFFICE SUPPLIES-P&A	176.70
BSN SPORTS LLC	SUPPLIES-P&REC	175.89
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	171.50
IOWA SOLUTIONS INC	MONTHLY MAINT-LBC	170.00
CRESCENT ELECTRIC SUPPLY	SUPPLIES-UPTOWN LIGHTING	164.69
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	154.80
WHITE TREE BAKERY	TRAINING SUPPLIES-ALL DEPTS	150.87
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-PD	149.76
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	147.00

MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	115.26
MECHANICSVILLE FIBER	PHONE/INTERNET-POOL	108.77
VEENSTRA & KIMM INC	NPDES COMPLIANCE	99.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	98.46
ALLIANT ENERGY	ENERGY USAGE-CEM	98.12
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	95.76
CENTURY LINK	PHONE CHARGES-PD	83.04
TERMINIX PRESTO-X	PEST CONTROL-FD	80.45
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-PD,CITY HALL	80.00
CONSTRUCTION MATERIALS INC	SUPPLIES-BRYANT RD TRAIL	78.00
STAPLES INC	SUPPLIES-PD	77.32
ALLIANT ENERGY	ENERGY USAGE-SIRENS	75.54
MENARDS	WEED KILLER-P&REC	69.99
CHRISTOPHER BROWN	CLEANING SERVICES-FD	67.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PW	60.00
US CELLULAR	INTERNET-WAT,SEW	42.54
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	42.50
KIMBERLY SCHROCK	INSTRUCTOR-LBC	42.50
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	42.50
IOWA SOLUTIONS INC	MONTHLY MAINT-SEW	40.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	38.94
ALLIANT ENERGY	ENERGY USAGE-SW	30.90
HANNAH GANZEL	INSTRUCTOR-LBC	21.25
HANNAH GANZEL	INSTRUCTOR-LBC	21.25
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		315,228.19

FUND EXPENSE TOTALS

PAYROLL	148,569.90
GENERAL FUND	49,099.41
WATER FUND	25,859.51
ROAD USE TAX FUND	18655.94
SEWER FUND	18,516.12
2024 INFRASTRUCTURE	17,094.00
RACHEL STREET	15,805.31
LBC	8,200.66
SOLID WASTE	3,652.09
REMOTE READ METER PROJECT	3,624.86
LOST III TRAILS/PARKS	2,271.12
ARPA LINN COUNTY GRANT	1,920.00
LOST III UR & STREETScape	1,243.00
SIDEWALK PROJECT	282.00
STORM WATER FUND	269.58
2025 UPTOWN LIGHTING	164.69
TOTAL	315,228.19

Discussion and Consideration of a General Contract for Services Between the Mt. Vernon-Lisbon Police Department and Tree Town Consultants LLC – K-9 Program – Council Action as Needed. Staff recommended moving forward with purchasing a new K-9 officer (Grom). Dogs for Law Enforcement (DLE) will be donating the K9 to the City of Mount Vernon and donated funds will be used for the 200 hour handlers course with Tree Town Kennels. A fence or kennel will be installed at the handlers (Officer Moel)

home which would also utilize donated funds. Motion made by West, seconded by Tuerler to approve the General Contract for Services Between the Mt. Vernon-Lisbon Police Department and Tree Town Consultants LLC – K-9 Program. Motion carries.

Discussion and Consideration of the Replacement of Network Equipment for the LBC – Council Action as Needed. The LBC's equipment is outdated, having been in use for five years. Staff recommended contracting with Iowa Solutions to complete the upgrade and implementing a managed care system under their administration (annually), rather than purchasing the equipment outright. Motion made by Engel, seconded by Andresen to approve a one-year lease in the amount of \$3,796.00. Motion carries.

Discussion and Consideration of Pay Application #5 with Municipal Pipe Tool Co. LLC – 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed. This invoice covers professional services for the 2024 Sewer Rehab Project. This work is part of the grant received from the Linn County ARPA monies. Motion made by Andresen, seconded by West to approve V&K Pay Application #5 for Municipal Pipe Tool Co. LLC in the amount of \$46,017.92. Motion carries.

Discussion and Consideration of Change Order #4 for the 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed. This change order combines two items. One point repair was completed using an open cut instead of hydro excavation, which reduced costs. However, the savings were applied to another point repair that was more complex and required additional funding. The net change order amount is an increase of \$2,170.00. Motion made by West, seconded by Andresen to approve V&K Change Order #4 net increase in the amount of \$2,170.00. Motion carries.

Discussion and Consideration of JEO Invoice #163774 – Uptown Streetscape Design Project – Council Action as Needed. This invoice is in the amount of \$21,052.00. Motion made by West, seconded by Andresen to approve Invoice #163774-Uptown Streetscape Improvements. Motion carries.

Discussion and Consideration of the Professional Services Agreement with WHKS for GIS Mapping of the Mount Vernon Cemetery – Council Action as Needed. WHKS will develop a GIS-based digital map for the Mount Vernon Cemetery, enabling the City to input and manage data for each cemetery plot. A digital application will be used for data entry, and the Cemetery Commission has volunteered to assist with the data entry. Motion made by Engel, seconded by Tuerler to approve the Professional Services Agreement with WHKS for GIS Mapping of the Mount Vernon Cemetery in the amount of \$12,500.00. Motion carries.

Discussion and Consideration of JMT Invoice #3-267410 – HPC Design Guidelines Project – Council Action as Needed. Motion made by Tuerler, seconded by Andresen to approve the JMT Invoice #3-267410 – HPC Design Guidelines Project in the amount of \$9,795.80. Motion carries.

Discussion and Consideration of the Custom Street Sign Base Estimate for Uptown Streetscape – Council Action as Needed. Alliant has removed the old street light poles that previously held the uptown district's street signs. The city will need to install replacement poles to reattach the signs as they cannot be attached to the new Alliant street lights. Liberty Iron Works has provided a quote with two options. Staff recommends option #2, as it is the more robust design that matches the new street light poles and can be reused in the future streetscape project. Motion made by West, seconded by Engel to approve Liberty Iron Works - Option #2 in the amount of \$1,775.00 each - \$15,975.00 total. Motion carries.

Discussion Items (No Action)

Halloween Night Designation: Mayor Wieseler requested discussion on the designation of Halloween night trick-or-treating in 2025 due to a potential conflict with the ISHAA football playoffs. The Stonebrook neighborhood experiences heavy activity during both athletic events and trick-or-treating.

City Administrator Nosbisch contacted AD/Assistant Principal Thede and Superintendent Leeman with Mount Vernon Schools, who indicated that the first playoff game is not typically well attended by the visiting team, so the impact may be minimal. The game would begin at 7:00 p.m., while trick-or-treating is scheduled from 5:00–8:00 p.m. The City's concern centers on safety, given the additional traffic the state playoffs would generate and the need for emergency vehicles to access the athletic complex through Stonebrook while pedestrians are out. If the Council opts to move trick-or-treating, staff suggests rescheduling it to Thursday, October 30 should the date be moved. Council decided to keep the matter on the table for future discussion.

Comprehensive Plan Update: The City's existing comprehensive plan, prepared by ECICOG in 2016, was a well-structured document developed with local community input. However, many of the initiatives identified were already underway at the time, which allowed staff to begin checking off items quickly. As a result, the plan became outdated sooner than expected. The 2016 plan cost about \$15,000 to complete. Generally, comprehensive plans are intended to provide guidance over a 15–20 year timeframe. Maintaining a current plan is essential, as it serves an important legal function in guiding land use decisions. With each passing year, the relevance of the 2016 plan diminishes. For this reason, staff is bringing the matter to council's attention at this time. Developing a new comprehensive plan is expected to cost between \$75,000 and \$100,000 and typically requires about one year to complete. Staff suggests that council consider issuing an RFP/RFQ next winter/spring to begin the process of updating the plan.

Reports of Mayor/Council/Administrator.

Mayors Report: 1. On August 22, the CHI Housing Commission held a ribbon-cutting ceremony for the new LMI apartments. The following day, August 23, a housing conference took place in Cedar Rapids, the Mayor attended and CHI Housing presented. 2. The Mayor will join staff in Des Moines for the Iowa League of Cities Conference scheduled for September 17–19. 3. The Main Street Accreditation Process presentation will be held on September 11, 2025 at City Hall, with several staff and council members expected to attend.

Council Reports: None

City Administrator's Report: Full report available on the City website in the September 3, 2025 Council Packet. The City Administrator added there will be a preconstruction meeting on September 4, 2025 for the Rachel Street Widening Project.

As there was no further business to attend to, the meeting adjourned, the time being 7:17 p.m., September 3, 2025.

Respectfully submitted,
Lori Boren
Assistant City Administrator