

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	September 15, 2025 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	September 12, 2025

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 821 1937 4063
3. Password: 186848

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – September 3, 2025, Regular Council Meeting
2. Approval of Liquor License – Wilkie Liquors
3. Appoint Truman Jordan – Planning and Zoning Commission
4. Appoint Teresa Cox – Cemetery Commission

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

1. None

G. Resolutions for Approval

1. Resolution #9-15-2025A: Approving Execution and Delivery of Quit Claim Deed for Alley Located Adjacent to 212 4th Street SW, 200 4th Street SW, and 407 2nd Ave SW, Within the City Limits of Mount Vernon, Iowa
2. Resolution #9-15-2025B: Approving the Bid Packet and Setting a Public Hearing Date for the Sale of Public Property Located at 1040 2nd Ave NW, Mt. Vernon, IA, Locally Known as the Old Mount Vernon Public Works Shop

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Springville Ready Mix, Inc. Invoice #82498 – Bryant Rd. Trail – Council Action as Needed
3. Discussion and Consideration of V&K Invoice #51361-13 – Hwy. 1 Reconstruction Project – Council Action as Needed
4. Discussion and Consideration of Contract Amendment #2 with JEO Consulting Group, Inc. – Uptown Streetscape Design Project – Council Action as Needed
5. Discussion and Consideration of Pay Application #3 – 4th St Reconstruction Project – Council Action as Needed
6. Discussion and Consideration of Mount Vernon Bank and Trust Site Plan Submittal for Phase 2 of the Parking Lot Reconstruction

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and rec Report
4. Cole Library Report

L. Discussion Items (No Action)

1. Uptown Banners

M. Reports of Mayor/Council/Administrator

1. August Reconciliation Report
2. Mayor's Report
3. Council Reports
4. Committee Reports
5. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met September 3, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Engel, West, Rose (zoom) and Andresen.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Tuerler, seconded by Engel to approve the Agenda. Motion carries.

Consent Agenda. Motion made by Engel, seconded by Andresen to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – August 18, 2025, Regular Council Meeting

Approval of Liquor License – Mt, Vernon PNP

Appoint Chad Rupe – Park and Recreation Board

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by West, seconded by Tuerler to approve the Claims List. Motion carries.

PAYROLL	CLAIMS	148,569.90
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	17,094.00
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	13,992.31
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	10,466.55
NATIONAL WASH AUTHORITY LLC	WATER TOWER CLEANING-WAT	9,500.00
ALLIANT ENERGY	ENERGY USAGE-SEW	8,706.62
LINN CO-OP OIL CO	FUEL-PW,PD	7,306.11
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	6,881.25
ALLIANT ENERGY	ENERGY USAGE-WAT	6,029.49
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,989.63
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	4,911.76
IOWA SOLUTIONS INC	DESKTOPS-PD	4,480.00
MOUNT VERNON, CITY OF	EMPLOYEE LBC MEMBERSHIPS-ALL DEPTS	4,230.78
FERGUSON WATERWORKS	METERS-REMOTE METER PROJECT	3,624.86
VEENSTRA & KIMM INC	PW LIFT STATION	3,480.00
TREASURER STATE OF IOWA	SALES TAX	3,447.98
BARNYARD SCREEN PRINTER LLC	SUPPLIES-P&REC	3,442.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	3,335.60
ALLIANT ENERGY	ENERGY USAGE-POOL	2,592.25
TREASURER STATE OF IOWA	WET TAX	2,327.58
CARROLL CONSTRUCTION SUPPLY	EQUIPMENT-PW	2,297.26
WENDLING QUARRIES	ROADSTONE-TRAILS	2,193.12
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	2,013.08
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	1,920.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	1,829.18
RENATE ARMSTRONG	OVERPAYMENT REFUND-WAT,SEW,SW	1,696.31
PNP	FUEL-PD	1,652.51
ALLIANT ENERGY	ENERGY USAGE-LBC	1,623.10

PEGGY FUHRMAN	OVERPAYMENT REFUND-WAT,SEW,SW	1,493.83
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	1,281.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	1,275.00
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	1,175.00
DSG	SUPPLIES-WAT	1,169.09
ALLIANT ENERGY	ENERGY USAGE-FD	1,045.36
PITNEY BOWES	METER POSTAGE-ALL DEPTS	1,000.00
MARTIN GARDNER ARCHITECTURE	CDBG-DOWNTOWN REVITALIZATION	993.00
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
SPRINGVILLE READY MIX	CONCRETE-RUT	922.50
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
HAWKINS INC	CHEMICALS-WAT	811.00
VEENSTRA & KIMM INC	STONEBROOK 9&10 PREL PLAT	783.60
VEENSTRA & KIMM INC	MV BANK SITE PLAN	750.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	687.85
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	584.86
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	533.80
VEENSTRA & KIMM INC	RACHEL STREET IMPROVEMENTS	532.00
SIMMERING CORY IA CODIFICATION	CODE SUPPLEMENTS-P&A	527.00
MARTIN EQUIPMENT	EQUIP RENTAL-PW	500.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	495.74
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	495.06
ALLIANT ENERGY	ENERGY USAGE-P&REC	488.11
BSN SPORTS LLC	SOCCER SUPPLIES-P&REC	483.99
P&K MIDWEST INC	EQUIP MAINT-P&REC	464.77
MERCY PHYSICIAN SERVICES INC	WELLNESS PLATFORM-ALL DEPTS	459.50
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	448.37
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	445.51
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	430.58
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	390.00
TASC	FSA ADJUSTMENT-ALL DEPTS	388.45
HENDERSON PRODUCTS INC	VEHICLE MAINT-PW	374.33
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	347.00
TASC	FSA ADMIN FEE-ALL DEPTS	328.86
CITY LAUNDERING CO	SERVICES-LBC	301.82
VEENSTRA & KIMM INC	2025 SIDEWALK IMPROVEMENTS	282.00
ALLIANT ENERGY	ENERGY USAGE-PD	271.56
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	260.00
MEDIACOM	PHONE/INTERNET-CITY HALL	255.94
VEENSTRA & KIMM INC	INTELLISTREETS LIGHTING	250.00
MECHANICSVILLE FIBER	PHONE/INTERNET-CITY HALL	203.05
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	200.74
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	196.54
RC TECH	CAMERA SERVICE-SW	186.50
CITY LAUNDERING CO	SERVICES-CITY HALL	180.70
MARSHA DEWELL	OFFICE SUPPLIES-P&A	176.70
BSN SPORTS LLC	SUPPLIES-P&REC	175.89
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	171.50
IOWA SOLUTIONS INC	MONTHLY MAINT-LBC	170.00
CRESCENT ELECTRIC SUPPLY	SUPPLIES-UPTOWN LIGHTING	164.69
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	154.80
WHITE TREE BAKERY	TRAINING SUPPLIES-ALL DEPTS	150.87
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-PD	149.76
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	147.00

MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	115.26
MECHANICSVILLE FIBER	PHONE/INTERNET-POOL	108.77
VEENSTRA & KIMM INC	NPDES COMPLIANCE	99.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	98.46
ALLIANT ENERGY	ENERGY USAGE-CEM	98.12
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	95.76
CENTURY LINK	PHONE CHARGES-PD	83.04
TERMINIX PRESTO-X	PEST CONTROL-FD	80.45
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-PD,CITY HALL	80.00
CONSTRUCTION MATERIALS INC	SUPPLIES-BRYANT RD TRAIL	78.00
STAPLES INC	SUPPLIES-PD	77.32
ALLIANT ENERGY	ENERGY USAGE-SIRENS	75.54
MENARDS	WEED KILLER-P&REC	69.99
CHRISTOPHER BROWN	CLEANING SERVICES-FD	67.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PW	60.00
US CELLULAR	INTERNET-WAT,SEW	42.54
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	42.50
KIMBERLY SCHROCK	INSTRUCTOR-LBC	42.50
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	42.50
IOWA SOLUTIONS INC	MONTHLY MAINT-SEW	40.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	38.94
ALLIANT ENERGY	ENERGY USAGE-SW	30.90
HANNAH GANZEL	INSTRUCTOR-LBC	21.25
HANNAH GANZEL	INSTRUCTOR-LBC	21.25
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		315,228.19

FUND EXPENSE TOTALS		
PAYROLL		148,569.90
GENERAL FUND		49,099.41
WATER FUND		25,859.51
ROAD USE TAX FUND		18655.94
SEWER FUND		18,516.12
2024 INFRASTRUCTURE		17,094.00
RACHEL STREET		15,805.31
LBC		8,200.66
SOLID WASTE		3,652.09
REMOTE READ METER PROJECT		3,624.86
LOST III TRAILS/PARKS		2,271.12
ARPA LINN COUNTY GRANT		1,920.00
LOST III UR & STREETScape		1,243.00
SIDEWALK PROJECT		282.00
STORM WATER FUND		269.58
2025 UPTOWN LIGHTING		164.69
TOTAL		315,228.19

Discussion and Consideration of a General Contract for Services Between the Mt. Vernon-Lisbon Police Department and Tree Town Consultants LLC – K-9 Program – Council Action as Needed. Staff recommended moving forward with purchasing a new K-9 officer (Grom). Donated funds will be used to purchase Grom and the 200 hour handlers course will be covered by Dogs for Law Enforcement (DLE). A fence or kennel will be installed at the handlers (Officer Moel) home which would also utilize donated funds.

Motion made by West, seconded by Tuerler to approve the General Contract for Services Between the Mt. Vernon-Lisbon Police Department and Tree Town Consultants LLC – K-9 Program. Motion carries.

Discussion and Consideration of the Replacement of Network Equipment for the LBC – Council Action as Needed. The LBC's equipment is outdated, having been in use for five years. Staff recommended contracting with Iowa Solutions to complete the upgrade and implementing a managed care system under their administration (annually), rather than purchasing the equipment outright. Motion made by Engel, seconded by Andresen to approve a one-year lease in the amount of \$3,796.00. Motion carries.

Discussion and Consideration of Pay Application #5 with Municipal Pipe Tool Co. LLC – 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed. This invoice covers professional services for the 2024 Sewer Rehab Project. This work is part of the grant received from the Linn County ARPA monies. Motion made by Andresen, seconded by West to approve V&K Pay Application #5 for Municipal Pipe Tool Co. LLC in the amount of \$46,017.92. Motion carries.

Discussion and Consideration of Change Order #4 for the 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed. This change order combines two items. One point repair was completed using an open cut instead of hydro excavation, which reduced costs. However, the savings were applied to another point repair that was more complex and required additional funding. The net change order amount is an increase of \$2,170.00. Motion made by West, seconded by Andresen to approve V&K Change Order #4 net increase in the amount of \$2,170.00. Motion carries.

Discussion and Consideration of JEO Invoice #163774 – Uptown Streetscape Design Project – Council Action as Needed. This invoice is in the amount of \$21,052.00. Motion made by West, seconded by Andresen to approve Invoice #163774-Uptown Streetscape Improvements. Motion carries.

Discussion and Consideration of the Professional Services Agreement with WHKS for GIS Mapping of the Mount Vernon Cemetery – Council Action as Needed. WHKS will develop a GIS-based digital map for the Mount Vernon Cemetery, enabling the City to input and manage data for each cemetery plot. A digital application will be used for data entry, and the Cemetery Commission has volunteered to assist with the data entry. Motion made by Engel, seconded by Tuerler to approve the Professional Services Agreement with WHKS for GIS Mapping of the Mount Vernon Cemetery in the amount of \$12,500.00. Motion carries.

Discussion and Consideration of JMT Invoice #3-267410 – HPC Design Guidelines Project – Council Action as Needed. Motion made by Tuerler, seconded by Andresen to approve the JMT Invoice #3-267410 – HPC Design Guidelines Project in the amount of \$9,795.80. Motion carries.

Discussion and Consideration of the Custom Street Sign Base Estimate for Uptown Streetscape – Council Action as Needed. Alliant has removed the old street light poles that previously held the uptown district's street signs. The city will need to install replacement poles to reattach the signs as they cannot be attached to the new Alliant street lights. Liberty Iron Works has provided a quote with two options. Staff recommends option #2, as it is the more robust design that matches the new street light poles and can be reused in the future streetscape project. Motion made by West, seconded by Engel to approve Liberty Iron Works - Option #2 in the amount of \$1,775.00 each - \$15,975.00 total. Motion carries.

Discussion Items (No Action)

Halloween Night Designation: Mayor Wieseler requested discussion on the designation of Halloween night trick-or-treating in 2025 due to a potential conflict with the ISHAA football playoffs. The Stonebrook neighborhood experiences heavy activity during both athletic events and trick-or-treating.

City Administrator Nosbisch contacted AD/Assistant Principal Thede and Superintendent Leeman with Mount Vernon Schools, who indicated that the first playoff game is not typically well attended by the visiting team, so the impact may be minimal. The game would begin at 7:00 p.m., while trick-or-treating is scheduled from 5:00–8:00 p.m. The City's concern centers on safety, given the additional traffic the state playoffs would generate and the need for emergency vehicles to access the athletic complex through Stonebrook while pedestrians are out. If the Council opts to move trick-or-treating, staff suggests rescheduling it to Thursday, October 30 should the date be moved. Council decided to keep the matter on the table for future discussion.

Comprehensive Plan Update: The City's existing comprehensive plan, prepared by ECICOG in 2016, was a well-structured document developed with local community input. However, many of the initiatives identified were already underway at the time, which allowed staff to begin checking off items quickly. As a result, the plan became outdated sooner than expected. The 2016 plan cost about \$15,000 to complete. Generally, comprehensive plans are intended to provide guidance over a 15–20 year timeframe.

Maintaining a current plan is essential, as it serves an important legal function in guiding land use decisions. With each passing year, the relevance of the 2016 plan diminishes. For this reason, staff is bringing the matter to council's attention at this time. Developing a new comprehensive plan is expected to cost between \$75,000 and \$100,000 and typically requires about one year to complete. Staff suggests that council consider issuing an RFP/RFQ next winter/spring to begin the process of updating the plan.

Reports of Mayor/Council/Administrator.

Mayors Report: 1. On August 22, the CHI Housing Commission held a ribbon-cutting ceremony for the new LMI apartments. The following day, August 23, a housing conference took place in Cedar Rapids, the Mayor attended and CHI Housing presented. 2. The Mayor will join staff in Des Moines for the Iowa League of Cities Conference scheduled for September 17–19. 3. The Main Street Accreditation Process presentation will be held on September 11, 2025 at City Hall, with several staff and council members expected to attend.

Council Reports: None

City Administrator's Report: Full report available on the City website in the September 3, 2025 Council Packet. The City Administrator added there will be a preconstruction meeting on September 4, 2025 for the Rachel Street Widening Project.

As there was no further business to attend to, the meeting adjourned, the time being 7:17 p.m., September 3, 2025.

Respectfully submitted,
Lori Boren
Assistant City Administrator

Lori Boren

From: Tasha Whitman <twitman@mtvernonlisbonpd-ia.gov>
Sent: Monday, September 8, 2025 2:33 PM
To: Chris Nosbisch; Lori Boren
Subject: FW: Application App-228640 Ready for Review

External Sender - From: (Tasha Whitman
<twitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.

[Learn More](#)

Please add to the next city council agenda. Thanks

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Monday, September 8, 2025 2:29 PM
To: Tasha Whitman <twitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-228640 Ready for Review

Hello,

Application Number App-228640 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: TBDS Inc.

DBA: Wilkie Liquors

License Number: LE0002564

Application Number: App-228640

Tentative Effective Date: 9/8/2025

License Type: Class E Retail Alcohol License (LE)

Application Type: Amendment

Amendment Type: Outdoor Service

Thank you.

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: Resolution #9-15-2025A

ACTION: Motion

SYNOPSIS: On April 5, 2021, the City Council approved Ordinance #4-5-2021A, vacating a city owned alley right-of-way. Unfortunately, the legal description contained errors and needs to be corrected. Resolution #9-15-2025A is the instrument that will correct the necessary language.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025

RESOLUTION # _____

RESOLUTION APPROVING EXECUTION AND DELIVERY OF QUIT CLAIM DEED

WHEREAS, by Ordinance No. 4-05-2021A dated April 19, 2021, the City Council approved the vacation of certain alleyways in the City limits, and authorized the transfer of said alleyways to the neighboring property owners, in accordance with the terms of the Ordinance, specifically vacating the following:

SIXTEEN FOOT ALLEY LOCATED ADJACENT TO 212 4th STREET SW, 200 4th STREET SW, AND 407 2nd AVENUE SW, WITHIN THE CITY LIMITS OF MT. VERNON, LINN COUNTY, IOWA.

and

WHEREAS, since approval of Ordinance No. 4-05-2021A, it has been discovered that there were scrivener's errors in the legal description of the vacated alleyway, within Exhibit B to the Ordinance, the legal description reading as follows (The underlined words being erroneous):

Beginning at the northwest corner of Lot 2, Block 10 of Halls 2nd Addition to Mt. Vernon, thence westerly 16 feet to the southeast corner of Lot 4, Block 10 of Halls 2nd Addition to Mt. Vernon, thence northeasterly 132 feet to the northeast corner of Lot 4, Block 10 of Halls 2nd Addition to Mt. Vernon, thence northeasterly 16 feet to the northeast corner of Lot 1, Block 10 of Halls 2nd Addition to Mt. Vernon, thence southwesterly 132 to the point of beginning.

and

WHEREAS, the correct legal description of the portion of the vacated alleyway, is as follows (The underlined words being accurate):

Beginning at the northwest corner of Lot 2, Block 10 of Halls 2nd Addition to Mt. Vernon, thence westerly 16 feet to the southwest corner of Lot 3, Block 10 of Halls 2nd Addition to Mt. Vernon, thence northeasterly 132 feet to the northeast corner of Lot 4, Block 10 of Halls 2nd Addition to Mt. Vernon, thence southeasterly 16 feet to the northwest corner of Lot 1, Block 10 of Halls 2nd Addition to Mt. Vernon, thence southwesterly 132 feet to the point of beginning.

And

WHEREAS, to simplify the legal description of that portion of the above-described vacated alleyway to be transferred to the adjacent owners of 407 2nd Ave. SW, Dustin J. Stewart and Libby N. Stewart, the Linn County Auditor has suggested and the City Attorney has agreed, to the following legal description:

All that part of the vacated alley lying northwest and adjacent to the northwesterly boundary of Lot 2, Block 10, Halls Second Addition to the Town of Mount Vernon, Linn County, Iowa, as vacated and approved for transfer by City of Mount Vernon Ordinance 4-05-2021A dated April 19, 2021

and

WHEREAS, the Stewarts have paid the required purchase price for the vacated alleyway and have requested that a deed be issued, and

WHEREAS, the Council finds that this Resolution should be approved so as to make a clear record as to the authorization of the Mayor to execute a deed to the neighboring property owners as contemplated by Ordinance No. 4-05-2021A, based upon the updated and/or corrected legal description as set forth above.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT VERNON, LINN COUNTY, STATE OF IOWA, THAT: The Mayor is hereby authorized and directed to execute a Quit Claim Deed to Dustin and Libby Stewart transferring the property as described within the body of this resolution, and thereafter delivering it to the purchasers for recording at their expense.

PASSED and ADOPTED this ____ day of _____, 2025

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: Resolution #9-15-2025B – Sale of Old Public Works Site

ACTION: Motion

SYNOPSIS: The City will attempt to sell the Old Public Works Site once again. Staff has allowed additional time for bidders to respond and will coordinate for more advertising in the Sun Newspaper and social media accounts. The minimum bid for the site remains at \$250,000, with bids due to the City by 3 p.m. on Friday, October 31, 2025.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #9-15-2025B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025

RESOLUTION #9-15-2025D

RESOLUTION AUTHORIZING BID PROCESS AND SETTING A PUBLIC HEARING FOR
PROPOSED SALE OF 1040 2nd AVENUE NW

WHEREAS, the City of Mount Vernon, Iowa, is the owner of that real property (“Property”) situated in the City of Mount Vernon, County of Linn, and State of Iowa, identified as “Parcel B” on Plat of Survey #2879, attached hereto marked “Exhibit A” and incorporated herein, as described and delineated thereon, the same constituting a portion of Linn County Parcel No. 171012700600000, locally known as 1040 2nd Avenue NW; and

WHEREAS, access to and from the Property shall be over a Perpetual Access Easement (“Easement”) the extent of which is described and delineated on the easement plat attached hereto marked “Exhibit B” and incorporated herein; and

WHEREAS, the Property has housed the City’s Public Works Maintenance Shop; and

WHEREAS, the City’s Public Works Maintenance Shop is being relocated and the City has no further need for the Property; and

WHEREAS, the City Council, in compliance with relevant provisions of Iowa Code §364.7, desires to solicit public bids for the sale of the Property; and

WHEREAS, the City Council has reviewed the proposed Bid Packet for the Property, attached hereto as “Exhibit A” and incorporated herein by this reference; and

WHEREAS, no final determination on the City Council’s proposal to sell the Property shall be made until the City Council holds a duly noticed public hearing on the proposed sale of the property to the winning bidder in accordance with the provisions of Iowa Code §364.7.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Vernon, Iowa, as follows:

Section 1: The Bid Packet for the Property attached hereto is approved and adopted.

Section 2: Sealed bids for the Property shall be accepted until 3:00 P.M. on October 31, 2025, as more fully provided in the Bid Packet.

Section 3: The City Clerk is directed to post the Invitation to Bid included the Bid Packet at City Hall, and to publish the same in a legal newspaper, published at least once weekly, and having general circulation in said City at the earliest possible opportunity following the approval of this Resolution.

Section 4. The City Council shall hold a duly noticed public hearing as part of its regular meeting at 6:30 P.M. on November 3, 2025, at Mount Vernon City Hall, 213 First Street NW,

Mount Vernon, Iowa, for purposes of obtaining public input on the proposed sale of the Property to the winning bidder.

Section 5. That the City Clerk is hereby directed to cause at least one publication to be made of a notice of said public hearing, in a legal newspaper, published at least once weekly, and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public hearing, pursuant to the requirements of Iowa Code Section 364.7.

Section 6. The notice of public hearing shall be in substantially the following form:

(One publication required)

NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF THE CITY OF MOUNT VERNON IN THE STATE OF IOWA, ON THE MATTER OF THE PROPOSAL TO SELL REAL PROPERTY LOCALLY KNOWN AS 1040 2ND AVENUE NW TO WINNING BIDDER

PUBLIC NOTICE is hereby given that the Council of the City of Mount Vernon, Iowa, will hold a public hearing on November 3, 2025, at 6:30 P.M. at Mount Vernon City Hall, 213 First Street NW, Mount Vernon, Iowa, at which meeting the Council proposes to take action on the proposal to sell real property locally known as 1040 2nd Avenue NW, Mount Vernon, Iowa, to the winning bidder, said real property being legally described as follows:

ALL OF TRACT A, BEING THAT PART OF THE DEPOT GROUNDS OF THE CHICAGO, IOWA AND NEBRASKA RAILROAD (NOW THE CHICAGO AND NORTHWESTERN RAILROAD COMPANY), AS SHOWN IN RETRACEMENT PLAT OF SURVEY AS RECORDED IN BOOK 7394 ON PAGE 594 AND AS DESCRIBED IN WARRANTY DEED AS RECORDED IN BOOK 1882 ON PAGE 144 OF THE LINN COUNTY RECORDS, AND ALL OF TRACT B, BEING THAT PART OF THE DEPOT GROUNDS OF THE CHICAGO, IOWA AND NEBRASKA RAILROAD (NOW THE CHICAGO AND NORTHWESTERN RAILROAD COMPANY), AS SHOWN IN THE RETRACEMENT PLAT OF SURVEY AS RECORDED IN BOOK 7394 ON PAGE 594 AND AS DESCRIBED IN WARRANTY DEED AS RECORDED IN BOOK 1882 ON PAGE 141 OF THE LINN COUNTY RECORDS, AND PART OF TRACT C, BEING THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 10, TOWNSHIP 82 NORTH, RANGE 4 WEST OF THE FIFTH PRINCIPAL MERIDIAN, AS SHOWN IN RETRACEMENT PLAT OF SURVEY AS RECORDED IN BOOK 7394 ON PAGE 594 AND AS DESCRIBED IN WARRANTY DEED AS RECORDED IN BOOK 1882 ON PAGE 147 OF THE LINN COUNTY RECORDS AND BEING MORE PARTICULARLY DESCRIBED AS:

COMMENCING AND BEGINNING AT THE NORTHWEST QUARTER OF SAID TRACT C, THENCE N88°14'40"E, 548.00 FEET ALONG THE SOUTHERLY RIGHT-OF-WAY OF THE CHICAGO AND NORTHWESTERN RAILROAD COMPANY TO THE NORTHWEST CORNER OF PLAT OF SURVEY #559, ACCORDING TO THE PLAT THEREOF AS RECORDED IN BOOK 3265 ON PAGE 601 OF THE LINN COUNTY RECORDS; THENCE S01°45'20"E, 80.00 FEET ALONG THE EASTERLY LINE OF SAID TRACT A TO THE SOUTHEAST CORNER OF SAID TRACT A; THENCE S88°14'40"W, 353.98 FEET ALON THE SOUTHERLY LINE OF TRACT A, TRACT B AND TRACT C; THENCE N80°32'39"W, 197.75 FEET TO A POINT ON THE WESTERLY LINE OF SAID TRACT C; THENCE N01°45'20"W, 41.55 FEET ALONG SAID WESTERLY LINE TOT EH POINT OF BEGINNING. CONTAINING 40,109 SQUARE FEET, MORE OR LESS.

At the above meeting the Council shall receive comments from any resident or property owner of said City with respect to the proposed sale of the property. After all comments have been received and considered, the Council will take additional action on the proposal or will abandon the proposal.

Dated this 15th day of September, 2025.

Marsha Dewell
City of Mount Vernon, Iowa

(End of Notice)

PASSED AND APPROVED this 15th day of September 2025.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

INVITATION TO BID

SALE OF REAL PROPERTY

LEGAL NOTICE

The City of Mount Vernon, Iowa, is the owner of that real property ("Property") situated in the City of Mount Vernon, County of Linn, and State of Iowa, identified as "Parcel B" on Plat of Survey #2879, attached hereto marked "Exhibit A" and incorporated herein, as described and delineated thereon, the same constituting a portion of Linn County Parcel No. 171012700600000, locally known as 1040 2nd Avenue NW.

Access to and from the Property shall be over a Perpetual Access Easement ("Easement") the extent of which is described and delineated on the easement plat attached hereto marked "Exhibit B" and incorporated herein.

The Property is zoned Limited Industrial and is being sold "as is." All inspections must take place prior to bidding. The Property is available for viewing at bidders' convenience.

The Property will be sold to the highest responsive and responsible bidder, as determined by the City Council in its sole discretion. The City reserves the right to reject any or all bids and to waive any irregularities or informalities. Bids may not be conditioned on financing. The City Council has established a **minimum bid of \$ \$250,000.00** for the Property.

Parties interested in bidding on the Property may submit a sealed bid to the City Clerk at City Mount Vernon City Hall, 213 First Street NW, Mount Vernon, Iowa, until **3:00 P.M. on October 31, 2025**. Instructions to Bidders and Bid Blanks may be obtained from the City Clerk.

INSTRUCTIONS TO BIDDERS

Description of Property: The Property to be sold ("Property") is situated in the City of Mount Vernon, County of Linn, and State of Iowa, identified as "Parcel B" on Plat of Survey #2879, attached hereto marked "Exhibit A" and incorporated herein, as described and delineated thereon, the same constituting a portion of Linn County Parcel No. 171012700600000, locally known as 1040 2nd Avenue NW.

Access to and from the Property shall be over a Perpetual Access Easement ("Easement") the extent of which is described and delineated on the easement plat attached hereto marked "Exhibit B" and incorporated herein.

The Property is zoned Limited Industrial and is being sold "as is."

1. **Receipt of Bids:** Bids will be received by the City Clerk until **3:00 P.M. on October 31, 2025**. The City Council may consider non-responsive any bid not prepared and submitted in accordance with the provisions hereof and may waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the receipt of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered. The failure or omission of any bidder to examine any form, instrument, or document shall in no way relieve any bidder from any obligation with respect to a submitted bid. Bids will be considered and a winning bidder (if any) determined following a public hearing on November 3, 2025, at 6:30 PM at Mount Vernon City Hall, 213 First Street NW, Mount Vernon, Iowa
2. **Contents of Bids:** Each bid must be submitted on a fully completed bid blank containing the full legal name of the person or entity bidding on the Property, with a telephone number, physical address, email address, and signature of an individual with requisite authority to legally bind the bidder; and be submitted in an opaque sealed envelope marked "BID FOR 1040 2ND AVENUE NW." No faxed or emailed bids will be accepted. The bid shall include all additional documents required in these Instructions to Bidders. Failure to submit all required bid items may result in the bid being deemed non-responsive.
3. **Duration of Bids; Award of Bid:** Bids shall be considered firm offers to purchase the Property and will be held open for a period of sixty (60) calendar days from the above-referenced deadline for submission. If a Purchase Agreement prepared by the City is not executed by the winning bidder and submitted to the City within fifteen (15) business days of City Council awarding the bid, or if the transaction otherwise fails, the bid will be deemed null and void and the City Council will proceed to award the bid to the next highest responsive and responsible bidder, reject all bids, or re-let the Property in its discretion. The Purchase Agreement will require the winning bidder to pay all customary closing costs attributed to buyers, will provide for conveyance by Warranty Deed, and will provide for possession no sooner than ninety (90) days following execution of the same. No Purchase Agreement will be binding upon the City until executed by the Mayor following approval and authorization by the City Council following a duly noticed public hearing as prescribed by law.
4. **Condition of Property.** The Property is being sold "as is." Each bidder may inspect the Property at the bidder's convenience prior to bidding and shall judge for himself/herself all the circumstances affecting the Property, assuming all patent and latent conditions or defects in connection therewith. Each bidder will be presumed to have inspected the Property and examined title thereto.

5. **Bidder Questions/Addenda:** Upon the deadline for the submission of bids, each bidder will be presumed to have inspected the Property and to have received answers to all questions regarding the Property. The failure or omission of any bidder to examine any form, instrument, or document shall in no way relieve any bidder from any obligation with respect to a submitted bid. All questions prior to bid award shall be directed in writing to City Clerk by email to mdewell@cityofmtvernon-ia.gov.

Questions must be received at least five (5) days prior to the date fixed for the submission of bids. No response will be made to any bidder individually. Any and all responses and any supplemental instructions will be in the form of written addenda to this Invitation to Bid posted at City Hall three (3) days prior to the date fixed for submission of bids and may also be obtained from the City Clerk. Failure of any bidder to receive any such addendum shall not relieve such bidder from any obligation under his/her bid as submitted.

6. **Signing Bid:** By signing its bid, bidder acknowledges reading these Instructions and agreeing to the same.

BID BLANK

I, _____, personally, or as authorized representative for and on behalf of the entity named below, submit this bid and hereby offer to purchase that real property ("Property") situated in the City of Mount Vernon, County of Linn, and State of Iowa, identified as "Parcel B" on Plat of Survey #2879, attached to the Invitation to Bid and Instructions to Bidders marked "Exhibit A" and incorporated therein, as described and delineated thereon, the same constituting a portion of Linn County Parcel No. 171012700600000, locally known as 1040 2nd Avenue NW.

which constitutes a firm offer in the following amount, subject to all terms and conditions of the City of Mount Vernon's Instructions to Bidders (as incorporated herein by this reference):

\$ _____
(Minimum Bid is \$250,000)

Anticipated use:

Anticipated improvements (if any):

This offer shall remain open without modification for a minimum period of sixty (60) days from the date of the deadline for bid submission.

Name/Title (if applicable)

Company (if applicable)

Signature

Date

Address

Telephone

City, State, Zip

Email

Submit bid to:
City Clerk
213 First Street NW,
Mount Vernon, Iowa 52314

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 15, 2025

PAYROLL	CLAIMS	130,030.13
MUNICIPAL PIPE TOOL CO. INC	PAY APP #5-2024 SEWER REHAB	46,017.92
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	25,847.09
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,788.37
BAKER GROUP	HVAC MAINT CONTRACT-LBC	9,208.00
REC DESK LLC	ANNUAL SUBSCRIPTION-LBC,POOL,P&REC	8,105.50
GRONEWOLD, BELL, KYHNN & CO PC	AUDIT FEES-ALL DEPTS	8,000.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	4,773.30
GARY'S FOODS	SUPPLIES-POOL	2,795.61
MOTOROLA SOLUTIONS INC	VIDEO CLOUD STORAGE-PD	1,354.85
ECICOG	DOWNTOWN REVITALIZATION APPLICATION	975.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	910.64
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
GARY'S FOODS	SUPPLIES-LBC	669.91
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	455.00
KONICA MINOLTA	MAINT PLAN/COPIES-ALL DEPTS	449.81
MECHANICSVILLE FIBER	PHONE/INTERNET-LBC	447.07
INTERMEDIA COMMUNICATIONS	PHONE SERVICES-CITY HALL	441.05
MECHANICSVILLE FIBER	PHONE/INTERNET-PD	378.68
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	360.00
MEDIACOM	PHONE/INTERNET-SEW	350.96
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
MEDIACOM	PHONE/INTERNET-PW	316.10
STAPLES INC	SUPPLIES-PD	281.67
AMAZON CAPITAL SERVICES	SUPPLIES-FD	279.13
CARQUEST OF LISBON	EQUIP/SUPPLIES-PW	187.60
THOMAS M WIESELER	MILEAGE-P&A	146.30
US CELLULAR	PHONE/INTERNET-ALL DEPTS	140.05
BANKCARD 8076	REFUND-LBC	137.50
MATT SIDERS	MILEAGE-P&REC,LBC	126.00
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	119.35
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	100.52
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	98.08
CITY LAUNDERING CO	SERVICES-CITY HALL	90.35
VESTIS	RUGS,SERVICES-FD	88.20
CASCADE SWIM TEAM	SWIM TEAM SUPPLIES-POOL	86.95
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-ALL DEPTS	84.00
IOWA ONE CALL	LOCATES-WAT,SEW	70.20
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	69.54
TERMINIX PRESTO-X	PEST CONTROL-PD	68.20
TERMINIX PRESTO-X	PEST CONTROL-VC	55.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	50.58
TOTAL		262,053.60
 FUND EXPENSE TOTALS		
PAYROLL		130,030.13
ARPA LINN COUNTY GRANT		46,017.92
SOLID WASTE		42,794.90
LBC		19,139.39
GENERAL FUND		19,068.03
SEWER FUND		1,603.13
WATER FUND		1,251.75
ROAD USE TAX FUND		1,173.35
LOST III UR/STREETSCAPE		975.00
TOTAL		262,053.60

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, SEPTEMBER 15, 2025

FY25 AUGUST REVENUE	
GENERAL GOVERNMENT	1,984,925.03
PUBLIC WORKS	296,173.94
PUBLIC SAFETY	96,090.72
CULTURE-RECREATION	51,403.48
COMMUNITY & ECONOMIC DEV	1,829.18
TOTAL	2,430,422.35

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: Springville Ready Mix Invoice #82498 – Bryant Rd. Trail

ACTION: Motion

SYNOPSIS: This invoice is in the amount of \$14,952 and covers the concrete purchase for the first half of the Bryant Rd. Trail. There will be 1-3 more invoices for this project depending on the timing of the submittals.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice #82498

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025

SPRINGVILLE READY MIX, INC.
P.O. BOX 99
301 5TH STREET NORTH
SPRINGVILLE, IOWA 52336-0099

INVOICE

PO
6488

CITY OF MOUNT VERNON
213 1ST ST NW
MT VERNON IA 52314

Customer No. 48025
Invoice Date 8/27/2025
Invoice Number 82498 Page 1
Job Id 1655 BRYANT RD
Credit Terms 30 DAYS
Ship Address 1655 BRYANT RD

Date	Ticket	Qty	Description	Price	Amount
08/22/25	68260	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68260	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68262	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68262	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68267	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68267	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68269	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68269	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68271	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68271	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68277	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68277	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68280	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68280	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68285	10.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	1030.00 *
08/22/25	68285	10.00 TR	TRUCKING NO TAX	65.00	650.00
08/22/25	68290	9.00 CY	C-4 AE WR FLYASH 20% ASH	103.00	927.00 *
08/22/25	68290	9.00 TR	TRUCKING NO TAX	65.00	585.00

Total Cubic Yards 89.00

Sub-Total	14952.00
Sales Tax- EX	0.00
Invoice Total	14952.00

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: V&K Invoice #51361-13

ACTION: Motion

SYNOPSIS: This invoice for design services related to the Hwy 1 reconstruction project is in the amount of \$33,787.30.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice #51361-13

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025



A Kleinfelder Company

STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

August 22, 2025
Invoice No: 51361 - 13

Project Manager Dave Schechinger

Engineering services for Highway 1 Reconstruction - Design Services

Professional Services from July 20, 2025 to August 16, 2025

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	30.00	208.00	6,240.00	
Engineer VI	12.50	148.00	1,850.00	
Engineer IX	5.50	128.00	704.00	
Engineer X	168.50	112.00	18,872.00	
Technician I	1.00	129.00	129.00	
Technician VI	65.50	85.00	5,567.50	
Technician IX	5.50	57.00	313.50	
Totals	288.50		33,676.00	
Total Labor				33,676.00

Unit Billing

Mileage		111.30	
Total Units		111.30	111.30

Total this Invoice \$33,787.30

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: JEO Contract Amendment #2 – Uptown Streetscape Project

ACTION: Motion

SYNOPSIS: JEO has submitted the final contract amendment for the Uptown Streetscape Project. The amendment reduces the proposed contract amount by \$61,452.69. This reduction was agreed to after the city changed the scope of services on the final plan set.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Contract Amendment #2

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025



AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 2

The Effective Date of this Amendment is: September 15, 2025

ARTICLE 1 – BACKGROUND DATA

Effective Date of Owner-Engineer Agreement: JANUARY 2, 2024
Owner: City of Mt Vernon, Iowa
Engineer: JEO Consulting Group, Inc.
Project: City of Mount Vernon ~~Down~~ Uptown Streetscape Design Mount Vernon, IA
Project Number: #231567

ARTICLE 2 – NATURE OF AMENDMENT

- ☐ Additional Services to be performed by Engineer
- ☒ Modifications to services of Engineer
- ☒ Modifications of payment to Engineer

ARTICLE 3 – DESCRIPTION OF MODIFICATIONS

-Modification of contract to terminate remaining services and forgive remaining project balance.

ARTICLE 4 – AGREEMENT SUMMARY

Original agreement amount:	\$ <u>399,500</u>
Net change for prior amendments:	\$ <u>15,900</u>
This amendment amount:	\$ <u>-61,452.69</u>
Adjusted Agreement amount:	\$ <u>353,947.31</u>

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit B. Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER: **City of Mt Vernon**

ENGINEER: **JEO Consulting Group, Inc.**

By: _____

By: Tom Rhoads

Print
name: _____

Print
name: Tom Rhoads

Title: _____

Title: Project Manager

Date Signed: _____

Date Signed: 9/8/2025

**AMENDMENT TO AGREEMENT
MOUNT VERNON, IOWA
~~Down~~UPtown Streetscape Design Mount Vernon, IA AMENDMENT # 2
JEO PROJECT # 231567.00**

September 15, 2025

REFERENCE: Standard form of agreement between Owner and Consultant for professional services dated January 2, 2024. Except as noted below, all other terms and conditions remain unchanged.

AMENDMENT: To forgive remaining services and outstanding balance to project.

Remove the following Sections:

PROJECT DESCRIPTION

~~"...and the adjoining North Alley (approx. 1300' of street and sidewalk improvements)"~~

PROJECT TASKS

~~6.2.1.11 — P Sheets (Lighting Design)~~

~~6.2.1.11.1 — Includes locations, layouts, construction details, and specifications related to proposed lighting enhancements and coordination with the utility provider, Alliant Energy.~~

~~6.4 — Prepare 90% Construction Document Set:~~

~~6.4.1 — Prepare a final set of plan documents. The 90% submittal will include finalized versions of all sheet sets included in the 60% submittal with the following changes and additions:~~

~~6.4.1.1 — C Sheets (Quantity Estimates, Tabulations, & Estimate Reference Information)~~

~~6.4.1.1.1 — Includes final bid items to be included, as well as final quantity tabulations, the development of general notes, and estimate reference information.~~

~~6.4.1.2 — L Sheets (Geometric Staking & Jointing Layout)~~

~~6.4.1.2.1 — Includes refined geometric layouts and details for intersections and special paving areas, as well as pavement jointing layouts that identify suggested concrete joint types and locations.~~

~~6.4.1.3 — R Sheets (Erosion Control Plan)~~

~~6.4.1.3.1 — Includes final design and drafting of site grading and SWPPP sheets consistent with NPDES General Permit #2 requirements, including three-stage erosion and sediment control plan and formal SWPPP document based on USEPA, Iowa DNR, and the Client's guidelines.~~

~~6.4.1.3.2 — Note that this item is only required by IDNR if the disturbed area~~

~~exceeds one (1) Acre or the drainage system outlets into a "Water of the United States (WUS)." As such, R-Sheets may not be included in the plans depending on phase extents, utility impacts, and discharge locations.~~

~~6.4.1.4 — S-Sheets (Sidewalk Design)~~

~~6.4.1.4.1 — In addition to the items from the 60% design submittal, the S-sheets for the 90% submittal will also include a sidewalk staking and compliance form per the Iowa DOT standards.~~

~~6.4.2 — Finalize Supplemental Technical Specifications.~~

~~6.4.2.1 — Technical specifications will be developed in accordance with the local jurisdiction and/or regulatory agency for inclusion in the project manual.~~

~~6.4.3 — Prepare Final Opinion of Probable Cost.~~

~~6.4.3.1 — A finalized opinion of probable cost will be submitted with the 90% Plans. Construction cost opinions will be based on tabulated quantities for construction items. Other construction items such as signing, traffic control, mobilization, etc. will be estimated based on historical percentages of total construction costs.~~

~~6.4.3.2 — The Opinion of cost will be separated out by Division per SUDAS guidance and additionally by project phase and funding source, if applicable.~~

~~6.4.4 — Conduct an internal QA/QC review of the 90% Construction Document plan set and specifications.~~

~~6.4.5 — Attend 90% document review meeting with owner.~~

~~6.5 — Final Construction Document Set~~

~~6.5.1 — Revise the plans and specifications as necessary following the final 90% review.~~

~~6.5.2 — Sign and seal documents by licensed Landscape Architect, and Engineers in the State of Iowa.~~

7. Utility Coordination & Permitting

~~7.1 — Consultant will collaborate with Owner to coordinate with authorities having jurisdiction to approve the project and private third parties related to utilities and construction activities.~~

~~7.1.1 — The Consultant will provide technical criteria, written descriptions, and design data to relevant regulatory agencies and will collaborate with the Owner to prepare and file the appropriate permits.~~

~~7.1.2 — Any fees for construction permits, licenses or other costs associated with the permit and approval will be the responsibility of the Owner.~~

~~7.1.3 — Permit assistance includes preparing relative permits and regulatory documents limited to the following:~~

- 7.1.3.1 ~~Stormwater Pollution Prevention Plan (SWPPP) and Notice of intent to obtain a NPDES permit. Note that this may not be necessary depending on project phasing.~~
- 7.1.3.2 ~~Iowa DNR general NPDES permit #2. Note that this may not be necessary depending on project phasing.~~
- 7.1.3.3 ~~Iowa Joint Application for Floodplain Management, Sovereign Lands Review, and USACE Section 404 Water Quality permits. Note that these will not be necessary should the project extents not extend east of B Ave.~~
- 7.1.3.4 ~~Iowa DNR Public water supply permit. Note that this will not be required should the project not require modification to existing water main facilities beyond adjusting private service connections and valve boxes.~~
- 7.1.3.5 ~~Iowa DNR Wastewater facility permit. Note that this will not be required should the project not require modification or extension of sanitary sewer facilities beyond private service connections or manhole adjustments.~~
- 7.1.3.6 ~~Iowa DOT Right of Way permits. Additional coordination may be required for any proposed modifications to existing traffic signals, pedestrian push buttons, or drainage infrastructure in DOT Right of way. Note that additional system modeling for drainage calculation or reporting purposes for areas outside the bounds of this project are not included in this amendment and will be provided via a scope amendment, if necessary.~~
- 7.2 ~~Private Utility coordination meetings will be conducted with third party utility providers with infrastructure in the vicinity of the project.~~
 - 7.2.1 ~~Private utilities identified by Owner and Iowa One Call as having facilities, existing or planned, in the vicinity of the project will be invited to participate in one (1) in-person meeting during the 60% design process. This will be followed by a series of virtual meetings during the 90% design process where the Consultant will use the Engineering Design Documents and the associated digital utility drawings (.dwg) to illustrate potential conflicts to each affected party. The identified conflicts will be documented, and relocation requests submitted, where necessary. Each affected utility provider will be notified when the project is bid/let and invited to the pre-construction meeting(s) for each phase.~~

8. ~~Bidding & Negotiation~~

- 8.1 ~~The project may be developed into multiple phases as part of the Master planning and Engineering Design processes. As such, the amount of effort required for this task and timeline of it is indeterminate. JEO and Owner will negotiate a contract amendment(s)~~

~~for Bidding phase services once the Final Construction Documents are completed. The amendment(s) will cover document preparation, bid advertising/notice assistance, plan clarification/addenda, answering prospective bidder questions, pre-bid meetings, bid opening assistance, bid tabulations, recommendations of award, and preparing contract documents with the selected bidder(s).~~

9. ~~Construction Administration/Inspection~~

- 9.1 ~~— The project may be developed into multiple phases as part of the Master planning and Engineering Design processes. As such, the amount of effort required for this task and timeline of it is indeterminate. JEO and Owner will negotiate a contract amendment(s) for Construction phase services once the Final Construction Documents are completed. The amendment(s) will cover Construction Administration and Inspection, schedule/budget monitoring, communication, documentation, regulatory compliance, change order management, partial pay estimates, plan interpretation, utility coordination, and project close-out.~~

FEE:

The Consultant will be forgiven the responsibility to provide the services described above and to reduce the expected fee by \$61,452.69.

SCHEDULE:

- Project is concluded and no further tasks are expected as part of this contract

OWNER: **City of Mount Vernon, Iowa**

ENGINEER: **Tom Rhodes, Project Manager
JEO Consulting Group, Inc.**

AGENDA ITEM # J – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: Pay Application #3 – 4th Street Reconstruction Project

ACTION: Motion

SYNOPSIS: Pay application #3 to Midwest Concrete, Inc represents the retainage on the 4th Street Reconstruction Project. This project is complete and the required 30-day waiting period has elapsed. The retainage in the amount of \$18,272.70 will be released upon approval of the City Council.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #3

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

PAY ESTIMATE NO. 3 (final)

4th STREET NW RECONSTRUCTION

MOUNT VERNON, IOWA

September 8, 2025

Midwest Concrete, Inc.
9835 Midwest Lane
Peosta, IA 52068

Contract Amount \$349,587.00
Contract Date August 5, 2024
Pay Period Retainage

BID ITEMS

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Clearing and Grubbing	Unit	149	\$ 30.00	\$ 4,470.00	149	\$ 4,470.00
1.2	Topsoil, On-Site	CY	200	\$ 20.00	\$ 4,000.00	181	\$ 3,620.00
1.3	Topsoil, Off-Site	CY	100	\$ 50.00	\$ 5,000.00		\$ -
1.4	Excav, Class 10, Roadway & Borrow	CY	314	\$ 15.00	\$ 4,710.00	314	\$ 4,710.00
1.5	Subgrade Preparation	SY	1,835	\$ 2.00	\$ 3,670.00	915.8	\$ 1,831.60
1.6	Granular Stabilization	Ton	367	\$ 36.00	\$ 13,212.00	13.44	\$ 483.84
1.7	Geogrid, TX-160	SY	602	\$ 7.00	\$ 4,214.00	43.33	\$ 303.31
1.8	Modified Subbase, 6"	CY	304	\$ 48.00	\$ 14,592.00	304	\$ 14,592.00
1.9	ST SWR, Trenched, CI 3 RCP, 15"	LF	48	\$ 90.00	\$ 4,320.00	48.5	\$ 4,365.00
1.10	ST SWR, Trenched, CI 3 RCP, 24"	LF	19	\$ 150.00	\$ 2,850.00	14.5	\$ 2,175.00
1.11	Removal of Storm Sewer < 36"	LF	57	\$ 12.50	\$ 712.50	65.5	\$ 818.75
1.12	Subdrain, Corrugated PE, 6"	LF	1,840	\$ 15.00	\$ 27,600.00	1840	\$ 27,600.00
1.13	Subdrain Cleanout, Type A-2, 6"	Ea.	4	\$ 500.00	\$ 2,000.00	4	\$ 2,000.00
1.14	Subdrain Connect - Struct, CMP, 6"	Ea.	6	\$ 350.00	\$ 2,100.00	6	\$ 2,100.00
1.15	Intake, SW-501	Ea.	2	\$ 4,500.00	\$ 9,000.00	3	\$ 13,500.00
1.16	Intake, SW-504	Ea.	1	\$ 6,000.00	\$ 6,000.00	1	\$ 6,000.00
1.17	Intake, SW-504 (Mod)	Ea.	1	\$ 7,000.00	\$ 7,000.00		\$ -
1.18	Remove Intake	Ea.	4	\$ 500.00	\$ 2,000.00	4	\$ 2,000.00
1.19	Curb And Gutter, 2.5', 6" Depth	LF	1,994	\$ 24.00	\$ 47,856.00	1985.5	\$ 47,652.00
1.20	Pvm't, HMA, 1.5"&3", Base, 1/2"ST	Ton	313	\$ 134.00	\$ 41,942.00	313	\$ 41,942.00
1.21	Pvm't, HMA, 1.5", Surface, 1/2", ST	Ton	194	\$ 134.00	\$ 25,996.00	194	\$ 25,996.00
1.22	Pvm't, Asphalt Binder, PG 58-28S	Ton	30.4	\$ 430.00	\$ 13,072.00	30.4	\$ 13,072.00
1.23	Removal of Sidewalk	SY	152	\$ 14.00	\$ 2,128.00	197.03	\$ 2,758.42
1.24	Removal of Driveway	SY	268	\$ 14.00	\$ 3,752.00	250	\$ 3,500.00
1.25	Sidewalk, PCC, 6"	SY	206	\$ 64.50	\$ 13,287.00	238.74	\$ 15,398.73
1.26	Remove & Reinstall Brick Sidewalk	SF	20	\$ 50.00	\$ 1,000.00	20	\$ 1,000.00
1.27	Detectable Warning	SF	120	\$ 45.00	\$ 5,400.00	120	\$ 5,400.00
1.28	Driveway, Paved, PCC, 6"	SY	292	\$ 55.00	\$ 16,060.00	275.51	\$ 15,153.05
1.29	Driveway, Granular, 6"	Ton	7	\$ 42.50	\$ 297.50	10.51	\$ 446.68
1.30	3" Milling	SY	2,364	\$ 5.15	\$ 12,174.60	2364	\$ 12,174.60
1.31	Pavement Removal	SY	1,322	\$ 11.75	\$ 15,533.50	1847.5	\$ 21,708.13
1.32	Temporary Traffic Control	LS	1	\$ 3,605.00	\$ 3,605.00	1	\$ 3,605.00
1.33	Remove & Reinstall Traffic Signs	Ea.	4	\$ 128.75	\$ 515.00	2	\$ 257.50
1.34	Hydral Seed,Fert.&Mulch, Type 1	Ac	0.25	\$ 9,270.00	\$ 2,317.50	0.33	\$ 3,059.10
1.35	Watering	Tgal	5	\$ 515.00	\$ 2,575.00		\$ -

	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.36	Wattle, Mulch Sock, 9"	LF	80	\$ 5.15	\$ 412.00		\$ -
1.37	Saw Cutting Dust Control	LS	1	\$ 500.00	\$ 500.00	1	\$ 500.00
1.38	Construction Survey	LS	1	\$ 4,713.40	\$ 4,713.40	1	\$ 4,713.40
1.39	Mobilization	LS	1	\$ 17,000.00	\$ 17,000.00	1	\$ 17,000.00
1.40	Maintenance of Postal Service	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
1.41	Concrete Washout	LS	1	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
Contract Price:					\$ 349,587.00		\$ 327,906.10

MATERIALS STORED SUMMARY				
	Description	# of Units	Unit Price	Extended Cost
Total				\$ -

SUMMARY			
		Total Approved	Total Completed
Contract Price		\$ 349,587.00	\$ 327,906.10
Approved Change Order (list each)	Change Order No. 1	\$ 35,909.45	\$ 37,547.80
	Revised Contract Price	\$ 385,496.45	\$ 365,453.90

Stored

Total Earned \$ 365,453.90

Retainage (5%)

Total Earned Less Retainage \$ 365,453.90

Total Previously Approved (list each)	Pay Estimate No. 1	\$ 111,241.72	
	Pay Estimate No. 2	\$ 235,939.48	

Total Previously Approved \$ 347,181.20

Percent Complete 100%

Amount Due This Request \$ 18,272.70

The amount \$18,272.70 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Midwest Concrete, Inc.

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Mount Vernon, Iowa

Signature: Amanda Wessels

Name: Amanda Wessels

Title: office admin

Date: 09/08/2025

Signature: Eric Gould

Name: Eric Gould

Title: Engineer

Date: September 8, 2025

Signature: _____

Name: _____

Title: _____

Date: _____

AGENDA ITEM # J – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: Mount Vernon Bank and Trust Site Plan

ACTION: Motion

SYNOPSIS: Mount Vernon Bank and Trust is ready to move forward with Phase 2 of the Parking Lot Renovation Site Plan. Planning and Zoning approved the site plan at their September 10, 2025, meeting.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Planner

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Site Plan

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025

DRAWINGS OF PROPOSED IMPROVEMENTS FOR MOUNT VERNON BANK & TRUST PARKING LOT RECONSTRUCTION - PHASE 2

[illegible][illegible][illegible][illegible]

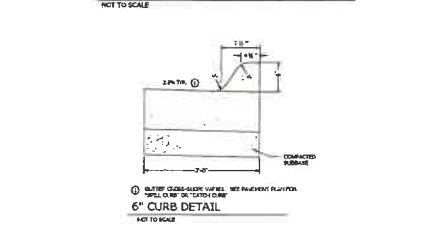
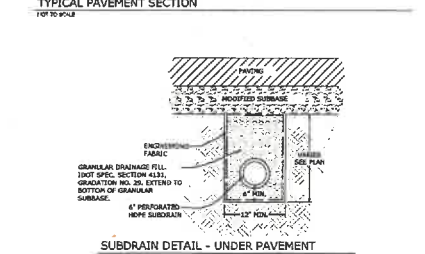
1. ALL UTILITY CONSTRUCTION SHALL BE IN ACCORDANCE WITH ILLINOIS DESIGN STANDARDS MANUAL, LATEST EDITION AND THE CITY OF PEKING, ILLINOIS DESIGN STANDARDS FOR PUBLIC IMPROVEMENTS, LATEST EDITION, AS APPROVED BY THE IDMA DEPT., UNLESS OTHERWISE NOTED IN THE DRAWINGS.

[illegible][illegible]

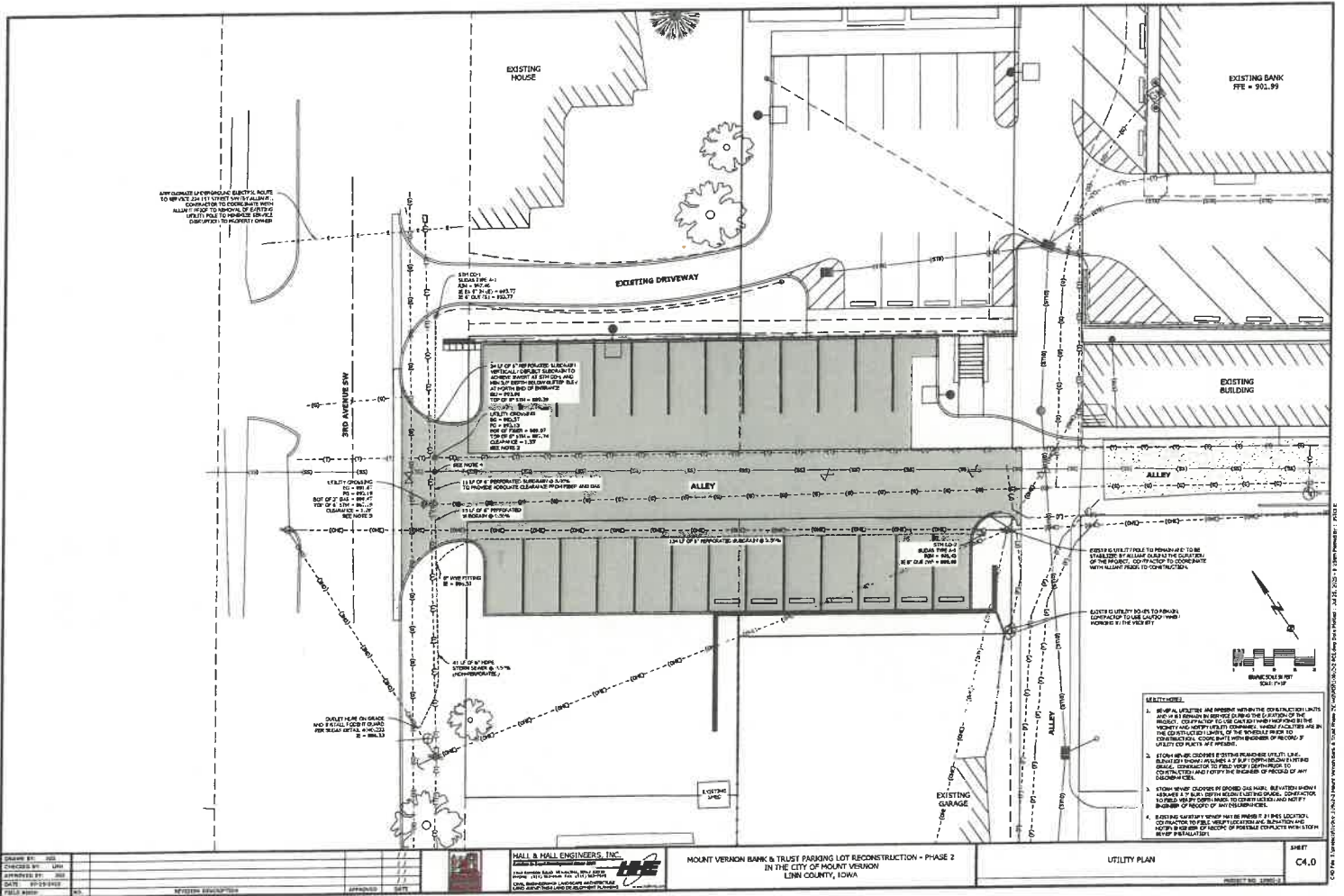
MOUNT VERNON BANK & TRUST PARKING LOT RECONSTRUCTION -

IN THE CITY OF MOUNT VERNION

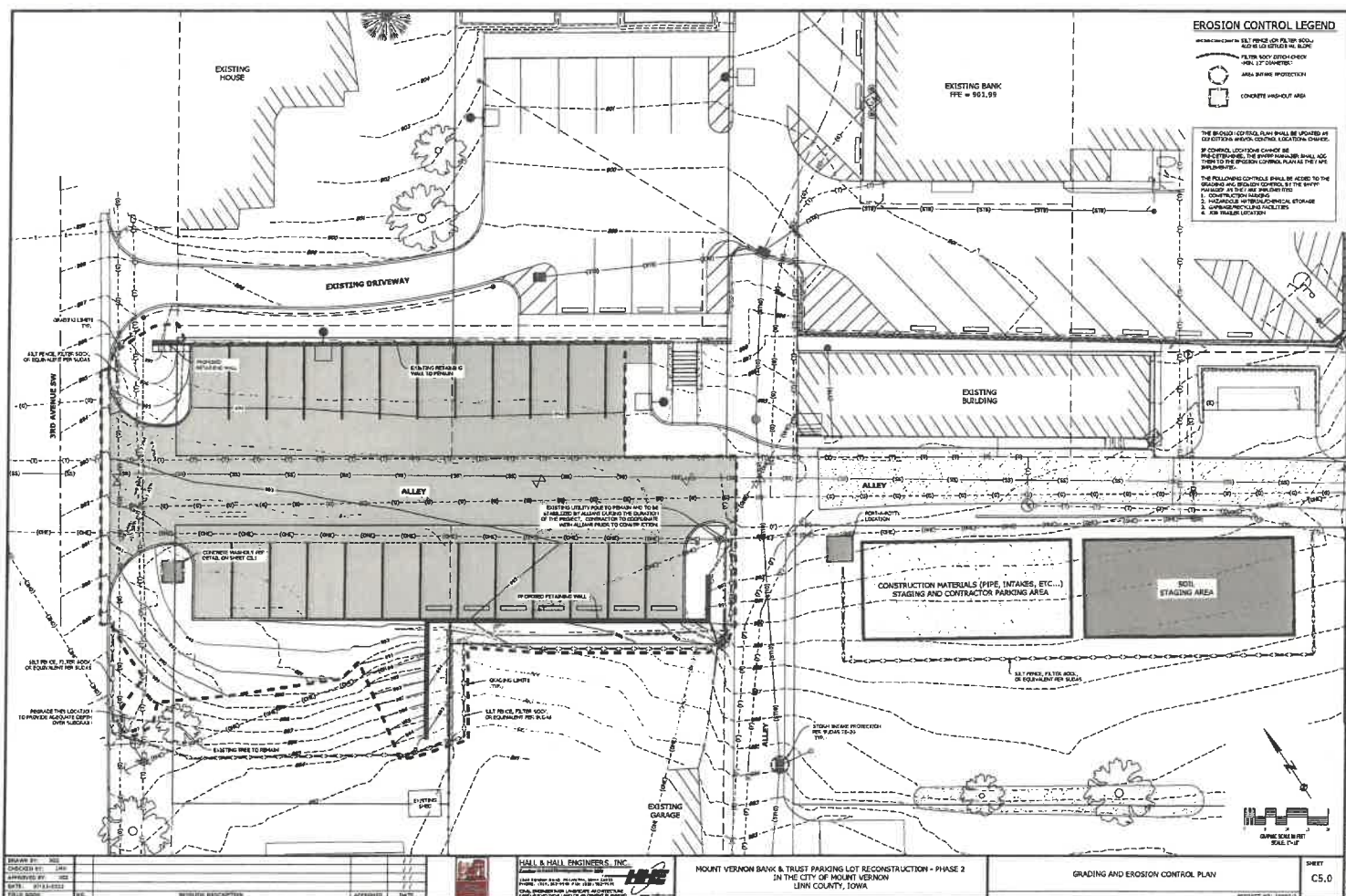
LINN COUNTY, IOWA

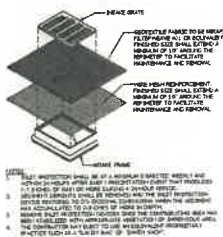
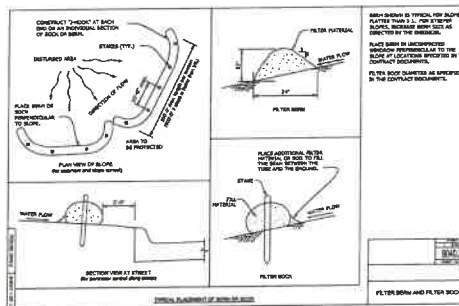


DESIGNED BY: JAC	DATE: 07-14-2015	APPROVED BY: JAC	PROJECT NO: 15-001	PROJECT NAME: MOUNT VERNON BANK & TRUST PARKING LOT RECONSTRUCTION - PHASE 2 IN THE CITY OF MOUNT VERNON LINN COUNTY, IOWA	GENERAL NOTES AND DETAILS	SHEET C1.0
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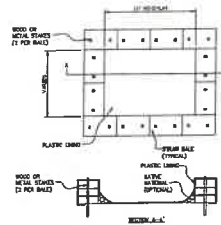
DRAWN BY: JES CHECKED BY: JHM APPROVED BY: JES DATE: 08/15/2012 SCALE: AS SHOWN	HALL & HALL ENGINEERS, INC. 1000 WEST 10TH STREET, SUITE 100 MOUNT VERNON, IOWA 52641 PHONE: 319.391.1111 FAX: 319.391.1112 WWW.HALL-AND-HALL.COM	MOUNT VERNON BANK & TRUST PARKING LOT RECONSTRUCTION - PHASE 2 IN THE CITY OF MOUNT VERNON LINN COUNTY, IOWA	UTILITY PLAN SHEET C4.0
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AREA INTAKE PROTECTION
NOT TO SCALE

CURB & GUTTER INTAKE PROTECTION DETAIL
NOT TO SCALE



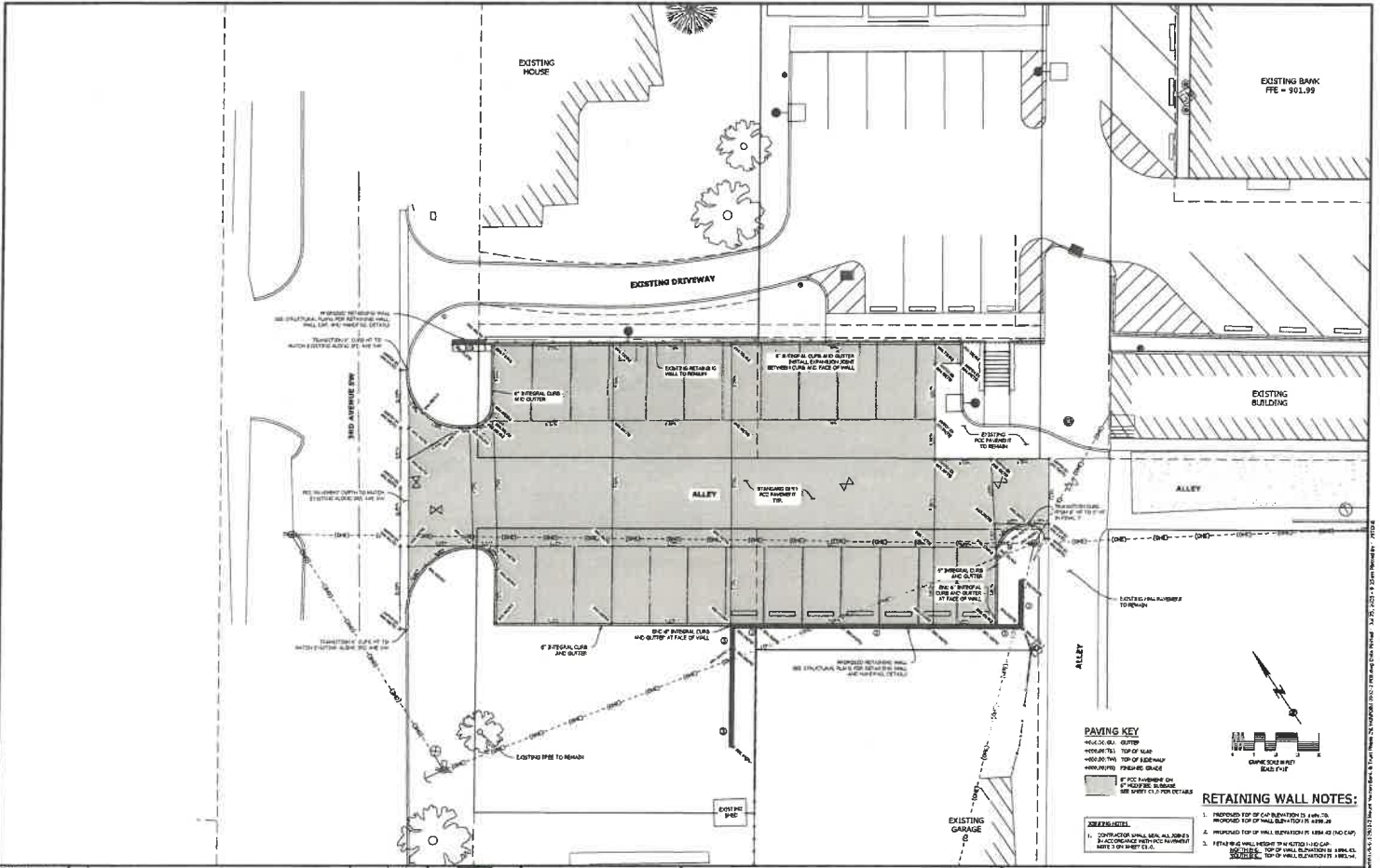
CONCRETE WASHOUT DETAIL
NOT TO SCALE

EROSION CONTROL NOTES:

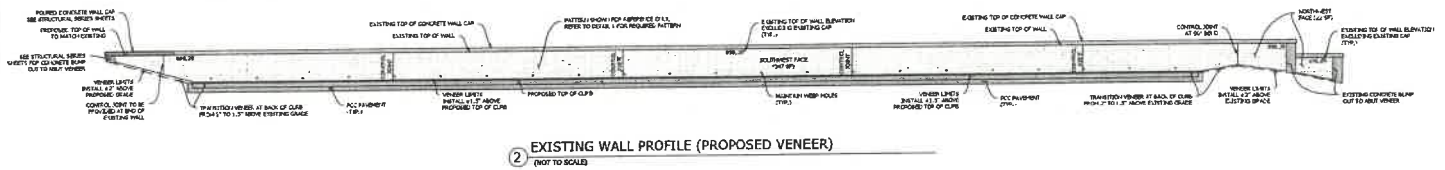
1. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED AT THE PROPOSED CONSTRUCTION SITE AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.
2. EROSION CONTROL MEASURES SHALL BE INSTALLED WITHIN 14 DAYS OF THE START OF CONSTRUCTION.
3. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.
4. ALL EROSION CONTROL MEASURES SHALL BE INSTALLED WITHIN 14 DAYS OF THE START OF CONSTRUCTION.
5. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.
6. EROSION CONTROL MEASURES SHALL BE INSTALLED WITHIN 14 DAYS OF THE START OF CONSTRUCTION.
7. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.
8. EROSION CONTROL MEASURES SHALL BE INSTALLED WITHIN 14 DAYS OF THE START OF CONSTRUCTION.
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11. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.
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24. EROSION CONTROL MEASURES SHALL BE INSTALLED WITHIN 14 DAYS OF THE START OF CONSTRUCTION.
25. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.

GRADING NOTES:

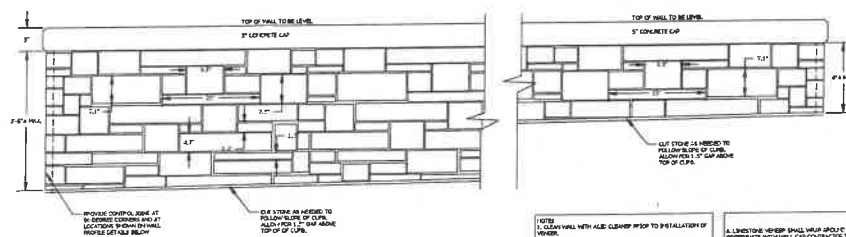
1. ALL GRADING SHALL BE IN ACCORDANCE WITH THE SPECIFICATIONS AND THE CITY OF MOUNT VERNON.
2. EROSION CONTROL MEASURES SHALL BE INSTALLED WITHIN 14 DAYS OF THE START OF CONSTRUCTION.
3. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.
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5. EROSION CONTROL MEASURES SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD. EROSION CONTROL MEASURES SHALL BE REMOVED OR MODIFIED AS REQUIRED BY THE DESIGNER.



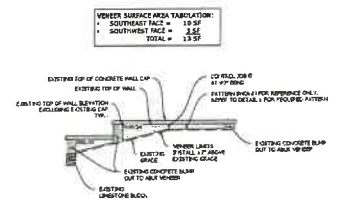
DRAWN BY: JES CHECKED BY: JES APPROVED BY: JES DATE: 07/13/2011 PROJECT NO.: 101	HALL & HALL ENGINEERS, INC. 10101 N. WYOMING AVE. SUITE 100 MOUNT VERNON, IOWA 52851 PHONE: 319.391.1111 FAX: 319.391.1112 WWW.HALL-AND-HALL.COM	MOUNT VERNON BANK & TRUST PARKING LOT RECONSTRUCTION - PHASE 2 IN THE CITY OF MOUNT VERNON LINN COUNTY, IOWA	PAVING PLAN	SHEET C6.0
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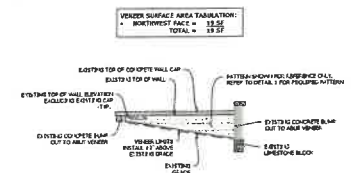
2 EXISTING WALL PROFILE (PROPOSED VENEER)
(NOT TO SCALE)



ANAMOSA LIMESTONE THIN VENEER
RANDOM SPLITFACE WALL TREATMENT DETAIL
1 (NOT TO SCALE)

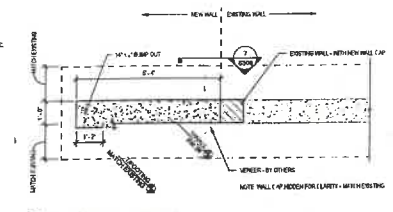
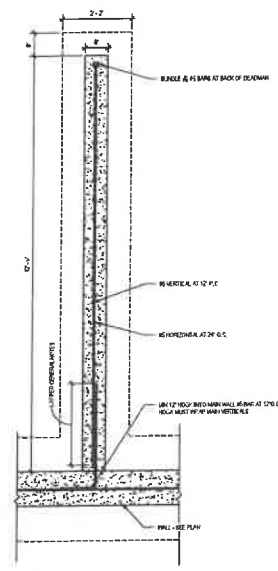
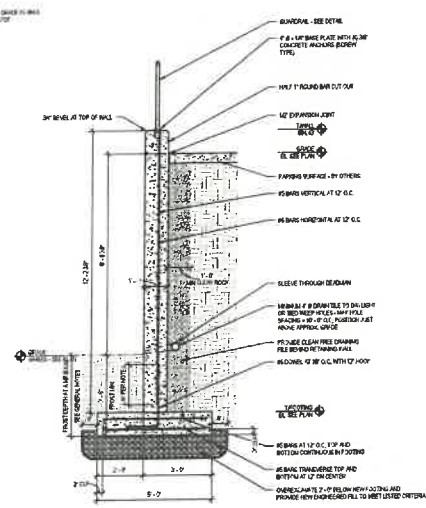
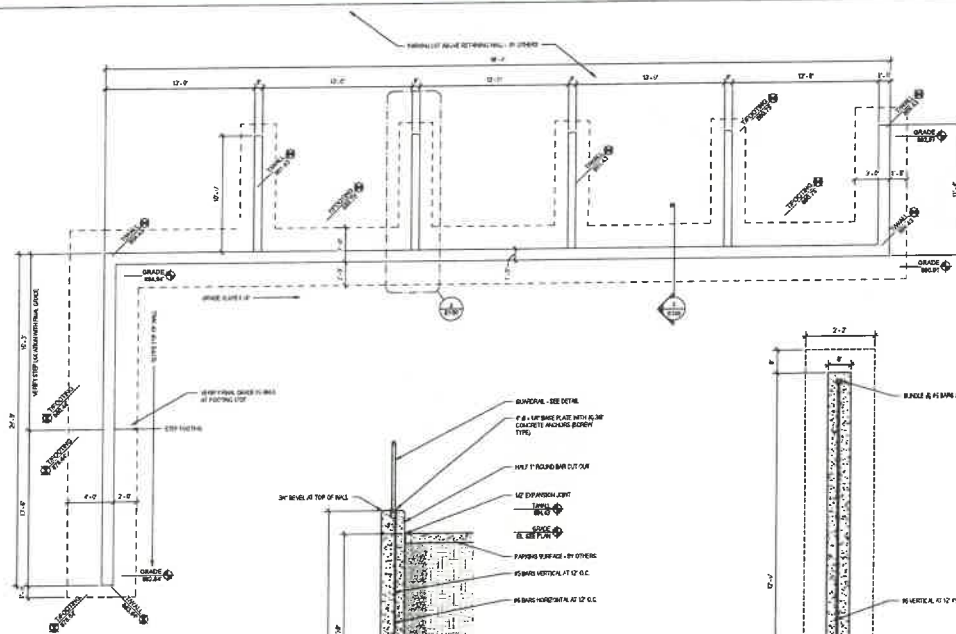


EXISTING WALL PROFILE
EAST OF STAIRS (PROPOSED VENEER)

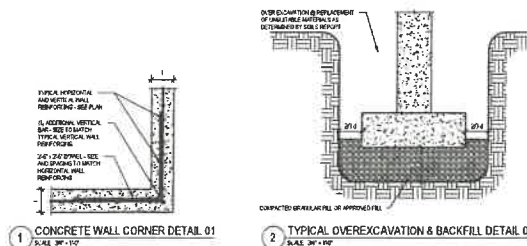


EXISTING WALL PROFILE
UPPER PARKING LOT (PROPOSED VENEER)

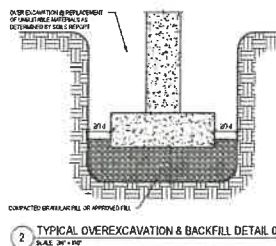
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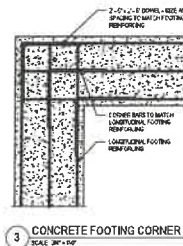
SECRET	6100
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1 CONCRETE WALL CORNER DETAIL 01
SCALE 3/4" = 1'-0"



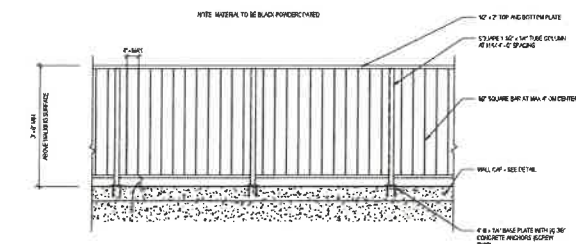
2 TYPICAL OVEREXCAVATION & BACKFILL DETAIL 01
SCALE 3/4" = 1'-0"



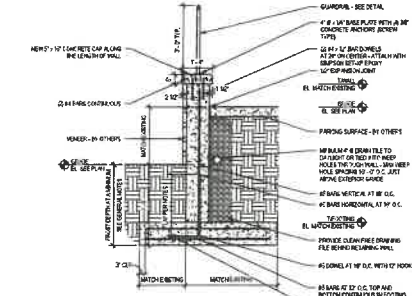
3 CONCRETE FOOTING CORNER BARS
SCALE 3/4" = 1'-0"

BAR SIZE	0	10 DEGREE HOOP	10 DEGREE HOOP
#3	24"	2"	2"
#4	24"	2"	2"
#5	24"	2"	2"
#6	24"	2"	2"
#7	24"	2"	2"
#8	24"	2"	2"
#9	24"	2"	2"
#10	24"	2"	2"
#11	24"	2"	2"
#12	24"	2"	2"
#13	24"	2"	2"
#14	24"	2"	2"
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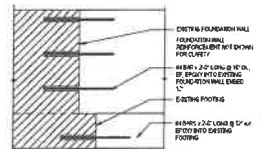
4 CONCRETE STANDARD REINFORCING HOOKS
SCALE 1 1/2" = 1'-0"



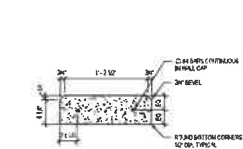
5 RAILING ELEVATION
SCALE 3/4" = 1'-0"



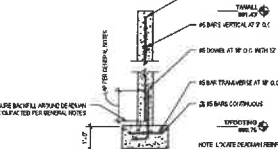
6 RETAINING WALL ADDITION SECTION
SCALE 1 1/2" = 1'-0"



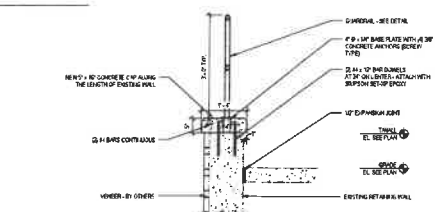
7 CONCRETE CONNECTION DETAIL @ NEW/EXISTING
SCALE 1 1/2" = 1'-0"



8 WALL CAP DETAIL
SCALE 1 1/2" = 1'-0"



9 TYPICAL DEADMAN SECTION
SCALE 1 1/2" = 1'-0"



10 WALL CAP AT EXISTING
SCALE 3/4" = 1'-0"

K. Reports-Received/File



Mt. Vernon-Lisbon Police Department

August 2025 Monthly Report

Vehicle Collisions

There was a total of 7 reported collisions during the month. There were 6 collisions in Mount Vernon. Collision 1 occurred on the 700 block of 1st Ave SW when unit 1 struck a utility pole. Damage was estimated at \$5,000 and no injuries were reported. Collision 2 occurred on the 300 block of B Ave NE when unit 1 lost control and struck a tree. Damage was estimated at \$3,100 and no injuries were reported. Collision 3 occurred on the 300 block of business 30 when unit 1 backed out of a parking spot and struck unit 2. Damage was estimated at \$3,000 and no injuries were reported. Collision 4 occurred in the 300 block of business 30 when unit 1 struck unit 2, which was legally parked. Damage was estimated at \$2,500 and no injuries were reported. Collision 5 on the 500 block of business 30 when unit 1 struck a median. Damage was estimated at \$4,300 and no injuries were reported. Collision 6 occurred on the 100 block of S. 1st Ave when unit 1 failed to yield and rear-ended unit 2. Damage was estimated at \$5,500 and no injuries were reported.

There was 1 collision in Lisbon. Collision 1 occurred on the 900 block at Commercial St when unit 1 backed out of a parking spot and struck unit 2, which was legally parked. Damage was estimated at \$1,400 and no injuries were reported.

Incidents/Arrest

There were 33 reported incidents during the month. In Mount Vernon, there were 19 reports which included: assault (x4), burglary, unauthorized use of credit card, abandoned vehicle, nuisance complaint, criminal mischief, harassment (x4), possession of drug paraphernalia (x2), possession of a controlled substance, extortion, hit and run, welfare check, agency assist – pursuit, medical, theft, possession under legal age, driving while license suspended, and warrant (x2).

In Lisbon, there were 11 reports which included: assault (x3), agency assist- medical, harassment, possession of drug paraphernalia, possession of a controlled substance, medical, abandoned vehicle, trespassing, and warrant (x2).

During the month, officers had 9 arrests. In Mount Vernon there were 6, including: assault (x2), harassment, possession of drug paraphernalia, possession of a controlled substance (x2), and warrant – other agency.

In Lisbon there were 3 including trespassing, warrant – other agency, and assault.



Mt. Vernon-Lisbon Police Department

Community Service/Training/Misc.:

- Officers provided extra patrol during Sauerkraut Days
- Lisbon time (administration, call for service, patrol): 254 hours

	Aug	July	June	May	Apr	Mar
Administrative	39	31	34	36	36	58
Call for service	23	21	25	25	25	20
Patrol	191	261	207	279	279	264
	254	313	266	340	340	342

GTSB:

During August, officers worked 12 hours of STEP which resulted in: 1 OWI test (no arrest), 1 OWI drug test (no arrest), 2 speed citations, 5 speed warnings, and 2 other traffic violation warnings.

Respectfully Submitted,

Temporary-Interim Police Chief



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

**Public Works Report
9/15/2025
Council Meeting**

As I am sure you are all aware, the section of the Linn County inner urban trail connection has been completed on Bryant Road. I wanted to wait for the final backfill and seeding to be finished before pictures, but I know how excited everyone is about this project. When the final touches have been done, this area will look fabulous!

Choppers Grinding Service has finished grinding our brush pile at the Bryant Road site. That material and all the derecho debris have been hauled away now. In an effort to not have to pay for a grinding service in the future, we are attempting to chip all the brush and logs that are accumulating at the site. A future upgrade to our current chipper would make this process more time and labor efficient. Stay tuned for more information on this in the near future.

Fall field painting with the TurfTank has been busy. Most of the seasonal help has moved on and required more full-time staff to help with the mowing and parks maintenance. We have been fortunate to hold on to TJ Nosbisch and Ethan Plotz for a bit longer and they have lessened the demand for additional help from full-time staff. Poor Jayne broke her foot last week, not at work, and will be mending up for several weeks. Her remaining gardening staff and some of our staff have tried to keep up with her expectations.

There has been a little time put towards getting the new PW building closer to occupancy.

Minor tree trimming, sign work, traffic light maintenance, HubSpot tickets, garbage pick-up, building maintenance, cemetery work, and some fleet mechanical work are some of the other daily items we have addressed.



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

“Be like a duck. Calm on the surface but always paddling like the dickens underneath.” – Michael Caine

Eldon Downs
City of Mt. Vernon
Public Works Director
563-331-0424
edowns@cityofmtvernon-ia.gov











Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Jason Blinks, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Paul Tuerler
Craig Engel
Mark Andresen

Parks and Recreation Department
Directors Report
August 15 - September 15

Parks

- The new trail in Spring Meadow Heights has been poured and looks nice.***

Sports

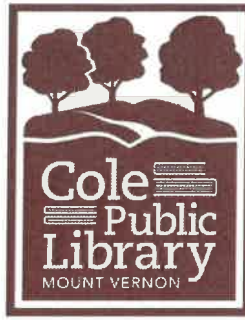
- Fall Soccer and Flag Football started end of August.***
- Fall soccer has 152 kids and 18 teams down from 159 kids from last year.***
- Flag Football has 81 kids and 10 teams, up from 77 from last year.***
- Football Buddies has 22 kids registered, up from 21 last year.***

Pool

- Attendance at the pool was low towards the end of the season due to cooler temperatures.***
- Woodruff Construction has been given keys to the pool and have started working on many of the items of concern.***
- The Doggie Swim on September 2nd was well attended with 52 dogs registered and \$353 was raised.***

Misc

- LBC visits have remained steady at 170 patrons/day for August, down from 182 last year .We were closed for two full days August 21 and 22. Facility Rentals have remained steady. Group Fitness Classes attendance has remained steady. Memberships are up 60 over last year.***
- On Saturday, September 6th the LBC hosted the Shirley Ryan Invitational Volleyball Tournament. Everything went well and there was quality volleyball all day.***



July 1, 2025

Mayor Tom Wieseler and City Council Members,

The first month of Summer Reading has been a huge success. We've had great turn outs for all our programs and activities. 75 patrons attended our Tales & Tails program presented by the National Mississippi River Museum on June 2nd. Lego Club has averaged 60 participants per weekly event, Wednesday Workshop has averaged 20 participants per program, and Story Time has had a spike in attendance with an average of 33 people. We also currently have over 220 children and teens signed up for our Summer Reading Program. I attended the Linn Country Library Directors meeting on June 13th and volunteered to host our next meeting in September. The Board is on summer break and did not meet in June.

We expect July to be just as busy as June. We continue with our weekly Lego Club, Wednesday Workshops, and Story Time. We also have Prancing Ponies planned for Friday, July 18th. Miracles In Motion will bring their registered therapy horses to the library for children to have a chance to pet, groom, and learn about miniature horses. All 40 spots of Prancing Ponies are currently filled with more children on the waiting list. The library will be closed on July 4th and July 5th in honor of Independence Day. The Public Library Board of Trustees is on summer break and won't meet again until August.

Warm Regards,
Grace Chamberlain
Cole Public Library Director

L. Discussion Items (No Action)

AGENDA ITEM # L – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: September 15, 2025

AGENDA ITEM: Uptown Banners

ACTION: None

SYNOPSIS: Councilperson Andresen has requested the uptown banners be placed on the agenda for discussion.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 9/12/2025

M. Reports Mayor/Council/Admin.

Mt. Vernon August 2025 Reconciliation		7/31/2025	August Receipts	August Expenditures	A/P	A/P	8/31/2025	Calculated Cash	Reconciled Cash	Difference
001	General Fund	523,385.35	125,652.69	(321,682.28)	-	-	-	327,355.76	327,355.76	-
002	Police Forfeiture	2,497.15	0.79	-	-	-	-	2,497.94	2,497.94	-
003	Police Vehicle Depreciation	-	-	-	-	-	-	-	-	-
005	Franchise Fee	67,235.61	58,558.79	(93,200.00)	-	-	-	32,594.40	32,594.40	-
006	Business 30	7,329.01	78.92	-	-	-	-	7,407.93	7,407.93	-
110	Road Use Tax	592,231.23	51,770.59	(89,177.07)	-	-	-	554,824.75	554,824.75	-
111	Insurance Levy	80,349.77	2.68	-	-	-	-	80,352.45	80,352.45	-
112	Benefit Levy	6,347.99	245.79	-	-	-	-	6,593.78	6,593.78	-
113	Law/Emerg Levy	-	-	-	-	-	-	-	-	-
114	RUT Vehicle Depr.	-	-	-	-	-	-	-	-	-
115	Low-Moderate Income	3,078.56	-	(61,300.00)	-	-	-	(58,221.44)	(58,221.44)	-
125	TIF	445,916.07	2,696.82	(1,012,498.45)	-	-	-	(563,885.56)	(563,885.56)	-
140	Capital Improvement Projects	-	-	-	-	-	-	-	-	-
141	CIP/Fire Dept./Tax Levy	355,551.69	37.79	-	-	-	-	355,589.48	355,589.48	-
163	WTP Depreciation	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-
173	Sewer Plant Depreciation	-	-	-	-	-	-	-	-	-
200	Debt Service	174,811.31	1,836,268.06	-	-	-	-	2,011,079.37	2,011,079.37	-
303	LOST III Streets/Sidewalks	335,336.39	35,315.33	(388,208.61)	-	-	-	(17,556.89)	(17,556.89)	0.00
304	LOST III Community Center	1,150,840.35	28,134.76	-	-	-	-	1,178,975.11	1,178,975.11	-
305	LOST III Trails	313,541.03	9,840.59	(2,377.26)	-	-	-	321,004.36	321,004.36	-
306	LOST III UR & Streetscape	29,768.23	6,785.75	(2,310.20)	-	-	-	34,243.78	34,243.78	-
307	2024 Infrastructure	(320.00)	-	(17,252.00)	-	-	-	(17,572.00)	(17,572.00)	-
308	Sidewalk Project	83,761.06	326.67	(2,912.29)	-	-	-	81,175.44	81,175.44	-
313	WWTP UV Disinfection	-	-	-	-	-	-	-	-	-
314	Police Station Construction	-	-	-	-	-	-	-	-	-
315	PW Facilities	(375,666.00)	-	-	-	-	-	(375,666.00)	(375,666.00)	-
316	Remote Read Meter Proj.	272,531.12	-	(3,624.86)	-	-	-	268,906.26	268,906.26	-
317	ARPA Linn County Grant	(704.00)	-	(1,431.00)	-	-	-	(2,135.00)	(2,135.00)	-
318	Capital Projects	-	-	-	-	-	-	-	-	-
320	Davis Park Improvements	158,514.47	-	-	-	-	-	158,514.47	158,514.47	-
321	4th/5th Ave SW Water Main	-	-	-	-	-	-	-	-	-
322	Pallisades Road Overlay	-	-	-	-	-	-	-	-	-
323	Glenn St./CHI/Cottonwood	5,790.45	-	-	-	-	-	5,790.45	5,790.45	-
324	Pool Renovations	97,594.00	-	(37,849.00)	-	-	-	59,745.00	59,745.00	-
325	Rachel Street/Kwik Star	1,855,418.09	-	(13,992.31)	-	-	-	1,841,425.78	1,841,425.78	-
326	2025 Uptown Lighting	256,761.19	-	(111,659.48)	-	-	-	145,101.71	145,101.71	-
500	Perpetual Care	105,415.00	-	-	-	-	-	105,415.00	105,415.00	-
600	Water	409,860.59	93,412.87	(208,920.59)	-	-	-	294,352.87	294,352.87	-
602	Water Vehicle Depr.	-	-	-	-	-	-	-	-	-
610	Sewer	(11,933.58)	90,322.70	(219,298.44)	-	-	-	(140,909.32)	(140,909.32)	-
611	Sewer Vehicle Depr.	-	-	-	-	-	-	-	-	-
620	Storm Water	(86,511.55)	7,040.39	(6,903.96)	-	-	-	(86,375.12)	(86,375.12)	-
621	Storm Water Vehicle Depr.	-	-	-	-	-	-	-	-	-
670	Solid Waste	327,555.84	53,627.39	(60,387.29)	-	-	-	320,795.94	320,795.94	-
675	Wellness/Fitness Center	99,751.42	30,302.98	(46,160.92)	-	-	-	83,893.48	83,893.48	-
		7,386,037.84	2,430,422.35	(2,701,146.01)	-	-	-	7,115,314.18	7,115,314.18	0.00

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
September 15, 2025**

- Marsha, Lori, the Mayor and I will be attending the Iowa League of Cities Annual Conference in Des Moines from September 17, 2025, to September 19, 2025.
- The next all-staff meeting will be held on Wednesday, September 24, 2025, at 8 a.m. in City Hall.
- The next West Bertram Fire meeting will be held on Wednesday, September 24, 2025.
- I will be attending the ECICOG Board of Directors meeting on Thursday, September 25, 2025.