

The Cemetery Commission met in the Mount Vernon City Hall Conference Room on Tuesday, September 9, 2025 at 6:30 p.m. Commissioners present were: Mary Evans, Eric Siggins, Ruth Horton, Mike Woods and Machele Pelkey. Guests were Teresa Cox and Chris Nosbisch.

Maintenance of cemetery records and documents - Chris Nosbisch discussed the Professional Services Agreement with WHKS for the GIS mapping of the cemetery. The City Council has approved WHKS to develop a digital map of the cemetery, enabling the City to input and manage data for each cemetery plot. Because the data entry will be done by the Cemetery Commission, the cost of \$12,500 is much less than if WHKS were to do all of the work. A meeting will be set for WHKS and the Cemetery Commission to meet and discuss the project.

Restoration and preservation of cemetery monuments - Mary reported that Townsend is ready to set the stones for Holman and Mitchell and asked Mike to identify a date that would work for the Legion. Saturday, October 4, was decided upon, with Saturday, October 11, as a weather date. Mary will contact The Sun and the mayor.

Maintenance of cemetery grounds - Ruth shared a picture showing a monument base covered with mown grass. She would like to request that mowing not be done when the grass is wet.

Promoting and publicizing the cemetery - Mary is communicating with the State Historical Society regarding the cemetery's involvement in the 250th birthday of the US. Nothing definite is known at this time. Mike mentioned that the Legion is planning to provide a program to mark the 250th birthday.

Meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Machele Pelkey