

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	July 21, 2025 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	July 18, 2025

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 857 5359 1326
3. Password: 213157

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

 1. Approval of City Council Minutes – July 7, 2025, Regular Council Meeting

- E. Public Hearing**
 1. None

- F. Ordinance Approval/Amendment**
 1. Ordinance #6-16-2025A: Amending Chapter 99.02 Sewer Service Charges of the Mt. Vernon Municipal Code
 - i. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the first reading)

2. Ordinance #6-16-2025B: Amending the US Highway 30 Master Plan for the City of Mt. Vernon
 - i. Motion to approve the third and final reading
3. Ordinance #6-16-2025C: Chapter 165 Zoning Regulations, Article 7, Section 710 Accessory Buildings to the Mt. Vernon Municipal Code
 - i. Motion to approve the third and final reading
4. Ordinance #7-7-2025A: Amending Chapter 91 Water Meters of the Mt. Vernon Municipal Code
 - i. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the first reading)
5. Ordinance #7-7-2025B: Amending Chapter 106 Resource Recovery and Refuse of the Mt. Vernon Municipal Code
 - i. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the first reading)

G. Resolutions for Approval

1. Resolution #7-21-2025A: Making Award of the Construction Bid for Concrete Repair and Replacement for the 2025 Sidewalk Repair Project
2. Resolution #7-21-2025B: Accepting Work for the Project Known as the 4TH Street NW Reconstruction Project with Midwest Concrete, Inc.

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Purchasing City Council Chamber Meeting Microphone Units – Council Action as Needed
3. Discussion and Consideration of 2025 Crack Sealing Proposal – Kluesner Construction, Inc. – Council Action as Needed
4. Discussion and Consideration of 2025 Asphalt Street Repair Proposal – Kluesner Construction, Inc. – Council Action as Needed
5. Discussion and Consideration of Delaney Concrete Invoice #0017459-IN for Uptown Concrete Repairs – 2025 Streetlight Project – Council Action as Needed
6. Discussion and Consideration of V&K Invoice #51378 - 9 – Rachel Street Improvement Project – Council Action as Needed
7. Discussion and Consideration of Tuition Reimbursement for Chief Blinks – Council Action as Needed
8. Discussion and Consideration of JEO Invoice #162810 – Uptown Streetscape Project – Council Action as Needed
9. Discussion and Consideration of Repair Work for the Oak Ridge Lift Station – Council Action as Needed
10. Discussion and Consideration of Catastrophic Leave Bank Reimbursement – Council Action as Needed
11. Discussion and Consideration of Naming the Mt. Vernon/Lisbon Police Department Training Room – Council Action as Needed
12. Discussion and Consideration of the Fire Department Training Facility Site Plan – Council Action as Needed

13. Discussion and Consideration of Loading Zone Request for 113 2nd Ave NW – Council Action as Needed
14. Discussion and Consideration of Architecture Firm Selection for the CDBG Façade Rehabilitation Grant Application – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met July 7, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Engel, West, Rose and Andresen.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by West, seconded by Engel to approve the Agenda as amended. Motion carries.

Consent Agenda

Approval of City Council Minutes – June 16, 2025, Regular Council Meeting. Motion made by Rose, seconded by Andresen to approve the Consent Agenda. Motion carries.

Public Hearing

Public Hearing on an Ordinance Amending Chapter 99.02 Sewer Service Charges of the Mt. Vernon Municipal Code (tabled on June 16, 2025). Motion made by Rose, seconded by Tuerler to remove from table. Motion carries. Mayor Wieseler opened the public hearing at 6:47 p.m. As discussed during the budget process, the proposed increase to sewer rates on July 1, 2025 and July 1, 2026 is 12% each year. Mandated changes to the sewer plant and existing debt from the 2009 sewer improvement bond are contributing factors to the proposed increases. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:52 p.m. Council then acted on Ordinance #6-16-2025A.

Public Hearing on an Ordinance Amending Chapter 91 Water Meters for the City of Mt. Vernon. Mayor Wieseler opened the public hearing at 6:53 p.m. Council will consider a \$50 non-compliance fee for residents who have not had their existing water meter replaced with the new radio read meters. The \$50 fee covers the additional staff time needed to manually read and enter the information into the billing software. Resident Sonja Cooklin voiced concern over the safety of the new meters and felt that residents should have the option of opting out of having these meters installed and possibly paying a minimal monthly fee to keep the old meters. Cooklin also asked whether the old meters could possibly be read less often to minimize the amount of time staff spends on manually reading them. Mayor Wieseler closed the public hearing at 7:00 p.m. Council then acted on Ordinance #7-7-2025A.

Public Hearing on an Ordinance Amending Chapter 106 Resource Recovery and Refuse Disposal for the City of Mt. Vernon. Mayor Wieseler opened the public hearing at 7:14 p.m. This ordinance would place requirements on the storage of trash receptacles. Staff has received a number of complaints from residents regarding trash receptacles that are being left curbside for the entire week. Council member Rose felt that this proposed ordinance does more than enforce the timeliness of removing the receptacles from the street, but also places strict guidelines on where those receptacles should be placed. He felt it was not Council's place to tell people what they should do with items on their own property. Council member Tuerler said the complaints he had received were not only for aesthetic reasons but primarily those of safety, as the containers left in the street could be blown around. Nosbisch said if Council did not like the wording in the proposed ordinance, changes could be made with the first reading. Resident Curt Hancock spoke and said he appreciated Council member Rose's point and questioned how serious the problem actually was. He suggested first putting an ad in the paper urging residents to remove their receptacles in a timely matter or

Council may need to consider passing this type of ordinance. Mayor Wieseler closed the public hearing at 7:44 p.m. Council then acted on Ordinance #7-7-2025B.

Public Hearing on Adopting Plans, and Specifications, Form of Contract and Estimate of the Cost for Construction of the 2025 Sidewalk Improvements. Mayor Wieseler opened the public hearing at 7:54 p.m. Work will include grinding, removing and replacing non-compliant sidewalks throughout the City. According to City Planner, Leigh Bradbury, a notice to bidders was posted for bid opening to occur on July 17, 2025 for the 2025 Sidewalk Improvement Project. Of the 171 locations identified for improvements, 105 private property owners, along with Cornell College, have chosen to contract for those improvements through inclusion on the City's contract. The City has established two loan options (3 years and 6 years) for those wishing to utilize them for their improvements. Construction is expected to begin in early August, with completion by November 14, 2025. A contractor that will be bidding on the project asked questions on some of the bid specifications. Nosbisch directed them to Veenstra and Kimm for clarification. Mayor Wieseler closed the public hearing at 8:03 p.m. Council then acted on Resolution 7-7-2025B.

Ordinance Approval/Amendment

Ordinance #6-16-2025A: Amending Chapter 99.02 Sewer Service Charges of the Mt. Vernon Municipal Code (tabled on June 16, 2025). Motion made by Rose, seconded by West to remove from table. Motion carries. Motion made by Tuerler, seconded by Andresen to approve the first reading of Ordinance #6-16-2025A. Roll call all yes. Ordinance passes its first reading.

Ordinance #6-16-2025B: Amending the US Highway 30 Master Plan for the City of Mt. Vernon. Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Engel, seconded by Rose to approve the second reading of Ordinance #6-16-2025B. Roll call all yes. Ordinance passes its second reading.

Ordinance #6-16-2025C: Chapter 165 Zoning Regulations, Article 7, Section 710 Accessory Buildings to the Mt. Vernon Municipal Code. Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Tuerler, seconded by West to approve the second reading of Ordinance #6-16-2025C. Roll call all yes. Ordinance passes its second reading.

Ordinance #7-7-2025A: Amending Chapter 91 Water Meters of the Mt. Vernon Municipal Code. Motion made by Rose, seconded by Tuerler to approve the first reading of Ordinance #7-7-2025A. Roll call all yes. Ordinance passes its first reading.

Ordinance #7-7-2025B: Amending Chapter 106 Resource Recovery and Refuse of the Mt. Vernon Municipal Code. Tuerler made a motion to approve the first reading of Ordinance #7-7-2025B with the following changes: Section 106.04(2) would read, "Containers for curbside collection shall be placed curbside no earlier than 5:00 p.m. the day before collection" and in Section 106.04(4) the last two sentences would be removed and it would read, "Containers for curbside collections shall be stored in an enclosed garage or behind the front build line of the primary residence". Motion seconded by Andresen. Roll call voting yes: Engel, Tuerler, West, Andresen. Voting no: Rose. Ordinance passes its first reading.

Resolutions for Approval

Resolution #7-7-2025A: Making Award of the Construction Bid for Street, Traffic Signals and Other Municipal Improvements for the Rachel Street Improvements. The City received a total of nine bids for the Rachel Street Improvements. Veenstra & Kimm Engineering has submitted a recommendation to award the project Rathje Construction in the amount of \$1,299,523.93. The engineer's estimate for the project was \$2,400,000. Motion made by Tuerler, seconded by Andresen to approve Resolution #7-7-2025A. Roll call all yes. Resolution passes.

Resolution #7-7-2025B: Adopting Plans, and Specifications, Form of Contract and Estimate of the Cost for Construction of the 2025 Sidewalk Improvements. Motion made by West, seconded by Engel to approve Resolution #7-7-2025B. Roll call all yes. Resolution passes.

Resolution #7-7-2025C: Approving a Release from the Development Agreement for Stonebrook 6th, 7th, 8th, 9th, and 10th Additions. As part of the development agreement with the various Stonebrook phases, the City must release individual lots from the requirements stated within the agreement in order for these lots to get through the lending process with some institutions. Motion made by Engel, seconded by West to approve Resolution #7-7-2025C. Roll call all yes. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by Andresen to approve the Claims List. Motion carries.

COMMUNITY HOUSING INITIATIVES	LMI HOUSING GRANT	395,000.00
IA COMMUNITIES ASSURANCE POOL	PROPERTY/VEHICLE INSURANCE	187,129.00
PAYROLL	CLAIMS	159,507.48
COLE PUBLIC LIBRARY	FY26 SUPPORT	154,500.00
IMWCA	WORK COMP INSURANCE	82,952.00
LISBON MT VERNON AMBULANCE	FY26 SUPPORT	37,250.00
SE LINN COMMUNITY CENTER	FY26 SUPPORT	21,000.00
COMMUNITY DEVELOPMENT GROUP	FY26 SUPPORT	20,000.00
TYLER TECHNOLOGIES	NEW SOFTWARE UPGRADE-ALL DEPTS	19,488.17
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,523.31
HUBSPOT INC	ANNUAL SUBSCRIPTION-ALL DEPTS	13,152.73
SPEER FINANCIAL INC	2025 GO SERVICES	12,465.00
LEASE SERVICING CENTER, INC	EQUIP LEASE-LBC	8,464.61
CAMPBELL SUPPLY CEDAR RAPIDS	TOOLS-PW	8,253.88
RC TECH	AUDIO & SURVEILLANCE-POOL RENO	7,236.39
ALLIANT ENERGY	ENERGY USAGE-WAT	6,090.91
JORDAN'S PROPERTY CARE INC	CEMETERY MAINT	5,750.00
ALLIANT ENERGY	ENERGY USAGE-SEW	5,723.09
WIENEKE LAND SOLUTIONS	FERTILIZER/WEED CONTROL-ALL DEPTS	5,635.00
MOUNT VERNON AREA ARTS COUNCIL	FY26 SUPPORT	5,500.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,380.79
ALLIANT ENERGY	ENERGY USAGE-POOL	5,076.43
COMMUNITY DEVELOPMENT GROUP	INTERN SALARY OFFSET	5,000.00
CCDG	HERITAGE DAYS SUPPORT	5,000.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	4,847.94
IOWA SOLUTIONS INC	DESKTOP DOWN PYMT-PD	4,400.00
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	3,975.00
IOWA ASSOC OF MUNICIPAL UTIL	SGEI MEMBERSHIP-PW	3,899.04
LINN CO-OP OIL CO	FUEL-PW,PD	3,778.24
DAVID REGA	PAVER REPAIRS-UPTOWN LIGHTING	3,305.07
RELIANT FIRE APPARATUS INC	VEHICLE MAINT-FD	3,265.89
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	3,197.60
VERMEER SALES & SERVICE INC	EQUIP MAINT-SW	3,067.49
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,967.00
KONE INC	ELEVATOR MAINT-ALL DEPTS	2,731.00
SITE ONE LANDSCAPE SUPPLY	HYDRO SEED-P&REC	2,690.04
ALLIANT ENERGY	ENERGY USAGE-LBC	2,569.95
RC TECH	CABLES-PW FACILITIES	2,527.45

IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	2,487.00
VEENSTRA & KIMM INC	PW LIFT STATION	2,436.00
DIXON ENGINEERING INC	TOWER CLEANING SPECS-WAT	2,275.00
LYNCH DALLAS PC	LEGAL FEES-P&A	2,138.50
STATE HYGIENIC LAB	TESTING-SEW	2,067.50
KERNOUSTIE GOLF CLUB	CART RENTALS-K9 GOLF	2,020.00
COMMUNITY BAND	FY26 SUPPORT	2,000.00
WENDLING QUARRIES	ROAD STONE-TRAILS	1,816.14
VEENSTRA & KIMM INC	NPDES COMPLIANCE	1,812.00
LISBON, CITY OF	AMB DIRECTOR CONTRACTED SALARY	1,657.87
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	1,540.00
VEENSTRA & KIMM INC	UPTOWN LIGHTING IMPROVEMENTS	1,295.70
STAPLES INC	SUPPLIES-ALL DEPTS	1,283.05
HENDERSON PRODUCTS INC	VEHICLE MAINT-PW	1,272.03
P&K MIDWEST INC	VEHICLE MAINT-PW	1,209.61
CARRICO AQUATIC RESOURCES INC	STRAINER/GRATE-POOL	1,194.09
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,159.57
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,101.17
VEENSTRA & KIMM INC	BRYANT RD PW TRAIL	1,024.00
CAUSE TEAM	UNIFORMS-SWIM TEAM	959.85
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
KONICA MINOLTA	MAINT PLAN/COPIES-ALL DEPTS	866.66
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	773.14
LINCOLNWAY GOLF CARS	CART RENTAL-K9 GOLF	765.00
911 TECH, INC	SUBSCRIPTIONS-PD	762.30
ALLIANT ENERGY	ENERGY USAGE-P&REC	717.16
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	704.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	700.43
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	640.90
VEENSTRA & KIMM INC	PW SALT SHED	624.00
ALLIANT ENERGY	ENERGY USAGE-FD	601.27
UMB BANK	2024 GO FEES	600.00
DEREK BOREN	CELL PHONE STIPEND-FD	600.00
JACOB BUSTER	CELL PHONE STIPEND-FD	600.00
NATHAN GOODLOVE	CELL PHONE STIPEND-FD	600.00
CUSTOM HOSE & SUPPLIES INC	HOSE-PW	520.26
CORNELL COLLEGE	SOCCER OFFICIALS-P&REC	510.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE-WAT	492.16
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	491.60
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	490.00
ALEX VOLKOV	CELL PHONE STIPEND-ALL DEPTS	480.00
CHRIS NOSBISCH	CELL PHONE STIPEND-ALL DEPTS	480.00
DEAN SMYTH	CELL PHONE STIPEND-ALL DEPTS	480.00
DONNY FEDDERSEN	CELL PHONE STIPEND-ALL DEPTS	480.00
DUSTIN BURNETT	CELL PHONE STIPEND-ALL DEPTS	480.00
ELDON DOWNS	CELL PHONE STIPEND-ALL DEPTS	480.00
JACOB SEE	CELL PHONE STIPEND-ALL DEPTS	480.00
JAYNE DEWITTE	CELL PHONE STIPEND-ALL DEPTS	480.00
JOEL DENES	CELL PHONE STIPEND-ALL DEPTS	480.00
KATEY FOREST	CELL PHONE STIPEND-ALL DEPTS	480.00
LEIGH BRADBURY	CELL PHONE STIPEND-ALL DEPTS	480.00

LORI BOREN	CELL PHONE STIPEND-ALL DEPTS	480.00
MARSHA DEWELL	CELL PHONE STIPEND-ALL DEPTS	480.00
MATT PLOTZ	CELL PHONE STIPEND-ALL DEPTS	480.00
MERIDITH HOFFMAN	CELL PHONE STIPEND-ALL DEPTS	480.00
RYAN CROCK	CELL PHONE STIPEND-ALL DEPTS	480.00
TED SEITER	CELL PHONE STIPEND-ALL DEPTS	480.00
ALLIANT ENERGY	ENERGY USAGE-PW	475.30
BIG COUNTRY SEEDS	CHALK/LINE MARKING-P&REC	462.00
CAUSE TEAM	SAFETY SUPPLIES-PW,P&REC	454.70
MECHANICSVILLE FIBER	PHONE/INTERNET-LBC	447.07
MEDIACOM	PHONE/INTERNET-CITY HALL	427.23
P&K MIDWEST INC	EQUIP REPAIR-PW	408.50
GARY'S FOODS	SUPPLIES-PD K9	404.68
CENTRAL IOWA DISTRIBUTING	SUPPLIES-POOL	392.00
MECHANICSVILLE FIBER	PHONE/INTERNET-PD	378.62
HDC PRINTED PRODUCTS	CHECKS-ALL DEPTS	365.67
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	354.00
MEDIACOM	PHONE/INTERNET-SEW	351.29
MOUNT VERNON, CITY OF	POOL RENTAL-FD	350.00
MATT SIDERS	MILEAGE-P&REC,LBC	336.00
TASC	FSA ADJUSTMENT-ALL DEPTS	330.76
CRESCENT ELECTRIC SUPPLY	ELECTRICAL SUPPLIES-PW FACILITIES	327.00
HEARTLAND SHREDDING INC	DOCUMENT DESTRUCTION-P&A	326.56
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
MEDIACOM	PHONE/INTERNET-PW	323.24
VEENSTRA & KIMM INC	4TH STREET NW RECONSTRUCTION	320.00
MEDIACOM	PHONE/INTERNET-ALL DEPTS	316.29
MEDIACOM	PHONE/INTERNET-FD	314.99
CITY LAUNDERING CO	SERVICES-LBC	303.54
CITY LAUNDERING CO	SERVICES-LBC	301.82
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
UMB BANK	2025 GO ACCEPTANCE FEE	300.00
UMB BANK	2018 GO FEES	300.00
JOE JENNISON	CELL PHONE STIPEND-ALL DEPTS	300.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	292.54
MECHANICSVILLE FIBER	PHONE/INTERNET-CITY HALL	291.06
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PW	290.00
VEENSTRA & KIMM INC	WASTEWATER MISC ENGINEERING	283.60
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-PD	262.23
RYAN IZER	REFEREE-P&REC	260.00
UMB BANK	2013A GO FEES	250.00
UMB BANK	2014 GO FEES	250.00
VEENSTRA & KIMM INC	PARKS MISC ENGINEERING	250.00
BANKCARD 8076	REFUND-POOL	200.00
RICKARD SIGN AND DESIGN CORP	SIGN-P&REC	200.00
M & K DUST CONTROL	SERVICES-PW	187.50
CITY LAUNDERING CO	SERVICES-CITY HALL	182.09
CITY LAUNDERING CO	SERVICES-CITY HALL	180.70
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-ALL DEPTS	172.90
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	170.50
DEVIN BROPHY	REFEREE-P&REC	170.00
PITNEY BOWES	METER LEASE-ALL DEPTS	165.33
CENTURY LINK	PHONE CHARGES-PD	165.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	164.60

LORI BOREN	MILEAGE-ALL DEPTS	163.80
MARSHA DEWELL	MILEAGE-ALL DEPTS	163.80
CORY WITTRICK	EQUIP MAINT-LBC	155.00
CAUSE TEAM	SWIM TEAM SUPPLIES-POOL	154.05
BANKCARD 8076	REFUNDS-LBC,POOL,P&REC	151.00
HAWKEYE COMMUNICATION INC	FIRE SYST MONITORING-PD	147.00
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	143.65
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	142.95
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	141.00
US CELLULAR	PHONE/INTERNET-ALL DEPTS	140.05
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	136.50
ENVIRONMENTAL RESOURCE ASSOC	SUPPLIES-SEW	136.06
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	130.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	129.84
ALLIANT ENERGY	ENERGY USAGE-PD	124.50
MECHANICSVILLE FIBER	PHONE/INTERNET-POOL	108.77
MAXWELL SIDERS	REFEREE-P&REC	105.00
RYAN HEPKER	REFEREE-P&REC	105.00
ALLIANT ENERGY	ENERGY USAGE-CEM	98.02
ALLIANT ENERGY	ENERGY USAGE-PW,P&A	96.80
IOWA ONE CALL	LOCATES-WAT,SEW	91.80
IOWA COUNTY ATTORNEYS ASSOC	TRAINING-PD	90.00
TERMINIX PRESTO-X	PEST CONTROL-FD	80.45
CHRISTOPHER BROWN	CLEANING SERVICES-FD	75.00
MIDWEST WHEEL CO	TOOLS-PW	73.82
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	72.91
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	69.54
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	68.66
TERMINIX PRESTO-X	PEST CONTROL-PD	68.20
TODD GEHRKE	MEALS-PD	66.00
ALLIANT ENERGY	ENERGY USAGE-SIRENS	65.37
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	55.80
TERMINIX PRESTO-X	PEST CONTROL-VC	55.00
TEMP VENDOR	TOBACCO COMPLIANCE-PD	50.00
TEMP VENDOR	TOBACCO COMPLIANCE-PD	50.00
STAPLES INC	SUPPLIES-PD,P&A	49.10
VEENSTRA & KIMM INC	GLENN STREET EXTENSION	47.00
US CELLULAR	INTERNET-WAT,SEW	42.54
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	40.00
ALLIANT ENERGY	ENERGY USAGE-SW	32.67
GABRIEL GRAFFT	REFEREE-P&REC	30.00
HANNAH GANZEL	INSTRUCTOR-LBC	20.00
HAWKINS INC	CHEMICALS-WAT	20.00
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	20.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	17.81
MENARDS	BLDG MAINT-RUT	15.16
TRAE DAVID BIELEFELD	REFEREE-P&REC	15.00
MARK IVERSON	REFUND-WAT	11.09
MOUNT VERNON BANK & TRUST CO	WIRE TRANSFER FEE-2025 GO	5.00
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		1,313,328.02

FUND EXPENSE TOTALS	
GENERAL FUND	401,565.62
LOW-MODERATE INCOME FUND	395,000.00
INSURANCE LEVY	166,005.29
PAYROLL	159,507.48
SEWER FUND	35,597.00
SOLID WASTE	32,969.94
WATER FUND	32,357.63
LBC	31,862.30
ROAD USE TAX FUND	23,406.54
RACHEL STREET/KWIK STAR	9,976.00
POOL RENOVATIONS	7,236.39
2025 UPTOWN LIGHTING	7,094.77
PW FACILITIES	3,181.70
LOST III TRAILS/PARKS	2,840.14
STORM WATER FUND	1,788.07
DEBT SERVICE FUND	1,700.00
ARPA LINN COUNTY GRANT	704.00
2024 INFRASTRUCTURE	320.00
SIDEWALK PROJECT	168.15
GLENN ST/COTTONWOOD	47.00
TOTAL	1,313,328.02

FY25 JUNE REVENUE	
GENERAL GOVERNMENT	4,889,751.71
PUBLIC WORKS	304,214.03
CULTURE-RECREATION	134,298.66
PUBLIC SAFETY	12204.13
COMMUNITY & ECONOMIC DEV	1,068.71
TOTAL	5,341,537.24

Discussion and Consideration of Security and Access Systems for the Bryant Road Public Works Site – Council Action as Needed. RC Tech has provided a quote to provide surveillance, access control and wiring at the Bryant Road Public Works site in the amount of \$26,671.78. Motion made by West, seconded by Andresen to approve the quote from RC Tech for security and access systems for the new public works site. Motion carries.

Discussion and Consideration of Temporary Interim Police Chief Initial PTO Bank and Accrual Rate – Council Action as Needed. Chief Blinks will be transitioning from the standard sick and vacation accrual method to PTO (paid time off). Staff is recommending a 20 hour per month accrual rating for PTO, and to transition all “banked” sick and vacation time to PTO with a maximum of 400 hours. Motion made by Rose, seconded by Tuerler to approve the initial PTO bank and accrual rate for Chief Blinks. Motion carries.

Discussion and Consideration of JEO Invoice #162002 - Uptown Streetscape Project – Council Action as Needed. This invoice is in the amount of \$9,755.00. Motion made by West, seconded by Engel to approve Invoice #162002-Uptown Streetscape Improvements. Motion carries.

Discussion and Consideration of 2024-2025 Park Audit Review – Council Action as Needed. Matt Siders reviewed the recently completed park audit showing areas that need maintenance, repairs or improvements at all parks. Council asked that the Parks and Recreation Board prioritize the list to assist with the capital improvement planning process in the future. Full report available on the City website in the July 7, 2025 Council Packet.

Discussion and Consideration of Server Purchase – Mt. Vernon/Lisbon Police Department – Council Action as Needed. Staff stated during the purchase of the police department laptops that the server would also need to be replaced this fiscal year. Iowa Solutions has submitted a quote in the amount of \$23,519.00 for the new server, managed services and installation. Motion made by Tuerler, seconded by Andresen to approve the Iowa Solutions quote for a new police department server. Motion carries.

Discussion and Consideration of Engineering Services Agreement – Lester Buresh Center Generator – Council Action as Needed. This project is currently underway and V&K is the Engineer of record. The City is being asked to adopt the engineering services agreement to accommodate the requirements of the grant application. Motion made by Rose, seconded by Engel to approve the Engineering Services Agreement with Veenstra and Kimm. Motion carries.

Discussion and Consideration of Parks and Recreation Board Organization – Council Action as Needed. The current ordinance currently allows for one Parks and Recreation board member to live outside the City limits. Historically this member has either lived within a mile or two of Mount Vernon or in the school district, although the ordinance doesn't state they need to. It was the consensus of Council that the one board member that lives outside the City should reside in the Mount Vernon School District.

Reports to be Received/Filed

2024 MVHPC Annual Report. Historic Preservation Commission chairperson, Sue Astley, reviewed the 2024 Historic Preservation Annual Report. Full report can be found on the City website in the July 7, 2025 Council Packet.

Reports of Mayor/Council/Administrator

Mayor's Report. The cemetery commission has someone coming to look into stone restoration. The Tree City USA reward plaque was received. Wieseler announced that he will be running for Mayor again in the fall.

City Administrator's Report. Full report available on the City website in the July 7, 2025 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 9:19 p.m., July 7, 2025.

Respectfully submitted,
Marsha Dewell
City Clerk

F. Ordinance Approval/Amendment

AGENDA ITEM # F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Public Hearing – Ordinance #6-16-2025A Sewer Rates

ACTION: Motion

SYNOPSIS: Staff have not received any verbal or written communication regarding this ordinance from the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #6-16-2025A Sewer Rates

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #6-16-2025A

AN ORDINANCE AMENDING CHAPTER 99 SEWER SERVICE CHARGES OF THE MUNICIPAL CODE OF MT. VERNON, IOWA

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 99.02 Rate, is hereby amended as follows:

92.02 USAGE RATE. Effective July 1, 2009, each customer will pay sewer service charges in the amount of \$34.22 per 1000 cubic feet of water attributable to the customer for the property served but in no event less than \$7.51 per month (a 10% increase over the previous rate of \$6.83). Beginning on July 1, 2009 and then on July 1 of each succeeding year until June 30, 2024, the sewer service charge will increase 3% and the minimum charge will be increased by 3%. **Beginning July 1, 2025 and July 1, 2026, the sewer service charge will increase 12% and the minimum charge will be increased by 12%. Beginning on July 1, 2027, and then on July 1 of each succeeding year until June 30, 2030, the sewer service charge will increase 3% and the minimum charge will be increased by 3%.** In any fiscal year in which revenues are expected to exceed operations and maintenance expenditures by 25% the Council, by resolution, shall suspend the rate increase, in whole or in part, so long as revenues exceed operations and maintenance expenditures by 25%.

In addition, there will be a flat fee of \$10.00 per month per residential dwelling unit and a flat fee of \$10.00 per month for each non-residential account for the purpose of payment for an upgrade to the sewer system for the benefit of all users. A residential dwelling unit is defined as one or more rooms, designed, occupied or intended for occupancy as a separate living quarter. For purposes of this section, each apartment, dormitory room, condominium or similar dwelling usage will be considered a separate dwelling unit.

Customers who are educational institutions with more than 250 full-time students are exempt from the sewer service charges based on the water usage for the portion of water service:

1. Used exclusively for watering or irrigating playing fields of the educational institution; and
2. Measured by a meter that is separate and distinct from the meters used to measure other water services provided to the customer.

The customer is responsible for all costs associated with the purchase, installation and maintenance of the meter. The Superintendent shall determine the type and size of the meter and, further, shall inspect and approve the installation of the meter so used. The customer's eligibility for this exemption is contingent upon full compliance with these and other provisions pertaining to the water system and the sanitary sewer system, as determined by the Superintendent.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ⁷__ day of ____, 2025.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as
Ordinance #6-16-2025A on the ____ day of ____, 2025.

Marsha Dewell, City Clerk

AGENDA ITEM # F - 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 21, 2025
AGENDA ITEM:	Ordinance #6-16-2025B US 30 Master Plan
ACTION:	Motion

SYNOPSIS: Staff have not received any verbal or written communication regarding this ordinance from the second reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #6-16-2025B US 30 Master Plan

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #6-16-2025B

**AN ORDINANCE AMENDING SECTION 509 US HIGHWAY 30 OVERLAY DISTRICT OF
ARTICLE FIVE: SPECIAL OVERLAY DISTRICTS WITHIN CHAPTER 165 ZONING
REGULATIONS OF THE CITY OF MT. VERNON MUNICIPAL CODE**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. ADOPTED. Section 509 US Highway 30 Overlay District and the associated zoning map amendment are hereby incorporated into the Mt. Vernon Municipal Code as set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ____ day of _____, 2025.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as
Ordinance #6-16-2025B on the ____ day of _____, 2025.

Marsha Dewell, City Clerk

AGENDA ITEM # F - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Ordinance #6-16-2025C Accessory Buildings

ACTION: Motion

SYNOPSIS: Staff have not received any verbal or written communication regarding this ordinance from the second reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #6-16-2025C Accessory Buildings

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #6-16-2025C

**AN ORDINANCE AMENDING CHAPTER 165 ZONING REGULATIONS OF THE
MUNICIPAL CODE OF MT. VERNON, IOWA**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 165 Zoning Regulations. Subsection 710, is hereby amended as follows:

710 ACCESSORY BUILDINGS. Accessory uses and buildings are subject to all site development regulations of its zoning district, except as provided below:

1. Setbacks:

- A. Side Yards: An accessory building may be located a minimum of five feet (5') from the side lot line of the property if it is located between the rear building line of the principal building and the rear property line.
- B. Front Yards: No accessory building may be located between the front building line of the principal building and the front property line.
- C. Rear Yard: The minimum rear yard setback for accessory buildings shall be 8 feet (8'). This minimum rear yard setback shall be increased to 15 feet (15') if the accessory building requires vehicular access from an alley.
- D. Street Yards: No accessory building shall be located within 20 feet from any street side yard property line.
- E. Easements: Easements may be incorporated into these required setbacks. however, no accessory building shall be located within any easement or right-of-way along the property line.

2. Maximum Size:

- A. No accessory building shall exceed 144 square feet, or 1.5% of total lot area, whichever is larger, within an SR, TR, or HR residential district., **with the exception of an accessory dwelling unit or detached garage.**
- B. All buildings on a site, taken together, must comply with the building coverage requirements for the zoning district.
- C. The maximum square feet of any detached garage or accessory dwelling unit shall not exceed 100% of the primary dwelling unit's ground floor square feet, alone or in combination, excluding any attached garage square feet. Dwelling space which may occupy a half story is not subject to this limit, however, the area limit applied for an accessory dwelling unit between this section and section 610 shall be the most restrictive limit.

3. Height:
 - A. In residential districts, the maximum height shall be 12 feet (12') for a detached garage and 10 feet (10') for any other accessory building.
 - B. Additionally and without any increase to the height of the sidewalls of a detached garage or accessory building based on the aforementioned maximum height limitations, the height and pitch of the roof may be increased if, in the discretion of the Zoning Administrator, that increase is necessary to complement the pitch and style of the primary residential structure.
 - C. In no event shall a detached garage or accessory building exceed the height of 20 feet (20'), as measured from the established grade to the highest point of the structure.
4. Separation from Other Buildings: No accessory building shall be placed within ten feet of any other building on its own property or any adjacent properties.
5. Attached Accessory Buildings: Any accessory building physically attached to the principal building shall be considered part of the principal building and subject to the development regulations of its zoning district.
6. Effect on Adjacent Properties: If an adjacent lot is built upon, the accessory building must be entirely to the rear of the line of any principal building on such adjacent lot. No accessory building shall damage adjacent property by obstructing views, inhibiting solar access, or hindering ventilation.
7. Hazards: Any accessory use which creates a potential fire hazard shall be located a minimum of 10 feet from any residential structure. Such uses include but are not limited to detached fireplaces, barbecue ovens, or storage of flammable materials.
8. No accessory building shall be built upon any lot until construction of the principal building has begun.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this ___ day of _____, 2025.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as
Ordinance #6-16-2025C on the _____ day of _____, 2025.

Marsha Dewell, City Clerk

AGENDA ITEM # F – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Public Hearing - Ordinance #7-7-2025A: Chapter 91 Water Meters

ACTION: Motion

SYNOPSIS: Staff have not received any verbal or written communication regarding this ordinance from the first reading.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #7-7-2025A: Chapter 91 Water Meters

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #7-7-2025A

**AN ORDINANCE AMENDING CHAPTER 91 WATER METER CHARGES OF THE
MUNICIPAL CODE OF MT. VERNON, IOWA**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 91.11 Water Meter Compliance Fee, is hereby adopted as follows:

91.11 WATER METER COMPLIANCE FEE. Effective August 1, 2025, Residents with water meters that have not yet been replaced as part of the citywide upgrade program will now be assessed a **\$50 compliance fee**. This fee is being implemented to encourage timely cooperation with the mandatory meter replacement schedule and to cover the cost of additional staff time required for manual reads.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this __ day of _____, 2025.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as
Ordinance #7-7-2025A on the _____ day of _____, 2025.

Marsha Dewell, City Clerk

AGENDA ITEM # F – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Ordinance #7-7-2025B: Chapter 106 Resource Recovery

ACTION: Motion

SYNOPSIS: Staff have not received any verbal or written communication regarding this ordinance from the first reading. The changes requested during the first reading have been made to the enclosed ordinance.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #7-7-2025B: Chapter 106 Resource Recovery

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

ORDINANCE #7-7-2025

**AN ORDINANCE AMENDING CHAPTER 106 RESOURCE
RECOVERY AND REFUSE DISPOSAL OF THE MUNICIPAL CODE OF MT.
VERNON, IOWA**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 106 Resource Recovery and Refuse Disposal, Subsection 106.04 is hereby amended by adding language as follows (new language indicated in red):

106.04 LOADING & STORAGE.

1. Vehicles or containers used for the collection and transportation of any solid waste shall be loaded and moved in such a manner that the contents will not fall, leak, or spill therefrom, and shall be covered to prevent blowing or loss of material. Where spillage does occur, the material shall be picked up immediately by the hauler or transporter and returned to the vehicle or container and the area properly cleaned.
2. Containers for curbside collection shall be placed curbside no earlier than 5:00 p.m. the day before collection.
3. Containers for curbside collection shall be retrieved by 11:59 p.m. on the the day of collection. It shall be the property owner's responsibility to ensure that said containers are maintained and retrieved from the curbside as provided for by this chapter.
4. Containers for curbside collections shall be stored in an enclosed garage or behind the front build line of the primary residence.
5. Failure to remove said containers within the specified time period is a violation of this Code of Ordinances and shall be considered a municipal infraction, punishable by civil penalty as provided by Chapter 4 herein.

SECTION 2. SAVINGS CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the

validity of the ordinance as a whole or any section, provision, subsection, sentence, clause, phrase or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in full force and effect from and after its final passage, approval and publication as provided by law.

Approved and adopted this _____ day of _____, 2025.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as Ordinance #7-7-2025B on the _____ day of _____, 2025.

Marsha Dewell, City Clerk

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Resolution #7-21-2025A: 2025 Sidewalk Repair Project

ACTION: Motion

SYNOPSIS: The City received a total of 5 bids for the 2025 Sidewalk Repair Project. V&K Engineering has submitted a recommendation to award the project to Modern Concrete in the amount of \$121,384.

BUDGET ITEM: Sidewalk Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-21-2025A: 2025 Sidewalk Repair Project

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

RESOLUTION #7-21-2025A

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
SIDEWALK REPAIR AND REPLACEMENT
FOR THE
2025 SIDEWALK REPAIR PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the 2025 Sidewalk Repair project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

2025 Sidewalk Repair

Contractor: Modern Concrete.

Amount of Bid: \$121,384.00

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the 2025 SIDEWALK REPAIR PROJECT, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 21st day of July, 2025.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Resolution #7-21-2025B: Accepting Work for 4th Street NW

ACTION: Motion

SYNOPSIS: V&K Engineering has submitted a certificate of completion for the 4th Street NW Reconstruction Project. The final contract amount for the project is \$365,453.90.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-21-2025B: Accepting Work for 4th Street NW

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



VEENSTRA & KIMM INC.
2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

July 16, 2025

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

MOUNT VERNON, IOWA
4th STREET NW RECONSTRUCTION
CERTIFICATE OF COMPLETION

Attached is one copy of the Certificate of Completion for the project. The final contract price is \$365,453.90. The certificate should be executed by the Mayor after the City Council has approved acceptance of the project.

Please print and sign two (2) copies of the Certificate of Completion. Forward one copy to our office and keep the other copy for your files.

Partial Payment Estimate No. 3 (final) in the amount of the retainage will be submitted to the City after 31 days has elapsed from the date of acceptance of the project by the City.

Should you have any questions or comments concerning the enclosed information, please contact us at 319-466-1000.

VEENSTRA & KIMM, INC.

Eric Gould
EDG:mmc
51358
Enclosure

CERTIFICATE OF COMPLETION

4th STREET NW RECONSTRUCTION MOUNT VERNON, IOWA

July 14, 2025

We hereby certify that we have made an on-site review of the completed construction of the **4th Street NW Reconstruction** under the Contract as performed by Midwest Concrete, Inc. of Peosta, Iowa.

As Engineers for the project, it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is Three Hundred Sixty-Five Thousand Four Hundred Fifty-Three and 90/100 Dollars (\$365,453.90).

VEENSTRA & KIMM, INC.

Accepted: **CITY OF MOUNT VERNON, IOWA**

By  _____

By _____

Title Project Engineer

Title Mayor

Date July 16, 2025

Date _____

RESOLUTION #7-21-2025B

**RESOLUTION ACCEPTING WORK FOR THE PROJECT KNOWN AS THE
4TH STREET NW RECONSTRUCTION PROJECT WITH MIDWEST CONCRETE
INC.**

WHEREAS, on August 8, 2024, the City of Mt. Vernon entered into a contract with Midwest Concrete Inc. for the 4th Steet NW Reconstruction Project, and

WHEREAS, said contractor has fully completed the construction of said improvements, known as the 4th Steet NW Reconstruction Project, in accordance with the terms and conditions of the said contract and plans and specifications, as shown by the Engineer's report, and

WHEREAS, the contractor has completed all deliveries and payment has been received.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

Section 1. That report recommending approval of said improvements from the City of Mt. Vernon is hereby accepted as having been fully completed in accordance with said plans, specifications and contract. The total contract cost of the improvements payable under said contract is hereby determined to be \$365,453.90.

NOW, THEREFORE BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA: That said retainage to be released to Midwest Concrete Inc. upon completion of the mandatory waiting period.

PASSED and ADOPTED this 21st day of July, 2025.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JULY 21, 2025

PAYROLL	CLAIMS	178,044.08
MARTIN EQUIPMENT	EQUIP RENTAL-PW,P&REC	51,700.00
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	38,252.95
REPUBLIC SERVICES #897	GB,RECYL-SW	24,556.31
RC TECH	SERVICES-PD	18,727.75
DELANEY CONCRETE CONSTRUCTION	BRICK REPLACEMENT-UPTOWN LIGHTING	11,980.00
IOWA SOLUTIONS INC	SERVER DOWN PYMT-PD	11,759.50
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	11,291.13
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	10,875.40
JEO CONSULTING	UPTOWN STREETScape-LOST III	9,755.00
TREASURER STATE OF IOWA	SALES TAX	7,621.53
JORDAN'S PROPERTY CARE INC	CEMETERY MAINT	5,750.00
GARY'S FOODS	SUPPLIES-ALL DEPTS	4,912.64
TREASURER STATE OF IOWA	WET TAX	3,839.52
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	2,393.03
WATERS EDGE AQUATIC DESIGN LLC	RENOVATION PLANNING-POOL	2,300.00
POWER DMS INC	SOFTWARE-PD	2,257.80
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	2,257.05
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,101.40
PREMIER POLYSTEEL	UMBRELLAS-POOL RENOVATION	1,648.00
PNP	FUEL-PD	1,566.89
EXPRESS PRINTING & DESIGN LLC	RIBBONS-SWIM TEAM	1,511.49
ALLIANT ENERGY	GAS LINE-PW FACILITIES	1,273.20
COMPASS BUSINESS SOLUTIONS	UTILITY BILLS-WAT,SEW,SW	1,176.95
USA BLUE BOOK	SUPPLIES-WAT	1,103.24
UNDER HILL TRUCK & AUTO REPAIR	VEHICLE MAINT-FD	1,092.06
FRIENDS OF LISBON LIBRARY	DOLLY PARTON IMAGINATION LIBRARY	1,000.00
FULL MOON HORIZON	MARKETING-LBC	500.00
SARAH BOOTS	CELL PHONE STIPEND-LBC	480.00
CITY LAUNDERING CO	SERVICES-LBC,CITY HALL	392.17
BANKCARD 8076	REFUNDS-LBC,POOL	375.00
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
TRI-CITY ELECTRIC CO OF IOWA	SOFTWARE-PD CAMERAS	285.00
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	215.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	155.96
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
AIRGAS INC	CYLINDER RENTAL-PW	130.35
CARQUEST OF LISBON	SUPPLIES-PW	128.59
STAPLES INC	SUPPLIES-ALL DEPTS	111.23
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	107.63
COMMUNITY DEVELOPMENT GROUP	COMMUNITY CASH-LBC MARKETING	100.00
VESTIS	RUGS,SERVICES-FD	88.20
DONNY FEDDERSEN	CDL ENDORSEMENT-PW	65.50
RICKARD SIGN AND DESIGN CORP	PERMIT DECALS-PD	50.00
KONICA MINOLTA	MAINT PLAN/COPIES-PD	47.89
TOTAL		414,415.79

FUND EXPENSE TOTALS		
PAYROLL		178,044.08
GENERAL FUND		80,968.31
SOLID WASTE		38,403.62
WATER FUND		24,383.71
PW FACILITIES		19,943.45
SEWER FUND		19,507.32
ROAD USE TAX FUND		14,670.27
2025 UPTOWN LIGHTING		11,980.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JULY 21, 2025

LBC	11,090.12
LOST III UR & STREETSCAPE	9,755.00
POOL RENOVATIONS	3,948.00
STORM WATER FUND	1,721.91
TOTAL	414,415.79

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Microphones – City Council Chambers

ACTION: Motion

SYNOPSIS: Staff would like to purchase 4 additional microphones for the city council chambers at a cost of \$4,832.35.

BUDGET ITEM: Multiple

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



RCTech
5 Linn Ridge Road
Lisbon, Iowa 52253
United States

(319) 294-4388
mike@rctechia.com
www.rctechia.com
Tammy Brandt
t_brandt@rctechia.com

Microphone Quote

City of Mount Vernon

Linn County
Mount Vernon, Iowa 52314
United States

Presented By
RCTech

Quote Number
Q-5849

Presented On
May 13, 2025

Version
1





Project Description

MV City Hall - Microphones

Systems

Audio

\$4,832.35

ITEM		QTY
	Wireless microphone system, Cardioid version, Wireless Tabletop / Boundary Transmitter	4
	Receiver for wireless microphone system with 4 output channel, 902-928 MHz	1
	Performance 3-PIN XLR 6 FT Cables	3
	Cat 5e Ethernet Patch Cable - 3 Ft Blue	1
TL	Technical Labor Technical Labor to install, configure, and test receiver and (4) mics.	1

Summary

Product + Labor

\$4,832.35

Total Price

\$4,832.35

Payment Terms

Amount

Quote expires 30 days from the date listed above. Thank you for the opportunity to work together.



Deposit (70%)

\$3,382.65

Upon Completion (30%)

\$1,449.70

Notes

Quote assumes the following:

Any extras will be tracked and invoiced on a time & materials basis for actual hours used.

If needed, boom or scissor lift charges will be extra and passed through.

Work to be performed during normal business hours.

RC Tech is not responsible or liable for internet and/or network security.

Approval of quote and/or performance of work indicates acceptance of terms & conditions.

A convenience fee of 3.5% will be charged on all debit/credit card payments and 1% on all ACH payments.

Upon approval of the quote, a 15% restocking fee may apply to cancelled items.

Quote content is confidential & to be used only by party listed above.

Terms & Conditions

Limited Warranty. Services provided shall (a) be performed in a professional manner by personnel who are adequately skilled and trained to industry standards and (b) be provided in a professional, timely and diligent manner. Any and all other warranties, express or implied, written or oral, by operation of law or otherwise, including, but not limited to, any implied warranty of merchantability or fitness for a particular purpose, or guarantee against any loss are disclaimed. No oral or written representation made by RCTech employees or otherwise, shall create a warranty for any purpose or give rise to any liability of RCTech whatsoever unless expressly stated in these Additional Legal Terms.

No Guarantee. Customer acknowledges and agrees that (a) RCTech is not an insurer and that Customer is solely liable to procure insurance covering personal injury, including death, and real or personal property loss or damage in and/or about the premises; (b) the remote programming or monitoring of any equipment or services provided by RCTech and/or the dispatch of any individuals to the Customer's premises are designed to reduce, but cannot eliminate, certain risks or loss and that the RCTech charges are not sufficient to warrant or guarantee that no loss or damage will occur.

No Consequential Damages. In no event shall RCTech be liable to Customer for any indirect, special, incidental, or consequential damages, including without limitation, loss of business, loss of revenue, or loss of profits for any reason.

whatsoever whether due to the sole, joint or several negligence of RCTech, its employees, agents or subcontractors.

Limitation of Liability. In all events, the maximum possible liability of RCTech and the Customer's sole and exclusive remedy for any claim of damages whatsoever, including but not limited to, claims based on contract, warranty, negligence or strict liability in tort, that arise out of or in connection with the services or equipment provided by RCTech to Customer, shall be limited to proven direct damages caused by RCTech's sole negligence in an amount not to exceed the amount paid to RCTech by Customer for three months of services. Customer acknowledges and agrees that RCTech would not provide such services without this material provision.

Force Majeure. RCTech shall not be responsible for any failure to perform services due to causes beyond its reasonable control, including, but not limited to, acts of God, terrorism, war, riot, embargoes, fire, floods, earthquakes, health pandemics, or strikes (each a "Force Majeure Event") provided that RCTech gives prompt written notice to Customer of such Force Majeure Event. The time for performance will be extended for a period equal to the duration of the Force Majeure Event. In the event such Force Majeure Event causes a delay of more than thirty (30) days, either Party may terminate this Agreement by providing written notice to the other Party, in which event Customer shall pay all amounts due to RCTech, including amounts for services performed and costs incurred through the effective date of such termination.

Immunity. When (a) RCTech provides monthly surveillance services or (b) Customer authorizes a remote service call by RCTech or (c) RCTech proactively detects an error on the network that affects the Services provided to Customer, Customer hereby consents and agrees in advance that RCTech and its employees, agents or subcontractors are hereby authorized to log into the Customer's system and access Customer recorded video files and/or live feeds. In providing services to Customers, Customer waives and RCTech shall be immune from any claims of privacy violations related to viewing such video files or live feeds of Customer's residence or commercial premises. Customer acknowledges that RCTech may need to record such live feeds for testing and trouble shooting. Once RCTech resolves the issue, RCTech shall not retain any such recording.

Repossession Rights. In the event that either (a) Customer purchases equipment from RCTech and fails to timely pay for such equipment or (b) Customer fails to timely pay the monthly invoices for surveillance services resulting in RCTech terminating the Services for legal cause, Customer acknowledges and agrees that RCTech shall have the right to promptly retrieve and repossess all such RCTech equipment, and Customer waives any claim for trespass or consequential damages, including without limitation, loss of use or network interruption resulting from or associated with such equipment removal.

Title. Title to equipment installed by RCTech shall pass to Customer only upon payment in full to RCTech of all invoiced amounts. Until RCTech receives the full invoiced amount due hereunder, Customer grants to RCTech a continuing purchase money security interest in the equipment, and Customer agrees to support RCTech in the perfection of such security interest.

Additional Legal Terms. RCTech may subcontract for the provision of any services provided to a Customer. The laws of the State of Iowa shall govern this Agreement, without regard to conflict of law principles. Each party consents to the personal jurisdiction and the exclusive venue being the state or federal courts located in Linn County, Iowa. All claims, actions or proceedings, legal or equitable, against RCTech must be commenced in a court of competent jurisdiction within one (1) year after the cause of action accrues or else such claim, action or proceeding is forever barred as a matter of law. In the event RCTech takes legal action to enforce the terms of any Agreement, and Customer is determined to have violated the Agreement, Customer agrees to pay the reasonable attorney fees, costs and expenses incurred by RCTech. **Late Payment Charge.** Failure to timely remit payment in full to RCTech will result in a late payment charge totaling 1.5% per month added to the amount due and owing.

Signature

_____	_____
Signature	Date

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 21, 2025
AGENDA ITEM:	2025 Crack Sealing Project
ACTION:	Motion

SYNOPSIS: The city has tried to maintain an alternating crack sealing program to ensure the longevity of municipal street improvements. Staff is recommending the crack sealing of Business 30 and 1st Street this year at a cost of \$20,129.20.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposal

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



1007 1st Ave. NW • PO Box 355
Farley, IA 52046
(563) 744-3422 Fax (563) 744-3146
Fed ID # 42-1463491
office@kluesnerconstruction.com

PROPOSAL

DATE	ESTIMATE #
7/14/2025	25762

NAME / ADDRESS	FAX NUMBER	CELL NUMBER	PHONE NUMBER
CITY OF MT VERNON 213 1ST ST NW MT VERNON, IA 52314		563-331-0424 ELDON	319-895-6108
	LOCATION		

DESCRIPTION	TOTAL
CRACK SEALING OF STREETS • ROUT NEW CRACKS AS NEEDED • CLEAN CRACKS WITH COMPRESSED AIR • SEAL CRACKS WITH D-3405 HOT APPLIED RUBBERIZED SEALANT • PREVIOUSLY SEALED CRACKS WILL BE RE-SEALED AS NEEDED • TRAFFIC CONTROL IS INCLUDED IN THE PRICE	
1ST ST WEST FROM 3RD AVE SW TO WEST CITY LIMITS • APPROXIMATELY 6,348'	5,014.92
BUSINESS 30 SW FROM CONCRETE ROADWAY BY WILLOW CREEK RD TO ROUND-A-BOUT • APPROXIMATELY 9,782'	7,727.78
BUSINESS 30 FROM ROUND-A-BOUT TO ROUND-A-BOUT AT HWY 1 • APPROXIMATELY 9,350'	7,386.50
WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN: <i>Brad A. Bonnell</i>	TOTAL \$20,129.20

PAYMENT DUE UPON COMPLETION OF THE WORK.
PROPOSAL MAY BE WITHDRAWN BY US IF NOT
ACCEPTED WITHIN 30 DAYS.

SIGNATURE _____

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: 2025 Asphalt Street Repair

ACTION: Motion

SYNOPSIS: D Street and 4th Ave NW from 2nd to 3rd Street contain areas that are deteriorating rapidly. Neither street sees a significant amount of vehicle trips per day, so a minor asphalt overlay should be a suitable remedy for both locations. Kluesner is proposing a project amount of \$13,601.

BUDGET ITEM: FF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposal

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



PROPOSAL

DATE	ESTIMATE #
7/14/2025	25763

1007 1st Ave. NW • PO Box 355
Farley, IA 52046
(563) 744-3422 Fax (563) 744-3146
Fed ID # 42-1463491
office@kluesnerconstruction.com

NAME / ADDRESS	FAX NUMBER	CELL NUMBER	PHONE NUMBER
CITY OF MT VERNON 213 1ST ST NW MT VERNON, IA 52314		563-331-0424 ELDON	319-895-6108
	LOCATION		

DESCRIPTION	TOTAL
ITEM 1: ASPHALT OVERLAY OF STREETS	
• MILL HEADERS AND PREP AS NECESSARY	
• POWER BROOM CLEAN AND TAC	
• FURNISH AND PLACE 2" OF ASPHALT INCLUDING A LEVELING COURSE	
4TH AVE BETWEEN 2ND ST NW AND 3RD ST NW	4,301.00
• APPROXIMATELY 1,760 SQ FT	
D ST FROM WEST COLLEGE BLVD TO THE CORNER	7,480.00
• APPROXIMATELY 2,890 SQ FT	
ITEM 2: ASPHALT REPAIR	
• MILL AREAS TO A DEPTH OF 3"	
• POWER BROOM, CLEAN AND TAC	
• FURNISH AND PLACE 3" OF ASPHALT	
• APPROXIMATELY 371 SQ FT	1,820.00
NOTE: THE CITY WILL PROVIDE 31-013 DESIGNATED TAX EXEMPTION CERTIFICATE AND AUTHORIZATION LETTER FOR MATERIALS	
WE PROPOSE TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS. SIGN: <i>Brad A. Brownell</i>	TOTAL \$13,601.00

PAYMENT DUE UPON COMPLETION OF THE WORK.
PROPOSAL MAY BE WITHDRAWN BY US IF NOT
ACCEPTED WITHIN 30 DAYS.

SIGNATURE _____

AGENDA ITEM # J – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Delaney Concrete Invoice – Uptown Lighting

ACTION: Motion

SYNOPSIS: Delaney Concrete completed the necessary sidewalk repair work at the intersection of Hwy 1 and 1st Street in time for Heritage Days. Delaney Concrete replaced the brick at the intersection with concrete in the amount of \$11,980.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



120 35th Street * Marion, IA 52302 * (319) 363-6970 * DelaneyConcreteIA@Gmail.com

City of Mount Vernon

Invoice Number: 0017459-IN

Invoice Date: 7/9/2025

Job Number: 9998-391

Terms: Net 10

Job Location: Highway 1 & 1st St.

Quantity	Description	Amount
1.000	Brick Replacement	11,980.00

We thank you for your business!!
Have a Great Summer!!

Net Invoice:	11,980.00
Sales Tax:	0.00
Invoice Total:	11,980.00

AGENDA ITEM # J – 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: V&K Invoice #51378-9 – Rachel Street Improvements

ACTION: Motion

SYNOPSIS: V&K Engineering has submitted an invoice in the amount of \$34,548 for the Rachel Street Improvement project.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

June 20, 2025
Invoice No: 51378 - 9

Project Manager Dave Schechinger

Engineering services for Rachel Street Preliminary Design

Professional Services from May 18, 2025 to June 14, 2025

Professional Personnel

	Hours	Rate	Amount
Clerical II	16.00	94.00	1,504.00
Engineer I-A	7.00	250.00	1,750.00
Engineer II-A	65.00	208.00	13,520.00
Engineer V	2.00	157.00	314.00
Engineer VI	1.00	148.00	148.00
Engineer IX	50.00	128.00	6,400.00
Engineer X	79.00	112.00	8,848.00
Technician I	16.00	129.00	2,064.00
Totals	236.00		34,548.00
Total Labor			34,548.00
		Total this Invoice	\$34,548.00

AGENDA ITEM # J – 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Tuition Reimbursement – Chief Blinks

ACTION: Motion

SYNOPSIS: This is a continuation of the education reimbursement for Chief Blinks in the amount of \$1,265.

BUDGET ITEM: PD

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

AGENDA ITEM # J – 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: JEO Invoice #162810 – Uptown Streetscape

ACTION: Motion

SYNOPSIS: Please see the attached invoice and monthly report from JEO for the Uptown Streetscape Project. This invoice is in the amount of \$10,388.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025



Engineering | Architecture | Surveying | Planning

Invoice

July 14, 2025
Project No: R231567.00
Invoice No: 162810
Invoice Amount: 10,338.00

Chris Nosbisch
City of Mount Vernon
213 First St. NW
Mount Vernon, IA 52314

Project Manager Jeremy Kaemmer

Project R231567.00 Mount Vernon Downtown Streetscape Improvements

Professional Services through July 4, 2025

- See Attached Progress Report

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Project Management	\$29,300.00	100%	\$29,300.00	\$29,300.00	0.00
Survey	\$24,700.00	100%	\$24,700.00	\$24,700.00	0.00
Discovery	\$23,200.00	100%	\$23,200.00	\$23,200.00	0.00
Visioning and Conceptual Development	\$52,800.00	100%	\$52,800.00	\$52,800.00	0.00
Master Plan Documentation	\$22,400.00	100%	\$22,400.00	\$22,400.00	0.00
Planning and Engagement Additional Services	\$15,900.00	100%	\$15,900.00	\$15,900.00	0.00
Design Services	\$234,300.00	67%	\$155,953.00	\$149,645.00	\$6,308.00
Utility Design & Permitting	\$12,800.00	65%	\$8,320.00	\$4,290.00	\$4,030.00
Hourly Phase(s)					
Reimbursable Expenses			0.00	0.00	0.00
Additional Printed Copies			\$322.31	\$322.31	0.00
Total	\$415,400.00		\$332,895.31	\$322,557.31	\$10,338.00
Total Amount Due Upon Receipt :					\$10,338.00

Email Invoice to: cnosbisch@cityofmtvernon-ia.gov; lboren@cityofmtvernon-ia.gov



Monthly Progress Report

PROJECT NAME | Mount Vernon Uptown Streetscaping Project
JEO PROJECT NO. | 241659.00
CONTRACT DATE | January 2, 2024
DATE PREPARED | July 10, 2025

1) Work Completed During Current Period (6/9/25 – 7/4/25)

Task 1: Project Management

- Project management and internal team coordination.
- Quality control of task work and deliverables.

Task 2: Survey

- Complete

Task 3: Discovery

- Complete

Task 4: Visioning & Concept Development

- Complete

Task 5: Master Plan Documentation

- Complete

Task 6: Design Services

- 60% Design Plans

Task 7: Utility Coordination & Permitting

- Water Main Sheeting

Task 8: Bidding & Negotiation

- No activity to report at this time.

Task 9: Construction Administration/Inspection

- No activity to report at this time.

Task 10: Additional Planning & Engagement Services

- Complete

2) Planned Work for Next Period

- a) Finalize 60% plans
 - (1) Tabulations & OPC
 - (2) Landscaping Design
 - (3) Detailed Sidewalk Modeling
 - (4) Storm & Water Main Plans

3) Project Schedule

- (1) Design stoppage at 60%

4) Information Needed from Mt Vernon

- (1) None

5) Issues or Concerns

- a) See schedule note.

6) Next Meeting

- a) None

7) Change order Management

- a) Amendments
 - i) AMD#1 – Additional Open House & Planning Services
- b) Fee Changes
 - i) \$399,500 -> \$415,400 (3.9% increase)
- c) Schedule Changes
 - i) Target Deliverable August 8.

Discussed stopping at 60% and shelving plans until the project is more “ripe”

AGENDA ITEM # J - 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Oak Ridge Lift Station Repairs

ACTION: Motion

SYNOPSIS: The inner workings of the Oak Ridge lift station are in need of pump and other related equipment repairs. The current estimate for the repairs is between \$12,000 and \$16,000.

BUDGET ITEM: Sewer

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

AGENDA ITEM # J - 10

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Catastrophic Leave Bank

ACTION: Motion

SYNOPSIS: Chief Shannon received a “catastrophic leave” bank of 373.39 hours when transitioning from Sergeant to Police Chief. The previous Police Chief and City Administrator received a cash payout for their sick hours; however, Chief Shannon was not given that option. He is asking that his catastrophic bank be used to cover the cost of his COBRA insurance coverage moving forward. Chief Shannon was the only recipient of this catastrophic bank so no other employees would be affected by this decision. The total payout would cover approximately \$22,000 in insurance premium payments.

BUDGET ITEM: PD

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

AGENDA ITEM # J - 11

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Mt. Vernon/Lisbon Police Department Training Room

ACTION: Motion

SYNOPSIS: I have received a request from the current officers to formally recognize and name the Mt. Vernon/Lisbon Police Department training room as the Douglas J. Shannon training room.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

AGENDA ITEM # J - 12

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: Fire Department Training Facility Site Plan

ACTION: Motion

SYNOPSIS: The City Council has already given its blessing to the training facility project but needs to take formal action on the site. Please see the supporting documents from City Planner Bradbury regarding the application.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

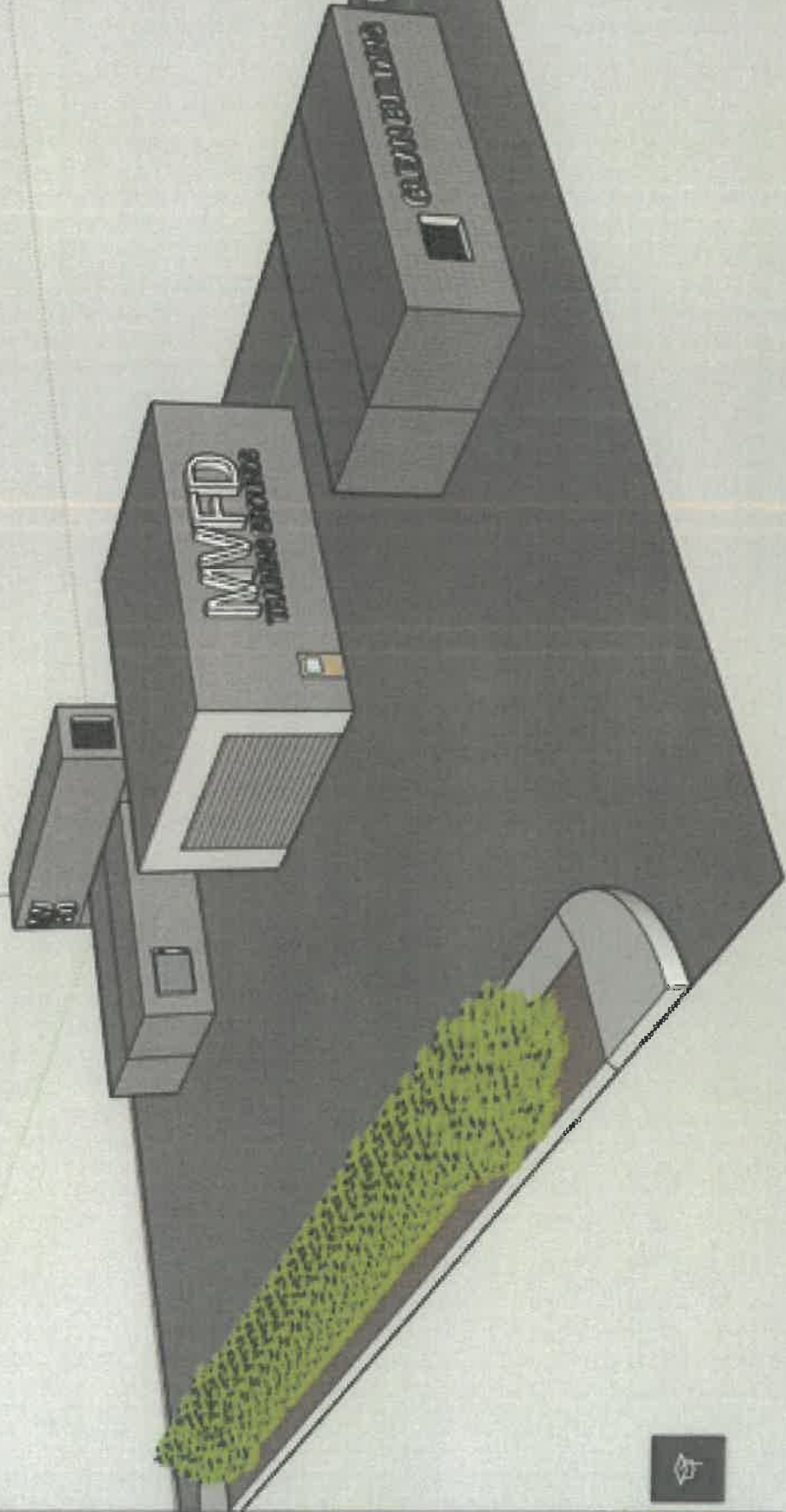
DATE PREPARED: 7/18/2025



Eye Height - 162' 8"

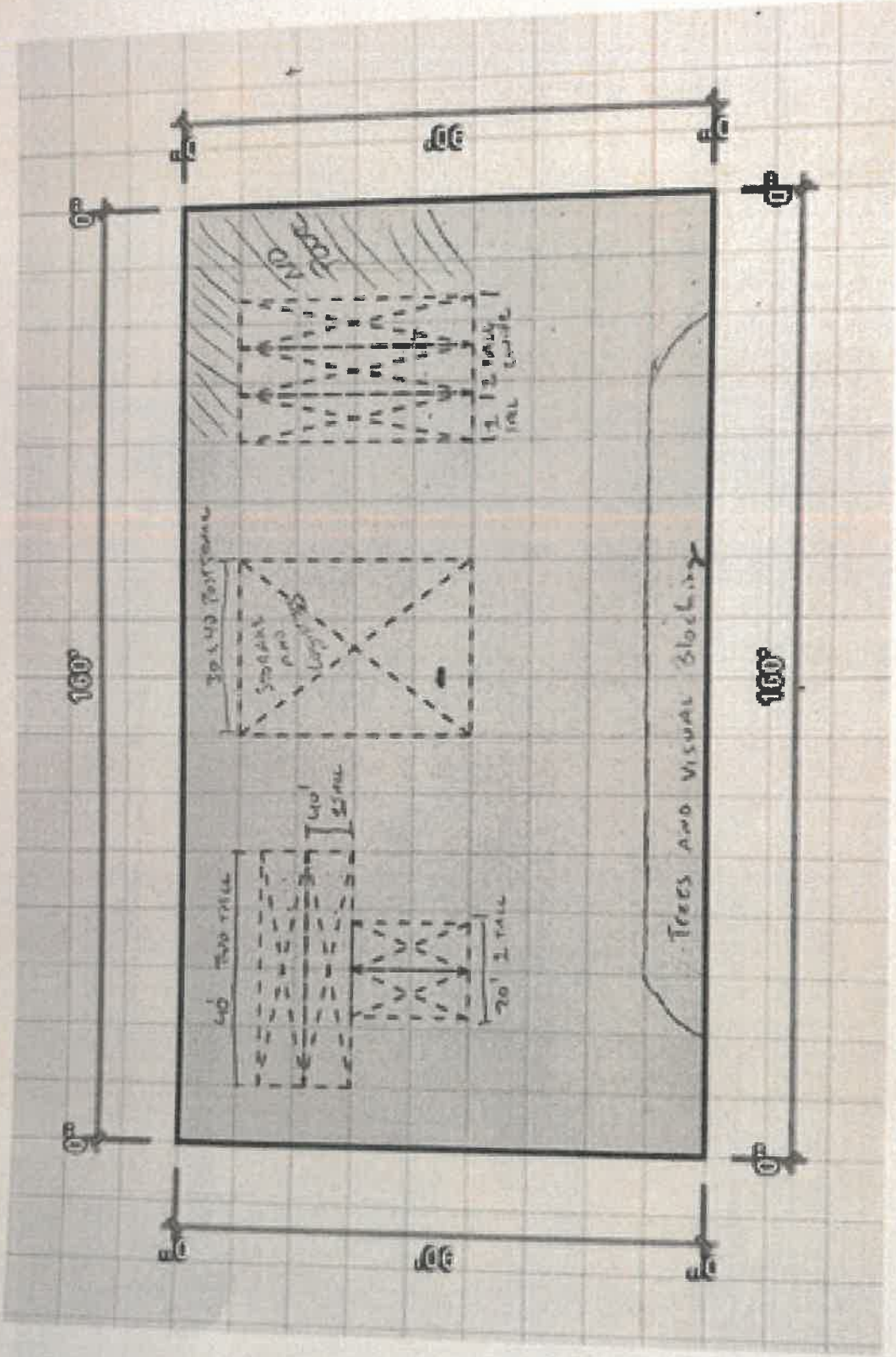


- Entity Info
- Shadows
- Materials
- Scenes
- Tags
- Styles
- Environment
- Display
- Soften
- Outliner
- Model Info
- Help









Concrete @ \$160/yd = 227 yd³

OR
\$35,370

(L8800 AND SUB BASE 500)

2 x 20' Bore ~ \$13,000

2 x 10' Bore ~ \$48,000

20' Frame Building ~ \$16,700

EST COST BEFORE L8800/SUB BASE/GRADE = ~\$113,974

AGENDA ITEM # J - 13

AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

DATE: July 21, 2025

AGENDA ITEM: Loading Zone Request

ACTION: Motion

SYNOPSIS: The Board of Adjustment met on Monday, July 14th to review a Conditional Use Permit application for Daycare Services at 113 2nd Ave NW. One of the conditions for recommending approval was to “apply for and secure a loading zone in front of the business and alley. Unfortunately, staff cannot recommend in favor of a loading zone in an active alley. A number of businesses use the parking area behind city hall throughout the day and blocking the alley for child loading and unloading will cause a number of conflicts. Parents dropping off and/or picking up their children would be allowed to park in the public parking, but designating parking spots and/or loading zones would not be isolated to this one request. The City often receives and denies requests to designate parking for individual businesses.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

AGENDA ITEM # J - 14

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 21, 2025

AGENDA ITEM: CDBG Architect Review Committee Recommendations

ACTION: Motion

SYNOPSIS: Staff, along with business owners representing possible applicants, have interviewed three firms for the CDBG Façade Grant application. They would like to formally recommend MGA Architects to the City Council for approval.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/18/2025

K. Reports-Received/File



Mt. Vernon-Lisbon Police Department

June 2025 Police Report

Vehicle Collisions

There was a total of 7 reported collisions during the month. There were 6 collisions in Mount Vernon. Collision 1 occurred on the 800 block of Palisades Rd SW when unit 1 attempted to drive under the solar array and struck the panels. Damage was estimated at \$17,500 and no injuries were reported. Collision 2 occurred on the 800 block of W. 1st St when unit 1 struck unit 2, which was legally parked. Damage was estimated at \$7,000 and no injuries were reported. Collision 3 occurred on Hwy 30 when unit 1 struck a deer. Damage was estimated at \$10,000 and no injuries were reported. Collision 4 occurred on business 30 when unit 1 failed to yield when entering the roundabout and struck unit 2. Damage was estimated at \$5,500 and no injuries were reported. Collision 5 occurred on the 100 block of W. 1st St when unit 1 attempted to turn into a parking spot and struck unit 2, which was legally parked. Damage was estimated at \$900 and no injuries were reported. Collision 6 occurred on the 100 block of 1st St NE when unit 1 was legally parked then intended to reverse but drove forward instead, striking a building. Damage was estimated at \$20,000 and no injuries were reported.

There was 1 collision in Lisbon. Collision 1 occurred on E. Main St when unit 1 attempted to turn north and struck the curb and a pole. Damage was estimated at \$9,600 and no injuries were reported.

Incidents/Arrest

There were 18 reported incidents during the month. In Mount Vernon, there were 10 reports which included: animal control, burglary, assault, possession of a controlled substance, warrant - other agency, theft, OWI (x2), alcohol sale to minor (x2), and welfare check.

In Lisbon, there were 8 reports which included: animal control, found property, possession of controlled substance, possession of drug paraphernalia, hit and run, violation of no contact order (x3), and warrant - other agency.

During the month, officers had 10 arrests. In Mount Vernon there were 6, including: OWI (x2), warrant – other agency, assault, and alcohol sale to minor (x2).

In Lisbon there were 4, including: warrant – other agency, violation of no contact order (x2), possession of controlled substance, and possession of drug paraphernalia.

Community Service/Training/Misc.:

- Officer Gehrke attended the GTSB conference
- Officer Blinks attended the Iowa Acts of Interest conference
- The K9 golf outing was held

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



Mt. Vernon-Lisbon Police Department

- Lisbon time (administration, call for service, patrol): 266

	June	May	Apr	Mar	Feb	Jan
Administrative	34	36	36	58	23	58
Call for service	25	25	25	20	14	19
Patrol	207	279	279	264	240	262
	266	340	340	342	276	338

GTSB:

During June, officers worked 20.5 hours of STEP which resulted in: 1 OWI arrest- drugs, 3 speed citations, 9 speed warnings, and 2 other traffic violation citations.

Respectfully Submitted,

Temporary-Interim Police Chief

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

**Public Works Report
7/21/2025
Council Meeting**

I apologize for the lack of detail in this report. We have been super busy.

Total Tree Care has started some tree work for us. They started with the removal of the enormous cottonwood tree that was north of the city pool. That tree was such a messy tree and had shed its fluffiness in and around our pool for many years. TTC will be taking down about 12 other large trees that have presented some major safety issues. Most of these are ash trees, a few cottonwoods, one maple, and one locust.

We have started to get the water main patches poured back from last year. There is a hand full of street patches and catch basin throats that we are going to get replaced after these three larger ones have been completed.

We did get the islands and sidewalk around the new light poles on the east side of 1st street poured back before the Heritage Days event. We did make it through another successful Heritage Days with some scrambling on a few small electrical needs.

We have been trying to get as much dozer work done at the park in Stonebrook as we can without dropping the ball in other areas. We still need to keep moving forward there but the dozer experienced some mechanical failures last week that held up progress. It is projected to be fixed in a couple days, and we can resume progress.

Ted scored us a great deal on some gum trees that he planted along the trail on the north side of Palisades Road and east of 17th Avenue.



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

Cedar View Farms has been grinding up our brush pile at the PW site on Bryant Road. They are taking a short break while TTC finishes their scheduled work for us so the leftover debris can be included in the processing that CVF is currently doing.

Staff have been diligent with daily duties as well as the projects previously mentioned. I can't stress enough how blessed we are to have such a great team at Public Works.

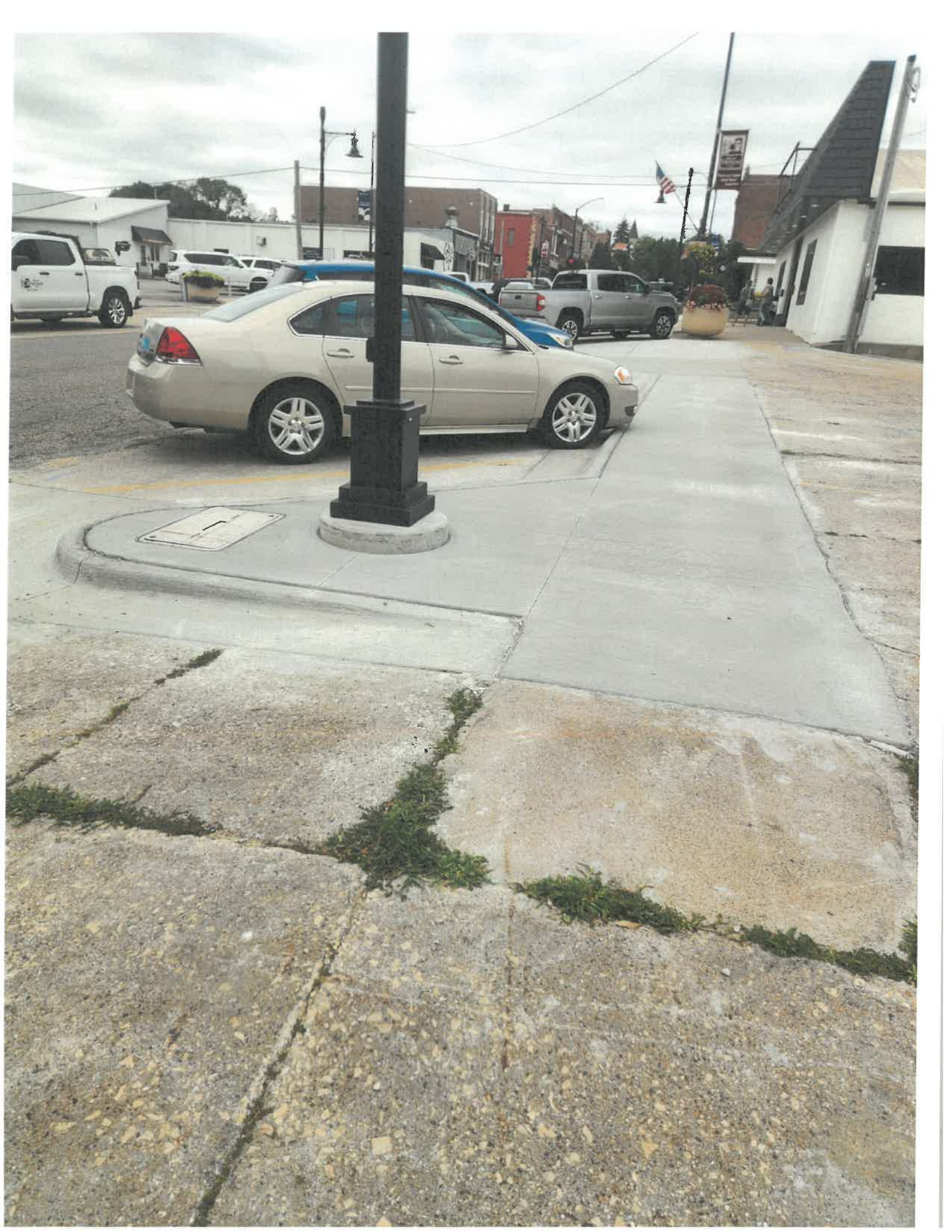
"Coming together is a beginning. Keeping together is progress. Working together is success." – Henry Ford

Eldon Downs
City of Mt. Vernon
Public Works Director
563-331-0424
edowns@cityofmtverno-ia.gov





























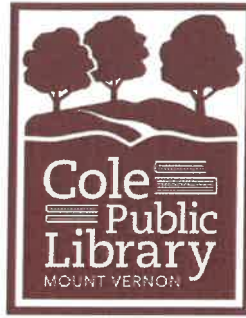












July 1, 2025

Mayor Tom Wieseler and City Council Members,

The first month of Summer Reading has been a huge success. We've had great turn outs for all our programs and activities. 75 patrons attended our Tales & Tails program presented by the National Mississippi River Museum on June 2nd. Lego Club has averaged 60 participants per weekly event, Wednesday Workshop has averaged 20 participants per program, and Story Time has had a spike in attendance with an average of 33 people. We also currently have over 220 children and teens signed up for our Summer Reading Program. I attended the Linn Country Library Directors meeting on June 13th and volunteered to host our next meeting in September. The Board is on summer break and did not meet in June.

We expect July to be just as busy as June. We continue with our weekly Lego Club, Wednesday Workshops, and Story Time. We also have Prancing Ponies planned for Friday, July 18th. Miracles In Motion will bring their registered therapy horses to the library for children to have a chance to pet, groom, and learn about miniature horses. All 40 spots of Prancing Ponies are currently filled with more children on the waiting list. The library will be closed on July 4th and July 5th in honor of Independence Day. The Public Library Board of Trustees is on summer break and won't meet again until August.

Warm Regards,
Grace Chamberlain
Cole Public Library Director

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
July 21, 2025**

- The next ECICOG Board of Directors meeting will be held on Thursday, July 31, 2025.
- The next MVCSD, Cornell and City meeting will be held at City Hall on Tuesday, July 29, 2025, at 12 p.m.
- The next “all-staff” meeting will be held at City Hall on Wednesday, July 23, 2025, at 8 a.m.