

The Mount Vernon City Council met July 21, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Engel, West, Rose and Andresen.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. The Cole Library Monthly Report will be added to "Reports to be Received/Filed". Motion made by Engel, seconded by Rose to approve the Agenda as amended. Motion carries.

Consent Agenda

Approval of City Council Minutes – July 7, 2025, Regular Council Meeting. Motion made by Tuerler, seconded by Andresen to approve the Consent Agenda. Motion carries.

Ordinance Approval/Amendment

Ordinance #6-16-2025A: Amending Chapter 99.02 Sewer Service Charges of the Mt. Vernon Municipal Code. Staff has not received any verbal or written communication regarding this ordinance from the first reading. Motion made by Rose, seconded by West to approve the second reading of Ordinance #6-16-2025A. Roll call all yes. Ordinance passes its second reading.

Ordinance #6-16-2025B: Amending the US Highway 30 Master Plan for the City of Mt. Vernon. Staff has not received any verbal or written communication regarding this ordinance from the second reading. Motion made by Tuerler, seconded by Rose to approve the third reading of Ordinance #6-16-2025B. Roll call all yes. Ordinance passes its third and final reading.

Ordinance #6-16-2025C: Chapter 165 Zoning Regulations, Article 7, Section 710 Accessory Buildings to the Mt. Vernon Municipal. Staff has not received any verbal or written communication regarding this ordinance from the second reading. Motion made by Engel, seconded by West to approve the third reading of Ordinance #6-16-2025C. Roll call all yes. Ordinance passes its third and final reading.

Ordinance #7-7-2025A: Amending Chapter 91 Water Meters of the Mt. Vernon Municipal Code. Staff has not received any verbal or written communication regarding this ordinance from the first reading. Motion made by Tuerler, seconded by Andresen to approve the second reading of Ordinance #7-7-2025A. Roll call all yes. Ordinance passes its second reading.

Ordinance #7-7-2025B: Amending Chapter 106 Resource Recovery and Refuse of the Mt. Vernon Municipal Code. The changes requested during the first reading have been made to the enclosed ordinance. Staff has not received any verbal or written communication regarding this ordinance from the first reading. Motion made by Tuerler, seconded by Engel to approve the second reading of Ordinance #7-7-2025B. Roll call voting yes: Tuerler, West, Engel, Andresen. Voting no: Rose. Ordinance passes its second reading.

Resolutions for Approval

Resolution #7-21-2025A: Making Award of the Construction Bid for Concrete Repair and Replacement for the 2025 Sidewalk Repair Project. The City received a total of 5 bids for the 2025 Sidewalk Repair Project. V&K Engineering has submitted a recommendation to award the project to Modern Concrete with the low bid in the amount of \$121,384.00. Motion made by Rose, seconded by West to approve Resolution #7-7-2021A. Roll call all yes. Resolution passes.

Resolution #7-21-2025B: Accepting Work for the Project Known as the 4TH Street NW Reconstruction Project with Midwest Concrete, Inc. V&K Engineering has submitted a certificate of completion for the 4th Street NW Reconstruction Project. The final contract amount for the project is \$365,453.90. Motion made by Engel, seconded by Rose to approve Resolution #7-21-2025B. Roll call all yes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by West, seconded by Engel to approve the Claims List. Motion carries.

PAYROLL	CLAIMS	178,044.08
MARTIN EQUIPMENT	EQUIP RENTAL-PW,P&REC	51,700.00
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	38,252.95
REPUBLIC SERVICES #897	GB,RECYL-SW	24,556.31
RC TECH	SERVICES-PD	18,727.75
AHLERS & COONEY P.C.	2025 GO FEES	17,454.87
DELANEY CONCRETE CONSTRUCTION	BRICK REPLACEMENT-UPTOWN LIGHTING	11,980.00
IOWA SOLUTIONS INC	SERVER DOWN PYMT-PD	11,759.50
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	11,291.13
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	10,875.40
JEO CONSULTING	UPTOWN STREETScape-LOST III	9,755.00
TREASURER STATE OF IOWA	SALES TAX	7,621.53
JORDAN'S PROPERTY CARE INC	CEMETERY MAINT	5,750.00
GARY'S FOODS	SUPPLIES-ALL DEPTS	4,912.64
TREASURER STATE OF IOWA	WET TAX	3,839.52
SPRINGVILLE READY MIX	CONCRETE-UPTOWN LIGHTING	3,757.50
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	2,393.03
WATERS EDGE AQUATIC DESIGN LLC	RENOVATION PLANNING-POOL	2,300.00
POWER DMS INC	SOFTWARE-PD	2,257.80
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	2,257.05
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,101.40
CONSTRUCTION MATERIALS INC	REBAR-RUT	1,855.88
CRESCENT ELECTRIC SUPPLY	ELECTRICAL SUPPLIES-ECON DEV	1,779.17
P&K MIDWEST INC	EQUIP MAINT-PW	1,654.42
PREMIER POLYSTEEL	UMBRELLAS-POOL RENOVATION	1,648.00
PNP	FUEL-PD	1,566.89
EXPRESS PRINTING & DESIGN LLC	RIBBONS-SWIM TEAM	1,511.49
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,357.20
POLICE LEGAL SCIENCES INC	TRAINING-PD	1,310.00
ALLIANT ENERGY	GAS LINE-PW FACILITIES	1,273.20
COMPASS BUSINESS SOLUTIONS	UTILITY BILLS-WAT,SEW,SW	1,176.95
USA BLUE BOOK	SUPPLIES-WAT	1,103.24
UNDER HILL TRUCK & AUTO REPAIR	VEHICLE MAINT-FD	1,092.06
FRIENDS OF LISBON LIBRARY	DOLLY PARTON IMAGINATION LIBRARY	1,000.00
TRAFFIC & TRANSPORTATION PRODUCTS	SIGNAL REPAIRS-RUT	985.00
AMERICAN RED CROSS	TRAINING-POOL	752.00
CARRICO AQUATIC RESOURCES INC	SENSORS-POOL	696.80

FULL MOON HORIZON	MARKETING-LBC	500.00
SARAH BOOTS	CELL PHONE STIPEND-LBC	480.00
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	409.27
CITY LAUNDERING CO	SERVICES-LBC,CITY HALL	392.17
BANKCARD 8076	REFUNDS-LBC,POOL	375.00
MEDIACOM	PHONE/INTERNET-PW	323.18
MEDIACOM	PHONE/INTERNET-FD	314.88
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
TRI-CITY ELECTRIC CO OF IOWA	SOFTWARE-PD CAMERAS	285.00
WENDLING QUARRIES	ROADSTONE/ROCK-RUT,P&REC	255.24
TERMINIX PRESTO-X	PEST CONTROL-PD	233.20
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	221.68
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	215.00
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	182.24
STAPLES INC	SUPPLIES-ALL DEPTS	174.49
CAMPBELL SUPPLY CEDAR RAPIDS	EQUIP-PW	169.95
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	155.96
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
AIRGAS INC	CYLINDER RENTAL-PW	130.35
CARQUEST OF LISBON	SUPPLIES-PW	128.59
STAPLES INC	SUPPLIES-ALL DEPTS	111.23
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	107.63
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	102.78
COMMUNITY DEVELOPMENT GROUP	COMMUNITY CASH-LBC MARKETING	100.00
LOU'S GLOVES	GLOVES-SEW	99.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	97.81
BANKCARD 8076	REFUNDS-LBC,POOL	93.00
VESTIS	RUGS,SERVICES-FD	88.20
REXCO EQUIPMENT INC	EQUIP REPAIR-PW	84.82
DONNY FEDDERSEN	CDL ENDORSEMENT-PW	65.50
MEDIACOM	PHONE/INTERNET-CITY HALL	52.32
RICKARD SIGN AND DESIGN CORP	PERMIT DECALS-PD	50.00
KONICA MINOLTA	MAINT PLAN/COPIES-PD	47.89
US CELLULAR	INTERNET-WAT,SEW	42.54
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	42.50
HETHER STAUFFACHER	INSTRUCTOR-LBC	42.50
HANNAH GANZEL	INSTRUCTOR-LBC	21.25
KIMBERLY SCHROCK	INSTRUCTOR-LBC	21.25
HAWKINS INC	CHEMICALS-WAT	20.00
TOTAL		449,022.53

FUND EXPENSE TOTALS

PAYROLL	178,044.08
GENERAL FUND	87,302.07
SOLID WASTE	39,142.10
WATER FUND	25,283.08
SEWER FUND	20,492.87
PW FACILITIES	19,943.45
2025 UPTOWN LIGHTING	19,228.47
ROAD USE TAX FUND	18,359.86
RACHEL STREET/KWIK STAR	13,963.90
LBC	11,783.14
LOST III UR & STREETScape	9,755.00

POOL RENOVATIONS	3,948.00
STORM WATER FUND	1,776.51
TOTAL	449,022.53

Discussion and Consideration of Purchasing City Council Chamber Meeting Microphone Units – Council Action as Needed. Staff would like to purchase four additional microphones for the City council chambers at a cost of \$4,832.35. Motion made by Rose, seconded by Andresen to approve the purchase of four new microphones from RC Tech. Motion carries.

Discussion and Consideration of 2025 Crack Sealing Proposal – Kluesner Construction, Inc. – Council Action as Needed. The city has tried to maintain an alternating crack sealing program to ensure the longevity of municipal street improvements. Staff is recommending the crack sealing of Business 30 and 1st Street this year at a cost of \$20,129.20. Motion made by Rose, seconded by Engel to approve the proposal from Kluesner Construction for crack sealing. Motion carries.

Discussion and Consideration of 2025 Asphalt Street Repair Proposal – Kluesner Construction, Inc. – Council Action as Needed. D Street and 4th Ave NW from 2nd to 3rd Street contain areas that are deteriorating rapidly. Neither street sees a significant amount of vehicle trips per day, so a minor asphalt overlay should be a suitable remedy for both locations. Kluesner Construciton is proposing a project amount of \$13,601.00. Motion made by West, seconded by Andresen to approve the proposal from Kluesner Construction for asphalt street repairs. Motion carries.

Discussion and Consideration of Delaney Concrete Invoice #0017459-IN for Uptown Concrete Repairs – 2025 Streetlight Project – Council Action as Needed. Delaney Concrete completed the necessary sidewalk repair work at the intersection of Hwy 1 and 1st Street in time for Heritage Days, replacing the brick at the intersection with concrete, for a total of \$11,980.00. Motion made by Rose, seconded by West to approve the invoice from Delany Concrete for concrete repairs. Motion carries.

Discussion and Consideration of V&K Invoice #51378 - 9 – Rachel Street Improvement Project – Council Action as Needed. V&K Engineering has submitted an invoice in the amount of \$34,548.00 for the Rachel Street Improvement project. Motion made by West, seconded by Tuerler to approve V&K invoice #51378-9. Motion carries.

Discussion and Consideration of Tuition Reimbursement for Chief Blinks – Council Action as Needed. This is a continuation of the education reimbursement for Chief Blinks in the amount of \$1,265.00. Motion made by Tuerler, seconded by Andresen to approve the tuition reimbursement for Chief Blinks. Motion carries.

Discussion and Consideration of JEO Invoice #162810 – Uptown Streetscape Project – Council Action as Needed. Motion made by West, seconded by Engel to approve JEO invoice #162810 for the Uptown Streetscape Project in the amount of \$10,388.00. Motion carries.

Discussion and Consideration of Repair Work for the Oak Ridge Lift Station – Council Action as Needed. The inner workings of the Oak Ridge lift station are in need of pump and other related equipment repairs. The current estimate for the repairs is between \$12,000 and \$16,000. Motion made by Rose, seconded by Engel to approve the necessary repairs at the Oak Ridge lift station. Motion carries.

Discussion and Consideration of Catastrophic Leave Bank Reimbursement – Council Action as Needed. Chief Shannon received a “catastrophic leave” bank of 373.39 hours when transitioning from Sergeant to Police Chief. The previous Police Chief and City Administrator received a cash payout for their sick hours;

however, Chief Shannon was not given that option. He is asking that his catastrophic bank be used to cover the cost of his COBRA insurance coverage moving forward. Chief Shannon was the only recipient of this catastrophic bank so no other employees would be affected by this decision. The total payout would cover approximately \$22,000 in insurance premium payments. Motion made by Tuerler, seconded by Rose to approve the use of Shannon's "catastrophic leave" bank as payment towards his COBRA insurance in lieu of cutting him a check. Motion carries.

Discussion and Consideration of Naming the Mt. Vernon/Lisbon Police Department Training Room – Council Action as Needed. A request has been received from the current officers to formally recognize and name the Mt. Vernon/Lisbon Police Department training room as the Douglas J. Shannon training room. Motion made by Tuerler, seconded by Rose to approve the naming of the training room at the Police Department as the Douglas J. Shannon training room. Motion carries.

Discussion and Consideration of the Fire Department Training Facility Site Plan – Council Action as Needed. Council previously approved the use of the site on Bryant Road for the training facility. Motion made by Engel, seconded by Tuerler to approve the official site plan for the Fire Department Training Facility. Motion carries.

Discussion and Consideration of Loading Zone Request for 113 2nd Ave NW – Council Action as Needed. The Board of Adjustment met on Monday, July 14, 2025 to review a Conditional Use Permit application for Daycare Services at 113 2nd Ave NW. One of the conditions for recommending approval was to "apply for and secure a loading zone in front of the business and alley". Unfortunately, staff cannot recommend in favor of a loading zone in an active alley. A number of businesses use the parking area behind City Hall throughout the day and blocking the alley for child loading and unloading will cause a number of conflicts. Parents dropping off and/or picking up their children would be allowed to park in the public parking, but designating parking spots and/or loading zones would not be isolated to this one request. The City often received and denies requests to designate parking for individual businesses. Although Council was in full support of this type of business, they agreed they could not approve this individual request and felt that the available parking spots behind City Hall should be sufficient. Motion made by Rose, seconded by Tuerler to recommend against the designation of a loading zone at 113 2nd Avenue NW. Motion carries. Request for loading zone designation denied.

Discussion and Consideration of Architecture Firm Selection for the CDBG Façade Rehabilitation Grant Application – Council Action as Needed. Staff, along with business owners representing possible applicants, interviewed three firms for the CDBG Façade Grant application. They are formally recommending MGA Architects for this work. Motion made by Rose, seconded by West to approve Martin Gardner Architecture as the firm for the CDBG Façade Grant application. Motion carries.

Reports to be Received/Filed. Full reports available on the City website in the July 21, 2025 Council Packet.

Mt. Vernon/Lisbon Police Report
Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Library Monthly Report

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler has attended several ribbon cuttings recently and will be attending more in the near future.

Council Reports. Engel reported that the Mount Vernon Lisbon Childcare Solutions group met last week and are in the process of putting together an 18 month plan that should be finalized in August.

City Administrator's Report. Full report available on the City website in the July 21, 2025 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:47 p.m., July 21, 2025.

Respectfully submitted,
Marsha Dewell
City Clerk