

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	April 7, 2025 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	April 4, 2025

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 885 7301 9082
3. Password: 674846

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – March 17, 2025 Regular Council Meeting
2. Approval of Liquor License – Casey's General Store #1599
3. Approval of Liquor License – Chameleon's Pub and Grub

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

1. None

G. Resolutions for Approval

1. Resolution #4-7-2025A: Approving Budget Amendment # to the FY 2025-2026 City of Mount Vernon Budget
2. Resolution #4-7-2025B: Fixing Date for a Meeting on the Proposition to Authorize a Loan Agreement and the Issuance of Notes to Evidence the Obligations of the City Thereunder (\$500,000)
3. Resolution #4-7-2025C: Fixing Date for a Meeting on the Proposition to Authorize a Loan Agreement and the Issuance of Notes to Evidence the Obligations of the City Thereunder (\$2,250,000)
4. Resolution #4-7-2025D: Adopting the Linn County Multi-Jurisdictional Hazard Mitigation Plan 2025-2030

H. Mayoral Proclamation

1. Proclamation Recognizing Friday, April 25, 2025, as Arbor Day in the City of Mount Vernon, Iowa

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Temporary Special Event Permit Application – Nitty Gritty Committee – Council Action as Needed
3. Discussion and Consideration of Appointing Officer Blinks to the Temporary Interim Police Chief Position commencing on July 1, 2025, and Running Through December 31, 2025 – Council Action as Needed
4. Discussion and Consideration of Approving the Engagement Letter with Ahlers Cooney Attorneys on the Proposed \$2,750,000 Bond Sale – Council Action as Needed
5. Discussion and Consideration of Pay Application #7 – 2024 Pool Renovations – Council Action as Needed
6. Discussion and Consideration of OPN Architects Invoice #24426000-4 – LBC Childcare Study – Council Action as Needed
7. Discussion and Consideration of JEO Consulting Group #159456 – Uptown Streetscape Plan – Council Action as Needed
8. Discussion and Consideration of JEO Consulting Group #158187 – Uptown Streetscape Plan – Council Action as Needed
9. Discussion and Consideration of JMT Invoice 1-256362 – Historic Preservation Design Guidelines – Council Action as Needed
10. Discussion and Consideration of Fire Department Training Apparatus Construction on the Bryant Road Public Works Site – Council Action as Needed
11. Discussion and Consideration of Street Closure Request – Chalk the Walk – Council Action as Needed
12. Discussion And Consideration Setting a Public Hearing Date for the Adoption of the Fiscal Year 2025-2026 Fiscal Year Budget – Council Action as Needed
13. Discussion and Consideration of Mt. Vernon Cemetery Mowing Contract for the 2025 Calendar Year – Council Action as Needed
14. Discussion and Consideration of Gas Service Installation – New Public Works Site – Council Action as Needed
15. Discussion and Consideration of City of Mount Vernon Wellness Program for Fiscal Year 26 – Council Action as Needed

K. Reports to be Received/Filed

1. None

L. Discussion Items (No Action)

1. Budget Discussion

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met March 17, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, West, Engel and Rose. Absent: Tuerler.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. The closed session at the end of the meeting will be removed from the Agenda. Motion made by Rose, seconded by Andresen to approve the Agenda as noted. Motion carries. Tuerler absent.

Consent Agenda. Motion made by West, seconded by Engel to approve the Consent Agenda. Motion carries. Tuerler absent.

Approval of City Council Minutes – March 3, 2025 Regular Council Meeting

Approval of Liquor License – Kerr-Plunk, LLC

Approval of Liquor License – Bigs BBQ and Brew Pub

Public Hearing.

Public Hearing for an Ordinance Repealing Ordinance #8-5-2019A Amending the Original White Pines PUD. Mayor Wieseler opened the public hearing at 6:38 pm. The White Pines PUD was amended August 5, 2019, when a new developer purchased the property. The property has since been sold again and the new developer wishes to revert back to the previous PUD plan. This ordinance repeals the ordinance from 2019. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:39 pm. Council then acted on Ordinance 3-17-2025A.

Ordinance Approval/Amendment

Ordinance #3-17-2025A: Repealing Ordinance #8-5-2019A, an Amendment to the Code of Ordinances of the City of Mount Vernon, Iowa 2025. Motion made by Rose, seconded by West to approve the first reading of Ordinance #3-17-2025A. Roll call all yes. Tuerler absent. Engel then made a motion to suspend the rules, waive the second reading and approve the third and final reading. Motion seconded by Andresen. Roll call all yes. Tuerler absent. Ordinance #3-17-2025A passes the third and final reading.

Resolutions for Approval

Resolution #3-17-2025A: Awarding the Bid for the 2025 Uptown Lighting Improvements, Mount Vernon, Iowa. The City received one bid in the amount of \$432,279.40 from Nelson Electric Co. Veenstra and Kimm is recommending the award of this bid. Motion made by West, seconded by Andresen to approve Resolution #3-17-2025A. Roll call all yes. Tuerler absent. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Engel, seconded by Rose to approve the Claims list. Motion carries. Tuerler absent.

FERGUSON WATERWORKS	PAY APP #1-REMOTE METER PROJECT	201,606.09
PAYROLL	CLAIMS	119,112.74
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	34,502.23
FERGUSON WATERWORKS	PAY APP #2-REMOTE METER PROJECT	33,932.06
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	24,296.31
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,716.87

AIRGAS INC	CYLINDER RENTAL-PW	104.96
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	100.55
JEROD LYNCH	FITNESS MEMBERSHIP-FD	100.00
LORI LYNCH	FITNESS MEMBERSHIP-FD	100.00
TODD WEAVER	FITNESS MEMBERSHIP-FD	100.00
MARKET STREET	COMPUTER MAINT-HPC	100.00
STEVE MOEL	FITNESS MEMBERSHIP-PD	100.00
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	90.95
CUSTOM HOSE & SUPPLIES INC	SUPPLIES-WAT	83.14
CENTURY LINK	PHONE CHARGES-PD	77.47
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	75.00
TERMINIX PRESTO-X	PEST CONTROL-FD	73.81
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	63.80
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	50.00
MARSHA DEWELL	MILEAGE-P&A	47.60
BANKCARD 8076	REFUND-P&REC	42.00
BETH HLAS	INSTRUCTOR-LBC	40.00
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	40.00
HALLIE SEALS	DEPOSIT REFUND-WAT	39.83
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	34.00
MIDWEST WHEEL CO	VEHICLE MAINT-FD	27.20
AUDITOR OF STATE	AUDIT FILING FEE-P&A	25.00
NEAL'S WATER CONDITIONING	WATER/SALT-PD	25.00
GAZETTE COMMUNICATIONS	ADS/PUBLICATIONS-P&A	18.70
P&K MIDWEST INC	EQUIP MAINT-RUT	15.43
CUSTOM HOSE & SUPPLIES INC	SUPPLIES-RUT	6.56
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		507,062.22

FUND EXPENSE TOTALS

REMOTE READ METER PROJECT	235,538.15
PAYROLL	119,112.74
SOLID WASTE	46,205.36
GENERAL FUND	37,986.83
ROAD USE TAX FUND	13,721.08
RACHEL STREET/KWIK STAR	13,004.50
PW FACILITIES	12,875.00
SEWER FUND	10,346.77
WATER FUND	9,710.87
LBC	5,130.26
CIP/FIRE DEPT/TAX LEVY	2,170.00
STORM WATER FUND	1,260.66
TOTAL	507,062.22

FY25 FEBRUARY REVENUE

PUBLIC WORKS	283,254.90
GENERAL GOVERNMENT	184,689.80
CULTURE-RECREATION	47,283.50
PUBLIC SAFETY	22,432.19
COMMUNITY & ECONOMIC DEV	85.75
TOTAL	537,746.14

As there was no further business to attend to, the meeting adjourned, the time being 8:09 p.m., March 17, 2025.

Respectfully submitted,
Marsha Dewell
City Clerk

Chris Nosbisch

From: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Sent: Thursday, March 27, 2025 2:34 PM
To: Lori Boren; Chris Nosbisch
Subject: FW: Application App-218251 Ready for Review

External Sender - From: (Tasha Whitman
<twhitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.

[Learn More](#)

Please add to the next agenda. Thanks.

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Thursday, March 27, 2025 2:20 PM
To: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-218251 Ready for Review

Hello,

Application Number App-218251 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: CASEY'S MARKETING COMPANY

DBA: CASEY'S #1599

License Number: LE0003071

Application Number: App-218251

Tentative Effective Date: 6/1/2025

License Type: Class E Retail Alcohol License (LE)

Application Type: Renewal

Chris Nosbisch

From: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Sent: Tuesday, April 1, 2025 9:49 AM
To: Lori Boren; Chris Nosbisch
Subject: FW: Application App-218335 Ready for Review

External Sender - From: (Tasha Whitman
<twhitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.

[Learn More](#)

Please add to the next agenda. Thanks.

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Tuesday, April 1, 2025 9:43 AM
To: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-218335 Ready for Review

Hello,

Application Number App-218335 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: MAIN STREET EATS LLC

DBA: CHAMELEON'S PUB AND GRUB

License Number: LC0049656

Application Number: App-218335

Tentative Effective Date: 5/4/2025

License Type: Class C Retail Alcohol License (LC)

Application Type: Renewal

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Resolution #4-7-2025A: Budget Amendment

ACTION: Motion

SYNOPSIS: Please see the budget amendment resolution that outlines the proposed changes to the FY 2025 budget. The budget amendment gives the appearance of significant overspending this fiscal year. This is due to the time discrepancy between the receipt of bond proceeds, and when the capital projects for those bonds are spent.

BUDGET ITEM: All

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-7-2025A: Budget Amendment

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

RESOLUTION #4-7-2025A

RESOLUTION APPROVING THE CITY OF MOUNT VERNON BUDGET AMENDMENT
FOR FISCAL YEAR 2024-2025.

WHEREAS, the City of Mount Vernon, Iowa is responsible to approve and certify an annual operating budget, and

WHEREAS, the City Council of the City of Mount Vernon, Iowa is required to stay with the budgetary requirements set forth by the Department of Management with the State of Iowa, and

WHEREAS, the City Council of the City of Mount Vernon, Iowa hereby acknowledged the necessity for a budget amendment to stay within the State's requirements, and

WHEREAS, the City Council of the City of Mount Vernon hereby acknowledges the attached Budget Amendment Sheet to be accurate and final,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IOWA, that effective upon receipt of this resolution by the State of Iowa Department of Management and the Linn County Auditor, that the fiscal year 2024 – 2025 budget amendment for the City of Mount Vernon be approved.

RESOLVED this 7th day of April, 2025.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of MOUNT VERNON
Fiscal Year July 1, 2024 - June 30, 2025

The City of MOUNT VERNON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 4/7/2025 06:30 PM

Contact: Marsha Dewell, City Clerk

Phone: (319) 895-8742 ext: 103

Meeting Location: Mount Vernon City Hall Council Chambers,
213 1st Street NW,
Mount Vernon, Iowa 52314

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	2,128,054	50,000	2,178,054
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	2,128,054	50,000	2,178,054
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	1,269,365	40,000	1,309,365
Other City Taxes	6	1,220,455	0	1,220,455
Licenses & Permits	7	20,200	-5,000	15,200
Use of Money & Property	8	331,255	125,000	456,255
Intergovernmental	9	1,518,939	25,000	1,543,939
Charges for Service	10	3,528,025	-120,000	3,408,025
Special Assessments	11	0	0	0
Miscellaneous	12	134,125	75,000	209,125
Other Financing Sources	13	4,590,000	-1,775,000	2,815,000
Transfers In	14	3,644,319	775,000	4,419,319
Total Revenues & Other Sources	15	18,384,737	-810,000	17,574,737
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	1,847,740	100,000	1,947,740
Public Works	17	566,808	90,000	656,808
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,055,018	25,000	1,080,018
Community and Economic Development	20	107,650	775,000	882,650
General Government	21	733,932	100,000	833,932
Debt Service	22	1,816,188	0	1,816,188
Capital Projects	23	3,700,000	4,000,000	7,700,000
Total Government Activities Expenditures	24	9,827,336	5,090,000	14,917,336
Business Type/Enterprise	25	3,066,060	275,000	3,341,060
Total Gov Activities & Business Expenditures	26	12,893,396	5,365,000	18,258,396
Transfers Out	27	3,644,319	775,000	4,419,319
Total Expenditures/Transfers Out	28	16,537,715	6,140,000	22,677,715
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	1,847,022	-6,950,000	-5,102,978
Beginning Fund Balance July 1, 2024	30	9,728,526	0	9,728,526
Ending Fund Balance June 30, 2025	31	11,575,548	-6,950,000	4,625,548

Explanation of Changes: Overall, budgeted revenue has decreased mainly due to the timing of receipt of bond proceeds. Originally, the bond sale was to occur in FY25, but actually happened in FY24. Overall, budgeted expenses increased due to timing of capital project expenditures, developer agreement payments and overall rising costs.

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Resolution #4-7-2025B: \$500,000 Bond

ACTION: Motion

SYNOPSIS: The enclosed resolution will establish the public hearing date for the issuance of general obligation bonds in the amount of \$500,000. The borrowing will be used to complete the electric work necessary to facilitate the Uptown Lighting Improvements.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-7-2025B: \$500,000 Bond

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

ITEMS TO INCLUDE ON AGENDA FOR APRIL 7, 2025

CITY OF MOUNT VERNON, IOWA

Not to exceed \$500,000 General Obligation Capital Loan Notes

- Resolution fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

April 7, 2025

The City Council of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$500,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF MOUNT VERNON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$500,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF MOUNT VERNON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Mount Vernon, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$500,000, as authorized by Sections 384.24A and 384.25, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ .M., on the 5th day of May, 2025, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$500,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of acquisition, construction, improvement, and installation of street lighting fixtures, connections and facilities.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Subchapter III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$500,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between: April 15, 2025 and May 1, 2025)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF MOUNT VERNON, STATE OF IOWA, ON THE
MATTER OF THE PROPOSED AUTHORIZATION OF A
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO
EXCEED \$500,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES OF THE CITY (FOR ESSENTIAL CORPORATE
PURPOSES), AND THE HEARING ON THE ISSUANCE
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Mount Vernon, State of Iowa, will hold a public hearing on the 5th day of May, 2025, at _____M., in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$500,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of acquisition, construction, improvement, and installation of street lighting fixtures, connections and facilities. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed \$13.74. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The note may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Mount Vernon, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 7th day of April, 2025.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF LINN

)

I, the undersigned City Clerk of the City of Mount Vernon, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Mount Vernon, in the County of Linn, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF PUBLIC HEARING
(Not To Exceed \$500,000 General Obligation Capital Loan Notes)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the
" _____ ", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2025.

WITNESS my official signature this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(SEAL)

(To be published between: April 15, 2025 and May 1, 2025)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF MOUNT VERNON, STATE OF IOWA, ON THE
MATTER OF THE PROPOSED AUTHORIZATION OF A
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO
EXCEED \$500,000 GENERAL OBLIGATION CAPITAL LOAN
NOTES OF THE CITY (FOR ESSENTIAL CORPORATE
PURPOSES), AND THE HEARING ON THE ISSUANCE
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Mount Vernon, State of Iowa, will hold a public hearing on the 5th day of May, 2025, at _____ M., in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$500,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of acquisition, construction, improvement, and installation of street lighting fixtures, connections and facilities. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed \$13.74. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The note may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Mount Vernon, State of Iowa, as provided by Sections 384.24A and 384.25 of the Code of Iowa.

Dated this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(End of Notice)

AGENDA ITEM # G – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Resolution #4-7-2025C: \$2,250,000 Bond

ACTION: Motion

SYNOPSIS: The enclosed resolution will establish the public hearing date for the issuance of general obligation bonds in the amount of \$2,250,000. The borrowing will be used to complete the Rachel Street Improvements.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-7-2025C: \$2,250,000 Bond

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

ITEMS TO INCLUDE ON AGENDA FOR APRIL 7, 2025

CITY OF MOUNT VERNON, IOWA

Not to exceed \$2,250,000 General Obligation Capital Loan Notes

- Resolution fixing date for a meeting on the proposition to authorize a Loan Agreement and the issuance of Notes to evidence the obligations of the City thereunder.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE CITY.

April 7, 2025

The City Council of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ .M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$2,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF MOUNT VERNON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$2,250,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF MOUNT VERNON, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSES), AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, by Resolution No. 9-20-93D, adopted September 20, 1993, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Mount Vernon Urban Renewal Plan (the "Plan") for the Mount Vernon Urban Renewal Area (the "Area" or "Urban Renewal Area"), which Plan is on file in the office of the Recorder of _Linn County, Iowa; and

WHEREAS, the Plan has been amended several times, lastly by Resolution 1-6-2025A, adopted January 6, 2025, when this Council approved and adopted an Amendment No.10 to the Plan, which Amendment modified and/or added urban renewal projects proposed to be undertaken within the Area; and

WHEREAS, it is deemed necessary and advisable that the City of Mount Vernon, State of Iowa, should provide for the authorization of a Loan Agreement and issuance of General Obligation Capital Loan Notes, to the amount of not to exceed \$2,250,000, as authorized by

Sections 384.24A, 384.25 and 403.12, of the Code of Iowa, for the purpose of providing funds to pay costs of carrying out essential corporate purpose project(s) as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable from the Debt Service Fund; and

WHEREAS, before a Loan Agreement may be authorized and General Obligation Capital Loan Notes, issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

WHEREAS, before notes may be issued, it is necessary to comply with the procedural requirements of Chapters 384 and 403 of the Code of Iowa, and to publish a notice of the proposal to issue such notes and the right to petition for an election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ .M., on the 5th day of May, 2025, for the purpose of taking action on the matter of the authorization of a Loan Agreement and issuance of not to exceed \$2,250,000 General Obligation Capital Loan Notes, for essential corporate purposes, the proceeds of which notes will be used to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of chapter 403 including the public improvements project authorized in Amendment No. 10 to the Mount Vernon Urban Renewal Plan.

Section 2. To the extent any of the projects or activities described in this resolution may be reasonably construed to be included in more than one classification under Subchapter III of Chapter 384 of the Code of Iowa, the Council hereby elects the "essential corporate purpose" classification and procedure with respect to each such project or activity, pursuant to Section 384.28 of the Code of Iowa.

Section 3. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of General Obligation Capital Loan Notes, evidencing the City's obligations to a principal amount of not to exceed \$2,250,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 4. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than ten clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 5. The notice of the proposed action to issue notes shall be in substantially the following form:

(To be published between: April 15, 2025 and April 25, 2025)

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF MOUNT VERNON, STATE OF IOWA, ON THE
MATTER OF THE PROPOSED AUTHORIZATION OF A
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO
EXCEED \$2,250,000 GENERAL OBLIGATION CAPITAL
LOAN NOTES OF THE CITY (FOR ESSENTIAL CORPORATE
PURPOSES), AND THE HEARING ON THE ISSUANCE
THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Mount Vernon, State of Iowa, will hold a public hearing on the 5th day of May, 2025, at _____ .M., in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$2,250,000 General Obligation Capital Loan Notes, for essential corporate purposes, to provide funds to pay the costs of aiding in the planning, undertaking, and carrying out of urban renewal projects under the authority of chapter 403 including the public improvements project authorized in Amendment No. 10 to the Mount Vernon Urban Renewal Plan. Principal and interest on the proposed Loan Agreement will be payable from the Debt Service Fund.

At any time before the date of the meeting, a petition, asking that the question of issuing such Notes be submitted to the legal voters of the City, may be filed with the Clerk of the City in the manner provided by Section 362.4 of the Code of Iowa, pursuant to the provisions of Sections 384.24(3)(q), 384.24A, 384.25 and 403.12 of the Code of Iowa.

The annual increase in property taxes as the result of the issuance on a residential property with an actual value of one hundred thousand dollars is estimated not to exceed \$59.96. This estimate only considers the impact on property taxes of financing authority established by this hearing for the above-described project(s). The note may be issued in one or more series over a number of years. Finance authority established by this hearing may be combined with additional finance authority, causing the estimate for the annual increase in property taxes for the entire issuance to be greater than the estimate stated herein. Changes in other levies may cause the actual annual increase in property taxes to vary.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at the meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of the Notes to evidence the obligation of the City thereunder or will abandon the proposal to issue said Notes.

This notice is given by order of the City Council of the City of Mount Vernon, State of Iowa, as provided by Chapters 384 and 403 of the Code of Iowa.

Dated this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 7th day of April, 2025.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF LINN

)

I, the undersigned City Clerk of the City of Mount Vernon, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(SEAL)

CERTIFICATE

STATE OF IOWA)
) SS
COUNTY OF LINN)

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Mount Vernon, in the County of Linn, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF PUBLIC HEARING
(Not To Exceed \$2,250,000 General Obligation Capital Loan Notes)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the
" _____ ", a legal newspaper published at least once weekly,
printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

_____, 2025.

WITNESS my official signature this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(SEAL)

(To be published between: April 15, 2025 and April 25, 2025)

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CITY OF MOUNT VERNON, STATE OF IOWA, ON THE
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This notice is given by order of the City Council of the City of Mount Vernon, State of Iowa, as provided by Chapters 384 and 403 of the Code of Iowa.

Dated this _____ day of _____, 2025.

City Clerk, City of Mount Vernon, State of
Iowa

(End of Notice)

AGENDA ITEM # G – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Resolution #4-7-2025D: Multi-Jurisdictional Hazard Mitigation Plan

ACTION: Motion

SYNOPSIS: ECICOG, along with the Hazard Mitigation Planning Committee, has prepared the 2025-2030 Linn County Multi-Jurisdictional Hazard Mitigation Plan 2025-2030. The plan will be available at City Hall or the ECICOG website.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #4-7-2025D: Multi-Jurisdictional Hazard Mitigation Plan

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

RESOLUTION NO. #4-7-2025D

RESOLUTION ADOPTING THE LINN COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN 2025 - 2030

WHEREAS, the City of Mount Vernon, Iowa has heretofore deemed it accessory and desirable to have a Hazard Mitigation Plan that identifies potential hazards and the actions that need to be taken to reduce or eliminate the long term risks to human life and property from those hazards for the citizens of Mount Vernon; and

WHEREAS, a Local Mitigation Plan, as defined in 44 CFR Section 201.6 is required for local jurisdictions that elect to participate in FEMA hazard mitigation programs as a subapplicant or subgrantee; and

WHEREAS, the *Linn County Multi-Jurisdictional Hazard Mitigation Plan 2025 - 2030* was funded by a FEMA Building Resilient Infrastructure and Communities planning grant; and

WHEREAS, the East Central Iowa Council of Governments (ECICOG) with the help of the Hazard Mitigation Planning Committee has prepared the hazard mitigation plan that will be placed on file in Mount Vernon City Hall for public inspection upon approval of the plan by FEMA; and

WHEREAS, a public hearing has now been held in accordance with published notice of the same as by law provided; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mount Vernon, Iowa, that the above-referenced *Linn County Multi-Jurisdictional Hazard Mitigation Plan 2025 - 2030* be and the same is hereby approved.

Passed and approved 7th day of April, 2025

Thomas M. Wieseler, Mayor

Attest

Marsha Dewell, City Clerk

H. Mayoral Proclamation

Arbor Day Proclamation

- Whereas,** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,** the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,** Arbor Day is now observed throughout the nation and the world, and
- Whereas,** trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and
- Whereas,** trees are a renewable resource giving us paper, wood for our houses, fuel for our fires and countless other wood products, and
- Whereas,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,** trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Thomas M. Wieseler, Mayor of the City of Mt. Vernon, do hereby proclaim April 25, 2025, as

Arbor Day

in the City of Mt. Vernon, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

- Further,** I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Thomas M. Wieseler
Mayor of Mt. Vernon, Iowa
April 5, 2025

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, APRIL 7, 2025

PAYROLL	CLAIMS	223,524.62
CORNELL COLLEGE	USAGE CORRECTION-WAT,SEW	17,949.52
FERGUSON WATERWORKS	SUPPLIES-REMOTE METER PROJECT	16,614.49
ALLIANT ENERGY	ENERGY USAGE-SEW	6,368.50
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,065.25
ALLIANT ENERGY	ENERGY USAGE-WAT	4,432.43
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	4,375.00
OPN ARCHITECTS	EARLY CHILDHOOD CENTER STUDY	4,303.61
IOWA ASSOC OF MUNICIPAL UTILITIES	SGEI MEMBERSHIP-PW	4,206.66
ALLIANT ENERGY	ENERGY USAGE-LBC	3,550.32
IOWA SOLUTIONS INC	COMPUTER EQUIP-ALL DEPTS	3,533.45
TREASURER STATE OF IOWA	SALES TAX	3,128.13
LINN CO-OP OIL CO	FUEL-PW	2,408.01
TREASURER STATE OF IOWA	WET TAX	2,222.95
KONE INC	ELEVATOR MAINT-LBC	1,803.96
MENARDS	ELECTRICAL SUPPLIES-PW FACILITIES	1,794.43
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	1,684.92
LISBON, CITY OF	AMB DIRECTOR CONTRACTED SALARY	1,643.49
IOWA SOLUTIONS INC	MAINTHLY MAINT-ALL DEPTS	1,285.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,259.22
MOTOROLA SOLUTIONS INC	SOFTWARE-PD	1,212.16
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,128.78
MOTOROLA SOLUTIONS INC	VIDEO CLOUD STORAGE-PD	1,118.75
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	1,081.62
W.S. DARLEY & CO.	EQUIP MAINT-FD	1,078.69
ALLIANT ENERGY	ENERGY USAGE-FD	1,049.65
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	995.00
ALLIANT ENERGY	ENERGY USAGE-PD	950.76
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
HAWKINS INC	CHEMICALS-WAT	851.00
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	741.81
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	637.11
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	603.39
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	547.28
STAPLES INC	SUPPLIES-ALL DEPTS	531.60
KIRBY BUILT LLC	INFO CENTER SUPPLIES-P&REC	505.12
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
MEDIACOM	PHONE/INTERNET-CITY HALL	435.68
AMANDA HAMER	INSTRUCTOR-LBC	400.00
JACOB SEE	CELL PHONE STIPEND/UNIFORMS-PW	389.99
VERMEER SALES & SERVICE INC	CHIPPER MAINT-SW	380.45
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
SPEER FINANCIAL INC	TIF REPORTING-P&A	375.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	342.50
ALLIANT ENERGY	ENERGY USAGE-P&REC	331.50
KONICA MINOLTA	MAINT PLAN/COPIES-P&A	331.02
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	325.00
CARQUEST OF LISBON	VEHICLE/EQUIP MAINT-ALL DEPTS	323.97
MEDIACOM	PHONE/INTERNET-PW	322.76
MENARDS	SUPPLIES-PW	318.13
AHLERS & COONEY P.C.	LEGAL FEES-P&A	315.00
MEDIACOM	PHONE/INTERNET-FD	304.19
CITY LAUNDERING CO	SERVICES-LBC	303.54
DIAMOND DOCTORS OF IOWA LLC	EQUIP REPAIR-P&REC	300.00
GABRIELLE MOEHLMAN	SERVICES-LBC,P&REC,POOL	280.00
CITY LAUNDERING CO	SERVICES-CITY HALL	275.22

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, APRIL 7, 2025

FROSTED HOMEMADE CUPCAKES	MARKETING-LBC	250.00
DANIEL DAUBS	MEAL STIPEND-PD	225.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-PD	214.23
KONICA MINOLTA	MAINT PLAN/COPIES-PD	205.31
JASON BLINKS	FITNESS MEMBERSHIP-PD,FD	200.00
RC TECH	CAMERA SERVICE-SW	186.50
ROUNABOUT REPAIR SHOP LLC	VEHICLE MAINT-PD	180.24
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	171.87
US CELLULAR	PHONE/INTERNET-P&REC,WAT,SEW	169.84
PITNEY BOWES	METER LEASE-ALL DEPTS	165.33
AMERICAN RED CROSS	TRAINING-LBC	160.00
HAWKEYE COMMUNICATIONS INC	FIRE SYSTEM MONITORING-PD	147.00
ALLIANT ENERGY	ENERGY USAGE-SIRENS	132.06
ALLIANT ENERGY	ENERGY USAGE-POOL	131.24
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	130.38
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	113.25
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	110.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	107.73
HDC PRINTED PRODUCTS	STAMPS-ALL DEPTS	105.10
MIDWEST WHEEL CO	VEHICLE MAINT-FD	104.44
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	100.00
BREEDLOVE SPORTING GOODS	EQUIPMENT-LBC	96.00
VESTIS	RUGS,SERVICES-FD	88.20
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	84.68
LANGUAGE LINE SERVICES	INTERPRETATION SERVICES-PD	84.00
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-PD,CITY HALL	80.00
CHRISTOPHER BROWN	CLEANING SERVICES-FD	78.75
SUE RIPKE	UNIFORMS-ALL DEPTS	74.94
TERMINIX PRESTO-X	PEST CONTROL-FD	73.81
ST LUKE'S WORK WELL SOLUTIONS	DRUG TESTING-ALL DEPTS	70.00
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	63.68
LINN COUNTY TREASURER	STONEBROOK 7,PH 2- OUTLOT A&B	56.30
BANACOM SIGNS & MORE	SILVERADO OUTFITTING-FD LEVY	56.25
TEMP VENDOR	TOBACCO COMPLIANCE-PD	50.00
BANKCARD 8076	REFUND-P&REC	45.00
CR LC SOLID WASTE AGENCY	WASTE DISPOSAL	45.00
MELISSA DEAN	REFUND-P&REC	45.00
JULIA KARKOW	REFUND-P&REC	45.00
MENARDS	SUPPLIES-RUT	42.99
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	41.09
IOWA ONE CALL	LOCATES-WAT,SEW	28.80
ALLIANT ENERGY	ENERGY USAGE-SW	28.09
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	24.15
ALLIANT ENERGY	ENERGY USAGE-CEM	21.17
BETH HLAS	INSTRUCTOR-LBC	20.00
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	20.00
HETHER STAUFFACHER	INSTRUCTOR-LBC	20.00
TODD GEHRKE	POSTAGE-PD	18.55
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	8.00
TOTAL		337,975.33

FUND EXPENSE TOTALS

PAYROLL	223,524.62
GENERAL FUND	26,006.50
WATER FUND	23,212.75
SEWER FUND	19,175.25

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, APRIL 7, 2025

REMOTE READ METER PROJECT	15,550.19
LBC	11,770.93
ROAD USE TAX FUND	8,078.25
SOLID WASTE	4,387.43
LOST III COMM CENTER	4,303.61
PW FACILITIES	1,794.43
STORM WATER FUND	115.12
CIP/FIRE DEPT/TAX LEVY	56.25
TOTAL	337,975.33

FY25 MARCH REVENUE	
GENERAL GOVERNMENT	424,269.10
PUBLIC WORKS	273,780.11
CULTURE-RECREATION	51,571.40
PUBLIC SAFETY	16,395.72
COMMUNITY & ECONOMIC DEV	3,326.58
TOTAL	769,342.91

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Temporary Special Event Permit – Nitty Gritty

ACTION: Motion

SYNOPSIS: The Nitty Gritty Antiques festival that has typically taken place on 1st Street is being moved to the Elliott Park parking lot. The festival has seen a reduction in vendors since Covid and less space is needed for the event. Enclosed you will find the proposed special event application.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Application

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



Temporary Special Event Permit Application

Page 1

This application must be submitted no later than four (4) weeks prior to the event. An application fee of \$50 is due at the time the application is submitted. The application fee may be waived for non-profit organizations at the discretion of the City Administrator. City staff will review the application and the City Administrator may approve the permit subject to conditions determined to be appropriate to the specific event.

Applicants may be required to submit a security deposit of up to \$1,000. If no law enforcement or other damages are incurred by the City as a result of the event, the deposit will be refunded.

The City encourages all applicants to review the City ordinances relating to noise (Chapter 40.03(2)), alcohol service (Chapter 45), and temporary used (Chapter 171), which are available on the City's website or upon request from City Hall.

Event Name: Nitty Gritty

Organization Name: Nitty Gritty Committee

Applicant Name: Ann Dew-Hansen Date of Birth: 4-1-1974

Address: 6116 1st AVE N, Mount Vernon

Contact Person(s) During the Event: Paige Eby or Gabby Dew

Telephone: 612-716-9150 Telephone: 319-573-8383

Date(s) of Event: 7/4/2025 Start Time: 7a End Time: 4p

Set-up → 7/3/2025 Start Time: 5p End Time: 9p

Start Time: _____ End Time: _____

Location of Event: MVAC-ELLIOTT PARK Number of Guests: unknown

Will there be amplified music or other noise? ☒ Yes ☐ No If yes, please specify: _____

planning on having live music

Will alcohol be served or sold? ☐ Yes ☒ No If yes, please specify: _____

Provide verification of liquor license if applicable.

Will food or beverages be served or sold? ☒ Yes ☐ No If yes, please specify: _____

Food trucks with their own permits

Provide verification of permits or licenses if applicable.

Is the closing of any street, sidewalk, trail, or other public property requested? ☐ Yes ☒ No

If yes, please specify: _____

Are street barricades being requested from the City? ☐ Yes ☒ No If yes, specify how

many and at what locations: _____



Temporary Special Event Permit Application

Page 2

How and when will area residents be notified of the event? Event details will be available online

Will liability insurance coverage be obtained for the event? ☐ Yes ☐ No TBD if needed as each vendor is required to take responsibility

Will any signage be used for the event? ☒ Yes ☐ No If yes, signage must be approved separately by the Zoning Official.

Please list the names and addresses of any additional event sponsors:

Other Committee members include Polly Ann Blythe and Tom Redding

Description of Event: Please be specific; include details about the purpose of the event, expected attendance, the event schedule, provisions for cleanup, public notice, advertising, media coverage, etc.

Nitty Gritty is being moved off main street into 2 separate locations; we are requesting that Elliott Park be 1 of them. The Nitty Gritty will host market vendors, food trucks and vintage tractors. Event advertising will begin once approval is given, this will include social media, yard signs (@ committee member locations) and print. We would like vendors to be able set up on 7/3/25 at 5pm-9pm. The day of event will begin at 7am until 4pm. Clean up will take place once vendors leave by the Committee members.



Temporary Special Event Permit Application

Page 4

Describe in detail the security for the event:

We will have committee members present during the event. We will also provide overnight security to ensure that vendors items are kept safe.

Applicant Agreement: In consideration of the City of Mount Vernon, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Mount Vernon, Iowa, its employees, representatives, and agents against all claims, liabilities, losses, or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from City rules, regulations, ordinances, terms, and conditions in the area. The undersigned hereby waives all claims against the City for damages to the buildings or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on, or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the rules, regulations, ordinances, terms, and conditions established by the City of North Liberty, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT THAT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND THE UNDERSIGNED VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Applicant Signature: _____

ae

Date: _____

4/1/2025



Temporary Special Event Permit Application

Page 3

Attach a map showing the event layout; indicate the locations of attractions, music, parking, and alcohol and food service and sales; show any requested use or closure of streets, sidewalks, trails, and other public property.



Tractors

Vendors &
Food Trucks

Parking
Will also be at Back Porch Pickers

FOOT TRAFFIC

FOOT TRAFFIC

Google

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Temporary Interim Police Chief Appointment

ACTION: Motion

SYNOPSIS: The Mayor has discussed the Police Chief hiring process with the MV/L Police Advisory Board, and will be recommending the appointment of a Temporary Interim Police Chief. The Mayor is recommending that Officer Blinks be appointed to the position from July 1, 2025 to December 31, 2025. Details of the appointment will be shared with the Council on Monday.

BUDGET ITEM: PD

RESPONSIBLE DEPARTMENT: City Administrator/Mayor

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Engagement Letter – Ahlers Cooney

ACTION: Motion

SYNOPSIS: Staff is recommending the city hire Ahlers Cooney for the proposed \$2,750,000 general obligation debt issuance. The estimated fee for this borrowing is \$17,200.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Engagement Letter

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



Ahlers & Cooney, P.C.
Attorneys at Law
100 Court Avenue, Suite 600
Des Moines, Iowa 50309-2231
Phone: 515-243-7611
Fax: 515-243-2149
www.ahlerslaw.com
Jason L. Comisky
515.246.0337
jcomisky@ahlerslaw.com

March 31, 2025

Sent via Email

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First St. NW
Mount Vernon, IA 52314

RE: Mount Vernon, Iowa – Bond Counsel Engagement Agreement
Proposed Issuance of Not to Exceed \$2,750,000 General Obligation Capital Loan Notes

Dear Mayor and City Council:

The purpose of this Engagement Agreement (the "Agreement") is to disclose and memorialize the terms and conditions under which services will be rendered by Ahlers & Cooney, P.C. as bond counsel to the City of Mount Vernon, Iowa (the "City" or "Issuer") in connection with the above-referenced issuance (the "Bonds"). While additional members of our firm may be involved in representing the Issuer on other matters unrelated to the Bonds, this Agreement relates to the agreed-upon scope of bond counsel services described herein (the "Services").

A. SCOPE OF SERVICES -- *Bond Counsel*

As Bond Counsel, we will represent the City and cooperate with the following persons and firms: the underwriters or other bond purchasers who purchase the Bonds from the City (all of whom are referred to as the "Bond Purchasers"), counsel for the Bond Purchasers, the Municipal Advisor, trustee, paying agent and bond registrar and their designated counsel (you and all of the foregoing persons or firms collectively, the "Participants"). We intend to undertake each of the following as are necessary:

1. Review relevant Iowa law, including pending legislation and other recent developments, relating to the legal status and powers of the City or otherwise relating to the issuance of the Bonds.
2. Obtain information about the Bond transaction and the nature of use of the facilities or purposes to be financed (the "Project").
3. Review the proposed timetable and consult with the Participants as to the issuance of the Bonds in accordance with the timetable.
4. Consider issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the issuance of the Bonds on a tax-exempt basis; these issues include, without limitation, ownership and use of the project, use and investment of Bond proceeds prior to expenditure and security provisions or credit enhancement relating to the Bonds.

5. Prepare or review major Bond documents, including tax compliance certificates, review the bond purchase agreement, if applicable, and, at your request, draft descriptions of the documents which we have drafted. As Bond Counsel, we assist you in reviewing only those portions of an official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds involving the description of the Bonds, the security for the Bonds (excluding forecasts, projections, estimates or any other financial or economic information in connection therewith), the description of the federal tax exemption of interest on the Bonds and the "bank-qualified" status of the Bonds.
6. Prepare or review all pertinent proceedings to be considered by the governing body of the City; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.
7. Attend or host such drafting sessions and other conferences as may be necessary, including a preclosing, if needed, and closing; and prepare and coordinate the distribution and execution of closing documents and certificates, opinions and document transcripts.
8. Render our legal opinion regarding the validity of the Bonds, the sources of payment for the Bonds and the federal income tax treatment of interest on the Bonds, which opinion (the "Bond Opinion") will be delivered in written form on the date the Bonds are exchanged for their purchase price (the "Closing"). The Bond Opinion will be based on facts and law existing as of its date. Please note that our opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of a result.
9. Subsequent to the Closing, we will prepare and provide the Participants a bond transcript pertaining to the Bonds and make certain the appropriate Federal Information Reporting Form 8038 is filed for each series.

B. LIMITATIONS

The duties covered by this Agreement are limited to those expressly set forth above. Our fee *does not* include the following services, or any other matter not required to render our Bond Opinion:

1. Preparing requests for tax rulings from the Internal Revenue Service, or "no action" letters from the Securities and Exchange Commission.
2. Drafting state constitutional or legislative amendments.
3. Pursuing test cases or other litigation, such as contested validation proceedings.
4. Representing the Issuer in Internal Revenue Service examinations or inquiries, or Securities and Exchange Commission investigations.
5. After Closing, providing continuing advice to the Issuer or any other party concerning actions necessary to assure that interest paid on the Bonds will continue to be excludable from gross income for federal income tax purposes (e.g. this Bond Counsel engagement for the Bonds does not include rebate calculations, nor continuing post-issuance compliance activities).
6. Opining on a continuing disclosure undertaking pertaining to the Bonds and, after the execution and delivery of the Bonds, providing advice concerning any actions necessary to assure compliance with any continuing disclosure requirements.

7. After Closing, providing continuing advice to the Issuer or any other party concerning disclosure issues or questions that relate to the Bonds, (e.g., questions regarding actions necessary to assure fulfillment of continuing disclosure responsibilities).
8. Undertake responsibility as disclosure counsel engaged as recognized counsel specially experienced in Iowa law and federal law relating to disclosure requirements that pertain to governmental debt obligations, whose primary responsibility will be to render objective written advice with respect to the Issuer's issuance of Bonds and its compliance with applicable rules promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

We will provide one or more of the services listed in subsections (1)–(8) of this Section B upon your request, however, a separate, written engagement or request for services will be required before we assume one or more of these duties. The remaining services in this list, specifically those listed in subsections (9)–(14) of this Section B below, are not included in this Agreement, nor will they be provided by us at any time.

9. Providing any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Bonds, the financial condition of the Issuer, or to any other aspect of the financing, such as the proposed financing structure, use of a financial advisor, or the investment of proceeds of the Bonds.
10. Independently establishing the veracity of certifications and representations of the City or the other Participants.
11. Acting as an underwriter, or otherwise marketing the Bonds.
12. Acting in a financial advisory role.
13. Preparing blue sky or investment surveys with respect to the Bonds.
14. Making an investigation or expressing any view as to the creditworthiness of the Issuer or of the Bonds.

C. ATTORNEY-CLIENT RELATIONSHIP; OTHER REPRESENTATIONS

Upon execution of this Agreement and upon notification by the Issuer that our Bond Counsel services are requested with regard to a specific issue of Bonds, the Issuer will be our client and an attorney-client relationship will exist between us with respect to the issuance of the Bonds. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all parties understand that in this transaction we represent only the Issuer, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services are limited to those contracted for in this Agreement; the Issuer's execution of this Agreement will constitute an acknowledgement of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

Our representation of the Issuer and the attorney-client relationship created by this Agreement with respect to a series of Bonds will be concluded upon issuance of such Bonds. Nevertheless, subsequent to Closing, we will mail the appropriate completed Internal Revenue Service Form 8038 and prepare and distribute to the Participants a transcript of the proceedings pertaining to the Bonds.

As you are aware, our firm represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the Issuer, one or more of our present or future clients will have transactions with the Issuer. We do not believe such representation, if it occurs, will adversely affect our ability to represent you as provided in this Agreement, either because such matters will be sufficiently different from the issuance of the Bonds so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance of the Bonds. We will decline to participate in any matter where the interests of our clients, including the Issuer, may differ to the point where separate representation is advisable. The firm historically has arranged its practice to hold such occasions to a minimum, and intends to continue doing so. Execution of this Agreement will signify the Issuer's consent to our representation of others consistent with the circumstances described in this paragraph.

D. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS

Please note our understanding with respect to this Agreement and your role in connection with the issuance of the Bonds:

1. In rendering the Bond Opinion and in performing any other Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the Bond Opinion, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. Except by request, we do not ordinarily attend meetings of the governing body of the City at which proceedings related to the Bonds are discussed or passed unless special circumstances require our attendance.
2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the issue and sale of valid bonds and with the Federal tax law for the tax exemption of interest paid on the Bonds. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the Bonds.
3. If the documents contain incorrect or incomplete factual statements, you must call those to our attention. We are always happy to discuss the content or meaning of the transaction documents with you. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the Bonds or the adequacy of disclosures made in the Official Statement under the State and Federal securities laws, with resulting potential liability for you. During the course of this engagement, we will further assume and rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security. We understand that you will cooperate with us in this regard.
4. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.
5. Issuing the Bonds as "securities" under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the Bonds, the City is obligated under the State and Federal securities laws and the Federal tax laws to disclose all material facts. The City's

lawyers, financial advisors and bankers can assist the City in fulfilling these duties, but the City in its corporate capacity, including your knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information. Further, there are complicated Federal tax rules applicable to the Bonds. The IRS has an active program to audit such transactions. The documents we prepare are designed so that the Bonds will comply with the applicable rules, but this means you must fully understand the documents, including the representations and the covenants relating to the continuing compliance with the federal tax requirements. Accordingly, we want you to ask questions about anything in the documents that is unclear.

6. As noted, the members of the governing body of the City also have duties under the State and Federal Securities and tax laws with respect to these matters and should be knowledgeable as to the underlying factual basis for the bond issue size, use of proceeds and related matters.

E. FEES

1. It is our practice to bill our fees as Bond Counsel on a transactional basis instead of hourly. Factors which affect our billing include: (a) the amount of the issuance; (b) an estimate of the time necessary to do the work; (c) the complexity of the issue (number of parties, timetable, type of financing, legal issues and so forth); (d) recognition of the partially contingent nature of our fee, since it is customary that in the case no financing is ever completed, we render a greatly reduced statement of charges; and (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly.
2. We estimate that our fee for Bond Counsel services will not exceed \$17,200. If, at any time, we believe that circumstances require an adjustment of our original fee estimate(s), we will advise you of such requirement. Such adjustment might be necessary in the event: (a) the principal amount of Bonds actually issued differs significantly from the amount anticipated at the time we initially estimated our fee(s); (b) material changes in the structure or schedule of the financing occur; or (c) unusual or unforeseen circumstances arise which require a significant increase or decrease in our time or responsibility, such as personal attendance at meetings, significant travel, or unexpected revision of the issuance documents at the request of the Issuer, any agent acting on your behalf (such as a financial advisor), the purchaser, a bond insurer, other counsel providing services with respect to issuance of a particular issuance of obligations.
3. In addition to our flat fees, we will charge a flat amount for any incidental costs incurred (copies, overnight charges, bond printing, travel reimbursement, deliveries, etc.). We estimate that such charges will not exceed \$750. We will contact you prior to incurring expenses that exceed this amount.
4. The delivery of written advice, or opinions beyond the Bond Opinion, to third parties at the request of the Issuer with respect to a series of Bonds shall be subject to a separate opinion charge in an amount established at the time of the request.

F. BILLING MATTERS:

We will submit a summary invoice for the professional services described herein after Closing. In the event of a substantial delay in completing the financing, we reserve the right to present an interim statement for payment. Unless other arrangements have been agreed upon in advance, we anticipate our statements to be paid in full within thirty (30) days of receipt.

If, for any reason, the financing represented by an issue of Bonds is not consummated or is completed without the delivery of our Bond Opinion, or our services are otherwise terminated, we will expect to be compensated at our normal hourly rates¹, plus incidental costs, as described above (not to exceed the fee we would have received if we had rendered our Bond Opinion).

G. RISK OF AUDIT BY THE INTERNAL REVENUE SERVICE (IRS)

The IRS has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the IRS, interest on such tax-exempt obligations is excludable from gross income of the owners for federal income tax purposes. We can give no assurances as to whether the IRS might commence an audit of the Bonds or whether, in the event of an audit, the IRS would agree with our opinions. If an audit were to be commenced, the IRS may treat the City as the taxpayer for purposes of the examination. As noted above, the scope of our representation does not include responding to such an audit. However, if we were separately engaged at the time, and subject to the applicable rules of professional conduct, we may be able to represent the City in the matter.

H. RECORDS

1. At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retained by us after the termination of this Agreement. It is our practice to retain transcripts for each financing for at least the life of the Bonds. We may store some or all client file materials in a digital format. In the process of digitizing such documents, any original paper documents provided by you will be returned to you. Any copies of paper documents provided by you will not be returned to you unless you request such copies in writing. You will be notified prior to destruction of our file, and will have the option to request them, should you desire.
2. In the interest of facilitating our services to you, we may send documents, information or data electronically or via the Internet or store electronic documents or data via computer software applications hosted remotely or utilize cloud-based storage. Your confidential electronic documents or data may be transmitted or stored using these methods. We may use third party service providers to store or transmit these documents or data. In using these electronic communication and storage methods, we employ reasonable efforts to keep such communications, documents and data secure in accordance with our obligations under applicable laws, regulations, and professional standards; however, you recognize and accept that we have no control over the unauthorized interception or breach of any communications, documents or data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by us or by our third party vendors. By your acceptance of this letter, you consent to our use of these electronic devices and applications and submission of confidential client information to or through third party service providers during this engagement.

I. OTHER ADVICE

1. The firm reviews hourly rates on an annual basis, and reserves the right to implement rate adjustments. If implemented in any particular year, adjustments generally become effective on January 1. Accordingly, our work on this matter will be billed at the hourly rate in effect at the time services are performed. Our current (2025) hourly rates are as follows:
 - a. Attorneys: \$210-\$525/hour (for reference purposes, the undersigned's hourly rate as of 01/01/25 is \$380/hour).
 - b. Legal Assistants: \$155/hour.

1. If requested, we will maintain one or more separate accounts for periodic services rendered to the Issuer in connection with other matters unrelated to any particular Bond financing. Such services may involve the rendering of advice, opinions or other assistance in connection with such issues including, but not limited to (a) financing alternatives in connection with a particular project, (b) compliance with lending programs, (c) the impact of specified actions on tax-exempt status of outstanding Bonds, (d) interpretation and/or required actions with regard to other "financial obligations" under a continuing disclosure certificate, or (e) other matters the Issuer may seek advice or guidance upon. Billings for such separate services will be based on our standard hourly rate of the individual attorney at the time of performing such separate services.

Please carefully review the terms and conditions of this Agreement. *If the above correctly reflects our mutual understanding, please so indicate by returning a signed and dated copy of this Agreement, retaining an original for your file as well.*

If you have questions regarding any aspect of the above or our representation as Bond Counsel, please do not hesitate to contact me.

Very truly yours,



Jason L. Comisky
FOR THE FIRM

JLC:qm

Accepted:
Mount Vernon, Iowa

By: _____ Date: _____

*Approved by action of the governing body on _____, 2025.

AGENDA ITEM # J – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Pay Application #7 – Pool Renovations

ACTION: Motion

SYNOPSIS: Pay application #7 is in the amount of \$313,500. The various slides, diving boards, and play structures have been delivered to the site. Over 80% of the concrete deck is complete and the slide footings are being poured today.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER REPRESENTATIVE:

Chris Nosbisch

City of Mt Vernon

213 1st St W, Mt Vernon, IA 52314

FROM CONTRACTOR:

Woodruff Construction, Inc

1890 Kountry Lane

Fort Dodge, IA 50501

PROJECT: Mount V. Pool Renovations

APPLICATION NO: 7

PERIOD TO: 03/31/25

ARCH / ENG: Waters Edge Aquatic Design

PROJECT #: 24-109

1153 Southwest Blvd Ste

202, Kansas City, KS 66103

ORDER #:

REQ / REF #:

Distribution to:

☒ OWNER☒ ARCHITECT☐ CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,443,700.00
2. Net change by Change Orders \$ 165,026.39
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,608,726.39
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 1,161,389.50
5. RETAINAGE:
 - a. % of Completed Work \$ 54,119.48
 - b. % of Stored Material \$ 3,950.00Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 58,069.48
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 1,103,320.03
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 789,820.03
8. CURRENT PAYMENT DUE \$ 313,500.00
9. BALANCE TO FINISH, INCL RETAINAGE (Line 3 less Line 6) \$ 505,406.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$165,026.39	
TOTALS	\$165,026.39	\$0.00
NET CHANGES by Change Order	\$165,026.39	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Mill Green Date: 3/28/25State of: IowaCounty of: JohnsonSubscribed and sworn to before me this 28 day of March, 2025Notary Public: Molly UphoffMy Commission expires: 9/19/27

MOLLY UPHOFF

Notarial Seal - Iowa

Commission Number 858996

My Commission Expires Sep 19, 2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 313,500.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Paul A. Manley

Date:

03/28/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA® - © 1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-6292

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Woodruff Construction does not send nor receive wire instructions via unsecured email without confirming information via reciprocating telephone calls or direct person to person contact. Under no circumstances should you send any funds to any party without first calling Woodruff Construction at 319-545-2410 and verifying the accuracy of wire instructions provided to you.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7

APPLICATION DATE: 3/28/2025

PERIOD TO: n/a

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
1	Mobilization	\$30,000.00	\$30,000.00			\$30,000.00		\$1,500.00
2	General Conditions	\$85,000.00	\$47,200.00	\$19,000.00		\$66,200.00	\$18,800.00	\$3,310.00
3	Bonds/Insurance	\$9,800.00	\$9,800.00			\$9,800.00		\$490.00
4	Owner's Allowance-General	\$35,000.00	\$0.00			\$0.00	\$35,000.00	\$0.00
5	Owner's Allowance-Power	\$50,000.00	\$0.00			\$0.00	\$50,000.00	\$0.00
6	Demolition	\$33,000.00	\$34,650.00			\$34,650.00	(\$1,650.00)	\$1,732.50
7	Concrete	\$64,000.00	\$55,000.00	\$4,000.00		\$59,000.00	\$5,000.00	\$2,950.00
8	Joint Sealants	\$11,500.00	\$9,000.00			\$9,000.00	\$2,500.00	\$450.00
9	Main Water slide	\$310,000.00			\$79,000.00	\$79,000.00	\$231,000.00	\$3,950.00
10	Aquatic Play unit	\$163,000.00	\$3,500.00	\$150,000.00		\$153,500.00	\$9,500.00	\$7,675.00
11	Shades	\$23,500.00	\$15,000.00	\$5,000.00	\$0.00	\$20,000.00	\$3,500.00	\$1,000.00
12	Misc. Steel Items	\$7,500.00	\$7,500.00			\$7,500.00		\$375.00
13	Prep and Coating	\$48,000.00	\$20,000.00	\$19,000.00		\$39,000.00	\$9,000.00	\$1,950.00
14	Pool Equipment	\$332,000.00	\$378,500.00	\$95,000.00	\$0.00	\$473,500.00	\$58,500.00	\$23,675.00
15	Earth work	\$33,000.00	\$25,000.00	\$3,000.00		\$28,000.00	\$5,000.00	\$1,400.00
16	Exterior Improvements	\$8,400.00	\$0.00			\$0.00	\$8,400.00	\$0.00
17	CAR # 1 Building permit	\$6,883.05	\$6,883.05			\$6,883.05		\$344.15
18	CAR # 2 Concrete removal	\$92,150.03	\$53,000.00	\$35,000.00		\$88,000.00	\$4,150.03	\$4,400.00
19	CAR # 3 Electrical Panel	\$18,218.14	\$17,000.00			\$17,000.00	\$1,218.14	\$850.00
20	CAR # 4 Patching the Pool	\$24,856.45	\$24,856.45			\$24,856.45		\$1,242.82
21	CAR # 5 In Pool Lights	\$22,918.72	\$15,500.00			\$15,500.00	\$7,418.72	\$775.00
22		\$0.00	\$0.00			\$0.00		\$0.00
23		\$0.00	\$0.00			\$0.00		\$0.00
24		\$0.00	\$0.00			\$0.00		\$0.00
25		\$0.00	\$0.00			\$0.00		\$0.00
26		\$0.00	\$0.00			\$0.00		\$0.00
27		\$0.00	\$0.00			\$0.00		\$0.00
28		\$0.00	\$0.00			\$0.00		\$0.00
	GRAND TOTALS	\$1,608,726.39	\$752,389.50	\$330,000.00	\$79,000.00	\$1,161,389.50	\$447,336.89	\$58,069.48

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THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20005-5232

March 24, 2025

Patrick Carruthers-Green
Iowa Department of Inspections, Appeals & Licensing
6200 Park Avenue, Suite 100.
Des Moines, IA 50321-1270

Re: Mount Vernon Pool Improvement
SP57-027

Dear Mr. Carruthers-Green:

Thank you for your plan review of the Mount Vernon Pool Improvement project. On behalf of the City of Mount Vernon, we are submitting the following responses to your review letter dated March 5, 2024.

1. 15.5(13) Diving stand locations are not dimensioned. Provide dimensions confirming spacing is provided in accordance with Table 5.

Response: The lateral dimensions have been added to the layout.

See updated drawing sheet, SP-P3.

2. 15.5(13) Confirm that a compliant 4" painted stripe marks the change from 5' depth at the start of the diving well section.

Response: A 4-inch strip will be painted on the pool floor at the 5-foot depth transition.

See updated drawing sheet, SP-P1, reference Keynote 27.

3. 15.5(13) Elevated lifeguard stands are not shown on the plans. 3 elevated lifeguard chairs are required.

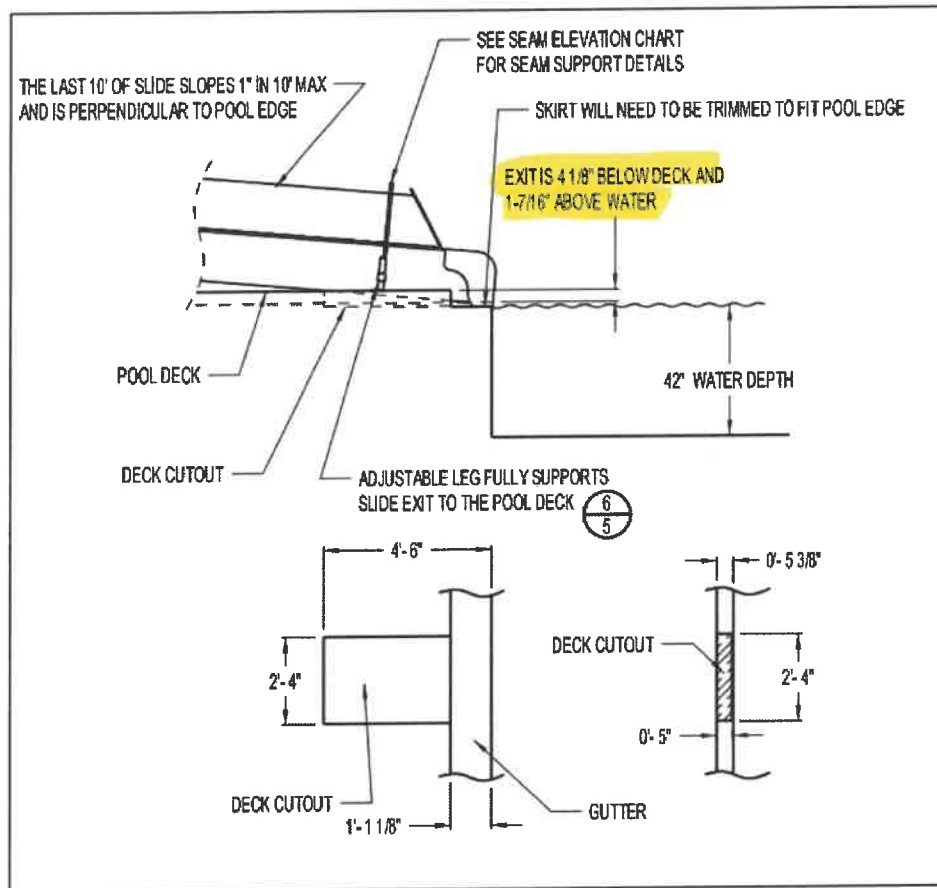
Response: Four (4) elevated lifeguard chairs will be provided. Additionally, 2 roaming lifeguards will operate in the shallow water section.

See updated drawing sheet, SP-P2 with the proposed lifeguard plan.

4. 15.5(17)a(3) The original pool design drawings show a 6" elevation difference between the design water level and top of deck (Detail D/SP-P4) and the slide design drawings show the flume exit 3-11/16" above pool deck. This results in a flume exit greater than 2" above the design water level. Review and revise

Response: The water slide layout has been modified so the flume exit will be less than 2" above the water level.

See updated manufacturer plans enclosed, sheet 8.



5. 15.5(17) Water slide flume locations are not dimensioned. Provide dimensions confirming spacing is provided in accordance with 15.5(17)a(4).

Response: The lateral dimensions have been added to the layout.

See updated drawing sheet, SP-P3.

6. 15.5(18) A float line is only shown around the water slide landing area. Confirm that each section of the multisection water recreation pool is separated by the required float line.

Response: Floating buoy lines will installed in the pool. The existing lines will be reused.

See updated drawing sheet, SP-P1, reference Keynote 28.

We appreciate your assistance with this application. Should you have any questions, please get in touch with me.

Sincerely,

A handwritten signature in black ink, reading "Kyle A. McCawley". The signature is written in a cursive, flowing style.

Kyle McCawley, P.E.
Project Senior
913-438-4338

Enclosed

AGENDA ITEM # J – 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: OPN Architects Invoice #24426000-4

ACTION: Motion

SYNOPSIS: The Mount Vernon Early Childhood Center study is complete. This will be the second to last invoice for this project.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



200 5th Ave SE
Ste 201
Cedar Rapids, IA 52401

INVOICE

Invoice Number: 24426000-4
Date: March 31, 2025
Project Number: 24426000

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314

Mount Vernon Early Childhood Center

For Professional Services Rendered Through: March 31, 2025

Fee Services

	Contract Amount	Percent Complete	Fee Earned	Prior Billings	Current Billings
PreDesign	\$19,000.00	95.00	\$18,050.00	\$13,751.25	\$4,298.75
	\$19,000.00		\$18,050.00	\$13,751.25	\$4,298.75
					\$4,298.75

Reimbursable Expenses

	Amount
Mileage	\$34.65
	\$34.65

Invoice Total **\$4,333.40**

AGENDA ITEM # J – 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 7, 2025
AGENDA ITEM:	JEO Invoice #159456
ACTION:	Motion

SYNOPSIS: Please see the attached invoice in the amount of \$3,068.80. Included with the invoice is a current progress report for the Uptown Streetscape Project.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



Engineering | Architecture | Surveying | Planning

Invoice

March 14, 2025

Project No: R231567.00

Invoice No: 159456

Invoice Amount: 3,068.80

Chris Nosbisch
City of Mount Vernon
213 First St. NW
Mount Vernon, IA 52314

Project Manager Jeremy Kaemmer

Project R231567.00 Mount Vernon Downtown Streetscape Improvements

Professional Services through March 7, 2025

- See Attached Progress Report

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Project Management	\$29,300.00	99%	\$29,007.00	\$29,007.00	0.00
Survey	\$24,700.00	100%	\$24,700.00	\$24,700.00	0.00
Discovery	\$23,200.00	100%	\$23,200.00	\$23,200.00	0.00
Visioning and Conceptual Development	\$52,800.00	100%	\$52,800.00	\$52,800.00	0.00
Master Plan Documentation	\$22,400.00	100%	\$22,400.00	\$22,400.00	0.00
Planning and Engagement Additional Services	\$15,900.00	100%	\$15,900.00	\$15,900.00	0.00
Design Services	\$234,300.00	45%	\$104,721.80	\$101,653.00	\$3,068.80
Utility Design & Permitting	\$12,800.00	34%	\$4,290.00	\$4,290.00	0.00
Total	\$415,400.00		\$277,018.80	\$273,950.00	\$3,068.80
Total Amount Due Upon Receipt :					\$3,068.80

Outstanding Invoices

Number	Date	Balance
158187	1/30/2025	20,501.00
Total		20,501.00

Email Invoice to: cnosbisch@cityofmtvernon-ia.gov; lboren@cityofmtvernon-ia.gov



Monthly Progress Report

PROJECT NAME | Mount Vernon Uptown Streetscaping Project
JEO PROJECT NO. | 241659.00
CONTRACT DATE | January 2, 2024
DATE PREPARED | March 12, 2025

1) Work Completed During Current Period (1/6/25 – 3/7/25)

Task 1: Project Management

- Project management and internal team coordination.
- Quality control of task work and deliverables.

Task 2: Survey

- Complete

Task 3: Discovery

- Complete

Task 4: Visioning & Concept Development

- Complete

Task 5: Master Plan Documentation

- Revised after meeting with City staff

Task 6: Design Services

- Preliminary Design for Utilities.
- Roadway and Sidewalk layouts.

Task 7: Utility Coordination & Permitting

- Water Main Layouts

Task 8: Bidding & Negotiation

- No activity to report at this time.

Task 9: Construction Administration/Inspection

- No activity to report at this time.

Task 10: Additional Planning & Engagement Services

- Complete

2) Planned Work for Next Period

- a) Presentation to Council
- b) 30% Design Plans

3) Project Schedule

- a) Design Phase delayed. Will coordinate revised schedule.

4) Information Needed from Mt Vernon

- a) None at this time

5) Issues or Concerns

- a) See schedule note.

6) Next Advisory Committee Meeting

- a) None. Will transition to City review throughout the Design process. Additional property owner coordination will take place during final design, as needed.

7) Change order Management

- a) Amendments
 - i) AMD#1 – Additional Open House & Planning Services
- b) Fee Changes
 - i) \$399,500 -> \$415,400 (3.9% increase)
- c) Schedule Changes
 - i) Need to revise.

AGENDA ITEM # J – 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: JEO Invoice #158187

ACTION: Motion

SYNOPSIS: Please see the attached invoice in the amount of \$20,501.00.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



Engineering | Architecture | Surveying | Planning

Invoice

January 30, 2025

Project No: R231567.00

Invoice No: 158187

Invoice Amount: 20,501.00

Chris Nosbisch
City of Mount Vernon
213 First St. NW
Mount Vernon, IA 52314

Project Manager Jeremy Kaemmer

Project R231567.00 Mount Vernon Downtown Streetscape Improvements

Professional Services through January 10, 2025

- See Attached Progress Report

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Project Management	\$29,300.00	99%	\$29,007.00	\$29,007.00	0.00
Survey	\$24,700.00	100%	\$24,700.00	\$24,700.00	0.00
Discovery	\$23,200.00	100%	\$23,200.00	\$23,200.00	0.00
Visioning and Conceptual Development	\$52,800.00	100%	\$52,800.00	\$52,800.00	0.00
Master Plan Documentation	\$22,400.00	100%	\$22,400.00	\$22,400.00	0.00
Planning and Engagement Additional Services	\$15,900.00	100%	\$15,900.00	\$15,900.00	0.00
Design Services	\$234,300.00	41%	\$95,345.00	\$74,844.00	\$20,501.00
Utility Design & Permitting	\$12,800.00	34%	\$4,290.00	\$4,290.00	0.00
Total	\$415,400.00		\$267,642.00	\$247,141.00	\$20,501.00

Total Amount Due Upon Receipt : \$20,501.00

Email Invoice to: cnosbisch@cityofmtvernon-ia.gov; lboren@cityofmtvernon-ia.gov

AGENDA ITEM # J – 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: JMT Invoice 1-256362

ACTION: Motion

SYNOPSIS: JMT is working to create the updated historic preservation design guidelines for the City of Mount Vernon. The invoice is in the amount of \$4,193.23.

BUDGET ITEM: HPC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



April 3, 2025

Mount Vernon Historic Preservation Commissio
703 5th Ave NW
Mount Vernon, IA 52314

Please remit payment to:

Johnson, Mirmiran & Thompson, Inc.
40 Wight Avenue
Hunt Valley, MD 21030

Attn: Chris Nosbisch, City Administrator

Re: Historic Preservation Design Guidelines for the
City of Mount Vernon, Iowa

Invoice Number: 1-256362
Period Starting Date: 1/18/2025
Period Ending Date: 3/31/2025
JMT Project Number: 24-02112-001
Prepared By: Toto, Paris

We are hereby submitting our invoice for professional services, as per our Contract.

Task	Description	Budget	Percent Complete	Billed To Date
1	Kick-off Meeting	\$ 3,586.87	100.00%	\$ 3,586.87
2	Draft and Final Outline	\$ 900.93	0.00%	\$ -
3	Draft Guidelines	\$ 9,051.34	0.00%	\$ -
4	First Revised Draft Guidelines	\$ 3,916.63	0.00%	\$ -
5	Virtual Public Meeting	\$ 744.46	0.00%	\$ -
6	Final Design Guidelines	\$ 2,106.37	0.00%	\$ -
7	In-Person Public Meeting	\$ 2,370.44	0.00%	\$ -
8	Direct Expenses	\$ 2,250.00	26.95%	\$ 606.36
Total		\$ 24,927.04	16.82%	\$ 4,193.23

Previously Billed \$ -

AMOUNT DUE THIS INVOICE \$ 4,193.23

"Certified that all invoicing is true and correct and payment has not yet been received."

Johnson, Mirmiran & Thompson, Inc.

Signed by:

Leggio, Christine N
Project Manager

Fed I.D. No. : 52-0963531

AGENDA ITEM # J – 10

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 7, 2025
AGENDA ITEM:	Fire Department Training Facility
ACTION:	Motion

SYNOPSIS: Fire Department personnel have been working with the PW department to locate an area of the Bryant Rd PW site to construct a training facility. Attached you will find a short PowerPoint presentation outlining the details of the proposed facility.

BUDGET ITEM: Donated Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Presentation

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

AGENDA ITEM # J – 11

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Street Closure – Chalk the Walk

ACTION: Motion

SYNOPSIS: Chalk the Walk is scheduled for May 3-4, 2025. The street closure request will begin on the afternoon of Friday, May 2, 2025.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

AGENDA ITEM # J – 12

AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

DATE: April 7, 2025

AGENDA ITEM: Set Public Hearing Date – FY 2025-2026 Budget

ACTION: Motion

SYNOPSIS: This is the second public hearing required under the most recent property tax legislation. The budget presentation will be sent as a part of the April 21, 2025, council packet. The public hearing should be set for Monday, April 21, 2025, at 6:30 p.m.

BUDGET ITEM: All

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

AGENDA ITEM # J – 13

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Cemetery Mowing Contract

ACTION: Motion

SYNOPSIS: Staff has received three bids for the 2025 Mount Vernon Cemetery mowing season. Jordan's Property Care, Inc. has submitted the lowest responsible bid at \$34,500 for the season. Jordan's Property Care currently maintains the Lisbon Cemetery and receives high praise for their service according to Lisbon staff.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Bid

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

JORDAN'S PROPERTY CARE. INC
P.O Box 8312
Cedar Rapids, IA 52408-8312
US
steve@jordanspropertycare.com

Estimate

ADDRESS
City Of Mount Vernon
213 First St NW
Mount Vernon, IA 52314

ESTIMATE # 2034
DATE 04/03/2025

ACTIVITY	QTY	RATE	AMOUNT
Seasonal Contract	1	34,500.00	34,500.00T
Mow, trim, blow off roads per season at the cemetery			

SUBTOTAL	34,500.00
TAX	0.00
TOTAL	\$34,500.00

Accepted By

Accepted Date

AGENDA ITEM # J – 14

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: April 7, 2025

AGENDA ITEM: Gas Service Installation

ACTION: Motion

SYNOPSIS: Public Works staff has received a quote from Alliant Energy to run natural gas to the new shop building on Bryant Road. The estimate for the new service is \$12,781.73.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Estimate

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



Interstate Power and Light Company, an Alliant Energy Company
1655 BRYANT RD MT VERNON GAS EXTENSION BILLING ESTIMATE

All prices are estimates and are subject to change. Estimate is valid for 30 Days. Actual construction costs may result in changes.
For questions regarding the bill estimate call: 13197864158

Reference Account Number: 0

Mail To: CITY OF MT VERNON
213 1ST ST NW
MT VERNON, IA 52314

Email Address:

Service Address:

Reference Work Order: 1017403

AE Contact Name: Christ, Andrew

AE Contact Email: andrewchrist@alliantenergy.com

AE Contact Phone: 13197864158

Billable Charge Type: GAS

Billable Charge Status: DRAFT

Qty	Description	Unit Cost	Cost	Refundable?
1.00	Gas Crew Setup Fee	\$712.00	\$712.00	Yes
425.00	Directional Drill <=2"	\$21.53	\$9,150.25	Yes
425.00	Gas Main Pipe, Size <=2"	\$4.18	\$1,776.50	Yes
165.00	Trench Excavation	\$5.25	\$866.25	No
165.00	Gas Service Pipe, Size <=1"	\$1.18	\$194.70	No
1.00	Allowance for Customer Advance, per Tariff	(\$1,726.00)	(\$1,726.00)	Yes

Total Refundable Amount: \$11,638.75

Total Non-Refundable Amount: \$1,060.95

Total Customer Allowance Amount: (\$1,726.00)

Total Installed Cost: \$10,973.70

State/Local Tax: \$0.00

Tax Adder: \$1,808.03

Total Billable Amount: \$12,781.73

Comments:

ESTIMATE TO EXTEND 2" GAS MAIN TO PUBLIC WORKS BUILDING AND INSTALL 1" SERVICE

Estimate is valid for 30 Days

Valid until



GAS PIPING STATEMENT

Customer Name	Owner of Premises <input type="checkbox"/> Same as above	Tax District	Work Request No.
---------------	---	--------------	------------------

LOCATION OF PREMISES			
County	Town	Range	Section
Address	City	State	Zip

Contractor Name	Gas Piping Installer's Name	Phone No. ()	
Contractor Address	City	State	Zip

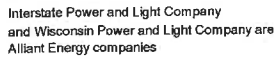
TYPE OF SERVICE: (check appropriate boxes)							
<input type="checkbox"/> Residence	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> New Piping	<input type="checkbox"/> Existing Piping	<input type="checkbox"/> Manufactured Home	<input type="checkbox"/> Converted Piping	

DELIVERY PRESSURE	
<input type="checkbox"/> 7" W.C.	<input type="checkbox"/> 2 psig Other

APPLIANCES CONNECTED & BTU / HR			
<input type="checkbox"/> Furnace BTU/HR _____	<input type="checkbox"/> Water Heater BTU/HR _____	<input type="checkbox"/> Tankless Water Heater BTU/HR _____	
<input type="checkbox"/> Range BTU/HR _____	<input type="checkbox"/> Dryer BTU/HR _____	<input type="checkbox"/> Fireplace BTU/HR _____	
<input type="checkbox"/> Other BTU/HR _____			

The undersigned states the above piping was completed or converted for natural gas service and was inspected and pressure tested on the premises described above according to applicable codes and that the gas piping complies with the provisions of all applicable codes and Alliant Energy service rules.	
PRESSURE TEST DATE (Required) ____ / ____ / ____ Month Day Year	Signature

ADDITIONAL REQUIREMENTS: These requirements MUST be completed prior to permanent gas turn-on.	
<p>This is not a complete list, consult the Alliant Energy Gas Service Manual and NFPA® 54 for complete requirements. We are calling out the items in the list below because they are frequently missed.</p> <ol style="list-style-type: none">1. Installation of a significant portion of internal customer piping, including required valves (inside and out) must be completed prior to Alliant Energy accepting a Gas Piping Statement and providing permanent gas turn-on.2. Customer piping must be connected to the gas meter outlet with all valves in closed position and pipe ends capped before Alliant Energy will provide permanent gas turn-on.3. Through-wall piping MUST be protected against corrosion by coating or wrapping with an inert material approved for such applications.4. All exterior piping, other than galvanized piping, MUST be painted with exterior grade paint (color optional).5. Mark the piping on multiple meters set installations with permanent metal tags designating which unit will be served by each meter.6. Pressure test customer piping at a minimum of 3psi for a minimum of 10 minutes.<ul style="list-style-type: none">• This testing criterion applies only to piping being served by Standard Pressure of 7 inches of water column. If any other pressure is being requested, consult our Gas Service Manual (available online at www.alliantenergy.com) for minimum pressure testing requirements.• Caution: Do not pressurize equipment control valves at this pressure. <p>Submit this completed Gas Piping Statement to your local Service Department only after ALL of the above work is completed. This completed form must be received for the customer to be provided permanent gas service.</p>	

**OWNER APPLICATION FOR**

◀ This box auto fills when the Business Name is entered in the Owner Information section.

Please fill in as many fields as possible on tabs 1-3 (Owner, Electrical Contractor, Htg. Plumb. Contractor-HVAC).
If completing this form on a computer, check the box and type your name at the bottom of tab 4 (Terms and Conditions) to agree to the terms.
If completing this form on paper, check the box and sign and print your name at the bottom of tab 4 (Terms and Conditions) to agree to the terms.
 To submit: Scan all of the pages or save this form and upload it at allantenergy.com/newserviceform.
 A representative will reach out to you to discuss next steps.

SITE INFORMATION									
Address / Fire No.			Street				Lot No.		
City / Town / Village (check one and enter name)						State		Zip	
<input type="checkbox"/> City		<input type="checkbox"/> Town		<input type="checkbox"/> Village					
County				Development Name					
Business Type <input type="checkbox"/> Multi-Family (No. of Units. _____) <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial Building Size: _____ Total Sq. Ft. No. of Stories _____									
Business Function <input type="checkbox"/> Retail <input type="checkbox"/> Health Care <input type="checkbox"/> Industrial <input type="checkbox"/> Restaurant <input type="checkbox"/> Large Commercial <input type="checkbox"/> Education <input type="checkbox"/> Government SIC Code: _____									
Do you have a similar existing facility?				Company Name			Building Sq. Ft.		
<input type="checkbox"/> No		<input type="checkbox"/> Yes. If Yes, supply the following information:							
Address				City				State	
NOTE: If existing facility is not an Alliant Energy customer, please upload copies of utility bills for this facility from the past 12 months along with this application at alliantenergy.com/newserviceform .									

BUILDER/CONTRACTOR INFORMATION			
Company Name		Federal Tax I.D. No.	
Business Address	City	State	Zip
Contact Person Name	Phone No. (day) ()	Phone No. (alternate/mobile) ()	
Fax No. ()	E-mail Address		

Include a certified survey map and complete set of building plans, with electric and natural gas service locations, motor schedules, lighting schedules and mechanical schedules.

Special Instructions

Special Instructions

AGENDA ITEM # J – 15

AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	April 7, 2025
AGENDA ITEM:	Wellness Program
ACTION:	Motion

SYNOPSIS: Staff has been working with Kristin Kuch, MercyCare Business Health Solutions, to design a wellness program for full-time city employees. Staff is seeking approval from the Council on two fronts:

1. To approve the expenditure of an amount not to exceed \$6,000 for MercyCare Business Health Solutions to design and administer the wellness program. LBC staff would also be involved in tracking the program to ensure compliance.
2. Grant full-time staff members a one-year membership to the LBC for participating in the program. The membership would be paid monthly to the LBC, and would not go directly to the employee. LBC staff would submit a monthly reimbursement request to the finance department for payment directly from the department budget.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposal

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025



Mount
Vernon
IOWA

CITY OF MOUNT VERNON WELLNESS PROGRAM JULY 1, 2025 - JUNE 30, 2026

The City of Mount Vernon has partnered with MercyCare Business Health Solutions (BHS) to offer a variety of wellness initiatives to employees. *Your health and wellbeing are most important, and we wish to support you in a variety of ways. Participation is free and voluntary. We support your engagement and hope you enjoy some or all of these offerings!*

As a way to encourage you to participate and reward you for your engagement, successful completion of the program requirements will earn you a **FREE, ONE-YEAR SINGLE MEMBERSHIP to the LESTER BURESH FAMILY COMMUNITY WELLNESS CENTER.**

All programming strictly adheres to HIPAA privacy regulations. None of your private health information will be shared with your employer. The only individuals with access to your health information is you and MercyCare BHS.

Please keep an eye on your email inbox for more information on these wellness initiatives. Employees may participate in any parts of the program, regardless of their desire to complete the entire program requirements.

PROGRAM REQUIREMENTS:

1. COMPLETE A FREE ONSITE BIOMETRIC SCREENING – Thursday, July 17th, 7:00-8:30 am

Schedule an onsite biometric screening through your [wellness site](#)

(Blood pressure, height, weight, waist measurement, labs: total cholesterol, triglycerides, HDL, LDL, fasting glucose, PSA -optional)

Unable to attend the onsite screening? Please complete your screening by **Thursday, July 31st, 2025**, using one of the following methods:

- Schedule an appointment at the Mercy Health Plaza by calling 319-369-4455 or emailing MercyCareBHS@mercyCare.org
- Use the [Alternative Screening Form](#) to submit an annual physical results in place of completing an onsite biometric screening. (Physicals can date back to April 17th, 2025.)

2. COMPLETE YOUR ONLINE HEALTH RISK ASSESSMENT (HRA) and TOBACCO AFFIDAVIT

Log into your [wellness site](#) to fill out your HRA and affidavit.

3. PARTICIPATE in at least 2 of the 3 offered LUNCH AND LEARN PRESENTATIONS

- **Know Your Numbers** (August, Date/Time: TBA) {reviewing biometric values}
- **The Truth about Tobacco and Vaping** (November, Date/Time: TBA) (Great American Smokeout: Thursday, November 20th)
- **Smart Sleep** (February, Date/Time: TBA)

4. PARTICIPATE in at least 3 of the 4 offered WELLNESS CHALLENGES

- **National Park Tour** (October, fitness challenge)
- **Maintain Don't Gain** (December-January, weight maintenance challenge)
- **Salad Challenge** (April, nutrition challenge)
- **Take 10 Challenge** (May, mental health challenge)

QUESTIONS?

MercyCareBHS@mercyCare.org | 319-369-4455



July – Onsite biometrics, health assessment, tobacco affidavit	
Biometrics: \$55.00/person – 30* employees	\$1,650.00
Optional blood test: Prostate Specific Antigen (PSA) \$29.00/person – 6* employees	\$174.00
Health assessment and tobacco affidavit	free
August – Know your Numbers presentation	\$115.00
September -	-
October – National Park Tour, fitness challenge (4 weeks)	\$220.00
November – The Truth about Tobacco and Vaping presentation	\$115.00
December – Maintain Don't Gain, weight maintenance challenge (6 weeks)	\$330.00
January – Maintain Don't Gain, weight maintenance challenge	-
February – Smart Sleep presentation	\$115.00
March -	-
April – Salad Challenge, nutrition challenge (4 weeks)	\$115.00
May – Take 10, mental health challenge (4 weeks)	\$220.00
June – program wrap-up, report to City of Mount Vernon of employees who earned the incentive.	free
Wellness Site/Platform: (landing page for biometric sign-up, health assessment survey, tobacco affidavit, biometric results, wellness challenges and program requirement checklist for each employee.)	\$1,260.00
\$3.50/employee per month - \$42.00/year x 30* employees	
One-time wellness site set-up fee	\$250.00
	\$4,564.00

L. Discussion Items (No Action)

AGENDA ITEM # L - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	April 7, 2025
AGENDA ITEM:	Budget Discussion
ACTION:	None

SYNOPSIS: This will remain a placeholder until the next meeting in case there are any budget related items that need to be discussed before the final document is approved.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 4/4/2025

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
April 7, 2025**

- Department Heads will be attending harassment/sexual harassment/retaliation training with Lynch Dallas on Tuesday, April 8, 2025.
- The next City, Cornell, and MVCSD meeting will be held at 12:00 p.m., Tuesday, April 8, 2025 on Cornell's campus.
- Lori and Marsha will be attending Iowa Municipal Finance Officer Association conference in Des Moines, April 9-11, 2025.
- I will be attending ICMA Midwest Regional Nominating Committee candidate interviews on Monday, April 14, 2025.