

The Mount Vernon City Council met March 3, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Tuerler, West, Engel and Rose.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Council and those in attendance observed a moment of silence in honor of our fallen K9 officer Monster and his years of service with the Mount Vernon-Lisbon Police Department after Police Chief Doug Shannon read a statement from Mayor Wieseler.

Agenda Additions/Agenda Approval. Motion made by Engel, seconded by Tuerler to approve the Agenda. Motion carries.

Consent Agenda

Approval of City Council Minutes – February 19, 2025 Regular Council Meeting. Motion made by Rose, seconded by West to approve the Consent Agenda. Motion carries.

Public Hearing

Public Hearing on the Awarding of Bid and Authorizing the Sale of 1040 2nd Avenue SW, Mount Vernon. Mayor Wieseler opened the public hearing at 6:36 pm. The City did not receive any sealed bids for 1040 2nd Ave SW on Friday, February 28, 2025. The City will need to start the process over next month, with possible changes being made to the bid process/requirements. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:38 pm. Council then acted on Resolution 3-3-2025A.

Resolutions for Approval

Resolution #3-3-2025A: Awarding Bid and Authorizing Sale of 1040 2nd Avenue SW, Mount Vernon. Resolution dies for lack of a motion.

Resolution #3-3-2025B: Approving the Final Plat of Stonebrook 10th Addition Subdivision to the City of Mount Vernon. Stonebrook 10th Addition was slated to be the final phase of this subdivision before the developer purchased an additional ten acres to the west. The 10th Addition is the largest phase of this subdivision, containing forty-seven (47) buildable lots. There has been a slight deviation with lot's 20 and 21 from the preliminary plat, otherwise no major changes were made between the preliminary and final plat. Planning and Zoning voted 5-0 in favor of approving the final plat of Stonebrook 10th Addition. Motion made by Engel, seconded by Andresen to approve Resolution #3-3-2025B. Roll call all yes. Resolution passes.

Resolution #3-3-2025C: Approving Quit Claim Deed to Outlot A of Stonebrook 8th Addition to the City of Mount Vernon. As mentioned in the previous agenda item, there was a small deviation made to the configuration of lots 20 and 21 from the preliminary plat. Lots 20 and 21 have shifted to the east and changed the boundary of Outlot A (stormwater detention area). Outlot A was dedicated to the City during the approval of the 8th Addition. The City must approve a quit claim deed to return the portion of Outlot A that was adjacent to the east side of Lot 21. In turn, the developer is dedicating new ground to the City on the west side of Lot 20. In short, they shifted the lots from the west side of the cul-de-sac to the east. Motion made by Tuerler, seconded by West to approve Resolution #3-3-2025C. Roll call all yes. Resolution passes.

Resolution #3-3-2025D: Accepting Work of the Project Known as the 2024 Water Meter Replacement Project with Ferguson Waterworks. The 2024 Watermain Replacement Project is now complete. Ferguson Waterworks completed the project for \$678,641.20. The retainage of \$33,932.06 will be released after the mandatory thirty day waiting period. Motion made by Rose, seconded by Andresen to approve Resolution #3-3-2025D Roll call all yes. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Rose, seconded by Engel to approve the Claims List. Motion carries.

REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,217.00
LINN CO-OP OIL CO	FUEL TANKS-PW FACILITIES	14,100.00
US BANK	CREDIT CARD CHARGES-ALL DEPTS	10,124.37
BIG RIGGER BUILDERS, INC	SILVERADO OUTFITTING-FD LEVY	9,993.55
ALLIANT ENERGY	ENERGY USAGE-SEW	7,548.79
OPN ARCHITECTS	EARLY CHILDHOOD CENTER STUDY	7,056.18
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	6,527.90
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	6,308.00
ALLIANT ENERGY	ENERGY USAGE-WAT	5,731.69
P&K MIDWEST INC	EQUIP MAINT-P&REC,PW	5,661.85
IOWA SOLUTIONS INC	COMPUTER EQUIP-LBC	5,375.63
LINN CO-OP OIL CO	FUEL-PW	5,308.16
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,244.65
ALLIANT ENERGY	ENERGY USAGE-LBC	4,911.87
TREASURER STATE OF IOWA	WET TAX	3,552.79
TREASURER STATE OF IOWA	SALES TAX	3,256.71
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	3,133.13
VEENSTRA & KIMM INC	BRYANT RD WATER MAIN	2,650.00
VEENSTRA & KIMM INC	KWIK STAR SITE PLAN	2,607.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	2,363.34
VEENSTRA & KIMM INC	INTELLISTREETS LIGHTING	2,087.00
VEENSTRA & KIMM INC	DAVIS PARK IMPROVEMENTS	1,962.00
ALLIANT ENERGY	ENERGY USAGE-PD	1,558.86
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	1,514.10
ALLIANT ENERGY	ENERGY USAGE-FD	1,428.42
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,265.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,244.54
MENARDS	SHELVING-PW FACILITIES	1,119.96
VEENSTRA & KIMM INC	NPDES COMPLIANCE	1,028.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,010.00
PITNEY BOWES	METER POSTAGE-ALL DEPTS	1,000.00
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	897.11
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
DE NOVO MARKETING	WEB/HUBSPOT SUPPORT-ALL DEPTS	825.00
VEENSTRA & KIMM INC	STONEBROOK 9&10 PREL PLAT	711.00
MENARDS	BLDG MATERIALS-PW FACILITIES	651.97
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	648.30
REC DESK LLC	SUBSCRIPTION-LBC,POOL,P&REC	537.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	500.00
DAMON J SCHARES	DOOR MAINT-PW	475.00

FELD FIRE	EQUIP REPAIR-FD	471.00
THE GAZETTE	SUBSCRIPTION-ALL DEPTS	457.60
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
VEENSTRA & KIMM INC	LBC GENERATOR	446.00
KONICA MINOLTA	MAINT PLAN/COPIES-P&A	428.21
MEDIACOM	PHONE/INTERNET-CITY HALL	425.68
KIECKS	UNIFORMS-PD	421.91
ALLIANT ENERGY	ENERGY USAGE-P&REC	405.00
AUDITOR OF STATE	AUDIT FILING FEE-P&A	400.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
VEENSTRA & KIMM INC	NPDES PERMIT RENEWAL	374.00
TASC	FSA ADMIN FEE-ALL DEPTS	328.86
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
VEENSTRA & KIMM INC	PARKS MISC ENGINEERING	320.00
CITY LAUNDERING	SERVICES-LBC	303.54
AMAZON CAPITAL SERVICES	SUPPLIES-PW	291.86
GABRIELLE MOEHLMAN	SERVICES-LBC,P&REC,POOL	280.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	272.00
BARNYARD SCREEN PRINTER LLC	WRESTLING SUPPLIES-P&REC	234.00
ALLIANT ENERGY	ENERGY USAGE-SIRENS	222.79
SUSAN COLEMAN	INSTRUCTOR-LBC	196.00
RC TECH	CAMERA SERVICE-SW	186.50
CITY LAUNDERING	SERVICES-CITY HALL	183.48
ALLIANT ENERGY	ENERGY USAGE-PW	177.59
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PW	176.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	169.84
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	166.30
CAUSE TEAM	UNIFORMS-ALL DEPTS	133.11
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	130.38
MATT SIDERS	MILEAGE-P&REC,LBC	129.50
ALLIANT ENERGY	ENERGY USAGE-POOL	122.24
SHERWIN WILLIAMS CO.	PAINT-PD	109.25
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	108.35
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	107.73
RC TECH	EQUIP REPAIR-LBC	103.36
ALEX VOLKOV	FITNESS MEMBERSHIP-WAT,SEW	100.00
ALLIANT ENERGY	ENERGY USAGE-P&A,RUT,WAT,SEW	96.80
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-CITY HALL	80.00
CHARLOTTE MCDERMOTT	INSTRUCTOR-LBC	80.00
IOWA DEPT AGRICULTURE & LAND	DOG KENNEL LICENSE	75.00
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	64.45
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	63.68
CHRISTOPHER BROWN	CLEANING SERVICES-FD	60.00
TERMINIX PRESTO-X	PEST CONTROL-VC	55.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	54.00
AMAZON CAPITAL SERVICES	MARKETING-LBC	49.95
MIDWEST WHEEL CO	VEHICLE MAINT-FD	48.26
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	41.22
BETH HLAS	INSTRUCTOR-LBC	40.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	40.00
ALEX VOLKOV	UNIFORMS-WAT,SEW	39.99
ALLIANT ENERGY	ENERGY USAGE-SW	33.47
ALLIANT ENERGY	ENERGY USAGE-CEM	22.69

KIMBERLY SCHROCK	INSTRUCTOR-LBC	20.00
TOTAL		159,567.57

FUND EXPENSE TOTALS

GENERAL FUND	23,921.71
SOLID WASTE	19,522.97
PW FACILITIES	18,521.93
LBC	17,028.23
WATER FUND	15,980.13
SEWER FUND	15,888.21
ROAD USE TAX FUND	10,430.31
CIP/FIRE DEPT/TAX LEVY	9,993.55
LOST III UR & STREETScape	8,395.00
LOST III COMMUNITY CENTER	7,056.18
ARPA LINN COUNTY GRANT	6,527.90
RACHEL STREET/KWIK STAR	2,607.00
DAVIS PARK IMPROVEMENTS	1,962.00
2024 INFRASTRUCTURE	1,514.10
STORM WATER FUND	218.35
TOTAL	159,567.57

Discussion and Consideration of Change Order #7 – 2024 Pool Improvements – Council Action as Needed. Woodruff Construction has submitted a proposed change order in the amount of \$157,368.57. Change order #7 was prepared at the request of staff, and would complete necessary repairs to the bathhouse, office area and chemical rooms. These improvements were left off the original bid due to the relative unknowns of the basin repair costs. Motion made by Tuerler, seconded by Rose to approve Change Order #7-2024 Pool Improvements. Motion carries.

Discussion and Consideration of a Required Financial Software Package Upgrade – Council Action as Needed. Tyler Technologies (financial management/billing software) informed staff that the City’s version of its financial/billing software program would no longer be functional beyond 2026 without upgrading to a newer version. The one-time costs necessary for the transition of programs is \$61,569.00, along with an annual maintenance fee of \$28,192.00. Motion made by Rose, seconded by Tuerler to approve the Software Service Agreement with Tyler Technologies for upgraded software. Motion carries.

Discussion and Consideration of V&K Invoice #51378-5 – Rachel Street Design – Council Action as Needed. This invoice is in the amount of \$13,004.50 for the design of Rachel Street public improvements. Motion made by Tuerler, seconded by Andresen to approve V&K Invoice #51378-5-Rachel Street Design. Motion carries.

Discussion and Consideration of Memorial Bench Request for Ed Sauter – Council Action as Needed. Ed Sauter’s family has requested consideration of naming a memorial bench near the trail in Sauter Park. The benches that are currently located adjacent to the trail were purchased by the City. In the past, the City has asked the family to donate an amount equal to the cost of the bench purchase in order to have it commemorated in memory of a loved one if they choose to use one of these benches. The family also has the option of purchasing their own bench. Motion made by Tuerler, seconded by West to approve the naming of a memorial bench in honor of Ed Sauter. Motion carries.

Discussion and Consideration of Setting a Public Hearing for Budget Amendment #1 to the FY 2024-2025 Budget for April 7, 2025 – Council Action as Needed. Motion made by Tuerler, seconded by Rose to set the public hearing for FY25 Budget Amendment #1 for April 7, 2025. Motion carries.

Discussion and Consideration of Carrico Aquatic Resource, Inc. Water Management Assistance Program - Pool – Council Action as Needed. Carrico Aquatic Resource provides the city with chlorine and other chemicals for the municipal pool. The annual cost of supplying pool chemicals is \$15,900 for the 2025 season. This is a slight increase of \$500 over the previous season. Motion made by Engel, seconded by West to approve the Water Management Assistance Program with Carrico Aquatic Resource, Inc. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 1 – Council Action as Needed. The next seven agenda items identify the tax increment financing reimbursement certification for each phase of the Spring Meadow Heights and Stonebrook subdivisions. Just over 37% of the certified amount will be reserved for the low to moderate income fund. Stonebrook Phase 1 will have \$42,175.32 going to the LMI account and \$71,107.83 going to the developer. Motion made by Rose, seconded by Engel to approve the Tax Increment Financing Reimbursement Certification for Stonebrook Phase 1. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 2A – Council Action as Needed. Stonebrook Phase 2A will have \$20,635.43 going to the LMI account and \$34,791.46 going to the developer. Motion made by Andresen, seconded by Tuerler to approve the Tax Increment Financing Reimbursement Certification for Stonebrook Phase 2A. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 2B – Council Action as Needed. Stonebrook Phase 2B will have \$110.97 going to the LMI account and \$187.10 going to the developer. Motion made by Engel, seconded by West to approve the Tax Increment Financing Reimbursement Certification for Stonebrook Phase 2B. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 3 – Council Action as Needed. Stonebrook Phase 3 will have \$30,211.90 going to the LMI account and \$50,937.45 going to the developer. Motion made by Tuerler, seconded by West to approve the Tax Increment Financing Reimbursement Certification for Stonebrook Phase 3. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 4 – Council Action as Needed. Stonebrook Phase 4 will have \$1,188.11 going to the LMI account and \$2,003.16 going to the developer. Motion made by Rose, seconded by Tuerler to approve the Tax Increment Financing Reimbursement Certification for Stonebrook Phase 4. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 1 – Council Action as Needed. Spring Meadow Heights Phase 1 will have \$61,640.26 going to the LMI account and \$51,404.10 going to the developer. Motion made by Andresen, seconded by Engel to approve the Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 1. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 2 – Council Action as Needed. Spring Meadow Heights Phase 2 will have \$20,760.32 going to the LMI account and \$35,002.03 going to the developer. Motion made by West, seconded by Rose to

approve the Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 2. Motion carries.

Discussion and Consideration of Change Order #1 – 2024 Water Meter Replacement Project – Council Action as Needed. Fergusson (Vepo) staff encountered a number of smaller meters while beginning the water meter changeout program. It was decided early in the project that Ferguson would credit the City for the meters that were originally specified, and replace those meters with the smaller version. The net increase for the entire project was \$5,698.00. Motion made by Tuerler, seconded by West to approve Change Order #1-2024 Water Meter Replacement Project. Motion carries.

Discussion and Consideration of Pay Application #1 - 2024 Water Meter Replacement Project – Council Action as Needed. Motion made by Tuerler, seconded by Rose to approve Pay Application #1-2024 Water Meter Replacement Project in the amount of \$201,606.09. Motion carries.

Discussion and Consideration of Pay Application #2 - 2024 Water Meter Replacement Project – Council Action as Needed. This pay application represents the retainage on the project and will be released by City Hall after 30 days. Motion made by Engel, seconded by West to approve Pay Application #2-2024 Water Meter Replacement Project in the amount of \$33,932.06. Motion carries.

Discussion and Consideration of Surface Pro Replacements for the LBC – Council Action as Needed. The four Surface Pros utilized by the LBC front desk need to be replaced as they have reached the end of their lifecycle. The total replacement cost for the surface pros and subsequent equipment is \$10,047.90. Motion made by West, seconded by Andresen to approve the purchase of four Surface Pros for the LBC. Motion carries.

Discussion Items (No Action)

LBC Childcare Discussion. After meeting with OPN Architects, staff gave an update on building layouts and potential costs of adding a childcare addition to the Lester Buresh Center. Initial project cost estimation is \$11,000,000 for a two story addition. The entire first floor would be dedicated to a childcare facility and the second floor being utilized for the LBC. The childcare facility would serve between 80 and 100 children. The City would need to borrow approximately \$5,500,000 for its contribution towards the project and the rest would need to come from grants and fundraising. Council felt strongly that this was an essential need in the community and should continue to move forward in the process.

Reports of Mayor/Council/Administrator

Mayor's Report. Hiring a new Chief of Police is starting this week, childcare and entry level housing are all on Wieseler's agenda.

City Administrator's Report. Full report available on the City website under the March 3, 2025 Council Packet. Nobsch gave an update on the upcoming FY26 budget.

As there was no further business to attend to, the meeting adjourned, the time being 7:49 p.m., March 3, 2025.

Respectfully submitted,
Marsha Dewell
City Clerk