

February, 19, 2025  
City Council Minutes  
213 1<sup>st</sup> Street NW  
Mount Vernon, Iowa 52314

The Mount Vernon City Council met February 19, 2025, at City Hall, 213 1<sup>st</sup> Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Tuerler, West, Engel and Rose (via Zoom).

**Call to Order.** At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion made by Andresen, seconded by Tuerler to approve the Agenda. Motion carries.

**Consent Agenda.** Wieseler noted that in the February 3, 2025 minutes, Happy Daze was spelled incorrectly under the Consent Agenda. The correction has been made in the official minutes. Motion made by Engel, seconded by West to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – February 3, 2025 Regular Council Meeting

Approval of City Council Minutes – February 10, 2025 Special City Council Meeting

Approval of Liquor License – Yock’s Landing

Approval of Liquor License – Scorz Bar & Grill (Amended)

### **Public Hearing**

Public Hearing for the Vacation of an Existing 20’ Stormwater Easement on Parcel A of Plat of Survey No. 2856, City of Mount Vernon, Iowa. Mayor Wieseler opened the public hearing at 6:32 pm. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:32 pm. Council then acted on Resolution 2-19-2025C.

### **Ordinance Approval/Amendment**

Ordinance #1-20-2025A: Amending Chapter 115 Cemetery to the City of Mount Vernon, Iowa Municipal Code. Motion made by West, seconded by Andresen to approve the third reading of Ordinance #1-20-2025A. Roll call all yes. Ordinance passes it’s third and final reading.

### **Resolutions for Approval**

Resolution #2-19-2025A: Approving the Per Diem Travel Policy for the City of Mount Vernon. Staff is recommending the adoption of a Per Diem Travel Policy in an effort to reduce the City’s reliance on credit card purchases. Staff would complete the “Travel Expense Reporting Form” prior to the conference/training date and receive reimbursement for the approved expenditures. Motion made by Engel, seconded by Tuerler to approve Resolution #2-19-2025A. Roll call all yes. Resolution passes.

Resolution #2-19-2025B: Setting the Salaries for the Appointed Officers and Employees of the City of Mount Vernon for Fiscal Year 2025-2026. This resolution establishes a 4.5% increase for personnel in non-union positions. The exception is the City Administrators’ salary that was previously approved in August 2024. Motion made by West, seconded by Andresen to approve Resolution #2-19-2025B. Roll call all yes. Resolution passes.

Resolution #2-19-2025C: Vacating an Existing 20’ Stormwater Easement on Parcel A of Plat of Survey No. 2856, City of Mount Vernon, Iowa. This is the final piece of the Kwik Trip Inc development project. The land owner prior to Kwik Trip had negotiated an easement with the DOT for stormwater from east to west. Kwik

Trip is asking for it to be moved to the south. At the last meeting, a new southern storm water utility easement was established so this easement will no longer be necessary for the new development. Motion made by Engel, seconded by West to approve Resolution 2-19-2025C. Roll call all yes. Resolution passes.

Resolution #2-19-2025D: Accepting Public Improvement Installation for the Stonebrook 10<sup>th</sup> Addition Subdivision. The public improvements within the Stonebrook 10<sup>th</sup> Addition are now complete. V&K Engineering has completed their inspection and are recommending acceptance of the public improvements for maintenance and operation. Motion made by Tuerler, seconded by Andresen to approve Resolution #2-19-2025D. Roll call all yes. Resolution passes.

Resolution #2-19-2025E: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefor for Improvements Known as the Uptown Lighting Improvements. This resolution will set the public hearing date for the Uptown Lighting Improvements Project for Monday, March 17, 2025. Bids for the project will be due to City Hall by 2:00 p.m. on March 13, 2025. Motion made by Tuerler, seconded by Engel to approve Resolution #2-19-2025E. Roll call all yes. Resolution passes.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by West, seconded by Andresen to approve the Claims List. Motion carries.

PAYROLL	CLAIMS	230,978.83
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE	38,062.67
REPUBLIC SERVICES #897	GB,RECYL-SW	24,430.33
WOODRUFF CONSTRUCTION INC	PAY APP #5-POOL RENOVATIOINS	17,907.50
LYNCH DALLAS PC	LEGAL FEES-P&A	8,371.61
SEPTAGON CONSTRUCTION	SOFFIT REPAIRS-PD	7,671.07
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	5,025.00
CAUSE TEAM	UNIFORMS-ALL DEPTS	4,433.50
MARTIN EQUIPMENT	EQUIP REPAIR-PW	3,839.21
STATE HYGIENIC LAB	TESTING-SEW	3,493.50
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	3,010.00
ZIPPY'S SALT BARN	ROAD SALT-RUT	2,347.80
SUNSET LAW ENFORCEMENT	EQUIPMENT-PD	2,136.20
BRADY LANHAM	ELECTRICAL-PW FACILITIES	1,865.72
PNP	FUEL-PD	1,745.32
VEENSTRA & KIMM INC	INTELLISTREETS LIGHTING IMPROV	1,421.50
MENARDS	ELECTRICAL SUPPLIES-PW FACILITIES	1,397.48
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,395.50
BANKCARD 8076	CREDIT CARD FEES-LBC,P&REC	1,252.39
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,161.85
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	1,127.10
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	1,050.45
MENARDS	ELECTRICAL/WIRE-PW FACILITIES	991.96
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	963.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
KIESLER POLICE SUPPLY INC	EQUIPMENT-PD	904.96
BRADY LANHAM	VIDEO/ELECTRIC REPAIRS-FD	879.65
AMAZON CAPITAL SERVICES	VIDEO EQUIP-FD	799.99
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	778.28
CAMPBELL SUPPLY CEDAR RAPIDS	AIR COMPRESSOR-PW	629.99
KIECKS	UNIFORMS-PD	626.94

AMAZON CAPITAL SERVICES	SUPPLIES-LBC	594.51
P&K MIDWEST INC	EQUIP MAINT-P&REC	517.77
RC TECH	AUDIO/VIDEO REPAIRS-LBC	502.69
CARQUEST OF LISBON	VEHICLE MAINT/SUPPLIES-ALL DEPTS	469.36
NELSON ELECTRIC	SERVICES-CITY HALL	398.18
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	363.80
USA BLUE BOOK	LAB TESTING-WAT	362.58
MEDIACOM	PHONE/INTERNET-SEW	350.44
IOWA DEPT OF NATURAL RESOURCES	ST WATER DISCHARGE PERMIT	350.00
MEDIACOM	PHONE/INTERNET-PW	322.76
AMAZON CAPITAL SERVICES	SAFETY SUPPLIES-LBC	317.44
MEDIACOM	PHONE/INTERNET-PW	315.81
CITY LAUNDERING CO	SERVICES-LBC	303.54
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	277.77
IACP	ANNUAL DUES-PD	220.00
KONICA MINOLTA	MAINT PLAN/COPIES-PD	217.68
GABRIELLE MOEHLMAN	SERVICES-LBC,P&REC,POOL	217.00
DSG	SUPPLIES-WAT	215.00
LORI BOREN	MILEAGE-ALL DEPTS	196.00
WENDLING QUARRIES	SAND-WAT,RUT	183.60
SHERWIN WILLIAMS CO.	PAINT-PD	167.97
AIRGAS INC	CYLINDER RENTAL-PW	126.92
MERCY PHYSICIAN SERVICES	MARKETING-LBC	115.00
STAPLES INC	SUPPLIES-ALL DEPTS	113.96
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	109.23
CUSTOM HOSE & SUPPLIES INC	VEHICLE MAINT-RUT	96.56
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	91.75
CITY LAUNDERING CO	SERVICES-CITY HALL	91.74
CITY LAUNDERING CO	SERVICES-CITY HALL	91.74
BRADY WEAVER	REFEREE-P&REC	90.00
JAMISON W BILLINGSLEY	REFEREE-P&REC	90.00
YEONG HO BISHOP	REFEREE-P&REC	90.00
VESTIS	RUGS,SERVICES-FD	88.20
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	84.00
CENTURY LINK	PHONE CHARGES-PD	77.47
TERMINIX PRESTO-X	PEST CONTROL-PD	68.20
NEAL'S WATER CONDITIONING	WATER/SALT-FD	66.50
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	63.81
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	63.68
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-CITY HALL	60.00
AMAZON CAPITAL SERVICES	COMPUTER EQUIP-ALL DEPTS	59.98
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	58.64
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	57.50
KONICA MINOLTA	MAINT PLAN/COPIES-PD	47.89
BANKCARD 8076	REFUND-LBC	44.00
RYAN CROCK	UNIFORMS-PW	42.78
NEAL'S WATER CONDITIONING	WATER/SALT-RUT	40.00
AMAZON CAPITAL SERVICES	EQUIPMENT-PD	27.99
ASCENDANCE TRUCKS	VEHICLE MAINT-RUT	21.42
BANKCARD 8076	REFUND-LBC	20.00
HAWKINS INC	CHEMICALS-WAT	20.00
NEIRL	MEMBERSHIP-P&A	20.00
GALLS LLC	UNIFORMS-PD	18.46
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	17.98

IOWA SOLUTIONS INC	COMPUTER MAINT-P&A	12.84
JONES CO CLERK OF COURT	FEE ADJUSTMENT-PD	10.14
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
<b>TOTAL</b>		<b>380,715.97</b>

**FUND EXPENSE TOTALS**

PAYROLL		230,978.83
GENERAL FUND		53,544.41
SOLID WASTE		28,168.09
POOL RENOVATIONS		17,907.50
SEWER FUND		11,649.73
WATER FUND		8,864.45
ROAD USE TAX FUND		7,549.72
LBC		7,269.19
CIP/FIRE DEPT/TAX LEVY		4,267.50
PW FACILITIES		4,255.16
POLICE STATION CONSTRUCTION		3,175.50
STORM WATER FUND		1,664.39
LOST III UR & STREETScape		1,421.50
<b>TOTAL</b>		<b>380,715.97</b>

**FY25 JANUARY REVENUE**

PUBLIC WORKS		320,747.18
GENERAL GOVERNMENT		121,360.41
PUBLIC SAFETY		94,300.11
CULTURE-RECREATION		74,425.14
COMMUNITY & ECONOMIC DEV		9,445.24
<b>TOTAL</b>		<b>620,278.08</b>

Discussion and Consideration of Setting a Public Hearing Date and Meeting Time for the Proposed Property Tax Levy rate for the City of Mount Vernon – Council Action as Needed. This will be a stand-alone meeting for the sole purpose of discussing the tax levy rate for Fiscal Year 2026. Motion made by Tuerler, seconded by West to set the public hearing for April 7, 2025 at 6:00 p.m. Motion carries.

Discussion and Consideration of Accepting the Resignation of Police Chief Doug Shannon – Council Action as Needed. Police Chief Doug Shannon formally announced that he would be retiring from his position effective July 31, 2025 and thanked staff and Council for their many years of support. Council congratulated Shannon on his retirement and thanked him for his many years of service. Motion made by Tuerler, seconded by Andresen to accept the resignation of Chief Shannon. Motion carries.

Discussion and Consideration of HVAC Purchase for the Public Works Shop – Council Action as Needed. Staff has received two bids for the installation of HVAC in the break area of the new public works shop. The lowest responsible quote was submitted from 8 Finger HVAC, LLC. Motion made by Tuerler, seconded by Andresen to approve the bid from 8 Finger HVAX, LLC in the amount of \$9,485.00. Motion carries.

Discussion and Consideration of Purchasing the Chalk for the Chalk the Walk Festival – Council Action as Needed. The City will once again be purchasing chalk for Chalk the Walk through Danielle Chargo at Iron Leaf Press. Motion made by Engel, seconded by West to approve the chalk purchase for an amount not to exceed \$4,100.00. Motion carries.

Discussion and Consideration of JEO Invoice #158598 – Uptown Streetscape Plan – Council Action as Needed. This invoice is in the amount of \$6,308.00. Motion made by West, seconded by Engel to approve Invoice #158598-Uptown Streetscape. Motion carries.

Discussion and Consideration of OPN Invoice #24426000-2 – Mount Vernon Early Childhood Center – Council Action as Needed. Motion made by Engel, seconded by Tuerler to approve OPN Invoice #24426000-2 in the amount of \$7,056.18.

**Reports to be Received/Filed.** Full reports can be found on the City website in the February 19, 2025 Council packet.

Mt. Vernon/Lisbon Police Report  
Mt. Vernon/Lisbon Police Annual Report  
Mt. Vernon Public Works Report  
Mt. Vernon Parks and Rec Report  
Cole Library Report

**Reports of Mayor/Council/Administrator**

Mayor’s Report. Wieseler attended two Zoom calls, one with the Linn County Conference Board and another with Linn County Emergency Management. A request was received from a citizen to address Council regarding the concept of a “dementia friendly community”.

City Administrator’s Report. Full report available on the City website under the February 19, 2025 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:07 p.m., February 19, 2025.

Respectfully submitted,  
Marsha Dewell  
City Clerk