

City of Mt. Vernon Planning and Zoning Commission February 26, 2025 6:30 PM City Hall, 213 1st Street NW

MEETING PACKET

Remote / Zoom Access:

For those who are unable to attend please log onto Zoom 5-10 minutes prior to the meeting. Contact staff member Leigh Bradbury at (319) 929-6541 for a link to be emailed to you, or log on utilizing the meeting ID#: 687 626 2505 City of Mount Vernon Planning and Zoning Commission City Hall 213 First St NW February 26, 2025 6:30 PM



AGENDA

- 1. Call to Order / Roll Call
- 2. Approval of Agenda
- 3. Approval of Minutes January 2, 2025 and January 22, 2025
- 4. Public Discussion: Items not on the agenda. Each citizen is limited to 5 minutes
- 5. Final Plat Stonebrook 10th Addition
- 6. Adjournment

PLANNING & ZONING COMMISSION Meeting Minutes January 2, 2025

The Mount Vernon Planning & Zoning Commission met at 6:30 p.m. on January 2, 2025 at City Hall, 213 First St NW, Mount Vernon, IA; with the option of attendance via Zoom.

The meeting was called to order at 6:35 p.m. by Jay Willems.

Attendees: Attending in person were commission members Jay Willems, Jake Buster, Jacob Lindauer and Mary Horst, City staff member Leigh Bradbury, and guests Meredith Hoffman and Paul Desmond (via Zoom). Commission members Truman Jordan and Cathy George were absent.

Approval of Agenda: Motion to approve, Horst; seconded by Lindauer. All in favor.

Approval of Minutes – November 13, 2024: Motion to approve, Horst; seconded by Buster. All in favor.

Public discussion - items not on the agenda: None

Item #5: Rezoning Application - 1040 2nd Avenue NW to Limited Industrial

The public hearing was opened and closed without comment. Discussion included the established use of this parcel, a description of existing structures on the property, provision of street access and zoning of adjacent properties.

The established use of this parcel was storage of vehicles, equipment and supplies for provision of City Services by the Public Works Department. Structures include two pole buildings, one open-bay and one with overhead doors. The second pole building was built as an addition to an existing cinder-block structure with several vehicle bays, overhead doors and an office/storage area.

A perpetual access easement was established by Council resolution on November 4, 2024, and has been subsequently recorded with Linn County.

Zoning of adjacent properties includes Traditional Residential with a Public use Overlay, High Density Residential and Limited Industrial. Parkland west of the municipal pool (TR / Public Use) provides a buffer to a west-lying residential neighborhood. The Union Pacific Railway borders this parcel on the north, with High-Density Residential on the other side. Adjacent properties to the northeast and east are zoned Limited Industrial.

Move to approve rezoning of 217 1st Street NW to Limited Industrial by Buster; seconded by Horst. All in favor.

Item #6: Site Plan Review of 217 1st St. NW - Old Fire Station / MV Brews LLC

Meredith Hoffman, representing MV Brews, attended the meeting in person. Paul Desmond, architect for the project, attended via Zoom. Discussion items included patron and employee parking, alley access and concern for adjacent residential uses.

Parking: Construction of the deck and canopy area on the east side of the building will eliminate several private parking spaces. Staff noted there are no on-site parking requirements for properties within the CBD district. Hoffman indicated patrons are primarily anticipated in late afternoon and evening hours, when surrounding businesses and City Hall will be closed. Pedestrian and bicycle traffic is also expected with the venue being dog-friendly and providing bicycle parking.

Alley Access: Delivery trucks will primarily utilize the rear alley entrance. Hoffman expressed interest in having this previously-closed alleyway re-opened, to allow thrutraffic. This would reduce cross-traffic with delivery trucks and pedestrians in the parking lot east of the building. The alley was terminated on the west end of the block a number of years ago for unknown reasons and is currently being used intermittently by adjacent property owners for storage of a boat and other personal items. City staff has provided verbal notification that the alley will need to remain clear. Lindauer and Buster noted that opening the alley would also be beneficial for emergency responders. Staff will research the reason for closure to see if this is a possibility. Hoffman will make a written request for consideration by city administrators.

Impact on Adjacent Properties: Other discussion involved dumpster enclosure and location on the back of the building. Screening is planned on the west side of the patio area to provide a buffer to the adjacent residential use, which lies within the CBD district and therefore does not benefit from any additional protection (buffering requirements are for properties in an adjacent and more intensive *district*, not use).

Motion to approve the Site Plan for 217 1st St NW by Lindauer; seconded by Horst. All in favor.

Move to adjourn at 6:52 p.m. by Buster.

PLANNING & ZONING COMMISSION Meeting Minutes January 22, 2025

The Mount Vernon Planning & Zoning Commission met at 6:30 p.m. on January 22, 2025 at City Hall, 213 First St NW, Mount Vernon, IA; with the option of attendance via Zoom.

Call to Order: At 6:34 p.m., Commission Chair Truman Jordan called the meeting to order.

Roll Call: With the resignation of commission member Jake Buster, there are two vacancies on the board, so five members were present: Truman Jordan, Jay Willems, Jacob Lindauer, Cathy George and Mary Horst. City staff member Leigh Bradbury and guest Kacie Bonjour with Kwik Trip, Inc. also attending.

Agenda Approval: Staff noted one change to the agenda, moving approval of the January 2, 2025, minutes to the next meeting. Motion to approve with this amendment, George; seconded by Willems. All in favor.

Public discussion - items not on the agenda: Tom Wieseler, Mayor of Mount Vernon, was present to express appreciation to Commission members for their service, noting the importance of having their informed and discerning consideration of the matters before them, while also inquiring as to any questions they may have.

Item #5: Rezoning Plat of Survey #2857 to General Commercial (GC)

The public hearing on rezoning Plat of Survey (POS) #2857 was opened and closed without comment.

Discussion included adjacent Plat of Survey #2856, which lies to the east, and parcels immediately to the north of POS#2857. Staff confirmed the zoning of these parcels to be General Commercial (GC) within the US30 Master Plan Overlay ("the Plan"), which requires all parcels be rezoned in conjunction with the Future Land Use map prior to development or redevelopment. General Commercial has a permitted use of Highway-Oriented Commercial, which is restricted to a maximum of two of four corners at the intersection of Hwy 1 and US Hwy 3.

Motion to approve rezoning Plat of Survey #2857 to General Commercial (GC), Lindauer; seconded by Willems. All in favor.

Item #6: Plat of Survey #2898

Applicant seeks to combine Plats of Survey #2856 and #2857 into one parcel as represented by Plat of Survey #2898. Parcel B will be dedicated for Rachel Street SW right of way, connecting with Highway 1 and allowing for future expansion to the west.

Motion to approve Plat of Survey #2898, Willems; seconded by Lindauer. All in favor.

Item #7: Site Plan Review - KwikStar

Real Estate Manager Kacie Bonjour was present to answer questions on behalf of Kwik Trip, Inc. Miss Bounjour noted the site plan is a third generation store and a standard site plan that has been used in several locations. Kwik Trip Store Engineer Trent Kastenschmidt, City Engineer Dave Schechinger, Kacie Bonjour and Planning staff member Bradbury met via zoom early on January 22, 2025, to discuss comments and recommendations contained within the staff report. The following updates were provided:

- Site articulation has been revised to address the turning radius on the west access point.
- Additional signage will be placed curbside along the diesel canopy to discourage overnight and long-term parking.
- Lighting:
 - 1. Light levels will remain constant due to 24-hour store operations.
 - 2. Fuel canopy and front entry fixtures will be converted to full cutoff fixtures.
 - 3. Fuel canopy illumination levels must be 40 fc or less under the gas canopy and 60 fc or less under the diesel canopy.
 - 4. Forward-cast fixtures are approved between the canopy and store entrance for pedestrian / vehicle safety.
 - 5. Color temps will be reduced to 4000K.
- Kwik Trip requests deferred installation of sidewalks. Staff noted that while sidewalk exists directly across Hwy 1 along Rachel Street SE, there is a significant gap along Glenn Street. The City's sidewalk program is not expected to begin addressing sidewalk infill until calendar years 2026-2027. Bonjour noted that lack of development west of the site also results in a dead-end, eliminating any demand for thru-traffic.

Staff recommendation, per this discussion, is for sidewalk installation to occur once infill is completed along Glenn Street and pedestrian or bicycle traffic on Rachel exists, indicating a need for safe crossing at the intersection with Hwy 1.

- Outdoor merchandising is anticipated to include a gas canister cage, ice machine, stacked firewood and salt. Merchandising will remain subject to approval as provided by the US30 Master Plan.
- A brick column wrap will be added to the fuel island canopies at 9' in height.
- Engineers from both parties will continue to work with owners Dan and Ray Stoner to establish the location of storm water easements.

Willems moved to approve the site plan with the noted adjustments, subject to approval of storm and utility easements by the City Engineer. Motion seconded by George. All in favor.

Move to adjourn at 7:34 p.m. by Jake Lindauer.

PLANNING & ZONING COMMISSION February 26, 2025 STAFF REPORT

Prepared by: Leigh Bradbury, City Planner

AGENDA ITEM: Final Plat – Stonebrook 10th

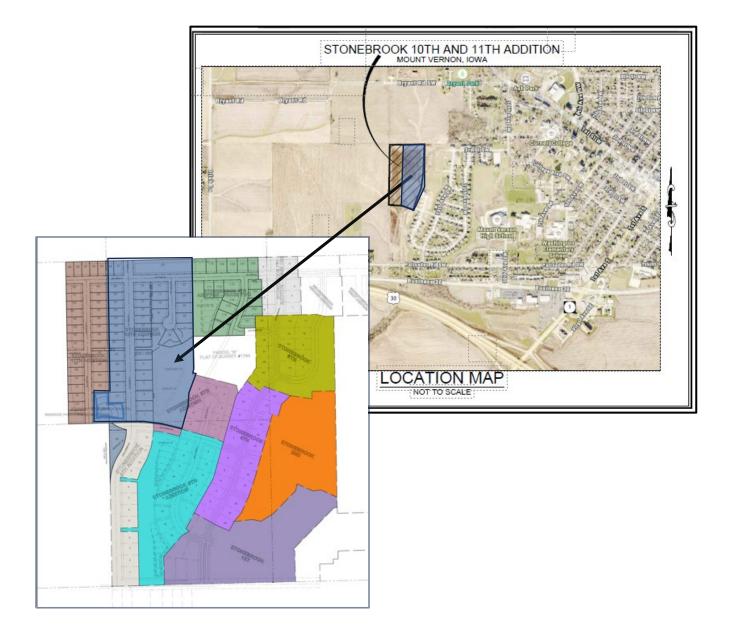
Applicant / Owner:

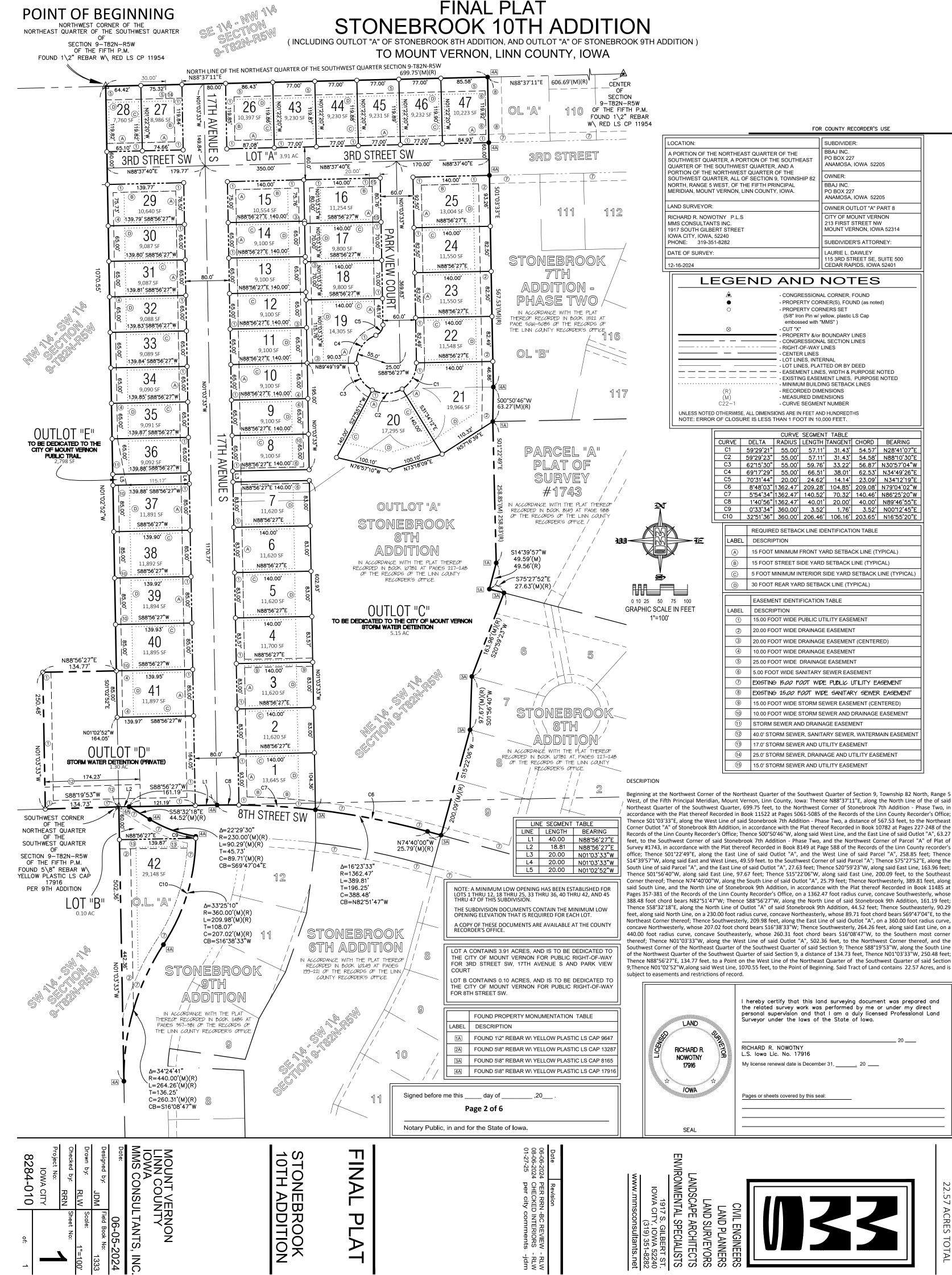
BBAJ, Inc. (Boomerang)

Zoning: Traditional Residential

Acres: 22.57 acres total

Number of Lots: 47 lots





.57 ACRES TOTAL

Background Information:

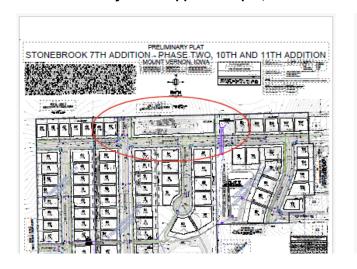
The original development agreement with BBAJ Inc. for Stonebrook (SB) $6^{th} - 10^{th}$ Additions was signed in March of 2018. The agreement was amended in 2022, allowing for phased development of the 7th addition.

- March 2018 Development Agreement for SB 6th 10th Additions
- July 2022 Final Plats Complete SB 6th, 7th Phase I and 9th
- Sept. 2022 Development Agreement Amendment #1, extending SB 7th Phase II to Dec., 2024

In April, 2023, an additional ten (10) acres were purchased by BBAJ Inc., to satisfy an IDNR requirement for stormwater management. A preliminary plat was prepared to include the new area, designating it as Stonebrook 11th Addition.

- April 2023 Prelim. Plat SB 7th Phase II, 10th and 11th Additions
- Sept. 2023 Final Plat SB 7th, Phase II

In April, 2024, a revised Preliminary Plat for Stonebrook 10th-11th Additions was approved, reallocating 1.32 acres of Lot #26 as six (6) residential lots.



Preliminary Plat – Approved April, 2023.

Revised Prelim. Plat – Approved April, 2024.



Analysis:

This 22.57 acre subdivision borders 6.45 acres designated for stormwater management. Trailwidth sidewalks run throughout, providing trail connectivity to prior additions and walkable neighborhoods that border open green space and extends the trail along 3rd Street SW. City Engineer Dave Schechinger has completed his review of the public improvements and recommends them for acceptance. The developer has agreed to set aside an escrow amount of \$27,176 for the following items:

- ADA Ramps on 8th & 3rd Avenues
- Postal Pads in front of Lots 37 and 46
- Final work on stormwater intakes
- Grading around the 3rd box culvert

Dedicated Right of Way

Lots A and B are dedicated to the City for public right of way.

Lot B includes a section of 8th Street to allow inclusion of Lot 42 in the plat. This parcel was previously designated as an outlot on the Final Plat of Stonebrook 9th Addition and will now be available for development.

Stormwater Management Areas

Outlot C is a stormwater management area that has been reconfigured from its original design as Outlot A on the Stonebrook 8th Final Plat. The capacity of the area remains the same, but a Quit Claim Deed is required for sections of Lots 20 and 21 to prevent future concerns with title searches on those parcels.

Outlot D is being reserved by the developer for stormwater management.

Stormwater management areas that are identified for dedication to the City in Stonebrook 7th-11th will be accepted by Council resolution after completion and build-out of the entire development.

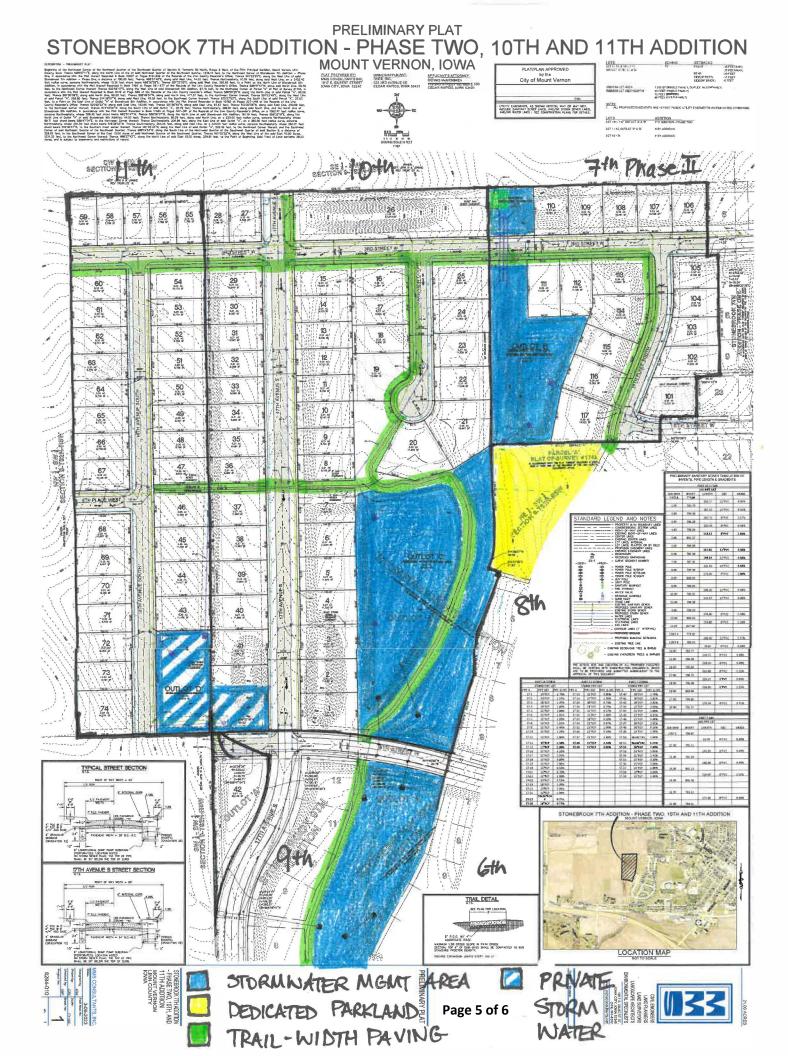
Trail-width Sidewalk:

There is substantial trail-width paving in this addition, as illustrated on the following page (*See Stonebrook 7th Addition – Phase Two, 10th and 11th Addition*).¹

Outlot E of the 10th Addition is dedicated to the City for provision of a mid-block trail on the east and west-facing blocks along 17th Avenue. This satisfies local design standard 166.12(D), which requires pedestrian-ways near the center of blocks in excess of 600'.

Other trail sections provide interconnectivity with other phases of this development and/or border stormwater management areas that will remain undeveloped.

¹ Of minor note, the trail section north of Lot #7 of the 10th Addition, has been relocated slightly to the north of the original location identified on the Final Plat for Stonebrook 8th.



Staff Recommendation:

Staff recommends approval of the Final Plat at this time.

Action Required:

Motion recommending City Council to (approve, approve with modifications, or not approve) the Final Plat of Stonebrook 10th Addition to Mount Vernon, Iowa.