

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	January 20, 2025 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	January 17, 2025 (Amended at 5:24 p.m., Saturday, January 18, 2025)

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 884 6762 0862
3. Password: 217577

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – January 6, 2025 Regular Council Meeting
2. Appoint Jennifer Lee, Michelle Omar, Lori Lynch, and Doug Shannon - LMVAS

- E. Public Hearing**

1. Public Hearing on the Proposed Amendment to Chapter 115 Cemetery to the City of Mount Vernon, Municipal Code
 - i. Close Public Hearing – Proceed to F-1

- F. Ordinance Approval/Amendment**

1. Ordinance #1-20-2025A: Amending Chapter 115 Cemetery to the City of Mount Vernon, Iowa Municipal Code

- i. Motion to approve first reading and proceed to the second reading (Council may suspend rules and proceed to the final reading after a vote of the first reading)

G. Resolutions for Approval

1. None

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Pay Application #3 - Woodruff Construction – 2024 Pool Improvements – Council Action as Needed
3. Discussion and Consideration of Pay Application #4 - Woodruff Construction – 2024 Pool Improvements – Council Action as Needed
4. Discussion and Consideration of Invoice #11078 – Water’s Edge – 2024 Pool Improvements – Council Action as Needed
5. Discussion and Consideration of Engagement Letter with Speer Financial – 2025 General Obligation Bonds – Council Action as Needed
6. Discussion and Consideration of Rescheduling the February 17, 2025, City Council Meeting – Council Action as Needed
7. **Discussion and Consideration of updating the Mount Vernon Ceremonial Flag Policy – Council Action as Needed**

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report
4. Cole Library Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor’s Report
2. Council Reports
3. Committee Reports
4. City Administrator’s Report

N. Closed Session: According to Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.”

1. Exit Closed Session – Council Action as Needed

O. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met January 6, 2025, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Tuerler, West and Engel. Absent: Rose.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Mayor Wieseler noted that the reading of the Mayoral Proclamation may be moved once all parties have arrived. Nosbisch noted that the Resolutions on the agenda should be dated 1-6-2025. Motion made by West, seconded by Andresen to approve the Agenda as noted. Motion carries. Rose absent.

Consent Agenda. Motion made by Tuerler, seconded by Engel to approve the Consent Agenda. Motion carries. Rose absent.

Approval of City Council Minutes – December 16, 2024 Regular Council Meeting

Approval of Liquor License – Wilkie Liquors

Approval of Scott Russell Morris – Mount Vernon Poet Laureate

Public Hearing

Public Hearing on the Proposed Amendment No.10 to the Mount Vernon Urban Renewal Plan. Mayor Wieseler opened the public hearing at 6:33 pm. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:34 p.m. Council then acted on Resolution #1-6-2025A.

Public Hearing on the Proposal to Enter into a Development Agreement with Kwik Trip, Inc. Mayor Wieseler opened the public hearing at 6:36 pm. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:37 p.m. Council then acted on Resolution #1-6-2025B.

Public Hearing to Consider an Ordinance to Amend the Comprehensive Plan and Official Zoning Map to Rezone Certain Property, Locally Known as 1040 2nd Avenue NW, from Traditional Residential (TR) with a Public Use Overlay to Limited Industrial (LI). Mayor Wieseler opened the public hearing at 6:45 pm. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:46 p.m. Council then acted on Ordinance #1-6-2025A.

Ordinance Approval/Amendment

Ordinance #1-6-2025A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property, Locally Known as 1040 2nd Avenue NW, from Traditional Residential (TR) with a Public Use Overlay to Limited Industrial (LI). This ordinance will rezone property located at 1040 2nd Avenue NW, locally known as the Old Public Works shop. The property currently sits within the Traditional Residential zoning district and has a public use overlay. The property is located adjacent to the LI Limited Industrial district (to the east) and would be a natural extension of the district as the public use overlay allows the City to utilize the current facility in an industrial type of manner. Motion made by Tuerler, seconded by Andresen to approve the first reading of Ordinance #1-6-2025A. Roll call all yes. Rose absent. West then made a motion to suspend the rules, waive the second reading and approve the third and final reading. Motion seconded by Engel. Roll call all yes. Rose absent. Ordinance #1-6-2025A passes its third and final reading.

Resolutions for Approval

Resolution #1-6-2025A: Determining an Area of the City to be an Economic Development and Blighted Area, and that the Rehabilitation, Conservation, Redevelopment, Development or a Combination Thereof, of Such Area is Necessary in the Interest of Public Health, Safety or Welfare of the Residents of the City: Designating Such Area as Appropriate for Urban Renewal Projects: and Adopting the Amendment No. 10 to the Mount Vernon Urban Renewal Plan. The City is amending the urban renewal plan to include projects associated with the Rachel Street public improvements extension. Traffic signals, sewer and water extensions and street construction are anticipated with the proposed Kwik Star development. Motion made by Tuerler, seconded by West to approve Resolution #1-6-2025A. Roll call all yes. Rose absent. Resolution passes.

Resolution #1-6-2025B: Approving and Authorizing Execution of a Development Agreement by and Between the City of Mount Vernon and Kwik Trip, Inc. This resolution approves the development agreement between the City of Mount Vernon and Kwik Trip, Inc. The City, by approving this agreement, is accepting responsibility for constructing the necessary Rachel Street road extensions, traffic signals and utility improvements by June 2026. Kwik Trip, Inc. will agree to a minimum assessment of \$2,500,000 and to pay up to 25% or \$450,000 towards the Rachel Street improvements. Motion made by Andresen, seconded by Engel to approve Resolution #1-6-2025B. Roll call all yes. Rose absent. Resolution passes.

Mayoral Proclamation

Proclamation Establishing January 2025 as Human Trafficking Prevention and Awareness Month. Representatives with Chains Interrupted were in attendance as Mayor Wieseler read the proclamation into the record.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by West to approve the Claims List. Motion carries. Rose absent.

MUNICIPAL PIPE TOOL CO. INC	PAY APP #2-2024 SEWER REHAB	204,364.32
PAYROLL	CLAIMS	117,494.74
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	33,400.46
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	16,541.50
M & K DUST CONTROL	DEBRIS REMOVAL-SW	9,085.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	8,358.66
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	8,342.05
VEENSTRA & KIMM INC	2024 SEWER REHAB	7,089.14
VEENSTRA & KIMM INC	4TH STREET NW RECONSTRUCTION	6,598.71
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	5,609.00
ALLIANT ENERGY	ENERGY USAGE-SEW	5,556.13
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,236.90
ALLIANT ENERGY	ENERGY USAGE-WAT	4,883.04
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-WAT	4,595.00
WIENEKE LAND SOLUTIONS	FERTILIZER/WEED CONTROL-P&REC	4,425.00
TREASURER STATE OF IOWA	WET TAX	4,261.97
ALLIANT ENERGY	ENERGY USAGE-LBC	4,164.29
TREASURER STATE OF IOWA	SALES TAX	3,448.74
LINN CO-OP OIL CO	FUEL-PW	3,354.72
HY-VEE	MEALS-PD	2,904.50
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	2,635.00
SIMMERING CORY IOWA CODIFICATION	CODE SUPPLEMENTS-P&A	1,952.00
MENARDS	SUPPLIES-PW FACILITIES	1,832.19
MOUNT VERNON BANK & TRUST CO	2020 GO INTEREST	1,755.00
LISBON, CITY OF	AMBULANCE DIRECTOR SALARY	1,635.71

AHLERS & COONEY P.C.	LEGAL FEES-KWIK STAR DEV AGREEMENT	1,504.00
ALLIANT ENERGY	ENERGY USAGE-RUT	1,329.06
ALLIANT ENERGY	ENERGY USAGE-PD	1,071.52
VEENSTRA & KIMM INC	NPDES COMPLIANCE	963.14
FELD FIRE	SUPPLIES-FD	953.80
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
ALLIANT ENERGY	ENERGY USAGE-FD	922.91
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
VEENSTRA & KIMM INC	LBC GENERATOR	867.60
VEENSTRA & KIMM INC	4TH STREET NW RECONSTRUCTION	855.16
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
VEENSTRA & KIMM INC	DAVIS PARK IMPROVEMENTS	805.00
VEENSTRA & KIMM INC	LBC GENERATOR	741.82
RICKARD SIGN AND DESIGN CORP	SIGNS-LBC	740.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING-FD	725.00
ESRI INC	SOFTWARE MAINT AGREEMENT-PW	700.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	685.08
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	659.64
VEENSTRA & KIMM INC	4TH STREET NW RECONSTRUCTION	643.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	639.09
CARQUEST OF LISBON	VEHICLE MAINT/SUPPLIES-ALL DEPTS	590.14
GARY'S FOODS	SUPPLIES-LBC,P&REC	584.08
CITY LAUNDERING CO	SERVICES-LBC	569.68
VEENSTRA & KIMM INC	REMOTE READ METER PROJECT	474.00
VEENSTRA & KIMM INC	GLENN STREET EXTENSION	474.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
MEDIACOM	PHONE/INTERNET-CITY HALL	426.10
KONICA MINOLTA	MAINT PLAN/COPIES-P&A	422.64
AMAZON CAPITAL SERVICES	BLDG MAINT-PD	413.25
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	410.57
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
ALLIANT ENERGY	ENERGY USAGE-P&REC	368.09
AHLERS & COONEY P.C.	LEGAL FEES-P&A	366.00
MEDIACOM	PHONE/INTERNET-SEW	350.36
HDC PRINTED PRODUCTS	CHECKS-ALL DEPTS	339.99
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
MEDIACOM	PHONE/INTERNET-PW	322.76
MEDIACOM	PHONE/INTERNET-PW	315.76
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	309.10
UMB BANK	2018 GO FEES	300.00
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
MEDIACOM	PHONE/INTERNET-FD	294.16
CITY LAUNDERING CO	SERVICES-CITY HALL	270.38
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	261.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	260.58
KROUL FARMS	BEAUTIFICATION	253.45
UMB BANK	2014 GO FEES	250.00
UMB BANK	2013A GO FEES	250.00
AMAZON CAPITAL SERVICES	SUPPLIES-PW	249.98
CARPET KING CARPET ONE	BASE TRIM-PD	234.00
MOTOROLA SOLUTIONS INC	CAR CAMERA WARRANTY-PD	230.00
ALLIANT ENERGY	ENERGY USAGE-POOL	212.82
HDC PRINTED PRODUCTS	TAX FORMS-ALL DEPTS	194.13
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	190.19

RC TECH	CAMERA SERVICE-SW	186.50
GALLS LLC	UNIFORMS-PD	172.38
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	172.00
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	170.10
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	168.64
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
BANKCARD 8076	REFUND-LBC	165.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-FD	152.00
HAWKEYE COMMUNICATIONS INC	FIRE SYSTEM MONITORING-PD	147.00
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	130.38
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	129.71
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	127.55
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	127.36
STAPLES INC	SUPPLIES-PD	124.88
MATT SIDERS	MILEAGE-P&REC,LBC	120.60
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	116.03
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	115.00
HAWKEYE FIRE & SAFETY	FIRST AID-PW	112.75
VEENSTRA & KIMM INC	INTELLISTREETS LIGHTING IMPROV	111.50
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	107.73
AMAZON CAPITAL SERVICES	SUPPLIES-PW	103.28
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	95.02
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	92.44
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	91.75
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	89.00
VESTIS	RUGS,SERVICES-FD	84.81
MOUNT VERNON BANK & TRUST CO	ACH RETURN-WAT,SEW,SW	79.79
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	75.98
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
TERMINIX PRESTO-X	PEST CONTROL-FD	73.81
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	69.79
ALLIANT ENERGY	ENERGY USAGE-SIRENS	64.67
TERMINIX PRESTO-X	PEST CONTROL-CITY HALL	63.80
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	60.50
BRADY WEAVER	REFEREE-P&REC	60.00
TERMINIX PRESTO-X	PEST CONTROL-VC	55.00
CHRISTOPHER BROWN	CLEANING SERVICES-FD	52.50
AMAZON CAPITAL SERVICES	EQUIP MAINT-LBC	50.03
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	50.00
RICKARD SIGN AND DESIGN CORP	PERMIT DECALS-PD	50.00
AMAZON CAPITAL SERVICES	UNIFORMS-PD	45.49
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	45.06
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	42.00
BETH HLAS	INSTRUCTOR-LBC	40.00
HAWKINS INC	CHEMICALS-WAT	40.00
JAMISON W BILLINGSLEY	REFEREE-P&REC	30.00
ALLIANT ENERGY	ENERGY USAGE-SW	29.33
VEENSTRA & KIMM INC	OLD PW BLDG LOT PLATTING	26.80
ALLIANT ENERGY	ENERGY USAGE-CEM	22.69
AMAZON CAPITAL SERVICES	EQUIP REPAIR-LBC	20.95
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		504,282.73

FUND EXPENSE TOTALS	
ARPA LINN COUNTY GRANT	211,714.46
PAYROLL	117,494.74
GENERAL FUND	56,439.40
WATER FUND	23,940.52
RACHEL STREET/KWIK STAR	18,045.50
SEWER FUND	14,908.45
LBC	14,749.27
2024 INFRASTRUCTURE	13,855.37
ROAD USE TAX FUND	11,672.75
SOLID WASTE	9,129.45
LOST III TRAILS/PARKS	4,590.00
DEBT SERVICE FUND	2,555.00
PW FACILITIES	1,832.19
STORM WATER FUND	1,491.13
DAVIS PARK IMPROVEMENTS	805.00
GLENN ST/CHI/COTTONWOOD	474.00
REMOTE READ METER PROJECT	474.00
LOST III UR & STREETScape	111.50
TOTAL	504,282.73

Discussion and Consideration of Necessary Electric and Fiber Optic Work for the Smart Streetlight Project – Council Action as Needed. Staff continues to work with Alliant Energy on the completion of the Uptown lighting project. Staff has identified approximately \$500,000 in necessary electric and fiber optic needs to facilitate the project. The improvements will be incorporated into the streetscape project should it move forward. No action taken.

Discussion and Consideration of Pay Application #3 – Glenn Street Extension – Council Action as Needed. Pay Application #3 is in the amount of \$133,256.98. The necessary construction and seeding work have been completed. Motion made by Engel, seconded by West to approve Pay Application #3-Glenn Street Extension. Motion carries. Rose absent.

Discussion and Consideration of Invoice #157163 – Uptown Streetscape Improvements – Council Action as Needed. This invoice is in the amount of \$13,638.80. The rough draft is currently under review at the staff level. Motion made by Tuerler, seconded by Engel to approve Invoice #157163-Uptown Streetscape Improvements. Motion carries. Rose absent.

Discussion and Consideration of the Old Fire Station Site Plan – MV Brews LLC – Council Action as Needed. Staff provided a site plan for approval of the Old Fire Station site-MV Brews LLC. The site plan, as presented, meets all zoning requirements for businesses within the Town Center zoning district. A photometric plan and signage will be reviewed by staff and approved prior to issuance of the building permit. The Planning and Zoning Commission voted in favor of the site plan and staff is recommending approval by Council at this time, subject to compliance with exterior lighting and signage regulations. Motion made by West, seconded by Andresen to approve the site plan as presented. Motion carries. Rose absent.

Discussion and Consideration of V&K Invoice #51378 - 2 – Rachel Street Improvements – Council Action as Needed. This invoice is in the amount of \$9,261.45. Motion made by Engel, seconded by Tuerler to approve V&K Invoice #51378-2-Rachel Street Improvements. Motion carries. Rose absent.

Discussion and Consideration of V&K Invoice #51372 - 6 – Glenn Street Extension Project – Council Action as Needed. This invoice is in the amount of \$7,589.02. Motion made by Tuerler, seconded by West to approve V&K Invoice #51372-6-Glenn Street Extension Project. Motion carries. Rose absent.

Discussion and Consideration of V&K Invoice #51364 - 5 – 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed. This invoice is in the amount of \$7,186.82. Motion made by Tuerler, seconded by West to approve V&K Invoice #51364-5-2024 Sanitary Sewer Rehabilitation Project. Motion carries. Rose absent.

Discussion and Consideration of Ladder Truck Purchase Contract – Council Action as Needed. Chiefs from the Mount Vernon Fire Department were in attendance to discuss a proposal to purchase a new ladder truck. This will replace Engine 215 that was put into service in 1995. Members of the Mount Vernon Volunteer Fire Department have spent multiple years researching the merits/logistics of incorporating a ladder truck into the fleet. The base unit price would be \$1,594,071, with Reliant Fire offering a discount of \$235,580 if the apparatus is paid for prior to the build. The lead time for a custom-built ladder truck is 46-48 months. The voter approved equipment fund has a current cash balance of \$327,586. The City collects approximately \$105,000 in the levy each year. To pre-pay for the apparatus and receive the discount, the City would likely need to borrow \$1,100,000. This is four years of interest payments on a borrowing, while the truck is still under construction (depending on terms, approx. \$80,000 in interest alone). It would also take an additional \$1,000,000 out of the remaining debt capacity, which currently sits at just over \$5,000,000. Waiting to transfer funds until the apparatus is fully complete (48 months) will accomplish two things: Five other notes will be “paid in full” in the time required for the build and cash reserves within the Fire Department equipment levy will be accumulating for an additional four years. This could potentially reduce the \$1,100,000 borrowing by \$400,000. **Other Factors of Note:** Delaying payment in full until the build is complete will obligate a future city council into borrowing for the purchase; a purchase of this magnitude will obligate the fire equipment levy through the remainder of its ten-year cycle; additional equipment purchases for the fire department may be placed on hold if no other funding mechanism can be identified. Staff would recommend forgoing the discount pay for the unit when it is complete. Council was in support of this purchase and the method of payment. Motion made by Tuerler, seconded by Andresen to approve the purchase of a new ladder truck not to exceed \$1,700,000, to be paid for when the unit is complete. Motion carries. Rose absent.

Reports of Mayor/Council/Administrator

Mayor’s Report. Wieseler reported that the City Administrator will be speaking at the LBC in January and reminded Council for their City Administrator reviews in January.

Council Reports. Andresen would like to have the flag discussion at an upcoming meeting when all Council members are in attendance.

City Administrator’s Report. Full report available on the City website under the January 6, 2025 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:37 p.m., January 6, 2025.

Respectfully submitted,
Marsha Dewell
City Clerk

CITY OF MOUNT VERNON
INTEREST FORM

I would like to express my interest to serve on the Lisbon/Mt. Vernon Amb
board/commission/committee. I understand that this is solely a discretionary mayoral
appointment to that board/commission/committee and the City Council (Mark the appropriate)
 IS or IS NOT required to take action on such appointment.

NAME Jennifer Lee

ADDRESS 642 Cedar River Rd, MV

PHONE (319) 270-8850

EMAIL Jenniferlynnlee83@gmail.com

What experiences or abilities do you feel qualify you for this appointment?

I have been a member of the MV community
most of my life and have been an ER
nurse for 10 years. I previously volunteered on
the MVFD.

Please return the completed form to Mount Vernon City Hall.

E. Public Hearing

AGENDA ITEM # E - 1 & F - 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	January 20, 2025
AGENDA ITEM:	Public Hearing - Ordinance #1-20-2025A
ACTION:	Motion to Close

SYNOPSIS: Chapter 115.10 Placement of Monuments currently details the dimensions of the foundation bases required for cemetery plots. Staff is recommending the Council remove the dimensions of the foundation base from the code of ordinances and create a “Mount Vernon Cemetery Design Guidelines.” The new cemetery commission could create a recommended standard for the Council to consider.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: Proceed to Ordinance #1-20-2025A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/17/2025

F. Ordinance Approval/Amendment

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #1-20-2025A

AN ORDINANCE AMENDING CHAPTER 115 CEMETERY OF THE MUNICIPAL CODE OF MT. VERNON, IOWA

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. AMENDMENT. Chapter 115.10 PLACEMENT OF MONUMENTS, is hereby amended as follows:

115.10 PLACEMENT OF MONUMENTS. It is the responsibility of the monument company and the owner of the cemetery lot or an agent of the owner to place the monument on the lot correctly. Prior authorization must be obtained from the Clerk in order to confirm the location of the lot and correct positioning of the monument upon the lot. A person designated by the City Clerk shall be present before the foundation is poured on the lot. ~~Foundation bases shall be no wider than one and one-half (1½) feet.~~ **Foundation bases and monuments shall be placed in accordance with the Mount Vernon Cemetery design guidelines.** The City will not assume responsibility for moving any monuments which are incorrectly placed on cemetery lots.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this 20th day of January, 2025.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as Ordinance #1-20-2025A on the ___ day of _____, 2025.

Marsha Dewell, City Clerk

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JANUARY 20, 2025

RATHJE CONSTRUCTION	PAY APP #3- GLENN STREET EXTEN	133,256.98
PAYROLL	CLAIMS	131,441.42
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	42,441.79
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	24,596.31
LINN COUNTY SHERIFF	DISPATCH FEE-PD	22,003.58
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	14,892.31
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	13,638.80
VEENSTRA & KIMM INC	RACHEL STREET PREL DESIGN	9,261.45
LEASE SERVICING CENTER, INC	EQUIP LEASE-LBC	8,464.61
VEENSTRA & KIMM INC	GLENN STREET EXTENSION	7,589.02
VEENSTRA & KIMM INC	2024 SEWER REHAB	7,186.82
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	6,622.61
IOWA ASSOC OF MUNICIPAL UTILITIES	SGEI MEMBERSHIP-PW	4,206.66
STATE HYGIENIC LAB	TESTING-SEW	4,119.00
KRIS ENGINEERING INC	CURB GUARDS/PARTS-RUT	3,126.48
ALLIANT ENERGY	ENERGY USAGE-WAT	2,447.38
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	2,216.85
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,802.58
IOWA SOLUTIONS INC	COMPUTER EQUIP-WAT,SEW	1,631.44
ALLIANT ENERGY	ENERGY USAGE-RUT	1,534.70
ADVANTAGE ARCHIVES	MICROFILM-MVHPC	1,485.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,428.70
ALLIANT ENERGY	ENERGY USAGE-FD	1,384.19
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	1,364.25
LYNCH DALLAS PC	LEGAL FEES-P&A	1,347.50
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,344.10
PNP	FUEL-PD	1,342.97
MT VERNON ROAD TIRE CO	TIRES-PD	1,274.00
AMAZON CAPITAL SERVICES	EQUIPMENT-FD	1,222.58
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	1,140.00
MENARDS	ELECTRICAL MATERIALS-PW FACILITES	1,115.30
ADVANTAGE ARCHIVES	DIGITAL ACCESS PLAN-MVHPC	1,045.00
MENARDS	HEATERS-PW FACILITIES	1,034.95
MENARDS	BLDG MATERIALS-PW FACILITIES	1,004.45
ELECTRIC PUMP	LIFT STATION SERVICE-SEW	960.00
RICKARD SIGN AND DESIGN CORP	UNIFORMS-LBC	895.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	887.89
HAWKINS INC	CHEMICALS-WAT	836.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	829.87
BANKCARD 8076	CREDIT CARD FEES-LBC,P&REC	816.42
AUTOMATED SYSTEMS OF IA	GAS DETECTION-PD	765.00
P&K MIDWEST INC	EQUIP REPAIR-RUT	460.68
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	425.51
AHLERS & COONEY P.C.	LEGAL FEES-P&A SMH URP	368.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	363.80
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	350.11
POSTMASTER	MARKETING MAIL FEE-ALL DEPTS	350.00
AMAZON CAPITAL SERVICES	EQUIPMENT-PD	334.90
CITY LAUNDERING CO	SERVICES-LBC	289.09
IOWA PRISON INDUSTRIES	UNIFORMS-PD	230.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	228.00
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	216.90
HOTSY CLEANING SYSTEMS INC	SUPPLIES-RUT	210.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-LBC	205.44
CENTRAL IOWA DISTRIBUTING	SUPPLIES-CITY HALL	201.00
AMAZON CAPITAL SERVICES	MARKETING-LBC	187.50
CITY LAUNDERING CO	SERVICES-CITY HALL	183.48
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JANUARY 20, 2025

ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	164.86
ALLIANT ENERGY	ENERGY USAGE-POOL	144.17
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
NEAL'S WATER CONDITIONING SERV	WATER/SALT-FD	132.50
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	127.82
AMAZON CAPITAL SERVICES	MARKETING-LBC	109.97
AIRGAS INC	CYLINDER RENTAL-PW	101.78
MID STATES ORGANIZED CRIME	MEMBERSHIP-PD	100.00
LOU'S GLOVES	GLOVES-SEW	99.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	93.76
STAPLES INC	SUPPLIES-ALL DEPTS	80.33
ALLIANT ENERGY	ENERGY USAGE-P&REC	77.66
CENTURY LINK	PHONE CHARGES-PD	77.47
SHERWIN WILLIAMS CO.	PAINT-PD	76.80
STAPLES INC	SUPPLIES-PD	75.68
ALLIANT ENERGY	ENERGY USAGE-P&REC	64.01
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	52.18
KONICA MINOLTA	MAINT PLAN/COPIES-PD	47.89
BANKCARD 8076	REFUND-LBC	46.01
MOUNT VERNON BANK & TRUST CO	SAFETY DEPOSIT BOX-P&A	35.00
YEONG HO BISHOP	REFEREE-P&REC	30.00
CHRISTINA SPENCER	REFUND-LBC	28.89
STAPLES INC	SUPPLIES-P&A	18.72
GALLS LLC	SHIPPING-PD	7.99
TOTAL		472,702.54

FUND EXPENSE TOTALS		
GLENN ST/CHI/COTTONWOOD		140,846.00
PAYROLL		131,441.42
GENERAL FUND		64,233.25
SOLID WASTE		42,950.94
LBC		19,352.76
SEWER FUND		14,642.49
LOST III UR & STREETScape		13,638.80
WATER FUND		13,322.36
ROAD USE TAX FUND		11,197.51
RACHEL STREET/KWIK STAR		9,261.45
ARPA LINN COUNTY GRANT		7,186.82
PW FACILITIES		3,154.70
STORM WATER FUND		1,474.04
TOTAL		472,702.54

FY25 DECEMBER REVENUE		
GENERAL GOVERNMENT		352,808.59
PUBLIC WORKS		258,930.40
CULTURE-RECREATION		48,043.11
PUBLIC SAFETY		10,175.74
COMMUNITY & ECONOMIC DEV		8,342.05
TOTAL		678,299.89

AGENDA ITEM # J – 2 & J - 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: January 20, 2025

AGENDA ITEM: Pay Applications #3 & #4 – Woodruff Construction

ACTION: Motion

SYNOPSIS: Pay application #3 is in the amount of \$309,088.63 and pay application #4 is in the amount \$70,300.00. The pool renovations have been placed on temporary hold due to weather conditions. The project is slated to be completed by the end of May.

BUDGET ITEM: TIF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Applications

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/17/2025

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO OWNER REPRESENTATIVE:

Chris Nosbisch
 City of Mt Vernon
 213 1st St W, Mt Vernon, IA 52314

PROJECT: Mount V. Pool Renovations

3

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR

FROM CONTRACTOR:
 Woodruff Construction, Inc
 1890 Kountry Lane
 Fort Dodge, IA 50501

PERIOD TO: 11/30/24
PROJECT #: 24-109
CONTRACT #:
ORDER #:
REQ / REF #:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 1,443,700.00
2. Net change by Change Orders \$ 165,026.39
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,608,726.39
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 637,039.50
5. RETAINAGE:
 - a. 5 % of Completed Work \$ 31,101.98
 - (Column D + E on G703)
 - b. 5 % of Stored Material \$ 750.00
 - (Column F on G703)
 - Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 31,851.98
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 605,187.53
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 296,098.90
8. CURRENT PAYMENT DUE \$ 309,088.63
9. BALANCE TO FINISH, INCL RETAINAGE (Line 3 less Line 6) \$ 1,003,538.87

CONTRACTOR:

By: *John Green*

State of: Iowa

Subscribed and sworn to before me this 3 day of December 2024

Notary Public: *Molly Uphoff*

My Commission expires: 9/19/27

MOLLY UPHOFF
 Notarial Seal - Iowa
 Commission Number 858996
 My Commission Expires Sep 19, 2027

Date: 12/03/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 309,088.63

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

April A. Mandy

By: _____ Date: 12/4/2024

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

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CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$165,026.39	
TOTALS	\$165,026.39	\$0.00
NET CHANGES by Change Order	\$165,026.39	

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 3

APPLICATION DATE: 12/3/2024

Contractor's signed certification is attached.

PERIOD TO: n/a

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	E WORK COMPLETED THIS PERIOD	F MATERIALS STORED PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
1	Mobilization	\$30,000.00	\$30,000.00			\$30,000.00		\$1,500.00
2	General Conditions	\$85,000.00	\$16,000.00	\$8,000.00		\$24,000.00	\$61,000.00	\$1,200.00
3	Bonds/Insurance	\$9,800.00	\$9,800.00			\$9,800.00		\$490.00
4	Owner's Allowance-General	\$35,000.00	\$0.00	\$0.00		\$0.00	\$35,000.00	\$0.00
5	Owner's Allowance-Power	\$50,000.00	\$0.00	\$0.00		\$0.00	\$50,000.00	\$0.00
6	Demolition	\$33,000.00	\$33,000.00			\$33,000.00		\$1,650.00
7	Concrete	\$64,000.00	\$15,000.00	\$25,000.00		\$40,000.00	\$24,000.00	\$2,000.00
8	Joint Sealants	\$11,500.00	\$0.00	\$9,000.00		\$9,000.00	\$2,500.00	\$450.00
9	Main Water slide	\$310,000.00	\$0.00	\$0.00		\$0.00	\$310,000.00	\$0.00
10	Aquatic Play unit	\$163,000.00	\$0.00	\$3,500.00		\$3,500.00	\$159,500.00	\$175.00
11	Shades	\$23,500.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$8,500.00	\$750.00
12	Misc. Steel Items	\$7,500.00	\$0.00	\$2,500.00		\$2,500.00	\$5,000.00	\$125.00
13	Prep and Coating	\$48,000.00	\$0.00	\$20,000.00		\$20,000.00	\$28,000.00	\$1,000.00
14	Pool Equipment	\$532,000.00	\$135,000.00	\$190,000.00		\$325,000.00	\$207,000.00	\$16,250.00
15	Earth work	\$33,000.00	\$10,000.00	\$10,000.00		\$20,000.00	\$13,000.00	\$1,000.00
16	Exterior Improvements	\$8,400.00	\$0.00	\$0.00		\$0.00	\$8,400.00	\$0.00
17	CAR # 1 Building permit	\$6,883.05	\$6,883.05			\$6,883.05		\$344.15
18	CAR # 2 Concrete removal	\$92,150.03	\$30,000.00	\$23,000.00		\$53,000.00	\$39,150.03	\$2,650.00
19	CAR # 3 Electrical Panel	\$18,218.14	\$0.00	\$5,000.00		\$5,000.00	\$13,218.14	\$250.00
20	CAR # 4 Patching the Pool	\$24,856.45	\$18,000.00	\$6,856.45		\$24,856.45		\$1,242.82
21	CAR # 5 In Pool Lights	\$22,918.72	\$8,000.00	\$7,500.00		\$15,500.00	\$7,418.72	\$775.00
22		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
23		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
24		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
25		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
26		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
27		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
28		\$0.00	\$0.00	\$0.00		\$0.00		\$0.00
GRAND TOTALS		\$1,608,726.39	\$311,683.05	\$310,556.45	\$15,000.00	\$637,039.50	\$971,686.89	\$31,851.98

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 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5232

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER REPRESENTATIVE:

Chris Nosbisch
 City of Mt Vernon
 213 1st St W, Mt Vernon, IA 52314

PROJECT: Mount V. Pool Renovations APPLICATION NO: 4

PERIOD TO: 12/31/24
 PROJECT #: 24-109
 CONTRACT #: _____
 ORDER #: _____
 REQ / REF #: _____

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input checked="" type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

ARCH / ENG: Waters Edge Aquatic Design
 1153 Southwest Blvd Ste
 202, Kansas City, KS 66103

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 1,443,700.00
2. Net change by Change Orders \$ 165,026.39
3. CONTRACT SUM TO DATE (Line 1 ± 2) \$ 1,608,726.39
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 711,039.50
5. RETAINAGE:
 - a. 5 % of Completed Work \$ 35,551.98
 (Column D + E on G703)
 - b. 5 % of Stored Material \$ 0.00
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 35,551.98
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 675,487.53
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 605,187.53
8. CURRENT PAYMENT DUE \$ 70,300.00
9. BALANCE TO FINISH, INCL. RETAINAGE (Line 3 less Line 6) \$ 933,238.87

CONTRACTOR:

By:  Date: 12/31/24

State of Iowa County of Johnson
 Subscribed and sworn to before me this 31 day of December 2024
 Notary Public: Molly Uphoff Notary Seal - Iowa
 My Commission expires: 9/11/27 Commission Number 858996
 My Commission Expires Sep 19, 2027

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 70,300.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:  Date: 01/09/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$165,026.39	
TOTALS	\$165,026.39	\$0.00
NET CHANGES by Change Order	\$165,026.39	

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CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 4

APPLICATION DATE: 12/31/2024

Contractor's signed certification is attached.

PERIOD TO: n/a

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)		E WORK COMPLETED THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			%						
1	Mobilization	\$30,000.00	\$30,000.00						\$1,500.00
2	General Conditions	\$85,000.00	\$24,000.00	\$7,000.00					\$1,550.00
3	Bonds/Insurance	\$9,800.00	\$9,800.00						\$490.00
4	Owner's Allowance-General	\$35,000.00	\$0.00						\$0.00
5	Owner's Allowance-Power	\$50,000.00	\$0.00						\$0.00
6	Demolition	\$33,000.00	\$33,000.00						\$1,650.00
7	Concrete	\$64,000.00	\$40,000.00						\$2,750.00
8	Joint Sealants	\$11,500.00	\$9,000.00						\$450.00
9	Main Water slide	\$310,000.00	\$0.00						\$0.00
10	Aquatic Play unit	\$163,000.00	\$3,500.00						\$175.00
11	Shades	\$23,500.00	\$15,000.00		\$0.00				\$750.00
12	Misc. Steel Items	\$7,500.00	\$2,500.00						\$125.00
13	Prep and Coating	\$48,000.00	\$20,000.00						\$1,000.00
14	Pool Equipment	\$532,000.00	\$325,000.00	\$35,000.00					\$18,000.00
15	Earth work	\$33,000.00	\$20,000.00	\$5,000.00					\$1,250.00
16	Exterior Improvements	\$8,400.00	\$0.00						\$0.00
17	CAR # 1 Building permit	\$6,883.05	\$6,883.05						\$344.15
18	CAR # 2 Concrete removal	\$92,150.03	\$53,000.00						\$2,650.00
19	CAR # 3 Electrical Panel	\$18,218.14	\$5,000.00	\$12,000.00					\$850.00
20	CAR # 4 Patching the Pool	\$24,856.45	\$24,856.45						\$1,242.82
21	CAR # 5 In Pool Lights	\$22,918.72	\$15,500.00						\$775.00
22		\$0.00	\$0.00						\$0.00
23		\$0.00	\$0.00						\$0.00
24		\$0.00	\$0.00						\$0.00
25		\$0.00	\$0.00						\$0.00
26		\$0.00	\$0.00						\$0.00
27		\$0.00	\$0.00						\$0.00
28		\$0.00	\$0.00						\$0.00
GRAND TOTALS		\$1,608,726.39	\$637,039.50	\$74,000.00	\$0.00	\$711,039.50	44.20%	\$897,686.89	\$35,551.98

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AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	January 20, 2025
AGENDA ITEM:	Invoice #11078 – Water’s Edge
ACTION:	Motion

SYNOPSIS: Water’s Edge has submitted an invoice in the amount of \$22,800.00.

BUDGET ITEM: TIF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/17/2025



1153 Southwest Blvd, Suite 202
 Kansas City, KS 66103
 913-438-4338

Mount Vernon, IA - City of
 Matt Siders

Invoice number 11078
 Date 01/08/2025

Project 23-530 MOUNT VERNON, IA - POOL
 IMPROVEMENTS

Services Through December 31,2024

Description	Contract Amount	Percent Complete	Remaining Percent	Prior Billed	Total Billed	Remaining	Current Billed
Planning							
Evaluation	10,700.00	100.00	0.00	10,700.00	10,700.00	0.00	0.00
Design							
Design Development	31,500.00	100.00	0.00	31,500.00	31,500.00	0.00	0.00
Final Design/CDs	102,900.00	100.00	0.00	102,900.00	102,900.00	0.00	0.00
Bidding/Negotiation	5,250.00	100.00	0.00	5,250.00	5,250.00	0.00	0.00
Subtotal	139,650.00	100.00	0.00	139,650.00	139,650.00	0.00	0.00
Construction	70,350.00	70.93	29.07	27,100.00	49,900.00	20,450.00	22,800.00
Administration							
Total	220,700.00	90.73	9.27	177,450.00	200,250.00	20,450.00	22,800.00

Invoice total **22,800.00**

WE'VE MOVED! PLEASE NOTE OUR NEW ADDRESS!

Terms are Net 30

Email: info@wedesignpools.com

Visit us on the web at wedesignpools.com

AGENDA ITEM # J – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	January 20, 2025
AGENDA ITEM:	Engagement Letter with Speer Financial
ACTION:	Motion

SYNOPSIS: Speer Financial has submitted an engagement letter in anticipation of the proposed Rachel Street/Alliant Street Light Project bond sale. The fee for preparing and completing the bond sale is \$5,200 plus 3/10 of 1% of the municipal securities issued in excess of \$1,000,000.

BUDGET ITEM: TIF/LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Engagement Letter

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/17/2025

DANIEL FORBES
President

RAPHALIATA MCKENZIE
Senior Vice President

MAGGIE BURGER
Senior Vice President

ANTHONY MICELI
Senior Vice President

MARK JERETINA
Senior Vice President

AARON GOLD
Vice President

January 10, 2025

Chris Nosbisch, City Administrator
City of Mount Vernon
213 1st Street NW
Mount Vernon, IA 52314

Re: City of Mount Vernon, Iowa
Issuance of General Obligation Bonds to Finance a portion of the Costs for Urban Renewal Infrastructure Projects.

Dear Chris:

Speer Financial, Inc. ("Speer") is pleased to provide this Engagement Letter to the City of Mount Vernon, Iowa (the "Client") for our services as Municipal Advisor in connection with the issuance of the securities referenced above (the "Bonds"). The purpose of the issuance of the Bonds, briefly stated, is to provide for urban renewal projects (the "Project").

Speer is providing this Engagement Letter to you to memorialize the terms of our engagement (the "Engagement") as your Municipal Advisor with respect to the Project. This Engagement Letter is required under current Federal securities law and serves to provide certain additional information to the Client, such as disclosures of services, fees, terms and termination, conflict of interest and any material disciplinary actions.

Services. Speer agrees to provide to the Client the municipal advisory services (the "Services") set forth in the attached **Exhibit A**. Certain limitations to Speer's Services are set forth in the attached **Exhibit B**. The Client, as an issuer of municipal securities, is also subject to certain other terms as it relates to the issuance of securities and Speer's Engagement. These terms are detailed in the attached **Exhibit C**.

Authorization. It is Speer's understanding that the **CITY ADMINISTRATOR/CITY CLERK/MAYOR** of the Client (the "Client Contacts") are authorized to receive this Engagement Letter and discuss with Speer the terms and disclosures of this Engagement Letter. Speer may also rely on the authority of such Client Contacts when receiving direction from such Client Contacts in the course of Speer providing its Services.

Term and Termination. Speer's Engagement shall remain in effect until terminated by the Client or Speer upon at least thirty (30) days written notice to the other party. If the Client terminates the Engagement prior to the issuance of the Bonds, Speer expects to negotiate with the Client a mutually agreeable compensation for the Services provided by Speer prior to such termination.

Compensation. Speer's compensation for Services on the Bonds is set forth below.

As compensation for Speer's provision of the Services, Speer shall receive a fee based upon the par amount of the Bonds issued, calculated as follows:

Financial Advisory Services:	\$5,200 plus 3/10 of 1% of the municipal securities issued in excess of \$1,000,000.
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This fee is the same regardless of the method of sale of the Bonds and is contingent on the sale of the Bonds.

This fee does not include the payment of Speer's out-of-pocket costs as further described in **Exhibit B**. See the attached **Exhibit D** for a description of the conflicts of interest in connection with each form of compensation.

Representations of Client. The factual representations contained in the documents which are prepared by Speer in the course of its Engagement, and the factual representations which may also be contained in any other documents that are furnished to Speer by the Client, are essential for and provide the basis for Speer's municipal advice. Accordingly, it is important for the Client to read and understand the documents Speer provides to the Client because the Client will be confirming the truth, accuracy and completeness of matters contained in those documents. Speer's Engagement does not include the verification of the truth or accuracy of such factual representations, as further described in the attached **Exhibit C**.

Required Disclosures. Speer is registered with the U.S. Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"). MSRB Rule G-42 requires that Speer provide the Client with disclosures of material conflicts of interest and information regarding certain legal events and disciplinary history. MSRB Rule G-10 requires that Speer provide certain disclosures related to the MSRB's webpage and the availability of a municipal advisory client brochure. Such disclosures are provided in the attached **Exhibit D**. Should the Client have any questions or concerns with these disclosures, the Client should promptly contact Speer.

Risk Disclosure. Each form of financing has particular financial characteristics and inherent risks. Provided in the attached **Exhibit E** is a general description of the most commonly used security structures of fixed rate municipal bonds in Iowa as well disclosures on the risks of each structure known to Speer at this time. Should the Client have any questions or concerns with this disclosure, the Client should promptly contact Speer.

We sincerely appreciate this opportunity to be of service and look forward to working with you.

Sincerely,

SPEER FINANCIAL, INC.

By: 

Its: Sr. Vice President

Telephone: 319-291-2077

Email: mburger@speerfinancial.com

EXHIBIT A

SPEER FINANCIAL, INC. MUNICIPAL ADVISOR SERVICES FOR CITY OF MOUNT VERNON, IOWA

Financial Planning Services

1. *Orientation:* Reviewing the Client's current financial position, statutory authority, and financing capabilities, including whether a refunding or defeasance of any outstanding debt is appropriate.
2. *Coordination:* Coordinating financial planning and issuance details with the Client's staff, bond counsel, paying agents, rating agencies and other transaction participants.
3. *Consultation:* Consulting with the elected and key appointed officials and staff regarding the various phases of the development and implementation of a financing plan, as requested.
4. *Planning:* Developing a debt financing plan that includes all or some of the following:
 - a. Maturity Schedules - Provide preliminary maturity schedules relating to the financing.
 - b. Financing Timeline - A tentative financing timeline to guide officials regarding the timing of various aspects of the financing plan.
 - c. Financing Distribution List - Prepare a listing of the individuals and firms that will serve on the transaction.

Competitive Sale Services

1. *Authorizing Resolutions/Ordinances* - Assist the Client's attorney and/or bond counsel with regard to the financial provisions to be included within the Client's authorizing resolutions/ordinances relative to the securities issuance.
2. *Credit Rating and/or Insurance* - When applying for a credit rating and/or bond insurance, Speer will submit the necessary data and documents to the selected rating agency(ies) and/or insurance company(ies).
3. *Disclosure Document, Notice of Sale and Bid Form:*
 - a. Preparation of Documents - Prepare a preliminary Official Statement, Term Sheet, Statement of Facts or Limited Offering Memorandum (each a "Disclosure Document"), Notice of Sale and Bid Form, if not being otherwise prepared by another party involved with the transaction. Following the award of the securities, Speer shall prepare the final Disclosure Document corresponding to the Project or Bonds, if not otherwise being prepared by another party involved with the transaction.
 - b. Notice of Sale Publication - Prepare, as necessary, and disseminate a Notice of Sale.

- c. Encouragement to Bidders - Circulate the preliminary Disclosure Document by posting the document to www.speerfinancial.com, as well as notifying applicable municipal bond industry publications of the pending sale and posting the Disclosure Document and bidding details to a competitive bid platform, such as www.speeracution.com. Provide copies of the preliminary Disclosure Document and Official Bid Forms, as applicable, for each sale to the Client for distribution to local banks and elected officials.
- d. Bid Opening, Analysis and Recommendations - Conduct each sale, examine the bids submitted for completeness and compliance with the applicable bidding requirements, evaluate the bids for accuracy, and recommend a proposed course of action relative thereto.
4. *Preparation For Delivery of Securities* - Conduct all necessary undertakings in order to complete the financing, including the preparation and dissemination of a closing letter.
5. *Debt Service Schedule* - Provide the Client with a final debt service schedule and other financial materials pertinent to the securities sale.

EXHIBIT B

LIMITATIONS TO SPEER'S MUNICIPAL ADVISOR SERVICES

Speer's duties as Municipal Advisor are limited to the Services detailed in **Exhibit A**. Among other things, Speer's Engagement does not include:

1. Giving any advice, opinion or representation as to the fiscal prudence or policy priority of issuing the securities or any other aspect of the securities transaction, including, without limitation, the undertaking of any project to be financed with the proceeds of the securities, as those are the Client's policy decisions.
2. Giving any opinion or advice on the legality of the securities or the tax status of the securities.
3. Preparing any of the following: requests for tax rulings from the Internal Revenue Service, blue sky or investment surveys with respect to the securities, state legislative amendments, or pursuing test cases or other litigation.
4. Undertaking rebate calculations for the securities or anything related to monitoring investments of securities proceeds or expenditure of securities proceeds, as that is a specialty service provided by others when appropriate.
5. Participating in the underwriting of the debt, as prohibited by Federal securities law.
6. Monitoring the actual use of proceeds, the timely expenditure of proceeds and the project completion status.
7. Verifying the accuracy of audited and unaudited financial statements.
8. Giving advice on the investment of securities proceeds.
9. Monitoring ongoing obligations and covenants entered into by the Client with respect to the securities, as these tasks are performed by the Client.
10. The Services do not include the payment by Speer of its "out of pocket" expenses, including but not limited to, the utilization of a bidding platform (*SpeerAuction* or *SpeerBids*), verification services as requested by the Client, mailing, overnight and messenger delivery and printing and copying costs.
11. Filing material events notices or otherwise assisting the Client with its continuing disclosure obligations, as such assistance is to be provided under a separate written agreement. Nothing in this Engagement Letter obligates Speer to provide, or the Client to pay for, any such continuing disclosure services.

EXHIBIT C

OTHER TERMS OF THE SPEER ENGAGEMENT

Please note the following with respect to the Client's role in connection with each issuance of securities.

1. It is important for the Client to read and understand the documents Speer provides to the Client because the Client will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the securities. If the documents contain incorrect or incomplete factual statements, the Client must call those to Speer's attention. Speer will not perform an independent investigation or verification to determine the accuracy, completeness or sufficiency of any such document or render any advice, view or comfort that the Disclosure Document or other disclosure document does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. Any information in such documents does not constitute a review, audit or certified forecast of future events and any such financial information may not conform to accounting principles applicable to compilations of financial information. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the securities or the adequacy of disclosures made in the Disclosure Document under State and Federal securities laws, with resulting potential liability for the Client. During the course of its Engagement, Speer will assume and rely on the Client to provide Speer with complete and timely information on all developments pertaining to any aspect of the securities and their security. Speer understands that the Client will cooperate with Speer in this regard.
2. To the extent that during the course of Speer's advising the Client a relevant matter comes to Speer's attention which appears to be contrary to what is contained in the transaction documents including any representations in the transaction documents or in the Disclosure Document, Speer may ask the Client about such apparent divergence of the facts; but to the extent that the facts and representations stated in the documents Speer provides to the Client, and are not corrected by the Client, Speer is then relying upon the Client's signed certifications for their truth, accuracy and completeness.
3. Issuing the securities as "securities" under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the securities, the Client is obligated under that State and Federal securities laws and the Federal tax laws to disclose all material facts. The Client has a duty to exercise "due diligence" in determining the accuracy and completeness of the information used in the Disclosure Document and the information upon which legal opinions related to the securities are based. The Client's lawyers, accountants and advisors can assist the Client in fulfilling these duties, but the Client in its corporate capacity, including the Client's knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information.
4. Requirements of issuing debt include that the Client is current in its annual continuing disclosure obligations, including material events notices, and current in its arbitrage rebate obligations. These requirements are the obligation of the Client and not of Speer or bond counsel.

EXHIBIT D
REQUIRED DISCLOSURES

1. DISCLOSURE OF CONFLICTS OF INTEREST

A. Various Forms of Compensation

The Municipal Securities Rulemaking Board (MSRB) requires us, as your municipal advisor, to provide written disclosure to you about the actual or potential conflicts of interest presented by various forms of compensation. We must provide this disclosure unless you have required that a particular form of compensation be used. You should select a form of compensation that best meets your needs and the agreed upon scope of services.

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the Client, among other factors. Various forms of compensation present actual or potential conflicts of interest because they may create an incentive for an advisor to recommend one course of action over another if it is more beneficial to the advisor to do so. This document discusses various forms of compensation and the timing of payments to the advisor.

Fixed fee. Under a fixed fee form of compensation, the municipal advisor is paid a fixed amount established at the outset of the transaction. The amount is usually based upon an analysis by the Client and the advisor of, among other things, the expected duration and complexity of the transaction and the agreed-upon scope of work that the advisor will perform. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, the advisor may suffer a loss. Thus, the advisor may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. There may be additional conflicts of interest if the municipal advisor's fee is contingent upon the successful completion of a financing, as described below.

Hourly fee. Under an hourly fee form of compensation, the municipal advisor is paid an amount equal to the number of hours worked by the advisor times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest if the Client and the advisor do not agree on a reasonable maximum amount at the outset of the engagement, because the advisor does not have a financial incentive to recommend alternatives that would result in fewer hours worked. In some cases, an hourly fee may be applied against a retainer (*e.g.*, a retainer payable monthly), in which case it is payable whether or not a financing closes. Alternatively, it may be contingent upon the successful completion of a financing, in which case there may be additional conflicts of interest, as described below.

Fee contingent upon the completion of a financing or other transaction. Under a contingent fee form of compensation, payment of an advisor's fee is dependent upon the successful completion of a financing or other transaction. Although this form of compensation may be customary for the Client, it presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the Client. For example, when facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Fee paid under a retainer agreement. Under a retainer agreement, fees are paid to a municipal advisor periodically (*e.g.*, monthly) and are not contingent upon the completion of a financing or other transaction. Fees paid under a retainer agreement may be calculated on a fixed fee basis (*e.g.*, a fixed fee per month regardless of the number of hours worked) or an hourly basis (*e.g.*, a minimum monthly payment, with additional amounts payable if a certain number of hours worked is exceeded). A retainer agreement does not present the conflicts associated with a contingent fee arrangement (described above).

Fee based upon principal or notional amount and term of transaction. Under this form of compensation, the municipal advisor's fee is based upon a percentage of the principal amount of an issue of securities (e.g., bonds) or, in the case of a derivative, the present value of or notional amount and term of the derivative. This form of compensation presents a conflict of interest because the advisor may have an incentive to advise the Client to increase the size of the securities issue or modify the derivative for the purpose of increasing the advisor's compensation.

B. Other Material Conflicts of Interest

The MSRB requires us, as your municipal advisor, to provide written disclosure to you about material conflicts of interest. The following represent Speer material conflicts of interest known to Speer as of the date of this Engagement Letter.

As of the date of this Engagement, Speer is unaware of any material conflicts of interest.

2. DISCLOSURE OF LEGAL EVENTS AND DISCIPLINARY ACTION

The MSRB requires us, as your municipal advisor, to provide written disclosure to you of any legal or disciplinary events material to your evaluation of Speer or the integrity of Speer's management or advisory personnel.

Material Legal or Disciplinary Event. There are no legal or disciplinary events that are material to the Client's evaluation of Speer or the integrity of Speer's management or advisory personnel disclosed, or that should be disclosed, on any Form MA or Form MA-I filed with the SEC.

How to Access Form MA and Form MA-I Filings. Speer's most recent form MA and each most recent Form MA-I filed with the SEC are available on the SEC's EDGAR system at:

<http://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0001606944>

Most Recent Change in Legal or Disciplinary Event Disclosure. Speer has not made any material legal or disciplinary event disclosures on Form MA or any Form MA-I filed with the SEC.

3. FUTURE DISCLOSURES

As required by MSRB Rule G-42, the Required Disclosures found in this Exhibit D may be supplemented or amended, from time to time as needed, to reflect changed circumstances resulting in new conflicts of interest or changes in conflicts of interest described above, or to provide updated information with regard to any legal or disciplinary events of Speer. Speer will provide the Client with any such supplemental or amended information as it becomes available through the term of the Municipal Advisory Relationship.

4. G-10 DISCLOSURE

The Municipal Securities Rulemaking Board's (MSRB) webpage address is: www.msrb.org

Posted on the MSRB's webpage is a municipal advisory client brochure that describes the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

EXHIBIT E

FINANCIAL CHARACTERISTICS AND RISKS OF MUNICIPAL BONDS IN IOWA

The following is a general description of the financial characteristics, security structures and risks of municipal fixed rate bonds ("Municipal Bonds") issued in Iowa. The risks being disclosed in this Exhibit E are those that are known to Speer at this time and should be considered by the Client prior to deciding whether to issue Municipal Bonds. If you have any questions or concerns about any disclosure made, please notify Speer immediately.

Financial Characteristics

Maturity and Interest. Municipal Bonds are interest-bearing debt securities issued by state and local governments, political subdivisions and agencies and authorities. Maturity dates for Municipal Bonds are fixed at the time of issuance and may include serial maturities (specified principal amounts are payable on the same date in each year until final maturity) or one or more term maturities (specified principal amounts are payable on each term maturity date) or a combination of serial and term maturities. The final maturity date typically will range between 10 and 30 years from the date of issuance. Interest on the Municipal Bonds typically is paid semiannually at a stated fixed rate or rates for each maturity date.

Redemption. Municipal Bonds may be subject to optional redemption, which allows you, at your option, to redeem some or all of the bonds on a date prior to scheduled maturity, such as in connection with the issuance of refunding bonds to take advantage of lower interest rates. Municipal Bonds will be subject to optional redemption only after the passage of a specified period of time, often approximately ten years from the date of issuance, and upon payment of the redemption price set forth in the bonds, which may include a redemption premium. You will be required to send out a notice of optional redemption to the holders of the bonds, usually not less than 30 days prior to the redemption date. Municipal Bonds with term maturity dates also may be subject to mandatory sinking fund redemption, which requires you to redeem specified principal amounts of the bonds annually in advance of the term maturity date. The mandatory sinking fund redemption price is 100% of the principal amount of the bonds to be redeemed.

Security

Payment of principal of and interest on a municipal security, including Municipal Bonds, may be backed by various types of pledges and forms of security, some of which are described below. The description below regarding "Security" is only a brief summary of certain possible security provisions for the bonds and is not intended as legal advice. You should consult with your bond counsel for further information regarding the security for the bonds.

General Obligation Bonds. "General obligation bonds" are debt securities to which your full faith and credit is pledged to pay principal and interest. If you have taxing power, generally you will pledge to use your ad valorem (property) taxing power to pay principal and interest. All taxable property in the taxing body is subject to the levy of taxes to pay the same without limitation as to rate or amount. General obligation bonds constitute a debt and, depending on applicable state law, may require that you obtain approval by voters prior to issuance. In the event of default in required payments of interest or principal, the holders of general obligation bonds have certain rights under state law to compel you to impose a tax levy.

Debt Certificates. You may issue "debt certificates" to evidence your payment obligation under an installment contract or lease. Your governing body may provide for the treasurer, comptroller, finance officer or other officer of the governing body charged with financial administration to act as counterparty to the installment contract or lease, as nominee- seller or lessor. The installment contract or lease is then executed by your authorized officer and is filed with and executed by the nominee-seller or lessor. As contracts for the acquisition and construction of the project to be financed are executed (the "Work Contracts"), the governing body orders those Work Contracts to be filed with the nominee-seller or lessor. The nominee- seller or lessor identifies the Work Contracts to the particular installment contract or lease. Such identification permits the payment of the Work Contracts from the proceeds of the debt certificates.

Debt certificates are paid from your lawfully available funds. You are expected to agree to annually budget/appropriate amounts to pay the principal of and interest on the debt certificates. There is no separate levy available for the purpose of making such payments.

Debt certificates constitute a debt. In the event of default in required payments of interest or principal, the holders of the debt certificates cannot compel you to impose a tax levy, but you have promised the holders of the debt certificates that you will pay the debt certificates and they can proceed to file suit to enforce such promise.

Industrial New Jobs Training Certificates. "INJT Certificates" are authorized by the State of Iowa Code Section 260E and allow Community Colleges to enter into agreements with area employers to use INJT Certificate proceeds to fund training, program costs, tuition, student fees or special charges for those employers. Repayment of INJT Certificates may be paid from one or a combination of the following sources:

- i. Incremental property taxes to be received or derived from an employer's business property where new jobs are created as a result of the project.
- ii. New jobs credit from withholding to be received or derived from new employment resulting from the project.
- iii. Tuition, student fees or special charges fixed by the board of directors to defray program costs in whole or in part.
- iv. Guarantee of payments to be received under any of the above.

The Iowa Department of Economic Development in consultation with the Department of Education shall coordinate the new jobs training program. The Iowa Department of Economic Development shall adopt, amend and repeal rules under Iowa Code chapter 17A that the community college will use in developing projects with new and expanding industrial new jobs training proposals. The department is authorized to make any rule that is adopted, amended, or repealed effective immediately upon filing with the administrative rules coordinator or at a subsequent stated date prior to indexing the publication, or at a stated date less than thirty-five days after filing, indexing and publication.

Revenue Bonds. "Revenue bonds" are debt securities that are payable only from a specific source or sources of revenues. Revenue bonds are not a pledge of your full faith and credit and you are obligated to pay principal and interest on your revenue bonds only from the revenue source(s) specifically pledged to the bonds. Revenue bonds do not permit the bondholders to compel you to impose a tax levy for payment of debt service. Pledged revenues may be derived from operation of the financed project or system, grants or excise or other specified taxes. Generally, subject to state law or local charter requirements, you are not required to obtain voter approval prior to issuance of revenue bonds.

Revenue bonds may, however, be subject to a reverse referendum. If the specified source(s) of revenue become inadequate, a default in payment of principal or interest may occur. Various types of pledges of revenue may be used to secure interest and principal payments on revenue bonds. The nature of these pledges may differ widely based on state law, the type of issuer, the type of revenue stream and other factors.

Some revenue bonds, referred to as conduit revenue bonds, may be issued by a governmental issuer acting as conduit for the benefit of a private sector entity or a 501(c)(3) organization (the obligor). Conduit revenue bonds commonly are issued for not-for-profit hospitals, educational institutions, single and multi-family housing, airports, industrial or economic development projects, and student loan programs, among other obligors. Principal and interest on conduit revenue bonds normally are paid exclusively from revenues pledged by the obligor.

Unless otherwise specified under the terms of the bonds, you are not required to make payments of principal or interest if the obligor defaults.

Tax Increment Financing. "TIF" provides a means for municipalities, after the approval of a "redevelopment plan and project," to redevelop blighted, commercial/industrial or housing areas. IA Code Sections 15A, 403 and 404 further describe; use of public funds to aid economic development projects, urban renewal and urban revitalization areas. The municipality is authorized to issue tax increment bonds payable from, and secured by, incremental property tax revenues expected to be generated in the TIF project area. Incremental property tax revenues are derived from the increase in the current assessed/taxable of the real property within the TIF area over and above the certified initial base valuation for such project area.

Before entering into an obligation related to TIF, necessary steps must be completed, include the project in the urban renewal plan for the municipality/county. Public hearings are required to be held to adopt such plan amendments, only after the time of these hearings can the municipality/county enter into a TIF agreement

Tax increment bonds may be secured by the full faith and credit of the municipality. The issuance of general obligation tax increment bonds is subject to a "reverse referendum," rather than a direct, referendum. Tax increment revenues may also be treated as a "revenue source" and be pledged to the payment of the bonds, similar to Revenue Bonds described above.

Risk Considerations

Certain risks may arise in connection with your issuance of Municipal Bonds, including some or all of the following (generally, the obligor, rather than you, will bear these risks for conduit revenue bonds):

Issuer Default Risk. You may be in default if the funds pledged to secure your bonds are not sufficient to pay debt service on the bonds when due. The consequences of a default may be serious for you and, depending on applicable state law and the terms of the authorizing documents, the holders of the bonds, the trustee and any credit support provider may be able to exercise a range of available remedies against you. For example, if the bonds are secured by a general obligation pledge, you may be ordered by a court to raise taxes. Other budgetary adjustments also may be necessary to enable you to provide sufficient funds to pay debt service on the bonds.

If the bonds are revenue bonds or INJT Certificates, you may be required to take steps to increase the available revenues that are pledged as security for the bonds. A default may negatively impact your credit ratings and may effectively limit your ability to publicly offer bonds or other securities at market interest rate levels. Further, if you are unable to provide sufficient funds to remedy the default, subject to applicable state law and the terms of the authorizing documents, you may find it necessary to consider available alternatives under state law, including (for some issuers) state-mandated receivership or bankruptcy. A default also may occur if you are unable to comply with covenants or other provisions agreed to in connection with the issuance of the bonds.

This description is only a brief summary of issues relating to defaults and is not intended as legal advice. You should consult with your bond counsel for further information regarding defaults and remedies.

Redemption Risk. Your ability to redeem the bonds prior to maturity may be limited, depending on the terms of any optional redemption provisions. In the event that interest rates decline, you may be unable to take advantage of the lower interest rates to reduce debt service.

Refinancing Risk. If your financing plan contemplates refinancing some or all of the bonds at maturity (for example, if you have term maturities or if you choose a shorter final maturity than might otherwise be permitted under the applicable federal tax rules), market conditions or changes in law may limit or prevent you from refinancing those bonds when required. Further, limitations in the federal tax rules on advance refunding of bonds (an advance refunding of bonds occurs when tax-exempt bonds are refunded more than 90 days prior to the date on which those bonds may be retired) may restrict your ability to refund the bonds to take advantage of lower interest rates.

Reinvestment Risk. You may have proceeds of the bonds to invest prior to the time that you are able to spend those proceeds for the authorized purpose. Depending on market conditions, you may not be able to invest those proceeds at or near the rate of interest that you are paying on the bonds, which is referred to as "negative arbitrage."

Tax Compliance Risk. The issuance of tax-exempt bonds is subject to a number of requirements under the United States Internal Revenue Code, as enforced by the Internal Revenue Service (IRS). You must take certain steps and make certain representations prior to the issuance of tax-exempt bonds. You also must covenant to take certain additional actions after issuance of the tax-exempt bonds. A breach of your representations or your failure to comply with certain tax-related covenants may cause the interest on the bonds to become taxable retroactively to the date of issuance of the bonds, which may result in an increase in the interest rate that you pay on the bonds or the mandatory redemption of the bonds. The IRS also may audit you or your bonds, in some cases on a random basis and in other cases targeted to specific types of bond issues or tax concerns. If the bonds are declared taxable, or if you are subject to audit, the market price of your bonds may be adversely affected. Further, your ability to issue other tax-exempt bonds also may be limited.

This description of tax compliance risks is not intended as legal advice and you should consult with your bond counsel regarding tax implications of issuing the bonds.

AGENDA ITEM # J – 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	January 20, 2025
AGENDA ITEM:	February 17, 2025, Council Date
ACTION:	Motion

SYNOPSIS: The City Council has typically moved their meeting date that falls on the President's Day holiday. In past years, the Council meeting has moved the meeting to the following Tuesday.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 1/17/2025

K. Reports-Received/File



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

DECEMBER 2024 POLICE REPORT

Vehicle Collisions

There was a total of 10 reported collisions during the month. There were 6 collisions in Mount Vernon. Collision 1 occurred on MacGregor Lane when unit 1, which was legally parked, was struck by unit 2. Damage was estimated at \$2,500 and no injuries were reported. Collision 2 occurred on the 100 block of 8th Ave NW when unit 1 was pulling into a driveway and struck unit 2, which was backing out. Damage was estimated at \$300 and no injuries were reported. Collision 3 occurred on the 600 block of 1st St SW when unit 1, which was legally parked, was struck by unit 2. Damage was estimated at \$500 and no injuries were reported. Collision 4 occurred on S. Hwy 1 unit 1 struck an illegally parked trailer. Damage was estimated at \$5,100 and no injuries were reported. Collision 5 occurred on N. Hwy 1 when unit 1 struck a deer. Damage was estimated at \$1,600 and no injuries were reported. Collision 6 occurred on business hwy 1 when unit 2 failed to yield and struck unit 1. Damage was estimated at \$1,100 and no injuries were reported.

There were 4 collisions in Lisbon. Collision 1 on the 100 block of W. Main St. when unit 1, which was legally parked, was struck by unit 2. Damage was estimated at \$4,000 and no injuries were reported. Collision 2 occurred on Hwy 30 when unit 1 struck a deer. Damage was estimated at \$5,000 and no injuries were reported. Collision 3 occurred on Hwy 30 when unit 1 struck a deer. Damage was estimated at \$1,200 and no injuries were reported. Collision 4 occurred on the 500 block of N. Washington St. when unit 1, which was hauling a wide load, struck mailboxes. Damage was estimated at \$150 and no injuries were reported.

Incidents/Arrest

There were 31 reported incidents during the month. In Mount Vernon, there were 20 reports which included: animal bite, assault (x2), burglary, possession of a controlled substance, littering, fraud, hit and run (x2), OWI, selling tobacco to person under 21, juvenile issue (x2), medical (x2), violation of no contact order, theft (x2), driving while barred, and agency assist on chase.

In Lisbon, there were 11 reports which included: animal control, burglary (x3), fraud, hit and run, medical, selling tobacco to person under 21, abandoned vehicle, driving while barred, and welfare check.

During the month, officers had 7 arrests. In Mount Vernon there were 5, including: OWI, assault, selling tobacco to person under 21, possession of a controlled substance, and driving while barred.

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

In Lisbon there were 2, including: selling tobacco to person under 21 and driving while barred.

K-9 Report

Monster was deployed 1 time to assist in tracking a suspect.

Community Service/Training/Misc.:

- Officers patrolled Magical Night
- Officer Blinks attended Caliber Press FTO Scenarios
- Officer David Frankfurt was sworn in as a reserve officer
- Officer Gehrke judged the Cub Scout cake decorating contest
- Lisbon time (administration, call for service, patrol): 314 hours

	Dec	Nov	Oct	Sept	Aug	July
Administrative	61	92	70	170	72	51
Call for service	24	15	17	25	24	30
Patrol	229	235	220	194	322	267
	314	342	307	389	417	348

GTSB:

During December, officers worked 10 hours of STEP which resulted in: 6 speed warnings, 1 other traffic citation and 1 other traffic warning.

Respectfully Submitted,

Chief of Police

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



**Mount
Vernon**
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

**Public Works Report
1/20/2025
Council Meeting**

Bryant Road/Public Works Site

We have spent the warmer days getting the roof on the brine shed completed, getting the exterior wall tin on and getting the overhead door installed. The colder days have pushed us indoors at the brine shed and the North building. We have installed outlets, switches, lights, and ran electrical wire in both buildings. The construction of the office space and mezzanine has been moving forward in the last week. Things are starting to look like we have planned, and we are excited!

Facilities

Jayne, Ted, and Dean have been very busy at the Police Department and City Hall with painting and cleaning.

Random building maintenance tickets have been completed at city facilities by staff.

Miscellaneous

There have been a few small winter weather events that have taken our time. We did shut the sledding hill for a day, but it was a short-lived experience. We have been lucky with no major storms and the winter is almost over. We are thankful for that as it has given us more time to keep progressing at the PW site.

The team has occasionally combed the town to pick up unwanted Christmas trees.



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“We are here to add what we can to life, not to get what we can from life.”
William Osler

Eldon Downs
City of Mt. Vernon
Public Works Director
563-331-0424
edowns@cityofmtverno-ia.gov













Sierra Pacific
(800) 378-0000
www.spl.com

Sierra Pacific
POWER SERVICES



Parks and Recreation Department
Directors Report
December 15 – January 15

Parks

-Nothing to report

Sports

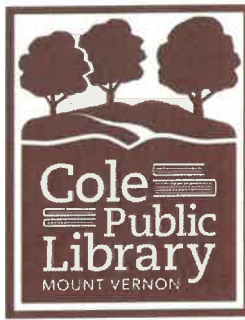
- Boys Basketball season started January 7th. We have two teams in 3rd - 4th Grade and one team in 5th-6th Grade...this is one more team than last year. For 1st-2nd Grades we have 31 kids registered up from 24 kids last year. Youth Wrestling for ages 4-6 will start January 23rd.

Pool

-Little progress on the pool at this point as the weather will not allow any work to be done.

Misc

***-LBC has been averaging 290 patrons per day for December 2024 up from 260 per day in 2023. Please keep in mind we were closed for one full day on December 14th due to ice.
-Classes have been crazy busy. Rentals requests are strong.
-The LBC will be celebrating our 5-year anniversary on January 31. We have five days of celebrations scheduled during the weekdays.***



January 15, 2025

Mayor Tom Wieseler and City Council Members,

December was a short but busy month at Cole Public Library. We packed all our regular programs into three weeks, and then were closed for the winter holiday. In concurrence with the closing of Cornell College's offices, the library was closed from December 24th to January 1st.

Alongside our regular monthly activities, January features a new reading program for adults: New Year New Books. Every time a patron finish a book, they can fill out a slip and add it to our challenge box located at the library's 1st floor circulation desk. The reading challenge runs through the month of January. Prizes include Cole Public Library canvas tote bags, local gift cards, and more. This program acts as a counterpart to our Summer Reading Program for children. This month, we're also hosting a gardening workshop, Winter Seed Sowing, led by Linn County Master Gardener Sue Murphy on Tuesday, January 28th at 6:30pm in Room 108. Murphy will Sue will demonstrate how to prepare a seed sowing jug and participants will have the opportunity to make one for themselves. Murphy is the master gardener that is working with the library's Seed Share Library. The Board of Trustees will meet on Tuesday, December 21st at 8:30am in Room 310.

Warm Regards,
Grace Chamberlain
Cole Public Library Director

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
January 20, 2025**

- I had the privilege to present at the LBC on Thursday, January 16, 2025, as a part of their speaker series.
- I will be attending the ECICOG Board of Directors meeting on Thursday, January 30, 2025.
- The IaCMA Board of Directors meeting will be held via Zoom on Friday, February 1, 2025.