

Cole Library Board of Trustees Meeting Minutes
October 15, 2024

Present: Grace Chamberlain, Diana Corcoran, Julia Andrews, Jackie Wallace, Mike Kragebrink, Tracey Louwagie

- I. The meeting was called to order at 8:30 a.m.
- II. Approval of Agenda – The agenda was approved – (Julia 1st, Jackie 2nd.)
- III. Approval of Minutes – The minutes were approved - (Jackie1st, Julia 2nd.)
- IV. Reports/ongoing business
 - A. President
 1. Diana mentioned she was pleased to see how Cornell represented the Public Library in the Cornell Progress Report.
 - B. Public Library Director
 1. Browsing Room Chairs – Grace shared that the chairs have arrived; they are beautiful. The cost was \$5782 – less than we expected to spend. Grace would like to replace the cushion on the Browsing Room bench. She will begin looking for a replacement.
 2. Community Guide – The Public Library has an ad on page 6. Grace will request guides for the library.
 3. Bridges (LIBBY Purchases) – Cathy and Grace have a list of several books they would like to purchase on Bridges. Currently Libby circulations are like physical print book circulation. \$45 allows us to have a book for a certain amount of time (Advantage Subscription). This makes more sense than buying a book for \$100. The Library plans to purchase the books with holds on them as well as book club books.
 4. Book Talk – Thursday, October 17th. This is the 23rd year of having Fall Community Book Talk. Bob Campana, Laura Farmer, Susan Gates, Brandy Hills and Grace Chamberlain will be sharing their book recommendations.
 5. Board Training –Grace suggests watching training videos at home and discussing them at a meeting. Grace is confirming with Eunice from the State Library. Board Room Series videos can be found on YouTube. Grace is also asking Eunice to present to the Board in the spring.
 6. Financial Report – everything is looking typical. The donation received is going toward library book groups. We have received direct state aid from Iowa -\$2303.75. This is a little less than last year (approx. \$20). This amount will appear on the October Financial report. Special Projects expense is the Mississippi River exhibit that didn't come out last year.
 - C. College Librarian's Report– Greg was absent.
- V. Major Business
 - A. Annual Report to the State Library – Grace is working on gathering the information to submit.

B. Mission Statement – Grace presented the first draft of our revised Mission. Jackie motioned to approve the revised Mission. Julia 2nd.

B. FY2026 Budget- We looked at the FY26 budget. Grace presented a budget with a potential 3% and 4% increase from the City. Diana made a motion to ask for a 3% increase from City. Julia 2nd. Grace will bring a revised budget with the increases to salary and benefits. The additional \$1000 will go to acquisitions.

Meeting adjourned at 9:20 a.m. The next meeting will be November 19^h.