

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	December 16, 2024 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	December 13, 2024

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 848 4688 2049
3. Password: 644859

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled
2. Administration of Oath – Reserve Officer David Frankfurt

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – December 2, 2024 Regular Council Meeting

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

- i. None

G. Resolutions for Approval

1. Resolution #12-16-2024A: Approving Fiscal Year 2024-2025 Transfers

2. Resolution #12-16-2024B: Terminating the Moratorium, Established in Resolution 10-21-2024C, on Smoke and Consumption Use Businesses for CBD, Hemp, THC/Cannabis Products, Psychoactive Products and Synthetic Marijuana, Including Smoke, Tobacco, Nicotine and Vape Shops Where More than 10% of the Business Square Footage is Dedicated to Consumption or Retail Sales within the City of Mount Vernon, Iowa

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Locating an Archway Sculpture at the Entrance of the Sculpture Trail Adjacent to 7th Street – MVAAC – Council Action as Needed
3. Discussion and Consideration of M&K Invoices for Bryant Rd and Elliott Park – Council Action as Needed
4. Discussion and Consideration of Invoice #51378 – 1 – Rachel Street Extension – Council Action as Needed
5. Discussion and Consideration of Invoice #51359 – 3 – 4th Street NW Reconstruction – Council Action as Needed
6. Discussion and Consideration of Invoice #51364 – 4 – 2024 Sanitary Sewer Rehabilitation – Council Action as Needed
7. Discussion and Consideration of Setting a Public Hearing Date on an Amendment to Chapter 115 Cemetery – Council Action as Needed
8. Discussion and Consideration of Pay Application #2 – 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report
4. Cole Library Report

L. Discussion Items (No Action)

1. Water Meter Read Transition

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met December 2, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Rose, Tuerler and Engel. Absent: West.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Tuerler, seconded by Andresen to approve the Agenda as amended. Motion carries. West absent.

Consent Agenda

Approval of City Council Minutes – November 18, 2024 Regular Council Meeting. Motion made by Tuerler, seconded by Engel to approve the Consent Agenda. Motion carries. West absent.

Ordinance Approval/Amendment

Ordinance #10-7-2024B: Amending Chapter 46 Minors of the Mount Vernon Code of Ordinances Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Rose, seconded by Tuerler to approve Ordinance #10-7-2024B. Roll call all yes. West absent. Ordinance passes its third and final reading.

Ordinance #11-4-2024A: Amending Chapter 165 Zoning Regulations, Article 302 Definitions and Article 413 LI – Limited Industrial District of the Mount Vernon Code of Ordinances. Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Andresen, seconded by Engel to approve Ordinance #11-4-2024A. Roll call all yes. West absent. Ordinance passes its third and final reading.

Resolutions for Approval

Resolution #12-2-2024A: Setting Dates of a Consultation and a Public Hearing on a Proposed Amendment No. 10 to the Mount Vernon Urban Renewal Plan in the City of Mount Vernon, State of Iowa. This resolution will set a public hearing date for January 6, 2025 to consider amendment #10 to the Mount Vernon Urban Renewal plan. The urban renewal amendment will allow the City to enter into a development agreement with Kwik Trip (Star) and complete necessary improvements to Rachel Street utilizing TIF (tax increment financing) monies. Motion made by Tuerler, seconded by Rose to approve Resolution #12-2-2024A. Roll call all yes. West absent. Resolution passes.

Resolution #12-2-2024B: Fixing Date for a Public Hearing on the Proposal to Enter into a Development Agreement with Kwik Trip, Inc. This resolution will set a public hearing date for January 6, 2025 to consider a development agreement with Kwik Trip (Star), Inc. Motion made by Engel, seconded by Rose to approve Resolution #12-2-2024B. Roll call all yes. West absent. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Rose, seconded by Tuerler to approve the Claims List. Motion carries. West absent.

RATHJE CONSTRUCTION	PAY APP #1-GLENN ST EXTENSION	512,155.54
L.L. PELLING CO INC	PAY APP #2-BUSINESS 30 OVERLAY	240,541.63
WOODRUFF CONSTRUCTION INC	PAY APP #2-2024 POOL RENOVATIONS	236,438.90
MIDWEST CONCRETE INC	PAY APP #2-4TH ST NW RECON	235,939.48
RATHJE CONSTRUCTION	PAY APP #2-GLENN ST EXTENSION	216,469.71
PAYROLL	CLAIMS	116,020.06
UMB BANK	2024 GO INTEREST	95,186.66
UMB BANK	2018 GO INTEREST	56,092.50
PAYROLL	CLAIMS	28,400.52
VISU-SEWER LLC	PAY #1- HWY 1 STORM SEWER CCTV	21,936.45
UMB BANK	2022 GO INTEREST	21,738.75
UMB BANK	2014 GO INTEREST	15,937.50
IOWA FINANCE AUTHORITY	SRF BOND INTEREST PYMT	13,810.00
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	11,858.60
UMB BANK	2019 GO INTEREST	9,156.25
VEENSTRA & KIMM INC	GLENN STREET EXTENSION	9,126.96
LINDER TIRE SERVICE	TIRES-PW	8,078.88
UMB BANK	2013A GO INTEREST	5,658.75
KLUESNER CONSTRUCTION INC	SALT STORAGE ASPHALT-PW FACILITIES	5,390.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,164.93
DAVE SCHMITT CONSTRUCTION	PAY APP #2-BRYANT RD WATERMAIN	4,969.66
AHLERS & COONEY P.C.	LEGAL FEES-P&A	4,956.50
LINN CO-OP OIL CO	FUEL-PW	4,809.29
ALLIANT ENERGY	ENERGY USAGE-WAT	4,753.09
ALLIANT ENERGY	ENERGY USAGE-SEW	4,397.75
ALLIANT ENERGY	ENERGY USAGE-LBC	3,078.42
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,244.40
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	1,786.00
VEENSTRA & KIMM INC	OLD PW BLDG LOT PLATTING	1,772.69
DSG	SUPPLIES-WAT	1,748.32
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,542.85
VEENSTRA & KIMM INC	4TH STREET NW RECONSTRUCTION	1,470.97
BOWKER PINNACLE MECHANICAL	SEWER REPAIRS-SEW	1,428.00
VEENSTRA & KIMM INC	REMOTE READ METER PROJECT	1,353.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,245.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	1,153.44
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	1,074.50
KIECKS	UNIFORMS-PD	1,073.00
VEENSTRA & KIMM INC	WASTEWATER MISC ENGINEERING	1,067.00
VEENSTRA & KIMM INC	LBC GENERATOR	1,047.03
LINDER TIRE SERVICE	TIRES-PW	973.24
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	931.27
NIGHT SHIFT LLC	CLEANING SERVICE-PD	893.88
VEENSTRA & KIMM INC	BRYANT RD WATER MAIN IMPROV	874.34
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	793.51
ALLIANT ENERGY	ENERGY USAGE-FD	770.93
VEENSTRA & KIMM INC	INTELLISTREETS LIGHTING IMPROV	752.75
ICMA	MEMBERSHIP-ALL DEPTS	733.20
BAUER BUILT TIRE - CEDAR RAPIDS	LEAF VAC TIRES-SW	682.08
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	678.75
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	657.00
CEDAR RAPIDS TIRE	KUBOTA TIRES-PW	591.16
VEENSTRA & KIMM INC	NPDES PERMIT RENEWAL	576.00

VEENSTRA & KIMM INC	DAVIS PARK IMPROVEMENTS	537.05
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	527.67
HILLS BANK & TRUST COMPANY	2015 GO INTEREST	514.50
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	484.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	474.58
ALLIANT ENERGY	ENERGY USAGE-RUT	461.88
HDC PRINTED PRODUCTS	ENVELOPES-ALL DEPTS	454.90
KONICA MINOLTA	MAINT PLAN/COPIES-ALL DEPTS	438.95
CALIBRE PRESS	TRAINING-PD	359.00
CALIBRE PRESS	TRAINING-PD	359.00
POSTMASTER	1ST CLASS PRESORT FEE-ALL DEPTS	350.00
TASC	FSA ADMIN FEE-ALL DEPTS	328.86
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
KIECKS	UNIFORMS-PD	288.93
CITY LAUNDERING CO	SERVICES-LBC	253.92
SUSAN COLEMAN	INSTRUCTOR-LBC	252.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	250.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	249.11
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	248.44
ALLIANT ENERGY	ENERGY USAGE-PD	247.80
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	243.43
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	239.31
VEENSTRA & KIMM INC	LBC GENERATOR	237.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	198.64
USA BLUE BOOK	SUPPLIES-WAT	193.30
ALLIANT ENERGY	ENERGY USAGE-POOL	192.14
MIDWEST WHEEL CO	VEHICLE MAINT-RUT	168.99
BARNYARD SCREEN PRINTER LLC	DARE SUPPLIES-PD	162.00
MENARDS	LIGHT BULBS-PW	149.96
RICKARD SIGN AND DESIGN CORP	SIGN-P&A	140.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	139.58
CAUSE TEAM	UNIFORMS-FD	137.50
CAUSE TEAM	UNIFORMS-ALL DEPTS	133.00
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	130.38
MIDWEST WHEEL CO	VEHICLE MAINT-FD	126.96
IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP-PD	125.00
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	115.91
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	107.94
HAWKEYE FIRE & SAFETY	SUPPLIES-WAT	100.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	97.64
VESTIS	RUGS,SERVICES-FD	84.81
GALLS LLC	EQUIPMENT-PD	82.75
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	77.21
ALLIANT ENERGY	ENERGY USAGE-WAT	75.49
STAPLES INC	SUPPLIES-P&A	75.35
JAMISON W BILLINGSLEY	REFEREE-P&REC	75.00
PRESTO-X	PEST CONTROL-FD	73.81
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW	65.32
PRESTO-X	PEST CONTROL-CITY HALL	63.80
ALLIANT ENERGY	ENERGY USAGE-SIRENS	60.12
IPERS	IPERS	57.72
PRESTO-X	PEST CONTROL-VC	55.00

AMAZON CAPITAL SERVICES	SUPPLIES-LBC	53.22
ALTORFER INC	EQUIP MAINT-WAT	52.47
IOWA ONE CALL	LOCATES-WAT,SEW	45.00
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	41.22
HETHER STAUFFACHER	INSTRUCTOR-LBC	40.00
INTEGRITY LIFE LLC	INSTRUCTOR-LBC	40.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	30.46
CAEL FOREMAN	REFEREE-P&REC	30.00
IZAAK LEONARD	REFEREE-P&REC	30.00
ALLIANT ENERGY	ENERGY USAGE-SW	26.99
ALLIANT ENERGY	ENERGY USAGE-CEM	21.93
BETH HLAS	INSTRUCTOR-LBC	20.00
P&K MIDWEST INC	EQUIP MAINT-RUT	3.58
TOTAL		1,934,790.99

FUND EXPENSE TOTALS		
GLENN ST/CHI/COTTONWOOD		737,752.21
2024 INFRASTRUCTURE		503,233.03
POOL RENOVATIONS		236,438.90
DEBT SERVICE FUND		218,094.91
PAYROLL		144,420.58
GENERAL FUND		19,816.03
WATER FUND		12,760.30
LOST III UR & STREETScape		12,611.35
SEWER FUND		12,589.99
ROAD USE TAX FUND		11,938.26
PW FACILITIES		11,234.00
LBC		5,996.87
SOLID WASTE		5,244.05
REMOTE READ METER PROJECT		1,353.00
ARPA LINN COUNTY GRANT		657.00
DAVIS PARK IMPROVEMENTS		537.05
STORM WATER		113.46
TOTAL		1,934,790.99

Discussion and Consideration of Pay Application #1 – Glenn Street Extension – Council Action as Needed. Staff processed the payment for Pay Application #2 after the last Council meeting. Shortly thereafter it was discovered that Pay Application #1 had not been formally executed by the Council. Knowing it would be an additional two weeks until the next meeting, staff executed both pay applications. The Council will still need to formally approve Pay Application #1 for the record. Motion made by Engel, seconded by Andresen to approve Pay Application #1-Glenn Street Extension. Motion carries. West absent.

Discussion and Consideration of JEO Invoice # 156043 – Uptown Streetscape Plan – Council Action as Needed. This invoice is in the amount of \$7,309.60. JEO provided a status update with their last submittal on November 18, 2024, so there is no additional report included with this invoice. Motion made by Rose, seconded by Andresen to approve JEO invoice #156043-Uptown Streetscape Plan. Motion carries. West absent.

Discussion and Consideration of Invoice #11044 from Waters Edge Aquatic Design – 2024 Pool Improvements – Council Action as Needed. Motion made by Tuerler, seconded by Rose to approve Invoice #11044-Waters Edge Aquatic Design. Motion carries. West absent.

Reports of Mayor/Council/Administrator

Mayor's Report. Mayor Wieseler complimented the Police Chief, Fire Chief and Ambulance Director for attending a lecture series at the LBC.

City Administrator's Report. Full report available on the City website under the December 2, 2024 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:01 p.m., December 2, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2024

AGENDA ITEM: Resolution #12-16-2024A

ACTION: Motion

SYNOPSIS: The attached transfer resolution includes five revised debt service payment amounts. The other three projects were initiated after the start of the fiscal year (the explanations are on the resolution).

BUDGET ITEM: Various Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #12-16-2024A & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024

RESOLUTION #12-16-2024A

A resolution approving transfers:

FROM FUND:

TO FUND:

Franchise Fee (Updated Transfer for Series 2024 Debt Payments)	Debt Service	\$ 33,392.81
Debt Service (Updated Transfer for Series 2024 Debt Payments)	TIF	\$ 59,435.66
LMI (Updated Transfer for Series 2024 Debt Payments)	Debt Service	\$ 28,589.90
Debt Service (Updated Transfer for Series 2024 Debt Payments)	Sewer	\$ 3,164.01
Debt Service (Updated Transfer for Series 2024 Debt Payments)	Water	\$ 11,477.62
Business 30 (Kwik Star Traffic Study)	RUT	\$ 6,200.00
Business 30 (Misc Streets Engineering)	CIP	\$ 4,466.82
LOST III Streets & Sidewalks (Hwy 1 Storm Sewer CCTV)	2024 Infrastructure	\$ 21,936.45

PASSED AND APPROVED this 16th day of December, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk/Finance Director

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2024

AGENDA ITEM: Resolution #12-16-2024B

ACTION: Motion

SYNOPSIS: Now that both ordinances have been published and have become law, the moratorium needed to prevent new applications from being reviewed during the ordinance adoption process can be rescinded.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #12-16-2024B & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024

RESOLUTION NO. 12-16-2024B

RESOLUTION TERMINATING THE MORATORIUM, ESTABLISHED IN RESOLUTION #10-21-2024C, ON SMOKE AND CONSUMPTION USE BUSINESSES FOR CBD, HEMP, THC/CANNABIS PRODUCTS, PSYCHOACTIVE PRODUCTS SYNTHETIC MARIJUANA, INCLUDING SMOKE, TOBACCO, NICOTINE AND VAPE SHOPS WHERE MORE THAN 10% OF THE BUSINESS SQUARE FOOTAGE IS DEDICATED TO CONSUMPTION OR RETAIL SALES WITHIN THE CITY OF MOUNT VERNON, IOWA

WHEREAS, the City Council established a moratorium in Resolution #10-21-2024C, to allow for the review and consideration of appropriate regulations, collaborating with the Wellness Coalition of Rural Linn County and Linn County Public Health Department, said collaboration to provide important insight and advice regarding the appropriateness of various regulations and ordinances to be considered, taking into account the health, safety, welfare, peace, and comfort of the citizens of the City that would not be possible but for the moratorium, and,

WHEREAS, the City of Mount Vernon has enacted planning and zoning laws designed to protect and provide for the health, safety, welfare, comfort, and peace of the citizens of the municipality, including restricting areas used for business and trade,

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby terminate the moratorium established in Resolution #10-21-2024C, as described and shown in Exhibit "A" attached hereto and made a part thereof by reference.

APPROVED and ADOPTED this 16th day of December, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

RESOLUTION #10-21-2024C

A RESOLUTION EXTENDING A MORATORIUM, NOT TO EXCEED SIX (6) MONTHS, ON THE PERMITTING OF SMOKE, CONSUMPTION, USE, AND/OR SALE BUSINESSES, WHERE CBD, HEMP, THC/CANNABIS PRODUCTS, PSYCHOACTIVE PRODUCTS, SYNTHETIC MARIJUANA, INCLUDING SMOKE, TOBACCO, NICOTINE AND VAPE, ARE USED AND/OR SOLD ON PREMISES, WHEN 10% OR MORE OF THE BUSINESS FLOOR SPACE IS DEDICATED TO SAID CONSUMPTION, USE AND/OR SALE, WITHIN THE CITY OF MOUNT VERNON, IOWA.

WHEREAS, The City recognizes that a proliferation of smoke, consumption, use and/or sale businesses where CBD, hemp, THC/cannabis products, psychoactive products, synthetic marijuana, including smoke, tobacco, or vape shops, are used and/or sold when 10% or more of the business floor space is dedicated to said consumption, use and/or sale, particularly when concentrated geographically, can have a negative impact on property values, public health, safety, and welfare, said businesses hereafter being referred to as “Smoke, Consumption, Use and/or Sale Businesses”; and

WHEREAS, the City of Mount Vernon (“City”) has observed an increase in the volume of new Smoke, Consumption, Use and/or Sale Businesses , and finds that said increase has resulted in and/or is likely to result in harmful impacts to the general welfare of Mount Vernon property owners and residents, particularly with many such establishments located in close proximity to one another, same also causing great concern among City residents and public health officials; and

WHEREAS, it is illegal to give, sell, or otherwise distribute cigarettes, other tobacco products, CBD, THC/cannabis, hemp, psychoactive products, synthetic marijuana, or alternative nicotine products like e-cigarettes and/or vaping products to any person under the age of twenty-one (21)¹; and

WHEREAS, the City has a large population of young adults under the age of twenty-one (21) with Cornell College and numerous Mount Vernon Community School District buildings being located within the City limits; and

WHEREAS, Under the Iowa Constitution and Code of Iowa, municipalities have the power to enact planning and zoning laws designed to protect and provide for the health, safety, welfare, comfort, and peace of the citizens of the municipality, including restricting areas used for business and trade; and

¹ With the exception of those individuals with a valid medical cannabidiol registration card pursuant to Iowa Code Chapter 124E.

WHEREAS, the existing City Code, specifically Chapter 165 Zoning Regulations, does not regulate Smoke, Consumption, Use and/or Sale Businesses; and

WHEREAS, The City finds that an in-depth examination of both existing and potential future zoning and other appropriate regulations/ordinances related to Smoke, Consumption, Use and/or Sale Businesses is timely and necessary, and that the City should, therefore, approve a moratorium on the issuance of certificates of occupancy, temporary certificates of occupancy, and conditional certificates of occupancy for Smoke, Consumption, Use and/or Sale Businesses, for a period of time not to exceed six (6) months, so as to maintain the status quo during City Council study and investigation of appropriate regulations related thereto; and

WHEREAS, the Council finds that during the moratorium, and the review and consideration of appropriate regulations, the Council can collaborate with the Wellness Coalition of Rural Linn County and Linn County Public Health Department, said collaboration to provide important insight and advice regarding the appropriateness of various regulations and ordinances to be considered, taking into account the health, safety, welfare, peace, and comfort of the citizens of the City that would not be possible but for the moratorium; and

WHEREAS, the Council finds that City Staff should be directed to make periodic reports to the Council regarding all efforts to coordinate with the Wellness Coalition of Rural Linn County and the Linn County Public Health Department from the approval of this Resolution forward during the moratorium; and

WHEREAS, the Council finds, absent subsequent Resolution of the City Council, that the Moratorium will automatically expire six (6) months after the approval of this Resolution.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT VERNON, LINN COUNTY, STATE OF IOWA, THAT: A moratorium, not to exceed six (6) months, unless extended by subsequent action of the City Council, on new Smoke, Consumption, Use and/or Sale Businesses, as defined in the body of this Resolution, is hereby entered, same to take effect immediately upon the approval of this Resolution.

NOW BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF MOUNT VERNON, LINN COUNTY, STATE OF IOWA, THAT:

1. During the moratorium, City Staff shall make periodic reports to the Council regarding the status of the coordination of regulations with the Wellness Coalition of Rural Linn County and the Linn County Public Health Department.

2. The Moratorium will automatically expire six (6) months following the approval of this Resolution, unless extended by subsequent action of the City Council

PASSED and ADOPTED this 21st day of October, 2024

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, DECEMBER 16, 2024

PAYROLL	CLAIMS	120,271.61
WATERS EDGE AQUATIC DESIGN LLC	RENOVATION PLANNING-POOL	29,725.00
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	24,271.31
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	14,958.31
US BANK	CREDIT CARD CHARGES-ALL DEPTS	10,064.61
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	7,309.60
MV VOLUNTEER FIREFIGHTERS ASSOC	PARSONS ENDOWED GRANT-FD	4,000.00
GRONEWOLD, BELL, KYHNN & CO PC	AUDIT FEES-ALL DEPTS	3,746.38
TREASURER STATE OF IOWA	SALES TAX	3,424.12
MEMORIALS BY MICHEL	STONE RELOCATION-CEM	3,150.00
TREASURER STATE OF IOWA	WET TAX	2,834.44
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,698.96
HEAD RUSH TECHNOLOGIES	ROCK WALL MAINT-LBC	2,253.60
STATE HYGIENIC LAB	TESTING-SEW	1,930.00
PNP	FUEL-PD	1,416.84
LYNCH DALLAS PC	LEGAL FEES-P&A	1,140.00
PITNEY BOWES	METER POSTAGE-ALL DEPTS	1,000.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	986.74
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
BANKCARD 8076	CREDIT CARD FEES-LBC,P&REC	862.12
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	633.69
AFFORDABLE HEATING & COOLING	HVAC MAINT-CITY HALL	630.13
AUDITOR OF STATE	AUDIT FILING FEE-P&A	625.00
AMAZON CAPITAL SERVICES	OFFICE EQUIP-LBC	616.74
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	510.00
MARKET STREET	COMPUTER MAINT-HPC	500.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	474.80
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	386.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
MEDIACOM	PHONE/INTERNET-SEW	350.43
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	340.00
AMAZON CAPITAL SERVICES	EQUIPMENT-PD	323.34
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	316.59
MEDIACOM	PHONE/INTERNET-PW	315.81
GAZETTE COMMUNICATIONS	BID NOTICE-LBC GENERATOR	282.81
CITY LAUNDERING CO	SERVICES-LBC	280.59
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	260.00
SUBWAY	DARE TRAINING-PD	252.00
KONICA MINOLTA	MAINT PLAN/COPIES-PD	212.52
RC TECH	CAMERA SERVICE-SW	186.50
CITY LAUNDERING CO	SERVICES-CITY HALL	178.64
GARY'S FOODS	SUPPLIES-P&REC,LBC,P&A	173.61
EXPRESS PRINTING & DESIGN	SUPPLIES-PD	147.67
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	141.10
IOWA PRISON INDUSTRIES	PLAQUES-P&A	140.95
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-CITY HALL	140.00
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
BANKCARD 8076	REFUND-LBC	115.11
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	113.30
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
AIRGAS INC	CYLINDER RENTAL-PW	99.68
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	84.75
RICKARD SIGN AND DESIGN	CITY HALL SIGN CHANGES	80.00
AMAZON CAPITAL SERVICES	UNIFORMS-ALL DEPTS	79.92
CENTURY LINK	PHONE CHARGES-PD	77.42
CHRISTOPHER BROWN	CLEANING SERVICES-FD	71.25
CHRISTIAN ANDREWS	CDL ENDORSEMENT-PW	67.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, DECEMBER 16, 2024

GALLS LLC	UNIFORMS-PD	62.32
CARQUEST OF LISBON	EQUIP MAINT-ALL DEPTS	61.12
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	59.63
KIECKS	UNIFORMS-PD	51.95
JAMISON W BILLINGSLEY	REFEREE-P&REC	45.00
GARY'S FOODS	SUPPLIES-PD	37.70
AMAZON CAPITAL SERVICES	SUPPLIES-CITY HALL	29.99
HAWKEYE FIRE & SAFETY	EQUIP REPAIR-PD	29.75
INTEGRITY LIFE LLC	INSTRUCTOR-LBC	20.00
KIMBERLY SCHROCK	INSTRUCTOR-LBC	20.00
P&K MIDWEST INC	EQUIP MAINT-RUT	11.35
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		247,705.00

FUND EXPENSE TOTALS		
PAYROLL		120,271.61
SOLID WASTE		41,662.97
POOL RENOVATIONS		29,725.00
GENERAL FUND		20,778.10
LBC		13,325.55
SEWER FUND		7,431.93
LOST III UR & STREETScape		7,309.60
WATER FUND		5,356.41
ROAD USE TAX FUND		1,756.69
STORM WATER FUND		87.14
TOTAL		247,705.00

FY25 NOVEMBER REVENUE		
GENERAL GOVERNMENT		383,917.70
PUBLIC WORKS		274,654.87
PUBLIC SAFETY		124,083.60
CULTURE-RECREATION		45,425.33
COMMUNITY & ECONOMIC DEV		1,153.44
TOTAL		829,234.94

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2024
AGENDA ITEM: Sculpture Trail Request - MVAAC
ACTION: Motion

SYNOPSIS: Members of the MVAAC will be present to request permission to locate a proposed entrance feature to the Sculpture Trail at the 7th Street opening. The entrance feature would be funded by a private donor.

BUDGET ITEM: None

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024

MOUNT VERNON SCULPTURE TRAIL 2025



DESCRIPTION:

Archway- 3-D Welded Arched Forms

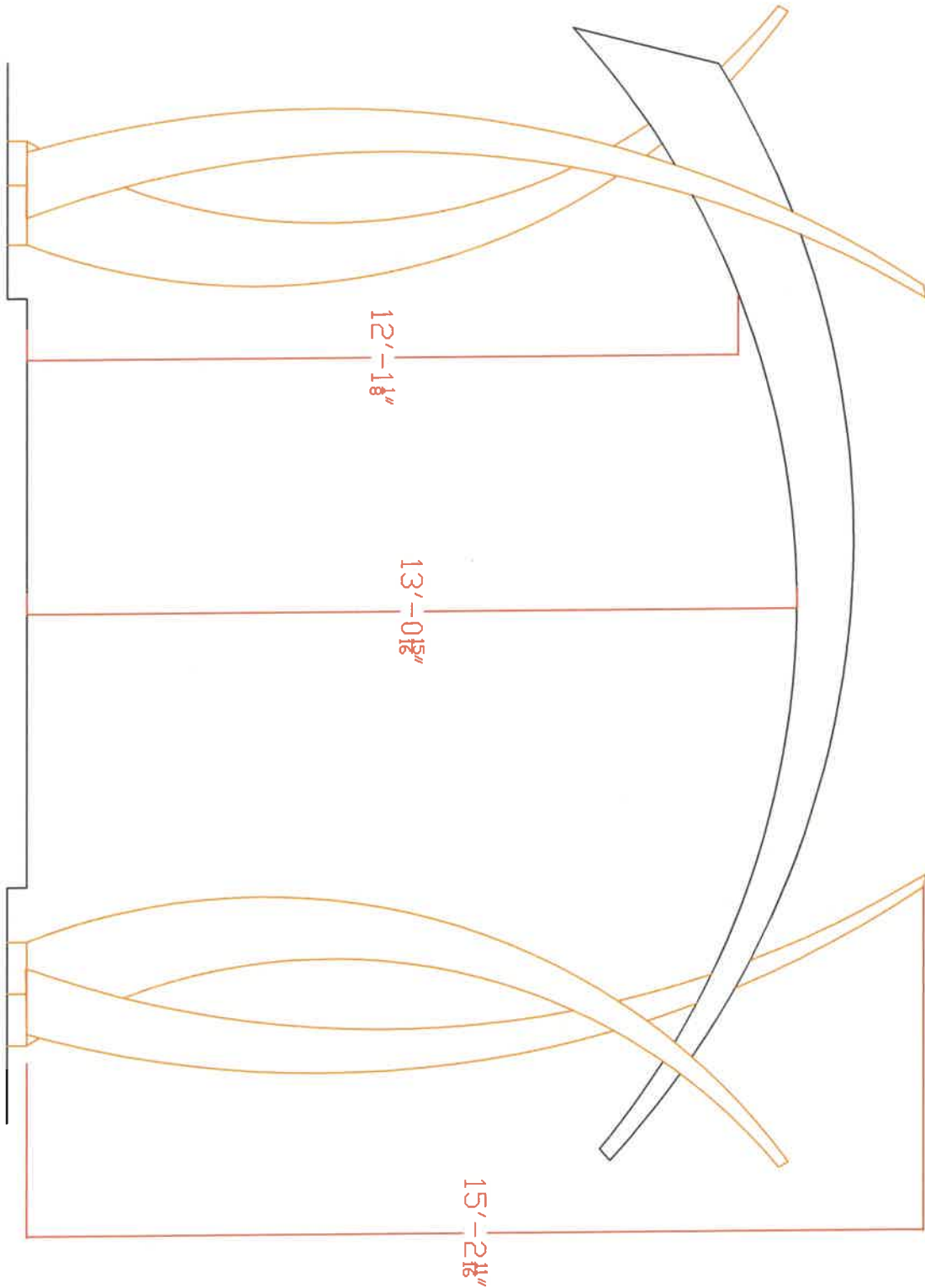
-Materials: CorTen (Weathering Steel)

Oxidized Finish, Stainless Steel-Satin Polished Finish

-Dimensions: Approx. 17ft W x 15ft H x 2ft D

-Installation: Mounted to (2) 48" Dia Footing Pads

**MOUNT VERNON
SCULPTURE TRAIL 2025**



L I W DESIGN - MT.VERNON, IA - 319.895.WELD
THE CONTENT HEREON IS THE PROPERTY OF LIBERTY IRON
WORKS, INC. WITHOUT PERMISSION, ANY COPYING,
TRANSMITTAL TO OTHERS, AND ANY USE IS PROHIBITED.

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2024

AGENDA ITEM: M&K Invoice for Elliott Park and Bryant Rd

ACTION: Motion

SYNOPSIS: The enclosed statement from M&K Dust Control includes two invoices for projects in which they assisted PW staff. The large excavator has been used at the Bryant Rd PW site for numerous projects and will be paid with solid waste funds (debris, wood chip, and composting related work). The second invoice is in reference to the hauling of material to the new Elliott soccer complex, and will be covered with LOST funds.

BUDGET ITEM: LOST & Solid Waste

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Statement

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024

M & K Dust Control, Inc.

Distributors of: Lignin Sulfonate & Soybean Oil
 1011 1ST AVE NE
 MT VERNON, IA 52314-1406
 319-895-8209

Statement

Date
12/4/2024

CITY OF MOUNT VERNON
 213 1ST STREET W
 MT VERNON IA 52314

				Amount Due	Amount Enc.
				\$9,085.00	
Date	Transaction			Amount	Balance
06/17/2020	INV #203063. Orig. Amount \$6,271.25. BRYANT RD - EXCAVATOR RENTAL --- HAULING, 2 @ \$150.00 = 300.00 --- EXCAVATOR, 7.25 @ \$65.00 = 471.25 --- RENTAL - EQUIP, 2 @ \$2,750.00 = 5,500.00 --- Tax: SALES TAX EXEMPT @ 0.0% = 0.00			4,495.00	4,495.00
06/17/2020	INV #203068. Orig. Amount \$4,590.00. ELLIOTT SOCCER COMPLEX --- HAULING, 2.5 @ \$85.00 = 212.50 --- HAULING, 1.25 @ \$85.00 = 106.25 --- HAULING, 6.25 @ \$85.00 = 531.25 --- HAULING, 8 @ \$85.00 = 680.00 --- HAULING, 2.75 @ \$85.00 = 233.75 --- HAULING, 9.5 @ \$85.00 = 807.50 --- HAULING, 8.75 @ \$85.00 = 743.75 --- HAULING, 6 @ \$85.00 = 510.00 --- HAULING, 9 @ \$85.00 = 765.00 --- Tax: SALES TAX EXEMPT @ 0.0% = 0.00			4,590.00	9,085.00
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
0.00	0.00	0.00	0.00	9,085.00	\$9,085.00

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2024
AGENDA ITEM: Invoice #51378-1 V&K Engineering
ACTION: Motion

SYNOPSIS: Invoice #51378-1, in the amount of \$16,541.50, is for preliminary design services for the Rachel Street Extension project (Kwik Star). Design fees will be incorporated into the project borrowing this spring/summer.

BUDGET ITEM: Proposed Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

November 22, 2024
Invoice No: 51378 - 1

Project Manager Dave Schechinger

Engineering services for Rachel Street Preliminary Design

Professional Services from October 20, 2024 to November 16, 2024

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	72.00	198.00	14,256.00	
Engineer IX	7.50	121.00	907.50	
Engineer X	13.00	106.00	1,378.00	
Totals	92.50		16,541.50	
Total Labor				16,541.50
		Total this Invoice		\$16,541.50

AGENDA ITEM # J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2024
AGENDA ITEM:	Invoice #51359-3 V&K Engineering
ACTION:	Motion

SYNOPSIS: Invoice #51359-3, in the amount of \$6,598.71, is for engineering and technician oversight of the 4th Street NW Reconstruction project.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

November 22, 2024
Invoice No: 51359 - 3

Project Manager Dave Schechinger

Engineering services for 4th Street NW Reconstruction - 2025 - Resident Review:
Professional Services from October 20, 2024 to November 16, 2024

Professional Personnel

	Hours	Rate	Amount	
Engineer IX	12.00	121.00	1,452.00	
Technician II	5.50	108.00	594.00	
Technician V	49.00	90.00	4,410.00	
Totals	66.50		6,456.00	
Total Labor				6,456.00

Unit Billing

Mileage			142.71	
Total Units			142.71	142.71

Total this Invoice \$6,598.71

AGENDA ITEM # J - 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2024
AGENDA ITEM:	Invoice #51364-4 V&K Engineering
ACTION:	Motion

SYNOPSIS: Invoice #51364-4, in the amount of \$7,089.14, is for engineering and technician oversight of the 2024 Sanitary Sewer Rehabilitation project.

BUDGET ITEM: ARPA

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

November 22, 2024
Invoice No: 51364 - 4

Project Manager Dave Schechinger

Engineering services for 2024 Sanitary Sewer Rehabilitation - Resident Review
Professional Services from October 20, 2024 to November 16, 2024
Professional Personnel

	Hours	Rate	Amount	
Engineer IX	23.50	121.00	2,843.50	
Technician V	45.00	90.00	4,050.00	
Totals	68.50		6,893.50	
Total Labor				6,893.50
Unit Billing				
Mileage			195.64	
Total Units			195.64	195.64
		Total this Invoice		\$7,089.14

AGENDA ITEM # J – 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: December 16, 2024

AGENDA ITEM: Set Public Hearing Date – Chapter 115 Cemetery

ACTION: Motion

SYNOPSIS: Chapter 115.10 Placement of Monuments contains foundation dimension requirements that are designed to accommodate lot sizes found within the “old” cemetery and not the new cemetery.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024

AGENDA ITEM # J – 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2024
AGENDA ITEM:	Pay Application #2 – 2024 Sanitary Sewer Rehabilitation
ACTION:	Motion

SYNOPSIS: Pay application #2 is in the amount of \$204,364.32.

BUDGET ITEM: ARPA

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

December 12, 2024

PAY ESTIMATE NO. 2
2024 SANITARY SEWER REHABILITATION
MOUNT VERNON, IOWA

Municipal Pipe Tool Co., LLC
515 5th Street, P.O. Box 398
Hudson, IA 50643

Contract Amount \$709,464.33
Contract Date July 15, 2024
Pay Period September 10,2024 - December 12,

BID ITEMS							
	Description	Unit	Estimated Quantity	Unit Price	Extended Price	Quantity Completed	Value Completed
1.1	Mobilization	LS	1	\$ 25,113.50	\$ 25,113.50	0.5	\$ 12,556.75
1.2	Traffic Control	LS	1	\$ 20,607.50	\$ 20,607.50	0.5	\$ 10,303.75
1.3	Sanitary Sewer Cleaning						\$ -
	1.3.1 6"	LF	748	\$ 2.55	\$ 1,907.40		
	1.3.2 8"	LF	7,843	\$ 2.55	\$ 19,999.65	5577	\$ 14,221.35
	1.3.3 10"	LF	1,805	\$ 2.55	\$ 4,602.75	743	\$ 1,894.65
	1.3.4 12"	LF	2,195	\$ 2.55	\$ 5,597.25	2048	\$ 5,222.40
1.4	Sanitary Sewer Televising						
	1.4.1 6"	LF	1,087	\$ 1.00	\$ 1,087.00		\$ -
	1.4.2 8"	LF	10,912	\$ 1.00	\$ 10,912.00	5577	\$ 5,577.00
	1.4.3 10"	LF	3,410	\$ 1.00	\$ 3,410.00	743	\$ 743.00
	1.4.4 12"	LF	4,390	\$ 1.00	\$ 4,390.00	2048	\$ 2,048.00
1.5	Cured-in Place Pipe Lined Sewer						\$ -
	1.5.1 6"	LF	339	\$ 35.92	\$ 12,176.88		\$ -
	1.5.2 8"	LF	3,069	\$ 31.45	\$ 96,520.05	1350.2	\$ 42,463.79
	1.5.3 10"	LF	1,605	\$ 43.82	\$ 70,331.10	550.7	\$ 24,131.67
	1.5.4 12"	LF	2,195	\$ 46.95	\$ 103,055.25	2402.5	\$ 112,797.38
1.6	CIPP Service Reinstatement	Ea.	91	\$ 250.00	\$ 22,750.00	28	\$ 7,000.00
1.7	Sewer Service Grouting	Ea.	91	\$ 795.00	\$ 72,345.00		\$ -
1.8	Protruding Services	Ea.	16	\$ 250.00	\$ 4,000.00	2	\$ 500.00
1.9	Open Cut Point Repair						\$ -
	1.9.1 Depth <10'	Ea.	25	\$ 2,992.50	\$ 74,812.50	1	\$ 2,992.50
	1.9.2 Depth >10'	Ea.	5	\$ 4,095.00	\$ 20,475.00	1	\$ 4,095.00
1.10	Sanitary Sewer Pipe in Open Cut	LF	310	\$ 220.50	\$ 68,355.00	10	\$ 2,205.00
1.11	Pipe Reaming	LF	3,050	\$ 2.50	\$ 7,625.00	2538	\$ 6,345.00
1.12	Root Sawing	LF	1,857	\$ 2.50	\$ 4,642.50	1247	\$ 3,117.50
1.13	7" PCC Pavement	SY	140	\$ 107.10	\$ 14,994.00		\$ -
1.14	HMA - Standard Traffic	Tons	60	\$ 126.00	\$ 7,560.00		\$ -
1.15	Manhole Installation	Ea.	1	\$ 10,290.00	\$ 10,290.00		\$ -
1.16	Manhole Adjustment Minor	Ea.	2	\$ 840.00	\$ 1,680.00		\$ -
1.17	Heavy Cleaning: 3+ passes	LF	4,380	\$ 2.50	\$ 10,950.00	524	\$ 1,310.00
1.18	Solid Waste Disposal	LB	26,500	\$ 0.35	\$ 9,275.00		\$ -
Contract Price:					\$ 709,464.33		\$ 259,524.74

SUMMARY			
		Total Approved	Total Completed
Contract Price		\$ 709,464.33	\$ 259,524.74
Approved Change Order (list each)	Change Order No. 1	\$ 1,178.00	\$ 1,178.00
	Change Order No. 2	\$ 18,567.90	\$ 19,435.00
		Revised Contract Price	\$ 729,210.23

Stored

Total Earned \$ 280,137.74

Retainage (5%) \$ 14,006.89

Total Earned Less Retainage \$ 266,130.85

Total Previously Approved (list each)			
	Pay Application 1	\$ 61,766.53	

Total Previously Approved \$ 61,766.53

Percent Complete 38%


Amount Due This Request \$ 204,364.32


The amount \$ 204,364.32 is recommended for approval for payment in accordance with the terms of the contract.

Prepared By:
Municipal Pipe Tool Co., LLC

Recommended By:
Veenstra & Kimm, Inc.

Approved By:
Mount Vernon, Iowa

Signature: 
 Name: Matt Boggs
 Title: Project Manager
 Date: 12/12/2024

Signature: 
 Name: Eric Gould
 Title: Engineer
 Date: December 12, 2024

Signature: _____
 Name: _____
 Title: _____
 Date: _____

K. Reports-Received/File



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

NOVEMBER 2024 POLICE REPORT

Vehicle Collisions

There was a total of 4 reported collisions during the month. There were 3 collisions in Mount Vernon. Collision 1 occurred on business 30 when unit 1 failed to yield and struck unit 2, which was already in the roundabout. Damage was estimated at \$5,000 and no injuries were reported. Collision 2 occurred on Hwy 30 when unit 1 struck a deer. Damage was estimated at \$1,600 and no injuries were reported. Collision 3 on the 600 block of W. 1st St. when unit 1 side swiped unit 2, which was legally parked. Damage was estimated at \$500.

There was 1 collision in Lisbon. Collision 1 occurred on the 100 block of W. Main St. when unit 1 failed to yield and struck unit 2. Damage was estimated at \$13,000 and no injuries were reported.

Incidents/Arrest

There were 12 reported incidents during the month. In Mount Vernon, there were 7 reports which included: disturbance (x2), welfare check, missing (found) person, warrant (x2), and theft.

In Lisbon, there were 5 reports which included: medical, abandoned vehicle, assault, burglary, and OWI.

During the month, officers had 3 arrests. In Mount Vernon there were 3, including: warrant, theft, and possession of controlled substance.

In Lisbon there were none.

K-9 Report

Monster was deployed 0 times.

Community Service/Training/Misc.:

- Officer Blinks attended Blue to Gold Mastering Proactive Patrol
- Officer Blinks and Chief Shannon attended THRIVE
- Officer Moel and Monster attended monthly training
- Lisbon time (administration, call for service, patrol): 342 hours

	Nov	Oct	Sept	Aug	July	June
Administrative	92	70	170	72	51	81
Call for service	15	17	25	24	30	20
Patrol	235	220	194	322	267	242
	342	307	389	417	348	343

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

GTSB:

During November, officers worked 59 hours of STEP which resulted in: 3 OWI test (no arrest), 1 open container violation, 1 seat belt warning, 4 speed citations, 32 speed warnings, 2 other traffic citations, 1 stop sign/light warning, and 10 other traffic violation warnings.

Respectfully Submitted,

A handwritten signature in black ink that reads "Douglas J. Shannon" followed by a small number "268".

Chief of Police



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

**Public Works Report
12/16/2024
Council Meeting**

Leaves

Leaf collection has been completed for the fall season.

Bryant Road/Public Works Site

There has been continued effort in finishing the exterior of the brine shed. The shell is constructed, and we have started sheeting the roof. After getting the roof completed, windows installed, and the exterior wall covering on, we can focus on the interior of the brine shed and starting on the office space in the north building.

Facilities

Some of the recent colder and windy days, we have spent organizing and cleaning up inside at the current PW building and the south building at the new PW site. These days have also been spent taking care of HubSpot tickets that involve building maintenance at city facilities.

Miscellaneous

We had a successful Magical Night event!

We have continued efforts in winterizing equipment and facilities. We have been making sure all winter weather equipment is in working order. We did have two weather events that required salt or brine in the last couple weeks. We will cross our fingers and hope that the winter weather events are at a minimum this year so we can keep working on other things this winter!



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Mark Andresen
Paul Tuerler
Craig Engel

“Act as if what you do makes a difference. It does.” – William James

Eldon Downs
City of Mt. Vernon
Public Works Director
563-331-0424
edowns@cityofmtverno-ia.gov



Parks and Recreation Department
Directors Report
November 15 – December 15

Parks

-We did not receive the Interurban Federal Trail Grant. We will continue efforts in grant writing for this trail.

Sports

-Boys Basketball registration is going on now for Grades 1-6. Deadline to register is December 13.

-Youth Wrestling for 4-6 yr olds....we have found a couple of coaches to run this program so registration will begin December 13th.

Pool

-Out-of-pool lights are being researched. A change order may be coming in next couple of weeks for the lights. Woodruff will continue working on items depending on weather. They were not able to apply the coating to the basin they wanted to due to wet conditions. Will evaluate in the spring. Plan is to still open on time.

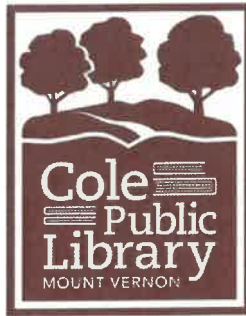
Misc

- Magical Night went well. It was a little slower this year. Many attribute that to events around the area and the weather being a little colder than usual. Park and Rec offered Cookie Decorating at the First Presbyterian Church. We ordered 70 dozen cookies this year and had about 100 left over.

-LBC visits have climbed to 265 patrons/day from November 15 to December 15 compared to 245 in 2023. Group Fitness attendance has remained steady.

-Siders will be participating in the MV School District Roundtable starting on Wednesday, December 11th.

-The LBC hosted two basketball tournaments for Cornell College. December 8th was boys basketball and December 15th was girls basketball.



December 9, 2024

Mayor Tom Wieseler and City Council Members,

November was an exciting month, as we debuted a new book group: the Trading Titles Book Club. Seven people attended the first meeting and I had two people speak to me afterward about how much they enjoyed the group and the format. Trading Titles will continue to meeting the 2nd Wednesday of every month. The Board of Trustees met on Tuesday, November 19th at 8:30am. They discussed upcoming programs, approved the fiscal year 2026 budget that will be submitted to the City, and completed 1.5 hours of training.

Although Cole Library is only open for 3 full weeks in December, we are still packing all our regular library programs and activities into the month. We will hold 5 books groups, Story Time, Lego Club, Yarn Squad, Creatives Connect, Matinee Movies, and Learn to Play Bridge. In concurrence with the closing of Cornell College's offices, the library will be closed December 24th through January 1st. Cole Library will then reopen with our public library schedule until Cornell classes resume on January 13th. The public library hour schedule is: Monday and Tuesday 8:00am - 8:00pm; Wednesday - Friday 8:00am - 4:00pm; Saturdays 10:00am - 2:00pm, and closed on Sundays. The Board of Trustees will meet on Tuesday, December 17th at 8:30am in Room 310.

Warm Regards,
Grace Chamberlain
Cole Public Library Director

L. Discussion Items (No Action)

AGENDA ITEM # L – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	December 16, 2024
AGENDA ITEM:	Water Meter Read Transition
ACTION:	None

SYNOPSIS: Staff will provide the Council with an update to the water meter reading and billing migration.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: None

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 12/13/2024

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
December 16, 2024**

- The next employee recognition potluck will take place on Friday, December 20, 2024, at the LBC. City Hall will be closed from 11:30 a.m. to 1:30 p.m.
- City offices will be closed on Tuesday, December 24, 2024, and Wednesday, December 25, 2024, in observance of the Christmas holiday. City offices will also be closed on Wednesday, January 1, 2025, in observance of the New Year holiday.
- City staff will be attending a meeting with Representative Cindy Golding and other community leaders on Thursday, December 19, 2024, at 6 p.m. in Center Point.