

The Mount Vernon City Council met December 16, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Rose, Tuerler, West and Engel.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Engel, seconded by Rose to approve the Agenda. Motion carries.

Consent Agenda. Motion made by Rose, seconded by Andresen to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – December 2, 2024 Regular Council Meeting
Appoint Neil Rud – Park and Rec Board

Resolutions for Approval

Resolution #12-16-2024A: Approving Fiscal Year 2024-2025 Transfers. This transfer resolution includes five revised debt service payment amounts. The other three projects were initiated after the start of the fiscal year. Motion made by Rose, seconded by West to approve Resolution #12-16-2024A. Roll call all yes. Resolution passes.

Resolution #12-16-2024B: Terminating the Moratorium, Established in Resolution 10-21-2024C, on Smoke and Consumption Use Businesses for CBD, Hemp, THC/Cannabis Products, Psychoactive Products and Synthetic Marijuana, Including Smoke, Tobacco, Nicotine and Vape Shops Where More than 10% of the Business Square Footage is Dedicated to Consumption or Retail Sales within the City of Mount Vernon, Iowa. Now that both ordinances have been published and have become law, the moratorium needed to prevent new applications from being reviewed during the ordinance adoption process can be rescinded. Motion made by Tuerler, seconded by Rose to approve Resolution #12-16-2024B. Roll call all yes. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by West, seconded by Engel to approve the Claims List. Motion carries.

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| PAYROLL | CLAIMS | 120,271.61 |
| L.L. PELLING CO INC | PAY APP #3-FINAL BUSINESS 30 OVERLAY | 37,020.34 |
| WATERS EDGE AQUATIC DESIGN LLC | RENOVATION PLANNING-POOL | 29,725.00 |
| REPUBLIC SERVICES #897 | GB,RECYL-SW RESIDENTIAL | 24,271.31 |
| REPUBLIC SERVICES #897 | GB,RECYL-SW COMMERCIAL | 14,958.31 |
| US BANK | CREDIT CARD CHARGES-ALL DEPTS | 10,064.61 |
| JEO CONSULTING | DOWNTOWN STREETScape-LOST III | 7,309.60 |
| MV VOLUNTEER FIREFIGHTERS ASSOC | PARSONS ENDOWED GRANT-FD | 4,000.00 |
| GRONEWOLD, BELL, KYHNN & CO PC | AUDIT FEES-ALL DEPTS | 3,746.38 |
| TREASURER STATE OF IOWA | SALES TAX | 3,424.12 |
| MEMORIALS BY MICHEL | STONE RELOCATION-CEM | 3,150.00 |
| TREASURER STATE OF IOWA | WET TAX | 2,834.44 |
| MOUNT VERNON ACE HARDWARE | SUPPLIES-ALL DEPTS | 2,698.96 |

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| HEAD RUSH TECHNOLOGIES | ROCK WALL MAINT-LBC | 2,253.60 |
| STATE HYGIENIC LAB | TESTING-SEW | 1,930.00 |
| DIESEL TURBO SERVICES INC | VEHICLE/EQUIP MAINT-RUT | 1,887.94 |
| PNP | FUEL-PD | 1,416.84 |
| VISU-SEWER LLC | HWY 1 STORM SEWER CCTV-FINAL | 1,154.55 |
| LYNCH DALLAS PC | LEGAL FEES-P&A | 1,140.00 |
| PITNEY BOWES | METER POSTAGE-ALL DEPTS | 1,000.00 |
| RED LION RENEWABLES | SOLAR ELECTRIC-P&A,PD,LBC | 986.74 |
| CATERPILLAR FINANCIAL SERVICES | GENERATOR-PD | 949.39 |
| BANKCARD 8076 | CREDIT CARD FEES-LBC,P&REC | 862.12 |
| KIRKWOOD COMMUNITY COLLEGE | TRAINING-FD | 725.00 |
| POSTMASTER | UTIL BILL POSTAGE-WAT,SEW,SW | 633.69 |
| AFFORDABLE HEATING & COOLING | HVAC MAINT-CITY HALL | 630.13 |
| AUDITOR OF STATE | AUDIT FILING FEE-P&A | 625.00 |
| AMAZON CAPITAL SERVICES | OFFICE EQUIP-LBC | 616.74 |
| IOWA SOLUTIONS INC | COMPUTER MAINT-PD | 510.00 |
| MARKET STREET | COMPUTER MAINT-HPC | 500.00 |
| EMPLOYEE BENEFIT SYSTEMS | INSURANCE CLAIMS-ALL DEPTS | 474.80 |
| MECHANICSVILLE TELEPHONE | PHONE/INTERNET-LBC | 447.07 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-LBC | 386.00 |
| MECHANICSVILLE TELEPHONE | PHONE/INTERNET-PD | 378.62 |
| MEDIACOM | PHONE/INTERNET-SEW | 350.43 |
| IOWA SOLUTIONS INC | COMPUTER MAINT-ALL DEPTS | 340.00 |
| AMAZON CAPITAL SERVICES | COMPUTER EQUIP-PD | 339.96 |
| AMAZON CAPITAL SERVICES | EQUIPMENT-PD | 323.34 |
| BRADY LANHAM | MAGICAL NIGHT POWER-CDG | 320.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-LBC | 316.59 |
| MEDIACOM | PHONE/INTERNET-PW | 315.81 |
| GAZETTE COMMUNICATIONS | BID NOTICE-LBC GENERATOR | 282.81 |
| CITY LAUNDERING CO | SERVICES-LBC | 280.59 |
| CURTIS ENGLISH | PORTABLE RR RENTALS-P&REC | 260.00 |
| SUBWAY | DARE TRAINING-PD | 252.00 |
| SHERWIN WILLIAMS CO. | PAINT/SUPPLIES-PD | 247.04 |
| KONE INC | ELEVATOR MAINT-P&A | 212.67 |
| KONICA MINOLTA | MAINT PLAN/COPIES-PD | 212.52 |
| KONICA MINOLTA | MAINT PLAN/COPIES-PD | 207.31 |
| RC TECH | CAMERA SERVICE-SW | 186.50 |
| CITY LAUNDERING CO | SERVICES-CITY HALL | 178.64 |
| GARY'S FOODS | SUPPLIES-P&REC,LBC,P&A | 173.61 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-PW | 172.00 |
| EXPRESS PRINTING & DESIGN | SUPPLIES-PD | 147.67 |
| LYNCH FORD-LYNCH CHEVROLET | VEHICLE MAINT-PW | 141.10 |
| IOWA PRISON INDUSTRIES | PLAQUES-P&A | 140.95 |
| PROFESSIONAL WINDOW CLEANING | WINDOW CLEANING-CITY HALL | 140.00 |
| TECH SOLUTIONS | FIRE ALARM MONITORING-LBC | 136.35 |
| AMAZON CAPITAL SERVICES | UNIFORMS-PW | 134.97 |
| BANKCARD 8076 | REFUND-LBC | 115.11 |
| KONICA MINOLTA | MAINT PLAN/COPIES-LBC | 113.30 |
| MECHANICSVILLE TELEPHONE | PHONE/INTERNET-POOL | 108.77 |
| AIRGAS INC | CYLINDER RENTAL-PW | 99.68 |
| ELDON DOWNS | TRAINING SUPPLIES-ALL DEPTS | 96.54 |
| LYNCH FORD-LYNCH CHEVROLET | VEHICLE MAINT-PD | 91.75 |
| NEAL'S WATER CONDITIONING | WATER/SALT-ALL DEPTS | 84.75 |
| RICKARD SIGN AND DESIGN | CITY HALL SIGN CHANGES | 80.00 |

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| AMAZON CAPITAL SERVICES | UNIFORMS-ALL DEPTS | 79.92 |
| CENTURY LINK | PHONE CHARGES-PD | 77.42 |
| CHRISTOPHER BROWN | CLEANING SERVICES-FD | 71.25 |
| TERMINIX PRESTO-X | PEST CONTROL-PD | 68.20 |
| CHRISTIAN ANDREWS | CDL ENDORSEMENT-PW | 67.00 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-PD | 64.00 |
| GALLS LLC | UNIFORMS-PD | 62.32 |
| CARQUEST OF LISBON | EQUIP MAINT-ALL DEPTS | 61.12 |
| AMAZON CAPITAL SERVICES | SUPPLIES-P&REC | 59.63 |
| IOWA ONE CALL | LOCATES-WAT,SEW | 58.50 |
| KIECKS | UNIFORMS-PD | 51.95 |
| JAMISON W BILLINGSLEY | REFEREE-P&REC | 45.00 |
| GARY'S FOODS | SUPPLIES-PD | 37.70 |
| AMAZON CAPITAL SERVICES | SUPPLIES-CITY HALL | 29.99 |
| HAWKEYE FIRE & SAFETY | EQUIP REPAIR-PD | 29.75 |
| INTEGRITY LIFE LLC | INSTRUCTOR-LBC | 20.00 |
| KIMBERLY SCHROCK | INSTRUCTOR-LBC | 20.00 |
| P&K MIDWEST INC | EQUIP MAINT-RUT | 11.35 |
| AUTHNET GATEWAY BILLING | CREDIT CARD SERVICES-LBC | 5.00 |
| TOTAL | | 290,505.77 |

FUND EXPENSE TOTALS

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|---------------------------|-------------------|
| PAYROLL | 120,271.61 |
| SOLID WASTE | 41,705.97 |
| 2024 INFRASTRUCTURE | 38,174.89 |
| POOL RENOVATIONS | 29,725.00 |
| GENERAL FUND | 23,078.17 |
| LBC | 13,325.55 |
| SEWER FUND | 7,574.19 |
| LOST III UR & STREETScape | 7,309.60 |
| WATER FUND | 5,497.34 |
| ROAD USE TAX FUND | 3,756.31 |
| STORM WATER FUND | 87.14 |
| TOTAL | 290,505.77 |

FY25 NOVEMBER REVENUE

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|--------------------------|-------------------|
| GENERAL GOVERNMENT | 383,917.70 |
| PUBLIC WORKS | 274,654.87 |
| PUBLIC SAFETY | 124,083.60 |
| CULTURE-RECREATION | 45,425.33 |
| COMMUNITY & ECONOMIC DEV | 1,153.44 |
| TOTAL | 829,234.94 |

Discussion and Consideration of Locating an Archway Sculpture at the Entrance of the Sculpture Trail Adjacent to 7th Street – MVAAC – Council Action as Needed. Marie Devries with the Mount Vernon Area Arts Council and Bob Campagna with the Parks and Recreation Board provided Council with a proposed feature to the Sculpture Trail at the 7th Street opening. Dale Merrill with Liberty Iron Works is the artist and Les and Katrina Garner are providing funding for the sculpture. There will be no cost to the City. Motion made by Tuerler, seconded by Andresen to approve the proposed sculpture. Motion carries.

Discussion and Consideration of M&K Invoices for Bryant Rd and Elliott Park – Council Action as Needed. This statement from M&K Dust Control includes two invoices for projects in which they assisted PW staff. The large excavator has been used at the Bryant Rd PW site for numerous projects and will be paid with solid waste funds (debris, wood chip, and composting related work). The second invoice is in reference to the hauling of material to the new Elliott soccer complex and will be covered with LOST funds. Motion made by Rose, seconded by Andresen to approve the two invoices from M&K for a total of \$9,085.00. Motion carries.

Discussion and Consideration of Invoice #51378 – 1 – Rachel Street Extension – Council Action as Needed. This invoice in the amount of \$16,541.50, is for preliminary design services for the Rachel Street Extension project (Kwik Star). Design fees will be incorporated into the project borrowing this spring/summer. Motion made by Tuerler, seconded by West to approve Invoice #51378-1 from Veenstra and Kimm-Rachel Street Extension. Motion carries.

Discussion and Consideration of Invoice #51359 – 3 – 4th Street NW Reconstruction – Council Action as Needed. This invoice in the amount of \$6,598.71 is for engineering and technician oversight. Motion made by Rose, seconded by Engel to approve Invoice #51359-3 from Veenstra and Kimm-4th Street NW Reconstruction. Motion carries.

Discussion and Consideration of Invoice #51364 – 4 – 2024 Sanitary Sewer Rehabilitation – Council Action as Needed. This invoice in the amount of \$7,089.14 is for engineering and technician oversight. Motion made by Tuerler, seconded by Andresen to approve Invoice #51364-4 from Veenstra and Kimm-2024 Sanitary Sewer Rehabilitation. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date on an Amendment to Chapter 115 Cemetery – Council Action as Needed. Chapter 115.10, Placement of Monuments, contains foundation dimension requirements that are designed to accommodate lot sizes found within the “old” cemetery and not the new cemetery. Motion made by Engel, seconded by West to set a public hearing for January 6, 2025. Motion carries.

Discussion and Consideration of Pay Application #2 – 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed. Pay Application #2 is in the amount of \$204,364.32. This project is part of the Linn County ARPA grant for sanitary sewer televising, cleaning and lining project. Motion made by Rose, seconded by Andresen to approve Pay Application #2-2024 Sanitary Sewer Rehabilitation Project. Motion carries.

Discussion and Consideration of Painting the new Fire Department 2024 Chevy Silverado 2500 Truck - Council Action as Needed. This was discussed as part of the purchase of the vehicle but it did not come fully detailed at the time of purchase. Payment for this would come out of the Fire Department equipment levy. Motion made by Tuerler, seconded by Engel to approve the quote from Big Rigger Builders for the paint on the 2024 Chevy Silverado Truck in the amount of \$8,304.20. Motion carries.

Reports to be Received/Filed. Full reports can be found on the City website in the December 16, 2024 Council packet.

Mt. Vernon/Lisbon Police Report
Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Library Report

Discussion Items (No Action)

Water Meter Read Transition. Staff provided Council with an update on the water meter reading and billing transition process. There are a little over 90 meters that have not been replaced and will be completed by City staff. The main difference residents will see on their water bills is the readings will be in gallons instead of cubic feet.

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler reported that the Mount Vernon Motel is in the process of being taken down. He would also like reviews of the City Administrator from Council by the end of January.

Council Reports. Council member Andresen thanked Council members and City staff for helping him in his first year on Council.

City Administrator's Report. Full report available on the City website under the December 16, 2024 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:09 p.m., December 16, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk