

The Mount Vernon City Council met November 18, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Rose, West and Engel. Absent: Tuerler.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Wieseler noted that Change Order #2-2024 Pool Improvements did not come in and this item will be tabled. Motion made by West, seconded by Rose to approve the Agenda as amended. Motion carries. Tuerler absent.

Consent Agenda. Revised minutes were sent to Council prior to the meeting with a revision on the ordinance number that was referenced in the motion for Ordinance #10-7-2024B. Motion made by Rose, seconded by Andresen to approve the Consent Agenda with this change. Motion carries. Tuerler absent.
Approval of City Council Minutes – November 4, 2024 Regular Council Meeting

Ordinance Approval/Amendment

Ordinance #10-7-2024B: Amending Chapter 46 Minors of the Mount Vernon Code of Ordinances. The attached ordinance reflects the changes that were identified by City Council on November 4, 2024. Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Rose, seconded by Engel to approve Ordinance #10-7-2024B. Roll call all yes. Tuerler absent. Ordinance passes its second reading.

Ordinance #11-4-2024A: Amending Chapter 165 Zoning Regulations, Article 302 Definitions and Article 413 LI – Limited Industrial District of the Mount Vernon Code of Ordinances. The attached ordinance reflects the changes that were identified by City Council on November 4, 2024. Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Andresen, seconded by West to approve Ordinance #11-4-2024A. Roll call all yes. Tuerler absent. Ordinance passes its second reading.

Resolutions for Approval

Resolution #11-18-2024A: Certifying to County Auditor, TIF Debt Incurred in Calendar Year 2024 for Fiscal Year 2026. The city is required to certify the amount of TIF (Tax Increment Financing) dollars it is requesting for the next fiscal year by December 1st of each calendar year. Mt. Vernon's request consists of three submittals. Spring Meadow Heights and Stonebrook subdivisions account for the residential development agreements in place and the third document itemizes TIF monies that are used to repay bonds (Streets, Pool, LBC, etc). Motion made by Engel, seconded by Rose to approve Resolution #11-18-2024A. Roll call all yes. Tuerler absent. Resolution passes.

Resolution #11-18-2024B: Approving the Annual Urban Renewal Report for Fiscal Year 2024. The Urban Renewal Report is an annual report required by the State that shows how the City uses Tax Increment Financing. Motion made by Rose, seconded by Andresen to approve Resolution #11-18-2024B. Roll call all yes. Tuerler absent. Resolution passes.

Resolution #11-18-2024C: Accepting Work for the Project Known as the 2024 Business 30 Improvements Project – Council Action as Needed. The Business 30 Improvement Project is now complete. V&K

Engineering has provided a Certificate of Completion and reviewed all necessary testing of the improvements. The final contract price is \$740,406.75; just over \$41,000 less than the original bid amount. Motion made by Engel, seconded by West to approve Resolution #11-18-2024C. Roll call all yes. Tuerler absent. Resolution passes.

Resolution #11-18-2024D: Accepting Work for the Project Known as the Highway 1 Storm Sewer CCTV Project – Council Action as Needed. The Highway 1 Storm Sewer work is now complete. V&K Engineering has provided a Certificate of Completion and reviewed all necessary testing of the improvements. The final contract price is \$23,091.00. Motion made by West, seconded by Engel to approve Resolution #11-18-2024D. Roll call all yes. Tuerler absent. Resolution passes.

Resolution #11-18-2024E – Approving Voluntary Annexation of Property as set forth within Application for Voluntary Annexation. Staff is working through the revised annexation applications for CTM Holdings and Troy and Tracy Louwagie. The State determined that our first annexation application could not proceed as the City of Mount Vernon is within the urbanized area of Lisbon. There is an extended application process that exists for these situations. Motion made by Rose, seconded by West to approve Resolution #11-18-2024E. Roll call all yes. Tuerler absent. Resolution passes.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Engel, seconded by Andresen to approve the Claims List. Motion carries. Tuerler absent.

PAYROLL	CLAIMS	115,575.50
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	38,669.27
IMWCA	FY24 AUDIT PREMIUM ADJUSTMENT	33,399.00
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	24,642.71
SPAHN & ROSE LUMBER	MEZZANINE MATERIALS-PW FACILITIES	18,548.73
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,371.59
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	11,812.50
US BANK	CREDIT CARD CHARGES-ALL DEPTS	11,526.85
VEENSTRA & KIMM INC	GLENN STREET EXTENSION	10,297.60
VEENSTRA & KIMM INC	4TH ST NW RECONSTRUCTION	9,660.34
SPRINGVILLE READY MIX	CONCRETE-PW SITE	8,684.25
VEENSTRA & KIMM INC	BRYANT RD WATER MAIN IMPROV	6,668.02
STATE HYGIENIC LAB	TESTING-SEW	3,619.50
CEDAR RAPIDS METRO ECON ALLIANCE	MEMBERSHIP-ECON DEV	3,500.00
GRONEWOLD, BELL, KYHNN & CO PC	AUDIT FEES-ALL DEPTS	3,000.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	2,980.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	2,773.75
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,867.89
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,571.67
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	1,524.84
UNDER HILL TRUCK & AUTO REPAIR	VEHICLE MAINT-FD	1,105.83
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,055.00
US CELLULAR	CELL PHONE/INTERNET-PD,P&A	1,042.90
RICHARD BURROUGHS	CEMETERY MAINT	1,010.00
RENEWED PROPERTIES LLC	REFUND-WAT	956.01
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
SPRINGVILLE READY MIX	SALT SHED CONCRETE-PW FACILITIES	912.50
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	850.00
BANKCARD 8076	CREDIT CARD FEES-LBC,P&REC	764.96
AMERICAN RED CROSS	TRAINING-LBC	604.00

IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	510.00
LYNCH DALLAS PC	LEGAL FEES-P&A	505.42
P&K MIDWEST INC	EQUIP REPAIR-PW JD TRACTOR	456.41
STAPLES INC	SUPPLIES-ALL DEPTS	410.63
LEIGH BRADBURY	MILEAGE-ALL DEPTS	397.31
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
MENARDS	BREINE SHED SUPPLIES-PW FACILI TIES	378.00
NEAL'S WATER CONDITIONING	WATER/SALT-ALL DEPTS	371.50
WENDLING QUARRIES	ROADSTONE-RUT	368.08
MEDIACOM	PHONE/INTERNET-SEW	350.43
BAUER BUILT TIRE	TIRE REPAIRS-PW	326.72
MEDIACOM	PHONE/INTERNET-PW	322.76
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	313.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	302.59
CENTRAL IOWA DISTRIBUTING	SUPPLIES-CITY HALL	295.00
MEDIACOM	PHONE/INTERNET-FD	294.16
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	272.21
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	260.00
KONICA MINOLTA	MAINT PLAN/COPIES-PD	255.20
CITY LAUNDERING CO	SERVICES-LBC	253.92
MIDWEST RADAR & EQUIPMENT	EQUIP MAINT-PD	246.00
GARY'S FOODS	SUPPLIES-PD,P&REC,LBC	238.46
AMAZON CAPITAL SERVICES	BLINDS-CITY HALL	231.40
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	224.01
RELIANT FIRE APPARATUS INC	VEHICLE MAINT-FD 2	215.25
HOTSY CLEANING SYSTEMS INC	WINTER SUPPLIES-RUT	210.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	195.92
IOWA SOLUTIONS INC	COMPUTER MAINT-PW	170.00
CITY LAUNDERING CO	SERVICES-CITY HALL	159.38
CARQUEST OF LISBON	VEHICLE/EQUIP MAINT-ALL DEPTS	152.23
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,SW	150.00
STAPLES INC	SUPPLIES-PD	143.90
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	105.89
AIRGAS INC	CYLINDER RENTAL-PW	101.78
CREATIVE PRODUCT SOURCING	DARE SUPPLIES-PD	99.46
KIRKWOOD COMMUNITY COLLEGE	TRAINING-PD	90.00
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	85.00
DETECTACHEM	SUPPLIES-PD	84.92
BANKCARD 8076	REFUND-LBC	80.00
CENTURY LINK	PHONE CHARGES-PD	77.42
JAMISON W BILLINGSLEY	REFEREE-P&REC	75.00
PRESTO-X	PEST CONTROL-CITY HALL	63.80
GALLS LLC	UNIFORMS-PD	63.42
PRESTO-X	PEST CONTROL-PD	62.00
STAR EQUIPMENT LTD	TROWEL RENTAL-RUT	60.00
PAUL SHARP	DEPOSIT REFUND-WAT	59.83
LINN COUNTY TREASURER	STONEBROOK 7,PH2,OUTLOT A&B	58.00
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	50.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	42.00
BETH HLAS	INSTRUCTOR-LBC	40.00
INTEGRITY LIFE LLC	INSTRUCTOR-LBC	40.00
MT VERNON EYE CLINIC	PRE-EMPLOYMENT TESTING-PD	30.00
DONNA HERRING	INSTRUCTOR-LBC	20.00
HAWKINS INC	CHEMICALS-WAT	20.00

GALLS LLC	UNIFORMS-PD	15.63
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	12.99
TOTAL		345,740.25

FUND EXPENSE TOTALS

PAYROLL		115,575.50
GENERAL FUND		66,221.59
SOLID WASTE		44,119.09
PW FACILITIES		35,812.53
ROAD USE TAX FUND		19,720.84
SEWER FUND		15,862.16
WATER FUND		13,791.21
LBC		12,589.56
GLENN ST/CHI/COTTONWOOD		10,297.60
2024 INFRASTRUCTURE		9,660.34
STORM WATER		2,089.83
TOTAL		345,740.25

FY25 OCTOBER REVENUE

GENERAL GOVERNMENT		1,450,195.37
PUBLIC WORKS		277,753.02
PUBLIC SAFETY		89,635.71
CULTURE-RECREATION		45,600.73
COMMUNITY & ECONOMIC DEV		12,951.19
TOTAL		1,876,136.02

Discussion and Consideration of Site Plan Approval for 520 1st Street SE – Council Action as Needed. The owner of the site where the old bowling alley was located is seeking to redevelop the property to provide office space and contractor equipment storage. The Board of Adjustment approved a Conditional Use Permit for this on October 24, 2024. Motion made by Rose, seconded by Engel to approve the Site Plan for 520 1st Street SE. Motion carries. Tuerler absent.

Discussion and Consideration of LBC Expansion Options and Preliminary Design Proposal with OPN Architects – Council Action as Needed. The Mt. Vernon Community School District, the City of Mount Vernon and the Childcare Solutions Group continue to review possible solutions to the lack of childcare options in Mount Vernon. One possible avenue that has been discussed, after a site visit to the Oskaloosa YMCA, is the possibility of a childcare addition to the LBC. OPN created the original design of the LBC and would complete a feasibility study of a childcare addition to the LBC property for \$19,000.00. Due to the critical need for daycare options in the community, Council agreed with the importance of this study. Motion made by Engel, seconded by West to approve contracting with OPN Architects for the childcare study and expansion of the LBC, not to exceed \$19,500.00. Motion carries. Tuerler absent.

Discussion and Consideration of Pay Application #2 – Glenn Street Extension – Council Action as Needed. Glenn Street pay application #2 is in the amount of \$216,469.71. The main road surface for both Minish and Glenn have been poured. The remaining work includes backfilling along the curb, storm sewer intake installations and the setting of manholes. Motion made by Rose, seconded by Andresen to approve Pay Application #2-Glenn Street Extension. Motion carries. Tuerler absent.

Discussion and Consideration of Pay Application #2 – Bryant Road Water Main Improvements – Council Action as Needed. Pay application #2 for the Bryant Road Water Main Extension Project is in the amount of \$4,969.66. The pay application represents the 5% retainage for the project and will be released upon approval of this pay application as the thirty-day waiting period has expired. Motion made by Andresen, seconded by Rose to approve Pay Application #2-Bryant Road Water Main Improvements. Motion carries. Tuerler absent.

Discussion and Consideration of JEO Invoice # 154209 – Uptown Streetscape Plan – Council Action as Needed. Included with the invoice is a progress report from JEO Consulting Group. Motion made by Engel, seconded by West to approve Invoice #154209 from JEO Consulting Group in the amount of \$11,858.60. Motion carries. Tuerler absent.

Discussion and Consideration of Pay Application #2 - 4th Street Reconstruction Project – Council Action as Needed. The final walk through for this project took place on Friday, November 15, 2024. Additional testing is being done to the compaction of the asphalt and fixes may need to be made in the future. Overall, staff is happy with the project. Motion made by West, seconded by Andresen to approve Pay Application #2-4th Street Reconstruction Project in the amount of \$235,939.48. Motion carries. Tuerler absent.

Discussion and Consideration of Pay Application #2 - Business 30 Improvements Project – Council Action as Needed. Pay application #2 for the Business 30 Improvements is in the amount of \$240,541.63. This project is complete and the necessary testing has been reviewed by our engineers. The final pay application for the retainage will be processed after the mandatory thirty-day waiting period has elapsed. Motion made by Rose, seconded by Engel to approve Pay Application #2-Business 30 Improvements. Motion carries. Tuerler absent.

Discussion and Consideration of Pay Application #1 – Highway 1 Storm Sewer CCTV – Council Action as Needed. This project was necessitated by the scheduled IaDOT Hwy 1 reconstruction plans. Pay Application #1 is in the amount of \$21,936.45. Motion made by Engel, seconded by Andresen to approve Pay Application #1-Highway 1 Storm Sewer CCTV. Motion carries. Tuerler absent.

Discussion and Consideration of Pay Application #2 - 2024 Pool Improvements – Council Action as Needed. Pay application #2 is in the amount of \$236,438.90. Underground electrical, in-pool lights, the new stairwell and 25% of the deck have been completed to date. Motion made by West, seconded by Rose to approve Pay Application #2-2024 Pool Improvements. Motion carries. Tuerler absent.

Discussion and Consideration of Change Order #2 - 2024 Pool Improvements – Council Action as Needed. Item tabled.

Discussion and Consideration of Pay Application for Asphalt Flooring on Salt Storage Structure – Council Action as Needed. This invoice is from Kluesner Construction in the amount of \$5,390.00. Kluesner constructed a thin layer of asphalt on the floor of the new salt storage hoop structure. The asphalt will elongate the life of the concrete floor as salt is very corrosive to concrete surfaces. Motion made by West, seconded by Andresen to approve the invoice from Kluesner Construction. Motion carries. Tuerler absent.

Discussion and Consideration of John Deere End Loader Tire Purchase – Council Action as Needed. The tires on the John Deere End Loader needed to be replaced prior to snow removal season. The tires have been replaced at a cost of \$6,985.92. Motion made by Andresen, seconded by Rose to approve the purchase of tires for the John Deere End loader. Motion carries. Tuerler absent.

Reports to be Received/Filed. Full reports can be found on the City website under the November 18, 2024 Council packet.

Mt. Vernon/Lisbon Police Report
Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Library Report

Discussion Items (No Action)

Flag Policy Annual Review. City Council agreed to review the “Display of Flags Policy” one year post adoption. The City received two requests for additional flag inclusions over the course of the past year. The first request did not receive support from a sitting council person and the second was ultimately voted down by Council at a regularly scheduled meeting. The current flag policy will be added to a future agenda for review.

Reports of Mayor/Council/Administrator

Mayor’s Report. Wieseler is becoming more engaged with the Cedar Rapids Trails Association in regards to the interurban trail and was invited to a soil conservation project with Linn County Conservation. The next childcare solutions group will meet this Friday at City Hall.

City Administrator’s Report. Full report available on the City website under the November 18, 2024 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:46 p.m., November 18, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk