

The Mount Vernon City Council met October 21, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Engel, Rose and Tuerler. Absent: West.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order

Agenda Additions/Agenda Approval. Motion made by Rose, seconded by Tuerler to approve the Agenda. Motion carries. West absent.

Consent Agenda. Motion made by Tuerler, seconded by Andresen to approve the Consent Agenda. Motion carries. West absent.

Approval of City Council Minutes – October 7, 2024 Regular Council Meeting
Approval of Liquor License – Lincoln Winebar

Ordinance Approval/Amendment

Ordinance #10-7-2024B: Amending Chapter 46 Minors of the Mount Vernon Code of Ordinances (tabled on October 7, 2024). Item will remain tabled.

Ordinance #10-7-2024C: Amending the Code of Ordinances of the City of Mount Vernon, Iowa, 2000, By Amending Provisions Pertaining to Chapter 165, Zoning Regulations. Staff has not received any verbal or written communication regarding this ordinance since the first reading. Motion made by Engel, seconded by Andresen to approve Ordinance #10-7-2024C. Roll call all yes. West absent. Ordinance passes its second reading.

Resolutions for Approval

Resolution #10-21-2024A: Adopting Supplementary Specifications to SUDAS (Statewide Urban Design and Specifications) for the City of Mount Vernon, Iowa. City staff has been discussing supplemental specifications to SUDAS to clarify and update certain public improvement requirements relevant to construction within the Mt. Vernon city limits. The supplemental specifications have been adopted within other Iowa municipalities. Motion made by Tuerler, seconded by Rose to approve Resolution #10-21-2024A. Roll call all yes. West absent.

Resolution #10-21-2024B: Accepting Work for the Project Known as the Bryant Rd. Watermain Extension Project with Dave Schmitt Construction. The final project cost for the Bryant Rd. Watermain Extension project came in at \$99,393.25. The cost reduction for the smaller pipe size was negated by a series of extensions made on the PW site itself. These changes are described in more detail in the change order documentation. Motion made by Rose, seconded by Engel to approve Resolution #10-21-2024B. Roll call all yes. West absent.

Resolution #10-21-2024C: Extending the Moratorium, Not to Exceed Six (6) Months, on Smoke and Consumption Use Businesses for CBD, Hemp, THC/Cannabis Products, Psychoactive Products and Synthetic Marijuana, Including Smoke, Tobacco, Nicotine and Vape Shops Where More than 10% of the Business Square Footage is Dedicated to Consumption or Retail Sales within the City of Mount Vernon, Iowa. At the last meeting, City Council members requested an extension of the six (6) month moratorium to be placed on the agenda for consideration. The zoning code amendment for smoke shops will be

reintroduced at the November 4, 2024 City Council meeting. Motion made by Andresen, seconded by Engel to approve Resolution #10-21-2024C. Roll call voting yes: Engel, Andresen, Rose. Voting no: Tuerler. West absent.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by Rose to approve the Claims List. Motion carries. West absent.

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| PAYROLL | CLAIMS | 120,230.71 |
| MUNICIPAL PIPE TOOL CO. INC | PAY APP #1-2024 SEWER REHAB | 61,766.53 |
| WOODRUFF CONSTRUCTION INC | PAY APP #1-2024 POOL RENOVATIONS | 59,660.00 |
| EMPLOYEE BENEFIT SYSTEMS | GROUP INSURANCE-ALL DEPTS | 39,048.05 |
| REPUBLIC SERVICES #897 | GB,RECYL-SW RESIDENTIAL | 25,027.31 |
| WATERS EDGE AQUATIC DESIGN LLC | RENOVATION PLANNING-POOL | 23,205.00 |
| SPRINGVILLE READY MIX | CONCRETE-PW FACILITIES | 19,130.50 |
| MIDWEST INJECTION INC | SLUDGE REMOVAL-SEW | 18,000.00 |
| TOTAL TREE CARE OF IOWA CITY | TREE MAINT-RUT | 16,015.00 |
| LEASE SERVICING CENTER, INC | EQUIP LEASE-LBC | 8,464.61 |
| STATE HYGIENIC LAB | TESTING-SEW | 5,069.50 |
| RED LION RENEWABLES | SOLAR ELECTRIC-P&A,PD,LBC | 4,346.86 |
| IOWA ASSOC OF MUNICIPAL UTILITIES | SGEI MEMBERSHIP-PW | 4,206.66 |
| IOWA SOLUTIONS INC | COMPUTER EQUIP-PD | 3,130.00 |
| PNP | FUEL-PD | 1,614.73 |
| EMPLOYEE BENEFIT SYSTEMS | INSURANCE CLAIMS-ALL DEPTS | 1,517.43 |
| US CELLULAR | CELL PHONE/INTERNET-PD,P&A | 1,475.35 |
| BUNCH HTG AND COOLING | HVAC MAINT-FD | 1,160.00 |
| LYNCH DALLAS PC | LEGAL FEES-P&A | 1,125.00 |
| ROTO-ROOTER | CAMERA CRAWL-SEW | 1,102.50 |
| EMPLOYEE BENEFIT SYSTEMS | INSURANCE CLAIMS-ALL DEPTS | 876.75 |
| MEDIACOM | PHONE/INTERNET-CITY HALL | 860.85 |
| HAWKINS INC | CHEMICALS-WAT | 837.00 |
| BANKCARD 8076 | CREDIT CARD FEES-LBC,POOL,P&REC | 704.20 |
| MENARDS | DOOR/LIGHT BULBS-CDG,PW SITE | 667.12 |
| KROUL FARMS | BEAUTIFICATION | 638.50 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-PW | 513.00 |
| STAPLES INC | SUPPLIES-PW | 425.72 |
| MOUNT VERNON BANK & TRUST CO | ACH RETURN-WAT,SEW,SW | 422.45 |
| BRADLEY HAUGE CPA | PROFESSIONAL SERVICES-ALL DEPTS | 375.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-LBC | 322.96 |
| MEDIACOM | PHONE/INTERNET-PW | 322.76 |
| MERCY MEDICAL CENTER | PRE-EMPLOYMENT PHYSICALS-PD | 299.00 |
| MEDIACOM | PHONE/INTERNET-FD | 294.16 |
| IOWA SOLUTIONS INC | COMPUTER MAINT-P&A | 290.00 |
| STAR EQUIPMENT LTD | TROWEL RENTAL-PW SITE | 270.00 |
| STAPLES INC | SUPPLIES-PW | 263.60 |
| AMAZON CAPITAL SERVICES | UNIFORMS-PD | 261.21 |
| CURTIS ENGLISH | PORTABLE RR RENTALS-P&REC | 260.00 |
| KONICA MINOLTA | MAINT PLAN/COPIES-PD | 255.20 |
| CITY LAUNDERING CO | SERVICES-LBC | 253.92 |
| HAWKEYE FIRE & SAFETY | EXTINGUISHER MAINT-FD | 251.95 |
| BLUE TO GOLD LLC | TRAINING-PD | 249.00 |
| BON APPETIT | MEALS-P&A | 229.68 |
| LORI BOREN | MILEAGE-ALL DEPTS | 202.34 |
| MARSHA DEWELL | MILEAGE-ALL DEPTS | 202.34 |

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| LUKE RUSHFORD | REFEREE-P&REC | 185.00 |
| MOUNT VERNON BANK & TRUST CO | ACH RETURN-WAT,SEW,SW | 169.52 |
| CAUSE TEAM | UNIFORMS-PD | 168.00 |
| HDC PRINTED PRODUCTS | DEPOSIT SLIPS-ALL DEPTS | 157.02 |
| CJ COOPER & ASSOCIATES | ANNUAL TESTING FEES-PW | 150.00 |
| IOWA ONE CALL | LOCATES-WAT,SEW | 139.50 |
| STANARD & ASSOCIATES | TESTING-PD | 127.69 |
| BRADY WEAVER | REFEREE-P&REC | 120.00 |
| EVAN COLEMAN | REFEREE-P&REC | 120.00 |
| GABRIEL GRAFFT | REFEREE-P&REC | 120.00 |
| GAGE HOLUB | REFEREE-P&REC | 120.00 |
| JAKOB YOCK | REFEREE-P&REC | 120.00 |
| JAKOB HAUGSE | REFEREE-P&REC | 120.00 |
| JAMISON BILLINGSLEY | REFEREE-P&REC | 120.00 |
| TIERNAN BOOTS | REFEREE-P&REC | 120.00 |
| MOUNT VERNON BANK & TRUST CO | ACH RETURN-WAT,SEW,SW | 104.37 |
| BANKCARD 8076 | NSF RETURN-LBC MEMBERSHIP | 102.72 |
| KATEY FOREST | FITNESS MEMBERSHIP-POOL,LBC | 100.00 |
| AIRGAS INC | CYLINDER RENTAL-PW | 99.68 |
| MOUNT VERNON BANK & TRUST CO | ACH RETURN-WAT,SEW,SW | 92.12 |
| KIECKS | UNIFORMS-PD | 86.94 |
| MENARDS | LIGHTING FIXTURES-PW SITE | 85.22 |
| CITY LAUNDERING CO | SERVICES-CITY HALL | 79.69 |
| CENTURY LINK | PHONE CHARGES-PD | 76.75 |
| MOUNT VERNON BANK & TRUST CO | ACH RETURN-WAT,SEW,SW | 69.79 |
| AMAZON CAPITAL SERVICES | SUPPLIES-P&A | 62.64 |
| B4 BRANDS | SUPPLIES-P&A | 52.84 |
| FIRE SERVICE TRAINING BUREAU | TRAINING-FD | 50.00 |
| THE GAZETTE | ADS/PUBLICATIONS-P&A | 48.63 |
| KARA STINEMAN | REFUND-P&REC | 45.00 |
| AMANDA HAMER | INSTRUCTOR-LBC | 40.00 |
| INTEGRITY LIFE LLC | INSTRUCTOR-LBC | 40.00 |
| MATT SIDERS | REFUND-LBC | 36.00 |
| LYNCH FORD-LYNCH CHEVROLET | VEHICLE MAINT-PD | 33.69 |
| ST LUKE'S WORK WELL SOLUTIONS | DRUG TESTING-PW | 30.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-P&REC | 26.38 |
| DONNA HERRING | INSTRUCTOR-LBC | 20.00 |
| HAWKINS INC | CHEMICALS-WAT | 20.00 |
| TOTAL | | 429,303.64 |

FUND EXPENSE TOTALS

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|------------------------|-------------------|
| PAYROLL | 120,230.71 |
| POOL RENOVATIONS | 82,865.00 |
| ARPA LINN COUNTY GRANT | 61,766.53 |
| GENERAL FUND | 36,691.82 |
| SEWER FUND | 32,077.92 |
| SOLID WASTE | 28,184.02 |
| ROAD USE TAX FUND | 20,488.21 |
| PW FACILITIES | 19,995.55 |
| LBC | 16,408.51 |
| WATER FUND | 9,181.91 |
| STORM WATER | 1,413.46 |
| TOTAL | 429,303.64 |

Discussion and Consideration of JEO Invoice #155064 – Uptown Streetscape - Council Action as Needed. Included with the invoice is a progress report from JEO Consulting Group. Motion made by Engel, seconded by Tuerler to approve Invoice #155064 from JEO Consulting Group in the amount of \$7,570.60. Motion carries. West absent.

Discussion and Consideration of Pay Application #1 – Business 30 Overlay Project – Council Action as Needed. This Pay Application is in the amount of \$462,844.78. The project is complete and there will be one more Pay Application for the retainage at a future meeting. Motion made by Tuerler, seconded by Andresen to approve Pay Application #1-Business 30 Overlay Project. Motion carries. West absent.

Discussion and Consideration of Springville Ready Mix Invoice #79383 – PW Site Construction – Council Action as Needed. The attached invoice includes concrete charges for the new public works site construction. The north building floor and the brine building walls are now complete. Motion made by Engel, seconded by Rose to approve invoice #79383 from Springville Ready Mix in the amount of \$7,002.51. Motion carries. West absent.

Discussion and Consideration of Change Order #1 – Glenn Street Construction – Council Action as Needed. Change Order #1 is a deduction of \$7,465.00. When bid, it was believed the water line would need to be removed and/or reinstalled to make way for stormwater improvements. The water line ended up being deeper than anticipated, so it didn't need to be moved. Motion made by Tuerler, seconded by Andresen to approve Change Order #1-Glenn Street Construction. Motion carries. West absent.

Discussion and Consideration of Change Order #2 – Glenn Street Construction – Council Action as Needed. Change Order #2 is an increase in the amount of \$52,166.09. The contractor encountered bedrock while constructing the sanitary sewer line. Rathje brought in a rock crusher and utilized the bedrock as subbase for the road extensions. Motion made by Tuerler, seconded by Rose to approve Change Order #2-Glenn Street Construction. Motion carries. West absent.

Discussion and Consideration of Revised Change Order #1 – Bryant Rd Watermain Extension Project – Council Action as Needed. This is a revised change order for the Bryant Road water main extension. The reduction amount stays the same for the reduced pipe size, but the new change order results in an increase of \$1,381.00, instead of a savings of \$9,500.00. This is due to a pipe size increase once the water main was extended onto the Public Works site. Motion made by Rose, seconded by Engel to approve Revised Change Order #1-Bryant Rd Watermain Extension Project. Motion carries. West absent.

Discussion and Consideration of Change Order #2 - Bryant Rd Water Main Extension Project – Council Action as Needed. Change Order #2 is in the amount of \$8,599.00. City staff identified additional water main extensions and hydrant locations that will serve future structures within the Public Works site. Motion made by Rose, seconded by Andresen to approve Change Order #2-Bryant Rd Watermain Extension Project. Motion carries. West absent.

Discussion and Consideration of Change Order #3 - Bryant Rd Water Main Extension Project – Council Action as Needed. This change order is for an increase of \$9,000.00 and is in reference to additional potholing that was conducted on the project. Motion made by Rose, seconded by Tuerler to approve Change Order #2-Bryant Rd Watermain Extension Project. Motion carries. West absent.

Discussion and Consideration of Pay Application #1 - Bryant Rd Water Main Extension Project – Council Action as Needed. This pay application is in the amount of \$94,423.59. The project is complete and there will be one more Pay Application for the retainage at a future meeting. Motion made by Tuerler, seconded by Andresen to approve Pay Application #1-Bryant Rd Water Main Extension Project. Motion carries. West absent.

Discussion and Consideration of Mezzanine Material Package – New PW Building – Council Action as Needed. Spahn and Rose of Tipton has provided an estimate of \$17,866.65 (the city does not pay sales tax) for the materials needed to construct the break room, restroom and mezzanine area of the north building at the Public Works site. This is being completed in anticipation of the public works move to the Bryant Rd location. Local vendors were unresponsive in requests for estimates. Motion made by Engel, seconded by Tuerler to approve the estimate from Spahn and Rose in the amount of \$17,866.65. Motion carries. West absent.

Discussion and Consideration of Invoice #10917 with Waters Edge Aquatic Design – 2024 Pool Renovations – Council Action as Needed. Motion made by Rose, seconded by Engel to approve invoice #10917 from Water’s Edge in the amount of \$6,300.00 for the pool renovation planning. Motion carries. West absent.

Discussion and Consideration of the Engagement Letter with Ahlers Cooney for Amendment No. 10 to the Mount Vernon Urban Renewal Plan – Council Action as Needed. The engagement letter with Ahlers Cooney for legal services related to Amendment No. 10 of the Mount Vernon Urban Renewal area is attached for review. The cost associated with the amendment will be incorporated into future TIF reimbursements. Amendment No. 10 is in relation to a possible Kwik Star development and the extension of Rachel Street to serve future commercial districts. Motion made by Tuerler, seconded by Andresen to approve the Engagement Letter with Ahlers Cooney for Amendment No. 10 to the Mount Vernon Urban Renewal Plan. Motion carries. West absent.

Discussion and Consideration of Change Order #1 for the 4th Street Reconstruction Project – Council Action as Needed. This change order is in the amount of \$35,909.45. As Council is aware, the existing roadway surface on 4th Street will not allow for a three-inch mill and resurface. The current plan is to remove the remaining road surface, place additional base and lay five inches of asphalt on the new base. Motion made by Tuerler, seconded by Andresen to approve Change Order #1-4th Street Reconstruction Project. West absent.

Discussion and Consideration of Pay Application #1 – 4th Street Reconstruction Project – Council Action as Needed. Motion made by Tuerler, seconded by Engel to approve Pay Application #1-4th Street Reconstruction Project in the amount of \$111,241.72. Motion carries. West absent.

Reports to be Received/Filed. Full reports can be found on the City website under the October 21, 2024 Council packet.

Mt. Vernon/Lisbon Police Report
Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Library Report

Reports of Mayor/Council/Administrator

Mayor’s Report. After receiving positive feedback from Council, Wieseler will be sending a letter of support to the Linn County casino group for a new casino in Cedar Rapids. He also reminded Council that he will be looking for a formal evaluation of the City Administrator by the end of the year.

Council Reports. Rose thanked and congratulated the Chili Cook Off committee on another great event this year.

City Administrator's Report. Full report can be found on the City website under the October 21, 2024 Council packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:31 p.m., October 21, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk