

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	August 19, 2024 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	August 16, 2024

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 848 7994 6074
3. Password: 158295

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

- A. Call to Order**
- B. Agenda Additions/Agenda Approval**
- C. Communications:**
 1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

- D. Consent Agenda**

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

 1. Approval of City Council Minutes – August 5, 2024 Regular Council Meeting
 2. Approval of Liquor License – Mt. Vernon PNP
 3. Approval of Liquor License – MTVPC LLC dba Palisades Cafe
- E. Public Hearing**
 1. None
- F. Ordinance Approval/Amendment**
 1. None

G. Resolutions for Approval

1. Resolution #8-5-2024C: Approving 28E Agreement with Linn County Public Health for Housing and Nuisance Abatement Inspections (tabled on 8-5-2024)
2. Resolution #8-19-2024A: Rejecting Award of all Construction Bids for the LBC Generator Project

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of V&K Invoice #51357 – 3 – 4th Street NW Reconstruction Project – Council Action as Needed
3. Discussion and Consideration of V&K Invoice #51361 – 2 – Hwy 1 Reconstruction Project – Council Action as Needed
4. Discussion and Consideration of V&K Invoice #51362 – 2 – 2024 Sanitary Sewer Rehabilitation Project – Council Action as Needed
5. Discussion and Consideration of V&K Invoice #51367 – 2 – Public Works Salt Shed Project – Council Action as Needed
6. Discussion and Consideration of Future Art Allocations for the Sculpture Trail – Council Action as Needed
7. Discussion and Consideration of JEO Invoice #153225 – Downtown Streetscape Project – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report
4. Cole Library Monthly Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met August 5, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: West, Andresen, Engel and Tuerler. Absent: Rose.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Engel, seconded by Tuerler to approve the Agenda. Motion carries. Rose absent.

Consent Agenda. Motion made by Tuerler, seconded by Andresen to approve the Consent Agenda. Motion carries. Rose absent.

Approval of City Council Minutes – July 15, 2024 Regular Council Meeting

Approval of Cigarette License – PNP

Appoint Mary Horst – Planning and Zoning Commission

Appoint Jean Smith to Park and Rec Board

Appoint Ruth Horton, Eric Siggins, Mary Evans, and Michele Pelkey to Cemetery Commission

Public Hearing

Public Hearing on the Construction Bid for Street Improvements for the 4th Street NW Street Repair Project. Mayor Wieseler opened the public hearing at 6:32 pm. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:33 p.m. Council then acted on Resolution #8-5-2024A.

Public Hearing on the Plans, Specifications, Form of Contract, and Estimate of Costs for the Lester Buresh Center Generator Project. Mayor Wieseler opened the public hearing at 6:34 pm. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:35 p.m. Council then acted on Resolution #8-5-2024B.

Resolutions for Approval

Resolution #8-5-2024A: Making Award of the Construction Bid for Street Improvements for the 4th Street NW Street Repair Project. Staff received bids for the 4th Street NW reconstruction project on Thursday, August 1, 2024, receiving eight bids. Midwest Concrete was the apparent low bidder at \$349,587.00. Motion made by West, seconded by Andresen to approve Resolution #8-5-2024A. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024B: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Lester Buresh Center Generator Project. The City is set to receive the LBC Generator project bids on Thursday, August 8, 2024 at 2:00 p.m. Motion made by Tuerler, seconded by West to approve Resolution #8-5-2024B. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024C: Approving 28E Agreement with Linn County Public Health for Housing and Nuisance Abatement Inspections. Motion made by Tuerler, seconded by Engel to table this item. Motion carries. Rose absent.

Resolution #8-5-2024D: Approving the Final Plat for Spring Meadow Heights 3rd Addition to the City of Mount Vernon, Iowa. The preliminary plat for Spring Meadow Heights, Additions 1-3 was approved by

Council on August 21, 2017. One minor change has been noted from the Preliminary Plat. The north/south trail section has been moved westward by one lot on both the north and south side of Davis Drive NE. Motion made by Engel, seconded by Andresen to approve Resolution 8-5-2024D. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024E: Accepting the Public Improvements for Spring Meadow Heights 3rd Addition for Maintenance and Operation. Public improvements for Spring Meadow Heights 3rd Addition have been completed, passed inspection and are recommended for acceptance. Motion made by Andresen, seconded by Tuerler to approve Resolution #8-5-2024E. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024F: Approving the Plat of Survey #2856 to the City of Mount Vernon, Iowa. The next two resolutions approve plats of surveys created as part of the procurement process for Kwik Star. A more in depth plat will be created once the two parcels are secured by Kwik Star. Motion made by Engel, seconded by West to approve Resolution #8-5-2024F. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024G: Approving the Plat of Survey #2857 to the City of Mount Vernon, Iowa. Motion made by West, seconded by Andresen to approve Resolution #8-5-2024G. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024H: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefore for Improvements Known as the 2024 Mount Vernon Pool Improvements Project. This resolution establishes the public hearing and bid dates for the pool renovation project as well as ordering the construction of the improvements. Motion made by Tuerler, seconded by West to approve Resolution #8-5-2024H. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024I: Approving the Plat of Survey #2870 to the City of Mount Vernon, Iowa. This particular parcel is where the two homes were that the City helped tear down. The plat would create two small parcels that will be added to existing properties (Yock's Landing and Plentiful Pantry). This is considered a minor boundary change per code as the landowner is not creating new buildable lots. Motion made by Tuerler, seconded by West to approve Resolution #8-5-2024I. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024J: Designating The Sun as the Official Newspaper for Publications for the City of Mount Vernon from January 1, 2024 to December 31, 2025. This resolution designates The Sun newspaper as the official newspaper for publications for the City of Mount Vernon. Motion made by Engel, seconded by Andresen to approve Resolution #8-5-2024J. Roll call all yes. Resolution passes. Rose absent.

Resolution #8-5-2024K: Approving the Disposal of Municipal Property. Now that the new 211 is fully outfitted and in service, the City can dispose of the old 211 (Ford Excursion). The vehicle would be put on Gov.Deals with a \$15,000.00 reserve. If the reserve is not met, the Fire Department would look to other Linn County agencies for disposal. Motion made by Tuerler, seconded by West to approve Resolution #8-5-2024K. Roll call all yes. Resolution passes. Rose absent.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Engel, seconded by Andresen to approve the Claims List. Motion carries. Rose absent.

FERGUSON WATERWORKS	REMOTE READ METER PROJECT	163,041.25
PAYROLL	CLAIMS	152,191.71
LYNCH FORD-LYNCH CHEVROLET	2024 SILVERADO 2500HD-FD LEVY	55,587.00
FERGUSON WATERWORKS	REMOTE READ METER PROJECT	15,400.79
HUBSPOT INC	ANNUAL SUBSCRIPTION-ALL DEPTS	13,152.73
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	12,966.89
FREEDOM BUILDINGS INC	DEPOSIT-SALT SHED BRYANT RD	10,542.04
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	9,433.60
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX-ECON DEV	8,997.94
FERGUSON WATERWORKS	REMOTE READ METER PROJECT	7,996.39
ALLIANT ENERGY	ENERGY USAGE-SEW	7,029.51
WIENEKE LAND SOLUTIONS	FERTILIZER/WEED CONTROL-P&REC	6,610.00
VEENSTRA & KIMM INC	GLENN ST/COTTONWOOD	6,514.51
FERGUSON WATERWORKS	REMOTE READ METER PROJECT	6,230.98
VEENSTRA & KIMM INC	STONEBROOK PARK GRADING PLAN	6,057.64
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,132.55
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-WAT	4,805.00
ALLIANT ENERGY	ENERGY USAGE-WAT	4,377.39
IOWA ASSOC OF MUNICIPAL UTILITIES	SGEI MEMBERSHIP-PW	4,206.66
VEENSTRA & KIMM INC	LBC GENERATOR	3,789.00
TREASURER STATE OF IOWA	SALES TAX	3,774.09
LINN CO-OP OIL CO	FUEL-PW	3,497.34
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	3,202.67
RICHARD BURROUGHS	CEMETERY MAINT	3,030.00
TREASURER STATE OF IOWA	WET TAX	2,952.63
GARY'S FOODS	CONCESSION SUPPLIES-POOL	2,872.05
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	2,376.10
ALLIANT ENERGY	ENERGY USAGE-POOL	2,081.96
NIGHT SHIFT LLC	CLEANING SERVICE-PD	1,735.68
ONE BEAT MEDICAL & TRAINING	ZOLL AED-PD	1,503.75
SPRINGVILLE READY MIX	STREET PATCHING-RUT	1,460.00
AFFORDABLE HEATING & COOLING	HVAC MAINT-CITY HALL	1,328.23
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,276.41
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,245.00
AHLERS & COONEY P.C.	LEGAL FEES-LMI CHI	1,230.00
AMERICAN RED CROSS	TRAINING-POOL	1,127.00
KIECKS	UNIFORMS-PD	1,073.00
PITNEY BOWES	METER POSTAGE-ALL DEPTS	1,000.00
LAW ENFORCEMENT TARGETS INC	TARGETS-PD	949.71
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	925.16
USA BLUE BOOK	SUPPLIES-WAT	916.50
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	904.15
AMERICAN PLANNING ASSOCIATION	MEMBERSHIP-ALL DEPTS	904.00
VEENSTRA & KIMM INC	KWIK STAR SITE PLAN	831.00
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
ALLIANT ENERGY	ENERGY USAGE-FD	818.29
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	712.00
VEENSTRA & KIMM INC	REMOTE READ METER PROJECT	711.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	633.06
ALLIANT ENERGY	ENERGY USAGE-P&REC	606.85
BRADY LANHAM	HERITAGE DAYS POWER-CDG	560.00
VEENSTRA & KIMM INC	STREETS MISC ENGINEERING	560.00
METROPOLITAN COMPOUNDS	MARKING PAINT-RUT	557.49

KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	543.33
CAUSE TEAM	SAFETY SUPPLIES-ALL DEPTS	510.00
SHERWIN WILLIAMS CO.	SPRAYER PARTS-RUT	497.99
VEENSTRA & KIMM INC	MT VERNON BANK SITE PLAN	474.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
VEENSTRA & KIMM INC	2024 SANITARY SEWER REHAB	445.00
MEDIACOM	PHONE/INTERNET-CITY HALL	428.37
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	425.00
ALLIANT ENERGY	ENERGY USAGE-RUT	424.83
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
KIEFER AQUATICS	SUPPLIES-POOL	370.05
MEDIACOM	PHONE/INTERNET-SEW	350.19
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	345.50
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
MEDIACOM	PHONE/INTERNET-PW	322.33
MEDIACOM	PHONE/INTERNET-PW	316.70
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	311.41
P&K MIDWEST INC	EQUIP MAINT-RUT	298.40
MEDIACOM	PHONE/INTERNET-FD	293.41
CENTRAL IOWA DISTRIBUTING	SUPPLIES-CITY HALL	281.00
LINN COUNTY PUBLIC HEALTH	INSPECTION-POOL	270.00
CARQUEST OF LISBON	VEHICLE/EQUIP MAINT-ALL DEPTS	268.32
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	260.00
CITY LAUNDERING CO	SERVICES-LBC	253.92
CITY LAUNDERING CO	SERVICES-LBC	253.92
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	215.28
IOWA ONE CALL	LOCATES-WAT,SEW	200.70
VEENSTRA & KIMM INC	WASTEWATER MISC ENGINEERING	187.00
RC TECH	CAMERA SERVICE-SW	186.50
RICKARD SIGN AND DESIGN CORP	SIGN-LBC	185.00
AHLERS & COONEY P.C.	LEGAL FEES-P&A	182.50
US CELLULAR	CELL PHONE-P&REC.WAT.SEW	181.90
BRADY LANHAM	PUMP SERVICE-POOL	160.00
MARTIN EQUIPMENT	LOADER REPAIRS-PW	159.86
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	130.38
SHERWIN WILLIAMS CO.	PAINT/SUPPLIES-PD	118.88
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,GB	117.52
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
STAPLES INC	SUPPLIES-P&A	104.70
CENTRAL IOWA DISTRIBUTING	SUPPLIES-POOL	103.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	100.48
MOUNT VERNON, CITY OF	MARKETING-LBC COMMUNITY CASH	100.00
AMAZON CAPITAL SERVICES	UNIFORMS-ALL DEPTS	99.98
GARY'S FOODS	SUPPLIES-LBC	98.77
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	98.00
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	91.75
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	90.00
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	89.00
VEENSTRA & KIMM INC	GLENN ST/COTTONWOOD	89.00
P&K MIDWEST INC	EQUIP MAINT-PW	87.28
LORI BOREN	MILEAGE-ALL DEPTS	84.42
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	84.00
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69

ALLIANT ENERGY	ENERGY USAGE-LBC	77.82
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	76.61
SHERWIN WILLIAMS CO.	PAINT-RUT	73.99
PRESTO-X	PEST CONTROL-FD	73.81
ST LUKE'S WORK WELL SOLUTIONS	DRUG TESTING-PW	70.00
STAPLES INC	SUPPLIES-P&A	65.79
LORI WINDER	REFUND-LBC	64.20
PRESTO-X	PEST CONTROL-CITY HALL	63.80
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PW	63.68
ALLIANT ENERGY	ENERGY USAGE-PD	62.11
PRESTO-X	PEST CONTROL-PD	62.00
LYNCH FORD-LYNCH CHEVROLET	VEHICLE MAINT-PD	61.23
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	58.94
STAPLES INC	SUPPLIES-P&A	57.56
BANKCARD 8076	REFUND-LBC,POOL	57.00
ALLIANT ENERGY	ENERGY USAGE-SIRENS	50.13
CHRISTOPHER BROWN	CLEANING SERVICES-FD	45.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	41.85
HAWKINS INC	CHEMICALS-WAT	40.00
BANKCARD 8076	REFUND-POOL	33.00
KENDRIA SCRIVER	INSTRUCTOR-LBC	31.50
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	29.74
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	28.52
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	27.99
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	26.55
ALLIANT ENERGY	ENERGY USAGE-SW	26.38
FERGUSON WATERWORKS	REMOTE READ METER PROJECT	23.61
STAPLES INC	SUPPLIES-P&A	23.28
GARY'S FOODS	SUPPLIES-PD	22.96
ALLIANT ENERGY	ENERGY USAGE-CEM	19.07
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	15.58
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	12.77
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	8.49
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	6.55
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		747,243.01

FUND EXPENSE TOTALS

REMOTE READ METER PROJECT	193,404.02
INSURANCE LEVY	159,444.00
PAYROLL	152,191.71
GENERAL FUND	78,306.44
CIP/FIRE DEPT/TAX LEVY	55,587.00
WATER FUND	21,113.50
SEWER FUND	15,754.85
ROAD USE TAX FUND	15,008.21
LBC	12,124.43
PW COLD STORAGE	10,224.33
LOST III UR & STREETScape	9,433.60
GLENN ST/COTTONWOOD	6,633.53
LOST III PARKS/TRAILS	6,057.64
SOLID WASTE	5,858.84

2024 INFRASTRUCTURE	3,324.73
LOW-MODERATE INCOME FUND	1,230.00
CAPITAL IMPROVEMENT PROJECTS	560.00
STORM WATER FUND	541.18
ARPA LINN COUNTY GRANT	445.00
TOTAL	747,243.01

Discussion and Consideration of Ferguson Waterworks Invoice #0491487 – Council Action as Needed. The next two invoices from Ferguson Waterworks are in the amount of \$11,258.85 and \$205,573.75 respectively. The invoices represent equipment purchases for the 2024 water main replacement project. Motion made by Tuerler, seconded by Andresen to approve Ferguson Waterworks Invoice #0491487. Motion carries. Rose absent.

Discussion and Consideration of Ferguson Waterworks Invoice #0487918-1 – Council Action as Needed. Motion made by Andresen, seconded by West to approve Ferguson Waterworks Invoice #0487918-1. Motion carries. Rose absent.

Discussion and Consideration of Rescheduling the September 2, 2024, City Council Meeting – Council Action as Needed. The first meeting in September falls on Labor Day. Motion made by Tuerler, seconded by Engel to reschedule the first meeting in September to Tuesday, September 3, 2024. Motion carries. Rose absent.

Discussion and Consideration of the Site Plan for the Mount Vernon Bank and Trust Parking Reconstruction Project – Council Action as Needed. Mount Vernon Bank is seeking to reconstruct the parking area south and west of the main bank building. Project scope includes complete removal and replacement of the upper tier parking; north, south and west driveway access, the stairs between upper and lower parking tiers, a section of the east retaining wall, light poles/fixtures and handrails. Other improvements include stormwater tie-in, wall caps, landscaping and a retaining wall veneer on 2nd Avenue. The lighting plan has been reviewed by staff and is appropriate for high-usage parking lots in the Town Center District, with motion sensitive reduced illumination at 10 p.m. Motion made by West, seconded by Andresen to approve the site plan for the Mount Vernon Bank Parking Reconstruction Project. Motion carries. Rose absent.

Discussion and Consideration of Hwy 1 Storm Sewer CCTV – Hwy 1 Reconstruction Project – Council Action as Needed. The City needs to televise the storm sewer infrastructure on Hwy 1 to ensure that no work needs to be done during the IaDOT project. The City will be responsible for any storm sewer work that is conducted during the reconstruction project. Bids were received until 2:00 p.m. on July 11, 2024. One bid was received from Visu-Sewer in the amount of \$39,925.40. Motion to approve the bid from Visu-Sewer made by Tuerler, seconded by Andresen. Motion carries. Rose absent.

Discussion and Consideration of Living Lab Agreement with Alliant Energy – Streetlight Pilot Program – Council Action as Needed. The next two agenda items correspond with each other. Staff is excited to announce that Mount Vernon has been selected as a pilot program for the Alliant Energy Smart Streetlight replacement program. The project area will begin at the intersection of 1st Street and A Ave and run west to Memorial Park. There will be several electronic features such as banners, speaker systems and plug ins. Illuminating Concepts will lead the design team and Alliant Energy will be covering a majority of the replacement costs. These designs will be incorporated into the Downtown Streetscape Plan that JEO Consulting is currently working on. Motion made by Tuerler, seconded by West to approve the Living Lab Agreement with Alliant Energy. Motion carries. Rose absent.

Discussion and Consideration of Downtown Streetlight Replacement Project with Alliant Energy – Council Action as Needed. Motion made by West, seconded by Engel to approve the Downtown Streetlight Replacement Project with Alliant Energy. Motion carries. Rose absent.

Discussion and Consideration of Third Amendment to Water and Tower Ground Space Lease – Cedar Rapids Telephone L.P (US Cellular) – Council Action as Needed. The next two lease amendments are related to the Verizon and US Cellular water tower strengthening project that was discussed earlier this year. Both companies would like to place new equipment on the tower, however, the base of the water tower needs to be strengthened to accommodate the improvements. The City has agreed to share in thirty percent (30%) of the overall costs, or \$41,362.50. This will come in the form of monthly lease reductions for both companies until the city's obligation is met. Motion made by Engel, seconded by Tuerler to approve the Third Amendment to the Water and Tower Ground Space Lease with US Cellular. Motion carries. Rose absent.

Discussion and Consideration of Third Amendment to Water and Tower Ground Space Lease – Bell Atlantic Mobile Systems LLC (Verizon Wireless) – Council Action as Needed. Motion made by Tuerler, seconded by Engel to approve the Third Amendment to the Water and Tower Ground Space Lease with Bell Atlantic Mobile Systems LLC (Verizon Wireless). Motion carries. Rose absent.

Discussion and Consideration of Annual TAC 10 Maintenance Contract – Police Department – Council Action as Needed. This is the annual maintenance contract with the TAC 10 records system software used by the Mt. Vernon/Lisbon Police Department. The contract is in the amount of \$10,345.00. Motion made by Tuerler, seconded by West to approve the annual TAC 10 maintenance contract with Global Public Safety. Motion carries. Rose absent.

Discussion and Consideration of Additional Aeration System Purchase – Nature Park Quarry Pond – Council Action as Needed. The city has opted out of completing more treatments in the Nature Park quarry. Staff is seeking permission to place additional aeration systems within the quarry to help with oxygenation. Eldon Downs is also working with the IDNR to introduce grass carp and other fish species to help control unwanted vegetation. Motion made by Andresen, seconded by West to approve up to \$8,000 for the purchase of additional aeration for the Nature Park Quarry Pond. Motion carries. Rose absent.

Discussion and Consideration of Invoice #24006 with Technical Specialty Systems Corp – Visitor's Center – Council Action as Needed. The Historic Preservation Commission secured a grant to complete a mortar analysis, tuck point, clean, caulk and make repairs to the Visitor's Center exterior in the amount of \$11,305.00. The invoice from Technical Specialty Systems Corp for exterior repairs is \$21,305.00. Motion made by West, seconded by Tuerler to approve the invoice from Technical Specialty Systems Corp in the amount of \$21,305.00. Motion carries. Rose absent.

Discussion Items (No Action)

City Council Goal Update. Staff provided Council with an update to the goals and objectives that were established for FY2024 and FY2025 along with a timeline for completion on a few of the projects. No action taken.

Reports of Mayor/Council/Administrator

Mayor's Report. There will be discussion on a groundbreaking ceremony for the Cottonwood Development on August 21, 2024 at 1:00 p.m.

City Administrator's Report. Full report can be found on the City website under the August 5, 2024 Council packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:48 p.m., August 5, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk

Chris Nosbisch

From: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Sent: Monday, August 12, 2024 7:10 AM
To: Chris Nosbisch; Lori Boren
Subject: FW: Application App-206772 Ready for Review

External Sender - From: (Tasha Whitman
<twhitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.

[Learn More](#)

Please add to the next agenda. Thanks

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Sunday, August 11, 2024 9:56 AM
To: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-206772 Ready for Review

Hello,

Application Number App-206772 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: FRESE, INC.

DBA: Mt. Vernon PNP

License Number: LG0000984

Application Number: App-206772

Tentative Effective Date: 10/5/2024

License Type: Class B Retail Alcohol License (LG)

Application Type: Renewal

Chris Nosbisch

From: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Sent: Wednesday, August 14, 2024 2:20 PM
To: Chris Nosbisch; Lori Boren
Subject: FW: Application App-206763 Ready for Review

External Sender - From: (Tasha Whitman
<twhitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.

[Learn More](#)

Please add to the next agenda. Thanks

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Wednesday, August 14, 2024 2:18 PM
To: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-206763 Ready for Review

Hello,

Application Number App-206763 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: MTVPC LLC.

DBA: Palisades Cafe

License Number: LC0043752

Application Number: App-206763

Tentative Effective Date: 9/1/2024

License Type: Class C Retail Alcohol License (LC)

Application Type: Renewal

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 19, 2024

AGENDA ITEM: Resolution #8-5-2024C

ACTION: Motion

SYNOPSIS: The City Attorney has made the necessary corrections to the proposed 28E agreement with Linn County Public Health. Staff is asking for the Council to remove this item from the table and consider it for adoption.

BUDGET ITEM: GF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #8-5-2024C & Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 8/16/2024

RESOLUTION #8-5-2024C

RESOLUTION APPROVING A 28E CONTRACTUAL AGREEMENT BETWEEN THE CITY OF MT. VERNON AND LINN COUNTY PUBLIC HEALTH FOR HOUSING AND NUISANCE ABATEMENT INSPECTIONS SERVICES

WHEREAS, the City of Mount Vernon does not currently provide housing and nuisance abatement inspections for health related complaints, and

WHEREAS, the Linn County Public Health has knowledgeable personnel capable of completing housing and nuisance abatement inspections, and

WHEREAS, the 28E agreement, attached hereto and made a part thereof, outlines the terms and conditions of said arrangement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA, that the City of Mt. Vernon hereby agrees to the 28E agreement for housing and nuisance abatement inspections for health related complaints, and authorizes the Mayor to execute said agreement.

APPROVED this 5th day of August, 2024.

Thomas M. Wieseler, Mayor

ATTEST: _____
Marsha Dewell, City Clerk

**28E AGREEMENT BETWEEN LINN COUNTY BOARD OF HEALTH
AND THE CITY OF MOUNT VERNON, IOWA**

This 28E Agreement Between Linn County Board of Health and the City of Mount Vernon, Iowa (the "Agreement") is entered into on this ___ day of _____, 2024 by and between the Linn County Board of Health, hereinafter referred to as the "Board" and the City of Mount Vernon, Iowa, hereinafter referred to as "City". The Board and the City may hereinafter be referred to collectively as the Parties.

WHEREAS, the City is a municipal corporation located in Linn County, Iowa; and

WHEREAS, the Board is the local board of health for Linn County, Iowa; and

WHEREAS, the Board, as the local board of health for Linn County, Iowa, is authorized pursuant to Iowa Code §137.104(2)(d) to enforce appropriate ordinances of any City within its jurisdiction by written agreement with the City Council; and

WHEREAS, Iowa Code Chapter 28E allows political subdivisions to provide such services through joint agreements; and

WHEREAS, the City desires to retain the Board to perform certain housing inspections and nuisance abatement inspections touching upon public health pursuant to relevant provisions of the Code of Ordinances of the City of Mount Vernon, Iowa, as needed.

WHEREAS, Board is willing to enter an agreement to provide such inspection services upon the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the mutual promises set forth in this Agreement, and other good and valuable consideration, the Parties agree as follows:

1. **DESIGNATED AGENT**. By signing this Agreement, the City designates the Health Director of Linn County, or those designated by the Health Director, to serve as the City's health officer for purposes of performing inspections and enforcing provisions of the Code of Ordinances of the City of Mount Vernon, Iowa, touching upon public health, as needed. Linn County Health Officers and other County officials may enter upon the premises where any activity, covered in this Agreement, is being conducted, for the purpose of inspection.

2. INDEPENDENT CONTRACTOR. The Board shall always be an independent contractor, rather than an employee of the City. The City shall not make payments nor incur liability or expenses for any workers' compensation or unemployment compensation relating to the employees, if any, of the Board. The Board agrees that any social security, income taxes, premiums for workers compensation insurance and payments for unemployment compensation taxes, which may become due because of the payments for services to the Board under this Agreement shall be the sole responsibility of the Board.
3. PAYMENT FOR SERVICES. The Board shall bill the City time and materials for services provided under this Agreement, with invoices to be for services performed during the preceding month. The City agrees that it shall pay the Board an hourly rate of \$75.71 for work performed under this agreement. Payments shall be due thirty (30) days after billing and all payments shall be made in the name of the Board at the address identified on any monthly statement unless otherwise agreed in writing.
4. LEGAL SERVICES. Any need for District Court involvement such as injunction, nuisance or administrative warrant, or any prosecution of municipal infractions or City Code violations remain the responsibility of the City. The City will provide legal services to the Board, as requested by the Board, to interpret relevant provisions of the City Code and/or Iowa Code, or to plan a course of action for enforcement. Such legal services will be without cost to the Board.
5. EFFECTIVE DATE/MODIFICATION/TERMINATION. This Agreement is effective upon signatures by both Parties and shall remain in effect until **June 30, 20__**. The Agreement may be extended for an additional period as agreed between the Parties. This Agreement shall not be amended except by written instrument executed by both parties. Following thirty (30) days written notice any party may terminate the Agreement in whole or in part for convenience without the payment of any penalty or incurring any further obligation to the non-terminating party. Following termination for convenience, the Board shall be entitled to compensation, upon submission for invoices and proper proof of claim,

for services provided under this Agreement up to and including the date of termination. There will be no property to be disposed of upon termination.

6. INDEMNIFICATION. Except in the case of willful misconduct or gross negligence, the City shall indemnify and hold harmless the Board, the Linn County Health Department, the Linn County Board of Supervisors, their officers, agents, and employees from and against all claims or judgment for damages arising out the services provided under this Agreement. Except in the case of willful misconduct or gross negligence, the Board shall indemnify and hold harmless the City, its officers, and elected officials, agents, and employees from and against all claims or judgments for damages arising out of the services provided under this Agreement.
7. ADMINISTRATION. This Agreement shall create no separate legal or administrative entity. Rather, the Agreement shall be carried out by the Parties and their respective administrative staffs. No joint budget will be established or maintained for the purpose of carrying out the terms of this Agreement. No real or personal property shall be jointly acquired, held, or disposed in the cooperative undertaking established by this Agreement.
8. GENERAL PROVISIONS. Neither Party may assign its interests under this Agreement. If any section, provision, or part of this Agreement is for any reason declared to be invalid or unlawful by a court or administrative tribunal of competent jurisdiction the remainder of this Agreement shall continue in full force and effect. This Agreement represents the entire agreement between the Parties. Any subsequent changes or modifications to the terms of this Agreement shall be in the form of a duly executed written addendum to this Agreement. This Agreement supersedes and replaces all prior agreements between the Parties relative to the subject matter of this Agreement.

IN WITNESS WHEREOF, City and the Board have executed the Agreement as of the dates entered below.

Mayor
City of Mount Vernon

Date: _____

Pramod Dwivedi
Health Director, Linn County
Public Health

Date: _____

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 19, 2024
AGENDA ITEM:	Resolution #8-19-2024A
ACTION:	Motion

SYNOPSIS: Please see the correspondence provided by V&K Engineering regarding the LBC generator bids. The lone bid from Tricon General Construction was \$247,000 above the engineer's estimate. The current plan is to make minor modifications to the design and re-bid the project in another month.

BUDGET ITEM: Bond/LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: See Resolution #8-19-2024A

PREPARED BY: Chris Nobsch

DATE PREPARED: 8/16/2024

RESOLUTION NO. #8-19-2024A

**RESOLUTION REJECTING AWARD OF ALL
CONSTRUCTION BIDS
FOR THE
LBC GENERATOR PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the LBC Generator Project, described in the plans and specifications, be and are hereby rejected, being \$247,000 above the Engineer's estimate of cost for the project (without the contingency). The apparent low bid, as follows, is hereby rejected:

LBC Generator Project

Contractor: Tricon General Construction, Inc

Amount of Bid: \$427,000

Section 2. That the Mayor and Clerk are hereby directed to reject any possible contracts with the contractor for the construction of said public improvements known as the LBC Generator Project.

Section 3. Bid alternates (if any) identified within this package are hereby rejected as well.

PASSED and ADOPTED this 19th day of August, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk



VEENSTRA & KIMM INC.

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000 // 888.241.8001
www.v-k.net

August 14, 2024

Chris Nosbisch
City Administrator
City of Mount Vernon
213 First Street West
Mount Vernon, Iowa 52314

**MOUNT VERNON, IOWA
LESTER BURESH CENTER GENERATOR
RECOMMENDATION TO REJECT BIDS**

The City of Mount Vernon received bids until 2:00 p.m., August 8, 2024 for the Lester Buresh Center Generator project. One bid was received as follows:

<u>Bidder</u>	<u>Bid</u>
Tricon General Construction, Inc.	\$427,000.00

The apparent low bid for the project was submitted by Tricon General Construction, Inc. with its bid in the amount of \$427,000.00. Veenstra & Kimm, Inc. has examined the bidding documents, and they appear in order.

The Engineer's estimate of cost for the project was \$180,000.00. The low bid submitted by Tricon General Construction, Inc. was \$247,000 above the Engineer's estimate of cost for the project.

Veenstra & Kimm, Inc. reviewed the plan holders list for contractors that showed interest in bidding the project and contacted several of those contractors to inquire about the lack of interest in bidding. Several of the contractors indicated that they had employees on vacation and did not have the ability to get a proposal together. They indicated that if it is re-issued for bidding, they would be interested in looking at the project again.

After discussing the project with generator suppliers and with the project CDBG administrator, it is advised that the City reject the bid submitted by Tricon General Construction, Inc. due to only receiving one bid significantly above the engineer's estimate. It is also advised that the City advertise the project again for bidding and adjust the completion date to extend the completion date to adjust for the change in schedule.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink that reads "Dave Schechinger".

Dave Schechinger
51365

Veenstra & Kimm - # 51365 - City of Mount Vernon - Lester Buresh Center Generator

Construct Lester Buresh Center Generator including all labor, materials, and equipment necessary for excavation, backfill, PCC concrete equipment pads, furnishing and installing 150kW generator and automatic transfer switch, electrical work including conduit, cables, power wiring, and miscellaneous associated work including cleanup. Engineers Estimate: \$180,000.

Plan Holders

Date	Company	Contact	Bid Categories
7/26/24 3:05 pm	Acme Electric 1060 Capital Dr SW Cedar Rapids, IA 52404	Josh Abrams Tel: 319-365-8677 jabrams@acmeelectric.com	
7/29/24 2:00 pm	Advanced Electrical Services 1233 Gilbert Ct. Iowa City, 52240	Shawn Maxwell Estimator Tel: 563-343-3021 Fax: 319-351-3080 smaxwell@advancedelectrical.com	
7/29/24 8:26 am	Altorfer 2550 6th Street SW Cedar Rapids, IA 52404	Kenny Riesenber Tel: 3196400336 kenny.riesenberg@altorfer.com	
7/24/24 12:55 pm	Bowker Mechanical 1000 32nd Ave SW Cedar Rapids, 52404	Lisa Parker Job Coordinator Tel: 319-364-2403 Fax: 319-364-8753 lparker@bowkerpinnacle.com	
8/5/24 11:19 am	Cummins Sales and Service 7820 42nd Street West Rock Island, IL 61201	Linda Thompson Inside Sales Tel: 309-787-4300 Ext 55852 linda.m.thompson@cummins.com	
8/1/24 3:29 pm	Dodge Construction 2860 Sout State Hwy 161 Suite 160 Grand Prairie, TX 75052	Michelle Wee Tel: 1-844-326-3826 michelle.wee@construction.com	
8/1/24 10:05 am	Klingner & Associates 610 North 4th St Suite 100 Burlington, IA 52601	Sue Strause Tel: 319-752-3603 Fax: 319-752-3605 sas@klingner.com	Surveying

Date	Company	Contact	Bid Categories
8/8/24 9:20 am	Master Builders of Iowa 221 Park Street Des Moines, IA 50309	Cindy Adams Project Information Specialist Tel: 515-288-7339 Fax: 515-288-8718 mbiplanroom-dsm@mbionline.com	
8/8/24 9:20 am	Omaha Builders Exchange 4159 S. 94th St Omaha, NE 68127	Lisa Shockey Tel: 402-991-6906 Fax: 402-884-7055 lisa.shockey@omahaplanroom.com	
7/24/24 11:04 am	Rapids Reproductions, Inc. 415 Highland Avenue Suite 100 Iowa City, IA 52240	Iowa City Repro Project Reprographer Tel: 319-354-5950 Fax: 319-354-8973 iowacity@rapidsrepro.com	
8/6/24 3:28 pm	Rocksolid Plumbing 1637 Handley Dr Cedar Rapids, IA 52404	Isaac Hyke Tel: 319-8046-377 isaac@rocksolidplumbingheating.com	Plumbing
7/29/24 9:25 am	Standard Concrete 101 1st St Palo, IA 52324	Corey Banes CO Owner Tel: 319-533-3728 coreybanes@gmail.com	
7/26/24 3:45 pm	Tri-City Electric 6225 N. Brady Street Davenport, 52806	Estimating Department Estimating Coordinator Tel: 563-322-7181 Fax: 563-322-1643 bid@tricityelectric.com	
7/25/24 9:30 am	Tricon Construction 1230 East 12th St Dubuque, IA 52001	Tricon Estimating Tel: (563) 588-9516 tricon@triconcg.com	
7/24/24 11:04 am	Veenstra & Kimm, Inc. 2600 University Parkway Suite 1 Coralville, IA 52241	Michelle Chinchilla Tel: 319-466-1000 mchinchilla@v-k.net	
7/26/24 9:53 am	VHF Sales Inc 2655 SE Enterprise Dr Grimes, IA 50111	Joe Vest Tel: 5159863671 joe@vhfsales.com	

LESTER BURESH CENTER GENERATOR
MOUNT VERNON, IOWA

Ace Electric
1280 Progress Street
North Liberty, IA, 52317

Acme Electric Company, Inc.
1060 Capital Drive SW
Cedar Rapids, IA 52404

Advanced Electric Services
1233 Gilbert Court
Iowa City, IA 52240

Altorfer Power Systems
2550 6th Street SW
Cedar Rapids IA 52304

Cummins Sales and Service
625 33rd Avenue SW
Cedar Rapids, IA, 52404

Esco Electric Co.
3780 3rd Avenue
PO Box 708
Marion IA 52302-1303

Gerard Electric, Inc.
1807 Stevens Drive
Iowa City, Iowa 52244

Hoddy Gates Electrical
3555 Shaw Road
Central City, IA 52214

Nelson Electric
618 14th Avenue SW
Cedar Rapids, IA 52404

Premier Electrical Services
106 Emmons Street
Hiawatha IA 52233

Randall Electric
1222 Gilbert Ct
Iowa City IA 52240

Trey Electric
495 62nd Street, Ste 1
Marion, IA 52302

Tri-City Electric
6225 N Brady Street
Davenport IA 52806

Van Maanen Electric
627 N 19th Avenue E
P.O. Box 1131
Newton IA 50208

Construction Update Plan Room, Fort Dodge
24 N. 9th Street, Suite A
Fort Dodge, IA 50501-4251

Illinois MBDA Business Center
216 W Jackson Blvd., Suite 600
Chicago, IL 60606

Master Builders of Iowa
221 Park Street
Des Moines, Iowa 50309

MBI - Omaha Builders Exchange Office
4255 S. 94th Street
Omaha, NE 68127-1223

National Association of Women in Construction
327 S. Adams Street
Fort Worth, TX 76104

North Iowa Builders Exchange
9 N. Federal
Mason City, IA 50401-3228

Sioux City Construction League
3900 Stadium Drive
P.O. Box 3346
Sioux City, IA 51102 -3346

Small Business Administration District Office
210 Walnut Street, Room 749
Federal Building
Des Moines, IA 50309

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, AUGUST 19, 2024

FERGUSON WATERWORKS	REMOTE READ METER PROJECT	205,573.75
PAYROLL	CLAIMS	148,564.69
JAMES L ENGELBRECHT	LAND PURCHASE-LOST III	40,000.00
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	31,562.46
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	24,701.20
TECHNICAL SPECIALTY SYSTEMS	VISITOR CENTER REPAIRS-MVHPC	21,305.00
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,675.13
FERGUSON WATERWORKS	REMOTE READ METER PROJECT	11,258.85
GLOBAL PUBLIC SAFETY	TAC 10 MAINT RENEWAL-PD	10,345.00
BAKER GROUP	HVAC MAINT CONTRACT-LBC	9,208.00
OUTDOOR WATER SOLUTIONS	AERATION SYSTEM-NATURE PARK	6,714.90
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	6,540.51
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	5,240.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	5,044.81
IOWA SOLUTIONS INC	EQUIP & COMPUTER MAINT-ALL DEPTS	4,609.00
FERGUSON WATERWORKS	REMOTE READ METER PROJECT	4,590.30
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	3,213.69
RESILITE	TRAINING MAT-PD	2,608.80
WENDLING QUARRIES	ROADSTONE-PW SITE BLDGS	2,483.58
BOWKER PINNACLE MECHANICAL	HYDRO VAC-SEW	2,293.01
PNP	FUEL-PD	2,113.51
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	2,015.07
IOWA SOLUTIONS INC	COMPUTER EQUIP/MAINT-PD	1,980.00
RELIANT FIRE APPARATUS INC	VEHICLE MAINT-FD	1,781.00
STATE HYGIENIC LAB	TESTING-SEW	1,732.00
VEENSTRA & KIMM INC	PUBLIC WORKS MEZZANINE	1,564.50
APPARATUS TESTING SERVICES LLC	PUMP TESTING-FD	1,106.75
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	1,013.18
RICHARD BURROUGHS	CEMETERY MAINT	1,010.00
PLAY IT AGAIN SPORTS	EQUIPMENT-LBC	964.00
RELIANT FIRE APPARATUS INC	VEHICLE MAINT-FD	918.88
CULVERS LAWN & LANDSCAPE INC	RETAINING WALL-MVHPC	878.23
BRADY LANHAM	SIGN ELECTRICAL-FD	859.36
KIECKS	UNIFORMS-PD	839.94
HAWKINS INC	CHEMICALS-WAT	838.00
LYNCH DALLAS PC	LEGAL FEES-P&A	810.00
ECICOG	ZONING ORD REVIEW-P&A	800.00
RELIANT FIRE APPARATUS INC	VEHICLE MAINT-FD	657.23
US CELLULAR	CELL PHONE-PD	579.43
SIMMERING CORY IOWA CODIFICATION	CODE SUPPLEMENTS-ALL DEPTS	401.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	374.22
GALLS LLC	UNIFORMS-PD	345.99
HDC PRINTED PRODUCTS	CHECKS-ALL DEPTS	337.35
TYLER TECHNOLOGIES	PRINTER MAINT-WAT,SEW,SW	326.93
MARTIN MARIETTA MATERIALS	SEPTIC ROCK-PD	308.41
CITY LAUNDERING	SERVICES-LBC	253.92
QUALITY CLEANING EQUIPMENT	PRESSURE WASHER MAINT-PW	252.29
ADVANTAGE ARCHIVES	DIGITAL PHOTOS-MVHPC	247.80
LINN COUNTY PUBLIC HEALTH	GENERATOR AIR PERMITS-ALL DEPTS	225.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	187.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-POOL	182.00
CAUSE TEAM	LOGO DESIGN-P&REC	181.25
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	116.66
AIRGAS INC	CYLINDER RENTAL-PW	101.78
CHRIS NOSBISCH	MILEAGE-ALL DEPTS	95.81
VESTIS	RUGS,SERVICES-FD	84.81
SARAH BOOTS	MILEAGE-LBC	83.75

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, AUGUST 19, 2024

MARKET STREET	CONSULTING-MVHPC	80.00
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-CITY HALL	80.00
CITY LAUNDERING	SERVICES-CITY HALL	79.69
CITY LAUNDERING	SERVICES-CITY HALL	79.69
NEAL'S WATER CONDITIONING	WATER/SALT-RUT	72.00
CENTURY LINK	PHONE CHARGES-PD	71.61
STAPLES INC	SUPPLIES-PD	68.47
STAPLES INC	SUPPLIES-P&A	66.21
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	63.75
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	59.43
NEAL'S WATER CONDITIONING	WATER/SALT-FD	58.50
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	57.50
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	54.97
AMAZON CAPITAL SERVICES	FIRST AID SUPPLIES-LBC	53.85
REPUBLIC SERVICES #897	GB,RECYL-SW	51.75
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	47.89
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	35.01
NEAL'S WATER CONDITIONING	WATER/SALT-PD	25.50
STACY ROSS	REFUND-POOL	25.00
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	21.99
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	10.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	10.00
NEAL'S WATER CONDITIONING	WATER/SALT-SEW	8.00
TOTAL		589,280.54

FUND EXPENSE TOTALS

REMOTE READ METER PROJECT	221,422.90
PAYROLL	148,564.69
GENERAL FUND	85,401.51
SOLID WASTE	43,399.71
LOST III UR & STREETScape	40,000.00
LBC	20,131.93
SEWER FUND	11,395.11
WATER FUND	8,611.45
ROAD USE TAX FUND	5,124.11
PW FACILITIES	4,048.08
STORM WATER FUND	1,181.05
TOTAL	589,280.54

FY25 JULY REVENUE

GENERAL GOVERNMENT	2,064,211.91
PUBLIC WORKS	267,211.24
CULTURE-RECREATION	73,779.80
COMMUNITY & ECONOMIC DEV	8,997.94
PUBLIC SAFETY	4,807.32
TOTAL	2,419,008.21

AGENDA ITEM # J – 2 thru J - 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 19, 2024

AGENDA ITEM: V&K Invoices

ACTION: Motion

SYNOPSIS: There are four invoices attached to this report for engineering services related to ongoing projects (sanitary sewer rehab, Hwy 1, PW facility, and 4th Street reconstruction).

BUDGET ITEM: Bond/FF/Enterprise Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 8/16/2024



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

July 26, 2024
Invoice No: 51357 - 3

Project Manager Dave Schechinger

Engineering services for 4th Street NW Reconstruction - 2025 - Design Services:
Professional Services from June 16, 2024 to July 20, 2024

Professional Personnel

	Hours	Rate	Amount	
Clerical II	16.00	89.00	1,424.00	
Engineer I-A	4.00	237.00	948.00	
Engineer II-A	42.00	198.00	8,316.00	
Engineer VI	24.00	140.00	3,360.00	
Engineer IX	85.50	121.00	10,345.50	
Engineer X	44.00	106.00	4,664.00	
Technician VIII	1.00	65.00	65.00	
Totals	216.50		29,122.50	
Total Labor				29,122.50
Reimbursable Expenses				
Travel			30.82	
Total Reimbursables			30.82	30.82
				Total this Invoice \$29,153.32



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

July 26, 2024
Invoice No: 51361 - 2

Project Manager Dave Schechinger

Engineering services for Highway 1 Reconstruction - Design Services
Professional Services from June 16, 2024 to July 20, 2024
Professional Personnel

	Hours	Rate	Amount	
Engineer I-A	2.00	237.00	474.00	
Engineer IX	7.00	121.00	847.00	
Engineer X	140.00	106.00	14,840.00	
Technician I	80.00	122.00	9,760.00	
Technician VI	156.50	80.00	12,520.00	
Technician VIII	19.00	65.00	1,235.00	
Totals	404.50		39,676.00	
Total Labor				39,676.00
Unit Billing				
Mileage			397.31	
Total Units			397.31	397.31
		Total this Invoice		\$40,073.31



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

July 26, 2024
Invoice No: 51362 - 2

Project Manager Dave Schechinger

Engineering services for 2024 Sanitary Sewer Rehabilitation - Design Services
Professional Services from June 16, 2024 to July 20, 2024

Professional Personnel

	Hours	Rate	Amount	
Clerical II	15.50	89.00	1,379.50	
Engineer I-A	1.00	237.00	237.00	
Engineer VI	12.00	140.00	1,680.00	
Engineer IX	43.00	121.00	5,203.00	
Totals	71.50		8,499.50	
Total Labor				8,499.50
 Reimbursable Expenses				
Direct Expense-Reproduction			435.24	
Miscellaneous Expense			104.04	
Total Reimbursables			539.28	539.28
			Total this Invoice	\$9,038.78



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Mount Vernon
213 First Street NW
Mount Vernon, IA 52314-9998

July 26, 2024
Invoice No: 51367 - 2

Project Manager Dave Schechinger

Engineering services for Public Works Salt Shed Site Plan

Professional Services from June 16, 2024 to July 20, 2024

Professional Personnel

	Hours	Rate	Amount	
Engineer I-A	14.00	237.00	3,318.00	
Engineer II-A	5.00	198.00	990.00	
Drafter III	15.00	115.00	1,725.00	
Technician I	19.00	122.00	2,318.00	
Totals	53.00		8,351.00	
Total Labor				8,351.00

Unit Billing

Mileage			64.99	
Total Units			64.99	64.99
		Total this Invoice		\$8,415.99

AGENDA ITEM # J – 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	August 19, 2024
AGENDA ITEM:	Art Allocations for Sculpture Trail
ACTION:	Motion

SYNOPSIS: The Park and Rec Board has voted to officially recommend that \$10,000 be allocated every other year for trail art along the sculpture trail. They are asking the City to allocate the \$10,000 from the LOST until it sunsets in 2034 (approximately \$50,000). It is my understanding that members of the Park and Rec Board will be present at your meeting to speak on this matter.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: Park and Rec Board

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 8/16/2024

AGENDA ITEM # J – 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: August 19, 2024

AGENDA ITEM: JEO Invoice #153225

ACTION: Motion

SYNOPSIS: Please see the attached invoice in the amount of \$36,427.20, and progress report from JEO Consultants Group.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice and Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 8/16/2024



Invoice

August 15, 2024
 Project No: R231567.00
 Invoice No: 153225
 Invoice Amount: 36,427.20

Chris Nosbisch
 City of Mount Vernon
 213 First St. NW
 Mount Vernon, IA 52314

Project Manager Jeremy Kaemmer
 Project R231567.00 Mount Vernon Downtown Streetscape Improvements
Professional Services through August 9, 2024

- See Attached Progress Report

	Contract Amount	Percent Complete	Billed-to-Date	Previous Billing	Current Billing
Lump Sum Phase(s)					
Project Management	\$29,300.00	77%	\$22,561.00	\$19,631.00	\$2,930.00
Survey	\$24,700.00	100%	\$24,700.00	\$24,700.00	0.00
Discovery	\$23,200.00	100%	\$23,200.00	\$23,200.00	0.00
Visioning and Conceptual Development	\$52,800.00	100%	\$52,800.00	\$52,800.00	0.00
Master Plan Documentation	\$22,400.00	100%	\$22,400.00	\$22,400.00	0.00
Planning and Engagement Additional Services	\$15,900.00	95%	\$15,105.00	0.00	\$15,105.00
Design Services	\$234,300.00	19%	\$43,687.40	\$26,681.20	\$17,006.20
Utility Design & Permitting	\$12,800.00	18%	\$2,310.00	\$924.00	\$1,386.00
Hourly Phase(s)					
Reimbursable Expenses			0.00	0.00	0.00
Total	\$415,400.00		\$206,763.40	\$170,336.20	\$36,427.20

Total Amount Due Upon Receipt : \$36,427.20

Please email to: cnosbisch@cityofmtvernon-ia.gov; lboren@cityofmtvernon-ia.gov



Monthly Progress Report

PROJECT NAME | Mt. Vernon Uptown Streetscape Design
JEO PROJECT NO. | R231567.00
CONTRACT DATE | January 3, 2024
DATE PREPARED | August 13, 2024

1) Work Completed During Current Period (7/6/24 – 8/9/24)

Task 1: Project Management

- Project management and internal team coordination.
- Quality control of task work and deliverables.

Task 2: Survey

- Complete

Task 3: Discovery

- Complete

Task 4: Visioning & Concept Development

- Complete

Task 5: Master Plan Documentation

- Master Plan Documentation Finalization Underway.

Task 6: Design Services

- Preliminary Landscaping Plans & Details
- Preliminary Design for Utilities.
- Roadway and Sidewalk layouts.

Task 7: Utility Coordination & Permitting

- Water Main Layouts

Task 8: Bidding & Negotiation

- No activity to report at this time.

Task 9: Construction Administration/Inspection

- No activity to report at this time.

Task 10: Additional Planning & Engagement Services

- Open House Event Complete.

2) Planned Work for Next Period

- a) Finalize Master Plan Document, and present to City Council for review.
- b) Design Phase Kickoff.

3) Project Schedule

- a) No schedule issues to report

4) Information Needed from Mt Vernon

- a) Review Draft Master Plan Document when delivered, and provide comments.
- b) Advertise and Participate in Open House event.

5) Issues or Concerns

- a) Nothing to report at this time

6) Next Advisory Committee Meeting

- a) None. Will transition to City review with final Master Plan document and throughout the Design process. Additional property owner coordination will take place during final design, as needed.

7) Change order Management

- a) Amendments
 - i) AMD#1 – Additional Open House & Planning Services
- b) Fee Changes
 - i) \$399,500 -> \$415,400 (3.9% increase)
- c) Schedule Changes
 - i) Extended All Deadlines by 1 month (8% extension)

K. Reports-Received/File



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

JULY 2024 POLICE REPORT

Vehicle Collisions

There was a total of 7 reported collisions during the month. There were 3 collisions in Mount Vernon. Collision 1 occurred on Hwy 1 when unit 1 slowed to turn left onto Webster St and was struck from the rear by unit 2. Damage was estimated at \$8,000 and no injuries were reported. Collision 2 occurred on the 200 block 2nd St SW when unit 1 attempted negotiate the intersection and struck unit 2 which was legally parked. Damage was estimated at \$4,100 and no injuries were reported. Collision 3 occurred on business 30 when unit 1 struck a deer. Damage was estimated at \$1,600 and no injuries were reported.

There were 4 collisions in Lisbon. Collision 1 occurred on the 100 block of W. Main St when unit 1 backed out of a parking space and backed into an oncoming unit. Damage was estimated at \$5,500 and no injuries were reported. Collision 2 occurred on business 30 when a dog ran in front of unit 1. Damage was estimated at \$500 and no injuries were reported. Collision 3 occurred on the 300 block of business 30 when unit 1 backed into unit 2, which was legally parked. Damage was estimated at \$3,500 and no injuries were reported. Collision 4 occurred on the 300 block of business 30 when unit 1 backed into unit 2, which was legally parked. Damage was estimated at \$500 and no injuries were reported.

Incidents/Arrest

There were 25 reported incidents during the month. In Mount Vernon, there were 18 reports which included: dog bite, found dog, dog at large (x2), assault, agency assist-attempt to locate, theft, trespassing, criminal mischief, found property, fraud (x2), juvenile issue, vehicle tow (x2), theft (x3), operating without a license, and welfare check.

In Lisbon, there were 7 reports which included: found dog, assault, disturbance, fraud, medical (x2), and failure to register as a sex offender.

During the month, officers had 3 arrests. In Mount Vernon there were 2: theft and assault.

In Lisbon there was 1 for assault.

K-9 Report

Monster was deployed 0 times.

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

Community Service/Training/Misc.:

- Officers provided extra patrol during Mount Vernon Heritage Days
- Lisbon time (administration, call for service, patrol): 348 hours

	July	June	May	Apr	Mar	Feb
Administrative	51	81	108	37	41	53
Call for service	30	20	26	14	33	24
Patrol	267	242	252	263	266	247
	348	343	386	313	341	324

GTSB:

During July, officers worked 25 hours of STEP which resulted in: 1 OWI test (no arrest), 2 speed citations, 11 speed warnings, 3 other traffic violation citations, 1 stop light warning, and 11 other traffic violation warnings.

Respectfully Submitted,

Chief of Police



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Paul Tuerler
Craig Engel
Mark Andresen

Parks and Recreation Department
Directors Report
July 15 – August 15

Parks

- Public works will be installing a couple of new aeration units for Nature Park quarry. This will help move the duck meal around to help water.
- Sculpture Park extension is being discussed along Petrick Trail portion.
- The LBC now offers disc golf equipment that can be checked out and used at Cornell or Quarry Ridge Disc Golf Courses. The equipment was donated in the spring.

Sports

- Fall Soccer and Flag Football registrations will end August 13th. We can always use more coaches.
- Flag Football numbers are currently low in the older age groups.
- Heritage Days Pickleball Tournament went very well. Four recreational teams and 16 competitive teams. Medals went to top two teams in each division.

Pool

- Attendance has been slow at the pool due to cooler weather.
- Pool renovations are out for bid. Bids are due August 29th. We anticipate at the September 3rd Council meeting an award of bid.

Misc

- LBC visits have hit an all-time high for July at 201 patrons/day for July up from 156 last year. Facility Rentals inquiries have picked up. Group Fitness Classes attendance has remained steady.
- On Wednesday, August 7th the LBC hosted a Back-to-School Backpack event with SE Linn Community Center at the LBC. Over 120 families visited the facility. SE Linn handed out backpacks and school supplies. They also handed out food, had some food/clothes pantry items set up as well. The event was well received, and we anticipate this will be an annual event.



Mount
Vernon
IOWA

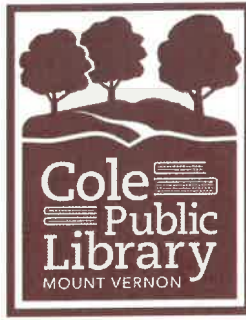
Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

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Scott Rose
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-
- The LBC was closed August 9th, 10th, and 11th for floor refinishing and other refinements. The gym and fitness studio floors look like brand new.*
 - Heritage Days Kick off event on July 11th went extremely well. Parking was a little challenging, but to be expected. Food trucks were well received and inflatables were a hit as always.*



August 6, 2024

Mayor Tom Wieseler and City Council Members,

July was the final month of the library's Summer Reading Program. Over the course of the summer, we held 39 programs with a total of 1,390 attendees. Eight of those were larger, single-event activities and the rest were weekly programs. Over 163 children signed up for the Summer Reading Program and 42 young adults signed up for the Teen Summer Reading Program. The library was open 52 hours a week during the summer.

August is a quieter month at Cole Public Library, as we plan and prepare for the school year to begin. Some of our regular programs, like Lego Club, take a short break so our patrons can adjust to the programs' alternate school year hours. These programs return once MVCSD resumes. On the docket for August is Matinee Movie, Yarn Squad, our two adult book groups, and Story Time. This month, we're also improving a couple of visual elements within the library. We have ordered library cards with a new design that includes our logo. We also purchased new lounge chairs for the Browsing Room.

We shift to our school year hours on Monday, August 26th. Our hours will be a bit different this year. We will be open 8:00am - 10:00pm Monday through Thursday; 8:00am - 5:00pm on Friday; 10:00am - 4:00pm on Saturday; and 12:00pm - 10:00pm on Sunday. As usual, our hours shift during Cornell College's block breaks and for their fall and spring break.

Warm Regards,
Grace Chamberlain
Cole Public Library Director

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
August 19, 2024**

- The preconstruction meeting for the Glenn Street extension project was held at 8:30 a.m. on Thursday, August 15, 2024. The preconstruction meeting for the Business 30 overlay project will be held at 1 p.m. on Monday, August 19, 2024.
- CHI (Community Housing Initiatives) will be hosting a groundbreaking ceremony at the Glenn St. site on Wednesday, August 21, 2024, at 1 p.m.
- The Mt. Vernon Betterment Foundation Board will be presenting at Washington Elementary on Thursday, August 22, 2024, at 1:00 p.m.
- The next ECICOG Board meeting will be on Thursday, August 29, 2024, at 1:30 p.m.
- A reminder that city offices will be closed on Monday, September 2, 2024. The Council meeting will take place on Tuesday, September 3, 2024.