

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	July 15, 2024 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	July 12, 2024

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 872 0434 6460
3. Password: 774866

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item not on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – July 1, 2024 Regular Council Meeting
2. Approval of Liquor License – Si Senior

E. Public Hearing

1. Public Hearing on the Construction Bid for Street Improvements for the Glenn Street Extension Project
 - i. Close Public Hearing - Proceed to G-1
2. Public Hearing on the Construction Bid for Street Improvements for the Business 30 Overlay Project
 - i. Close Public Hearing - Proceed to G-3

3. Public Hearing on the Construction Bid for Sanitary Sewer Improvements for the 2024 Sanitary Sewer Renovation Project
 - i. Close Public Hearing - Proceed to G-4
4. Public Hearing on the Proposal to Enter into a Development Agreement with Community Housing Initiatives, Inc.
 - i. Close Public Hearing – Proceed to G-6

F. Ordinance Approval/Amendment

1. Ordinance #6-17-2024A: Adopting Chapter 28 Cemetery Commission to the Mount Vernon Municipal Code
 - i. Motion to approve the third reading

G. Resolutions for Approval

1. Resolution #7-1-2024B: Making Award of the Construction Bid for Street Improvements for the Glenn Street Extension Project (tabled July 1, 2024)
2. Resolution #7-15-2024A: Approving Fiscal Year 2024-2025 Transfers
3. Resolution #7-15-2024B: Making Award of the Construction Bid for Street Improvements for the Business 30 Overlay Project
4. Resolution #7-15-2024C: Making Award of the Construction Bid for Sanitary Sewer Improvements for the 2024 Sanitary Sewer Rehabilitation Project
5. Resolution #7-15-2024D: Resolution Setting Salaries for the Appointed Officers and Employees of the City of Mt. Vernon for Fiscal Year 2024-2025
6. Resolution #7-15-2024E: Approving and Authorizing Execution of a Development Agreement by and Between the City of Mount Vernon and Community Housing Initiatives, Inc.
7. Resolution #7-15-2024F: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefore for Improvements Known as the 4th Street NW Street Repair Project
8. Resolution #7-15-2024G: Approving the Real Estate Purchase Agreement and Transfer of Funds for Real Estate Between the City of Mt. Vernon and James Engelbrecht
9. Resolution #7-15-2024H: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefore for Improvements Known as the Lester Buresh Center Generator Project
10. Resolution #7-15-2024I: Approving the City of Mount Vernon Phase 1, Cornell to Bryant Park, Interurban Trail Connection Iowa State Recreational Trails (SRT) Grant Application

H. Mayoral Proclamation

1. None

I. Old Business

1. None

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Amending the Engineer Agreement with JEO Consultants to include a public open house – Council Action as Needed
3. Discussion and Consideration of Salt Shed Hoop Structure Purchase – PW Shop – Council Action as Needed
4. Discussion and Consideration of Ferguson Waterworks Invoice #0487918 – Council Action as Needed

5. Discussion and Consideration of Ferguson Waterworks Invoice #0487920 – Council Action as Needed
6. Discussion and Consideration of Ferguson Waterworks Invoice #0488834 – Council Action as Needed
7. Discussion and Consideration of Ferguson Waterworks Invoice #0488834-1 – Council Action as Needed
8. Discussion and Consideration of Body Cam Purchase – Police Department – Council Action as Needed
9. Discussion and Consideration of Park and Recreation Board Pool Recommendation – Council Action as Needed
10. Discussion and Consideration of Baker Group Maintenance Contract – LBC – Council Action as Needed
11. Discussion and Consideration of 2024 Chevrolet 2500 Truck – Fire Department – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Report
2. Mt. Vernon Public Works Report
3. Mt. Vernon Parks and Rec Report
4. Cole Library Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

D. Consent Agenda

The Mount Vernon City Council met July 1, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Engel, Rose, West and Tuerler

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Ordinances 5-20-2024A & B are going through their third and final reading (not second) and Ordinance 6-17-2024A is going through its second reading (not first). Motion made by Tuerler, seconded by West to approve the Agenda as noted. Motion carries.

Consent Agenda. Motion made by West, seconded by Rose to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – June 17, 2024 Regular Council Meeting

Approval of Liquor License – Heritage Days Festival (CDG)

Ordinance Approval/Amendment

Ordinance #5-20-2024A: Amending Chapter 99.02 Rate of the Mount Vernon Municipal Code. Staff has not received any written or verbal comments regarding the proposed ordinance since the second reading.

Motion made by Rose, seconded by Andresen to approve the third and final reading of Ordinance #5-20-2024A. Roll call all yes. Ordinance passes its third and final reading.

Ordinance #5-20-2024B: Amending Chapter 92.02 Usage Rate of the Mount Vernon Municipal Code. Staff has not received any written or verbal comments regarding the proposed ordinance since the second reading. Motion made by Engel, seconded by Tuerler to approve the third and final reading of Ordinance #5-20-2024B. Roll call all yes. Ordinance passes its third and final reading.

Ordinance #6-17-2024A: Adopting Chapter 28 Cemetery Commission to the Mount Vernon Municipal Code. Staff has not received any written or verbal comments regarding the proposed ordinance since the first reading. Motion made by West, seconded by Rose to approve the second reading of Ordinance #6-17-2024A. Roll call all yes. Ordinance passes its second reading.

Resolutions for Approval

Resolution #7-1-2024A: Fixing Date for a Public Hearing on the Proposal to Enter into a Development Agreement with Community Housing Initiatives, Inc. City Council previously approved a resolution of intent with Community Housing Initiatives to offer economic development incentives for their proposed 30-unit development. Tonight's resolution will set a public hearing date for the council to consider the final development agreement. Motion made by Rose, seconded by Andresen to approve Resolution #7-1-2024A setting the public hearing for July 15, 2024. Roll call all yes. Resolution passes.

Resolution #7-1-2024B: Making Award of the Construction Bid for Street Improvements for the Glenn Street Extension Project. Due to a publication error, staff is asking that this item be tabled. Motion made by West, seconded by Tuerler to table this item. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Rose, seconded by Tuerler to approve the Claims List. Motion carries.

PAYROLL	CLAIMS	149,379.01
IMWCA	WORK COMP INSURANCE	124,030.00
VEENSTRA & KIMM INC	COTTONWOOD LMI PROJECT	29,748.55
AHLERS & COONEY P.C.	2024 BOND SERVICES	22,450.00
RACOM CORPORATION	DURANGO OUTFITTING-PD	20,716.53
CARRICO AQUATIC RESOURCES INC	ROBOTIC CLEANER-POOL RENO	11,843.03
VEENSTRA & KIMM INC	PUBLIC WORKS MEZZANINE	8,040.50
VEENSTRA & KIMM INC	2024 BUSINESS 30 IMPROVEMENTS	5,835.50
ALLIANT ENERGY	ENERGY USAGE-SEW	5,664.24
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	5,198.00
LEXIPOL	POLICY MANUALS-PD	5,145.12
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	4,760.63
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	3,825.00
SAM, LLC	ANNUAL GIS HOSTING/MAINT-PW	3,600.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,964.23
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,862.00
ALLIANT ENERGY	ENERGY USAGE-WAT	2,446.84
PITNEY BOWES	METER POSTAGE-ALL DEPTS	2,000.00
VEENSTRA & KIMM INC	WATER PLANT PARCEL SURVEY	1,952.00
ALLIANT ENERGY	ENERGY USAGE-POOL	1,875.51
ALLIANT ENERGY	ENERGY USAGE-WAT	1,728.41
AMAZON CAPITAL SERVICES	COMPUTER EQUIP-FD	1,708.20
PNP	FUEL-PD	1,602.24
CEDAR RAPIDS KERNELS	KERNELS TICKETS-P&REC	1,500.00
JOHNSON FITNESS & WELLNESS	EQUIP MAINT-LBC	1,361.75
CAUSE TEAM	FLAGS-K9 GOLF	1,291.00
POLICE LEGAL SCIENCES INC	TRAINING-PD	1,280.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,214.48
ECICOG	ZONING ORD REVIEW-P&A	1,200.00
LINN COUNTY TREASURER	BRIDGE INSPECTION-RUT	1,200.00
VEENSTRA & KIMM INC	4TH STREET NW RECONSTRUCTION	1,194.00
RICHARD BURROUGHS	CEMETERY MAINT	1,174.00
SPRINGVILLE READY MIX	STREET PATCHING-RUT	1,018.81
LINCOLNWAY GOLF CARS	CART RENTAL-K9 GOLF	990.00
VEENSTRA & KIMM INC	PUBLIC WORKS SALT SHED	990.00
IOWA DEPT OF TRANSPORTATION	PAINT-RUT	983.30
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	770.00
VEENSTRA & KIMM INC	NPDES COMPLIANCE	748.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	738.10
SPRINGVILLE READY MIX	STREET PATCHING-RUT	652.38
CURTIS ENGLISH	PORTABLE RR RENTAL-P&REC	650.00
ALLIANT ENERGY	ENERGY USAGE-SEW	620.80
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	586.29
ALLIANT ENERGY	ENERGY USAGE-FD	558.84
PORTZEN CONSTRUCTION INC	HEATER REPAIRS-POOL	550.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	495.00
VEENSTRA & KIMM INC	REMOTE READ METER PROJECT	474.00
ALLIANT ENERGY	ENERGY USAGE-WAT	437.83
MEDIACOM	PHONE/INTERNET-CITY HALL	423.73

AFFORDABLE HEATING & COOLING	HVAC MAINT-CITY HALL	405.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	382.20
RICKARD SIGN AND DESIGN CORP	SIGN-K9	350.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	333.00
GALLS LLC	UNIFORMS-PD	322.22
UMB BANK	2018 GO FEES	300.00
BRADY LANHAM	OUTLET-PD	285.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	275.03
VEENSTRA & KIMM INC	LBC GENERATOR	267.00
VEENSTRA & KIMM INC	LBC GENERATOR	265.14
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	257.89
CITY LAUNDERING CO	SERVICES-LBC	253.92
P&K MIDWEST INC	HOSE/FITTINGS-PW	250.04
UMB BANK	2014 GO FEES	250.00
UMB BANK	2013 GO FEES	250.00
VEENSTRA & KIMM INC	STONEBROOK 9&10 PREL PLAT	237.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	223.86
KONE INC	ELEVATOR MAINT CONTRACT-CITY HALL	212.67
CUSTOM HOSE & SUPPLIES INC	HOSE-RUT	176.18
BANKCARD 8076	REFUNDS-LBC	175.00
STAPLES INC	SUPPLIES-ALL DEPTS	159.58
MARSHA DEWELL	MILEAGE-ALL DEPTS	157.45
LORI BOREN	MILEAGE-ALL DEPTS	157.45
JOHN FOREMAN	REFEREE-P&REC	150.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	149.87
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	128.07
AMAZON CAPITAL SERVICES	UNIFORMS-PD	123.39
LUKE RUSHFORD	REFEREE-P&REC	120.00
STAPLES INC	SUPPLIES-ALL DEPTS	118.36
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	115.38
AMAZON CAPITAL SERVICES	SUPPLIES-PD	112.14
CUMMINS SALES AND SERVICE	EQUIP REPAIR-RUT	111.06
DIANNA HAMILTON	REFUND-POOL	102.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	96.04
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	93.13
STORM STEEL	EQUIP MAINT-LBC	89.23
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,GB	87.32
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	84.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	83.27
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
AMAZON CAPITAL SERVICES	UNIFORMS-ALL DEPTS	77.43
ELDON DOWNS	CDL ENDORSEMENT-PW	64.00
AMAZON CAPITAL SERVICES	OFFICE EQUIP-POOL	63.03
ALLIANT ENERGY	ENERGY USAGE-PD	62.18
BETH HLAS	INSTRUCTOR-LBC	60.00
CALEB DAUSENER	REFEREE-P&REC	60.00
PRESTO-X	PEST CONTROL-CITY HALL	58.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	57.81
ALLIANT ENERGY	ENERGY USAGE-SIRENS	51.24
BRADY WEAVER	REFEREE-P&REC	50.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	47.89
GABRIEL GRAFFT	REFEREE-P&REC	45.00
BRITTANY ELROD	REFUND-POOL	42.00

EMILY RUSSELL	REFUND-POOL	42.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	40.17
MELINDA SNYDER	INSTRUCTOR-LBC	40.00
ANASTASIA KEM	REFUND-POOL	37.00
ALLIANT ENERGY	ENERGY USAGE-SEW	36.88
WENDLING QUARRIES	LIME-P&REC	35.20
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	29.53
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	28.98
ALLIANT ENERGY	ENERGY USAGE-SW	27.45
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	25.99
NICKI RIGDON	REFUND-LBC	25.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	22.99
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	22.49
STAPLES INC	SUPPLIES-P&A	21.99
ALLIANT ENERGY	ENERGY USAGE-CEM	20.38
HAWKINS INC	CHEMICALS-WAT	20.00
KIMBERLY SCHROCK	INSTRUCTOR-LBC	20.00
LINDA STAKER	REFUND-LBC	15.00
DIESEL TURBO SERVICES INC	EQUIP MAINT-RUT	9.56
SAWYER FELDMAN	REFUND-LBC	6.72
DIESEL TURBO SERVICES INC	EQUIP MAINT-RUT	1.82
TOTAL		451,613.85

FUND EXPENSE TOTALS

PAYROLL	149,379.01
GENERAL FUND	122,404.50
REMOTE READ METER PROJECT	34,948.87
WATER FUND	25,084.97
SEWER FUND	24,382.95
POOL RENOVATIONS	21,295.65
ROAD USE TAX FUND	19,442.90
LBC	16,269.87
2024 INFRASTRUCTURE	15,772.24
PW COLD STORAGE	9,030.50
GLENN ST/CHI/COTTONWOOD	4,726.32
SOLID WASTE	4,678.53
STORM WATER FUND	2,865.40
DEBT SERVICE	800.00
LOST III COMMUNITY CENTER	532.14
TOTAL	451,613.85

Discussion and Consideration of Administrative Services Agreement with MissionSquare – Council Action as Needed. As discussed at a previous Council meeting, staff continues to look for ways to remain an attractive workplace for new and existing employees. MissionSquare is a non-profit organization that specializes in advisory services for 457 retirement plans. The city would not be responsible for an employee match as the 457 plans will be voluntary. The city would be responsible for the plan administration fee of 0.55% of the amount of plan assets invested by staff annually. The City Attorney has recommended a few minor wording changes, but nothing that would alter the agreement. Motion made by Tuerler, seconded by Rose to approve the agreement with MissionSquare with the changes recommended by the City Attorney. Motion carries.

Discussion and Consideration of Invoice #151582 with JEO Consulting – Downtown Streetscape Project. Included with the \$15,867.60 invoice is a monthly progress report from JEO Consulting Group. Motion made by Tuerler, seconded by Engel to approve Invoice #151582 from JEO Consulting Group in the amount of \$15,867.60. Motion carries.

Reports of Mayor/Council/Administrator

Mayor's Report. Mayor Wieseler attended a retirement party last week and represented Mount Vernon for a Cities update at Lisbon Heritage Hall put on by the League of Women Voters.

City Administrator's Report. Full report can be found on the City website under the July 1, 2024 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 6:55 p.m., July 1, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk

Chris Nosbisch

From: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Sent: Monday, July 1, 2024 1:38 PM
To: Chris Nosbisch; Lori Boren
Subject: FW: Application App-204119 Ready for Review

External Sender - From: (Tasha Whitman
<twhitman@mtvernonlisbonpd-ia.gov>)
This message came from outside your organization.

[Learn More](#)

Please add to the next board agenda. Thanks

Tasha Whitman
Administrative Assistant
Mount Vernon – Lisbon Police Department
380 Old Lincoln Hwy.
Mount Vernon, IA 52314
319-895-6141

From: noreply@salesforce.com <noreply@salesforce.com> **On Behalf Of** IOWA ABD Licensing Support
Sent: Monday, July 1, 2024 1:29 PM
To: Tasha Whitman <twhitman@mtvernonlisbonpd-ia.gov>
Cc: licensingnotification@iowaabd.com
Subject: Application App-204119 Ready for Review

Hello,

Application Number App-204119 has been set to "Submitted to Local Authority" status and is currently ready for your review.

Corp Name: SI SENOR INC

DBA: SI SENOR

License Number: LC0041008

Application Number: App-204119

Tentative Effective Date: 7/3/2024

License Type: Class C Retail Alcohol License (LC)

Application Type: Renewal

E. Public Hearing

AGENDA ITEM # E – 1 & G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Public Hearing - Resolution #7-1-2024B

ACTION: Motion to Close

SYNOPSIS: Staff received bids for the Glenn Street extension project on Thursday, June 27, 2024. Rathje Construction Company was the apparent low bidder at \$877,214.51.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: See Resolution #7-1-2024B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

AGENDA ITEM # E – 2 & G – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Public Hearing - Resolution #7-15-2024B

ACTION: Motion to Close

SYNOPSIS: Staff is set to receive bids for the Business 30 Overlay project on Thursday, July 11, 2024. The resolution awarding the project will be updated for your meeting Monday to include the winning bidder and the award amount.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: See Resolution #7-15-2024B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

AGENDA ITEM # E – 3 & G – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Public Hearing - Resolution #7-15-2024C

ACTION: Motion to Close

SYNOPSIS: Staff is set to receive bids for the 2024 Sanitary Sewer Renovation project on Thursday, July 11, 2024. The resolution awarding the project will be updated for your meeting Monday to include the winning bidder and the award amount.

BUDGET ITEM: Grant

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion to Close

ATTACHMENTS: See Resolution #7-15-2024C

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

AGENDA ITEM # E – 4 & G – 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024
AGENDA ITEM: Resolution #7-15-2024E
ACTION: Motion

SYNOPSIS: The development agreement between the City of Mount Vernon and CHI Community Housing Initiatives provides for an economic development grant in the amount of \$395,000 in exchange for the construction of a 30-unit senior style low to moderate income apartment complex. The grant will be funded with low to moderate income funds derived from the Spring Meadow Heights and Stonebrook subdivisions.

BUDGET ITEM: LMI

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024E

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

F. Ordinance Approval/Amendment

AGENDA ITEM # F – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024
AGENDA ITEM: Ordinance #6-17-2024A
ACTION: Motion

SYNOPSIS: Staff has not received any written or verbal comments regarding the proposed ordinance since the second reading.

BUDGET ITEM: General

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Ordinance #6-17-2024A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

Prepared by: City of Mt. Vernon, City Hall,
Chris Nosbisch, City Administrator

213 First St. NW, Mt. Vernon, IA 52314
(319) 895-8742

ORDINANCE #06-17-2024A

**AN ORDINANCE ADOPTING CHAPTER 28, CEMETERY COMMISSION OF THE CITY OF
MT. VERNON MUNICIPAL CODE**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. ADOPTION. The Mt. Vernon Municipal Code is hereby amended to include the language set forth in Exhibit "A," attached hereto and made a part thereof.

SECTION 2. SAVINGS CLAUSE. If any section, provision, sentence, clause, phrase or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any provision, section, subsection, sentence, clause, phrase or part hereof not adjudged invalid or unconstitutional.

SECTION 3. EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved and adopted this _____ day of _____, 2024.

ATTEST:

Thomas M. Wieseler - Mayor

Marsha Dewell – City Clerk

I certify that the foregoing was published as
Ordinance #06-17-2024A on the _____ day of _____, 2024.

Marsha Dewell, City Clerk

Exhibit "A"

CHAPTER 28

CEMETERY COMMISSION

28.01 Appointment
28.03 Vacancies
28.05 Membership

28.02 Term of Office
28.04 Compensation
28.06 Powers and Duties

28.01 CEMETERY COMMISSION. There shall be appointed by the City Council a Cemetery Commission, hereinafter referred to as the Commission, consisting of five (5) members, who shall be qualified by knowledge or experience to make recommendations to the City Council in matters pertaining to the City of Mount Vernon Cemetery, cemetery needs, codes/ordinances, and/or other development needs.

28.02 TERM OF OFFICE. The term of office of the members of the Commission shall be three (3) years. The terms shall be structured in a manner that no more than one-third of the members will expire in any one year.

28.03 VACANCIES. If any vacancy exists on the Commission caused by the resignation, or otherwise, a successor for the residue of the term shall be appointed in the same manner as the original appointee.

28.04 COMPENSATION. All members of the Commission shall serve without compensation, except their actual expenses, which shall be subject to the approval of the Council.

28.05 MEMBERSHIP. It is recognized that a true representation on the membership body may require members residing outside the current city limits. At no time shall the number of non-residents on the commission account for more than two (2) appointees.

28.06 POWERS AND DUTIES. The Commission shall have and exercise the following powers and duties:

1. **Selection of Officers.** The Commission shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Vice Chairperson, who shall perform all of the duties of the Chairperson during the Chairperson's absence or disability.
2. **Adopt Rules and Regulations.** The Commission shall adopt such rules and regulations governing its organization and procedure as it may deem necessary.

3. Recommendations for Capital Projects. The Commission shall serve as an advisory board and make necessary recommendations to the Mayor, City Council and City Staff concerning the cemetery ordinance, cemetery budget and cemetery operations along with long-range planning issues, amendments to the cemetery ordinance and design standards/mapping.
4. Encourage the preservation and protection of historical cemetery grounds as well as document and archive factual cemetery history.
5. Oversee headstone and other permanent grave marking restoration efforts as allowed by City, State and Federal Code.
6. Fiscal Responsibilities. The Commission shall have full, complete and exclusive authority to expend for and on behalf of the City all sums of money appropriated to it, and to use and expend all gifts, donations or payments whatsoever which are received by the City for City planning and zoning purposes. (*Code of Iowa, Sec. 392.1*)
7. Limitation on Entering Contracts. The Commission shall have no power to contract debts beyond the amount of its original or amended appropriation as approved by the Council for the present year. (*Code of Iowa, Sec. 392.1*)
8. Annual Report. The Commission shall make a report to the Mayor and Council of its proceedings, with a full statement of receipts, disbursements and the progress of its work during the preceding fiscal year.

G. Resolutions for Approval

RESOLUTION #7-1-2024B

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
STREET REPAIRS
FOR THE
GLENN STREET EXTENSION PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Glenn Street Extension project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Glenn Street Extension Project

Contractor: Rathje Construction Company

Amount of Bid: \$877,214.51

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the GLENN STREET EXTENSION PROJECT, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 1st day of July, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 15, 2024
AGENDA ITEM:	Resolution #7-15-2024A
ACTION:	Motion

SYNOPSIS: This will be the first transfer resolution for the 2024-2025 fiscal year. A majority of the listed transfers are routine in nature and occur at the beginning of each fiscal year in preparation for debt service payments.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

RESOLUTION #7-15-2024A

A resolution approving transfers:

FROM FUND:

TO FUND:

LOST III-303 (Streets & Sidewalks) (Series 2013, 2014 & 2018 Debt Service Payments)	Debt Service	\$355,512.50
Sewer (Series 2019 & 2024 Debt Service Payments)	Debt Service	\$173,819.21
Water (Series 2015, 2019 & 2024 Debt Service Payments)	Debt Service	\$198,823.93
Franchise Fee (Series 2022 & 2024 Debt Service Payments)	Debt Service	\$176,214.19
RUT (Series 2022 Debt Service Payments)	Debt Service	\$ 29,815.50
TIF (Series 2018, 2020 & 2024 Debt Service Payments)	Debt Service	\$850,362.33
LMI (Series 2024 Debt Service Payments)	Debt Service	\$ 31,640.11
TIF (Payback Intrafund Loan-Church Purchase)	WTP Depreciation	\$100,000.00

PASSED AND APPROVED this 15th day of July, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk/Finance Director

RESOLUTION #7-15-2024B

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
STREET REPAIRS
FOR THE
BUSINESS 30 OVERLAY PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the Business 30 Overlay project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Business 30 Overlay Project

Contractor: _____

Amount of Bid: \$ _____

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the BUSINESS 30 OVERLAY PROJECT, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 15th day of July, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

RESOLUTION #7-15-2024C

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
SANITARY SEWER REPAIRS/IMPROVEMENTS
FOR THE
2024 SANITARY SEWER REHABILITATION PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the 2024 Sanitary Sewer Rehabilitation project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

2024 Sanitary Sewer Rehabilitation Project

Contractor: _____

Amount of Bid: \$ _____

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the 2024 SANITARY SEWER REHABILITATION PROJECT, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 15th day of July, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Resolution #7-15-2024D

ACTION: Motion

SYNOPSIS: Attached is a resolution making changes to the City Administrator salary on August 1, 2024, and July 1, 2025. The Mayor may have additional comments for you at the meeting.

BUDGET ITEM: Multiple

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024D

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

RESOLUTION #7-15-2024D

**RESOLUTION SETTING THE SALARIES FOR THE APPOINTED OFFICERS AND
EMPLOYEES OF THE CITY OF MT. VERNON FOR FISCAL YEAR 2024-2025.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON, IOWA:

SECTION 1. The following persons and positions shall be paid salaries or wages indicated and the City Clerk is authorized to issue warrants less legally required authorized deductions from the amounts set out below, bi-weekly or monthly; and make such contributions to IPERS and FICA and other purposes as required by law or authorization of the Council, subject to audit and review by the City Council:

Administration:	Current	Effective August 1, 2024	Effective July 1, 2025
Nosbisch, Chris	\$133,290.67	\$141,290.67	\$149,290.67

This Resolution shall be effective as of the first pay date in August.

PASSED AND APPROVED this 15th day of July, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk/Finance Director

July 15, 2024

The City Council of the City of Mount Vernon in the State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at 6:30 P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the proposal to approve and authorize execution of a Development Agreement by and between the City of Mount Vernon and Community Housing Initiatives, Inc., and that notice of the proposed action by the Council to enter into said Agreement had been published pursuant to the provisions of Section 362.3, Code of Iowa.

The Mayor then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposed action. The Clerk advised the Mayor and the Council that _____ written objections had been filed. The Mayor then called for oral objections and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF MOUNT VERNON AND COMMUNITY HOUSING INITIATIVES, INC.", and moved:

- ☐ that the Resolution be adopted.
- ☐ to defer action on the Resolution and the proposal to the meeting to be held at _____ .M. on the _____ day of _____, 2024, at this place.

Council Member _____ seconded the motion. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION NO. _____

RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A DEVELOPMENT AGREEMENT BY AND
BETWEEN THE CITY OF MOUNT VERNON AND
COMMUNITY HOUSING INITIATIVES, INC.

WHEREAS, by Resolution No. 9-20-93D, adopted September 20, 1993, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Mount Vernon Urban Renewal Plan (the "Plan" or "Urban Renewal Plan") for the Mount Vernon Urban Renewal Area (the "Area" or "Urban Renewal Area") described therein, which Plan has been amended nine times, and which Plan, as amended, is on file in the office of the Recorder of Linn County; and

WHEREAS, it is desirable that properties within the Area be redeveloped as part of the overall redevelopment area covered by said Plan; and

WHEREAS, the City has received a proposal from Community Housing Initiatives, Inc. (the "Developer"), in the form of a proposed Development Agreement (the "Agreement") by and between the City and the Developer, pursuant to which, among other things, the Developer would agree to construct certain Minimum Improvements (as defined in the Agreement) on certain real property located within the Urban Renewal Area as defined and legally described in the Agreement (the "Development Property") and consisting of the construction and operation of an apartment building containing at least thirty (30) Housing Units, together with all related site improvements, as outlined in the proposed Agreement; and

WHEREAS, the Developer has applied for Low-Income Housing Tax Credits ("LIHTC") from the State of Iowa for the Minimum Improvements and, conditioned on Developer being awarded the LIHTC and entering into an agreement with the State related thereto ("State Agreement"), the City is willing to provide a local match incentive for the completion and operation of the Minimum Improvements consistent with the terms and conditions set forth in this Agreement and the State Agreement; and

WHEREAS, the local match incentive is comprised of a lump sum LMI Housing Grant equal to the lesser of 50% of the actual Minimum Improvement Costs incurred by Developer to construct the Minimum Improvements or \$395,000, under the terms and following satisfaction of the conditions set forth in the Agreement; and

WHEREAS, Chapters 15A and 403, Code of Iowa, authorize cities to make grants for economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapters, and to levy taxes and assessments for such purposes; and

WHEREAS, the Council has determined that the Agreement is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Agreement and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 15A

and 403, Code of Iowa, taking into account any or all of the factors set forth in Chapter 15A, Code of Iowa, to wit:

- a. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not.
- b. Development policies in the dispensing of the funds should attract, retain, or expand businesses that produce exports or import substitutes, or which generate tourism-related activities.
- c. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed.
- d. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds; and

WHEREAS, pursuant to notice published as required by law, this Council has held a public meeting and hearing upon the proposal to approve and authorize execution of the Agreement and has considered the extent of objections received from residents or property owners as to said proposed Agreement; and, accordingly the following action is now considered to be in the best interests of the City and residents thereof.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON IN THE STATE OF IOWA:

Section 1. That the performance by the City of its obligations under the Agreement, including but not limited to making of grants to the Developer in connection with the development of the Development Property under the terms set forth in the Agreement, be and is hereby declared to be a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Agreement and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 15A and 403, Code of Iowa, taking into account the factors set forth therein.

Section 2. That the form and content of the Agreement, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Mayor and the City Clerk be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Agreement for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Agreement, the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

PASSED AND APPROVED this 15th day of July, 2024.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF LINN

)

I, the undersigned City Clerk of the City of Mount Vernon, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2024.

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

02370341\13932-044

AGENDA ITEM # G – 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 15, 2024
AGENDA ITEM:	Resolution #7-15-2024F
ACTION:	Motion

SYNOPSIS: The last remaining street project slated for construction in the 2024/2025 fiscal year is the three block stretch of 4th St NW from 2nd Ave NW to 5th Ave NW. This will include curb and gutter replacement.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024F

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

RESOLUTION #7-15-2024F

RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR FOR IMPROVEMENTS KNOWN AS THE 4TH STREET NW REPAIR PROJECT

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the 4th Street NW Repair Project, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the 4th Street NW Repair Project, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the Instructions to Bidders, said public improvements being more generally described as follows:

The 4th Street NW Repair Project includes all labor, materials, and equipment necessary for removal and replacement of 6" pcc curb and gutter, pcc sidewalk and driveways, full depth HMA patching, pavement scarification, HMA resurfacing; subdrain installation; intake replacement; pavement markings; traffic control; and miscellaneous associated work including cleanup.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice to bidders once in the Sun Newspaper, a legal newspaper, printed wholly in the English

language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the August 5, 2024 meeting at the Mt. Vernon City Hall (213 First Street NW.). The date for receiving bids is hereby fixed as August 1, 2024. Said bids are to be filed prior to 2:00 p.m. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on August 5, 2024, at 6:30 p.m., at the Mt. Vernon City hall 213 First Street NW); and,

BE IT FURTHER RESOLVED, that the City Administrator is hereby designated as the authority to receive and open said bids on behalf of the City of Mt. Vernon, Iowa.

PASSED and ADOPTED this ___ day of _____, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 15, 2024
AGENDA ITEM:	Resolution #7-15-2024G
ACTION:	Motion

SYNOPSIS: The city continues to look for opportunities to expand parking in and around the uptown shopping district. Staff is recommending the purchase of the ½ lot located between Liberty Iron Works and the current city parking area. The purchase price of the property is \$40,000.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024G

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

RESOLUTION NO. 7-15-2024G

**RESOLUTION APPROVING THE PURCHASE AND TRANSFER OF FUNDS FOR
REAL ESTATE BETWEEN THE CITY OF MT. VERNON AND JAMES
ENGELBRECHT**

WHEREAS, the City of Mt. Vernon has been researching properties to expand the parking capabilities in the uptown district, and,

WHEREAS, the City and James Englebrecht have agreed to a real estate purchase of the Northeast one-half (NE ½) of Lot five (5), block five (5), attached hereto and made a part thereof.

NOW, THEREFORE, BE IT RESOLVED: The City Council does hereby approve the real estate purchase in the amount of \$40,000 plus costs and directs staff to complete the necessary paperwork to complete the real estate transaction, including the release funds used for the purchase.

APPROVED and ADOPTED this 15th day of July, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Sue Ripke, City Clerk

11-28-86 Ks

IOWA STATE BAR ASSOCIATION
Official Form No. 21.2

(Trade-Name Registered, State of Iowa, 1987)

CAVEAT: If this is a transaction governed by the Iowa Consumer Credit Code (Iowa Code § 405, Sixty-fifth General Assembly (See particularly at page 12 of the Act, Section 1.301, 15, 15a1)) ("regularly engaged" to a (5); DO NOT USE THIS FORM.

FOR THE LEGAL EFFECT OF THE USE
OF THIS FORM, CONSULT YOUR LAWYER

It is the responsibility of the applicant of the title of this form to determine the applicability of the title of this form to the transaction.

CAVEAT: Seller should determine the impact, if any, of Federal Regulations as to Consumer Credit Cost Disclosure upon this particular transaction.



REAL ESTATE CONTRACT (SHORT FORM)

It Is Agreed between Arthur R. Kudart and Patricia L. Kudart,
Husband and Wifeof Linn County, Iowa, Sellers, and, James L. Engelbrechtof Linn County, Iowa, Buyers:That Sellers hereby agree to sell and Buyers hereby agree to buy the real estate situated in
Linn County, Iowa, described as:THE NORTHEAST ONE-HALF (NE $\frac{1}{2}$) OF LOT FIVE (5), BLOCK FIVE (5),
THE TOWN OF MOUNT VERNON, LINN COUNTY, IOWA14043
DOCUMENT NO. 10.00
RECORDING FEEFILED
COUNTY RECORDER
58 DEC 2 11:21
LINN COUNTY, IOWA

together with all easements and servient estates appurtenant thereto, upon the following terms:

1. **TOTAL PURCHASE PRICE** for said property is the sum of Four Thousand Five Hundred
Dollars (\$ 4,500.00)of which One Thousand Five HundredDollars (\$ 1,500.00) has been paid herewith, receipt of which is hereby acknowledged by Sellers; and Buyers agree to pay the balance to Sellers at residence of Sellers, or as directed by Sellers, as follows:

The balance of \$3,000.00 to be paid as follows: \$100.00, including interest at 9% (or more at the option of the Buyer) on January 1, 1987, and \$100.00, including interest at 9% (or more at the option of the Buyer) on the 1st day of each month thereafter, until December 1, 1987, when all sums due shall be paid in full.

Payment shall be applied in payment of interest accrued and the remainder on principal sum.

2. **INTEREST.** Buyers agree to pay interest from December 1, 1986 upon the unpaid balances, at the rate of 9 per cent per annum, payable as indicated above.3. **TAXES.** Sellers agree to pay taxes due March 1987 and 5/6 of the taxes due September 1987, and any unpaid taxes thereon payable in prior years and any and all special assessments for improvements which have been installed at the date of this contract; and Buyers agree to pay, before they become delinquent, all other current and subsequent taxes and assessments against said premises. **Any proration of taxes shall be based upon the taxes for the year currently payable unless the parties state otherwise.***4. **POSSESSION.** Sellers agree to give Buyers possession of said premises on or before December 1,
1986.5. **INSURANCE.** Sellers agree to carry existing insurance until date of possession and Buyers agree to accept the insurance recovery instead of replacing or repairing buildings or improvements. Thereafter until final settlement, Buyers agree to keep the improvements upon said premises insured against loss by fire, tornado and extended coverage for a sum not less than \$_____ or the balance owing under this contract, whichever is less, with insurance payable to Sellers and Buyers as their interests may appear, and to deliver policies therefor to Sellers.6. **ABSTRACT.** Sellers agree to forthwith deliver to Buyers for their examination abstract of title to said premises continued to the date of this contract showing merchantable title in accordance with Iowa Title Standards. After examination by Buyers the abstract shall be held by Sellers until delivery of deed. Sellers agree to pay for an additional abstracting which may be required by acts, omissions, death or incompetency of Sellers, or either of them, occurring before delivery of deed.7. **FIXTURES.** All light fixtures, electric service cable and apparatus, shades, rods, blinds, venetian blinds, awnings, storm and screen doors and windows, attached linoleum, attached carpeting, water heater, water softener, outside TV tower and antenna, attached fencing and gates, pump jacks, trees, shrubs and flowers and any other attached fixtures are a part of the real estate and are included in this sale except

*Provide in writing that formula is fair if Buyers are purchasing a lot with new, built improvements.

AGENDA ITEM # G – 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 15, 2024
AGENDA ITEM:	Resolution #7-15-2024H
ACTION:	Motion

SYNOPSIS: The city has received a \$100,000 grant to install a new generator at the Lester Buresh Center. This would expand the capabilities of the LBC during a disaster scenario. Any remaining matching funds required for the installation of the generator would come from LOST.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024H

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

RESOLUTION #7-15-2024H

RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PRELIMINARY PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR FOR IMPROVEMENTS KNOWN AS THE LESTER BURESH CENTER GENERATOR PROJECT

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Lester Buresh Center Generator Project, and has caused to be prepared preliminary plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said preliminary plans, specifications and form of contract are deemed suitable for the making of said public improvements; and

WHEREAS, before said preliminary plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Lester Buresh Center Generator Project, in the manner set forth in the preliminary plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the Instructions to Bidders, said public improvements being more generally described as follows:

The Lester Buresh Center Generator Project includes all labor, materials, and equipment necessary for excavation, backfill, PCC concrete equipment pads, furnishing and installing 150kW generator and automatic transfer switch, electrical work including conduit, cables, power wiring, and miscellaneous associated work including cleanup.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the Notice to Bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice to bidders once in the Sun Newspaper, a legal newspaper, printed wholly in the English

language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the August 5, 2024 meeting at the Mt. Vernon City Hall (213 First Street NW.), The date for receiving bids is hereby fixed as August 8, 2024. Said bids are to be filed prior to 2:00 p.m. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on August 19, 2024, at 6:30 p.m., at the Mt. Vernon City hall 213 First Street NW); and,

BE IT FURTHER RESOLVED, that the City Administrator is hereby designated as the authority to receive and open said bids on behalf of the City of Mt. Vernon, Iowa.

PASSED and ADOPTED this ___ day of _____, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 10

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024
AGENDA ITEM: Resolution #7-15-2024I
ACTION: Motion

SYNOPSIS: The city must adopt a resolution of support for the phase 1 interurban trail grant application that solidifies our commitment to maintaining and operating the proposed trail, and verifying the 25% local grant match.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #7-15-2024I

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

RESOLUTION #7-15-2024I

RESOLUTION APPROVING THE CITY OF MOUNT VERNON PHASE 1, CORNELL TO BRYANT PARK, INTERURBAN TRAIL CONNECTION IOWA STATE RECREATIONAL TRAILS (SRT) GRANT APPLICATION

WHEREAS, the Interurban Trail, previously referred to as the Lincoln Trail is a multi-use, non-motorized trail proposed to connect the City of Mount Vernon with Cedar Rapids.

WHEREAS, Linn County Trails Association is actively advocating and fundraising for completion of this trail connection in the coming years;

WHEREAS, the Interurban Trail Connection is expected to provide economic, social, educational and recreational opportunities for the citizens and businesses of Mount Vernon;

WHEREAS, the citizens of Mount Vernon voted by referendum in favor of a Local Option Sales and Services Tax, designating ten percent (10%) of annual revenue for Parks and Recreation Trails;

WHEREAS, the Mount Vernon City Council will continue to support of the Interurban Trail Connection, Phases I-III as lies within the city limits of Mount Vernon in the following manner:

- Pursue additional funding sources through state, federal and private grant offerings;
- Continue to advocate for completion of this project to the Linn County Board of Supervisors, the City of Cedar Rapids, Alliant Energy and others.
- Construct Phase I of the proposed trail connection from Cornell College Campus to Bryant Park, subject to funding.
- Continued cooperation and communication with Linn County Conservation and Linn County Trails Association, through the Parks and Recreation commission and city staff.

NOW, THEREFORE, BE IT RESOLVED that the Mount Vernon City Council does hereby support the Phase 1 Interurban Trail Connection SRT application, and commits to the maintenance and operation of said improvements for twenty (20) years, and

BE IT FURTHER RESOLVED, that the City of Mt. Vernon, Iowa does hereby allocate local funds in the amount of 25% or more of the total estimated project costs.

PASSED and ADOPTED this __ day of _____, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk



Form 240002 (06-20)

APPLICATION FORM FOR IOWA STATE RECREATIONAL TRAILS (SRT) PROGRAM FUNDS

General Information

Eligible Sponsor/ City of Mount Vernon, Iowa

Applicant Agency: _____

Contact Person Leigh Bradbury / Planner I

(Name and Title): _____

Street Address and/
or P.O. Box Number: 213 First Street NW

City: Mount Vernon State: IA ZIP Code: 52314

Phone Number: (319) 895-8742 x114 E-mail: lbradbury@cityofmtvernon-

If more than one Agency or Organization is involved in this project, please state the name, contact person, mailing address, and telephone number of the second Agency. (Attach an additional page if more than two agencies are involved.)

Applicant Agency: n/a

Contact Person
(Name and Title): _____

Street Address and/
or P.O. Box number: _____

City: _____ State: _____ ZIP Code: _____

Phone Number: _____ E-mail: _____

Project Information

Project Title: Interurban Trail Connection, Phase I: Cornell College to Bryant Park

Project Description (Provide summary details of only the project scope that is the subject of the funding request. Do not provide details of completed or future phases of a larger project.)

This section of trail was first identified in 2007 as a necessary connector to safe routes for pedestrian and bicycle traffic. The eastern terminus will establish an ADA-compliant marked crossing north of the skewed intersection of three major roadways. An ADA-compliant, 10-wide, grade-separate 6"-thick concrete trail will extend 900' along the north side of Bryant Road to the restroom block at Bryant Park, utilizing existing right-of-way from an old trolley line. Site conditions along Bryant will require undergrounding storm sewer. Other costs include grading, seeding, minor relocation of utilities and driveway access. Site will be assessed for pollinator tree-planting upon completion.

If this project includes construction of a trail, what is the length of the trail in miles?: .17

If this project includes land acquisition, how many acres?: n/a

Will this project be open to the public? ☒ Yes ☐ No

Do you intend to charge a fee to users? ☐ Yes ☒ No If yes, how much will the fee be and how will the revenue be used?

Estimated Project Costs

Provide summary details of only the project scope that is the subject of the funding request. Do not provide details of completed or future phases of a larger project.

Right of Way Acquisition Cost: \$0.00
Preliminary Design/Engineering Cost: \$15,000.00
Utility Relocation Cost: \$68,550.00
Construction Engineering Cost: \$16,644.00
Construction Cost: \$219,127.00
Other (please specify) Contingency \$28,768.00
Total Cost \$348,089.00
SRT Program Funding Request: \$248,089.00
Applicant Match (25 percent minimum): \$100,000.00

	Applicant Match Source	Amount	Assured or Anticipated	Date Anticipated
1.	Local Option Sales & Services Tax	\$100,000.00	Assured	July 01, 2024
2.				
3.				

Are any state funds involved in this project? ☐ Yes ☒ No

If yes, please explain the source and conditions.

Are any other federal funds involved in this project? ☐ Yes ☒ No

If yes, please explain the source and conditions.

Estimated Project Development Schedule

Design	Start date <u>November 01, 2024</u>	Completion date <u>February 28, 2025</u>
Land acquisition	Start date _____	Completion date _____
Construction	Start date <u>March 01, 2025</u>	Completion date <u>December 31, 2025</u>

Has any part of this project been started? ☒ Yes ☐ No

If yes, please explain.

Site review by engineering due to skewed intersection of three roadways.

Documentation and Narrative Information

The following documents and narratives must be submitted with this application. In the upper right corner of each document or narrative write the corresponding letter shown below.

☒ A. A narrative **PROJECT DESCRIPTION**. Provide a clear description of the concept of the proposed project that is no more than 1 page in length. Include such information as project termini, existing site conditions, trail length, number/acreage of parcels to be acquired, general construction activities planned, etc. Remember to provide summary details of only the project scope that is the subject of the funding request. Do not provide details of completed or future phases of a project.

☒ B. Narrative responses to the **PROGRAM SCORING CRITERIA**. Please address each of the items below. Include the question in bold as listed below before each response. Limit the total length of all eight (8) responses to five (5) pages. Again, please remember to provide summary details of only the project scope that is the subject of the funding request. Do not provide details of completed or future phases of a project in these responses.

1. **Define the need for the project in terms of the population to be served and existing trails in the area. (25 points)** Provide information to address why the project is needed. For example, does the project complete an extension of an existing trail to a destination, fill a gap of a key trail segment, provide access to an unserved area or population, etc.?
2. **Describe the compatibility with local, area-wide, regional or statewide plans. (15 points)** Discuss whether the project is included in and/or consistent with local, area, regional, or statewide trail, recreation, or transportation plans.
3. **Describe the benefits of multiple uses and recreational opportunities. (20 points)** Address how the trail may be used by multiple user groups such as pedestrians, bikers, motorized uses, etc. particularly if this trail will address an un-met need in the area for any particular user groups.
4. **Define the quality of the site. (25 points)** Discuss any safety, environmental, or design considerations or issues and how your project will address these challenges. Keep in mind ALL projects will be expected to meet state and federal requirements including ADA compliance. See Chapter 12 of the Iowa DOT Design Manual <https://iowadot.gov/design/design-manual> for assistance on designing pedestrian and bicycle facilities.
5. **Describe the economic benefits to the local area. (10 points)** Discuss how the project will assist the economic conditions of the area by increasing the quality of life, retaining businesses/residents, attracting business/residents, attracting day tourists, and overnight visitors.
6. **Describe any special facilities for disabled users. (5 points)** The project will be required to be ADA compliant. Beyond ADA compliance, are there any additional features that will provide improved access points or parking for disabled users?
7. **Project "shovel readiness." (25 points)** Awarded projects will be expected to be complete within two (2) years. Discuss how this schedule will be met such as steps already completed, funds fully secured, experience completing similar projects on-schedule, etc.
8. **Local funding for the project. (5 points)** Funding sources were identified on page 2 of the application form. Points are awarded for requesting LESS than the maximum request of 75% of total project costs and demonstrating that all project funds (less the request) needed to complete the project are secured. Please discuss any additional information related to the availability of non-SRT funds.

- ☒ C. A **DETAILED MAP** identifying the location of the project. The project scope should be clear and the map may also include other important information referred to in the narrative such as important transportation linkages, clearly marked completed or future project phases, etc. More than one map may be submitted if the scope of the project is such that the desired detail is not feasible to be included on just one map. If the map is unclear, incomplete, or reviewers can't understand the map, your application will likely not score well. **Limit map sizes to no larger than 8.5-by-11-inches.**
- ☒ D. A **SKETCH PLAN** of the project, including cross section for bicycle or pedestrian facilities. If the cross section of your facility varies across the project (width, number of lanes, etc.) include a cross section for each situation and identify its location. (Required for construction projects only.)
- ☒ E. **DIGITAL PHOTOGRAPHS (limit to five)** that will help to explain the existing site conditions of the proposed facility. It is not necessary to include photographs of all aspects or the entire route of a project. Photos submitted should be representative of the project as a whole or should support any particularly compelling or complex description included in the narrative provided in item A above.
- ☒ F. An **ITEMIZED BREAKDOWN** of the total project costs. This documentation does not need to be a detailed, line-item type estimate or formal engineer's opinion of probable cost. However, it must accomplish two objectives: 1) it must show the method by which the cost estimate was prepared; and 2) it must enable a reviewer to determine if the cost estimate is reasonable. The manner in which these objectives are achieved may vary widely depending on the type, scope, and complexity of the project. Absent a fully itemized list of costs, some general guidelines for possible methods of estimating each type of project cost are provided on Attachment A.
- ☒ G. An estimated **TIME SCHEDULE** for the total project development. Projects will be required to be completed within two years of funds being awarded to the project. Upon award and execution of a project funding agreement, projects that fail to make satisfactory progress may be terminated by the Iowa Department of Transportation.
- ☒ H. An **OFFICIAL ENDORSEMENT** of the project from the authority to be responsible for the project's maintenance and operation. The authority must provide written assurance it will adequately maintain the completed project for its intended public use following project completion. For most construction projects, this will be a minimum of 20 years. The endorsement must also acknowledge the intent of the authority to provide the match funds required for the project. For cities, counties, or other political subdivisions, this should be in the form of a fully executed resolution by the elected body or board, as applicable.
- ☒ J. A **NARRATIVE** discussing the public input process that was followed and the extent to which adjacent property owners and others have been informed of the proposed project and an assessment of their acceptance. As part of this narrative, also describe local and regional planning efforts related to the project, including whether it is listed in a long-range plan. Also include discussion of any partnerships among local organizations and stakeholders that this project may help to facilitate or how these entities or individuals have contributed to the development of the project concept or have committed financial or other support to the project.
- ☒ K. A **LETTER OF SUPPORT** from the Iowa DOT's district office if the project will include construction within Iowa DOT right of way.
- ☒ L. A completed **MINORITY IMPACT STATEMENT**.

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JULY 15, 2024

COLE PUBLIC LIBRARY	FY25 SUPPORT	150,000.00
PAYROLL	CLAIMS	149,722.79
LISBON MT VERNON AMBULANCE	FY25 SUPPORT	37,238.00
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	23,983.68
SE LINN COMMUNITY CENTER	FY25 SUPPORT	21,000.00
COMMUNITY DEVELOPMENT GROUP	FY25 SUPPORT	20,000.00
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	15,867.60
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	14,630.24
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	11,742.24
TREASURER STATE OF IOWA	SALES TAX	5,839.08
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	5,630.21
MOUNT VERNON AREA ARTS COUNCIL	FY25 SUPPORT	5,500.00
CCDG	FY25 HERITAGE DAYS SUPPORT	5,000.00
GARY'S FOODS	SUPPLIES-POOL CONCESSIONS	4,254.79
LINN CO-OP OIL CO	FUEL-PW	3,871.67
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	3,825.00
FORMANFORD	WINDOW REPLACEMENT-LBC	3,582.24
TREASURER STATE OF IOWA	WET TAX	3,431.71
MEMORIALS BY MICHEL	STONE RELOCATION-CEM	2,392.00
LYNCH FORD	VEHICLE MAINT-PD	2,346.25
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,193.65
VEENSTRA & KIMM INC	2024 SANI SEWER REHABILITATION	2,158.00
POWER DMS INC	SOFTWARE-PD	2,120.00
COMMUNITY BAND	FY25 SUPPORT	2,000.00
LYNCH DALLAS PC	LEGAL FEES-P&A	1,966.10
PNP	FUEL-PD	1,944.51
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,933.23
D & N FENCE COMPANY	FENCE REPAIRS-LBC	1,800.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	1,785.00
SPACE WALK INFLATABLES	MARKETING-LBC	1,712.50
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	1,594.88
LISBON, CITY OF	AMB DIRECTOR CONTRACT SALARY	1,545.84
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,245.00
AHLERS & COONEY P.C.	LEGAL FEES-LMI	1,190.00
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,030.00
RICHARD BURROUGHS	CEMETERY MAINT	1,010.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	970.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
TRI-CITY ELECTRIC CO OF IOWA	KEY CARDS-LBC	905.00
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	904.15
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	850.00
DE NOVO MARKETING	WEBSITE/HUBSPOT SUPPORT-ALL DEPTS	825.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	743.21
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	679.34
COMFORT SOLUTIONS	HVAC MAINT-SEW	628.23
DEREK BOREN	CELL PHONE STIPEND-FD	600.00
JACOB BUSTER	CELL PHONE STIPEND-FD	600.00
NATHAN GOODLOVE	CELL PHONE STIPEND-FD	600.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	587.72
ALTORFER INC	EQUIP MAINT-WAT	559.68
MIKE BRAY	MARKETING-LBC	500.00
IOWA DEPT OF NATURAL RESOURCES	ANNUAL WATER USE FEE-WAT	496.68
ALEX VOLKOV	CELL PHONE STIPEND-ALL DEPTS	480.00
CAL VAUGHN	CELL PHONE STIPEND-ALL DEPTS	480.00
CHRIS NOSBISCH	CELL PHONE STIPEND-ALL DEPTS	480.00
CHRISTIAN ANDREWS	CELL PHONE STIPEND-ALL DEPTS	480.00
DEAN SMYTH	CELL PHONE STIPEND-ALL DEPTS	480.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JULY 15, 2024

DONNY FEDDERSEN	CELL PHONE STIPEND-ALL DEPTS	480.00
ELDON DOWNS	CELL PHONE STIPEND-ALL DEPTS	480.00
JAYNE DEWITTE	CELL PHONE STIPEND-ALL DEPTS	480.00
JOEL DENES	CELL PHONE STIPEND-ALL DEPTS	480.00
KATEY FOREST	CELL PHONE STIPEND-POOL,LBC	480.00
LEIGH BRADBURY	CELL PHONE STIPEND-ALL DEPTS	480.00
LORI BOREN	CELL PHONE STIPEND-ALL DEPTS	480.00
MARSHA DEWELL	CELL PHONE STIPEND-ALL DEPTS	480.00
MATT PLOTZ	CELL PHONE STIPEND-ALL DEPTS	480.00
MERIDITH HOFFMAN	CELL PHONE STIPEND-ALL DEPTS	480.00
RYAN CROCK	CELL PHONE STIPEND-ALL DEPTS	480.00
SARAH BOOTS	CELL PHONE STIPEND-LBC	480.00
SUE RIPKE	CELL PHONE STIPEND-ALL DEPTS	480.00
TED SEITER	CELL PHONE STIPEND-ALL DEPTS	480.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
GARY'S FOODS	SUPPLIES-K9	376.11
MEDIACOM	PHONE/INTERNET-SEW	349.40
DE NOVO MARKETING	WEBSITE SUPPORT-LBC	325.00
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-PD,K9	315.99
MEDIACOM	PHONE/INTERNET-PW	315.22
JOE JENNISON	CELL PHONE STIPEND-P&A	300.00
TED SEITER	UNIFORMS-ALL DEPTS	265.94
CARQUEST OF LISBON	EQUIP MAINT/SUPPLIES-ALL DEPTS	255.54
CITY LAUNDERING CO	SERVICES-LBC	253.92
CHRIS NOSBISCH	MILEAGE-P&A	252.59
MATT SIDERS	MILEAGE-P&REC,LBC,POOL	214.40
AHLERS & COONEY P.C.	LEGAL FEES-P&A	204.00
RC TECH	CAMERA SERVICE-SW	186.50
US CELLULAR	PHONE/INTERNET-P&REC,WAT,SEW	166.90
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
ALTORFER INC	EQUIP MAINT-WAT	159.46
HAWKEYE COMMUNICATIONS INC	FIRE SYSTEM MONITORING-PD	147.00
KENDRIA SCRIVER	INSTRUCTOR-LBC	147.00
AMAZON CAPITAL SERVICES	UNIFORMS-ALL DEPTS	146.91
CR LC SOLID WASTE AGENCY	WASTE DISPOSAL-P&REC	143.10
LYNCH FORD	VEHICLE MAINT-PD	139.95
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	138.41
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	130.38
AMAZON CAPITAL SERVICES	UNIFORMS-ALL DEPTS	125.96
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	122.50
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	120.74
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
IOWA ONE CALL	LOCATES-WAT,SEW	104.40
SARAH BOOTS	FITNESS MEMBERSHIP-LBC	100.00
NICOLE HOLMES	REFUND-POOL	84.00
UNITED STATES TREASURY	FORM 720 FILING FEE-P&A	81.00
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-CITY HALL	80.00
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CAUSE TEAM	UNIFORMS-POOL,SWIM TEAM	76.80
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	73.50
PRESTO-X	PEST CONTROL-CITY HALL	63.80
PRESTO-X	PEST CONTROL-PD	62.00
CALEB DAUSENER	REFEREE-P&REC	60.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	57.50
BRADY WEAVER	REFEREE-P&REC	50.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, JULY 15, 2024

CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	45.00
CHRISTOPHER BROWN	CLEANING SERVICES-FD	45.00
NEAL'S WATER CONDITIONING	WATER/SALT-RUT	40.00
NEAL'S WATER CONDITIONING	WATER/SALT-CITY HALL	34.75
NEAL'S WATER CONDITIONING	WATER/SALT-FD	33.00
JOHN FOREMAN	REFEREE-P&REC	30.00
GARY'S FOODS	SUPPLIES-P&REC,POOL	28.61
THOMAS M WIESELER	TRAINING-P&A	25.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	23.90
MELINDA SNYDER	INSTRUCTOR-LBC	20.00
LUKE RUSHFORD	REFEREE-P&REC	15.00
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	12.75
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		545,413.02

FUND EXPENSE TOTALS		
GENERAL FUND		292,756.26
PAYROLL		149,722.79
SOLID WASTE		42,562.42
LBC		20,187.42
LOST III UR & STREETScape		15,867.60
WATER FUND		10,136.33
SEWER FUND		7,082.78
ROAD USE TAX FUND		3,604.31
ARPA LINN COUNTY GRANT		2,158.00
LOW-MODERATE INCOME FUND		1,190.00
STORM WATER FUND		145.11
TOTAL		545,413.02

FY24 JUNE REVENUE		
GENERAL GOVERNMENT		6,168,188.40
PUBLIC WORKS		272,443.54
CULTURE-RECREATION		95,884.42
PUBLIC SAFETY		14,224.04
TOTAL		6,550,740.40

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: JEO Engineer Agreement Amendment

ACTION: Motion

SYNOPSIS: To ensure citizens are given ample time to review and comment on the downtown streetscape project, staff has asked JEO Engineering for a proposed fee to add an additional public input session. The additional meeting would increase the agreement fee by \$15,900.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Proposed Amendment

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024



AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 1

The Effective Date of this Amendment is: _____

ARTICLE 1 – BACKGROUND DATA

Effective Date of Owner-Engineer Agreement: JANUARY 2, 2024

Owner: City of Mt Vernon, Iowa

Engineer: JEO Consulting Group, Inc.

Project: City of Mount Vernon Downtown Streetscape Design Mount Vernon, IA

Project Number: #231567

ARTICLE 2 – NATURE OF AMENDMENT

- ☒ Additional Services to be performed by Engineer
- ☒ Modifications to services of Engineer
- ☒ Modifications of payment to Engineer

ARTICLE 3 – DESCRIPTION OF MODIFICATIONS

Addition of a Task 10: Planning & Engagement Additional Services

-Task 10 will include the following services:

10. Planning & Engagement Additional Services

10.1. Meeting coordination and follow-up

- 10.1.1. The Consultant will develop and maintain a public awareness plan for review and approval by the Owner. This will include an initial review meeting (one hour, virtual) to discuss and determine preliminary public notification and coordination strategies. This task also assumes a follow-up meeting (one hour, virtual) after the open house meeting has taken place to discuss findings.

10.2. Public open house meeting

- 10.2.1. The Consultant will coordinate with the Owner to conduct one, two-hour, open house public meeting. The Consultant will coordinate location, prepare meeting materials/graphics, prepare postcard notification mailer, and compile a meeting summary.

10.3. Stakeholder outreach and coordination

- 10.3.1. The Consultant will coordinate the development of awareness materials, such as a pre- and post-meeting email to stakeholders, as well as share information materials with stakeholders to promote the open house meeting.

10.4. Public information materials

- 10.4.1. The Consultant will assist the Owner in updating public information materials, including but not limited to mailers, fact sheets, door hangers, brochures, public notices, news releases, meeting displays/boards, presentation materials, websites, digital or social media content, and temporary signage for the area (fliers, A-frame signs).

Adjustment of Schedule in Contract Section 11: Contract Time

-Add one (1) Month to deliverables E through G

ARTICLE 4 – AGREEMENT SUMMARY

Original agreement amount:	\$ <u>399,500</u>
Net change for prior amendments:	\$ <u>0</u>
This amendment amount:	\$ <u>15,900</u>
Adjusted Agreement amount:	\$ <u>415,400</u>

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit B.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER: **City of Mt Vernon**

ENGINEER: **JEO Consulting Group, Inc.**

By: _____

By:  _____

Print
name: _____

Print
name: Jeremy Kaemmer, PE, AICP

Title: _____

Title: Project Manager

Date Signed: _____

Date Signed: 6/26/2024

AGENDA ITEM # J – 3

AGENDA INFORMATION MT. VERNON CITY COUNCIL COMMUNICATION

DATE:	July 15, 2024
AGENDA ITEM:	Salt Shed Hoop Structure
ACTION:	Motion

SYNOPSIS: Given the material lead times that we are currently experiencing with certain items, staff would like to approve the proposal from Freedom Builders to construct a 40'x48' salt storage structure on the Bryant Rd site. If the sale of the current public works facility does not happen to move forward, the funds for the construction of this structure would come from various accounts (mainly franchise fees). The construction of the new storage facility will allow the city to receive its entire annual allotment of salt in one delivery. The estimated cost of delivery and construction will be approximately \$43,000.

BUDGET ITEM: FF or Buyout Funds

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

AGENDA ITEM # J – 4 thru J - 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Ferguson Invoices #0487918, #0487920, #0488834, #0488834-1

ACTION: Motion

SYNOPSIS: The attached invoices from Ferguson Waterworks are in the amounts of \$163,041.25, \$15,400.79, \$6,230.98, and \$7,996.39 respectively. The invoices represent equipment purchases for the 2024 water main replacement project.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoices #0487918, #0487920, #0488834, #0488834-1

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024



1917 1ST AVE N
FARGO, ND 58102-4118

Please contact with Questions: 701-293-5511

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0487918	\$163,041.25	27382	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #2516
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 640134

SHIP TO:

4571 1 MB 0.571 E0211X I0323 D12996975805 S2 P10348207 0001:0001



CITY OF MOUNT VERNON
METER ACCOUNT
213 1ST ST NW
MOUNT VERNON IA 52314-1698

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2521	2521	IA57MV	5/8X3/4" T10 METERS	CJD	METER ACCOUNT	06/20/24	29091

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
1325	0	SP-NED2B31RPEG21	THANK YOU FOR YOUR BUSINESS!		EA	0.00
1325	1325	N13341200	5/8X3/4 T10 PLS P/C SA USG R900 V4 WALL MIU OPPORTUNITY: A82570	115.000	EA	152375.00
INVOICE SUB-TOTAL						152375.00
TAX						10666.25
Mount Vernon						

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH
US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION.
PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN
NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS:	NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$163,041.25
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



1917 1ST AVE N
FARGO, ND 58102-4118

Please contact with Questions: 701-293-5511

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0487920	\$15,400.79	27382	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #2516
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 640134

SHIP TO:

3941 1 MB 0.571 E0429X I0738 D13003444619 S2 P10351939 0001:0002



CITY OF MOUNT VERNON
METER ACCOUNT
213 1ST ST NW
MOUNT VERNON IA 52314-1698

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2521	2521	IA57MV	AMI GATEWAY MATERIAL	CJD	METER ACCOUNT	06/24/24	29106
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
1	1	N13458000	THANK YOU FOR YOUR BUSINESS!	11040.000	EA	11040.00	
1	1	N13070100	GATEWAY R900 CELLULAR V4	2700.000	EA	2700.00	
1	1	N13146100	OUTDR UPS SYSTEM ASSY	430.000	EA	430.00	
			R900 GATEWAY RF ANTENNA				
			OPPORTUNITY: A82570				
			INVOICE SUB-TOTAL			14170.00	
			FREIGHT			238.89	
			TAX	Mount Vernon		991.90	

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH
US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION.
PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN
NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS:	NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$15,400.79
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



1917 1ST AVE N
FARGO, ND 58102-4118

Please contact with Questions: 701-293-5511

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0488834	\$6,230.98	27382	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #2516
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 640134

SHIP TO:

3941 1 MB 0.571 E0429 I0739 D13003444687 S2 P10351939 0002:0002



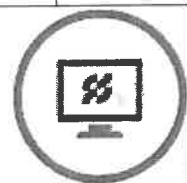
CITY OF MOUNT VERNON
METER ACCOUNT
213 1ST ST NW
MOUNT VERNON IA 52314-1698

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2521	2521	IA57MV	5/8X3/4" T10 METERS	CJD	METER ACCOUNT	06/24/24	29106
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
50	0	SP-NED2B31RPEG21	THANK YOU FOR YOUR BUSINESS!		EA	0.00	
50	50	N13341200	5/8X3/4 T10 PLS P/C SA USG R900 V4 WALL MIU	115.000	EA	5750.00	
			INVOICE SUB-TOTAL			5750.00	
			FREIGHT			78.48	
			TAX	Mount Vernon		402.50	

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH
US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION
PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN
NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS:	NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$6,230.98
--------	---------------	------------------	-----------	------------

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



1917 1ST AVE N
FARGO, ND 58102-4118

Please contact with Questions: 701-293-5511

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0488834-1	\$7,996.39	27382	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #2516
PO BOX 802817
CHICAGO, IL 60680-2817

MASTER ACCOUNT NUMBER: 640134

SHIP TO:

1707 1 MB 0.571 E0307X I0521 D13021844923 S2 P10357267 0001:0001



CITY OF MOUNT VERNON
METER ACCOUNT
213 1ST ST NW
MOUNT VERNON IA 52314-1698

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2521	2521	IA57MV	5/8X3/4" T10 METERS	CJD	METER ACCOUNT	06/26/24	29131

ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT
50	50	SP-NED2B31RPEG21	Thank you for your business! 5/8X3/4 T10 PLS P/C SA USG	145.000	EA	7250.00
			INVOICE SUB-TOTAL			7250.00
			FREIGHT			238.89
			TAX	Mount Vernon		507.50

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH
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PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN
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Looking for a more convenient way to pay your bill?

Log in to **Ferguson.com** and request access to Online Bill Pay.



TERMS:	NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$7,996.39
--------	---------------	------------------	-----------	------------

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

AGENDA ITEM # J – 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024
AGENDA ITEM: Body Cam Purchase
ACTION: Motion

SYNOPSIS: The Mt. Vernon/Lisbon Police department has secured a grant that will cover 50% of the replacement costs of new body cameras. The total cost of the replacement is \$13,755 (city's cost is \$6,877.50).

BUDGET ITEM: Grant/GF

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024



MT VERNON-LISBON POLICE DEPARTMENT

8 V700

02/26/2023



Budgetary

QUOTE-2065442
8 V700

Billing Address:
MT VERNON-LISBON POLICE
DEPARTMENT
380 OLD LINCOLN HWY
MOUNT VERNON, IA 52314
US

Shipping Address:
MT VERNON-LISBON POLICE
DEPARTMENT
380 OLD LINCOLN HWY
MOUNT VERNON, IA 52314
US

Quote Date:02/26/2023
Expiration Date:09/24/2024
Quote Created By:
Denny Bennett
Regional Sales Manager - Video, IA/MO
Denny.Bennett@
motorolasolutions.com
602.989.9858

End Customer:
MT VERNON-LISBON POLICE
DEPARTMENT
Doug Shannon
dshannon@mtvernonlisbonpd-ia.gov
(319) 895-8783

Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
1	WGP03091	V300 Zero 9 Molle Mount	12		\$75.00	\$60.00	\$720.00
2	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	6		\$137.50	\$110.00	\$660.00
	V700						
3	WGB-0741A	V700 BODY WORN CAMERA/FIRSTNET READY	8		\$1,612.50	\$995.00	\$7,960.00
4	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	6		Included	Included	Included
5	WGB-0138A	V300 TRANSFER STATION II	1		\$1,868.75	\$1,495.00	\$1,495.00
6	WGB-0142A	V300 IN-CAR WIFI BASE BUNDLE FOR 4RE	8		\$681.25	\$325.00	\$2,600.00
7	LSV07I03510A	ESSENTIAL SOFTWARE SUPPORT AND HARDWARE REPAIR	8	3 YEAR	Included	Included	Included



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price
8	SWV07S03593A	SOFTWARE ENHANCEMENTS	8	3 YEAR	Included	Included	Included
9	WGW00122-302	BODY WORN CAMERA CONFIGURATION SERVICE	8		\$100.00	\$40.00	\$320.00
10	WGP03085-KIT	V300/V700 JACKET MAG MOUNT WITH BWC BOX	2		Included	Included	Included

Grand Total**\$13,755.00(USD)**

DRAFT



Pricing Summary

	Payment Term	Upfront Sale Price
Upfront Costs*		
		\$13,755.00
Upfront Subscription Fee		
Sub Total:		\$13,755.00

	Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee			
Year 3 Subscription Fee			
Sub Total:			\$0.00
Grand Total System Price (Inclusive of Upfront and Annual Costs)			\$13,755.00

**Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.*

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.

DRAFT



AGENDA ITEM # J – 9

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Pool Recommendation

ACTION: Motion

SYNOPSIS: The Park and Rec Board will be meeting on Tuesday, July 9, 2024 to finalize a recommendation on the 2024 pool improvements. Please note that the original renovation budget of \$1,276,000 did not include the installation of new features. Descriptions of the proposed features are included with this report as the Council will need to finalize their size and location.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024

Opinion of Probable Cost
 Repair Existing Pool
 12/22/2023

BASE RENOVATION ITEMS

Component	Quantity	Units	Unit Cost, \$	Total Cost, \$
Main Pool				
New perimeter gutter grating - orig. pool area	265	lf	200 \$	53,000
Misc. repairs to pool basin	80	sf	100 \$	8,000
Pool joint caulking	1,250	lf	15 \$	18,800
Sandblast and recoat/repaint pool basin	11,440	sf	12 \$	137,300
Replace hardware for VGB covers, and electrically bond	2	ea	3,000 \$	6,000
Relocate pool lift to shallow water	1	ls	1,500 \$	1,500
New Stairs for ADA secondary access	1	ls	10,000 \$	10,000
Remove 3-M diving stand	1	ls	1,000 \$	1,000
New 3/4M or 1M diving stand and board	1	ls	25,000 \$	25,000
Demo deck- behind diving to bathhouse	4,000	sf	3 \$	12,000
Replace demo'd deck	4,000	sf	15 \$	60,000
Bonding grid test and repairs	1	ls	35,000 \$	35,000
			Total	\$ 367,600
Pool Mechanical/ Electrical				
Pressure Test Piping	1	ls	15,000 \$	15,000
New flowmeter	2	ls	7,000 \$	14,000
New pool heater (deep pool area)	1	ls	70,000 \$	70,000
Add support/ concrete base to filter (support rusting legs)	1	ls	5,000 \$	5,000
New ventilation for chemical areas	2	ea	10,000 \$	20,000
Misc. Electrical replacement/ controls	1	ls	40,000 \$	40,000
Above ground backwash tank - redirected to sanitary sewer	1	ls	25,000 \$	25,000
Misc. valve replacement allowance	1	ls	20,000 \$	20,000
			Total	\$ 209,000
Bathhouse/ Concessions				
			<i>None in Base Project</i>	
Misc. facia repair and repainting- concessions and filter	1	ls	5,000 \$	5,000
			Total	\$ 5,000
Mobilization				
	1	ls	75,000 \$	75,000
General conditions, supervision, etc.	1	ea	18% \$	105,000
Construction Subtotal			Construction Subtotal	\$761,600

Contractor's O & P	Contractor's O & P	18%	\$137,000
Total Construction Subtotal	Total Construction Subtotal		\$898,600
Contingency	Contingency	25%	\$225,000
Design and Construction Admin	Design and Construction Admin	15%	\$135,000
Testing	Testing	1.0%	\$8,000
Topographic Site Survey	Topographic Site Survey		\$10,000
	Total Project Subtotal		\$1,276,600

OPTIONAL ITEMS/ENHANCEMENTS

New Sunshades (12'x20'), ea	Item Cost	1	ea	\$10,000	\$10,000
	Factored Project Cost				\$13,000

Deck Top Poly Dual Slide (less than 20 ft closed flume length ea)	Installed Slide	1	ea	\$44,000	\$44,000
Misc. deck concrete alterations		1	lf	\$4,000	\$4,000
Deck top pump, piping, electrical		1	ea	\$16,000	\$16,000
	Item Subtotal				\$63,000
	Factored Project Cost				\$84,000

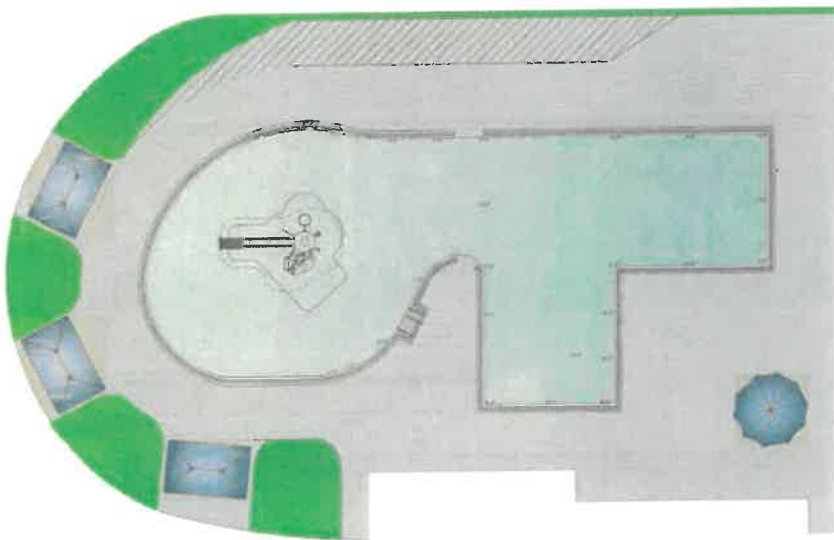
Large Deck Top Poly Dual Slide (approx. 38 ft. closed flume length)	Installed Slide	1	ea	\$64,000	\$64,000
Misc. deck concrete alterations		1	lf	\$6,000	\$6,000
Deck top pump, piping, electrical		1	ea	\$18,000	\$18,000
	Item Subtotal				\$88,000
	Factored Project Cost				\$117,000

Large Fiberglass Slide (99 ft open flume length)	Installed Slide	1	ea	\$122,000	\$122,000
6 - Footings		1	lf	\$10,000	\$10,000
Pump, piping, electrical		1	ea	\$35,000	\$35,000
	Item Subtotal				\$167,000
	Factored Project Cost				\$222,000

\$ 157,000

Vortex PlayNuk N°2

Project Cost: \$156,250
Includes:
- Slide
- Tower/laircase
- Concrete deck
- Piping
- Pump
- Installation



Project 23-530 Slide Feature Upgrades

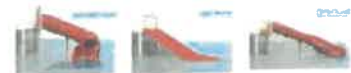
Iowa



GPM: 191

Can change panel pattern, color and slides options to customize your feature

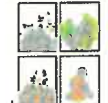
SLIDE OPTIONS



COLOR SELECTION

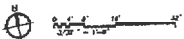


PANEL GRAPHICS



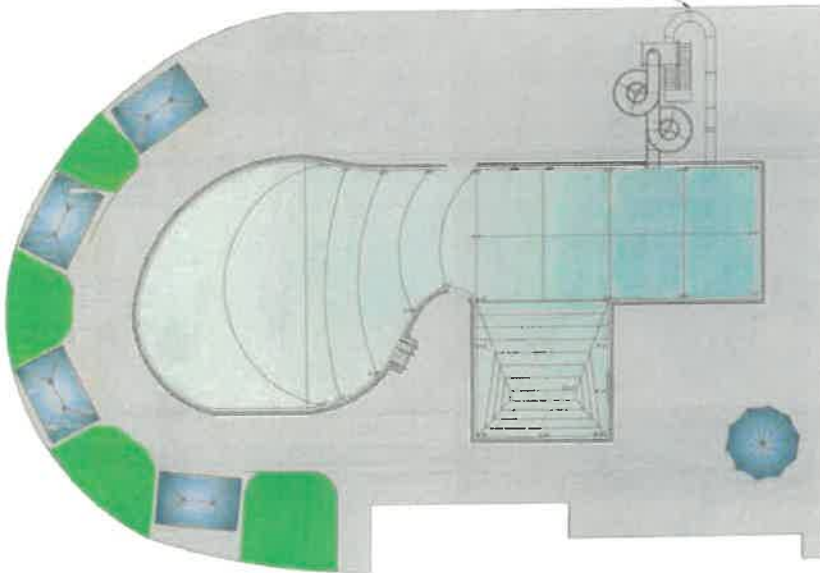
waters edge
AQUATIC DESIGN

1151 Safford Blvd.
Kansas City, KS 64110
1.913.438.4338
www.WaterEdgePools.com
Copyright 2018



Natural Structures Model 1860

Note: Requires 10'-6" -
additional deck north



Davis Park Pool Slide Feature Upgrades

Mount Vernon, Iowa

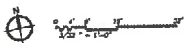


GPM: 20-40 closed,
600-800 open
\$195,000-\$225,000

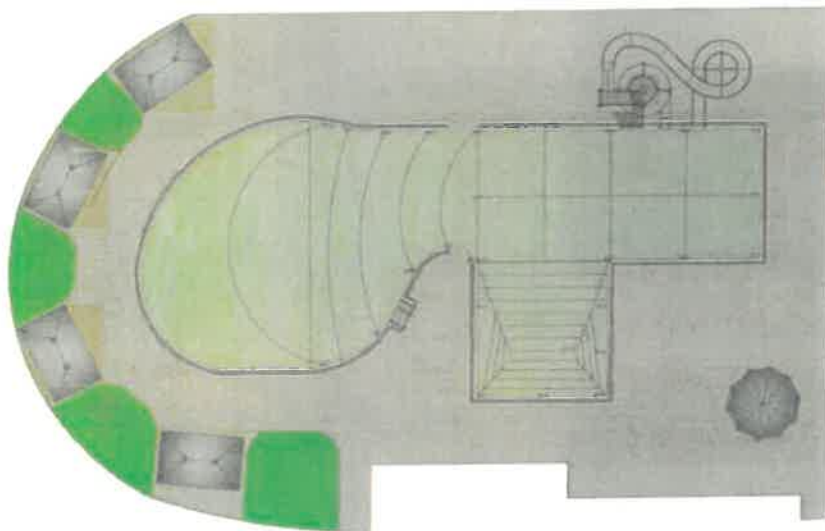


waters edge
AQUATIC DESIGN

1153 Southwest Blvd.
Kansas City, MO 64110
P. 913.438.4254
www.PoolsEdge.com
©waters edge



Natural Structures Model 2040



Davis Park Pool Slide Feature Upgrades Mount Vernon, Iowa

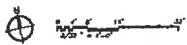


GPM: 20-40 closed,
200-500 open
\$225,000 \$250,000



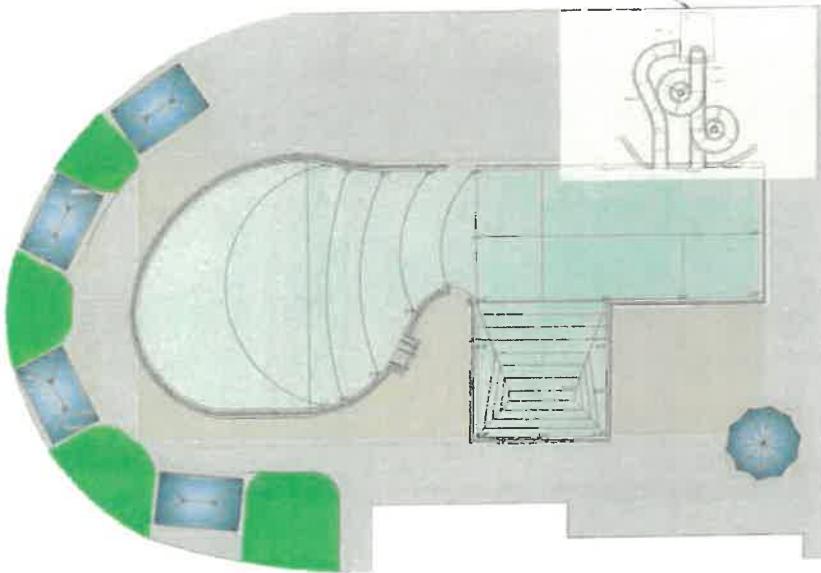
waters edge
AQUATIC DESIGN

1905 Eastwood Blvd.
Mount Vernon, IA 52301
1-812-438-4338
www.WaterEdgePools.com
©2008 WED



Natural Structures
Model 1943
(platform pending)

Note: Requires 10'-6"
additional deck north



Davis Park Pool
Slide Feature Upgrades
Mount Vernon, Iowa

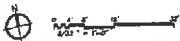


GPM: 500-700 per
\$200,000-\$250,000



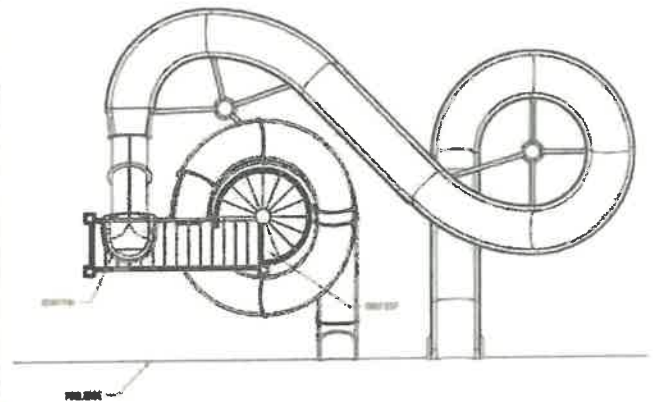
waters edge
AQUATIC DESIGN

1111 Southwest Blvd
Kansas City, KS 64101
L 817.438.4338
www.WaterEdgePools.com
©2014 WED



Height 16'-3" (Model 2040)

\$2,312,000 to \$2,550,000

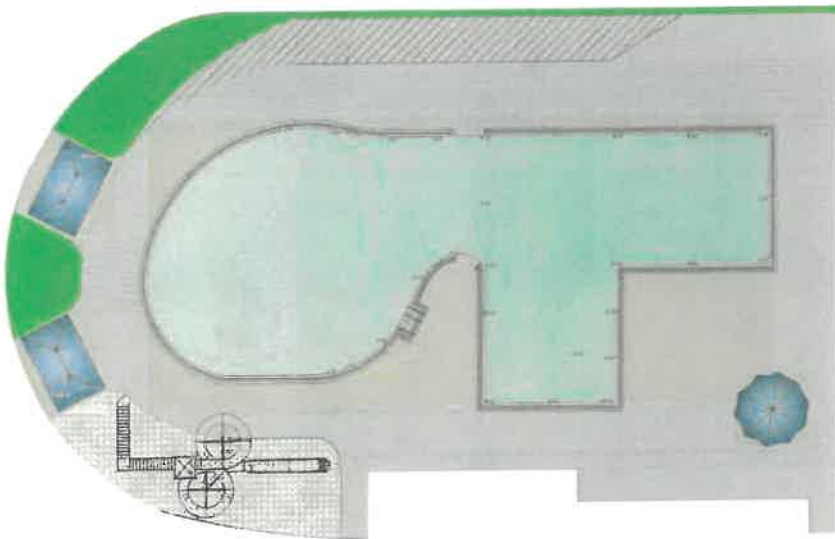


7 175,000

Natural Structures Model 1617 w/runout

Project 23-530 Slide Feature Upgrades

Iowa



GPM: 20-40



waters edge
AQUATIC DESIGN

1123 Southwest Blvd.
Kansas City, KS 66105
L 913.436.4336
www.WaterEdgePools.com
©2008 WED



AGENDA ITEM # J – 10

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: July 15, 2024

AGENDA ITEM: Baker Group Maintenance Contract

ACTION: Motion

SYNOPSIS: Baker Group has been maintaining the mechanical equipment at the LBC since 2020 (roof top units, etc). The annual cost associated with the maintenance contract is \$9,208.00.

BUDGET ITEM: LBC

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Contract

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024



Baker Group
Jared Pourroy
1025 Kirkwood Pkwy SW Suite H
Cedar Rapids, Iowa 52404
Direct: 319.488.6824

Phone: 515.262.4000
855.262.4000
Fax: 515.266.1025
www.thebakergroup.com

June 14th, 2024

Matt Siders
Director of Parks and Recreation and
Director of Lester Buresh Family Community Wellness Center
855 Palisades Rd SW
Mt. Vernon, IA 52314

Re: Maintenance Contract for Lester Buresh Family Community Wellness Center
855 Palisades Rd SW

Dear Matt:

Thank you very much for the confidence you have placed in Baker Group! The anniversary date of the Lester Buresh Family Community Wellness Center Service Agreement is June 30th, 2024. Good maintenance programs will extend your equipment life, optimize your energy efficiency, keep your building occupants comfortable and protect the overall value of your facility assets.

Your existing agreement will continue for one year from July 1st, 2024 through June 30th, 2025 for the price of \$9,208.00 (a %3 cost increase) (plus applicable tax). I've also included a 3-year option that will lock in the 1st year cost, for all 3 years. Please sign, date the bottom of this letter, and return it by the anniversary date of your agreement. This will allow us to ensure that your coverage continues uninterrupted. Please provide us any purchase order number you would like referenced.

Thank you again for the opportunity to assist you with the important maintenance of your building systems. Any additional work will require your approval and will be billed at preferred customer labor rates. If you have any questions, or I may be of additional service, please contact me directly at pourroyj@thebakergroup.com or at the phone numbers above.

1 YEAR OPTION APPROVED BY:

Name: _____

Title: _____

Date: _____

3 YEAR OPTION APPROVED BY:

Name: _____

Title: _____

Date: _____

Sincerely,

Jared Pourroy
Account Executive

AGENDA ITEM # J – 11

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	July 15, 2024
AGENDA ITEM:	2024 Chevrolet Purchase - Fire Department
ACTION:	Motion

SYNOPSIS: The fire department is seeking approval to purchase a 2024 Chevrolet Silverado in the amount of \$53,182 (unequipped). The money for the purchase will come from the fire department equipment tax levy.

BUDGET ITEM: FD Levy

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

DATE PREPARED: 7/9/2024



NEW 2024 CHEVROLET SILVERADO 2500 HD CUSTOM
VIN: 3GCHYME77R1229784 STOCK: 94141



MSRP	\$57,145
Lynch Discount	-\$1,083
Lynch Price	\$56,062
Price After Rebates	\$55,682
Details	

[Get More Details](#)

[Schedule Test Drive](#)

360° Photos

[chevy.com](#)

319-895-8500

[Play Video](#) [Interactive](#)

\$ 55,682⁰⁰
- 2,500⁰⁰

Gov't Price Concession

Gov't PRICE: \$ 53,182⁰⁰

K. Reports-Received/File



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

JUNE 2024 POLICE REPORT

Vehicle Collisions

There was a total of 5 reported collisions during the month. There were 4 collisions in Mount Vernon. Collision 1 occurred on Hwy 1 when unit 1 struck a deer. Damage was estimated at \$1,500 and no injuries were reported. Collision 2 occurred on the 100 block of E. 1st St. when unit 1 backed out of a parking spot and struck unit 2, which was legally parked. Damage was estimated at \$2,600 and no injuries were reported. Collision 3 occurred on the 400 block of 7th St NW when unit 1 was attempting to park and struck unit 2, which was legally parked. Damage was estimated at \$1,500 and no injuries were reported. Collision 4 occurred on the 700 block of S. 1st Ave when unit 1 backed into unit 2 which was legally parked. Damage was estimated at \$2,600 and no injuries were reported.

There was 1 collision in Lisbon. Collision 1 occurred on the 600 block of W. Main St. when unit 1 struck a retaining wall. Damage was estimated at \$135, and no injuries were reported.

Incidents/Arrest

There were 16 reported incidents during the month. In Mount Vernon, there were 13 reports which included: animal control, criminal mischief, disturbance, found property, hit and run, OWI (x2), juvenile issue, medical, property damage, underage possession of tobacco, and welfare check (x2).

In Lisbon, there were 3 reports which included: assault, hit and run, and disturbance.

During the month, officers had 2 arrests. In Mount Vernon there were 2 for OWI.

In Lisbon there were none.

K-9 Report

Monster was deployed once with no change in behavior.

Community Service/Training/Misc.:

- Sergeant Daubs and Officer Gutierrez attended the GTSB conference
- Sergeant Daubs participated in US Marshall Task Force - Sex Offender Registration checks and Violation enforcement Project
- Officer Moel and Monster attended training
- Officers completed spring range qualifications

380 Old Lincoln Highway
Mount Vernon, Iowa 52314

319-895-6141 (office)
319-895-6617 (fax)



Mt. Vernon-Lisbon Police Department

Douglas J. Shannon
Chief of Police

- Lisbon time (administration, call for service, patrol): 343 hours

	June	May	Apr	Mar	Feb	Jan
Administrative	81	108	37	41	53	55
Call for service	20	26	14	33	24	24
Patrol	242	252	263	266	247	247
	343	386	313	341	324	326

GTSB:

During June officers worked 8 hours of STEP which resulted in: 1 speed citation, 7 speed warnings and 1 stop sign/light warning.

Respectfully Submitted,

Chief of Police



Mount
Vernon
IOWA

Chris Nosbisch, City Administrator
Douglas Shannon, Chief of Police

Thomas M. Wieseler, Mayor

Council:

Scott Rose
Stephanie West
Paul Tuerler
Craig Engel
Mark Andresen

Parks and Recreation Department
Directors Report
June 15 – July 15

Parks

-A new sculpture was installed, Dragonfly. This sculpture looks amazing in it's space.

Sports

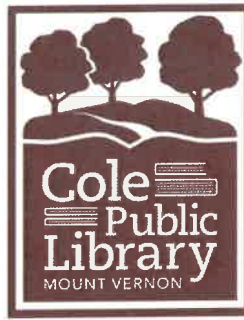
-Park and Rec ball season ended on July 2. A huge thank you to all the coaches for doing a wonderful job coaching our kids. Umpire stock was plentiful this season. We only experienced a couple of rain outs this May and June.
-Flag Football and Fall Soccer registration will begin July 9th.

Pool

-Park and Rec Board will be sharing the updated Master Plan with photos in August. Many thanks to Bob Campagna for taking photos for this publication, it really adds to the document.

Misc

-LBC visits have increased over last year at 184 patrons/day for June 2024. June 2023 we were at 168 patrons/day. Facility Rentals are steady. Group Fitness Class attendance has increased and remains strong.



July 8, 2024

Mayor Tom Wieseler and City Council Members,

June was an exciting start to our Summer Reading Program. We kicked off summer activities with Big Bang Bubbles, an educational program attended by over 70 patrons. Our weekly programs were similarly well attended this month. Wednesday Workshops were fully booked with 29-30 kids attending each program. Lego Club averaged 39 visitors each session and Story Time had a steady attendance of around 40 participants. Cole Public Library also hosts MVCSD's Kids Club every Monday throughout the summer, something the library has done for many years. Children listen to stories, engage with a librarian, and have the opportunity to check out books to take back to Kids Club and read throughout the week.

We continue this summer momentum into July. Alongside our weekly programs, our activity calendar is booked with Family Movie Night on July 16th, Family Night: Busy Bees on July 23rd, and the first of two Farm Story Times on July 6th. Farm Story Time is a new collaborative program with Lisbon Library, Morning Glory Farms, and features special musical guest Balderdash Ditty. July also marks the start of the new fiscal year, so we will submit the first round of usage statistics to the State Library of Iowa.

Warm Regards,
Grace Chamberlain
Cole Public Library Director

M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
July 15, 2024**

- The next quarterly staff appreciation luncheon will be held on Friday, July 19, 2024, at the Mount Vernon Lisbon Police department.
- I will be attending the ECICOG (East Central Iowa Council of Governments) meeting on Thursday, July 25, 2024.
- Staff will be meeting with representatives from the IaDOT on Monday, July 15, 2024, to discuss access point onto Hwy 1.
- Staff will be hosting a preconstruction meeting with Ferguson Waterworks on Monday, July 15, 2024.