

City of Mt. Vernon, Iowa

Meeting:	Mt. Vernon City Council Meeting
Place:	Mt. Vernon City Hall, 213 1st Street NW, Mt. Vernon, Iowa 52314
Date/Time:	Mat 6, 2024 – 6:30 PM
Web Page:	www.cityofmtvernon-ia.gov
Posted:	May 3, 2024

Mayor:	Tom Wieseler	City Administrator:	Chris Nosbisch
Mayor Pro-Tem:	Scott Rose	City Attorney:	Holly Corkery
Councilperson:	Stephanie West	Asst. City Administrator:	Lori Boren
Councilperson:	Craig Engel	Finance Dir/City Clerk:	Marsha Dewell
Councilperson:	Mark Andresen	Chief of Police:	Doug Shannon
Councilperson:	Paul Tuerler		

For those individuals that are unable to attend or still do not feel comfortable with in-person meetings, the City is providing a Zoom option. For those planning to attend via Zoom, please use the following information:

You will be prompted for the following information:

1. Telephone #: 1-312-626-6799
2. Meeting ID: 880 3714 7827
3. Password: 588904

Should you need assistance to access the meeting, please contact Chris at 319-359-8613.

A. Call to Order

B. Agenda Additions/Agenda Approval

C. Communications:

1. Unscheduled
2. Joe Horaney Cedar Rapids Linn County Solid Waste Agency

If you wish to address the City Council on subjects pertaining to today's meeting agenda, please wait until that item on the agenda is reached. If you wish to address the City Council on an item **not** on the agenda, please approach the microphone and give your name and address for the public record before discussing your item. Each individual will be granted no more than five (5) minutes.

D. Consent Agenda

Note: These are routine items and will be enacted by one motion without separate discussion unless a Council Member requests separate consideration.

1. Approval of City Council Minutes – April 15, 2024 Regular Council Meeting
2. Appoint Marla Wright – Park and Rec Board
3. Approval of Cigarette License – Smoke Shop and Vape

E. Public Hearing

1. None

F. Ordinance Approval/Amendment

1. None

G. Resolutions for Approval

1. Resolution #5-6-2024A: Directing Sale of \$4,840,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024
2. Resolution #5-6-2024B: Approving Revised Preliminary Plat of Stonebrook 10th and 11th Additions to Mount Vernon, Iowa
3. Resolution #5-6-2024C: Approving New Stop Sign Location Within the City of Mount Vernon, Iowa
4. Resolution #5-6-2024D: Making Award of the Construction Bid for Water Meter Installation for the 2024 Water Meter Replacement Project

H. Mayoral Proclamation

1. None

I. Old Business

1. Discussion and Consideration of Sculpture Trail Funding Request – Council Action as Needed (tabled on March 18, 2024)

J. Motions for Approval

1. Consideration of Claims List – Motion to Approve
2. Discussion and Consideration of Part-Time Grants and Community Development Position – Council Action as Needed
3. Discussion and Consideration of Police Department Hiring Strategies – Council Action as Needed
4. Discussion and Consideration of Pay Application #2 – Davis Park Lighting Project – Council Action as Needed
5. Discussion and Consideration of Setting a Public Hearing Date for the Amendment to Chapter 99.02 Rate of the Mount Vernon Municipal Code – Council Action as Needed
6. Discussion and Consideration of Setting a Public Hearing Date for the Amendment to Chapter 92.02 Usage Rate of the Mount Vernon Municipal Code – Council Action as Needed
7. Discussion and Consideration of Sign Proposal – Fire Station Signage Project – Council Action as Needed
8. Discussion and Consideration of Invoice # from Total Tree Care for City Tree Maintenance – Council Action as Needed

K. Reports to be Received/Filed

1. Mt. Vernon/Lisbon Police Annual Report

L. Discussion Items (No Action)

1. None

M. Reports of Mayor/Council/Administrator

1. Mayor's Report
2. Council Reports
3. Committee Reports
4. City Administrator's Report

N. Adjournment

Pursuant to §21.4(2) of the Code of Iowa, the City has the right to amend this agenda up until 24 hours before the posted meeting time.

If anyone with a disability would like to attend the meeting, please call City Hall at 895-8742 to arrange for accommodations.

C. Communications

Cedar Rapids Linn County Solid Waste Agency


May 2024 Update



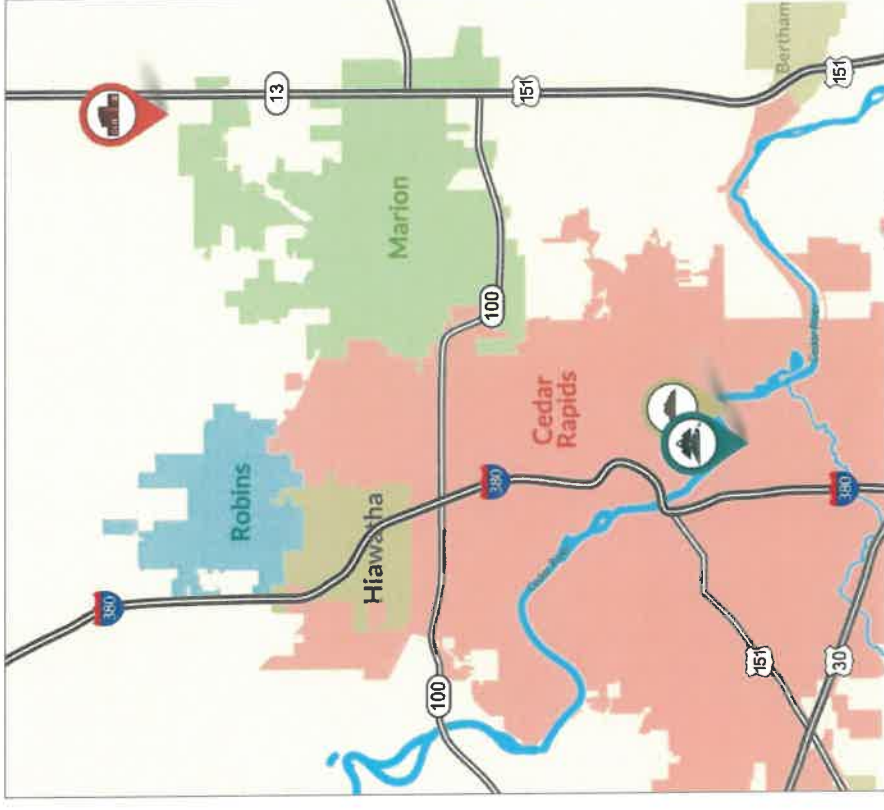
Solid Waste Agency

- Formed in 1994 via a 28E Agreement between the City of Cedar Rapids and Linn County
- Governed by a nine-member Board of Directors

 Site 1 – Mount Trashmore

 Site 2 – Resource Recovery & Landfill

 Site 3 – Compost Facility



FY'25 Disposal Fees Begin July 01, 2024

- Garbage Disposal: \$48 per ton (increase of \$3/ton)
 - Minimum Charge for weighed loads: \$22
- Flat Fee for Cars: \$12/load
- SUVs, Minivans: \$15/load
- Flat Fee for Pickups & Full-size Vans: \$22/load

FY'25 Disposal Fees Begin July 01, 2024

- Yard Waste Drop-Off: \$30/ton (increase of \$2/ton)
 - Minimum \$10/load
- Commercial Recycling: \$105/ton (increase of \$5/ton)
 - Agency being charged \$118 per ton

Recycling Services



Traditional recycling (cans, bottles, cardboard, paper, etc.)



Appliances, scrap metal and tire recycling

Appliances – \$10/unit



Scrap Metal – no charge



Tires – \$4/tire off rim, \$5/tire on rim; \$300/ton for bulk loads (loads with more than eight tires)



Batteries and medical sharps – no charge



Recycling Services



TV and monitor recycling



\$15/unit; All other electronics no charge



Drop-off inside Resource Recovery building, 1954 County Home Road



Household hazardous materials recycling



No charge for residents



No appointment necessary

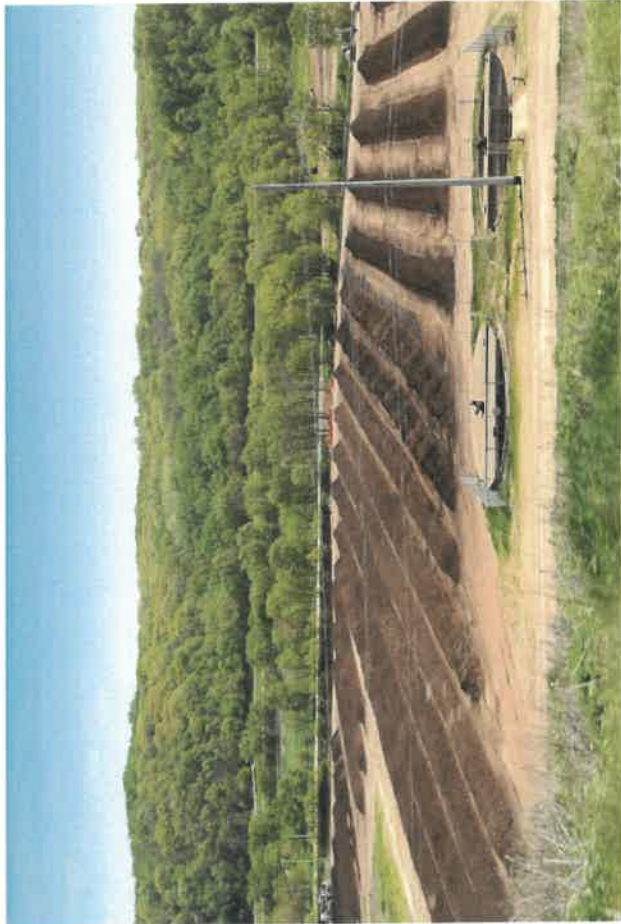


Drop-off inside Resource Recovery building, 1954 County Home Road

Books & Textiles Recycling



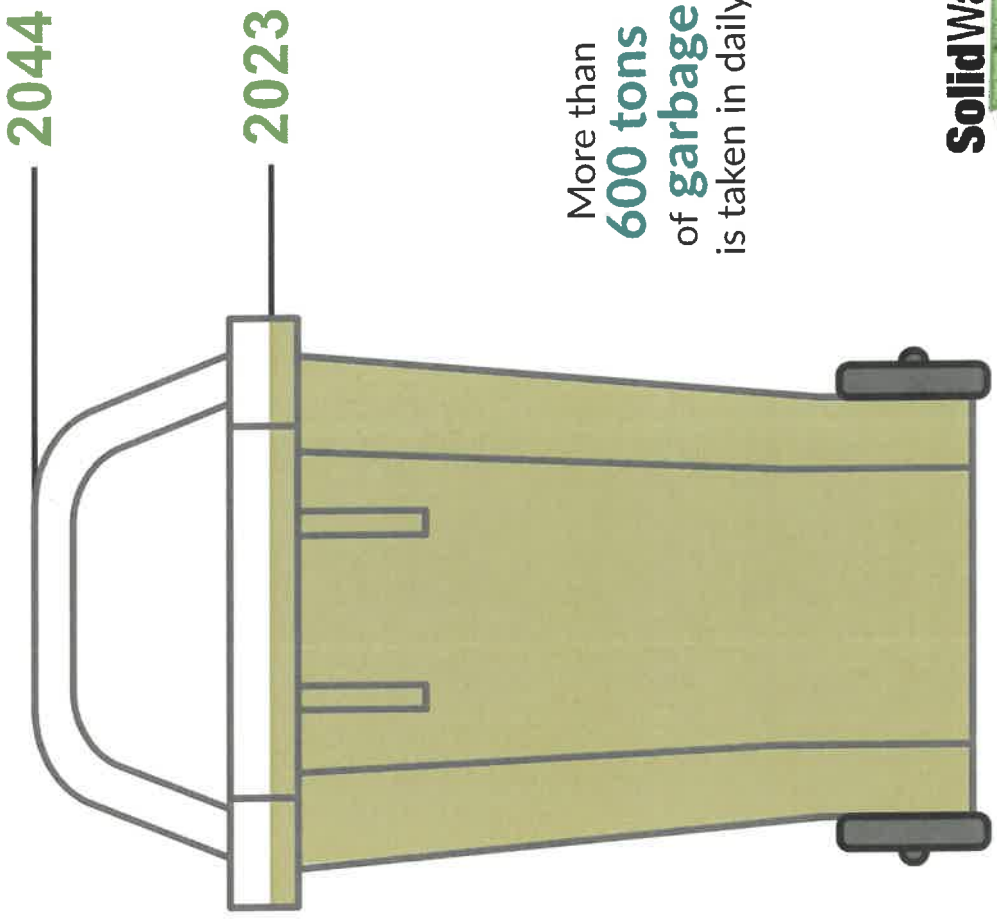
Compost Facility & Mount Trashmore



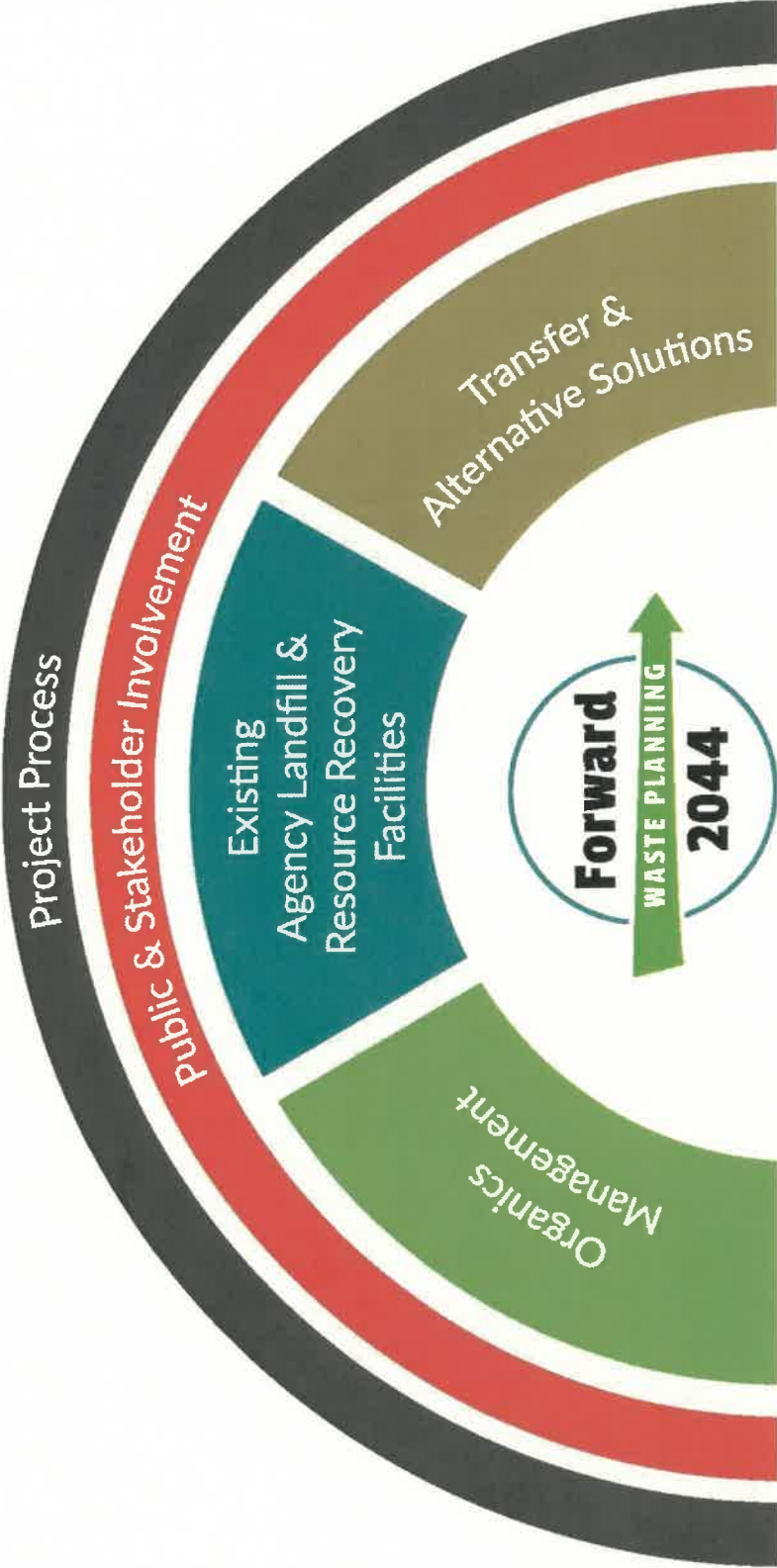


Forward 2044 Waste Planning

Agency's original charge
ends June 30, 2044



More than
600 tons
of **garbage**
is taken in daily



Project Process

Public & Stakeholder Involvement

Existing Landfill & Resource Recovery Facilities

Transfer & Alternative Solutions

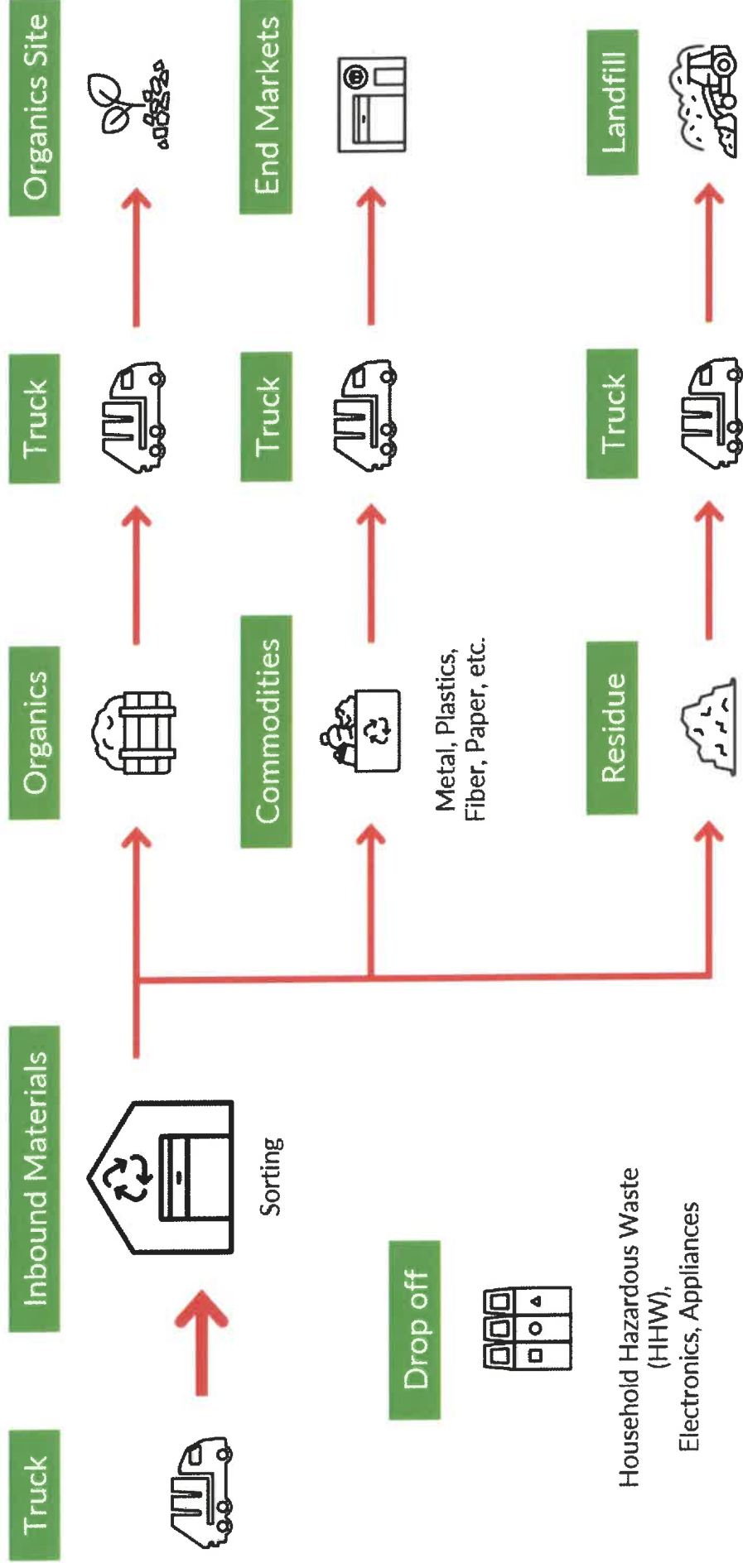
Organics Management

Forward

WASTE PLANNING

2044

Transfer Station



What this means for your community

- We are here – still open & serving Linn County
- Meeting community needs with a sustainable focus
- Engagement on future site uses – closure plan



D. Consent Agenda

The Mount Vernon City Council met April 15, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Tuerler, Engel, West and Rose.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Andresen, seconded by West to approve the Agenda. Motion carries.

Consent Agenda. Motion made by Tuerler, seconded by Rose to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – April 1, 2024 Regular Council Meeting

Approval of City Council Minutes – April 1, 2024: FY 2024-2025 Property Tax Levy

Approval of Cigarette License – Casey's General Store #1599

Public Hearing

Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. Mayor Wieseler opened the public hearing at 6:30 p.m. This is the public hearing for the \$1,000,000 general obligation capital loan note for the extension of Glenn Street and other infrastructure for the CHI development. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:31 p.m. Council then acted on Resolution #4-15-2024A.

Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. Mayor Wieseler opened the public hearing at 6:32 p.m. This is the public hearing for the \$2,250,000 general obligation capital loan note for the swimming pool repair and reconstruction project. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:33 p.m. Council then acted on Resolution #4-15-2024B.

Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. Mayor Wieseler opened the public hearing at 6:33 p.m. This is the public hearing for the \$1,850,000 general obligation capital loan note for the replacement and upgrade of municipal water meters and to complete various infrastructure projects throughout the community. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:34 p.m. Council then acted on Resolution #4-15-2024C.

Public Hearing for the Consideration of the City of Mount Vernon Fiscal Year 2024-2025 Proposed Annual Budget. Mayor Wieseler opened the public hearing at 6:35 p.m. Council was given a copy of the state budget forms that will be submitted along with a powerpoint presentation from the City Administrator that is available on the City website. Residential rollback went from 54.6501% to 46.3428%. The City tax levy will go from 13.15491% to 13.33601%. The levy amount will increase again next year to approximately 13.50% (which was a planned incremental increase discussed during last year's budget). Sewer rates will also increase 8% this year. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:47 p.m. Council then acted on Resolution #4-15-2024D.

Resolutions for Approval

Resolution #4-15-2024A: Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes. Motion made by West, seconded by Andresen to approve Resolution #4-15-2024A. Roll call all yes. Resolution passes.

Resolution #4-15-2024B: Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$2,250,000 General Obligation Capital Loan Notes. Motion made by Rose, seconded by West to approve Resolution #4-15-2024B. Roll call all yes. Resolution passes.

Resolution #4-15-2024C: Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,850,000 General Obligation Capital Loan Notes. Motion made by Tuerler, seconded by Andresen to approve Resolution #4-15-2024C. Roll call all yes. Resolution passes.

Resolution #4-15-2024D: Approving the City of Mount Vernon Fiscal Year 2024-2025 Annual. Motion made by Tuerler, seconded by Rose to approve Resolution #4-15-2024D. Roll call all yes. Resolution passes.

Resolution #4-15-2024E: Approving Electronic Bidding Procedures and Distribution of Preliminary Official Statement. This resolution approves electronic bidding procedures and distribution of the Preliminary Official Statement for the 2024 General Obligation Capital Loan Notes. Motion made by West, seconded by Andresen to approve Resolution #4-15-2024E. Roll call all yes. Resolution passes.

Resolution #4-15-2024F: Accepting Work Known as the Mount Vernon-Lisbon Police Department Addition and Renovation Project with Septagon Construction. The police station renovation project is now complete. The final contract price for the renovation project is \$1,193,711.12. The retainage of \$59,685.57 is included in pay application #16 and will be released after the 30 day mandatory waiting period. Motion made by Tuerler, seconded by Rose to approve Resolution #4-15-2024F. Roll call all yes. Resolution passes.

Mayoral Proclamation

Proclamation Recognizing Friday, April 26, 2024, as Arbor Day within the City of Mt. Vernon, Iowa.

Old Business

Discussion and Consideration of Sculpture Trail Funding Request – Council Action as Needed (tabled on March 18, 2024). Staff is asking for this item to remain tabled until the Park and Rec Board has an opportunity to review their CIP requests.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Engel, seconded by Tuerler to approve the Claims list. Motion carries.

PAYROLL	CLAIMS	107,044.63
JEO CONSULTING	DOWNTOWN STREETSCAPE-LOST III	48,275.40
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	36,359.37
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	23,511.68
HAWKEYE COMMUNICATIONS INC	FIRE ALARM SYSTEM-PD CONST	15,935.60
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	14,434.59
LEASE SERVICING CENTER INC	EQUIP LEASE-LBC	8,464.61
US BANK	CREDIT CARD CHARGES-ALL DEPTS	6,120.09

EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	5,992.31
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	4,225.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	4,091.88
TRI-CITY ELECTRIC CO OF IOWA	SECURITY UPGRADE-PD CONST	2,783.08
STATE HYGIENIC LAB	TESTING-SEW	2,684.00
LYNCH DALLAS PC	LEGAL FEES-P&A	2,535.50
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	2,275.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	2,213.94
ALLIANT ENERGY	ENERGY USAGE-WAT	2,119.85
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	2,025.00
KONE INC	ELEVATOR MAINT CONTRACT-LBC	1,706.76
UNITED ART & EDUCATION	CHALK-P&REC	1,651.90
PNP	FUEL-PD	1,595.06
LISBON, CITY OF	AMB DIRECTOR CONTRACTED SALARY	1,545.88
BAKER GROUP	HVAC MAINT-LBC	1,542.21
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,492.23
MOTOROLA SOLUTIONS INC	SOFTWARE-PD	1,216.16
ALLIANT ENERGY	ENERGY USAGE-RUT	1,178.92
RICHARD BURROUGHS	CEMETERY MAINT	1,073.00
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	1,055.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	985.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	904.15
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	889.90
ALLIANT ENERGY	ENERGY USAGE-WAT	881.54
ALLIANT ENERGY	ENERGY USAGE-FD	881.50
NIGHT SHIFT LLC	CLEANING SERVICE-PD	867.84
STUDENT PUBLICATIONS INC	EMPLOYMENT AD-PW	842.40
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	759.37
AMAZON CAPITAL SERVICES	CTW SUPPLIES-P&REC	741.00
DSG	SUPPLIES-WAT	560.17
MARTIN GARDNER ARCHITECTURE	CONSTRUCTION ADMIN-PD CONST	556.36
KIECKS	UNIFORMS-PD	504.98
INTERNATIONAL CITY COUNTY MGMT	MEMBERSHIP-ALL DEPTS BOREN	483.21
ECICOG	ZONING ORD REVIEW-P&A	450.00
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-LBC	447.07
GALLS LLC	UNIFORMS/EQUIP-PD	405.61
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-PD	378.62
RC TECH	CAMERA SERVICE-SW	373.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	353.50
MEDIACOM	PHONE/INTERNET-SEW	349.71
AMAZON CAPITAL SERVICES	CTW SUPPLIES-P&REC	347.52
CAMPBELL SUPPLY CEDAR RAPIDS	MOWING SUPPLIES-P&REC	323.16
ALEX VOLKOV	UNIFORMS-WAT,SEW	319.94
CARQUEST OF LISBON	VEHICLE/EQUIP MAINT-ALL DEPTS	316.12
MEDIACOM	PHONE/INTERNET-PW	315.40
ALLIANT ENERGY	ENERGY USAGE-P&REC	310.54
AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES-LBC	290.54
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	287.73
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	287.28
MEDIACOM	PHONE/INTERNET-FD	273.44
LYNN PEAVEY COMPANY	COLLECTION KITS-PD	255.15
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	255.00
US CELLULAR	CELL PHONE-PD	247.51

EVER-GREEN LANDSCAPE NURSERY	EROSION CONTROL-PD	240.00
COMPUTER PROJECTS OF ILLINOIS	SOFTWARE-PD	218.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	214.01
PRESTO-X	PEST CONTROL-PD	212.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
BRYCE RHONE	INSTRUCTOR-LBC	180.00
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
EVER-GREEN LANDSCAPE NURSERY	LANDSCAPE MATERIALS-PD	162.00
CAUSE TEAM	UNIFORMS-ALL DEPTS	153.00
THE DAILY IOWAN	EMPLOYMENT AD-PW	149.76
GARY'S FOODS	SUPPLIES-ALL DEPTS	149.63
IA STATE RESERVE LAW OFFICERS	TRAINING-PD	145.00
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	136.24
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	134.00
MIDWEST WHEEL CO	VEHICLE MAINT-FD	133.84
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,GB	124.42
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	110.00
VERMEER SALES & SERVICE INC	FUEL LEVEL SENSOR-RUT	107.30
AIRGAS INC	CYLINDER RENTAL FEE-PW	101.78
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	100.00
MACQUEEN EQUIPMENT	EQUIP MAINT-RUT	99.78
RICKARD SIGN AND DESIGN CORP	TABLE BANNER-PD	85.00
P&K MIDWEST INC	EQUIP MAINT-RUT	83.97
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	81.52
STAPLES INC	SUPPLIES-PD	79.99
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CENTURY LINK	PHONE CHARGES-PD	72.00
ALLIANT ENERGY	ENERGY USAGE-POOL	70.50
MARION, CITY OF	STOP LIGHT BULB-RUT	60.00
NEAL'S WATER CONDITIONING	WATER/SALT-FD	45.75
NEAL'S WATER CONDITIONING	WATER/SALT-RUT	40.00
MELINDA SNYDER	INSTRUCTOR-LBC	40.00
NEAL'S WATER CONDITIONING	WATER/SALT-CITY HALL	34.75
SYDNEY ABODEELY	REFUND-POOL	33.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	33.00
KURT CROCK	REFUND-ANIMAL CONTROL	25.00
MARSHA DEWELL	MILEAGE-P&A	22.78
KELLI ANDRESEN MUELLER	REFUND-POOL	18.00
NEAL'S WATER CONDITIONING	WATER/SALT-PD	12.75
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	12.75
LANGUAGE SERVICES	INTERPRETATION SERVICES-PD	11.55
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		326,948.74

FUND EXPENSE TOTALS

PAYROLL	107,044.63
GENERAL FUND	59,453.11
LOST II UR & STREETScape	48,275.40
SOLID WASTE	40,820.37
LBC	21,469.97
POLICE STATION CONSTRUCTION	19,418.69

WATER FUND	11,398.95
SEWER FUND	10,731.99
ROAD USE TAX FUND	6,873.15
STORM WATER FUND	1,429.48
COTTONWOOD LMI PROJECT	33.00
TOTAL	326,948.74

FY24 MARCH REVENUE	
PUBLIC WORKS	229,533.52
GENERAL GOVERNMENT	165,177.36
CULTURE-RECREATION	45,135.78
PUBLIC SAFETY	14,451.37
TOTAL	454,298.03

Discussion and Consideration of a Mount Vernon-Lisbon Community Development Group (CDG) Executive Director Job Description – Council Action as Needed. With Joe Jennison's resignation effective June 30th, CDG has submitted a new job description for the CDG Executive Director position based on what their expectations will be. Chapter 26 of the municipal code requires City Council affirmation of the appointment, removal, and compensation of the CDG Director (including job description approval). Brenda Langenberg, Vice President of the CDG, explained that the old job description was several years old and changes were made to blend Main Street Iowa and Mount Vernon-Lisbon's expectations. With the exception of one minor addition to the wording in the essential duties and responsibilities (add "and economic development" to item #7), Council was in agreement with the new job description. Motion made by Tuerler, seconded by West to approve the new job description for the CDG Executive Director position as amended. Motion carries.

Discussion and Consideration of Pay Application #3 – Sewer Cleaning Project – Council Action as Needed. Pay application #3 is in the amount of \$20,025.49 and completes the contract payments for phase 1, minus the retainage. The city will now move to stage 2 of the sewer project, completing \$800,000 in necessary repair work to the existing system. Motion made by Engel, seconded by Tuerler to approve Pay Application #3-Sewer Cleaning Project. Motion carries.

Discussion and Consideration of a Request for Proposals for the Water Meter Replacement Project – Council Action as Needed. This RFP includes the project specifications and bidding procedures for the \$1,000,000 water meter replacement project. Responses for the RFP/bid are due on May 2, 2024 and the public hearing to consider the winning bid will be set for May 6, 2024. Motion made by Tuerler, seconded by West to approve the Request for Proposals for the Water Meter Replacement Project. Motion carries.

Discussion and Consideration of Pay Application #15 – Police Station Renovation Project – Council Action as Needed. Pay application #15 in the amount of \$25,135.72 is the final pay application, minus the retainage for the police station renovation project. Motion made by Tuerler, seconded by Andresen to approve Pay Application #15-Police Station Renovation Project. Motion carries.

Discussion and Consideration of Pay Application #16 – Police Station Renovation Project – Council Action as Needed. Pay application #16 is for the retainage for the police station renovation project in the amount of \$59,685.57. The retainage will be released to Septagon Construction at the end of the 30-day mandatory waiting period. Motion made by Engel, seconded by Rose to approve Pay Application #16-Police Station Renovation Project. Motion carries.

Discussion and Consideration of Emergency Repairs to Water Well #7 – Council Action as Needed. Staff informed Council earlier that emergency repairs were being conducted on well #7 due to the loss of pressure from the well. The cost of repairing the pipe and lowering the piping/pumps was \$68,198.65. Motion made by Rose, seconded by Engel to approve the invoice from Northway Corporation for \$68,198.65. Motion carries.

Discussion and Consideration of Invoice #149781 – Downtown Streetscape Project – Council Action as Needed. This is the second invoice for the Downtown Streetscape Project. Included with the invoice is a monthly progress report. Motion made by Tuerler, seconded by Andresen to approve Invoice #149781 from JEO Consulting Group in the amount of \$28,057.60. Motion carries.

Discussion and Consideration of S & P Ratings Fee - Council Action as Needed. The ratings fee that is paid to S & P is the fee the City pays to give our credit rating prior to the bond sales. The fee will be just under \$20,000.00. Motion made by Rose, seconded by Andresen to approve the agreement with S & P Global for credit rating services. Motion carries.

Reports to be Received/Filed. Full reports can be viewed on the City website under the April 15, 2024 Council Packet.

Mt. Vernon/Lisbon Police Report. Chief Shannon publicly thanked Council and City Staff for their help during the years long process of the police station renovation project.

Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Library Report

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler will be speaking this Saturday at Cornell for the "Welcome to the Lions Club" 100 year anniversary celebration. The Community Foundation Group met last week.

Council Reports. Engel gave an update on the Childcare Summit given last week at Cornell.

City Administrator's Report. Full report can be viewed on the City website under the April 15, 2024 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:47 p.m., April 15, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk

G. Resolutions for Approval

AGENDA ITEM # G – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Public Hearing for Resolution #5-6-2024A
ACTION:	Motion

SYNOPSIS: The bond sale for the \$4,840,000 borrowing will occur at 11 a.m. on Monday, May 6, 2024. The results will be shared at the meeting by Maggie Burger of Speer Financial. Staff will ask to move this agenda item to the end of your meeting as Maggie will be coming from a meeting in Independence on Monday.

BUDGET ITEM: All

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-6-2024A

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

May 6, 2024

The City Clerk of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ .M., on the above date, to open sealed bids received, access electronic bids and to refer the sale of the Notes to the best and most favorable bidder for cash; subject to approval by the City Council at _____ .M. on the above date.

The following persons were present:

* * * * *

This being the time and place for the opening of bids for the sale of \$4,840,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024, the meeting was opened for the receipt of bids for the Notes. The following actions were taken:

1. Sealed bids were filed and listed in the minutes while unopened, as follows:

Name & Address of Bidders:

(Attach List of Bidders)

2. The City Clerk then declared the time for filing of sealed bids to be closed and that the sealed bids be opened. The sealed bids were opened and announced.

3. Electronic bids received were accessed and announced as follows:

Name & Address of Bidders:

(Attach List of Bidders)

4. The best bid was determined to be as follows:

Name & Address of Bidder: _____

True Interest Rate (as-bid): _____ %

Net Interest Cost (as-bid): \$ _____

In consultation with Speer Financial, Inc., the City considered the adjustment of the aggregate principal amount of the Notes and each scheduled maturity thereof in accordance with the Terms of Offering and the following actions were taken:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

All bids were then referred to the Council for action.

May 6, 2024

The City Council of the City of Mount Vernon, State of Iowa, met in _____ session, in the Council Chambers, City Hall, 213 First Street NW, Mount Vernon, Iowa, at _____ M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

Vacant: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION DIRECTING SALE OF \$4,840,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024," and moved its adoption. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the following Resolution duly adopted as follows:

RESOLUTION NO. _____

RESOLUTION DIRECTING SALE OF \$4,840,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024

WHEREAS, bids have been received for the Notes described as follows and the best bid received (with permitted adjustments, if any) is determined to be the following:

\$4,840,000 (SUBJECT TO ADJUSTMENT PER TERMS OF OFFERING) GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2024

Bidder: _____ of _____

The terms of award:

Final Par Amount as adjusted: \$ _____

Purchase Price as adjusted: \$ _____

True Interest Rate: _____%

Net Interest Cost: \$ _____

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MOUNT VERNON, STATE OF IOWA:

Section 1. That the bid for the Notes as above set out is hereby determined to be the best and most favorable bid received and, the Notes are hereby awarded as described above.

Section 2. That the statement of information for Note bidders and the form of contract for the sale of the Notes are hereby approved and the Mayor and Clerk are authorized to execute the same on behalf of the City.

Section 3. That all acts of the Clerk done in furtherance of the sale of the Notes are hereby ratified and approved.

PASSED AND APPROVED this 6th day of May, 2024.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF LINN

)

I, the undersigned City Clerk of the City of Mount Vernon, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this _____ day of _____, 2024.

City Clerk, City of Mount Vernon, State of Iowa

(SEAL)

AGENDA ITEM # G – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Resolution #5-6-2024B
ACTION:	Motion

SYNOPSIS: Please see the Planning and Zoning commission report for the revised preliminary plat of Stonebrook 10th and 11th Addition.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-6-2024B

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

PLANNING & ZONING COMMISSION

April 10, 2024

STAFF REPORT

Prepared by: Leigh Bradbury, City Planner

AGENDA ITEM: Preliminary Plat – Stonebrook 10th & 11th

Requested Action: Approval of Preliminary Plat / Subdivision of Lot #26

Applicant / Owner: BBAJ, Inc.

Background Information: A preliminary plat for Stonebrook 7th Phase II, 10th and 11th Additions was approved by City Council in April of 2023. Lot #26 was being reserved for possible stormwater management at that time.

Analysis: Both the developer's engineering team and the City's have reviewed the Stormwater Pollution Prevention Plan (SWPPP) for this development and determined that it does not require use of Lot #26 for that purpose. For this reason, the developer would like to amend the preliminary plat by subdividing Lot 26 of the 10th Addition into six lots.

A subdivision involving the creation of more than 4 lots is considered a Major Subdivision, per Mount Vernon Code Ch166.08, and requires a Public Hearing to be held by both the Planning & Zoning Commission and City Council.

Staff Recommendation: The City Engineer recommends approval at this time

Action Required:

- Public Hearing
- Motion recommending action (approve, approve with modifications, or disapprove) to City Council on the Preliminary Plat – Stonebrook 9th & 10th Addition.

Next Step: City Council holds a public hearing and takes action to 1) approve, 2) approve with modifications / conditions, or 3) disapprove.

RESOLUTION NO. _____

**RESOLUTION APPROVING REVISED PRELIMINARY PLAT OF STONEBROOK 10TH
AND 11TH ADDITIONS TO MOUNT VERNON, IOWA**

WHEREAS, a revised preliminary plat for Stonebrook 10th and 11th Additions was presented to and a public hearing held by the Planning and Zoning Commission at their April 10, 2024 meeting,

WHEREAS, the revision provides for subdivision of Lot 26 into five (5) lots, numbers 26, and 43 through 47; and

WHEREAS, the Mt. Vernon Planning and Zoning Commission voted 4-0 to approve the preliminary plat of Stonebrook 10th and 11th Additions to the City of Mt. Vernon, Iowa; and,

WHEREAS, there have not been additional significant changes made to the preliminary plat since the Planning and Zoning Commission's public hearing;

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby approve the Preliminary Plat of Stonebrook 10th and 11th Additions as described and shown in Exhibit "A" attached hereto and made a part thereof by reference.

APPROVED and ADOPTED this 6th day of May.

Tom Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk

AGENDA ITEM # G – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Resolution #5-6-2024C
ACTION:	Motion

SYNOPSIS: This is not a new stop sign location per se. The city has maintained a stop sign on the SE corner of Bryant Rd and Bryant CT, however, no resolution establishing the controls were ever adopted by the city. To enforce the city code, the council must adopt a resolution establishing the stop sign location at this specific intersection.

BUDGET ITEM: RUT

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-6-2024C

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

RESOLUTION #5-6-2024C

A Resolution providing for new "Stop" sign locations within the City of Mt. Vernon, Iowa.

WHEREAS, Section 61.01 of the Code of Ordinances of the City of Mount Vernon, Iowa, directs the Council to designate and establish, by resolution, appropriate traffic control devices; and,

WHEREAS, staff has reviewed the need for additional traffic control measures and is now recommending that Stop signs be provided on a certain section of a certain street;

NOW, THEREFORE, BE IT RESOLVED there be a Stop sign placed as follows:

- 1.) Intersection of Bryant Rd NW and Bryant Ct NW; southeast corner for north bound traffic on Bryant Ct NW.

Motion made by _____, seconded by _____ to _____
Resolution #5-6-2024C.

Resolution #5-6-2024C _____ on May 6, 2024, by the following roll call vote:

YES:

NO:

ABSTAIN:

ABSENT:

MOUNT VERNON CITY COUNCIL
MOUNT VERNON, IOWA

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell
Finance Director/City Clerk

AGENDA ITEM # G – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Resolution #5-6-2024D
ACTION:	Motion

SYNOPSIS: Please see the letter of recommendation from V&K Engineering for the 2024 water meter replacement project.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Resolution #5-6-2024D

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

RESOLUTION NO. #5-6-2024D

**RESOLUTION MAKING AWARD OF THE
CONSTRUCTION BID FOR
WATER METER INSTALLATION
FOR THE
2024 WATER METER REPLACEMENT PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MT. VERNON,
IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as the 2024 Water Meter Replacement project, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

2024 Water Meter Replacement

Contractor: Ferguson Waterworks

Amount of Bid: \$672,943.20

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements known as the 2024 WATER METER REPLACEMENT PROJECT, said contract not to be binding on the City until approved by this Council.

Section 3. Bid alternates (if any) identified within this package may be accepted within this award or may be considered at a future date as a change order with prior approval by the Council.

PASSED and ADOPTED this 6th day of May, 2024.

Thomas M. Wieseler, Mayor

ATTEST:

Marsha Dewell, City Clerk



BID TABULATION
METERING & BILLING INFRASTRUCTURE PROGRAM
MOUNT VERNON, IOWA

Base Bid: Water metering installation in private and municipal structures, design and implementation of municipal billing software system, and identification and documentation of lead water service lines; and miscellaneous associated work, including cleanup:

Bid No. 1
 Ferguson Waterworks
 400 SE 41st St, Suite 200
 Grimes, Iowa 50111

		Estimated		
<u>Description</u>	<u>Unit</u>	<u>Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
1.1 Mobilization	LS	1	\$3,500.00	\$ 3,500.00
1.2 Furnish New 5/8" x 3/4" Meter	Ea.	1,352	\$145.00	\$ 196,040.00
1.3 Furnish New 3/4" Meter	Ea.	4	\$232.00	\$ 928.00
1.4 Furnish New 1" Meter	Ea.	13	\$330.00	\$ 4,290.00
1.5 Furnish New 1 1/2" Meter	Ea.	6	\$795.00	\$ 4,770.00
1.6 Furnish New 2" Meter	Ea.	31	\$995.00	\$ 30,845.00
1.7 Furnish New 3" Meter	Ea.	3	\$2,895.00	\$ 8,685.00
1.8 Furnish New 4" Meter	Ea.	5	\$3,770.00	\$ 18,850.00
1.9 Furnish New Radio Frequency MIU	Ea.	1,414	\$115.00	\$ 162,610.00
1.10 Remove Existing 5/8" x 3/4" Meter & Install New 5/8" x 3/4" Meter	Ea.	1,352	\$125.00	\$ 169,000.00
1.11 Remove Existing 3/4" Meter & Install New 3/4" Meter	Ea.	4	\$125.00	\$ 500.00
1.12 Remove Existing 1" Meter & Install New 1" Meter	Ea.	13	\$125.00	\$ 1,625.00
1.13 Remove Existing 1 1/2" Meter & Install New 1 1/2" Meter	Ea.	6	\$385.00	\$ 2,310.00
1.14 Remove Existing 2" Meter & Install New 2" Meter	Ea.	31	\$385.00	\$ 11,935.00
1.15 Remove Existing 3" Meter & Install New 3" Meter	Ea.	3	\$865.00	\$ 2,595.00
1.16 Remove Existing 4" Meter & Install New 4" Meter	Ea.	5	\$1,035.00	\$ 5,175.00
1.17 Remove Existing Endpoint & Install New MIU	Ea.	1,414	\$0.00	\$ -
1.18 Provide New AMR Reading System Software & Hardware (including Set-up, Training, & Mobile Transceiver)	LS	1	\$13,328.00	\$ 13,328.00
Total Base Bid (Items 1.1 - 1.18)			\$	\$ 636,986.00

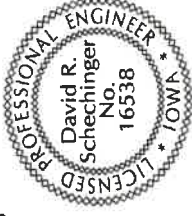
Alternate Bid – Provide AMI Reading System Software and Hardware (including set-up and training) in place of AMR included in item 1.18.

		Estimated		
<u>Description</u>	<u>Unit</u>	<u>Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
2.1 Provide AMI Reading System Software and Hardware (including set-up and training) in place of AMR included in item 1.18.	LS	1	\$35,957.20	\$ 35,957.20
ADD / DEDUCT			\$	\$ 35,957.20
Total Alternate Bid (Item 2.1)			\$	\$ 35,957.20
Base Bid + Alternate Bid			\$	\$ 672,943.20

I hereby certify that this is a true tabulation of bids received on May 2, 2024 by the City of Mount Vernon, Iowa.



Dave Schechinger, P.E.
Iowa License No. 16538
My license renewal date is December 31, 2024



I. Old Business

AGENDA ITEM # I – 1

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Trail Art Funding Request
ACTION:	Motion

SYNOPSIS: Staff is asking for this item to remain tabled until the Park and Rec Board has an opportunity to review their CIP requests.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

J. Motions for Approval

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, MAY 6, 2024

PAYROLL	CLAIMS	206,223.20
NORTHWAY CORP	WELL #7 REPAIRS-WAT	68,198.65
SEPTAGON CONSTRUCTION	PAY APP #16 FINAL-PD CONST RETAINAGE	59,685.57
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	28,057.60
SEPTAGON CONSTRUCTION	PAY APP #15-PD CONSTRUCTION	25,135.72
HYDRO KLEAN	PAY APP #3-SEWER TELEVISIONING	20,025.49
MIDWEST INJECTION INC	SLUDGE REMOVAL-SEW	18,000.00
VEENSTRA & KIMM INC	COTTONWOOD LMI PROJECT	11,499.00
US BANK	CREDIT CARD PURCHASES-ALL DEPT	8,503.14
WIENEKE LAND SOLUTIONS	FERT/WEED CONTROL-P&REC	6,280.00
CITY TRACTOR CO	LEVELING BLADE-RUT	5,694.00
VEENSTRA & KIMM INC	REMOTE READ METER PROJECT	4,944.00
ALLIANT ENERGY	ENERGY USAGE-SEW	4,872.77
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	4,795.44
IOWA ASSOC OF MUNICIPAL UTILITIES	SGEI MEMBERSHIP-PW	4,084.13
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	4,071.87
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	3,825.00
LINN CO-OP OIL CO	FUEL-PW	3,399.31
BARNYARD SCREEN PRINTER LLC	CTW T-SHIRTS-P&REC	3,349.50
TREASURER, STATE OF IOWA	SALES TAX	3,230.18
VEENSTRA & KIMM INC	2022 SANI SEWER INVESTIGATION	3,101.50
SANDRY FIRE SUPPLY LLC	HELMETS-FD	3,080.00
TREASURER, STATE OF IOWA	WET TAX	3,051.57
VEENSTRA & KIMM INC	STREET MISC ENGINEERING	2,084.00
RICHARD BURROUGHS	CEMETERY MAINT	2,020.00
SENSUS USA, INC	SYSTEM SUPPORT-WAT,SEW,SW	1,949.94
IRON LEAF PRESS	CHALK-P&REC	1,806.00
VEENSTRA & KIMM INC	HWY 1 RECONSTRUCTION	1,611.00
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	1,393.48
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	1,166.72
ALLIANT ENERGY	ENERGY USAGE-WAT	1,098.98
VEENSTRA & KIMM INC	BUSINESS 30 RESURFACING	970.00
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	904.15
NIGHT SHIFT LLC	CLEANING SERVICE-PD	867.84
ALLIANT ENERGY	ENERGY USAGE-SEW	665.79
ALLIANT ENERGY	ENERGY USAGE-WAT	604.35
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	586.92
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	565.00
EVOQUA WATER TECHNOLOGIES LLC	PLANT COMMUNICATIONS-WAT	552.00
VEENSTRA & KIMM INC	STONEBROOK 9 &10 PREL PLAT	550.00
AMAZON CAPITAL SERVICES	EQUIPMENT-LBC	547.80
AMERICAN RED CROSS	TRAINING-LBC	494.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-LBC	447.07
MEDIACOM	PHONE/INTERNET-CITY HALL	423.73
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-PD	378.62
ALLIANT ENERGY	ENERGY USAGE-PD	334.62
MEDIACOM	PHONE/INTERNET-RUT	322.17
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&A	310.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	308.32
AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES-LBC	304.98
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	282.81
MEDIACOM	PHONE/INTERNET-FD	273.13
STATE CHEMICAL SOLUTIONS	HAND CLEANER-PW	259.25
CITY LAUNDERING CO	SERVICES-LBC	253.92
ALLIANT ENERGY	ENERGY USAGE-LBC	252.62
VEENSTRA & KIMM INC	DAVIS PARK BALLFIELD LIGHTING	220.00

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, MAY 6, 2024

LORI BOREN	MILEAGE-ALL DEPTS	202.34
MARSHA DEWELL	MILEAGE-ALL DEPTS	202.34
MOUNT VERNON, CITY OF	CTW START UP CASH-P&REC	200.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	182.67
P&K MIDWEST INC	EQUIP MAINT-P&REC	181.79
IOWA INSURANCE DIVISION	PERPETUAL CARE FILING FEE-CEM	171.00
EVER-GREEN LANDSCAPE NURSERY	LANDSCAPE MATERIALS-PD	162.00
CITY LAUNDERING CO	SERVICES-CITY HALL	159.38
STAPLES INC	SUPPLIES-P&A	154.37
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	151.90
ALLIANT ENERGY	ENERGY USAGE-P&REC	150.93
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	135.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	132.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	130.38
CJ COOPER & ASSOCIATES	DOT PHYSICAL-PW	130.00
AMAZON CAPITAL SERVICES	UNIFORMS-PW	127.33
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	122.73
AMAZON CAPITAL SERVICES	SUPPLIES-PD	119.94
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	110.00
AHLERS & COONEY P.C.	LEGAL FEES-P&A	110.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	110.00
MECHANICSVILLE TELEPHONE	PHONE/INTERNET-POOL	108.77
EASTERN IOWA ARTS ACADEMY	CTW MUSICIAN-P&REC	100.00
AMAZON CAPITAL SERVICES	CTW SUPPLIES-P&REC	95.59
AMAZON CAPITAL SERVICES	EQUIPMENT-P&REC	94.18
STAPLES INC	SUPPLIES-PD,P&A	92.59
ARAMARK	RUGS,SERVICES-FD	84.81
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	83.94
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-CITY HALL	80.00
CONNOR WILLIAMS	CONTRACT EMPLOYEE	75.00
PRESTO-X	PEST CONTROL-FD	67.10
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	63.57
PRESTO-X	PEST CONTROL-CITY HALL	58.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	56.70
IOWA ONE CALL	LOCATES-WAT,SEW	52.20
DAVE BONHAM	CTW MUSICIAN-P&REC	50.00
ANJI KAT	CTW MUSICIAN-P&REC	50.00
KIMBERLY MALOY	CTW MUSICIAN-P&REC	50.00
BRYCE JANEY	CTW MUSICIAN-P&REC	50.00
TOMMY BRUNER	CTW MUSICIAN-P&REC	50.00
CRAIG ERICKSON	CTW MUSICIAN-P&REC	50.00
CATHERINE KENNEDY	CTW MUSICIAN-P&REC	50.00
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	48.93
ALLIANT ENERGY	ENERGY USAGE-SIRENS	48.33
AMAZON CAPITAL SERVICES	SUPPLIES-CITY HALL	47.93
AMAZON CAPITAL SERVICES	SUPPLIES-PD	43.05
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	38.56
AMAZON CAPITAL SERVICES	EQUIPMENT-P&REC	36.94
ST LUKE'S WORK WELL SOLUTIONS	DRUG TESTING-PW	30.00
ALLIANT ENERGY	ENERGY USAGE-SW	28.59
FEDEX	SHIPPING-P&REC	27.95
COPYWORKS	BUSINESS CARDS-LBC	27.20
HAWKINS INC	CHEMICALS-WAT	20.00
MELINDA SNYDER	INSTRUCTOR-LBC	20.00
ALLIANT ENERGY	ENERGY USAGE-CEM	19.73
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	18.00
STEVE MOEL	MEALS-PD	17.11

CITY OF MOUNT VERNON
CLAIMS FOR APPROVAL, MAY 6, 2024

AMAZON CAPITAL SERVICES	SUPPLIES-PD	11.75
SHERWIN WILLIAMS CO.	SUPPLIES-P&REC	9.09
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		533,323.56

FUND EXPENSE TOTALS		
PAYROLL		206,223.20
POLICE STATION CONSTRUCTION		84,821.29
WATER FUND		79,531.71
GENERAL FUND		36,694.99
SEWER FUND		28,432.62
LOST III UR & STREETScape		28,057.60
ARPA LINN COUNTY GRANT		23,126.99
ROAD USE TAX FUND		15,222.54
COTTONWOOD LMI PROJECT		11,499.00
LBC		6,651.10
REMOTE READ METER PROJECT		4,944.00
SOLID WASTE		3,987.49
CAPITAL IMPROVEMENTS		2,084.00
HWY 1 RECONSTRUCTION		1,611.00
DAVIS PARK IMPROVEMENTS		220.00
STORM WATER FUND		216.03
TOTAL		533,323.56

FY24 APRIL REVENUE		
GENERAL GOVERNMENT		1,313,586.37
PUBLIC WORKS		237,121.08
CULTURE-RECREATION		80,921.02
PUBLIC SAFETY		71,455.95
TOTAL		1,703,084.42

AGENDA ITEM # J – 2

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE: May 6, 2024

AGENDA ITEM: Part-Time Grants and Community Development Position

ACTION: Motion

SYNOPSIS: As everyone is aware, Joe Jennison's last day as the CDG Director will be June 30, 2024. I am seeking permission to bring Joe into City Hall on a part-time (2 days per week) basis to assist with grant writing and other community development projects. This position would be created in lieu of the City Hall internship this summer and the CDG internship next calendar year.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nusbisch

DATE PREPARED: 5/3/2024

AGENDA ITEM # J – 3

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Police Department Hiring Strategies
ACTION:	Motion

SYNOPSIS: Chief Shannon will be present to give the Council an update on impending retirements and/or losses expected within the department during FY 25. He will also discuss the various strategies for hiring, the current job market for sworn officers, and other challenges that may be encountered over the course of the next year.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: Police Chief

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

AGENDA ITEM # J – 4

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Pay Application #2 – Davis Park Lighting
ACTION:	Motion

SYNOPSIS: As staff prepared to release the retainage check to Ardent Lighting for the Davis Park Lighting project, it was discovered that pay application #2 was never submitted to the city for payment. Pay Application #2 is in the amount of \$68,846.96.

BUDGET ITEM: Bond

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Pay Application #2

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 (Instructions on reverse side)

TO OWNER:
 City of Mt. Vernon
 Attn: Dave Schechinger, Engineer

PROJECT:
 Davis Park Improvements

CONTRACTOR:
 Ardent Lighting Group L.L.C.
 1378-1 18th Place
 Knoxville, Iowa 50138
 CONTRACT FOR: Davis Park Improvements

APPLICATION NC 2
 Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: 3/15/2024
 PROJECT NO:

CONTRACT DATE: 7/17/2023
 Job #

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	165,650.00
2. Net change by Change Orders	\$	2,620.48
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	168,270.48
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	168,270.48
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	8,413.52
b. 5 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	8,413.52
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 total)	\$	159,856.96
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	91,010.00
8. CURRENT PAYMENT DUE	\$	68,846.96
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	8,413.52

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00 \$0.00	
Total approved this Month	\$2,620.48	\$0.00
TOTALS	\$2,620.48	\$0.00
NET CHANGES by Change Order	\$2,620.48	\$0.00

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The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:



By: Natalie J. Rider
 State of: Iowa County of: Maion
 Subscribed and sworn to before me this 15 day of March 2024
 Notary Public: Natalie J. Rider
 My Commission expires: March 8, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____ Date: _____
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)
 ARCHITECT:
 By: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 2 OF 2 PAGES

AIA Document G702 APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Davis Park Improvements

APPLICATION NO: 2
 APPLICATION DATE: 3/15/2024
 PERIOD TO:
 ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Bonding/Insurance	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$100.00
2	Mobilization	\$2,650.00	\$0.00	\$2,650.00	\$2,650.00	\$0.00	\$2,650.00	\$0.00	\$132.50
3	Demolition	\$4,500.00	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$225.00
4	Musco (M)	\$93,800.00	\$0.00	\$93,800.00	\$93,800.00	\$0.00	\$93,800.00	\$0.00	\$4,690.00
5	Pole Base Install	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$0.00	\$400.00
6	Pole & Light Install	\$18,200.00	\$0.00	\$18,200.00	\$18,200.00	\$0.00	\$18,200.00	\$0.00	\$910.00
7	Excavation	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	\$0.00	\$300.00
8	Electrical (M)	\$12,500.00	\$0.00	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$625.00
9	Electrical (L)	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$900.00
10	CO #1	\$2,620.48	\$0.00	\$2,620.48	\$2,620.48	\$0.00	\$2,620.48	\$0.00	\$131.02
11									
12									
13									
14									
15									
16									
17									
18									
GRAND TOTALS		\$168,270.48	\$2,000.00	\$166,270.48	\$166,270.48	\$0.00	\$168,270.48	\$0.00	\$8,413.52

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AGENDA ITEM # J – 5

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: Staff is requesting the Council set a public hearing date for Monday, May 20, 2024. The purpose of said hearing is to consider an amendment to Chapter 99.02 Rate, increasing the sewer rates for the city.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

AGENDA ITEM # J – 6

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Set Public Hearing Date
ACTION:	Motion

SYNOPSIS: Staff is requesting the Council set a public hearing date for Monday, May 20, 2024. The purpose of said hearing is to consider an amendment to Chapter 92.02 Usage Rate, clarifying water rate increases for the city.

BUDGET ITEM: N/A

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: None

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024

AGENDA ITEM # J – 7

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Sign Proposal
ACTION:	Motion

SYNOPSIS: The fire department has reserved funding within the original LOST building fund to construct a ground mounted identification sign near the Palisades entrance to the station. Rickard Signs has estimated the cost of production and installation at just under \$18,000.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Supporting Documents

PREPARED BY: Chris Nosbisch

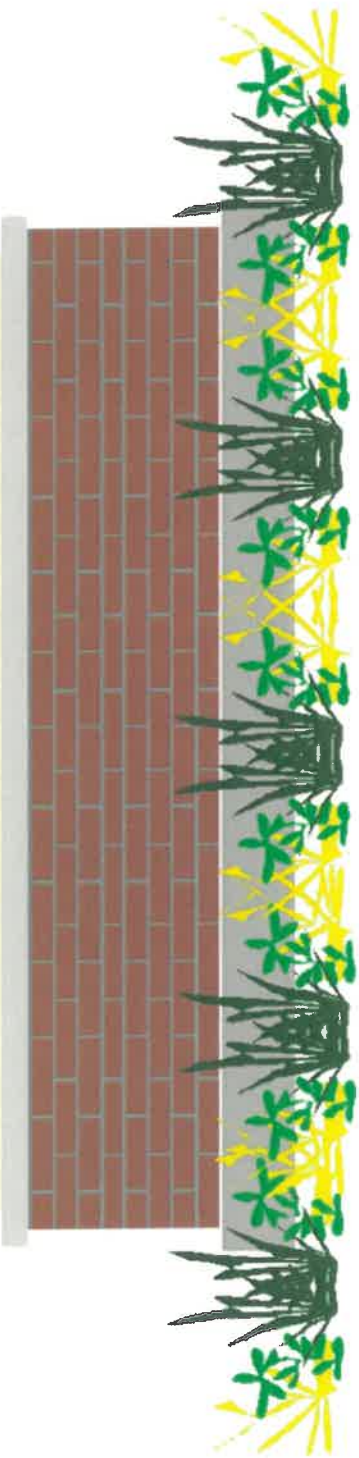
DATE PREPARED: 5/3/2024



MOUNT VERNON MTVFD FIRE DEPARTMENT

Design
EIFS Sign base overall size
113" x 72" x 28"
LED cabinet
42" x 42"
Cut aluminum shield
Powder coat shield
Vinyl graphics
Halo Lettering
18" tall
Flat Cut Acrylic Letters
5" tall 1/2" thick

Installation
setting concreted steel poles
and setting cabinet
with bucket truck
electrical wiped out for
others to connect area power



\$17,955 w/o tax

Any other changes from this Quote need to be a written change order and may increase the price Terms of this sale require **50% down** upon the acceptance of the contract with the balance due upon completion. All signs and or material remain the property of Rickard Sign & Design until paid for in full including applicable interest. Owner to carry fire, tornado/ high wind, and other necessary insurance on the above work Upon acceptance, the accepting party acknowledges responsibility to the terms and conditions of this agreement.



321 A Novak Rd. Lisbon IA 52253
RickardSign.com 319-455-0099

JOB NAME	MTVFD Monument sign
LOCATION	Mt Vernon
CONTACT	Todd Weaver 252-622-1609
AUTHORIZED SIGNATURE	
DATE	

THIS QUOTE IS GOOD FOR 30 DAYS FROM 4-1-24

© COPYRIGHT 2024 BY RICKARD SIGN & DESIGN

To start order - Please sign and pre-pay 50% for any custom order.

AGENDA ITEM # J – 8

**AGENDA INFORMATION
MT. VERNON CITY COUNCIL COMMUNICATION**

DATE:	May 6, 2024
AGENDA ITEM:	Invoice #12026 – Total Tree Care
ACTION:	Motion

SYNOPSIS: This invoice is in the amount of \$9,918.75. Total Tree Care completes the more complex right of way tree work for the city.

BUDGET ITEM: LOST

RESPONSIBLE DEPARTMENT: City Administrator

MAYOR/COUNCIL ACTION: Motion

ATTACHMENTS: Invoice #12026

PREPARED BY: Chris Nosbisch

DATE PREPARED: 5/3/2024



Total Tree Care of Iowa City, LLC
 P.O. Box 398
 North Liberty IA 52317
 (319) 430-3590
www.iowacitytree.com

Invoice for Tree Work #12026

Invoice Date 04/18/2024

From: Kari McKay

Invoice For

City of Mount Vernon

213 First St NW
 Mount Vernon, IA 52314

Customer Contact

main: 319-480-2663

mobile:

cnosbisch@cityofmtvernon-ia.gov, mdewell@cityofmtvernon-ia.gov

Location

312 A Ave SE
 Mt Vernon, IA 52314

Terms

Net 30

City of Mt Vernon

ITEM DESCRIPTION	AMOUNT
<p>1) Tree Service - Crane 4/12/24 702 6th Avenue NW Removed splitting maple near the street.</p>	<p>\$ 2,443.75</p>
<p>2) Tree Service - Complete Prune 4/12/2024 315 4th st NW Pruned silver maple for large split limb, Reduced leader over house, elevated limbs over walk ways and pruned dead, broken branches.</p>	<p>\$ 1,031.25</p>
<p>3) Tree Service - Crane 4/12/2024 101 Candlestick Dr. NE Removed ash near the street.</p>	<p>\$ 1,437.50</p>
<p>4) Tree Service - Ground/Lift Removal 4/12/2024 102 Crestview Dr NE Removed split hackberry.</p>	<p>\$ 1,125.00</p>
<p>5) Tree Service - Crane 4/15/24 312 A Ave SE Removed compromised honey locust.</p>	<p>\$ 2,731.25</p>
<p>6) Tree Service - Crane 4/16/24 625 6th St. NW Removed dead ash tree.</p>	<p>\$ 1,150.00</p>



Total Tree Care of Iowa City, LLC

P.O. Box 398
North Liberty IA 52317
(319) 430-3590
www.iowacitytree.com

Invoice for Tree Work #12026

Invoice Date 04/18/2024
From: Kari McKay

Terms
All balances not paid within 30 days of completion of the work may be subject to late fees.

Please mail checks to PO Box 398, North Liberty IA 52317-0398

SALES TAX	\$ 0.00
TOTAL	\$ 9,918.75
DEPOSIT AMOUNT	\$ 0.00
DUE DATE	05/18/2024

Waste Wood management

All waste materials processed and removed and dumped in Mount Vernon

Photos





Total Tree Care of Iowa City, LLC
P.O. Box 398
North Liberty IA 52317
(319) 430-3590
www.iowacitytree.com

Invoice for Tree Work #12026
Invoice Date 04/18/2024
From: Kari McKay



M. Reports Mayor/Council/Admin.

**CITY OF MT. VERNON
CITY ADMINISTRATOR
REPORT TO THE CITY COUNCIL
May 6, 2024**

- Staff will be traveling to Platteville, Wisconsin on Thursday, May 9, 2024 to review various downtown improvements.
- I will be attending the IaCMA Board of Directors meeting on Friday, May 17, 2024.
- The CDG Director application deadline is Friday, May 10, 2024. Interviews will hopefully be completed before the end of this month.