May 6, 2024

City Council Minutes

213 1st Street NW

Mount Vernon, Iowa 52314

The Mount Vernon City Council met May 6, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Tuerler, Engel and West. Absent: Rose.

**Call to Order**. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

**Agenda Additions/Agenda Approval**. Motion made by Tuerler, seconded by West to approve the Agenda. Motion carries. Rose absent.

**Consent Agenda**. Motion made by Engel, seconded by Tuerler to approve the Consent Agenda. Motion carries. Rose absent.

Approval of City Council Minutes – April 15, 2024 Regular Council Meeting

Appoint Marla Wright – Park and Rec Board

Approval of Cigarette License – Smoke Shop and Vape

**Resolutions for Approval**

Resolution #5-6-2024A: Directing Sale of $4,840,000 (Subject to Adjustment per Terms of Offering) General Obligation Capital Loan Notes, Series 2024. Maggie Burger, Speer Financial, was present to answer Council questions and explain the receipt of bids received today. Five bids were received with Robert W. Baird & Co., Inc being the low bidder with a true interest rate of 3.7029%. The City will receive a premium of $109,079.20 from the low bidder, which allows them to buy down the interest rate from 4% to the true rate of 3.7029. The actual borrowing amount will remain at $4,840,000.00. This premium could be used for projects or put into the Debt Service fund to pay for future principal/interest payments. The first payment on this GO note will be for interest only and will be due December 1, 2024. The payment schedule has a built in call provision where as if the City wants to pay off or re-finance for a lower interest rate they may do so after 6-1-2032. If the City does not take advantage of the call provision the note maturity/last payment due date is June 1, 2043 Motion to approve Resolution #5-6-2024A made by Engel, seconded by Andresen. Roll call all yes. Resolution passes. Rose absent.

Resolution #5-6-2024B: Approving Revised Preliminary Plat of Stonebrook 10th and 11th Additions to Mount Vernon, Iowa. A preliminary plat was approved by Council in April of 2023 with Lot 26 being reserved for possible stormwater management. Both the developers engineering team and the City’s have reviewed the Stormwater Pollution Prevention Plan for this development and determined that it does not require the use of Lot 26 for that purpose. For this reason, the developer would like to amend the preliminary plat by subdividing Lot 26 into six lots. The City Engineer and Planning and Zoning recommend approval of this revised plat. Motion made by Tuerler, seconded by West to approve Resolution #5-6-2024B. Roll call all yes. Resolution passes. Rose absent.

Resolution #5-6-2024C: Approving New Stop Sign Location Within the City of Mount Vernon, Iowa. The city has maintained a stop sign on the SE corner of Bryant Rd and Bryant CT, however, no resolution establishing the controls were ever adopted by the city. To enforce City code, Council must adopt a resolution establishing the stop sign location at this specific intersection. Motion made by West, seconded by Andresen to approve Resolution #5-6-2024C. Roll call all yes. Resolution passes. Rose absent.

Resolution #5-6-2024D: Making Award of the Construction Bid for Water Meter Installation for the 2024 Water Meter Replacement Project. There were two bids received for this project with Ferguson Waterworks being the bid winner at $672,943.20. This bid was almost $320,000.00 less than anticipated by the City. The second bid was not considered because it was not considered to be a responsive bid. The meters used in the bid were not one of the two meter systems that were requested by the City in the bid. The project is expected to be completed before December of this year. Motion made by Tuerler, seconded by Andresen to approve Resolution #5-6-2024D. Roll call all yes. Resolution passes. Rose absent.

**Old Business**

Discussion and Consideration of Sculpture Trail Funding Request – Council Action as Needed (tabled on March 18, 2024). Item to remain tabled.

**Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion made by Andresen, seconded by Engel to approve the Claims List. Motion carries. Rose absent.

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| PAYROLL | CLAIMS | 206,223.20 |
| NORTHWAY CORP | WELL #7 REPAIRS-WAT  | 68,198.65 |
| SEPTAGON CONSTRUCTION | PAY APP #16 FINAL-PD CONST RETAINAGE | 59,685.57 |
| JEO CONSULTING | DOWNTOWN STREETSCAPE-LOST III  | 28,057.60 |
| SEPTAGON CONSTRUCTION | PAY APP #15-PD CONSTRUCTION  | 25,135.72 |
| HYDRO KLEAN | PAY APP #3-SEWER TELEVISING  | 20,025.49 |
| MIDWEST INJECTION INC | SLUDGE REMOVAL-SEW  | 18,000.00 |
| VEENSTRA & KIMM INC | COTTONWOOD LMI PROJECT  | 11,499.00 |
| US BANK | CREDIT CARD PURCHASES-ALL DEPT  | 8,503.14 |
| WIENEKE LAND SOLUTIONS | FERT/WEED CONTROL-P&REC  | 6,280.00 |
| BOWKER MECHANICAL CONTRACTORS | WATER METER INSTALLATION-WAT  | 5,725.00 |
| CITY TRACTOR CO | LEVELING BLADE-RUT  | 5,694.00 |
| VEENSTRA & KIMM INC | REMOTE READ METER PROJECT  | 4,944.00 |
| ALLIANT ENERGY | ENERGY USAGE-SEW  | 4,872.77 |
| ALLIANT ENERGY | ENERGY USAGE-ST LIGHTS  | 4,795.44 |
| MUNICIPAL SUPPLY INC | WATER METER-WAT  | 4,494.70 |
| IOWA ASSOC OF MUNICIPAL UTILITIES | SGEI MEMBERSHIP-PW  | 4,084.13 |
| EMPLOYEE BENEFIT SYSTEMS | INSURANCE CLAIMS-ALL DEPTS  | 4,071.87 |
| CARRICO AQUATIC RESOURCES INC | SUMMER SERVICE AGREEMENT-POOL  | 3,825.00 |
| LINN CO-OP OIL CO | FUEL-PW  | 3,399.31 |
| BARNYARD SCREEN PRINTER LLC | CTW T-SHIRTS-P&REC  | 3,349.50 |
| TREASURER, STATE OF IOWA | SALES TAX | 3,230.18 |
| VEENSTRA & KIMM INC | 2022 SANI SEWER INVESTIGATION  | 3,101.50 |
| SANDRY FIRE SUPPLY LLC | HELMETS-FD  | 3,080.00 |
| TREASURER, STATE OF IOWA | WET TAX | 3,051.57 |
| STATE HYGIENIC LAB | TESTING-SEW  | 2,484.00 |
| CAUSE TEAM | UNIFORMS-ALL DEPTS  | 2,269.50 |
| VEENSTRA & KIMM INC | STREET MISC ENGINEERING  | 2,084.00 |
| RICHARD BURROUGHS | CEMETERY MAINT  | 2,020.00 |
| MARTIN MARIETTA MATERIALS | LANDSCAPE ROCK-PD  | 1,973.56 |
| SENSUS USA, INC | SYSTEM SUPPORT-WAT,SEW,SW  | 1,949.94 |
| IRON LEAF PRESS | CHALK-P&REC  | 1,806.00 |
| VEENSTRA & KIMM INC | HWY 1 RECONSTRUCTION  | 1,611.00 |
| MUNICIPAL SUPPLY INC | SUPPLIES-WAT  | 1,393.48 |
| SPRINGVILLE READY MIX | STREET PATCHING-RUT  | 1,277.50 |
| IOWA SOLUTIONS INC | MONTHLY MAINT-ALL DEPTS  | 1,235.00 |
| STUDENT PUBLICATIONS INC | ADS/PUBLICATIONS-ALL DEPTS  | 1,166.72 |
| WENDLING QUARRIES | ROAD STONE-RUT  | 1,159.85 |
| DE NOVO MARKETING | WEBSITE/HUBSPOT MAINT-ALL DEPTS  | 1,125.00 |
| RICHARD BURROUGHS | CEMETERY MAINT  | 1,105.31 |
| ALLIANT ENERGY | ENERGY USAGE-WAT  | 1,098.98 |
| STEINBRONN CONSTRUCTION | SIDEWALK REPAIR-1ST STREET SW  | 1,050.00 |
| VEENSTRA & KIMM INC | BUSINESS 30 RESURFACING  | 970.00 |
| CATERPILLAR FINANCIAL SERVICES | GENERATOR-PD  | 949.39 |
| NIGHT SHIFT LLC | CLEANING SERVICE-CITY HALL  | 904.15 |
| NIGHT SHIFT LLC | CLEANING SERVICE-PD  | 867.84 |
| AMERICANA CONCESSIONS | CTW FOOD VENDOR-P&REC  | 855.00 |
| CURTIS ENGLISH | PORTABLE RR RENTALS-P&REC  | 825.00 |
| TACO EXPRESS | CTW FOOD VENDOR-P&REC | 725.00 |
| ALLIANT ENERGY | ENERGY USAGE-SEW  | 665.79 |
| DE NOVO MARKETING | WEBSITE SUPPORT-LBC  | 625.00 |
| ALLIANT ENERGY | ENERGY USAGE-WAT  | 604.35 |
| POSTMASTER | UTIL BILL POSTAGE-WAT,SEW,SW | 586.92 |
| STUDENT PUBLICATIONS INC | ADS/PUBLICATIONS-LBC  | 565.00 |
| EVOQUA WATER TECHNOLOGIES LLC | PLANT COMMUNICATIONS-WAT  | 552.00 |
| VEENSTRA & KIMM INC | STONEBROOK 9 &10 PREL PLAT  | 550.00 |
| AMAZON CAPITAL SERVICES | EQUIPMENT-LBC  | 547.80 |
| HAWKEYE FIRE & SAFETY | 1ST AID KITS-ALL DEPTS  | 538.25 |
| AMERICAN RED CROSS | TRAINING-LBC  | 494.00 |
| MECHANICSVILLE TELEPHONE  | PHONE/INTERNET-LBC  | 447.07 |
| MEDIACOM | PHONE/INTERNET-CITY HALL  | 423.73 |
| DSG | SUPPLIES-WAT  | 395.41 |
| MECHANICSVILLE TELEPHONE  | PHONE/INTERNET-PD  | 378.62 |
| MEDIACOM | PHONE/INTERNET-SEW  | 349.40 |
| ALLIANT ENERGY | ENERGY USAGE-PD  | 334.62 |
| MEDIACOM | PHONE/INTERNET-RUT  | 322.17 |
| MEDIACOM | PHONE/INTERNET-PW  | 315.22 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-P&A  | 310.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-POOL  | 308.32 |
| AMAZON CAPITAL SERVICES | JANITORIAL SUPPLIES-LBC  | 304.98 |
| IOWA DEPT OF PUBLIC SAFETY | ONLINE WARRANTS-PD  | 300.00 |
| FLEMING NURSERY | LANDSCAPE MATERIALS-PD  | 300.00 |
| RICKARD SIGN AND DESIGN CORP | SIGN-P&REC  | 300.00 |
| GARY'S FOODS | SUPPLIES-ALL DEPTS  | 299.28 |
| KONICA MINOLTA BUSINESS SOLUTIONS | MAINT PLAN/COPIES-P&A  | 282.81 |
| MEDIACOM | PHONE/INTERNET-FD  | 273.13 |
| STATE CHEMICAL SOLUTIONS | HAND CLEANER-PW  | 259.25 |
| CITY LAUNDERING CO | SERVICES-LBC  | 253.92 |
| CITY LAUNDERING CO | SERVICES-LBC  | 253.92 |
| ALLIANT ENERGY | ENERGY USAGE-LBC  | 252.62 |
| CHRIS NOSBISCH | MILEAGE-P&A  | 242.54 |
| VEENSTRA & KIMM INC | DAVIS PARK BALLFIELD LIGHTING  | 220.00 |
| LORI BOREN | MILEAGE-ALL DEPTS  | 202.34 |
| MARSHA DEWELL | MILEAGE-ALL DEPTS  | 202.34 |
| MOUNT VERNON, CITY OF | CTW START UP CASH-P&REC  | 200.00 |
| MID AMERICA METER INC | METER TESTING-WAT  | 190.00 |
| ALLIANT ENERGY | ENERGY USAGE-ST LIGHTS  | 182.67 |
| P&K MIDWEST INC | EQUIP MAINT-P&REC  | 181.79 |
| IOWA INSURANCE DIVISION | PERPETUAL CARE FILING FEE-CEM  | 171.00 |
| US CELLULAR | CELL PHONE-P&REC,WAT,SEW  | 166.90 |
| EVER-GREEN LANDSCAPE NURSERY | LANDSCAPE MATERIALS-PD  | 162.00 |
| CITY LAUNDERING CO | SERVICES-CITY HALL  | 159.38 |
| STAPLES INC | SUPPLIES-P&A  | 154.37 |
| AMAZON CAPITAL SERVICES | SUPPLIES-P&REC  | 151.90 |
| ALLIANT ENERGY | ENERGY USAGE-P&REC  | 150.93 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-LBC  | 135.00 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-PD  | 132.00 |
| KONICA MINOLTA BUSINESS SOLUTIONS | MAINT PLAN/COPIES-LBC  | 130.38 |
| CJ COOPER & ASSOCIATES | DOT PHYSICAL-PW  | 130.00 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES-PW  | 130.00 |
| AMAZON CAPITAL SERVICES | UNIFORMS-PW  | 127.33 |
| KONICA MINOLTA BUSINESS SOLUTIONS | MAINT PLAN/COPIES-LBC  | 123.50 |
| EMPLOYEE BENEFIT SYSTEMS | INSURANCE CLAIMS-ALL DEPTS  | 122.73 |
| AMAZON CAPITAL SERVICES | SUPPLIES-PD  | 119.94 |
| EMPLOYEE BENEFIT SYSTEMS | INSURANCE CLAIMS-ALL DEPTS  | 110.00 |
| AHLERS & COONEY P.C. | LEGAL FEES-P&A  | 110.00 |
| VEENSTRA & KIMM INC | CITY ENGINEERING GENERAL  | 110.00 |
| MECHANICSVILLE TELEPHONE  | PHONE/INTERNET-POOL  | 108.77 |
| EASTERN IOWA ARTS ACADEMY | CTW MUSICIAN-P&REC | 100.00 |
| AMAZON CAPITAL SERVICES | CTW SUPPLIES-P&REC  | 95.59 |
| AMAZON CAPITAL SERVICES | EQUIPMENT-P&REC  | 94.18 |
| STAPLES INC | SUPPLIES-PD,P&A  | 92.59 |
| ARAMARK | RUGS,SERVICES-FD  | 84.81 |
| AMAZON CAPITAL SERVICES | SUPPLIES-LBC  | 83.94 |
| CHRISTOPHER BROWN | CLEANING SERVICES-FD  | 82.50 |
| PROFESSIONAL WINDOW CLEANING | WINDOW CLEANING-CITY HALL  | 80.00 |
| NEAL'S WATER CONDITIONING  | WATER/SALT-RUT  | 80.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-P&REC  | 79.98 |
| CITY LAUNDERING CO | SERVICES-CITY HALL  | 79.69 |
| CONNOR WILLIAMS | CONTRACT EMPLOYEE | 75.00 |
| PRESTO-X | PEST CONTROL-FD  | 67.10 |
| AMAZON CAPITAL SERVICES | SUPPLIES-LBC  | 63.57 |
| PRESTO-X | PEST CONTROL-CITY HALL  | 58.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-LBC  | 56.70 |
| IOWA ONE CALL | LOCATES-WAT,SEW  | 52.20 |
| DAVE BONHAM | CTW MUSICIAN-P&REC | 50.00 |
| ANJI KAT | CTW MUSICIAN-P&REC | 50.00 |
| KIMBERLY MALOY | CTW MUSICIAN-P&REC | 50.00 |
| BRYCE JANEY | CTW MUSICIAN-P&REC | 50.00 |
| TOMMY BRUNER | CTW MUSICIAN-P&REC | 50.00 |
| CRAIG ERICKSON | CTW MUSICIAN-P&REC | 50.00 |
| CATHERINE KENNEDY | CTW MUSICIAN-P&REC | 50.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-POOL  | 48.93 |
| ALLIANT ENERGY | ENERGY USAGE-SIRENS  | 48.33 |
| AMAZON CAPITAL SERVICES | SUPPLIES-CITY HALL  | 47.93 |
| AMAZON CAPITAL SERVICES | SUPPLIES-PD  | 43.05 |
| UNITYPOINT CLINIC-OCCUPATIONAL | DRUG TESTING-PW  | 42.00 |
| AMAZON CAPITAL SERVICES | SUPPLIES-P&REC  | 38.56 |
| AMAZON CAPITAL SERVICES | EQUIPMENT-P&REC  | 36.94 |
| NEAL'S WATER CONDITIONING  | WATER/SALT-FD  | 33.00 |
| ST LUKE'S WORK WELL SOLUTIONS | DRUG TESTING-PW  | 30.00 |
| ALLIANT ENERGY | ENERGY USAGE-SW  | 28.59 |
| FEDEX | SHIPPING-P&REC  | 27.95 |
| COPYWORKS | BUSINESS CARDS-LBC  | 27.20 |
| NEAL'S WATER CONDITIONING  | WATER/SALT-CITY HALL  | 25.50 |
| SHOSHANNA ADELMAN | DEPOSIT REFUND-WAT  | 21.56 |
| HAWKINS INC | CHEMICALS-WAT  | 20.00 |
| MELINDA SNYDER | INSTRUCTOR-LBC  | 20.00 |
| ALLIANT ENERGY | ENERGY USAGE-CEM  | 19.73 |
| AMAZON CAPITAL SERVICES | SUPPLIES-LBC  | 18.00 |
| STEVE MOEL | MEALS-PD  | 17.11 |
| AMAZON CAPITAL SERVICES | SUPPLIES-PD  | 11.75 |
| SHERWIN WILLIAMS CO. | SUPPLIES-P&REC  | 9.09 |
| AUTHNET GATEWAY BILLING | CREDIT CARD SERVICES-LBC  | 5.00 |
| **TOTAL** |  | **565,251.02** |
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| **FUND EXPENSE TOTALS** |   |  |
| PAYROLL |  | 206,223.20 |
| WATER FUND |  | 91,459.49 |
| POLICE STATION CONSTRUCTION |  | 84,821.29 |
| GENERAL FUND |  | 45,747.79 |
| SEWER FUND |  | 32,367.11 |
| LOST III UR & STREETSCAPE |  | 28,057.60 |
| ARPA LINN COUNTY GRANT |  | 23,126.99 |
| ROAD USE TAX FUND |  | 18,783.26 |
| COTTONWOOD LMI PROJECT |  | 11,499.00 |
| LBC |  | 8,005.29 |
| SOLID WASTE |  | 5,034.97 |
| REMOTE READ METER PROJECT |  | 4,944.00 |
| CAPITAL IMPROVEMENTS |  | 2,084.00 |
| HWY 1 RECONSTRUCTION |  | 1,611.00 |
| SIDEWALK PROJECT |  | 1,050.00 |
| DAVIS PARK IMPROVEMENTS |  | 220.00 |
| STORM WATER FUND |  | 216.03 |
| **TOTAL** |  | **565,251.02** |
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| **FY24 APRIL REVENUE** |  |  |
| GENERAL GOVERNMENT |  | 1,313,586.37 |
| PUBLIC WORKS |  | 237,121.08 |
| CULTURE-RECREATION |  | 80,921.02 |
| PUBLIC SAFETY |  | 71,455.95 |
| TOTAL |  | **1,703,084.42** |

Discussion and Consideration of Part-Time Grants and Community Development Position – Council Action as Needed. Joe Jennison’s last day as the CDG Director will be June 30, 2024. Staff is seeking permission to hire Joe on a part-time (2 days per week) basis to assist with grant writing and other community development projects. This position would be created in lieu of the City Hall internship this summer and the CDG internship next calendar year. Motion made by Engel, seconded by West to approve the part-time position of Grants and Community Development to be filled by Joe Jennison. Motion carries. Rose absent.

Discussion and Consideration of Police Department Hiring Strategies – Council Action as Needed. Chief Shannon is looking ahead for the next year and knowing that there will likely be a retirement in the force coming up, would like to start the hiring process now to alleviate any gaps in service. A normal hiring process would take between six and nine months and the current job market for police officers makes this process even harder. Motion made by Tuerler, seconded by Andresen to allow Chief Shannon to begin the hiring process for the Police Department. Motion carries. Rose absent.

Discussion and Consideration of Pay Application #2 – Davis Park Lighting Project – Council Action as Needed. As staff prepared to release the retainage check to Ardent Lighting for the Davis Park Lighting project, it was discovered that pay application #2 was never submitted to the City for payment. Pay Application #2 is in the amount of $68,846.96. Motion made by Tuerler, seconded by West to approve Pay Application #2-Davis Park Lighting Project. Motion carries. Rose absent.

Discussion and Consideration of Setting a Public Hearing Date for the Amendment to Chapter 99.02 Rate of the Mount Vernon Municipal Code – Council Action as Needed. Staff is requesting the Council set a public hearing date for Monday, May 20, 2024. The purpose of said hearing is to consider an amendment to Chapter 99.02 Rate, increasing the sewer rates for the city. Motion made by West, seconded by Engel to set the public hearing for May 20, 2024 at 6:30 p.m. Motion carries. Rose absent.

Discussion and Consideration of Setting a Public Hearing Date for the Amendment to Chapter 92.02 Usage Rate of the Mount Vernon Municipal Code – Council Action as Needed. Staff is requesting the Council set a public hearing date for Monday, May 20, 2024. The purpose of said hearing is to consider an amendment to Chapter 92.02 Usage Rate, clarifying water rate increases for the city. Motion made by West, seconded by Andresen to set the public hearing for May 20, 2024 at 6:30 p.m. Motion carries. Rose absent.

Discussion and Consideration of Sign Proposal – Fire Station Signage Project – Council Action as Needed. The fire department has reserved funding within the original LOST I building fund to construct a ground mounted identification sign near the Palisades entrance to the station. Rickard Signs has estimated the cost of production and installation at just under $18,000.00. Fire Chief, Nate Goodlove, anticipates the electrical portion of the sign project to be around $5,000.00. Motion made by Tuerler, seconded by West to approve the Fire Department sign project not to exceed $24,000.00. Motion carries. Rose absent.

Discussion and Consideration of Invoice # from Total Tree Care for City Tree Maintenance – Council Action as Needed. This invoice is in the amount of $9,918.75. Motion made by West, seconded by Andresen to approve the invoice from Total Tree Care. Motion carries. Rose absent.

**Reports to be Received/Filed**

Mt. Vernon/Lisbon Police Annual Report. Full report can be found on the City Website.

**Reports of Mayor/Council/Administrator**

Mayor’s Report. Wieseler will be meeting with the Linn County Sustainability Director and there will be a meeting Thursday with the Sustainability Committee.

Council Reports. Engel reported that the Childcare Solutions Committee will be sending out a short survey on the need for childcare.

City Administrator’s Report. Full report can be found on the City website under the May 6, 2024 Council packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:42 p.m., May 6, 2024.

Respectfully submitted,

Marsha Dewell

City Clerk