

Cole Library Board of Trustees Meeting Minutes
April 16, 2024

Present: Greg Cotton, Grace Chamberlain, Brandi Shanata, Julia Andrews, Tracey Louwagie, Jackie Wallace

- I. The meeting was called to order at 8:34 a.m. by Jackie Wallace.
- II. Approval of Agenda – The agenda was approved Julia (1st), Tracey (2nd)
- III. Approval of Minutes – The minutes were approved by Julia (1st), Brandi (2nd)
- IV. Reports/ongoing business
 - A. President - (Diana was absent) Jackie reported that she registered for a Library Boardroom Series program on IALEARNS called “Incredible Boards”. Jackie will attend and report back to the Board.
 - B. Public Library Director
 1. Spring Book Talk – this Thursday at Noon – Greg and Cathy presenting 73 currently registered.
 2. Learn to Play Bridge program has been moved to Wednesdays– currently there are 6 players.
 3. Financial report – the check from Linn Co has been cut and on its way. We are getting low in programming and acquisitions and will go over. This is due in part to adding new programs (Movies, Bridge, Sarah Fitzgerald Art Program). We will dip into overhead money to pay for Summer Reading. Acquisitions has gone over in Hoopla. It seems most people are unaware that Hoopla costs the library money. It was suggested an article be written in the paper educating users why limit Hoopla usage.
 - C. College Librarian’s Report - Greg reported that hours may change due to decreased work study money. The Library may not renew subscriptions to paper periodicals.
- V. Major Business
 - A. Chalk the Walk - May 4 & 5th – Grace working on a design and looking for volunteers.
 - B. 6th Grade Tours – Library card applications will go out before tours which take place on May 20th. This is a good collaboration with school system.
 - C. Summer Reading Program + Kickoff –
 - May16th at Hills Bank. Kids will receive shirts at kickoff. Program runs June – July.
 - Kids Club comes once a week in the summer for Storytime.
 - The big program this year is Big Bang Bubbles (bubble science) - June 10th @ 10 a.m.
 - June is also summer reading program for teens & Adults.
 - There will be a Monarch Program June 25th 1 p.m.
 - In July there will be a bee program for kids
 - Grace & Cathy will be walking in the Heritage Days Parade.

D. Collection Development Policy - A few changes were made to the updated draft Grace presented. The final draft will be reviewed and voted on at our May Meeting.

E. Meeting Room Use Policy – Current policy was reviewed, and changes were made. Grace will make the updates and the Board will approve changes in the May Meeting.

Meeting adjourned at 10:08 a.m. The next meeting will be May 21, 2024.