

The Mount Vernon City Council met April 15, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Tuerler, Engel, West and Rose.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Andresen, seconded by West to approve the Agenda. Motion carries.

Consent Agenda. Motion made by Tuerler, seconded by Rose to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – April 1, 2024 Regular Council Meeting

Approval of City Council Minutes – April 1, 2024: FY 2024-2025 Property Tax Levy

Approval of Cigarette License – Casey's General Store #1599

Public Hearing

Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. Mayor Wieseler opened the public hearing at 6:30 p.m. This is the public hearing for the \$1,000,000 general obligation capital loan note for the extension of Glenn Street and other infrastructure for the CHI development. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:31 p.m. Council then acted on Resolution #4-15-2024A.

Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. Mayor Wieseler opened the public hearing at 6:32 p.m. This is the public hearing for the \$2,250,000 general obligation capital loan note for the swimming pool repair and reconstruction project. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:33 p.m. Council then acted on Resolution #4-15-2024B.

Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. Mayor Wieseler opened the public hearing at 6:33 p.m. This is the public hearing for the \$1,850,000 general obligation capital loan note for the replacement and upgrade of municipal water meters and to complete various infrastructure projects throughout the community. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:34 p.m. Council then acted on Resolution #4-15-2024C.

Public Hearing for the Consideration of the City of Mount Vernon Fiscal Year 2024-2025 Proposed Annual Budget. Mayor Wieseler opened the public hearing at 6:35 p.m. Council was given a copy of the state budget forms that will be submitted along with a powerpoint presentation from the City Administrator that is available on the City website. Residential rollback went from 54.6501% to 46.3428%. The City tax levy will go from 13.15491% to 13.33601%. The levy amount will increase again next year to approximately 13.50% (which was a planned incremental increase discussed during last year's budget). Sewer rates will also increase 8% this year. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:47 p.m. Council then acted on Resolution #4-15-2024D.

Resolutions for Approval

Resolution #4-15-2024A: Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,000,000 General Obligation Capital Loan Notes. Motion made by West, seconded by Andresen to approve Resolution #4-15-2024A. Roll call all yes. Resolution passes.

Resolution #4-15-2024B: Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$2,250,000 General Obligation Capital Loan Notes. Motion made by Rose, seconded by West to approve Resolution #4-15-2024B. Roll call all yes. Resolution passes.

Resolution #4-15-2024C: Instituting Proceedings to Take Additional Action for the Issuance of Not to Exceed \$1,850,000 General Obligation Capital Loan Notes. Motion made by Tuerler, seconded by Andresen to approve Resolution #4-15-2024C. Roll call all yes. Resolution passes.

Resolution #4-15-2024D: Approving the City of Mount Vernon Fiscal Year 2024-2025 Annual. Motion made by Tuerler, seconded by Rose to approve Resolution #4-15-2024D. Roll call all yes. Resolution passes.

Resolution #4-15-2024E: Approving Electronic Bidding Procedures and Distribution of Preliminary Official Statement. This resolution approves electronic bidding procedures and distribution of the Preliminary Official Statement for the 2024 General Obligation Capital Loan Notes. Motion made by West, seconded by Andresen to approve Resolution #4-15-2024E. Roll call all yes. Resolution passes.

Resolution #4-15-2024F: Accepting Work Known as the Mount Vernon-Lisbon Police Department Addition and Renovation Project with Septagon Construction. The police station renovation project is now complete. The final contract price for the renovation project is \$1,193,711.12. The retainage of \$59,685.57 is included in pay application #16 and will be released after the 30 day mandatory waiting period. Motion made by Tuerler, seconded by Rose to approve Resolution #4-15-2024F. Roll call all yes. Resolution passes.

Mayoral Proclamation

Proclamation Recognizing Friday, April 26, 2024, as Arbor Day within the City of Mt. Vernon, Iowa.

Old Business

Discussion and Consideration of Sculpture Trail Funding Request – Council Action as Needed (**tabled on March 18, 2024**). Staff is asking for this item to remain tabled until the Park and Rec Board has an opportunity to review their CIP requests.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Engel, seconded by Tuerler to approve the Claims list. Motion carries.

PAYROLL	CLAIMS	107,044.63
JEO CONSULTING	DOWNTOWN STREETScape-LOST III	48,275.40
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	36,359.37
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	23,511.68
HAWKEYE COMMUNICATIONS INC	FIRE ALARM SYSTEM-PD CONST	15,935.60
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	14,434.59
LEASE SERVICING CENTER INC	EQUIP LEASE-LBC	8,464.61
US BANK	CREDIT CARD CHARGES-ALL DEPTS	6,120.09

EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	5,992.31
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	4,225.00
RED LION RENEWABLES	SOLAR ELECTRIC-P&A,PD,LBC	4,091.88
TRI-CITY ELECTRIC CO OF IOWA	SECURITY UPGRADE-PD CONST	2,783.08
STATE HYGIENIC LAB	TESTING-SEW	2,684.00
LYNCH DALLAS PC	LEGAL FEES-P&A	2,535.50
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	2,275.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	2,213.94
ALLIANT ENERGY	ENERGY USAGE-WAT	2,119.85
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	2,025.00
KONE INC	ELEVATOR MAINT CONTRACT-LBC	1,706.76
UNITED ART & EDUCATION	CHALK-P&REC	1,651.90
PNP	FUEL-PD	1,595.06
LISBON, CITY OF	AMB DIRECTOR CONTRACTED SALARY	1,545.88
BAKER GROUP	HVAC MAINT-LBC	1,542.21
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,492.23
MOTOROLA SOLUTIONS INC	SOFTWARE-PD	1,216.16
ALLIANT ENERGY	ENERGY USAGE-RUT	1,178.92
RICHARD BURROUGHS	CEMETERY MAINT	1,073.00
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	1,055.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	985.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	904.15
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	889.90
ALLIANT ENERGY	ENERGY USAGE-WAT	881.54
ALLIANT ENERGY	ENERGY USAGE-FD	881.50
NIGHT SHIFT LLC	CLEANING SERVICE-PD	867.84
STUDENT PUBLICATIONS INC	EMPLOYMENT AD-PW	842.40
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-ALL DEPTS	759.37
AMAZON CAPITAL SERVICES	CTW SUPPLIES-P&REC	741.00
DSG	SUPPLIES-WAT	560.17
MARTIN GARDNER ARCHITECTURE	CONSTRUCTION ADMIN-PD CONST	556.36
KIECKS	UNIFORMS-PD	504.98
INTERNATIONAL CITY COUNTY MGMT	MEMBERSHIP-ALL DEPTS BOREN	483.21
ECICOG	ZONING ORD REVIEW-P&A	450.00
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-LBC	447.07
GALLS LLC	UNIFORMS/EQUIP-PD	405.61
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-PD	378.62
RC TECH	CAMERA SERVICE-SW	373.00
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	353.50
MEDIACOM	PHONE/INTERNET-SEW	349.71
AMAZON CAPITAL SERVICES	CTW SUPPLIES-P&REC	347.52
CAMPBELL SUPPLY CEDAR RAPIDS	MOWING SUPPLIES-P&REC	323.16
ALEX VOLKOV	UNIFORMS-WAT,SEW	319.94
CARQUEST OF LISBON	VEHICLE/EQUIP MAINT-ALL DEPTS	316.12
MEDIACOM	PHONE/INTERNET-PW	315.40
ALLIANT ENERGY	ENERGY USAGE-P&REC	310.54
AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES-LBC	290.54
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-P&REC	287.73
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	287.28
MEDIACOM	PHONE/INTERNET-FD	273.44
LYNN PEAVEY COMPANY	COLLECTION KITS-PD	255.15
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	255.00
US CELLULAR	CELL PHONE-PD	247.51

EVER-GREEN LANDSCAPE NURSERY	EROSION CONTROL-PD	240.00
COMPUTER PROJECTS OF ILLINOIS	SOFTWARE-PD	218.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	214.01
PRESTO-X	PEST CONTROL-PD	212.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
BRYCE RHONE	INSTRUCTOR-LBC	180.00
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
EVER-GREEN LANDSCAPE NURSERY	LANDSCAPE MATERIALS-PD	162.00
CAUSE TEAM	UNIFORMS-ALL DEPTS	153.00
THE DAILY IOWAN	EMPLOYMENT AD-PW	149.76
GARY'S FOODS	SUPPLIES-ALL DEPTS	149.63
IA STATE RESERVE LAW OFFICERS	TRAINING-PD	145.00
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	136.24
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	134.00
MIDWEST WHEEL CO	VEHICLE MAINT-FD	133.84
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,GB	124.42
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	110.00
VERMEER SALES & SERVICE INC	FUEL LEVEL SENSOR-RUT	107.30
AIRGAS INC	CYLINDER RENTAL FEE-PW	101.78
STUDENT PUBLICATIONS INC	ADS/PUBLICATIONS-LBC	100.00
MACQUEEN EQUIPMENT	EQUIP MAINT-RUT	99.78
RICKARD SIGN AND DESIGN CORP	TABLE BANNER-PD	85.00
P&K MIDWEST INC	EQUIP MAINT-RUT	83.97
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	81.52
STAPLES INC	SUPPLIES-PD	79.99
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CENTURY LINK	PHONE CHARGES-PD	72.00
ALLIANT ENERGY	ENERGY USAGE-POOL	70.50
MARION, CITY OF	STOP LIGHT BULB-RUT	60.00
NEAL'S WATER CONDITIONING	WATER/SALT-FD	45.75
NEAL'S WATER CONDITIONING	WATER/SALT-RUT	40.00
MELINDA SNYDER	INSTRUCTOR-LBC	40.00
NEAL'S WATER CONDITIONING	WATER/SALT-CITY HALL	34.75
SYDNEY ABODEEELY	REFUND-POOL	33.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	33.00
KURT CROCK	REFUND-ANIMAL CONTROL	25.00
MARSHA DEWELL	MILEAGE-P&A	22.78
KELLI ANDRESEN MUELLER	REFUND-POOL	18.00
NEAL'S WATER CONDITIONING	WATER/SALT-PD	12.75
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	12.75
LANGUAGE SERVICES	INTERPRETATION SERVICES-PD	11.55
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		326,948.74

FUND EXPENSE TOTALS

PAYROLL	107,044.63
GENERAL FUND	59,453.11
LOST II UR & STREETScape	48,275.40
SOLID WASTE	40,820.37
LBC	21,469.97
POLICE STATION CONSTRUCTION	19,418.69

WATER FUND	11,398.95
SEWER FUND	10,731.99
ROAD USE TAX FUND	6,873.15
STORM WATER FUND	1,429.48
COTTONWOOD LMI PROJECT	33.00
TOTAL	326,948.74

FY24 MARCH REVENUE

PUBLIC WORKS	229,533.52
GENERAL GOVERNMENT	165,177.36
CULTURE-RECREATION	45,135.78
PUBLIC SAFETY	14,451.37
TOTAL	454,298.03

Discussion and Consideration of a Mount Vernon-Lisbon Community Development Group (CDG) Executive Director Job Description – Council Action as Needed. With Joe Jennison’s resignation effective June 30th, CDG has submitted a new job description for the CDG Executive Director position based on what their expectations will be. Chapter 26 of the municipal code requires City Council affirmation of the appointment, removal, and compensation of the CDG Director (including job description approval). Brenda Langenberg, Vice President of the CDG, explained that the old job description was several years old and changes were made to blend Main Street Iowa and Mount Vernon-Lisbon’s expectations. With the exception of one minor addition to the wording in the essential duties and responsibilities (add “and economic development” to item #7), Council was in agreement with the new job description. Motion made by Tuerler, seconded by West to approve the new job description for the CDG Executive Director position as amended. Motion carries.

Discussion and Consideration of Pay Application #3 – Sewer Cleaning Project – Council Action as Needed. Pay application #3 is in the amount of \$20,025.49 and completes the contract payments for phase 1, minus the retainage. The city will now move to stage 2 of the sewer project, completing \$800,000 in necessary repair work to the existing system. Motion made by Engel, seconded by Tuerler to approve Pay Application #3-Sewer Cleaning Project. Motion carries.

Discussion and Consideration of a Request for Proposals for the Water Meter Replacement Project – Council Action as Needed. This RFP includes the project specifications and bidding procedures for the \$1,000,000 water meter replacement project. Responses for the RFP/bid are due on May 2, 2024 and the public hearing to consider the winning bid will be set for May 6, 2024. Motion made by Tuerler, seconded by West to approve the Request for Proposals for the Water Meter Replacement Project. Motion carries.

Discussion and Consideration of Pay Application #15 – Police Station Renovation Project – Council Action as Needed. Pay application #15 in the amount of \$25,135.72 is the final pay application, minus the retainage for the police station renovation project. Motion made by Tuerler, seconded by Andresen to approve Pay Application #15-Police Station Renovation Project. Motion carries.

Discussion and Consideration of Pay Application #16 – Police Station Renovation Project – Council Action as Needed. Pay application #16 is for the retainage for the police station renovation project in the amount of \$59,685.57. The retainage will be released to Septagon Construction at the end of the 30-day mandatory waiting period. Motion made by Engel, seconded by Rose to approve Pay Application #16-Police Station Renovation Project. Motion carries.

Discussion and Consideration of Emergency Repairs to Water Well #7 – Council Action as Needed. Staff informed Council earlier that emergency repairs were being conducted on well #7 due to the loss of pressure from the well. The cost of repairing the pipe and lowering the piping/pumps was \$68,198.65. Motion made by Rose, seconded by Engel to approve the invoice from Northway Corporation for \$68,198.65. Motion carries.

Discussion and Consideration of Invoice #149781 – Downtown Streetscape Project – Council Action as Needed. This is the second invoice for the Downtown Streetscape Project. Included with the invoice is a monthly progress report. Motion made by Tuerler, seconded by Andresen to approve Invoice #149781 from JEO Consulting Group in the amount of \$28,057.60. Motion carries.

Discussion and Consideration of S & P Ratings Fee - Council Action as Needed. The ratings fee that is paid to S & P is the fee the City pays to give our credit rating prior to the bond sales. The fee will be just under \$20,000.00. Motion made by Rose, seconded by Andresen to approve the agreement with S & P Global for credit rating services. Motion carries.

Reports to be Received/Filed. Full reports can be viewed on the City website under the April 15, 2024 Council Packet.

Mt. Vernon/Lisbon Police Report. Chief Shannon publicly thanked Council and City Staff for their help during the years long process of the police station renovation project.

Mt. Vernon Public Works Report
Mt. Vernon Parks and Rec Report
Cole Library Report

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler will be speaking this Saturday at Cornell for the "Welcome to the Lions Club" 100 year anniversary celebration. The Community Foundation Group met last week.

Council Reports. Engel gave an update on the Childcare Summit given last week at Cornell.

City Administrator's Report. Full report can be viewed on the City website under the April 15, 2024 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:47 p.m., April 15, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk