

The Mount Vernon City Council met February 20, 2024, at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Andresen, Rose (via Zoom) and West (via Zoom). Absent: Tuerler and Engel.

Call to Order. At 6:39 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Andresen, seconded by West to approve the Agenda. Motion carries. Tuerler and Engel absent.

Consent Agenda. Motion made by Andresen, seconded by West to approve the Consent Agenda. Motion carries. Tuerler and Engel absent.

Approval of City Council Minutes – February 5, 2024 Regular Council Meeting
Appointing Amelia Kibbie – Mount Vernon Poet Laureate

Public Hearing

Public Hearing to Consider an Amendment to the Fiscal Year 2023-2024 Budget. Mayor Wieseler opened the public hearing at 6:43 p.m. This amendment will account for a majority of the bond proceeds, along with rising costs of goods and services. In the amendment, new revenue will exceed new expenses by \$2,510,000. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:45 p.m. Council then acted on Resolution #2-20-2024A.

Public Hearing to Consider an Amendment to the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from TR Traditional Residential to UC Mixed-Use Urban Corridor. Mayor Wieseler opened the public hearing at 6:46 p.m. Hearing no public comment, Mayor Wieseler closed the public hearing at 6:46 p.m. Council then acted on the first reading of Ordinance #2-20-2024A.

Ordinance Approval/Amendment

Ordinance #2-20-2024A: Amending the Comprehensive Plan and Official Zoning Map to Rezone Certain Property from TR Traditional Residential to UC Mixed-Use Urban Corridor. City Council approved a public use overlay designation for the new fire station, however the underlying zoning classification remained residential. The overlay is designed to allow public buildings in all base zoning classifications throughout the city. The drawback to the overlay district is that it keeps the base zoning requirements intact. Signage, setbacks and other zoning requirements must adhere to the regulations established in Traditional Residential. The Fire Department would like to erect additional signage on the property and will need to change the base zoning classification to UC Urban Corridor. The property adjacent (east) of the fire station is designated as UC so this would be considered a natural extension of the zoning district. Motion made by Andresen, seconded by West to approve the first reading of Ordinance #2-20-2024A. Roll call all yes. Ordinance passes on its first reading. Tuerler and Engel absent.

Resolutions for Approval

Resolution #2-20-2024A: Approving the Budget Amendment for Fiscal Year 2023-2024. Motion made by Andresen, seconded by Rose to approve Resolution #2-20-2024A. Roll call all yes. Resolution passes. Tuerler and Engel absent.

Resolution #2-20-2024B: Setting the Salaries for the Appointed Officers and Employees of the City of Mount Vernon for Fiscal Year 2024-2025. Staff is recommending across the board increases of 5% beginning July 1, 2024 for all non-bargaining staff. This increase mirrors the newly adopted bargaining agreements. One deviation from the 5% increase is found in the City Administrator salary. During the approval of raises last fiscal year, the Mayor recommended a salary increase of \$8,000 per year for FY 24 and FY 25 for the City Administrator. Adjustments were also made to the Assistant Fire Chief salaries to be more in line with the Chief salary. Motion made by West, seconded by Rose to approve Resolution #2-20-2024B. Roll call all yes. Resolution passes. Tuerler and Engel absent.

Resolution #2-20-2024C: Setting Dates of a Consultation and Public Hearing on a Proposed Amendment No. 9 to the Mount Vernon Urban Renewal Plan in the City of Mount Vernon, State of Iowa. This resolution sets a consultation date for February 28, 2024 with affected taxing entities and also sets a public hearing date for March 18, 2024 to consider Amendment No. 9 to the Mount Vernon Urban Renewal Plan. The plan is being amended to allow for the use of TIF dollars to be used to repay bonds for the pool renovations. Motion made by Rose, seconded by Andresen to approve Resolution #2-20-2024C. Roll call all yes. Resolution passes. Tuerler and Engel absent.

Old Business

Approval of Cigarette License – Smoke Shope and Vape (*tabled on February 5, 2024*). This item remains tabled.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by West, seconded by Andresen to approve the Claims List. Motion carries. Tuerler and Engel absent.

PAYROLL	CLAIMS	119,560.24
ARDENT LIGHTING GROUP LLC	PAY APP #1-DAVIS PARK LIGHTING	91,010.00
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	37,899.89
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	23,511.68
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	14,601.40
MORTON SALT INC	SALT-RUT	10,844.89
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	6,831.45
ALLIANT ENERGY	ENERGY USAGE-SEW	5,882.59
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	4,765.43
TREASURER STATE OF IOWA	SALES TAX	4,175.63
LINN COUNTY TREASURER'S OFFICE	CITY PRIMARY ELECTION	4,102.26
ALLIANT ENERGY	ENERGY USAGE-LBC	3,658.51
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	3,655.00
MOTOROLA SOLUTIONS INC	VIDEO EQUIP-PD CONSTRUCTION	3,524.81
TREASURER STATE OF IOWA	WET TAX	3,507.40
UPPER IOWA UNIVERSITY	TUITION-PD	2,738.00
WENDLING QUARRIES	ROCK/SAND-RUT	2,667.21
ALLIANT ENERGY	ENERGY USAGE-WAT	2,501.19
STATE HYGIENIC LAB	TESTING-SEW	2,416.00
LYNCH DALLAS PC	LEGAL FEES-P&A	2,356.10
WATERS EDGE AQUATIC DESIGN LLC	RENOVATION PLANNING-POOL	2,140.00
ECICOG	GENERATOR GRANT-LBC	1,950.00
IOWA PRISON INDUSTRIES	SIGNS-RUT	1,804.90
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	1,685.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,638.73
ALLIANT ENERGY	ENERGY USAGE-RUT	1,635.03
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,588.73

PNP	FUEL-PD	1,440.88
MARTIN GARDNER ARCHITECTURE	CONSTRUCTION ADMIN-PD CONST	1,388.82
P&K MIDWEST INC	EQUIP MAINT-RUT	1,270.63
CARQUEST OF LISBON	VEHICLE/EQUIP MAINT-ALL DEPTS	1,263.86
ALLIANT ENERGY	ENERGY USAGE-WAT	1,182.39
LYNCH FORD	VEHICLE MAINT-PW	1,165.93
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	1,160.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	1,145.00
RHINO INDUSTRIES INC	CHEMICALS-SEW	1,107.00
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,045.00
BANKCARD 8076	CREDIT CARD FEES-P&REC,LBC	1,043.76
ALLIANT ENERGY	ENERGY USAGE-PD	1,037.92
AHLERS & COONEY P.C.	LEGAL FEES-P&A	1,034.00
BUDGET BLINDS	BLINDS/SHADES-PD	1,018.00
ALLIANT ENERGY	ENERGY USAGE-WAT	1,001.59
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&A	982.59
ALLIANT ENERGY	ENERGY USAGE-FD	979.88
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
ALLIANT ENERGY	ENERGY USAGE-SEW	907.01
NIGHT SHIFT LLC	CLEANING SERVICE-PD	867.84
AMAZON CAPITAL SERVICES	DRILL/LIGHT-PW	767.92
RED LION RENEWABLES	SOLAR ELECTRIC PROD-P&A,LBC,PD	713.54
MUNICIPAL SUPPLY INC	SUPPLIES-WAT	685.83
NIGHT SHIFT LLC	CLEANING SERVICE-CITY HALL	678.12
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	653.86
BRADY LANHAM	ELECTRICAL OUTLET-CITY HALL	610.92
ALLIANT ENERGY	ENERGY USAGE-CITY HALL	591.08
MENARDS	EQUIPMENT-PD	531.79
CUSTOM HOSE & SUPPLIES INC	HOSE HARDWARE/FITTINGS-RUT	505.74
DE NOVO MARKETING	HUBSPOT SUPPORT-ALL DEPTS	500.00
HANDS IN HARMONY LLC	MARKETING-LBC	500.00
ALLIANT ENERGY	ENERGY USAGE-P&REC	475.44
MARTIN EQUIPMENT	LOADER REPAIRS-PW	457.24
CUSTOM HOSE & SUPPLIES INC	EQUIP MAINT-RUT	452.28
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	437.05
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-LBC	426.22
MEDIACOM	PHONE/INTERNET-CITY HALL	424.31
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-LBC	413.67
ALLIANT ENERGY	ENERGY USAGE-PD,RUT	412.70
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT,SEW,GB	400.00
LEIGH BRADBURY	UNIFORMS-ALL DEPTS	390.00
BAUER BUILT TIRE	EQUIP MAINT-RUT	369.25
RC TECH	TRAINING-PD	367.50
DIESEL TURBO SERVICES INC	EQUIP MAINT-RUT	364.03
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-PD	356.20
MEDIACOM	PHONE/INTERNET-SEW	349.71
DAKOTA SUPPLY GROUP	SUPPLIES-WAT	347.24
HDC PRINTED PRODUCTS	CHECKS-ALL DEPTS	337.13
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	328.34
MEDIACOM	PHONE/INTERNET-RUT	322.35
AMERICAN RED CROSS	TRAINING-LBC	321.00
MEDIACOM	PHONE/INTERNET-RUT	315.40
GRAYBILL COMMUNICATIONS	RADIO REPAIR-RUT	312.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00

DE NOVO MARKETING	CITY WEBSITE SUPPORT-ALL DEPTS	300.00
MEDIACOM	PHONE/INTERNET-FD	275.51
CITY LAUNDERING CO	SERVICES-LBC	253.92
LYNCH FORD	VEHICLE MAINT-SEW	251.50
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PW	249.00
US CELLULAR	CELL PHONE-PD	247.51
GARY'S FOODS	SUPPLIES-ALL DEPTS	245.93
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	245.42
BARNYARD SCREEN PRINTER LLC	TSHIRTS-P&REC	234.00
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	218.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
USA BLUE BOOK	SUPPLIES-WAT	201.01
PPG ARCHITECTURAL FINISHES	PAINT-FD	185.95
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	184.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	184.00
BRADY WEAVER	REFEREE-P&REC	175.00
CAEL FOREMAN	REFEREE-P&REC	175.00
P&K MIDWEST INC	VEHICLE MAINT-RUT	174.56
A TECH INC	CAMERA REPAIR-PW	172.50
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	170.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	166.23
AMAZON CAPITAL SERVICES	SUPPLIES-PD	159.75
BRADY WEAVER	REFEREE-P&REC	150.00
STAPLES INC	SUPPLIES-ALL DEPTS	143.58
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	137.04
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	119.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	109.90
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-POOL	108.77
AIRGAS INC	CYLINDER RENTAL FEE-PW	101.78
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	100.00
IOWA DARE ASSOCIATION	MEMBERSHIP-PD	100.00
MATT SIDERS	MILEAGE-P&REC	97.15
ARAMARK	RUGS,SERVICES-FD	84.81
UNITYPOINT CLINIC	DRUG TESTING-PW	84.00
THOMPSON TRUCK & TRAILER INC	EQUIP REPAIR-RUT	81.00
ARAMARK	RUGS,SERVICES-FD	80.57
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
CITY LAUNDERING CO	SERVICES-CITY HALL	79.69
SHERWIN WILLIAMS	PAINT-CITY HALL	79.03
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,P&A	78.92
IOWA DEPT OF AGRICULTURE & LAND	DOG KENNEL LICENSE	75.00
CAEL FOREMAN	REFEREE-P&REC	75.00
ALLIANT ENERGY	ENERGY USAGE-POOL	69.90
PRESTO-X	PEST CONTROL-FD	67.10
CENTURY LINK	PHONE CHARGES-PD	64.68
LYNCH FORD	VEHICLE MAINT-RUT	63.68
PRESTO-X	PEST CONTROL-PD	62.00
DEVON MORGAN	REFUND-LBC	60.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	59.36
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	57.50
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	50.00
ALLIANT ENERGY	ENERGY USAGE-SIRENS	48.05
MELINDA SNYDER	INSTRUCTOR-LBC	40.00

NEAL'S WATER CONDITIONING	WATER/SALT-RUT	40.00
PROFESSIONAL WINDOW CLEANING	WINDOW CLEANING-PD	40.00
MELINDA SNYDER	INSTRUCTOR-LBC	40.00
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	39.60
DENISE MURPHY	REFUND-WAT,SEW,ST WAT	39.09
AMAZON CAPITAL SERVICES	SUPPLIES-P&A	37.37
IOWA ONE CALL	LOCATES-WAT,SEW	36.00
NEAL'S WATER CONDITIONING	WATER/SALT-FD	33.00
ALLIANT ENERGY	ENERGY USAGE-RUT,WAT,SEW,SW	28.25
ALLIANT ENERGY	ENERGY USAGE-SW	26.88
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	25.50
ALLIANT ENERGY	ENERGY USAGE-CEM	21.04
WELAND CLINICAL LABORATORIES	DRUG TESTING-WAT,SEW	18.50
NEAL'S WATER CONDITIONING	WATER/SALT-CITY HALL	17.50
P&K MIDWEST INC	SUPPLIES-RUT	16.53
HAWKINS INC	CHEMICALS-WAT	10.00
AMAZON CAPITAL SERVICES	SUPPLIES-PD	6.50
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		407,905.17

FUND EXPENSE TOTALS

PAYROLL	119,560.24
DAVIS PARK IMPROVEMENTS	91,010.00
GENERAL FUND	55,231.63
SOLID WASTE	42,265.90
ROAD USE TAX FUND	33,754.93
SEWER FUND	19,558.50
WATER FUND	18,582.78
LBC	17,782.46
POLICE STATION CONSTRUCTION	4,913.63
POOL RENOVATIONS	2,140.00
PW COLD STORAGE	1,691.10
STORM WATER FUND	1,414.00
TOTAL	407,905.17

FY24 JANUARY REVENUE

GENERAL GOVERNMENT	525,796.59
PUBLIC WORKS	268,528.52
CULTURE-RECREATION	61,165.03
PUBLIC SAFETY	3,783.76
TOTAL	859,273.90

Discussion and Consideration of Setting a Public Hearing Date and Meeting Time for the Proposed Property Tax Levy for the City of Mount Vernon – Council Action as Needed. This will be a stand-alone public hearing for the proposed property tax levy for FY2024-2025. Motion made by Rose, seconded by West to set the public hearing for April 1, 2024 at 6:00 p.m. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Master Agreement for Law Enforcement Unit with Chauffeurs, Teamsters and Helpers Local Union No. 238 – Council Action as Needed. Changes to the next two contracts are in conformance with Council directives during the negotiation process. These will be three year contracts with

July 1, 2024 seeing a 5% increase in wages, a 4.5% increase on July 1, 2025 and a 4% increase on July 1, 2026. There will also be an immediate adjustment of \$2,000.00 in Steps 1-3 in the Law Enforcement contract wages. In regards to the Public Services contract, changes to collective bargaining made it illegal for cities and unions to negotiate insurance information so this was removed from the contract. The City is still providing insurance coverage to those employees but the wording has been removed from the contract. Motion made by West, seconded by Andresen to approve the Master Agreement for Law Enforcement Unit with Chauffeurs, Teamsters and Helpers Local Union No. 238 beginning July 1, 2024. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Master Agreement for Public Services Unit with Chauffeurs, Teamsters and Helpers Local Union No. 238 – Council Action as Needed. Motion made by Rose, seconded by Andresen to approve the Master Agreement for Public Services Unit with Chauffeurs, Teamsters and Helpers Local Union No. 238 beginning July 1, 2024. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Change Order #14 – Police Station Renovations – Council Action as Needed. The next two change orders increase the contract by \$3,852.45. Change Order #14 is in the amount of \$2,262.45 and was needed to correct electrical issues in the ceiling. Motion made by Andresen, seconded by West to approve Change Order #14-Police Station Renovations. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Change Order #15 – Police Station Renovations – Council Action as Needed. Change Order #15 is in the amount of \$1,590.00 and was requested by staff to complete various skim coating and texturing of existing corridors. Motion made by Rose, seconded by Andresen to approve Change Order #15-Police Station Renovations. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Annual Police Vehicle Purchase – Council Action as Needed. Council previously approved the purchase of this vehicle that was ordered in August of 2022 but this will be the second police vehicle purchased in FY2024 due to the other unit sustaining damage from a deer collision. Lynch Ford has honored the original quoted price from 2022. Motion made by Rose, seconded by West to approve the purchase of the 2024 Ford Explorer for \$50,036.20. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Water's Edge Design Contract – Pool Renovations – Council Action as Needed. The estimated engineering fee for this phase of the pool redevelopment project is \$210,000. The overall project estimate is \$1,735,000.00. Motion made by Rose, seconded by Andresen to approve the Agreement for Professional Engineering Services with Water's Edge for \$210,000.00. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Recommended Revisions to the Parks and Recreation Master Plan – Council Action as Needed. The original Parks and Recreation Master Plan was adopted in 2017. The Parks and Recreation Board has been working on updating the plan for approximately a year and has provided Council with recommended text changes and plans to update photos in the spring. A couple of recommended changes were noting the LBC in the facilities area and updating park improvements that have been started or completed. Motion made by Rose, seconded by West to approve the proposed revisions to the Parks and Recreation Master Plan. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of ECICOG Contract for Zoning Code Review Related to ADU (Accessory Dwelling Units) – Council Action as Needed. The planning and zoning commission has asked the City Council to approve a contract with ECICOG (East Central Iowa Council of Governments) to assist them in the review of possible zoning code changes. This is in response to the City Council's request to have the

planning and zoning commission research ADU's (accessory dwelling units). ECICOG proposes a not-to-exceed cost of \$5,000.00 and an estimate of seven to nine months to complete. Motion made by West, seconded by Rose to approve the contract with ECICOG for zoning code review related to Accessory Dwelling Units. Motion carries. Tuerler and Engel absent.

Discussion and Consideration of Emergency Repairs to Well #7 – Council Action as Needed. The Water/Wastewater Superintendent began to see production issues at Well #7 in the fall of 2023. Northway pulled the well components and found a chunk of missing pipe above the threads. The pipe will be replaced with galvanized material and should have a life expectancy of 20-25 years. Exact cost is unknown. This is considered an emergency repair by the City's purchasing policy. Motion made by West, seconded by Rose to move forward with the emergency repairs to Well #7. Motion carries. Tuerler and Engel absent.

Reports to be Received/Filed. Full reports can be found on the City website under the February 20, 2024 Council packet.

Mt. Vernon/Lisbon Police Report

Mt. Vernon Public Works Report

Mt. Vernon Parks and Rec Report

Mt. Vernon Planning and Zoning Report

Cole Library Report

Discussion Items (No Action)

City Council Health Insurance. Staff has received confirmation from IGHCP that City Council members can join the City health insurance pool as long as they pay the full premium.

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler was invited to attend a Council meeting in Fairfax last week to share information about the Mayor and City Administrator roles in Mount Vernon. A meeting with Cornell and the school district that was scheduled for next week has been cancelled. There is a meeting scheduled for next week on recovery planning with Linn County Emergency Management. A childcare summit is scheduled at Cornell on April 19, 2024. Local city councils and school boards will be invited to attend. The League of Women Voters will be talking about sustainability next week.

City Administrator's Report. Full report can be found on the City website under the February 20, 2024 Council packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:49 p.m., February 20, 2024.

Respectfully submitted,
Marsha Dewell
City Clerk