

**Cole Library Board of Trustees Minutes
December 19, 2023**

**Present: Greg Cotton, Grace Chamberlain, Diana Corcoran, Tracey Louwagie, Jackie Wallace,
Julia Andrews & Brandi Shanata.**

- I. The meeting was called to order at 8:33 a.m. by President Diana Corcoran
- II. The agenda was approved (Jackie – 1st, Julia - 2nd)
- III. Minutes were approved (Brandi – 1st, Julia – 2nd)
- IV. Reports/Ongoing business
 - A. President – Diana wished everyone happy holidays and thanked Cathy Boggs for the decorative pots outside the library.
 - B. Public Library Director
 1. FY25 Budget Request - Grace submitted the budget on 11/30/23 but has not heard anything from the city as of the meeting.
 2. Winter Reading Challenge – This is a new program for adults in December & January promoting adult literacy. Prizes will be given. Bookmarks were distributed to promote this new program.
 3. Sun Newspaper Articles – Grace shared 2 recent newspaper articles written about library happenings. One article discussed recent Library guest speaker, David Pitman and the other highlighted Cathy Boggs and Storytime.
 4. Financial Report -
 - i. Building Maintenance is over because of the electrical cost for the library sign.
 - ii. E-Resources Category will be changed – includes \$3000 for Hoopla & cost of Overdrive.
 - iii. The library received Open Access check in December.
 - iv. The donation the library received from “Read Between the Wines” Book Club will be used to purchase totebags.
 - C. College Librarian’s Report
 1. Greg reminded us that the library will be shut down the first 3 days of Spring Break 2024.
- V. Major Business
 - A. Sarah Fitzgerald Show – This art show will be held on Jan 21st from 2-4 pm. on the 3rd floor. This presentation is a collaboration with the MV Arts Council. The Public Library is paying for the catering and the Art Council is paying for advertising for the event.
 - B. Creatives Connect – this event is hosted at the library and organized by the Art Council. Local artists will gather and listen to various presenters. The first Creatives Connect will be held on Sunday, Feb 4th from 2-4 and Sarah Fitzgerald will be presenting.

- C. Collection Development Policy – The Board read through the current policy. It was suggested we look at what other public libraries in the area are doing with their Reconsideration Policy and who is on the Committee for Reconsideration of Materials. We need more clarification of committee members.
- D. Grace will provide training at the January meeting on Collection Development Policy and will bring other public libraries' policies for the board to review.

The Meeting was adjourned at 9:24 a.m.