

**Cole Library Board of Trustees Minutes
October 17, 2023**

Present: Grace, Diana, Tracey, Jackie, Julia, Brandi

- I. The meeting was called to order at 8:35 a.m. by Diana Corcoran
- II. Minutes were approved (Jackie – 1st, Julia – 2nd).
- III. Reports/Ongoing Business
 - a. President
 - b. Public Librarian
 - i. Upcoming programs:
 - 1. Dave Pittman, MV resident and float designer will be presenting at the library on 11/14, 6:30 p.m. in room 108. He will be speaking about his career as a float designer, specifically the Rose Parade. Grace distributed bookmarks for this event.
 - ii. 50 Attended the October Book Talk.
 - iii. Public Library Assistant position has been filled by Jessica Belding, a 2022 MV Graduate.
 - iv. Library Sign update – The sign is here and will hopefully be installed soon. Grace will e-mail the Board when she has a confirmed date.
 - v. Grace shared a thank you from Mary Jane McWilliams and her granddaughters.
 - vi. Financial Report – things to mention:
 - 1. Received an additional \$2k from the State because of recertification.
 - 2. We are little over budget in building maintenance – this is due to the library sign and new décor.
 - 3. Hoopla costs continue to rise. Grace will update the Library website educating patrons on how Hoopla costs are incurred.
 - 4. Acquisitions will be overdue to last year’s donation that has been designated to Large Print books.
 - c. Librarian’s Report – none – Greg was absent
- IV. Major Business
 - i. Circulation Policy – we discussed the changes that were made to the policy at the last meeting. Approval will be on hold until Grace is able to discuss changes with Greg.
 - ii. FY25 Budget. Grace has been told that the City is not able to increase any budgets this year. Julia made a motion that the Public Library request a budget of \$150k for FY 2025. This is the same budget as FY 2024. Brandi 2nd. All approved.
 - iii. We took a Library Board Photo

The meeting adjourned at 9:30a.m. The next meeting will be November 14, 2023