

The Mount Vernon City Council met October 16, 2023, at City Hall, 213 1<sup>st</sup> Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Tuerler, Rose and Engel. Absent: Herrmann and West.

**Call to Order.** At 6:30 p.m. Mayor Pro Tem Scott Rose called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion made by Engel, seconded by Tuerler to approve the Agenda. Motion carries. Herrmann and West absent.

**Consent Agenda.** Motion made by Tuerler, seconded by Engel to approve the Consent Agenda. Motion carries. Herrmann and West absent.

Approval of City Council Minutes – October 2, 2023 Regular Council Meeting  
Approval of City Council Minutes – October 9, 2023 Special Council Meeting  
Approval of Liquor License – Lincoln Winebar

### **Resolutions for Approval**

Resolution #10-16-2023A: Approving the Annual Urban Renewal Report for Fiscal Year 2023. The Urban Renewal Report is an annual report required by the State that shows how the City uses Tax Increment Financing. Motion made by Engel, seconded by Tuerler to approve Resolution #10-16-2023A. Roll call all yes. Herrmann and West absent. Resolution passes.

Resolution #10-16-2023B: Approving the Department of Transportation Street Finance Report for Fiscal Year 2023. The City is required to file an annual street finance report with the IaDOT. The report tracks the street expenditures versus the incoming RUT revenue, in addition to creating an inventory of our street equipment. Motion made by Tuerler, seconded by Engel to approve Resolution #10-16-2023B. Roll call all yes. Herrmann and West absent. Resolution passes.

Resolution #10-16-2023C: Approving the Annual Financial Report for Fiscal Year 2023. The Annual Financial Report details the revenues and expenditures for Fiscal Year 2023. Motion made by Engel, seconded by Tuerler to approve Resolution #10-16-2023C. Roll call all yes. Herrmann and West absent. Resolution passes.

Resolution #10-16-2023D: Making the Award of the Construction Bid for Street/Culvert Repairs for the Business 30 Culvert Repair Project. The City has requested bids for emergency repairs to an existing culvert on Business 30. The culvert lies just west of the 10<sup>th</sup> Ave and Business 30 roundabout. The degradation of the existing culvert is creating voids underneath the travel surface. The winning bid is from Dave Schmitt Construction in the amount of \$30,889.00. The funds for the repairs will come from the Hwy 30 buyout monies. Motion made by Tuerler, seconded by Engel to approve Resolution #10-16-2023D. Roll call all yes. Herrmann and West absent. Resolution passes.

Resolution #10-16-2023E: Approving Fiscal Year 2023 Transfers. City staff has adjusted the amount of RUT (road use tax) monies that are needed for the annual debt payment for the Public Works buildings. This adjustment is lower than the amount that has already been transferred to debt service therefore, some of the monies will be transferred back into the RUT fund. The monies that came from RUT should have

come from Franchise Fee and the General Fund. Motion made by Engel, seconded by Rose to approve Resolution #10-16-2023E. Roll call all yes. Herrmann and West absent. Resolution passes.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Tuerler, seconded by Engel to approve the Claims List. Motion carries. Herrmann and West absent.

BOOMERANG CORP	PAY APP #1-CANDLESTICK DR	156,193.30
PAYROLL	CLAIMS	106,840.99
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	36,514.91
TRI-CITY ELECTRIC CO OF IOWA	SECURITY UPGRADE-PD CONST	27,396.05
REPUBLIC SERVICES #897	GB,RECYL-SW RESIDENTIAL	23,881.28
MIDWEST INJECTION INC	SLUDGE REMOVAL-SEW	18,000.00
REPUBLIC SERVICES #897	GB,RECYL-SW COMMERCIAL	15,474.84
LSC FINANCIAL SOLUTIONS	EQUIP LEASE-LBC	8,464.61
BOOMERANG CORP	5% RETAINER-CANDLESTICK DR	8,220.70
REC DESK LLC	ANNUAL SUBSCRIPTION-P&REC,LBC,POOL	7,300.00
PARK WAREHOUSE LLC	BLEACHERS-P&REC	7,028.60
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	6,884.62
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	5,094.52
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	4,684.55
IOWA ASSOC OF MUNICIPAL UTILITIES	SGEI MEMBERSHIP-PW	4,084.13
TREASURER STATE OF IOWA	WET TAX	3,588.86
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	3,160.00
TREASURER STATE OF IOWA	SALES TAX	3,026.23
ALLIANT ENERGY	ENERGY USAGE-WAT	2,909.64
HOME APPLIANCE CENTER	APPLIANCES-PD CONST	2,682.00
KIECKS	UNIFORMS-PD	2,646.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,588.73
PNP	FUEL-PD	2,312.58
STATE HYGIENIC LAB	TESTING-SEW	2,226.50
TIPTON ELECTRIC MOTORS	PRESSURE WASHER-PD	2,210.20
BAKER GROUP	HVAC MAINT-LBC	1,401.00
WIENEKE LAND SOLUTIONS	FERTILIZER/WEED CONTROL-P&REC	1,400.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,316.49
LYNCH DALLAS PC	LEGAL FEES-P&A	1,069.00
AMAZON CAPITAL SERVICES	SUPPLIES-PD K9	1,025.87
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	950.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	927.50
NIGHT SHIFT LLC	CLEANING SERVICE-P&A	877.82
RACOM CORPORATION	VEHICLE MAINT-PD	875.00
NIGHT SHIFT LLC	CLEANING SERVICE-PD	842.57
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	792.50
USA BLUE BOOK	SUPPLIES-WATA	712.72
RED LION RENEWABLES	SOLAR ELECTRIC PROD-P&A,PD	696.01
MEDIACOM	PHONE/INTERNET-SEW	681.99
INTERNATIONAL CITY COUNTY MGMT	MEMBERSHIP-ALL DEPTS	651.51
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	632.48
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	612.50
ALLIANT ENERGY	ENERGY USAGE-FD	609.61
GALLS LLC	UNIFORMS-PD	605.69
ALLIANT ENERGY	ENERGY USAGE-P&REC	563.83

WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-P&REC	555.57
ALLIANT ENERGY	ENERGY USAGE-SEW	486.39
MECHANICSVILLE TELEPHONE COMP	PHONE/INTERNET-LBC	426.22
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	389.25
ALLIANT ENERGY	ENERGY USAGE-RUT	370.05
ALLIANT ENERGY	ENERGY USAGE-WAT	366.97
ALLIANT ENERGY	ENERGY USAGE-P&A	355.07
JACQUELINE ENGELBRECHT	WATER AEROBICS-POOL	350.00
SUSAN SEE	WATER AEROBICS-POOL	350.00
IOWA SOLUTIONS INC	COMPUTER MAINT-WAT,SEW	330.00
MEDIACOM	PHONE/INTERNET-RUT	322.46
MEDIACOM	PHONE/INTERNET-RUT	314.97
CHRIS NOSBISCH	TRAVEL/MEALS-ALL DEPTS	299.70
MECHANICSVILLE TELEPHONE COMP	PHONE/INTERNET-PD	281.85
SUZETTE ASTLEY	SOFTWARE-HPC	254.27
US CELLULAR	CELL PHONE-PD	247.51
CITY LAUNDERING CO	SERVICES-LBC	234.55
GARY'S FOODS	SUPPLIES-RUT,P&REC	214.29
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	200.00
BRADY WEAVER	REFEREE-P&REC	200.00
EVAN COLEMAN	REFEREE-P&REC	200.00
JAKOB HAUGSE	REFEREE-P&REC	200.00
TIERNAN BOOTS	REFEREE-P&REC	200.00
JAKOB A YOCK	REFEREE-P&REC	180.00
DIESEL TURBO SERVICES INC	LEAF VAC BATTERY-SW	179.96
LUKE RUSHFORD	REFEREE-P&REC	175.00
LYNCH FORD	VEHICLE MAINT-PD	168.19
MAXWELL SIDERS	REFEREE-P&REC	160.00
ORKIN	PEST CONTROL-PD	140.00
SUZETTE ASTLEY	ADS/PUBLICATIONS-HPC	140.00
ALLIANT ENERGY	ENERGY USAGE-PD,RUT	139.68
MGM STORAGE LLC	STORAGE CONTAINER-PD	125.00
CJ COOPER & ASSOCIATES	ANNUAL ADMIN FEE-PW	110.00
MECHANICSVILLE TELEPHONE COMP	PHONE/INTERNET-POOL	108.77
STAPLES INC	SUPPLIES-PD	104.50
STAPLES INC	SUPPLIES-WAT,PD,P&A	103.02
GAGE HOLUB	REFEREE-P&REC	100.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	96.68
LYNCH FORD	VEHICLE MAINT-ALL DEPTS	90.77
ALLIANT ENERGY	ENERGY USAGE-POOL	89.85
STAPLES INC	SUPPLIES-P&A	87.95
IOWA SOLUTIONS INC	COMPUTER MAINT-RUT	82.50
SETH RUSHFORD	REFEREE-P&REC	80.00
CARQUEST OF LISBON	EQUIP/MAINT-RUT	77.48
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	73.64
CITY LAUNDERING CO	SERVICES-P&A	69.33
CITY LAUNDERING CO	SERVICES-LBC	69.33
PRESTO-X	PEST CONTROL-FD	67.10
PRESTO-X	PEST CONTROL-FD	67.10
JASON HOAGLUND	REFEREE-P&REC	65.00
SHERWIN WILLIAMS CO.	PAINT-P&A	64.09
MOUNT VERNON CAR WASH	CAR WASH-PD	64.00

ALYSSA WELCH	DEPOSIT REFUND-WAT	61.67
CENTURY LINK	PHONE CHARGES-PD	61.64
FUTURE LINE TRUCK EQUIPMENT	LEAF VAC LIGHT-SW	59.94
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	57.50
GARY'S FOODS	SUPPLIES-POOL	37.18
GARY'S FOODS	SUPPLIES-PD	34.79
MARTHA PARSONS	DEPOSIT REFUND-WAT	34.25
NEAL'S WATER CONDITIONING SERV	WATER/SALT-P&A	34.00
NEAL'S WATER CONDITIONING SERV	WATER/SALT-FD	33.00
SPENCER NOREN	DEPOSIT REFUND-WAT	26.15
BANKCARD 8076	REFUND-P&REC	22.00
NORMON OLSON	DEPOSIT REFUND-WAT	21.82
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	21.71
MATT SIDERS	TRAVEL/MEALS-POOL	16.46
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	11.02
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	8.00
NEAL'S WATER CONDITIONING SERV	WATER/SALT-SEW	8.00
<b>TOTAL</b>		<b>492,666.82</b>

CAPITAL IMPROVEMENT PROJECTS	164,414.00
PAYROLL	106,840.99
GENERAL FUND	64,601.12
SOLID WASTE	43,857.85
ARP POLICE STATION CONSTRUCTION	31,027.44
SEWER FUND	30,995.68
LBC	19,433.77
WATER FUND	17,534.99
ROAD USE TAX FUND	12,404.94
STORM WATER FUND	1,556.04
<b>TOTAL</b>	<b>492,666.82</b>

**FY24 SEPTEMBER REVENUE**

GENERAL GOVERNMENT	402,080.19
PUBLIC WORKS	277,365.63
PUBLIC SAFETY	105,598.91
CULTURE-RECREATION	37,611.71
<b>TOTAL</b>	<b>822,656.44</b>

Discussion and Consideration of Purchasing a Power Washer System for the New Police Building – Council Action as Needed. Chief Shannon is requesting approval for the addition of a power wash/dog wash system as part of the police station renovations. The two new water heaters that were purchased in 2021 (not installed due to staffing changes) would not be sufficient to accommodate the use of the power washing system and dog wash that is being installed. This system would be for the purchase and installation of an on-demand heater system to ensure proper function. This system will be used to wash vehicles and will be attached to a wash tub for the police K9. The total cost of the system installed is \$10,870.00. Motion made by Rose, seconded Engel to approve the purchase of the upgraded system for the power wash station. Motion carries. Herrmann and West absent.

Discussion and Consideration of Pay Application #10 – Police Station Renovations – Council Action as Needed. Motion made by Tuerler, seconded by Engel to approve Pay Application #10 in the amount of \$203,546.05. Motion carries. Herrman and West absent.

**Reports to be Received/Filed.** Full reports can be found on the City website under the October 16, 2023 Council Packet.

Mt. Vernon/Lisbon Police Report  
Mt. Vernon Public Works Report  
Mt. Vernon Parks and Rec Report  
Cole Library Report

**Discussion Items (No Action)**

Sidewalk Program Update. Nosbisch gave an update on the sidewalk program and the next steps in the project. The sidewalks that remain noncompliant in the NW, SE and NE quadrants will be bid next spring, leaving one quadrant remaining to complete the entire project.

Industrial and Commercial Pretreatment Manual. An Industrial and Commercial Pretreatment Manual was provided to Council for review. This manual would need to be adopted should the City decide to allow heavy commercial and industrial users to connect to the sanitary sewer system.

**Reports of Mayor/Council/Administrator**

Council Reports. Tuerler thanked the CDG and the Chili Cook Off committee for a great event this last weekend. Rose reported that the ribbon cutting for the sculpture trail went well and the Mount Vernon Area Arts Council has secured \$10,000.00 for expansion of the sculpture trail next year.

City Administrator's Report. Full report can be found on the City website under the October 16, 2023 Council Packet. Nosbisch commended City Staff on the new planter/flag pole area next to City Hall. There were six responses received for the streetscape RFP. The brick pavers on Hwy 1 at the 1<sup>st</sup> Street intersection will need to be addressed due to the sand bed settling. There was someone that fell over the weekend due to the pavers being uneven.

As there was no further business to attend to, the meeting adjourned, the time being 7:05 p.m., October 16, 2023.

Respectfully submitted,  
Marsha Dewell  
City Clerk