

COLE LIBRARY BOARD OF TRUSTEES MINUTES

SEPTEMBER 22, 2020

PRESENT: Cathy Boggs, Greg Cotton, Deb George, Tracey Louwagie, Diana Corcoran,
Bob Meeker.

I. The meeting was called to order by President Deb George at 8:31, via Zoom.

II. The minutes were approved.

III. REPORTS:

A. PRESIDENT: Election of Officers for next term.

President: Deb George Vice President: Tracey Louwagie Secretary: Bob Meeker
Diana Corcoran will assume the role of President for the 2021 term when
Deb George retires from the board.

B. PUBLIC LIBRARIAN:

1. End of the Year Report- Cathy will present the End of the Year Report to the City Council at the October City Council meeting.
2. The Library is in operation daily, although the public is not yet allowed inside the building. The library continues to service the public with call in curbside pick-up and book bundles. The decision of when to open the doors of the Library will depend on seriousness of the pandemic.
3. The Lester Buresh Center now has its own program of providing books for its members. The Center has its own library card and checks out age-related books from the Cole Library for use by the members of the Center.
4. In coordination with the Lisbon Library, the Cole Library is planning a "Drive-In" Eulenspiegel Puppet Show. The cost to the Library will be about \$200.

C. LIBRARIAN:

1. The End of the Year Budget will be finalized in October. We had about \$2,000 higher income than expected.

IV. MAJOR BUSINESS:

1. The board will review the Collection Development Policy at the October meeting.
2. Community Survey: We have until 2023 to complete the Community Survey. We can delay action on the survey until next fall, 2021.
3. We have to make sure our board meetings comply with the "Open Meeting" law when the board meets on line with Zoom.
4. Budget requests from the City of Mount Vernon.
Librarian Greg Cotton is suggesting a five year budget request plan with yearly incremental increases of approximately \$13,00 per year. This plan is built on comparisons of costs per capita of other Type D libraries in the area. The average cost per capita for area libraries is currently \$47 per person. Greg's plan will move the Mont Vernon Public Library's budget requests from the city to that \$47 per capita level over the next five years.

The next meeting of the Board will be October 21, at 8:30 a.m.

The meeting was adjourned at 9:54 a.m.

Respectfully submitted,
Bob Meeker