

August 3, 2020
City Council Minutes
213 1st Street NW
Mount Vernon, Iowa 52314

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-301-715-8592 and prompted to enter the following information: Meeting ID: 867 2733 5688 and Password: 036605. If assistance was needed before the meeting began the public could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

Call to Order. At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Agenda changes/corrections: West motioned to recommend that the Linn County declaration request be discussed before the discussion and action of Resolution #8-3-2020A. Herrmann seconded. Motion carries.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by Rose. Motion carries.

Consent Agenda. West said she had a revision to the July 20, 2020 Council Minutes. The minutes read; "West repeated that there would not be any enforcement for non-mask wearers." To that statement she would like added "however, she requested the city manager contact the city attorney for an opinion on the matter". West moved to approve the Consent Agenda with the revision, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – July 20, 2020 Regular Council Meeting

At this time Council discussed becoming a signatory of the Covid-19 Declaration of Disaster Emergency and Request for Local Control of Personal Protective Equipment. City Administer Chris Nosbisch explained that Linn County is asking local mayors and councils to sign off on their declaration which gives more local control over masks and such to the cities. Rose motioned to approve the City of Mount Vernon becoming a signatory of the Covid-19 Declaration of Disaster Emergency and Request for Local Control of PPE for Linn County, seconded by West. Ayes: West, Wieseler, Herrmann, Rose. Nays: Roudabush. Motion carries.

Resolutions for Approval

Resolution #8-3-2020A: Mandating the Use of Face Coverings in Public Places Within the City Limits of Mount Vernon, Iowa. A revised resolution was sent to Council. In it the city attorney had added one additional paragraph assessing the mayor's powers under the proclamation declaration. Although this resolution mandates the use of face coverings in public places and provides guidelines in which they should be implemented, it will not be enforceable. Motion to approve Resolution #8-3-2020A made by Wieseler, seconded by West. Others on line voicing their agreement with the mandate was Christian Andrews, Sage Parker. Also agreeing by text was Brenda Levy and Robert (?). Roll call vote. Ayes: West, Wieseler, Herrmann, Rose. Nays: Roudabush. Motion carries.

Resolution #8-3-2020B: Approving the Amendment #1 to the Safety Group East Iowa 28E Agreement between the City of Mt. Vernon and Iowa Association of Municipal Utilities. The City of Mount Vernon has a 28E agreement with Iowa Association of Municipal Utilities. The IAMU has requested a language change to the insurance portion of the agreement. The Safety Group East Iowa has approved the changes. Motion to approve Resolution #8-3-2020B made by Wieseler, seconded by Herrmann. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries.

ACE REFRIGERATION	A/C MAINT-PD CONSTR	323.00
ADRIANNA PACHA	INTERN-MVHPC	900.00
ADVANCED TRAFFIC CONTROL	SIGNAGE-RUT	350.00
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	6,676.64
ALTORFER INC	EQUIP MAINT-WAT	78.84
ALTORFER INC	EQUIP MAINT-WAT	23.94
APPARATUS TESTING SERVICES LLC	VEHICLE REPAIRS-FD	901.50
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	3.00
BANKCARD 8076 MTOT	CREDIT CARD FEES-LBC	146.03
CALIBRE PRESS	TRAINING-PD	567.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	119.74
CARROLL CONSTRUCTION SUPPLY	EXPANSION JOINT-RUT	77.40
CARROT-TOP INDUSTRIES INC	FLAGPOLE PROJECT-PD CONSTR	8,028.37
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	54.20
CITY LAUNDERING CO	SERVICES-LBC	200.73
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A	1,785.00
COGRAN SYSTEMS	ONLINE REGISTRATION-POOL	8.00
CUMMINS SALES AND SERVICE	GENERATOR MAINT-WAT	74.97
DIVERSIFIED INSPECTIONS	INSPECTION/BOOM TRUCK-RUT	382.50
DOORS INC	ADA LOCK UPGRADES/CITY HALL	1,004.82
DOORS INC	DOOR WINDOW-P&A	375.00
DOORS INC	PUSH BUTTON LOCK/CITY HALL-P&A	751.62
ECICOG	HOUSING REHAB-LMI	5,000.00
GARY'S FOODS	BUILDING MAINT-LBC	33.62
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	375.42
GRAYBILL COMMUNICATIONS	RADIO INSTALL-RUT	1,154.00
INSITE INSTRUMENTATION GROUP	OXYGEN SENSOR-SEW	1,282.00
IOWA COMMUNITIES ASSURANCE POOL	PROP DAMAGE POLICY-LBC	7,656.00
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT FEE	1,275.00
KAY LANGSETH	DEPOSIT REFUND-WAT	50.02
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	130.38
LINN CO-OP OIL CO	FUEL-PW	1,823.46
LINN COUNTY PUBLIC HEALTH	AIR PERMIT RENEWALS/GENERATORS	180.00
MACQUEEN EQUIPMENT	IMPELLAR/LEAF VAC-S/W	2,830.54
MARKET STREET TECHNOLOGIES INC	WEBSITE DESIGN-MVHPC	500.00
MARTIN GARDNER ARCHITECTURE	DESIGN PLAN-PD CONST	525.00
MATT SIDERS	MILEAGE-P&REC	63.25
MEDIACOM	PHONE/INTERNET-P&A	281.40
MEDIACOM	PHONE/INTERNET-WWTP	208.22
MEDIACOM	PHONE/INTERNET-P&REC	181.50
MENARDS	SUPPLIES-LBC	20.74
MENARDS	PAINT SUPPLIES-P&A	129.21
MENARDS	TOOLS-POOL	64.82

MIDWEST FRAME & AXLE	TRAILER HITCH-RUT	785.51
MOUNT VERNON AREA ARTS COUNCIL	SUPPORT	4,500.00
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	43.75
P&K MIDWEST INC	EQUIP MAINT/SWEEPER-S/W	17.72
PAYROLL	CLAIMS	79,501.85
PIGOTT INC	FURNITURE DEPOSIT-LBC	25,425.21
PIRC TOBIN CONSTRUCTION INC	QUIET ZONE PROJECT	6,818.62
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
POSTMASTER	UTIL BILL POSTAGE-PW	390.20
PUSH-PEDAL-PULL	BUILDING-LBC	1,374.00
REIMBURSEMENT SPECIALTIES INC	INSURANCE-ALL DEPTS	330.00
RHINO INDUSTRIES INC	CHEMICALS-SEW	2,810.00
RICHARD BURROUGHS	CEMETERY MAINT	3,000.00
RICKARD SIGN AND DESIGN CORP	DECALS-RUT	80.00
ROTO-ROOTER	CLEAN SEPTIC/ELLIOTT	270.00
RTL EQUIPMENT	DOOSAN EXCAVATOR	72,850.00
SHERWIN WILLIAMS CO.	PAINT/CITY HALL-P&A	245.21
SHERWIN WILLIAMS CO.	PAINT/CITY HALL-P&A	29.68
SHERWIN WILLIAMS CO.	CLEANER-POOL	16.89
SITE ONE LANDSCAPE SUPPLY	WEED SPRAY-P&REC	624.84
SITE ONE LANDSCAPE SUPPLY	ROW SEED-RUT	176.16
SPENCER BRIES	DEPOSIT REFUND-WAT	63.84
SPRAY-LAND USA	GUN KIT-RUT	63.00
SPRINGVILLE READY MIX	ROAD REPAIRS-RUT	928.00
SPRINGVILLE READY MIX	ADA SIDEWALK-RUT	406.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-WAT,SEW	65.00
STAPLES INC	SUPPLIES-P&A	77.57
STORM STEEL	EQUIP MAINT-SEW	35.63
STUMP REMOVAL SERVICE	STUMP REMOVAL-RUT	1,210.00
TINA CONROY	REFUND-LBC	604.67
TREASURER STATE OF IOWA	WET TAX	3,271.00
TREASURER STATE OF IOWA	SALES TAX	1,608.00
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	425.00
UNION PACIFIC RAILROAD CO	1ST ST BRIDGE REPAIR-PRELIM ENG	376.20
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	5,326.27
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	172.62
UTILITY SERVICE INC	WATER TOWER MAINT-WAT	5,271.41
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	6,244.62
VEENSTRA & KIMM INC	3RD ST NATURE PARK TRAIL-GEN	5,282.71
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	2,056.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE	1,277.55
VEENSTRA & KIMM INC	STONEBROOK 9 & 10 PRELIM PLAT	543.00
WAPSI WASTE SERVICE	GB,RECYL-SW	22,047.18
WENDLING QUARRIES	LIME/BALL FIELDS-P&REC	25.00
TOTAL		303,413.40
2014 STREET IMPROVEMENTS		8,472.37
GENERAL FUND		18,161.31
INSURANCE LEVY		425.00
LBC		9,583.90
LOST III COMMUNITY CENTER		35,078.61
LOST III LOST TRAILS		5,282.71
LOW-MODERATE INCOME FUND		5,000.00

PAYROLL	79,501.85
POLICE STATION CONSTRUCTION	10,186.37
ROAD USE TAX FUND	19,194.22
SEWER FUND	17,321.84
SOLID WASTE	26,060.49
STORM WATER FUND	78.57
WATER FUND	67,010.16
WWTP UV DISINFECTION	2,056.00
TOTAL	303,413.40

Discussion and Consideration of Becoming a Signatory of the Covid-19 Declaration of Disaster Emergency and Request for Local Control of Personal Protective Equipment – Council Action as Needed. Previously discussed (before Resolution approval).

Discussion and Consideration of Pay Application #1 – Nature Park Trail Project - Council Action as Needed. Pay Application #1 is in the amount of \$35,836.41 and covers the trail grading and installation of the subbase material. Motion to approve Pay Application #1 made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Master Change Order #7 – 2019 WWTP Improvements – Council Action as Needed. Change Orders #1-6 make up the Master Change Order #7 and is in the amount of \$17,855.36. Motion to approve Master Change Order #7 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Pay Application #13 – 2019 WWTP Improvements – Council Action as Needed. Pay Application #13 is in the amount of \$11,400.00 and is for work that needs to be done on the 2nd clarifier. Motion to approve Pay Application #13 made by Wieseler, seconded by West. Motion carries.

Discussion and Consideration of Purchasing a Giraffa SE 6” Mower/Mulcher – Public Works - Council Action as Needed. Council was asked to approve the purchase of a Giraffa SE 6” mower/mulcher in the amount of \$6,600.00 plus trade in of the Bush Hog mower. This mower will be used to mow the ditches along Business 30. A safety factor of this mower is that it rotates the same way as a flail mower but uses hammers instead of blades; it will not throw objects because the hammers rotate forward into the ground. This will keep passing cars and pedestrians safe. Motion to approve purchasing a Giraffa SE 6” Mower/mulcher made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for the US Highway 30 Master Plan – Council Action as Needed. Motion to set a Public Hearing date for the Hwy 30 By-Pass Plan on September 8, 2020 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of CASPR Air Disinfectant System – Lester Buresh Family Community Wellness Center – Council Action as Needed. Council was asked if they were interested in information regarding the purchase of a CASPR Air Disinfectant System after hearing that it was being used in a local hospital setting. The CASPR System neutralizes airborne pathogens and if approved, would be installed in the LBC ductwork. The cost of the system would be about \$30,000.00 plus the cost of installation which, at this time, was unknown. Council expressed an interest in more information for a future discussion. Nosbisch said he would ask design engineers to research. No action was taken.

Discussion and Consideration of Retaining Attorney Services for Construction Contract Review of LBC – Council Action as Needed. Staff would like Council to approve the attorney services of Jeff Stone from Whitfield and Eddy to review the LBC contracts and correspondence to date that relates to conflicts that have come up. Herrmann moved approval of retaining the services of Jeff Stone from Whitfield and Eddy on issues relating to the LBC, seconded by West. Motion carries.

Discussion and Consideration of Covid Related Issues – Council Action as Needed. When Herrmann asked what the youth programming was going to look like P&Rec Director Matt Siders said that MV, Solon and Lisbon's P&Rec directors have been sharing information regarding the guidelines they will put in place when playing against each other. Some of the things they are looking at is sideline social distancing, eliminating shared equipment, sanitizing equipment and not using water fountains. Registration has started.

Discussion and Consideration of Setting a Public Hearing Date to amend Chapter 135 Street Use and Maintenance of the Mount Vernon Municipal Code – Council Action as needed. Motion to set a Public Hearing date to amend Chapter 135 Street Use and Maintenance of the Mount Vernon Municipal Code on August 17, 2020 made by Rose, seconded by Wieseler. Motion carries.

Discussion Items (No Action)

Downtown Infrastructure/Streetscape. With the start of the South Alley Project and the CDG seating pilot program staff thought it a good idea to discuss the downtown infrastructure. The Downtown Streetscape Plan is over ten years old – staff is not sure it should be used. The South Alley project could be setting a precedence for design standards downtown. A conversation should be had with all the businesses located downtown to know their opinions.

Reports of Mayor/Council/Administrator

Council Reports. The Housing Commission has met and is interested in putting together data to bring to the Council to support pursuing low income housing.

City Administrator's Report. Staff has met with Randy's Carpet to complete the first floor City Hall renovations. The Quiet Zone inspection will happen next week. The South Alley preconstruction meeting will be on Tuesday, August 4, 2020.

As there was no further business to attend to the meeting adjourned the time being 8:17 p.m., August 3, 2020.

Respectfully submitted,
Sue Ripke
City Clerk