

The Mount Vernon City Council met June 5, 2023, at City Hall, 213 1st Street NW. For those planning to attend via Zoom the following information was provided: Telephone #: 1-312-626-6799, Meeting ID: 868 2647 0749, Password: 413885. If assistance was needed before the meeting, they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were present: West, Rose, Engel, Tuerler and Herrmann.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by Rose, seconded by Herrmann to approve the Agenda. Motion carries.

Consent Agenda. Motion made by Rose, seconded by West to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – May 15, 2023 Regular Council Meeting

Approval of Cigarette License – Gary's Foods

Approval of Liquor License – Mount Vernon Creates

Approval of Liquor License – Glyn Mawr Vineyard Winery, LLC

Resolutions for Approval

Resolution #6-5-2023A: Scheduling Public Hearing on the Proposed Annexation of Property as Set Forth Within the Voluntary Application for Annexation. The City of Mount Vernon has received an application for voluntary annexation into the City limits. The first step in this process is to establish a public hearing date to consider the application. Motion made by Herrmann, seconded by Engel to approve Resolution #6-5-2023A setting the public hearing for July 3, 2023 at 6:30 p.m. Roll call all yes. Motion carries.

Resolution #6-5-2023B: Approving and Authorizing Execution of Consent to Collateral Assignment Agreement With BBAJ Inc. and Hills Bank and Trust Company. The development group for the Stonebrook subdivision has undergone a restructuring of ownership this past year. This resolution approves the collateral assignment of TIF incentives to Hills Bank and Trust Company. Motion made by Rose, seconded by Herrmann to approve Resolution #6-5-2023B. Roll call all yes. Motion carries.

Resolution #6-5-2023C: Accepting Work for the Project Known as the Bridge Repairs 1st Street West Project with Jasper Construction Services, Inc. The mandatory 30-day waiting period for the 1st Street bridge repairs has expired and the retainage of \$9,093.50 can be released to Jasper Construction Services, Inc. Motion made by Tuerler, seconded by West to approve Resolution #6-5-2023C. Roll call all yes. Motion carries.

Resolution #6-5-2023D: Approving Fiscal Year 2022-2023 Transfers. Motion made by Rose, seconded by Engel to approve Resolution #6-5-2023D. Roll call all yes. Motion carries.

Resolution #6-5-2023E: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking of Bids Therefore for Improvements Known as the Candlestick Drive NE Curb and Gutter Project. This is the time to order construction, set the public hearing, establish bid dates for the Candlestick Drive Curb and Gutter improvements. This project has been in the capital improvements plan for the past three years. Bids will be received on June 29, 2023 and the

public hearing and award would be July 3, 2023. Motion made by Engel, seconded by Rose to approve Resolution #6-5-2023E. Roll call all yes. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Rose, seconded by Herrmann to approve the claims list. Motion carries.

UMB	2018 GO CAPITAL LOAN NOTE	509,517.50
UMB	2019 REFUNDING CAP LOAN NOTE	227,346.25
PAYROLL	CLAIMS	223,531.51
UMB	2014 GO CAPITAL LOAN NOTE	211,712.50
UMB	2013 GO CAPITAL LOAN NOTE	97,908.75
IOWA FINANCE AUTHORITY	SRF BOND PAYMENT	93,390.00
MOUNT VERNON BANK & TRUST CO	2020 GO CAPITAL LOAN NOTE	83,200.00
PEAK CONSTRUCTION	PAY APP #3-PW COLD STORAGE	47,323.30
EMPLOYEE BENEFIT SYSTEMS	GROUP INSURANCE-ALL DEPTS	38,237.91
UMB	2022 GO CAPITAL LOAN NOTE	28,790.23
MOUNT VERNON, CITY OF	FF TO DEBT SERV-2022 GO NOTE	20,153.16
PIGOTT INC	FURNITURE-CHAMBER RENOVATIONS	17,867.94
VEENSTRA & KIMM INC	DAVIS PARK IMPROVEMENTS	12,214.00
RC TECH	CITY HALL TECHNOLOGY UPGRADES	10,975.91
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	9,242.26
MOUNT VERNON, CITY OF	RUT TO DEBT SERV-2022 GO NOTE	8,637.07
BRIDGEWATER STUDIO INC	WHALE FABRICATION-LOST III COMM CENTER	7,717.50
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	7,634.42
TYLER TECHNOLOGIES	SOFTWARE SUPPORT-ALL DEPTS	6,865.58
PIGOTT INC	CABINETS-CHAMBER RENOVATIONS	6,355.57
WATERS EDGE AQUATIC DESIGN LLC	FEASIBILITY STUDY-POOL	6,178.00
COMMUNITY DEVELOPMENT GROUP	HOTEL/MOTEL TAX PYMT-ECON DEV	5,000.00
TRI-CITY ELECTRIC CO OF IOWA	SECURITY UPGRADE-PD CONSTRUCTION	4,981.00
GROUND PENETRATING RADAR SYSTEM	LEAK DETECTION-WAT	4,125.00
CHRISTINE REBHUHN	WHALE ART-LOST III COMM CENTER	3,780.00
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	3,700.00
ALLIANT ENERGY	ENERGY USAGE-LBC	3,449.43
LINN CO-OP OIL CO	FUEL-PW	3,333.52
VEENSTRA & KIMM INC	2022 SANI SEWER INVESTIGATION	3,252.27
BARNYARD SCREEN PRINTER LLC	UNIFORMS-PW	3,102.50
VEENSTRA & KIMM INC	CANDLESTICK STREET IMPROVEMENT	2,761.20
VEENSTRA & KIMM INC	PALISADES ROAD OVERLAY	2,392.41
CHRISTINE REBHUHN	WHALE ART-LOST III COMM CENTER	2,245.74
VEENSTRA & KIMM INC	PRETREATMENT EVAL-US NAMEPLATE	2,042.32
IOWA PRISON INDUSTRIES	TRASH BAGS-RUT	1,967.97
RICHARD BURROUGHS	CEMETERY MAINT	1,830.00
ALLIANT ENERGY	ENERGY USAGE-WAT	1,777.86
NIGHT SHIFT LLC	CLEANING SERVICE-PD	1,771.69
BOUND TREE	BLEED CONTROL KITS-ALL DEPTS	1,629.85
SITE ONE LANDSCAPE SUPPLY	GRASS SEED-P&REC	1,576.60
VEENSTRA & KIMM INC	NPDES COMPLIANCE STRATEGY	1,478.00
GARY'S FOODS	SUPPLIES-POOL	1,374.67
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	1,288.45
KIEFER AQUATICS	SUPPLIES-POOL	1,233.33
LYNCH DALLAS PC	LEGAL FEES-P&A	1,118.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,033.50

ALL MUSIC ALL ART	WHALE ART PREP-LOST III COMM CENTER	975.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
GRAYBILL COMMUNICATIONS	COMMUNICATION RADIO-RUT	945.69
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	910.62
CAUSE TEAM	UNIFORMS-POOL	904.00
RICHARD BURROUGHS	CEMETERY MAINT	890.00
L.L. PELLING CO INC	STREET REPAIRS-RUT	856.25
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	772.50
CENTRAL IOWA DISTRIBUTING	SUPPLIES-P&A	760.00
CUSTOM HOSE & SUPPLIES INC	HOSES-FD	756.06
MT VERNON ROAD TIRE CO	VEHICLE MAINT-PD	721.12
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	647.35
USA BLUE BOOK	SUPPLIES-WAT	618.08
VEENSTRA & KIMM INC	STONEBROOK 9&10 PREL PLAT	597.00
KONE INC	ELEVATOR MAINT-LBC	589.42
HAWKEYE FIRE & SAFETY	EQUIP MAINT-ALL DEPTS	580.20
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-LBC	565.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	547.88
CORNELL COLLEGE	SOCCER OFFICIALS-P&REC	480.00
STAPLES INC	SUPPLIES-P&A	461.99
SUZETTE ASTLEY	SUPPLIES/ADS-MVHPC	461.13
CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES-PW	453.80
CEDAR COUNTY GARAGE DOORS INC	DOOR REPAIR-PW,PD	432.50
MECHANICSVILLE TELEPHONE COMP	PHONE/INTERNET-LBC	426.22
TRUENORTH COMPANIES	EMPLOYEE THEFT/FORGERY POLICY	425.00
VEENSTRA & KIMM INC	PW STORAGE BUILDINGS	419.50
TASC	FSA ADMIN FEE-ALL DEPTS	397.22
SPRINGVILLE READY MIX	MAIN REPAIR-WAT	394.00
CITY LAUNDERING CO	SERVICES-P&A	373.21
RC TECH	CAMERA SERVICE-SW	373.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-PD	372.58
ALLIANT ENERGY	ENERGY USAGE-PD	371.82
MEDIACOM	PHONE/INTERNET-P&A	361.37
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	360.00
EMPLOYEE BENEFIT SYSTEMS	ADMIN FEE-ALL DEPTS	350.00
GARY'S FOODS	SUPPLIES-LBC,P&REC	327.11
KIEFER AQUATICS	SUPPLIES-POOL	315.00
CITY LAUNDERING CO	SERVICES-LBC	303.88
CAMPBELL SUPPLY CEDAR RAPIDS	SEALANT-POOL	300.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
VEENSTRA & KIMM INC	HWY 1 RAB IMPROVEMENTS	298.00
MEDIACOM	PHONE/INTERNET-SEW	288.15
STAPLES INC	SUPPLIES-P&A	283.99
MEDIACOM	PHONE/INTERNET-FD	281.79
STREICHERS	UNIFORMS-PD	268.99
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	267.28
MENARDS	FENCE-P&REC	263.08
MEDIACOM	PHONE/INTERNET-RUT	261.46
HAWKEYE FIRE & SAFETY	EQUIP MAINT-FD	257.90
MEDIACOM	PHONE/INTERNET-P&REC	254.51
CARRICO AQUATIC RESOURCES INC	CHEMICALS-POOL	252.92
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	250.00
IOWA ONE CALL	LOCATES-WAT,SEW	224.10
P&K MIDWEST INC	EQUIP REPAIR-P&REC	204.64

BRADY LANHAM	CTW POWER-CDG	180.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	178.97
AMAZON CAPITAL SERVICES	SUPPLIES-POOL	176.65
IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP-PD	150.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	144.95
CHRIS NOSBISCH	MILEAGE-P&A	138.86
ENVIRONMENTAL RESOURCE ASSOC	TESTING-SEW	126.05
LYNCH FORD	VEHICLE MAINT-PD	90.77
STAPLES INC	SUPPLIES-P&A	87.39
NEAL'S WATER CONDITIONING SERV	WATER/SALT-LBC	86.50
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	86.40
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	79.79
ATLANTIC BOTTLING COMPANY	CONCESSIONS-LBC	76.89
MATT NELSON	REFUND-POOL	74.00
STAPLES INC	SUPPLIES-PD,P&A	73.52
RELIANT FIRE APPARATUS INC	EQUIPMENT-FD	71.46
ARAMARK	RUGS,SERVICES-FD	70.97
CITY LAUNDERING CO	SERVICES-P&A	69.33
SPRAY-LAND USA	PUMP REPAIRS-POOL	66.95
GALLS LLC	UNIFORMS-PD	64.43
MOUNT VERNON CAR WASH	CAR WASH-PD	64.00
PRESTO-X	PEST CONTROL-FD	61.00
PUSH-PEDAL-PULL	SERVICE-LBC	58.50
GARY'S FOODS	SUPPLIES-PD	58.33
CARQUEST OF LISBON	VEHICLE MAINT-PW	55.28
THE SUN	SUBSCRIPTION-PD	55.00
STAPLES INC	SUPPLIES-P&A,PD	49.33
SHERWIN WILLIAMS CO.	PAINT-POOL	44.09
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
DIANNA HAMILTON	REFUND-P&REC	37.00
ALLIANT ENERGY	ENERGY USAGE-SEW	36.70
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	36.64
POINTCORE GRAPHIC SOLUTIONS	NAMEPLATES-P&A	35.62
CR LC SOLID WASTE AGENCY	SERVICE-SW	35.28
ALLIANT ENERGY	ENERGY USAGE-P&REC	34.69
HAWKINS INC	CHEMICALS-WAT	30.00
IOWA LEAGUE OF CITIES	MAYOR ASSOC DUES-P&A	30.00
MENARDS	CONCRETE SEAL-POOL	29.94
ALLIANT ENERGY	ENERGY USAGE-SW	27.86
P&K MIDWEST INC	EQUIP MAINT-RUT	22.14
DAKOTA SUPPLY GROUP	GASKET-WAT	9.00
TOTAL		1,765,691.15

DEBT SERVICE	1,251,865.23
PAYROLL	223,531.51
GENERAL FUND	83,773.94
PW COLD STORAGE	47,742.80
CAPITAL IMPROVEMENT PROJECTS	37,960.62
FRANCHISE FEE	20,153.16
ROAD USE TAX FUND	18,397.99
WATER FUND	15,870.76
LOST III COMMUNITY CENTER	14,718.24
SEWER FUND	12,800.48

DAVIS PARK IMPROVEMENTS	12,214.00
LBC	8,926.53
ARP POLICE STATION	5,930.39
SOLID WASTE	3,818.50
ARPA LINN COUNTY GRANT	3,252.27
PALISADES ROAD OVERLAY	2,392.41
STORM WATER FUND	1,619.32
INSURANCE LEVY	425.00
LOST III STREETS & SIDEWALKS	298.00
TOTAL	1,765,691.15

Discussion and Consideration of Request for Public Displays of Flags and Other Materials – Council Action as Needed. The City has received a request from Megan Jones and Julia Andrews to consider flying the LBGTQ flag during Pride month and to place an equality decal welcoming all individuals to City Hall. After initial research of other communities was completed, staff submitted the information and request to the City attorney for review. The City Attorney does not recommend approval of this policy, but City Council can approve any activity or action that would reflect the views of the City at any given point. Staff said there could be potential financial repercussions if a clear policy was not in place. The City does not sponsor “outright” events, but this is sponsored through CDG and would have access to downtown like other events that take place throughout the year through the City’s standard application process. The mayor could establish June as Pride Month and do a proclamation similar to the recent Equity and Inclusion proclamation, that would recognize that publicly if he so chooses. The City of Cedar Rapids does have a policy that meets the views of their City Council. Tuerler asked the City Administrator if situations such as this and others are presented, would they always come to Council for the final decision? The City Administrator stated yes, these types of cases would need Council to make the final decision. The City Administrator said a good starting point would be to move forward with a Mayoral Proclamation. Herrmann asked if the City had received any feedback from the recent Equity Inclusion proclamation that was done recently. Council, Mayor and staff said they only received positive and supportive feedback. Mayor Wiesler would like to continue with a proclamation and staff will reach out to the City Attorney to work on a policy that they feel is defensible and possibly use Cedar Rapids policy as a starting point. Staff and Council agree this process should not be rushed to ensure the City has covered all their legal basis. The consensus of the Council is supportive of creating a policy for the City of Mount Vernon moving forward. Councilwoman West stated she will not be in attendance at the next Council meeting but wanted to verbally state her support of both the proclamation and the statement. Rose warned that although this Council is in support of creating this policy, Councils change and this may not always be the case in the future. Staff will have a Proclamation put together and on the next agenda and ask the City Attorney to work on putting together a policy.

Discussion and Consideration of Waiving Minimum Utility Fees for 724 8th Ave NW – Council Action as Needed. The home located at 724 8th Avenue NW was significantly damaged by a fire over the weekend and will be uninhabitable for the foreseeable future. City code does not provide for the waiver of monthly utility minimums (water, sewer, storm, garbage) for any circumstance. The property owner has asked the City to temporarily waive the utility monthly minimums while they are unable to stay in the home (approximately \$65 per month). Due to the catastrophic nature of the incident, a motion was made by Engel, seconded by Rose to waive minimum utility fees as long as there is no usage. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 1 – Council Action as Needed. The next four agenda items represent TIF reimbursements for Stonebrook Phase 1, 2A and 3 and Spring Meadow Heights Phase 1. In each of the Phase 1 documents,

each certification is reduced by \$690 to cover the administrative costs associated with the creation of the development agreements. The remaining TIF reimbursement is then split into two categories, low to moderate income set aside (37.23%) and reimbursement to the developer (62.77%). The LMI set aside is retained by the City to be used for LMI project funding. The amount to be certified for Stonebrook Phase 1 is \$74,172.91 with \$27,357.69 going to the LMI account and \$46,125.22 going to the developer. Motion made by Rose, seconded by Tuerler to approve Tax Increment Financing Reimbursement Certification for Stonebrook Phase 1. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 2A – Council Action as Needed. The amount to be certified is \$30,200.10 with \$11,243.50 going to the LMI account and \$18,956.60 going to the developer. Motion made by Rose, seconded by Herrmann to approve Tax Increment Financing Reimbursement Certification for Stonebrook Phase 2A. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Stonebrook Phase 3 – Council Action as Needed. The amount to be certified is \$11,597.17 with \$4,317.63 going to the LMI account and \$7,279.54 going to the developer. Motion made by Tuerler, seconded by West to approve Tax Increment Financing Reimbursement Certification for Stonebrook Phase 3. Motion carries.

Discussion and Consideration of Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 1 – Council Action as Needed. The amount to be certified is \$96,153.10 with \$35,540.91 going to the LMI account and \$59,922.19 going to the developer. Motion made by Tuerler, seconded by Herrmann to approve Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 1. Motion carries.

Discussion and Consideration of Revised 2022 Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 1 – Council Action as Needed. Due to a clerical error, the reimbursement given for Spring Meadow Heights Phase 1 was significantly lower than what should have been certified. The payout certified in 2022 was \$28,615.71, however it should have been \$49,920.00. The developer will receive an additional payment this year in the amount of \$13,372.70, while the LMI account will receive \$7,921.59. Motion made by Rose, seconded by Engel to approve the revised 2022 Tax Increment Financing Reimbursement Certification for Spring Meadow Heights Phase 1. Motion carries.

Discussion and Consideration of Pay Application #6 – Mt. Vernon/Lisbon Police Station Renovation Project – Council Action as Needed. Motion made by Engel, seconded by Tuerler to approve Pay Application #6 for the Mt. Vernon/Lisbon Police Station Renovation Project in the amount of \$93,257.84. Motion carries.

Discussion and Consideration of Pay Application #4 – Public Works Cold Storage Buildings – Council Action as Needed. Motion made by Tuerler, seconded by West to approve Pay Application #4 for the Public Works Cold Storage Buildings in the amount of \$199,633.00. Motion carries.

Discussion and Consideration of Police Radio and Computer Purchases – Council Action as Needed. Staff would like to take advantage of the budgetary savings within the police department budget this year to purchase replacement radios and computers. With the uncertainty of property tax reform, it would be advantageous for the City to utilize the savings this fiscal year. Motion made by West, seconded by Rose to approve the purchase of police radio and computer purchases in the amount of \$93,647.60. Motion carries.

Discussion and Consideration of Heritage Days Fireworks Request – Council Action as Needed. Heritage Days fireworks will be moving from the golf course to the Cornell College football field this year. Motion made by Engel, seconded by Rose to approve the Heritage Days fireworks request. Motion carries.

Reports to be Received/Filed. Official Board of Adjustment minutes can be found on the City website or at City Hall.
Board of Adjustment Minutes

Discussion Items (No Action)

Palisades Rd Construction Update. Assistant City Administrator, Lori Boren, gave an update on the Palisades Road Construction project. The project will begin on June 12, 2023 and finish on July 7, 2023. Residents received letters with information regarding parking and garbage pick-up.

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler will attend a zoom call on disaster preparedness this Wednesday and there will be a Linn County Public Health presentation on Saturday, June 24, 2023.

City Administrator's Report. Full report available on the City website under the June 5, 2023 Council packet.

As there was no further business to attend to, the meeting adjourned, the time being 8:59 p.m., June 5, 2023.

Respectfully submitted,
Marsha Dewell
City Clerk