

The Mount Vernon City Council met June 19, 2023 at City Hall, 213 1st Street NW, Mount Vernon, IA. A Zoom option was available. The following Council members were present: Engel, Tuerler and Herrmann. West and Rose absent.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Nosbisch noted that the liquor license for Chameleon's on the Consent Agenda had already been approved by Council at a previous meeting. Motion made by Tuerler, seconded by Herrmann to approve the agenda with the removal of that liquor license. Motion carries. West and Rose absent.

Consent Agenda. Motion made by Tuerler, seconded by Engel to approve the Consent Agenda. Motion carries. West and Rose absent.

Approval of City Council Minutes – June 5, 2023 Regular Council Meeting

Approval of Liquor License – Heritage Days Celebration (CDG)

Approval of Cigarette License - PNP

Resolutions for Approval

Resolution #6-19-2023A: Approving Fiscal Year 2022-2023 Transfers. This is the final transfer resolution for the fiscal year. Motion made by Herrmann, seconded by Tuerler to approve Resolution #6-19-2023A. Roll call all yes. Motion carries. West and Rose absent.

Resolution #6-19-2023B: Providing for New "No-Parking Zone" Designations Within the City of Mt. Vernon, Iowa. This resolution would eliminate parking along the west and north side of B Avenue from 3rd Street NE to Wolfe Lane NE, due to safety concerns with emergency vehicles having a clear path to the homes along that route. There is currently a resolution in place that restricts parking on the east side of B Avenue so this resolution would be in addition to that. By adopting this resolution, parking would be eliminated on both sides of the street from 3rd Street to the curve. Council felt it would be less confusing if there was one "no parking" resolution for the entire area instead of two separate resolutions. Staff suggested taking no action on this resolution and approve two resolutions at the next meeting, one removing the current "no parking" guidelines and another with new designations for the entire area. Motion made by Engel, seconded by Herrmann to table Resolution #6-19-2023B. Roll call all yes. Motion carries. West and Rose absent.

Resolution #6-19-2023C: Providing for New "No-Parking Zone" Designations Within the City of Mt. Vernon, Iowa. This resolution would address parking within the Stonebrook subdivision prior to the opening of the new athletic complex to ensure a clear path for emergency vehicles. The issue is not those vehicles having access to the athletic complex itself, but having access to the homes in that area when there are activities going on at the complex. Tuerler asked about the use of temporary no parking signs during events instead of a permanent no parking resolution. He is not in favor of this but asked for Chief Shannon's view on it. Shannon said due to the large area that this covers and the amount of activities that will be held at the complex, this was not recommended and would be difficult for the City and school to enforce during activities. Motion made by Tuerler, seconded by Herrmann to approve Resolution #6-19-2023C. Roll call all yes. Motion carries. West and Rose absent.

Resolution #6-19-2023D: Providing for New Stop Sign Locations Within the City of Mt. Vernon, Iowa. This resolution would allow for new stop signs at locations in the new and existing Stonebrook subdivision. Motion made by Engel, seconded by Herrmann to approve Resolution #6-19-2023D. Roll call all yes. Motion carries. West and Rose absent.

Resolution #6-19-2023E: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Davis Park Concession Stand Improvements Project. The Davis Park project is ready to be re-bid, but will be completed in two separate packages. The lighting and electrical work will be bid as one package and the restroom/concession stand in a separate package. This resolution is for the concession stand portion of the project. Motion made by Tuerler, seconded by Engel to approve Resolution #6-19-2023E. Roll call all yes. Motion carries. West and Rose absent.

Resolution #6-19-2023F: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Improvements Known as the Davis Park Lighting Improvements Project. This resolution is for the ballfield lighting portion of the Davis Park project. Motion made by Herrmann, seconded by Engel to approve Resolution #6-19-2023F. Roll call all yes. Motion carries. West and Rose absent.

Mayoral Proclamation

Proclamation Recognizing and Proclaiming the Month of June as Pride Month in Support of Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) Community. Mayor Wieseler read the proclamation for the record. The entire proclamation can be found on the City website under the June 19, 2023 Council packet or at City Hall.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Herrmann, seconded by Tuerler to approve the claims list. Motion carries. West and Rose absent.

PEAK CONSTRUCTION	PAY APP #4-PW COLD STORAGE	199,633.00
PAYROLL	CLAIMS	140,553.92
IMWCA	WORKERS COMP INSURANCE-ALL DEPTS	109,976.00
RACOM CORPORATION	RADIOS/TABLETS-PD	93,647.60
SEPTAGON CONSTRUCTION	PAY APP #6-PD CONSTRUCTION	93,257.84
MIDWEST DEVELOPMENT COMPANY	TIF REBATES	73,294.89
BBAC INC	TIF REBATES	72,361.36
EMPLOYEE BENEFIT SYSTEMS	INSURANCE-ALL DEPTS	39,880.32
REPUBLIC SERVICES #897	GB,RECYL-SW	21,016.01
DEERE & COMPANY	JD GATOR 825M-PW,P&REC	17,623.98
REPUBLIC SERVICES #897	GB,RECYL-SW	14,639.45
JASPER CONSTRUCTION	1ST STREET RR BRIDGE RETAINAGE	9,093.50
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	8,051.81
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	7,878.31
TREASURER STATE OF IOWA	SALES TAX	4,352.73
MOUNT VERNON, CITY OF	PERPETUAL CARE	3,750.00
KROUL FARMS	BASKETS/PLANTS-BEAUTIFICATION	3,625.70
MARTIN GARDNER ARCHITECTURE	CONSTRUCTION ADMIN-PD CONST	3,547.72
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	2,850.00
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,765.00
TREASURER STATE OF IOWA	WET TAX	2,736.53
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	2,472.46
PNP	FUEL-PD	1,848.00

BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	1,687.78
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	1,612.50
LYNCH DALLAS PC	LEGAL FEES-P&A	1,573.00
MUNICIPAL MGMT CORP.	LEAK DETECTION-WAT	1,500.00
RED LION RENEWABLES	SOLAR PRODUCTION-P&A,PD	1,039.89
RICHARD BURROUGHS	CEMETERY MAINT	965.00
ALLIANT ENERGY	ENERGY USAGE-FD	757.75
ALLIANT ENERGY	ENERGY USAGE-P&REC	616.14
AFFORDABLE HEATING & COOLING	HVAC MAINT-P&A	580.13
MEDIACOM	PHONE/INTERNET-PD	549.12
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	500.08
ALLIANT ENERGY	ENERGY USAGE-RUT	430.54
DUANE EASH	TRAINING/TRAVEL-HPC	430.00
WELLMARK	INSURANCE CLAIMS-ALL DEPTS	364.05
CHRISTINE REBHUHN	WHALE ART-LOST III COMM CENTER	361.50
RANGEMASTERS TRAINING CENTER	UNIFORMS-PD	318.31
SCHIMBERG COMPANY	GRATE-WAT	317.52
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
ALLIANT ENERGY	ENERGY USAGE-P&A	279.86
LYNCH FORD	VEHICLE MAINT-PW	277.17
US CELLULAR	CELL PHONE-PD	260.83
MEDIACOM	PHONE/INTERNET-POOL	256.59
JIM ENGELBRECHT	CONCRETE-WAT	225.00
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	221.34
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
KONE INC	ELEVATOR MAINT-P&A	202.53
ALLIANT ENERGY	ENERGY USAGE-PD,RUT	201.72
MOUNT VERNON BANK & TRUST CO	NSF CHECK-POOL	190.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	175.00
CITY LAUNDERING CO	SERVICES-P&A	138.66
MGM STORAGE LLC	STORAGE CONTAINER-PD	125.00
LEIGH BRADBURY	UNIFORMS-ALL DEPTS	117.00
RC TECH	CAMERA MAINT-P&A	115.00
ESTEBAN GUTIERREZ	FITNESS MEMBERSHIP-PD	100.00
DUANE EASH	TRAINING-HPC	98.46
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	81.52
ARAMARK	RUGS,SERVICES-FD	80.57
HEATHER WALKER	REFUND-POOL	77.00
SARAH NOBLE HAGERTY	REFUND-POOL	77.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	75.16
PRESTO-X	PEST CONTROL-FD	67.10
CENTURY LINK	PHONES CHARGES-PD	63.77
ORKIN	PEST CONTROL-PD	60.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	57.50
RICKARD SIGN AND DESIGN CORP	GOLF CART PERMITS-PD	45.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW VOLKOV	42.00
DOORS INC	KEYPAD/LOCK-P&A	22.90
DANIELLE CHARGO-IRON LEAF PRESS	DEPOSIT REFUND-WAT	21.42
MICHELE GALVAN	REFUND-LBC	17.45
TODD GEHRKE	MEALS-PD	9.73
ALAN CRAIG	DEPOSIT REFUND-WAT	8.06
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		946,762.09

GENERAL FUND	360,216.74
PW COLD STORAGE	199,633.00
PAYROLL	140,553.92
ARP POLICE STATION CONST	96,805.56
SOLID WASTE	45,225.17
WATER FUND	29,285.68
SEWER FUND	24,917.50
LBC	16,256.28
ROAD USE TAX FUND	15,246.45
CAPITAL IMPROVEMENT PROJECTS	10,836.48
PERPETUAL CARE	3,750.00
STORM WATER FUND	3,673.81
LOST III COMMUNITY CENTER	361.50
TOTAL	946,762.09

FY23 MAY REVENUE

GENERAL GOVERNMENT	313,180.02
PUBLIC WORKS	248,971.08
PUBLIC SAFETY	98,751.97
CULTURE-RECREATION	74,126.46
COMMUNITY & ECON DEV	14,270.61
DEBT SERVICE	2,113.22
TOTAL	751,413.36

Discussion and Consideration of the Everbridge (NIXLE) Renewal Quote – Council Action as Needed. The Nixle renewal for the next three years would be \$2,498.75 per year. After an internal review, staff is recommending against the Nixle renewal based upon price and lack of usage and consider going with the DeNovo Hubspot platform. Motion made by Engel, seconded by Herrmann to deny the renewal of the Nixle program. Motion carries. West and Rose absent.

Discussion and Consideration of Hubspot Onboarding Proposal and Annual Hubspot Subscription – Council Action as Needed. While this program is more expensive than Nixle (about \$700 more per month), it does provide the following capabilities: ticketing/workflow programming, email marketing, one stop social media posts and SMS text alerts. In addition to the monthly Hubspot fee, there will be an initial investment with DeNovo of \$6,000.00 to create the site, and a \$500.00 per month fee for ongoing support. Overall, the City would be investing \$1,400.00 per month (\$1,200.00 a month more than Nixle) to move to the Hubspot program. Motion made by Engel, seconded by Herrmann to approve the subscription for the Hubspot program. Motion carries. West and Rose absent.

Discussion and Consideration of Additional Police Department Part-Time Employee – Council Action as Needed. The City has an opportunity to bring a certified part-time police officer on staff to assist during special events, vacations and leaves of absence. There would be some additional costs to onboarding a part-time officer, however, those costs would be negated by the savings associated with the reduction in overtime. Motion made by Tuerler, seconded by Engel to approve the hiring of a part-time police officer. Motion carries.

Discussion and Consideration of Pregnancy and Lactation Amendment to the City of Mt. Vernon Personnel Policy – Council Action as Needed. This is due to changes in federal law with wording recommended by the City attorney. Herrmann felt that the amount of time allowed for a break was not adequate and made a

motion to approve the update to the City of Mt. Vernon Personnel Policy with a change in the amount of time for a break, noted in the last sentence of this policy, from 20 minutes to 30 minutes, seconded by Tuerler. Motion carries. West and Rose absent.

Reports to be Received/Filed. Full reports can be found on the City website under the June 19, 2023 Council packet.

Mt. Vernon//Lisbon Police Report

Mt. Vernon Public Works Report

Mt. Vernon Parks and Rec Report and Pool report.

Discussion Items (No Action)

Hwy 1 and 1st Street Intersection (no right turn on red request). Staff received a request to review the turning movements at the intersection of Hwy 1 and 1st Street. The submittal asked to eliminate the “right turn on red” movements from east and west bound traffic. With the addition of the planter boxes and the parking that is allowed on Hwy 1, it is difficult to make a right turn safely, given the hill and the inability to see. Council is in favor of this request.

Reports of Mayor/Council/Administrator

Mayor’s Report. Wiesler continues with sustainability meetings every two months; there is a childcare solutions meeting this Wednesday at City Hall and he continues to take emergency management classes.

Council Reports. Engel attended a meeting with Cornell and the Mount Vernon Community School District last week to keep lines of communication open.

City Administrator’s Report. Full report available on the City website under the June 19, 2023 Council packets.

As there was no further business to attend to, the meeting adjourned, the time being 8:06 p.m., June 19, 2023.

Respectfully submitted,
Marsha Dewell
City Clerk