

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-929-205-6099 and prompted to enter the following information: Meeting ID: 858 0977 5690, Password: 052063. If assistance was needed before the meeting began the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order. Changes/corrections to the Agenda: under Old Business the discussion and consideration of the Elliott Park roof repairs will remain tabled.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda with the one change made by Wieseler, seconded by Herrmann. Motion carries.

**Consent Agenda** Motion to approve the Consent Agenda made by Wieseler, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – May 28, 2020 Work Session

Approval of City Council Minutes – June 1, 2020 Regular Council Meeting

### **Public Hearing**

Public Hearing for the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the South Alley Project. Mayor Hampton declared the Public Hearing open. Close Public Hearing – Proceed to G-4. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

### **Resolutions for Approval**

Resolution #6-15-2020A: Setting the Salaries for the Appointed Officers and Employees of the City of Mt. Vernon for Fiscal Year 2020-2021. City Administrator Chris Nosbisch stated that the proposed non-union staff members' salary increase of 2.75% is the same percent increase as the union personnel. One difference in this contract and past ones is with the Fire Department. In the past costs were split 50/50 with LCFD#1. The expense appears large but Fire is now 100% part of the City's budget. Motion to approve Resolution #6-15-2020A made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #6-15-2020B: Approving a 28E Agreement for Bridge Inspection Services with Linn County Secondary Roads. Approving Resolution #6-15-2020B gives Linn County Secondary Roads permission to inspect two of Mount Vernon's bridges for \$385.00. Motion to approve Resolution #6-15-2020B made by Wieseler, seconded by Herrmann. Roll call vote. Motion carries.

Resolution #6-15-2020C: Approving the Disposal of Municipal Property. Approving Resolution #6-15-2020C allows the City to dispose of a backhoe and a F150 truck. Staff decided to keep the Hustler 2016 zero turn mower. Motion to approve Resolution #6-15-2020C with the change made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

Resolution #6-15-2020D: Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the South Alley Project. Plans and specs for the South Alley Project are on file at City Hall. The estimated cost is \$253,000.00 and will be paid for with Franchise Fee monies. Bids are due at City Hall by 2:00 p.m., July 1, 2020. Motion to approve Resolution #6-15-2020D made by West, seconded by Wieseler. Roll call vote. Motion carries.

### Old Business

Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed. This item will remain tabled.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Herrmann, seconded by West. Motion carries.

ADRIANNA PACHA	INTERN-MVHPC	900.00
AIRGAS INC	CYLINDER RENTAL FEE-PW	66.96
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	2,612.24
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,642.62
ALLIANT IES UTILITIES	ENERGY USAGE-FD	627.75
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	80.04
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	50.41
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	37.59
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	4,172.68
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,830.43
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	505.42
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	436.57
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	312.66
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	292.93
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	198.43
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	171.92
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	108.18
ALLIANT IES UTILITIES	ENERGY USAGE-ALL DEPTS	81.52
AUTHNET GATEWAY BILLING	CC SERVICES-LBC	10.00
B4 VENTURES LLC	SANITIZER-P&A	211.73
B4 VENTURES LLC	AVANT-LBC	196.63
BAUMAN AND COMPANY	UNIFORMS-WAT,SEW	159.99
BETTY BUDACK	REFUND-MVHPC	20.00
BRADY LANHAM	ELECTRICAL SERVICE-PD	1,519.35
BROWN SUPPLY COMPANY	SUPPLIES-WAT	108.00
CANINE TACTICAL LLC	TRAINING-K9	350.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	536.83
CARROLL CONSTRUCTION SUPPLY	BURLAP-RUT	223.56
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	190.60
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	160.00
CENTURY LINK	PHONE CHGS-PD	56.00
CITY LAUNDERING CO	SERVICES-LBC	133.23
CITY LAUNDERING CO	SERVICES-LBC	133.23
COOK FENCE COMPANY	FENCE-PD	4,181.90
CUMMINS SALES AND SERVICE	SUPPLIES-WAT	49.50
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DIESEL TURBO SERVICES INC	EQUIPMENT REPAIRS-RUT	54.95
DIESEL TURBO SERVICES INC	EQUIPMENT REPAIRS-RUT	17.14
DOORS INC	RIM CYLINDERS/LOCKSETS INSTALL	2,150.42

ELECTRIC PUMP	L. S. ALARM & MONITORING-SEW	2,200.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	175.00
FEDEX	SHIPPING-PD	58.20
FELD FIRE	ICE RESCUE SUITS-FD	2,952.00
FIRE SERVICE TRAINING BUREAU	TRAINING-FD	370.00
FRONTLINE WARNING SYSTEMS	DIGITAL VOICE CARD INSTALLATION	2,592.00
GRACE ROWRAY	REFUND-MVHPC	20.00
GROUP SERVICES INC	INSURANCE-ALL DEPTS	6,490.75
GUY BOOTH	REFUND-MVHPC	20.00
HAWKINS INC	HOLDING TANKS,CHEMICALS-POOL	5,143.46
HEIMAN FIRE EQUIPMENT INC	HOSE,NOZZLE-FD	16,590.00
INTOXIMETERS	EQUIP REPAIR-PD	115.00
IOWA ASSOC OF MUNICIPAL UTIL	MEMBERSHIP-PW	1,159.12
IOWA FINANCE AUTHORITY	WWTP UV DISINFECTION	85,062.92
IOWA INSURANCE DIVISION	509A FILING	100.00
IOWA LEAGUE OF CITIES	ANNUAL DUES-P&A	2,496.00
IOWA SOLUTIONS INC	COMP MAINT-LBC	2,012.50
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	608.10
IOWA SOLUTIONS INC	COMP MAINT-PD	202.50
IOWA TITLE COMPANY	WEST OAKS PLAT 2-PD	225.00
JOHN PAYON	REFUND-LBC	53.50
KATHY BROGHAMMER	REFUND-LBC	70.62
KONE INC	ELEVATOR MAINT CONTRACT-P&A	183.54
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-P&A	229.35
LEXIPOL	TRAINING,BULLETINS-PD	4,971.00
LISA SCHWIEBERT	SWIM LESSON REFUND-POOL	40.00
LYNCH FORD	5K MI MAINT,CHG OIL/FILTERS-RUT	138.33
LYNCH FORD	5K MI MAINT-PD	85.30
MACHELE PELKEY	REFUND-MVHPC	20.00
MARY EVANS	REFUND-MVHPC	20.00
MEDIACOM	PHONE/INTERNET-LBC	782.87
MEDIACOM	PHONE/INTERNET-PD	453.14
MEDIACOM	PHONE/INTERNET-POOL	182.47
MENARDS	SUPPLIES-P&A	57.45
MIDLAND GIS SOLUTIONS	WEBSITE SUPPORT-PW	125.00
MIDWEST STORAGE SOLUTIONS	SHELVING-LBC	4,977.32
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	3,888.02
MOUNT VERNON BANK	RETURN CHG-CEM	5.00
MOUNT VERNON, CITY OF	EMPLOYEE BENEFIT TRANSFER	324,929.24
MOUNT VERNON, CITY OF	LAW/EMERG LEVY TRANSFER	38,119.88
MOUNT VERNON, CITY OF	CIP FUNDS TRANSFER-FF	33,858.76
MOUNT VERNON, CITY OF	PILOT TRANSFER-SEW	25,500.00
MOUNT VERNON, CITY OF	PILOT TRANSFER-WAT	25,500.00
MOUNT VERNON, CITY OF	POSTAGE-MVHPC	71.00
MT VERNON CAR WASH	VEHICLE MAINT-PD	64.00
MT VERNON ROAD TIRE CO	VEHICLE MAINT-PD	146.00
MUNICIPAL SUPPLY INC	METERS-WAT	1,023.50
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-PD	85.17
NIGHT SHIFT LLC	CLEANING SERVICE-LBC	2,517.67
OFFICE EXPRESS	FACE SHIELDS-LBC	998.00
P&K MIDWEST INC	GAUGE-RUT	7.01
PAYROLL	CLAIMS	79,677.78
PAYROLL	CLAIMS	1,828.42
PERCUSSION PLAY LLC	OUTDOOR MUSICAL INSTRUMENTS	13,662.00

PIRC TOBIN CONSTRUCTION INC	QUIET ZONE PROJECT	61,048.90
PRICE INDUSTRIAL ELECTRIC INC	GENERATOR INSTALL-NEW PD	22,490.00
PUSH-PEDAL-PULL	SUPPLIES-LBC	312.00
RACOM CORPORATION	SUPPLIES-PD	58.10
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION	294.68
RICKARD SIGN AND DESIGN CORP	SIGNAGE-PD	4,241.00
ROTO-ROOTER	STORM CLEANED-ST WAT	240.00
SCHIMBERG COMPANY	TILE-RUT	1,042.14
SCHIMBERG COMPANY	SWITCH-WAT	297.00
SCHIMBERG COMPANY	TILE,FITTINGS-RUT	243.30
SCHIMBERG COMPANY	SUPPLIES-RUT	141.11
SHOEMAKER & HAALAND	DOWNTOWN IMPROVEMENTS-LOST III	2,592.00
SPRINGVILLE READY MIX	CURB/PALISADES RD-RUT	637.88
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	25.00
STATE HYGIENIC LAB	TESTING-SEW	7,729.00
STEVE MOEL	REIMB-PD	90.42
STORM STEEL	VALVE EXTENSIONS-SEW	67.88
UNION PACIFIC RAILROAD CO	PRELIM ENGINEERING	547.60
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00
US CELLULAR	CELL PHONE-PD	165.02
USA BLUE BOOK	SUPPLIES-WAT	439.85
USA BLUE BOOK	PUMP PARTS-POOL	60.82
VERIZON CONNECT	INFORMATION SYSTEMS-PW	197.40
WEBER STONE COMPANY INC	FLAGSTONE-MEM PARK	1,294.53
WENDLING QUARRIES	SUPPLIES-P&REC	22.30
WENDLING QUARRIES	LIME-P&REC	17.57
WENDLING QUARRIES	SUPPLIES-P&REC	13.62
WEX BANK	FUEL-PD	976.73
WRH INC	WWTP IMPROVEMENTS 2019	35,892.62
TOTAL		859,975.77

2014 STREET IMPROVEMENTS		61,596.50
BENEFIT LEVY FUND		324,929.24
DEBT SERVICE FUND		85,062.92
FRANCHISE FEE		33,858.76
GENERAL FUND		79,740.86
LAW/EMERG FUND		38,119.88
LBC		10,400.67
LOST III COMMUNITY CENTER		18,939.32
LOST III UR & STREETScape		2,592.00
PAYROLL		81,506.20
POLICE STATION CONSTRUCTION		2,375.42
ROAD USE TAX FUND		12,367.13
SEWER FUND		37,838.99
SOLID WASTE		580.57
STORM WATER FUND		428.24
WATER FUND		33,746.45
WWTP UV DISINFECTION		35,892.62
TOTAL		859,975.77

**MAY 2020 REVENUE**

CULTURE RECREATION		3,262.05
DEBT SERVICE		1,844.68

GENERAL GOVERNMENT	149,984.92
PUBLIC SAFETY	9,996.45
PUBLIC WORKS	203,116.43
TOTAL	368,204.53

Discussion and Consideration of an Amendment to Chapter 302 (206) Uptown Residential of the Mt. Vernon Municipal Zoning Code - Council Action as Needed. The Planning Commission was asked to loosen the restrictions regarding 1<sup>st</sup> floor partial residential use. The Planning Commission was not interested in changing the code and decided not to recommend any changes. Council was asked to decide if they want the Commission to formerly vote on an amendment for consideration or let the process stop for lack of support. No action was taken as Council was not interested in any changes.

Discussion and Consideration of Master Agreement Between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Law Enforcement Agreement – Council Action as Needed. Nobsisch explained that both contracts (the Law Enforcement Agreement and the Public Services Agreement) contain the same language as previous contracts except for wages and insurance. Both are three year agreements with wage increases of 2.75% in 2020, 2.5% in 2021 and 2022. Insurance premium percent paid by employees will remain the same through (18%) June 2022 and increase 1% (19%) in July 2022. Motion to approve the Master Agreement between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Law Enforcement Agreement made by West, seconded by Herrmann. Motion carries.

Discussion and Consideration of Master Agreement Between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Public Services Agreement – Council Action as Needed. Motion to approve the Master Agreement between the City of Mt. Vernon and the Chauffeurs, Teamsters, and Helpers Local Union Number 238 – Public Services Agreement made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Reopening City Facilities – Council Action as Needed. Nobsisch announced that City Hall opened today (6-15-2020). The Governor’s latest proclamation opens most things back up. The only City facility/area not open 100% is the LBC. Over the next 4 weeks more requirements will be loosened. Staff is working towards a full re-opening with a date of August 1<sup>st</sup>. This will allow for a “stair step” opening based on usage. This was a discussion item only. Council action not required.

Discussion and Consideration of Security Features at the New Police Department – Doors and Cameras – Council Action as Needed. In preparing to open for public access into the police station Chief Doug Shannon received bids for security systems and access control equipment. The equipment will provide surveillance equipment to monitor the building and site from all approaches. Four bids were received with costs ranging from \$41,773.00 to the low bid of \$37,295.00. Chief Shannon recommended Council approve the bid from Tri-City Electric for \$37,295.00. Motion to accept Chief Shannon’s recommendation and approve the Tri-City bid for \$37,295.00 made by Herrmann, seconded by West. Motion carries.

Discussion and Consideration of Gear Purchase for the Fire Department – Council Action as Needed. Council was asked to approve an amount not to exceed \$80,000.00 for the purchase of 21 full sets of gear for Fire Department members. A set of gear consists of pants, coat and boots. Motioning not to exceed \$80,000.00 for the purchase of FD gear made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Public Works CIP Equipment Purchases – Council Action as Needed. Nobsch explained changes to the Public Works CIP; savings in one area allowed for purchases needed at this time. This was for discussion purposes only. No Council action required.

Discussion and Consideration of Public Works Trailer Purchase – Council Action as Needed. Council was asked to approve the purchase of a 2010 Felling FT-24-2 Deck over Tilt Bed Trailer. This trailer would allow hauling of larger equipment. The purchase price is \$12,500.00. Motion to approve the trailer purchase for \$12,500.00 made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Purchasing a New Z994R John Deere Zero Turn Mower – Council Action as Needed. Council was asked to approve the purchase of a Z994R John Deere Zero Turn Mower. The cost for the JD zero turn mower with a 72” deck is \$15,336.86. Motion to approve the purchase of a zero turn mower with a 72” deck for \$15,336.86 made by West, seconded by Rose. Motion carries.

### **Reports to be Received/Filed**

Mt. Vernon Police Report. There were 2 reported collisions and 26 incidents in May. Additionally, there were 7 arrests. Officers worked 18 hours of STEP in May resulting in 1 OWI, 9 speed violations, 1 failure to yield and more. As per the 28E agreement with Lisbon, MVPD provided 2,015 minutes of patrol time, 14 calls for service and 70 minutes of administrative time for a total of \$1,680.00.

Mt. Vernon Public Works Report. About 221’ of curb and gutter has been replaced on Palisades Road. Seven trees have been planted in the City ROW. The downtown parking has been painted. Crews installed tile at the new site on Bryant Road and 14 Norway spruce trees were planted on the east side of the lot. Parks have been mulched and fields are being maintained. Restrooms are open and being cleaned in the mornings, M-F. Playground equipment is open with posted signage. City Hall remodel continues.

Mt. Vernon Parks and Rec Report. All park facilities are back open. T-ball, Coach and Player Pitch and Blast Ball programs were canceled. Staff is working on creating some youth programs. The LBC is averaging about 60 visitors a day. On May 26<sup>th</sup> a leak in the roof was discovered. The front desk got wet and drywall was damaged. The source of the leak was an HVAC unit that was not sealed correctly. There was also a small leak in the dryer vent. Both leaks have been fixed.

City Administrator’s Report. City Hall will be open to the public with normal business hours starting June 15. The Wellness Center Trail will be under construction starting in July. The pre-construction meeting for the Nature Park Trail will be June 19. The Quiet Zone project is complete except for painting. The Wagon Pass project will take about 3 weeks.

As there was no further business to attend to the meeting adjourned the time being 7:33 p.m., June 15, 2020.

Respectfully submitted,  
Sue Ripke  
City of Mount Vernon