

Due to the nature of the Novel Coronavirus, now known as Covid-19, and the restrictions placed on group gatherings by Governor Reynolds State of Public Health Disaster Emergency for Iowa, the City Council believes it would be both impossible and impractical to hold a meeting in one location. With that being said, the Council meeting was held via the Zoom application. The public was invited to participate via telephone by calling 1-301-715-8592 and prompted to enter the following information: Meeting ID: 899 4857 7057. Password: 881568. If assistance was needed before the meeting began the public could contact Chris at 319-359-8613. The following Council members were remotely present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Motion carries.

**Consent Agenda** Motion to approve the Consent Agenda made by West, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – May 18, 2020 Regular Council Meeting  
Approval of Cigarette License – P&P

### **Resolutions for Approval**

Resolution #6-1-2020A: Approving FY 19-20 Transfers. Motion to approve Resolution #6-1-2020A made by Wieseler, seconded by West. Roll call vote. Motion carries.

Resolution #6-1-2020B: Ordering Construction of Certain Public Improvements, Approving Preliminary Plans, and Fixing a Date for Hearing Thereon and Taking Bids Therefor for Improvements Known as the South Alley Improvement Project. City Administrator Chris Nosbisch explained this project will be paid for with LOST dollars. This project was identified as one of the first to be done by the Downtown Streetscape Committee. It will add railings, lights and 3 tiers of flat surfaces where there can be seating. This should help alleviate some of the water issues and clean up the alley. It will be impassable to vehicles. The cost estimate for this project is \$252,430.00. Approving this resolution allows a public hearing to be held on June 15, 2020 and establishes the bid date on July 1, 2020 for the South Alley Improvement Project. Motion to approve Resolution #6-1-2020B made by West, seconded by Rose. Roll call vote. Motion carries.

### **Old Business**

Discussion and Consideration of Elliot Park Concession Stand Roof Repairs – Council Action as Needed. No discussion.

### **Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Herrmann. Motion carries.

ALEX VOLKOV	UNIFORMS-WAT,SEW	352.00
BAUER BUILT TIRE - CEDAR RAPID	TIRES-SEW	484.60
BIG COUNTRY SEED	SOIL TEST-P&REC	125.00
CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES,GLASSES,FUEL CANS-RUT	1,038.99

CAMPBELL SUPPLY CEDAR RAPIDS	GLOVES-RUT	419.70
CARROLL CONSTRUCTION SUPPLY	24" STAKES-RUT	275.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-PD	101.00
CHRIS NOSBISCH	MILEAGE-P&A	222.53
CITY LAUNDERING CO	SERVICES-LBC	25.25
COGRAN SYSTEMS	ON LINE REGISTRATION FEES	172.00
DELTA DENTAL OF IOWA	INSURANCE-ALL DEPTS	1,370.84
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	324.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-RUT	270.00
EVER-GREEN LANDSCAPE NURSERY	ROW TREES-RUT	1,200.00
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	189.00
FASTENAL	EQUIP MAINT-SEW	56.04
FASTENAL	MAILBOX-PD	65.25
FAT GUYS MOTOR SPORTS	FRONT RIGHT WING,SPINDLES-P&REC	1,545.77
FIREHOUSE INNOVATIONS CORP	TRAINING-FD	7,600.00
FUTURE LINE TRUCK EQUIPMENT	LIGHT KIT-RUT	56.11
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,P&A	775.67
HAWKEYE READY MIX	CURB REPLACEMENT-RUT	513.00
HAWKEYE READY MIX	CURB REPAIR-RUT	278.50
HDC	2,750 CHECKS-ALL DEPTS	324.60
IOWA PRISON INDUSTRIES	BAGS-SW	286.33
JACOB MASTERS	SUPPLIES-SEW	602.00
JACOB SEE	UNIFORMS-RUT	144.99
JESSIE WEDDINGTON	REFUND-POOL	70.00
JOSEPH CULLEN	REFUND-POOL	70.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	130.38
KROUL FARMS.	HANGING BASKETS-BEAUT	2,169.00
LIBERTY DOORS INC	PUBLIC ACCESS DOORS-PD	9,980.00
LINN CO-OP OIL CO	FUEL-PW	663.54
LIZ CULLEN	REFUND-POOL	35.00
LYNCH FORD	REPLACE DOOR HANDLE-PD	197.27
MARY BETH UTLEY	REFUND-POOL	35.00
MEDIACOM	PHONE/INTERNET-P&A	237.05
MEDIACOM	PHONE/INTERNET-P&REC	368.36
MEDIACOM	PHONE/INTERNET-SEW	206.34
MENARDS	SUPPLIES-PD	16.99
MIDLAND GIS SOLUTIONS	WEBSITE DEVELOPMENT & HOSTING	3,600.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,281.38
MUNICIPAL PIPE TOOL CO. INC	7TH & 8TH AVE PROJ-SEW	3,100.00
NATIONAL COOPERATIVE LEASING	DOCUMENTATION FEE-LBC	250.00
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-P&A	34.50
NIGHT SHIFT LLC	CLEANING SERVICE-P&A	1,087.33
NIGHT SHIFT LLC	CLEANING SERVICE-PD	585.19
OFFICE EXPRESS	MULTISURFACE CLEANER-ALL DEPTS	70.76
PAYROLL	CLAIMS	69,321.20
PLUMB SUPPLY CO	BLDG REPAIR-FD	1,849.74
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	398.28
PUSH-PEDAL-PULL	WEIGHT EQUIPMENT-LBC	13,120.00
RICHARD BURROUGHS	CEMETERY MAINT	3,389.00
SARAH RASER	REFUND-POOL	64.00
SCOTT JORDAN	DEPOSIT REFUND-WAT	53.34
SHOEMAKER & HAALAND	MV DOWNTOWN IMPROVEMENTS	7,344.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	743.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A,LBC	462.50

STUMP REMOVAL SERVICE	STUMP REMOVAL-PD,RUT	415.00
TASC	FSA ADMIN FEE-ALL DEPTS	274.62
TCF	QRTLQ EQUIPMENT LEASE-LBC	6,999.08
TOM WIESELER	MLA #3 REIMB-P&A	80.00
TREASURER STATE OF IOWA	WET TAX	2,945.00
TREASURER STATE OF IOWA	SALES TAX	864.00
TYLER TECHNOLOGIES	SOFTWARE SUPPORT-ALL DEPTS	5,860.45
UMB	SERIES 2019 GO	242,022.50
UMB	SERIES 2007 GO	223,000.00
UMB	SERIES 2014 GO	208,425.00
UMB	SERIES 2018 GO	140,142.50
UMB	SERIES 2013 GO	90,458.75
UMB	SERIES 2010 GO	50,712.50
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	2,211.38
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	170.89
USA BLUE BOOK	PUMPS,TUBES-POOL	664.61
VEENSTRA & KIMM INC	PALISADES ROAD OVERLAY	5,684.13
VEENSTRA & KIMM INC	1ST ST W RR BRIDGE REPAIR	2,595.00
VEENSTRA & KIMM INC	BRYANT ROAD IMPROVEMENTS	2,404.75
VEENSTRA & KIMM INC	14 51321	2,056.00
VEENSTRA & KIMM INC	HWY 30 RESEARCH	1,774.70
VEENSTRA & KIMM INC	NATURE PARK TRAIL DESIGN	1,472.06
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	1,364.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE	1,056.00
VEENSTRA & KIMM INC	WAGON PASS DEMOLITION	319.12
VEENSTRA & KIMM INC	WWTP NPDES PERMIT RENEWAL	180.00
VICKI MARTIN	REFUND-POOL	120.00
WAPSI WASTE SERVICE	GB,RECYL-SW	22,138.67
WELLMARK	INSURANCE-ALL DEPTS	19,371.78
WENDLING QUARRIES	LIME-P&REC	193.29
TOTAL		1,175,727.10
2014 STREET IMPROVEMENTS		1,056.00
DEBT SERVICE		954,761.25
GENERAL FUND		48,147.15
LBC OPERATIONS		8,928.70
LOST III COMMUNITY CENTER		13,584.62
LOST III TRAILS		1,472.06
LOST III UR & STREETScape		7,344.00
PAYROLL		69,321.20
ROAD USE TAX FUND		24,155.05
SEWER FUND		10,629.69
SOLID WASTE		24,422.95
STORM WATER FUND		707.99
WATER FUND		8,960.44
WWTP UV DISINFECTION		2,236.00
TOTAL		1,175,727.10

Discussion and Consideration of Pay Application #1 – Quiet Zone - Council Action as Needed. Nobsich pointed out that the dollar amount listed is not correct; it includes the retainage. Pay Application #1 is for

the amount of \$61,048.90 and covers most of the construction work. The project is being paid for by bonds. Motion to approve Pay Application #1 made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Vehicle Purchase – Police Department – Council Action as Needed. Council was asked to approve a vehicle purchase for the Police Dept. which was in the CIP and a budgeted FY21 purchase. The new squad car will replace the 2015 Interceptor and by the time of delivery will have about 100k miles on it. Delivery is expected in September or October. Typically vehicles are purchased through Lynch Ford but because Stivers Ford in Waukee holds the State bid contract they were also asked to submit. The Lynch Ford bid came in at \$36,788.00. The Stivers Ford bid came in at \$35,484.00. Because the bids are so close Chief Shannon recommended purchasing the vehicle from Lynch Ford for the reasons that they are local and the bid is in the 3% margin. Also, two bids were received for the new vehicle DVR system; the 1<sup>st</sup> from WatchGuard Video for \$5,870.00 and the 2<sup>nd</sup> from Racom for \$12,559.19. Chief Shannon has secured a grant in the amount of \$4,500.00 for this purchase. Additionally, the LMVAS is interested in purchasing the 2015 Interceptor. Roudabush said he would like to see the City donate the 2015 to LMVAS. Council agreed. The total cost of the vehicle, equipment and installation is \$50,717.19. Motion to approve the squad car purchase from Lynch Ford and donate the 2015 Interceptor to the LMVAS made by Herrmann, seconded by Wieseler. Motion carries.

Discussion and Consideration of Curb and Gutter and Driveway Repairs – Palisades Rd – Council Action as Needed. In preparation of a potential project on Palisades Road some curb work has been done. On the west end by the culvert, staff has done some repairs and there will be more hired out. The cost may be under his spending limit but Nosbisch wanted to make sure the project wasn't held up if it wasn't. There is no base under Palisades Road so there has been some settling. A section of curb on Palisades Road has sunk and is affecting a residents approach. Motion to approve the curb and gutter repairs on Palisades Road at a cost not to exceed \$4,000.00 made by West, seconded by Wieseler. Motion carries.

Discussion and Consideration of Reopening of Public Facilities – Council Action as Needed. Council's discussion on City facilities on whether or not to open, extend hours or safety precautions continue. The LBC opened on June 1<sup>st</sup> with about 54 users throughout the day. There were no issues reported on this first day. Memberships can be frozen. Staff will be sending out another letter to reiterate the freeze can be in place until the LBC is opened to 90% capacity. At that time members will have to decide whether they are comfortable enough to continue or they can end their membership. There will be no penalties. Council agreed with this plan of action. Nosbisch moved on to the pool saying that all 13-14 lap swimmers said they would use the pool for lap swim if opened. A survey was sent out asking about an interest in swim lessons. 106 people replied. 50 said they would do lessons but out of the 50 only 23 would get in the pool with their child which is the way lessons would have to be done in order to keep staff safe. Nosbisch said that if enough staff is available for hire this operation (only lap swim and lessons) could continue throughout the season even if the Governor were to open pools for general swim. If general swimming is allowed it will be difficult to limit pool usage to Mount Vernon/Lisbon residents only. If the pool were to open it wouldn't be until June 15 and then it would close early, probably the second week in August. Motion to not open the MV pool for operations for the summer of 2020 made by Herrmann, seconded by Rose. Those members voting aye: West, Wieseler, Herrmann, Rose. Those members voting nay: Roudabush. Motion carries.

Discussion and Consideration of Pay Application #11 – 2019 WWTP Improvements – Council action as needed. Pay App # 11 is in the amount of \$35,892.62. Motion to approve Pay Application #11 made by Wieseler, seconded by West. Motion carries.

### **Reports of Mayor/Council/Administrator**

Mayor's Report. Mayor Hampton complimented the new signage and fencing at the PD Station. Employee contract negotiations were held earlier in the day and toured the remodeling of the old PD Station. 1<sup>st</sup> Street/Old MV Road overlay project has begun.

City Administrator's Report. City Hall will be open for voting on Tuesday, June 2<sup>nd</sup>. The restrooms upstairs will be closed to the public but the downstairs restrooms will be open. City Hall renovations continue. The 1<sup>st</sup> Street and Wagon Pass projects will be starting soon.

**Closed Session** – Pursuant to Chapter 20, Exempt Session for Employee Relations. Motion to go into Closed Session made by West, seconded by Wieseler, the time being 7:25 p.m. Motion carries. Motion to exit Closed Session made by Herrmann, seconded by Scott, the time being 7:27 p.m. Motion carries. No action was taken by Council.

With no further business to attend to the meeting adjourned the time being 7:28 p.m., June 1, 2020.

Respectfully submitted,  
Sue Ripke  
City of Mount Vernon