

Cole Library Board of Trustees Minutes
May 17, 2022

Present: Cathy, Diana, Chris, Jackie, Julia & Tracey

- I. The meeting was called to order at 8:35 a.m. by President Diana Corcoran
- II. The April minutes were approved.
- III. Reports/Ongoing Business
 - a. President – Diana thanked Chris for his work at Chalk the Walk.
 - b. Public Librarian
 - i. Book Talk – May 12th on the 2nd floor. It was a full house and Cathy received great feedback.
 - ii. Cathy received \$125 donation from Dick & Donna Ratschafer to be used for the Children and Young Adult Collection.
 - iii. Cathy would like to ramp up the Book Buddies program; please send any in-home daycare names to her so she can reach out.
 - iv. Summer Reading kickoff Tuesday the 24th at Hills Bank. Lots of fun things planned this summer including Blank Park Zoo, Cereal Artist, and Folk Singer. Camping related prizes will be given away at the end of the summer.
 - c. Librarian's Report
 - i. Greg was out. Cathy presented the the latest Financial Report. The carryover is thought to be \$12,708. This will be earmarked for finishing the sidewalk.
- IV. Major Business
 - a. The 5-Year Plan was discussed. Cathy would like to go part-time in July 2023. This would require us to rework some of the 5-year Personnel Goals. Discussion included dividing the Library Director and Assistant Director jobs. Grace would no longer work for the college but would work 40 hours for the city. Cathy also recommended creating a new position that would include outreach duties to bring growth to the library. Julia suggested that Cathy map out what the 3 different positions would look like and what duties/responsibilities each position would have. Cathy will work on this over the next 2 months.

The Meeting adjourned at 9:50 a.m. The next meeting will be Tuesday, August 23, 2022.