

Due to the number of Covid 19 cases in Linn County, the City Council is reinstating Zoom only Council meetings as a precautionary measure. Residents were allowed to use the chat feature to present questions and/or make comments during the various stages of the Council meeting. The following information was needed for those who attended via Zoom: Telephone: 1-312-626-6799, Meeting ID: 852 1330 6152, Password: 994425. If assistance was needed before the meeting they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members present via Zoom were: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** At 6:30 p.m. Mayor Jamie Hampton called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion made by Wieseler, seconded by Herrmann to approve the Agenda. Motion carries.

**Consent Agenda.** Motion to approve the Consent Agenda made by Rose. Herrmann asked that a correction be made to the May 3, 2021 minutes, Agenda item G-2. Resolution #5-3-2021B states that “the estimated cost for this project is between \$400 and \$450,000.00 and would be paid from the Business 30 buyout.” Herrmann asked that the cost be changed to “between \$400,000.00 and \$450,000.00”. The May 3, 2021 minutes were changed. Rose changed his to motion to reflect the May 3, 2021 minutes change, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – May 3, 2021 Regular Council Meeting

Approval of Cigarette Permit – PNP

Approval of Cigarette Permit – Gary’s Foods

Approval of Cigarette Permit – Casey’s

### **Public Hearing**

Public Hearing for the Adoption of Plans, Specifications, Form of Contract and Estimate of Costs for the Business 30 Resurfacing Project. Mayor Hampton declared the Public Hearing open. Hearing no comments from the public Mayor Hampton closed the Public Hearing.

### **Ordinance Approval/Amendment**

Ordinance #5-3-2021A: Adopting Chapter 78 Golf Carts and UTV’s to the Mt. Vernon Municipal Code, Linn County, Iowa. Motion to approve second reading and proceed to the third reading (Council may suspend rules and proceed to the final reading after a vote of the second reading). Staff has not received any written or verbal communication from the public since the first reading. Motion to approve the second reading of Ordinance #5-3-2021A made by Wieseler, seconded by West. Roll call vote. Motion carries.

### **Resolutions for Approval**

Resolution #5-17-2021A: Adopting Plans, Specifications, Form of Contract, and Estimate of Costs for the Business 30 Resurfacing Project. The plans, specs and Form of Contract are on file and can be viewed at City Hall. Motion to approve Resolution #5-17-2021A made by West, seconded by Wieseler. Roll call vote. Motion carries.

## Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Wieseler. Motion carries.

AIRGAS INC	CYLINDER RENTAL FEE-PW	67.00
ALL AMERICAN CONCRETE INC	SOUTH ALLEY PROJECT	14,272.88
ALL AMERICAN CONCRETE INC	SOUTH ALLEY PROJECT	12,255.00
ALLIANT IES UTILITIES	ENERGY USAGE-FD	693.35
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	5,028.18
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,448.40
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,916.30
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	714.17
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	681.89
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	635.07
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	359.63
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,PD	332.85
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	229.79
ALLIANT IES UTILITIES	ENERGY USAGE-RUT,P&A,WAT,SEW	101.57
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	97.10
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	45.30
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	19.73
BAUMAN AND COMPANY	UNIFORMS-RUT	64.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	275.00
BROWN SUPPLY COMPANY	SUPPLIES-WAT,SEW	559.00
CARQUEST OF LISBON	VEHICLE MAINT-SEW	116.57
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	47.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	50.00
CENTURY LINK	PHONE CHGS-PD	62.67
CHAMELEONS	CTW FOOD VENDOR-P&REC	20.00
CITY LAUNDERING CO	SERVICES-LBC	213.40
CITY LAUNDERING CO	SERVICES-P&A	59.06
CITY LAUNDERING CO	SERVICES-LBC	241.62
CITY LAUNDERING CO	SERVICES-P&A	59.06
COGRAN SYSTEMS	ONLINE RREGISTRATION FEES-P&REC	272.00
D & N FENCE COMPANY	FENCE REPAIR-LBC	4,200.00
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DEPT OF INSPECTIONS & APPEALS	RAFFLE LICENSE-K9	15.00
DONNA JORDAN	REFUND-LBC	141.97
DREW VIRLEE	DEPOSIT REFUND-WAT	52.63
EBS	INSURANCE CLAIMS-ALL DEPTS	8,314.76
EVER-GREEN LANDSCAPE NURSERY	MULCH-P&REC	364.00
FELD FIRE	COAT ALTERATIONS-FD	4,421.02
GARY'S FOODS	SUPPLIES-P&REC,P&A	434.18
GARY'S FOODS	TRAINING-PD	50.13
HALL & HALL ENGINEERS INC	EASEMENTS-SEW	1,752.50
HDC	ENVELOPES-ALL DEPTS	285.91
IKEY	COMP MAINT-PD	808.00
IOWA INSURANCE DIVISION	PERPETUAL CARE FILING FEE-CEM	51.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	75.00
IOWA SOLUTIONS INC	FORTIGATE-PD	1,716.75
IOWA SOLUTIONS INC	COMP MAINT-PD	1,452.00
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-PD	925.00
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-ALL DEPTS	819.80

IOWA SOLUTIONS INC	MONITOR,MAINT-RUT,P&A	610.00
JORDAN AXTELL	REFEREE-P&REC	105.00
KIESLER'S POLICE SUPPLY INC	TRAINING-PD	1,271.20
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	57.50
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	15.91
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-P&A	240.82
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	205.31
LBC BANKCARD 8076	MAY BANKCARD FEES-LBC	497.74
LBC BANKCARD 8076	APRIL BANKCARD FEES-LBC	440.38
MATT SIDERS	MILEAGE-P&REC	112.00
MEDIACOM	PHONE/INTERNET-LBC	1,618.99
MEDIACOM	PHONE/INTERNET-PD	471.38
MEDIACOM	PHONE/INTERNET-SEW	269.40
MEDIACOM	PHONE/INTERNET-POOL	237.29
MEDIACOM	PHONE/INTERNET-FD	26.09
MICHELE GAVIN	CTW FOOD VENDOR-P&REC	360.00
MIDWEST WHEEL CO	TOOLS-RUT	262.19
MIDWEST WHEEL CO	FLOOR DRY-FD	92.28
MORNING GLORY	CTW FOOD VENDOR-P&REC	10.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,249.26
MOUNT VERNON PHARMACY	SUPPLIES-P&A	11.56
MT VERNON CAR WASH	VEHICLE MAINT-PD	80.00
MUNICIPAL MGMT CORP.	WATER LEAK DETECTION-WAT	2,500.00
MV BOOSTER CLUB	SOCCER SPONSORSHIP-P&REC,LBC	1,000.00
MV MASONIC LODGE #112	CTW FOOD VENDOR-P&REC	605.00
NEAL'S WATER CONDITIONING	WATER/SALT-LBC	21.00
NEAL'S WATER CONDITIONING	WATER/SALT-PD	10.50
NEAL'S WATER CONDITIONING	WATER/SALT-RUT-P&A	63.50
P&K MIDWEST INC	EQUIPMENT MAINT-RUT	73.53
PAYROLL	CLAIMS	91,612.92
PLUMB SUPPLY CO	REPAIR PARTS-POOL	361.09
PLUMB SUPPLY CO	BLDG MAINT-POOL	124.40
PNP	FUEL-PD	1,780.27
POSTMASTER	NEWSLETTER MAILING-POOL	295.66
RC TECH	MICROPHONE MAINT-PD	99.00
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION-P&A	303.68
REXCO EQUIPMENT INC	EQUIPMENT MAINT-RUT	532.42
REXCO EQUIPMENT INC	EQUIPMENT MAINT-RUT	227.98
RICHARD BURROUGHS	CEMETERY MAINT	2,012.00
ROTO-ROOTER	CASS ST MAIN BREAK-WAT	700.00
RTL EQUIPMENT	FILTERS-RUT	203.64
SIMMERING CORY IOWA CODIFICATION	CODE UPDATES-P&A	94.00
SKILLET CAFÉ	CTW FOOD VENDOR-P&REC	30.00
SPRAY-LAND USA	SUPPLIES-FD	16.00
STAPLES INC	SUPPLIES-POOL,P&A	727.24
STATE CHEMICAL SOLUTIONS	SUPPLIES-RUT	211.76
STATE HYGIENIC LAB	TESTING-SEW	3,063.50
STREICHERS	UNIFORMS-PD	150.00
STREICHERS	UNIFORMS-PD	96.00
STREICHERS	UNIFORMS-PD	24.00
STREICHERS	UNIFORMS-PD	75.00
TCF	EQUIPMENT LEASE-LBC	6,999.08
TODD GEHRKE	MEAL-PD	6.95
TRI-CITY ELECTRIC CO OF IOWA	PROGRAM PHONE W/CAMERA-LBC	271.00

UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-RUT	42.00
US CELLULAR	CELL PHONE-PD	273.32
VERIZON CONNECT	INFORMATION SYSTEMS-PW	194.28
WENDLING QUARRIES	ROCK-WAT	478.65
WENDLING QUARRIES	ROCK-WAT	220.79
WITMER PUBLIC SAFETY GROUP INC	TOOLS-FD	888.52
WITMER PUBLIC SAFETY GROUP INC	TOOLS-FD	308.52
WITMER PUBLIC SAFETY GROUP INC	TOOLS-FD	150.75
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-RUT,P&A,WAT	683.08
TOTAL		198,841.96

GENERAL FUND		30,890.97
LBC		11,481.43
LOST III COMMUNITY CENTER		4,500.00
LOST III STREETS & SIDEWALKS		26,527.88
PAYROLL		91,612.92
POLICE STATION CONSTRUCTION		949.39
ROAD USE TAX FUND		8,456.89
SEWER FUND		13,060.44
SOLID WASTE		624.36
STORM WATER FUND		241.13
WATER FUND		10,496.55
TOTAL		198,841.96

**APRIL REVENUE**

GENERAL GOVERNMENT		1,038,825.13
PUBLIC SAFETY		143,896.14
PUBLIC WORKS		284,962.19
CULTURE RECREATION		60,632.92
COMMUNITY & ECON DEV		0.00
DEBT SERVICE		31,036.67
TOTAL		1,559,353.05

Discussion and Consideration of the Covid Related Policies and Procedures – Council Action as Needed. At the May 3, 2021 meeting Council requested staff make a recommendation regarding Covid. Council received the recommendation and the latest information from the CDC and Linn County Public Health. Based on this information staff recommends lifting the mask mandate resolution and replacing it with new signage stating that masks are recommended in all City facilities. The recommendation and supporting documents can be viewed in full on the City’s website in the May 17, 2021 Council packet. Wieseler motioned to lift the mask mandate as of June 1, 2021, seconded by Roudabush. Ayes: Roudabush, West, Wieseler. Nays: Herrmann, Rose. Motion carries.

Discussion and Consideration of an RFP to Review Existing Pool Operations and Recommend Possible Alternatives for Future Pool Operations – Council Action as Needed. Council was asked to approve a Request for Proposal from design professionals to review both indoor and outdoor pool renovations. Herrmann motioned to approve an RFP for design services to evaluate the current pool facility operations, seconded by West. Motion carries.

Discussion and Consideration of Prohibited Right of Way Tree List in Lieu of Approved Tree List – Council Action as Needed. In an effort to simplify approved ROW trees the arborist suggested creating a “prohibited tree list” instead of the current “approved tree list”. Motion to approve a prohibited tree list as created by the arborist made by Herrmann, seconded by Rose. Motion carries.

Discussion and Consideration of Hiring a Consultant to Pursue Targeted Federal Dollars for Large Scale City Projects – Council Action as Needed. Council was asked to approve an offer from Jayne Jones to lobby targeted Federal dollars on behalf of the City. The cost for her services is \$10,000.00 and is non-refundable. Staff has several, sizable projects that could be completed with this type of financing. Projects that may be eligible were finishing the Police Station construction, a ladder truck for the Fire Department plus an addition to the Fire Station. Council was hesitant to approve at this time but will keep in mind and see how things progress. No action taken.

Discussion and Consideration of Summer Hours at the LBC – Council Action as Needed. In an effort to save on staffing costs at the LBC Council was asked to approve reduced hours from June through August. The hourly changes proposed were: open at 6:00 a.m. to 7:30 p.m. M-F, 8:00 a.m. to 6:00 p.m. on Saturday and 12:00 p.m. to 6:00 p.m. on Sunday. The facility will remain open to members but the shortened hours would limit the use of some services. Rose motioned to approve the adjusted hours at the LBC, seconded by West. Motion carries.

Discussion and Consideration of Mount Vernon-Lisbon Community Theater Request for Use of Memorial Park – Council Action as Needed. Council was asked to approve a request by the Mount Vernon Lisbon Community Theatre group to utilize the Memorial Park gazebo from August 29, 2021 through the middle of September. This will not disturb the Tuneful Tuesday’s schedule. MVLCT proposed four performances of a Midsummer Night’s Dream. Seating would be provided for an audience of 50 and 6-8 small tables and would be socially distanced. There will be a food truck and possibly wine and beer. Motion to approve and support the MV-L Community theatre request for use of Memorial Park made by Wieseler, seconded by West. Motion carries.

**Reports to be Received/Filed.** Full reports can be viewed on the City website in the May 17, 2021 Council packet.

Mt. Vernon/Lisbon Police Report

Mt. Vernon Public Works Report

Mt. Vernon Parks and Rec Report

Lisbon-Mt. Vernon Ambulance Year End Report

#### **Reports of Mayor/Council/Administrator**

City Administrator’s Report. The MV-L Chapter of the League of Woman voters held their first State of the City address this past week. Nosbisch will be attending the NE Iowa City Managers meeting in Independence on May 21, 2021. Staff is currently working on sidewalks in the NE and SE quadrants.

**Closed Session -** Pursuant to Chapter 21.5 (1) J, the City Council may enter into closed session, “to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.” Motion to go into Closed Session made by Rose, seconded by Herrmann. Motion carries. The time being 8:00 p.m. At 8:12 p.m. West motioned to come out of Closed Session, seconded by Wieseler. Motion carries. No action was taken by Council.

As there was no further business to attend to the meeting adjourned the time being 8:13, May 17, 2021.

Respectfully submitted,  
Sue Ripke  
City Clerk