

The Mount Vernon City Council met May 15, 2023, at City Hall, 213 1st Street NW. For those planning to attend via Zoom the following information was provided: Telephone #: 1-312-626-6799, Meeting ID: 828 3592 6183, Password: 678502. If assistance was needed before the meeting, they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were present: West, Rose and Engel. Tuerler and Herrmann absent.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order

Agenda Additions/Agenda Approval. Motion made by Rose, seconded by West to approve the Agenda. Motion carries. Tuerler and Herrmann absent.

Consent Agenda. Motion made by Engel, seconded by West to approve the Consent Agenda. Motion carries. Tuerler and Herrmann absent.

Approval of City Council Minutes – May 1, 2023 Regular Council Meeting

Approval of Cigarette License – Casey’s

Resolutions for Approval

Resolution #5-15-2023A: Providing for New “No-Parking Zone” Designations within the City of Mt. Vernon, Iowa. This resolution would eliminate parking on 8th Avenue NW near the Cornell baseball field to resolve congestion issues and allow for better traffic movement during games or other events. Motion made by Engel, seconded by Rose to approve Resolution #5-15-2023A. Roll call all yes. Motion carries. Tuerler and Herrmann absent.

Resolution #5-15-2023B: Establishing Depositories of Public Funds with Hills Bank and Trust. The next three resolutions would add Lori Boren to each of the bank’s signatory list. The resolution provided in the Council packet did not have the correct names on it but will be corrected on the official resolution. Motion made by Rose, seconded by West to approve Resolution #5-15-2023B with the above mentioned correction. Roll call all yes. Motion carries. Tuerler and Herrmann absent.

Resolution #5-15-2023C: Establishing Depositories of Public Funds with Bridge Community Bank. Motion made by West, seconded by Engel to approve Resolution #5-15-2023C. Roll call all yes. Motion carries. Tuerler and Herrmann absent.

Resolution #5-15-2023D: Establishing Depositories of Public Funds with Mount Vernon Bank and Trust. Motion made by Engel, seconded by West to approve Resolution #5-15-2023D. Roll call all yes. Motion carries. Tuerler and Herrmann absent.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Rose, seconded by West to approve the Claims list. Motion carries. Tuerler and Herrmann absent.

PAYROLL	CLAIMS	200,844.20
SEPTAGON CONSTRUCTION	PAY APP #5-PD CONSTRUCTION	76,912.00
HILLS BANK & TRUST COMPANY	2015 GO/WTP IMPROVEMENT PROJECT	40,423.25

REPUBLIC SERVICES #897	GB,RECYL-SW	22,088.65
MIDWEST INJECTION INC	SLUDGE REMOVAL-SEW	18,000.00
REPUBLIC SERVICES #897	GB,RECYL-SW	13,918.50
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	10,482.76
EMPLOYEE BENEFIT SYSTEMS	INSURANCE CLAIMS-ALL DEPTS	7,459.54
NIGHT SHIFT LLC	CLEANING SERVICE-PD,P&A	6,751.92
ALLIANT ENERGY	ENERGY USAGE-SEW	5,608.51
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	5,010.35
LEXIPOL	MANUALS-PD	4,853.89
RC TECH	SECURITY CAMERA/DOOR ACCESS-FD	4,716.44
WIENEKE LAND SOLUTIONS	AERATION/SEEDING-LBC,P&REC	4,365.00
IOWA SOLUTIONS INC	COMPUTER EQUIP/MAINT-ALL DEPTS	4,150.00
BARNYARD SCREEN PRINTER LLC	CTW SHIRTS-P&REC	4,044.00
CARRICO AQUATIC RESOURCES INC	SUMMER SERVICE AGREEMENT-POOL	3,700.00
LINN CO-OP OIL CO	FUEL-PW	3,698.23
SAM, LLC	ANNUAL GIS HOSTING/MAINT-PW	3,600.00
FIRECATT	FIRE HOSE TESTING-FD	3,325.00
TREASURER STATE OF IOWA	SALES TAX	3,201.81
TREASURER STATE OF IOWA	WET TAX	3,001.17
ALLIANT ENERGY	ENERGY USAGE-WAT	2,998.58
ALTORFER INC	GENERATOR MAINT-CITY HALL	2,897.86
DE NOVO MARKETING	WEBSITE DEVELOPMENT-ALL DEPTS	2,750.00
STATE HYGIENIC LAB	TESTING-SEW	2,330.50
SANDRY FIRE SUPPLY LLC	AIR PACK TESTING-FD	2,262.35
UNITED STATES POSTAL SERVICE	METER POSTAGE-ALL DEPTS	2,000.00
PNP	FUEL-PD	1,969.70
SENSUS USA, INC	SYSTEM SUPPORT-RUT	1,949.94
RICHARD BURROUGHS	CEMETERY MAINT	1,847.00
EBS	INSURANCE CLAIMS-ALL DEPTS	1,755.06
EBS	INSURANCE CLAIMS-ALL DEPTS	1,667.66
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	1,367.40
LINN COUNTY TREASURER	SHOULDER MAINT-RUT	1,325.40
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	1,250.00
PETRA-1	ANTIBACTERIAL WIPES-LBC	1,231.11
STONE CITY QUARRIES	FLAGSTONE-P&REC	1,187.13
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	1,176.04
JENNIFER A PRICE	HISTORIC DIST MAP-MVHPC	1,050.00
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,041.45
IOWA SOLUTIONS INC	MONTHLY MAINT-PD	1,033.50
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	972.67
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
MARTIN GARDNER ARCHITECTURE	CONSTRUCTION ADMIN-PD CONST	948.52
RICHARD BURROUGHS	CEMETERY MAINT	890.00
RACOM CORPORATION	DECOMMISSION VEHICLE-PD	840.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	777.50
AMERICANA CONCESSIONS	CTW FOOD VENDOR-P&REC	775.00
INTERNATIONAL CITY COUNTY MGMT	MEMBERSHIP-ALL DEPTS	720.00
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	678.35
ALLIANT ENERGY	ENERGY USAGE-P&REC	675.80
ALLIANT ENERGY	ENERGY USAGE-FD	625.65
ALLIANT ENERGY	ENERGY USAGE-RUT	619.91
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	581.37
POSTMASTER	UTILITY BILL POSTAGE-WAT,SEW,SW	550.45
MEDIACOM	PHONE/INTERNET-PD	549.12

LSC FINANCIAL SOLUTIONS	DOCUMENTATION FEE-LBC LEASE	500.00
BRADY LANHAM	POLE OUTLETS-CDG	485.00
IOWA SOLUTIONS INC	COMPUTER MAINT-PD	465.00
CURTIS ENGLISH	PORTABLE RR RENTALS-P&REC	460.00
TURF TANK	PAINTER PARTS-P&REC,RUT	450.45
HAWKINS INC	CHEMICALS-WAT	441.50
THE GAZETTE	ADS/SUBSCRIPTIONS-P&A	429.28
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-LBC	426.22
GARY'S FOODS	SUPPLIES-ALL DEPTS	398.95
AHLERS & COONEY P.C.	LEGAL FEES-P&A	397.00
TACO EXPRESS	CTW FOOD VENDOR-P&REC	390.00
CEDAR COUNTY GARAGE DOORS INC	DOOR REPAIR-PW	386.00
WENDLING QUARRIES	LIME-P&REC	377.34
CITY LAUNDERING CO	SERVICES-P&A	373.21
BAUMAN AND COMPANY	UNIFORMS-ALL DEPTS	339.96
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
BRYCE RHONE	INSTRUCTOR-LBC	292.50
MEDIACOM	PHONE/INTERNET-SEW	288.15
BIGS BBQ	CTW FOOD VENDOR-P&REC	270.00
GALLS LLC	UNIFORMS-PD	266.55
US CELLULAR	CELL PHONE-PD	260.83
MEDIACOM	PHONE/INTERNET-POOL	256.59
MT VERNON MASONIC LODGE	CTW FOOD VENDOR-P&REC	255.00
MEDIACOM	PHONE/INTERNET-P&REC	254.51
ALLIANT ENERGY	ENERGY USAGE-PD,RUT	250.74
ALLIANT ENERGY	ENERGY USAGE-P&A	242.47
MEDIACOM	PHONE/INTERNET-FD	241.79
LYNCH FORD	VEHICLE MAINT-PD	240.72
IA DEPT OF HEALTH & HUMAN SERV	EMS CERTIFICATION-FD	240.00
THOMAS M WIESELER	MILEAGE-P&A	238.42
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	229.35
PRESTON TAYLOR	CTW FOOD VENDOR-P&REC	210.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
MOUNT VERNON, CITY OF	CTW START UP CASH-P&REC	200.00
PRESTO-X	PEST CONTROL-FD	183.00
KONA ICE	CTW FOOD VENDOR-P&REC	180.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	178.97
IOWA DEPT OF NATURAL RESOURCES	STORMWATER PERMIT-BRYANT RD	175.00
IOWA DIVISION OF LABOR	ELEVATOR PERMIT-P&A	175.00
REDS TOWING	TOWING SERVICES-PD	170.50
OLD DOMINION BRUSH	EQUIP MAINT-RUT	162.20
IOWA SOLUTIONS INC	COMPUTER MAINT-RUT	155.00
NEAL'S WATER CONDITIONING	WATER/SALT-P&A	143.00
KIRKWOOD COMMUNITY COLLEGE	CPR/AED CERTIFICATION-ALL DEPTS	138.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	133.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	130.38
MGM STORAGE LLC	STORAGE CONTAINER-PD	125.00
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	114.00
MIDWEST SAFETY COUNSELOR	INSTRUMENT CALIBRATION-FD	105.00
SIMMERING CORY IOWA CODIFICATION	CODE SUPPLEMENTS-P&A	102.00
KELLI MARIE KENNON-LANE	INSTRUCTOR-LBC	100.00
IOWA ONE CALL	LOCATES-WAT,SEW	96.30
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	94.00
ALLIANT ENERGY	ENERGY USAGE-POOL	90.24

RICKARD SIGN AND DESIGN CORP	CTW ARTWORK-P&REC	90.00
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	84.00
IOWA SOLUTIONS INC	COMPUTER MAINT-LBC	77.50
P&K MIDWEST INC	EQUIP REPAIR-RUT	75.38
AIRGAS INC	CYLINDER RENTAL FEE-PW	73.30
STAPLES INC	SUPPLIES-P&A	72.67
MOUNT VERNON CAR WASH	CAR WASH-PD	64.00
CENTURY LINK	PHONE CHARGES-PD	63.77
ORKIN	PEST CONTROL-PD	60.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	57.50
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-LBC	51.45
STAPLES INC	SUPPLIES-PD,P&A	50.86
STEVE KALMES	CTW MUSICIAN-P&REC	50.00
CATHERINE KENNEDY	CTW MUSICIAN-P&REC	50.00
JOSH WOOSLEY	CTW MUSICIAN-P&REC	50.00
MATTHEW KANE	CTW MUSICIAN-P&REC	50.00
MAKI DERVO	CTW MUSICIAN-P&REC	50.00
KILEEN GRANATA	CTW MUSICIAN-P&REC	50.00
RICK WAGLE	CTW MUSICIAN-P&REC	50.00
LORI KNUTH	CTW MUSICIAN-P&REC	50.00
ANASTASIA BYRNE	CTW MUSICIAN-P&REC	50.00
LAURIE HAAG	CTW MUSICIAN-P&REC	50.00
KIMBERLI MALOY	CTW MUSICIAN-P&REC	50.00
GARY'S FOODS	SUPPLIES-P&A	47.07
ALLIANT ENERGY	ENERGY USAGE-EMA	43.27
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	42.80
DAPHNE NELSON	REFUND-POOL	42.00
JEFFREY L SCHMATT	INSTRUCTOR-LBC	40.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
WELAND CLINICAL LABORATORIES	DRUG TESTING-PW	37.00
DES MOINES STAMP	STAMPS-PD	34.00
EMILY BEEHLER	INSURANCE CLAIM-PD	25.00
SE LINN COMMUNITY CENTER	REFUND-POOL	23.00
ALLIANT ENERGY	ENERGY USAGE-CEM	19.07
STAPLES INC	SUPPLIES-PD,P&A	17.60
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
TOTAL		512,001.30

PAYROLL	200,844.20
GENERAL FUND	80,143.62
ARP POLICE STATION CONST	78,809.91
SOLID WASTE	41,599.40
DEBT SERVICE	40,423.25
SEWER FUND	33,285.48
ROAD USE TAX FUND	13,941.25
WATER FUND	13,538.79
LBC	8,998.41
STORM WATER FUND	416.99
TOTAL	512,001.30

FY23 APRIL REVENUE

GENERAL GOVERNMENT	1,151,319.64
PUBLIC WORKS	235,535.54
CULTURE-RECREATION	87,117.09
PUBLIC SAFETY	64,913.18
DEBT SERVICE	24,898.71
TOTAL	1,563,784.16

Discussion and Consideration of Purchasing a 2023 Tahoe Medical Truck for the Fire Department – Council Action as Needed. This is a planned CIP expense from the Fire Department CIP tax levy. The Tahoe acts as the emergency medical and first out response vehicle. Motion made by Rose, seconded by Engel to approve the purchase of a 2023 Tahoe Medical Truck in the amount of \$65,831.07. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Purchasing an MPH Speed Scout Trailer – Police Department – Council Action as Needed. Chief Shannon is requesting approval of the purchase of an MPH Speed Scout trailer that would assist staff by conducting speed studies at identified locations and allow for deployment to increase driver awareness of speeds traveled and current speed limits. The department was awarded a GTSB grant that will cover \$6,000.00 of the \$8,063.00 cost of the trailer. Motion made by Rose, seconded by West to approve the purchase of an MPH Speed Scout trailer in the amount of \$8,063.00. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Proposed Burn Permit – Kernoustie Golf Course – Council Action as Needed. Mark Kerr of Kernoustie Golf Course is requesting permission to open burn storm damage from high winds and tornadic activity of April 2023 (March 31). The Governor did declare the events of March 31 a statewide disaster, allowing for the open burning of disaster rubbish. Fire Chief, Nate Goodlove, has signed off on the permit. Motion made by West, seconded by Engel to approve the burn permit for Kernoustie Golf Course. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Fire Alarm System Quote – Police Station – Council Action as Needed. Hawkeye Communication submitted the only bid for fire alarm installation for the police station renovation. Motion made by Engel, seconded by Rose to approve the fire alarm quote from Hawkeye Communication in the amount of \$34,571.66. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of AV and Control System Quotes – Police Station – Council Action as Needed. Two quotes were received, one from Hawkeye Communication in the amount of \$39,930.26 and the other from RC Tech in the amount of \$44,359.09. Staff is comfortable with either quote but would recommend approval of the quote from RC Tech in order to maintain consistency in equipment and vendors with the City Hall technology. Motion made by Rose, seconded by West to approve the quote from RC Tech in the amount of \$44,359.09. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Gronewold, Bell, Kyhnn and Co. PC Proposal for Audit Services – Council Action as Needed. Staff provided Council with an engagement letter from Gronewold, Bell, Kyhnn and Co. PC for auditing services for the fiscal year ending June 30, 2023. It was confirmed that this was a one year proposal only and the services would be re-visited again next year. Motion made by Rose, seconded by Engel to approve the proposal from Gronewold, Bell, Kyhnn and Co. PC for auditing services. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Bradley L. Hauge, CPA Proposal for Accounting Services – Council Action as Needed. Mr. Hauge assists the City with the completion of state budget forms, TIF reports and monthly bank reconciliations. The yearly contract amount is \$7,400.00. Motion made by West, seconded by Engel to approve the proposal from Bradley L. Hauge, CPA for accounting services. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Change Order #2 – Police Station Renovations – Council Action as Needed. This change order is in the amount of \$6,471.37 and has already been completed in order to stay on schedule. Staff was aware of possible conflicts in the existing concrete floor prior to the demolition as there was no way to accurately locate existing utilities. The change order completed the necessary repairs to the electric service that was severed during demolition. Motion made by Rose, seconded by West to approve Change Order #2-Police Station Renovations in the amount of \$6,471.37. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Pay Application #3 – Public Works Cold Storage – Council Action as Needed. Motion made by Rose, seconded Engel to approve Pay Application #3-Public Works Cold Storage, in the amount of \$47,323.30. Motion carries. Tuerler and Herrmann absent.

Discussion and Consideration of Pay Application #5 – Police Station Renovation – Council Action as Needed. Motion made by Engel, seconded by West to approve Pay Application #5-Police Station Renovation in the amount of \$76,912.00. Motion carries. Tuerler and Herrmann absent.

Reports to be Received/Filed. Full reports available on the City website under the May 15, 2023 Council Packet.

Mt. Vernon/Lisbon Police Report

Mt. Vernon Public Works Report

Mt. Vernon Parks and Rec Report

Discussion Items (No Action). Goal Setting. Both candidates would provide competent services but staff and Council are leaning towards Elizabeth Hansen for a new perspective and the potential of long range strategic planning.

Reports of Mayor/Council/Administrator

Mayor's Report. Wieseler will be making a few comments at the cemetery on Memorial Day and there is a trails meeting this Thursday at 6:00 pm at the LBC.

City Administrator's Report. Full report available on the City website under the May 15, 2023 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 7:18 p.m., May 15, 2023.

Respectfully submitted,
Marsha Dewell
City Clerk