

The Mount Vernon City Council met May 1, 2023, at City Hall, 213 1st Street NW. For those planning to attend via Zoom the following information was provided: Telephone #: 1-312-626-6799, Meeting ID: 869 2518 9589, Password: 215846. If assistance was needed before the meeting, they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were present: West, Tuerler and Engel. Rose and Herrmann absent.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

Agenda Additions/Agenda Approval. Motion made by West, seconded by Engel to approve the Agenda. Motion carries. Rose and Herrmann absent.

Rose and Herrmann arrive 6:31 p.m. (Herrmann via Zoom)

Consent Agenda. Nosbisch explained that the liquor license for Chameleons Pub was an ownership change. All steps have been completed for a new license. Motion made by Rose, seconded by West to approve the Consent Agenda. Motion carries.

Approval of City Council Minutes – April 17, 2023 Regular Council Meeting

Approval of Liquor License – Chameleons Pub

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion made by Rose, seconded by Herrmann to approve the Claims List. Motion carries.

SEPTAGON CONSTRUCTION	PAY APP #4-PD CONSTRUCTION	120,474.25
WATERS EDGE AQUATIC DESIGN LLC	FEASIBILITY STUDY-POOL	6,245.00
CUMMINS SALES AND SERVICE	UNIT 216 REPAIRS-FD	5,542.86
ALLIANT ENERGY	ENERGY USAGE-SEW	5,342.71
VEENSTRA & KIMM INC	HWY 1 RAB IMPROVEMENTS	4,797.00
ALLIANT ENERGY	ENERGY USAGE-LBC	3,829.07
RC TECH	BLDG MAINT-FD	3,406.48
CAUSE TEAM	UNIFORMS-PW	2,859.50
GLASS STOP	BUILDING REPAIR-WAT	2,253.15
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-RUT	2,250.00
VEENSTRA & KIMM INC	STONEBROOK 9 & 10 PREL PLAT	2,189.00
VEENSTRA & KIMM INC	DAVIS PARK IMPROVEMENTS	2,104.00
VEENSTRA & KIMM INC	PRE TREATMENT EVAL-US NAMEPLATE	2,089.50
VEENSTRA & KIMM INC	NPDES COMPLIANCE STRATEGY	1,832.82
ALLIANT ENERGY	ENERGY USAGE-WAT	1,422.61
EBS	INSURANCE CLAIMS-ALL DEPTS	1,099.47
VEENSTRA & KIMM INC	PW STORAGE BUILDINGS	1,001.22
EBS	INSURANCE CLAIMS-ALL DEPTS	623.33
EBS	INSURANCE CLAIMS-ALL DEPTS	500.30
MEDIACOM	PHONE/INTERNET-P&A	361.37
COMMUNITY DEVELOPMENT GROUP	ADVERTISING-P&REC	348.50
STAPLES INC	SUPPLIES-ALL DEPTS	314.15
IOWA DEPT OF PUBLIC SAFETY	ONLINE WARRANTS-PD	300.00
CITY LAUNDERING CO	SERVICES-LBC	284.66

CENTRAL IOWA DISTRIBUTING	SUPPLIES-PW	278.00
LORI BOREN	MILEAGE-ALL DEPTS	276.41
VERMEER SALES & SERVICE INC	EQUIPMENT REPAIR-RUT	222.98
APPLIED CONCEPTS INC	EQUIPMENT REPAIR-PD	217.50
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-ALL DEPTS	207.00
CHRIS NOSBISCH	MILEAGE-P&A	199.78
MARSHA DEWELL	MILEAGE-ALL DEPTS	197.81
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	186.49
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A	171.43
GORDON LUMBER COMPANY	CITY HALL IMPROVEMENTS	171.20
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	165.33
MACQUEEN EQUIPMENT	EQUIPMENT MAINT-RUT	145.33
ALLIANT ENERGY	ENERGY USAGE-SEW	138.62
TECH SOLUTIONS	FIRE ALARM MONITORING-LBC	136.35
STAPLES INC	SUPPLIES-P&A	129.01
THE SUN	SUBSCRIPTION-P&A	110.00
ROBERT CAMPAGNA	INSTRUCTOR-LBC	98.00
VEENSTRA & KIMM INC	STREET MISC ENGINEERING	90.00
LEIGH BRADBURY	MILEAGE-ALL DEPTS	78.60
ARAMARK	RUGS,SERVICES-FD	70.97
KIRKWOOD COMMUNITY COLLEGE	CPR/AED CERTIFICATION-ALL DEPT	69.00
KELLI MARIE KENNON-LANE	INSTRUCTOR-LBC	50.00
ALLIANT ENERGY	ENERGY USAGE-EMA	42.44
LYNCH FORD	VEHICLE MAINT-PD	38.62
ALLIANT ENERGY	ENERGY USAGE-SEW	34.02
ALLIANT ENERGY	ENERGY USAGE-P&REC	31.87
ALLIANT ENERGY	ENERGY USAGE-SW	25.86
ALLIANT ENERGY	ENERGY USAGE-P&REC	25.55
DONNA HERRING	INSTRUCTOR-LBC	25.00
HAWKINS INC	CHEMICALS-WAT	20.00
ALLIANT ENERGY	ENERGY USAGE-CEM	19.07
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	8.25
TOTAL		175,151.44

GENERAL FUND	21,720.81
SEWER FUND	10,750.78
LBC	4,433.88
CAPITAL IMPROVEMENT PROJECTS	261.20
LOST III STREETS & SIDEWALKS	4,797.00
DAVIS PARK IMPROVEMENTS	2,104.00
ARP POLICE STATION CONST	120,474.25
PW COLD STORAGE	1,001.22
WATER FUND	5,011.06
SOLID WASTE	865.46
ROAD USE TAX FUND	3,676.20
STORM WATER FUND	55.58
TOTAL	175,151.44

FY23 MARCH REVENUE

GENERAL GOVERNMENT	283,064.66
PUBLIC WORKS	224,600.72

PUBLIC SAFETY	100,218.67
CULTURE-RECREATION	54,354.46
DEBT SERVICE	3,247.32
TOTAL	665,485.83

Discussion and Consideration of an Appeal of the Historic Preservation Commission Decision – 724 5th Ave NW – Council Action as Needed. City Hall received a formal written appeal from Mr. Amundson on April 18, 2023 for the denial of his application for vinyl windows at his home located at 724 5th Avenue NW. Staff is still recommending approving the appeal of the denial by HPC for reasons stated at the last Council meeting. If cost of materials has been accepted as a basis for approval for installation of vinyl windows, it cannot be limited to a single applicant.

Suzette Astley and Guy Booth with Historic Preservation were in attendance and gave a summary of the timeline of the application from Mr. Amundson. The original building permit application was received on October 28, 2022 but an application to HPC for a Certificate of Appropriateness was not received until January 24, 2023. Historic Preservation is unable to act on a permit until this application is received. The item was tabled by HPC on 2 separate occasions because additional information requested had not been received and the applicant did not attend meetings to answer questions. HPC then acted upon and denied the application at its April 12, 2023 meeting due to lack of information.

Tuerler feels that the application for a Certificate of Appropriateness that was submitted by the applicant answers the questions that were asked on the application and is in favor of approving this appeal. He also stated that applicants are not required to attend HPC meetings. Historic Preservation has since redone the Certificate of Appropriateness application to reflect all of the pertinent information that is required to act on an application. Tuerler made a motion to approve the appeal of the denial by the Historic Preservation Commission for a Certificate of Appropriateness for vinyl windows at 724 5th Avenue NW. Tuerler's motion seconded by West. Guy Booth said the Commission made concerted efforts to receive the information that was needed in order for them to act upon the application appropriately and according to their guidelines. Voting yes on the motion were Tuerler, Rose, Engel and West. Voting no, Herrmann. Motion passes.

Tuerler then made a motion to approve a Certificate of Appropriateness per the application of January 24, 2023 for four windows to be replaced at 724 5th Avenue NW. Motion seconded by West. Voting yes on the motion were Tuerler, Rose, Engel and West. Voting no, Herrmann. Motion passes. Herrmann explained her reason for voting no on these two motions. She believes that the process that is established by the Historic Preservation Commission and their evaluation of the use of that process was appropriate and does not believe Council should step in their shoes. She believes they tried to do what they were chartered to do and it was due to lack of communication and lack of follow-through that they were not able to be successful. She does not believe their process failed but it was a communication failure.

Discussion and Consideration of In-Car Camera Purchase – Police Department – Council Action as Needed. The Police Department has received approval for a grant application from the Iowa Governor's Traffic Safety Bureau (GTSB) in the amount of \$4,500 to offset a majority of the costs. Motion made by Engel, seconded by Rose to approve the purchase an in-car video camera in the amount of \$7,220.00. Motion carries.

Discussion and Consideration of Proposed LBC Fee Increases – Council Action as Needed. Staff has been working with the Park and Rec Board on proposed fee increases for the LBC. Normally, fee structures would be reviewed on an annual basis, however, Covid protocols prevented normal operations at the facility for the first two years of operation. Parks and Recreation Director, Matt Siders, provided Council with

a breakdown of the proposed fees. Overall there will be a 7% increase in membership fees, 10% increase in rental fees and 40-66% increases in daily admissions. Council felt that the proposed increases were in line with other area centers. The proposed fee list provided by Siders specified a certain amount that included tax. Herrmann felt that it was not good practice to quote specific tax amounts as those rates were out of our control and could potentially change. The new rates would go into effect July 1, 2023. Herrmann made a motion to approve the proposed fees without tax and present them to patrons as the fee they will be paying, sales tax not included. Motion seconded by Engel. Motion carries.

Discussion and Consideration of Pay Application #5 – Police Station – Council Action as Needed. Motion made by Rose, seconded by Tuerler to approve Pay Application #5-Police Station in the amount of \$76,912.00. Motion carries.

Discussion Items (No Action)

Goal Setting. Staff distributed two proposals for the City Council goal-setting session, one from Pat Callahan and another from Elizabeth Hansen. Both offer a one-day session but Hanson would also offer a longer session for the day that would include different participants. The purpose of this goal-setting session will be for Council to determine what their immediate goals are for projects or policy related items for the next two years and potentially incorporate long range goals as well.

Reports of Mayor/Council/Administrator

Mayor's Report. There was a rain barrel distribution done for Linn County Sustainability, in conjunction with Mount Vernon clean-up day, where 20 rain barrels were given away. Wieseler is involved with the High School talking about sustainability there.

Council Reports. Rose noted that Chalk the Walk is this coming weekend and today was the first day of the bulky item pick-up.

City Administrator's Report. Full report available on the City website under the May 1, 2023 Council Packet.

As there was no further business to attend to, the meeting adjourned, the time being 8:25 p.m., May 1, 2023.

Respectfully submitted,
Marsha Dewell
City Clerk