

COLELIBRARY BOARD OF TRUSTEES MINUTES FEBRUARY 23, 2021

PRESENT: Cathy Boggs, Greg Cotton, Deb George, Tracey Louwagie, Diana Corcoran,
Bob Meeker.

- I. The meeting was called to order by President Deb George at 8:33 a.m. via Zoom.
- II. The minutes were Approved.
- III. REPORTS:
 - A. PRESIDENT:
 - B. PUBLIC LIBRARIAN:
 1. The Summer Reading Program theme this year will be: "Reading Colors Your World." We will plan to use both "in-house" and "out of house" sessions.
 2. Cathy spoke with the City Manager who said the libraries proposed budget looks like a "go," but it is up to a vote by the city council to be approved.
 3. It was suggested that we have future scheduled meetings with the City. These would be informal, informational sessions.
 4. It was also suggested that we look into meeting with college officials for better mutual understanding.
 5. COVID: The college seems to be doing very well with no reported cases and no one quarantined at this time. But we don't expect any policy changes in the near future. Spring break begins March 15th, after which we need to remain cautious, using masks and social distancing. We may consider things like doing story times outside and allowing a limited number of patrons inside the library, but following college policy is the key.
 - C. LIBRARIAN:
 1. We reviewed the financial report.
 2. We have a carry-over of about \$2,600.
 3. We have not yet received County funds, but expect to soon.
- IV. MAJOR BUSINESS:
 1. Personnel Policy:

We critiqued our Personnel Policies for Public Library Director, Public Librarian, and created a Job Description for Public Librarian Assistant. The final versions of these policies will be presented to the Board for approval at the March meeting.

We would begin the application process for the new position in April.

The next meeting is scheduled for March 23 at 8:30 a.m.
The meeting was adjourned at 9:19 a.m.

Respectfully submitted,
Bob Meeker