

**Cole Library Board of Trustees Minutes
February 21, 2023**

Present: Cathy, Diana, Tracey, Grace, Jackie, Julia & Chris

- I. The meeting was called to order at 8:29 a.m. by President Diana Corcoran.
- II. Minutes were approved with a date change when the County Money arrived.
- III. Reports/Ongoing Business
 - a. President –
 - b. Public Librarian
 - i. Cathy distributed a flyer for Linn County Supervisors Advocacy meeting which is March 10th from 10-11:30 at the Hiawatha Library. It will be a time for talking points and Cathy encouraged Board Members to attend.
 - ii. Story Walk Idea- Cathy presented The Board with an idea to have a “Story Walk” around town. The first “Story Walk” will take place from the Quarry to the Skate Park and the book will be Creeksfinding by Jaqueline Briggs Martin. Hills Bank will partner with the Library and Cathy will touch base with Matt Siders to ensure that this will not interfere with the upcoming Sculpture Trail. There will be a new “Story Walk” 4 times a year and the approximate cost for this project is \$200.
 - iii. Spring Book Talk will be April 13, 2023 at noon.
 - c. Librarian’s Report
 - i. Financial Report –
 1. The County Fund check arrived (\$31,621.32). It was noted that the check was made out incorrectly to Cornell College which explains why there is confusion as to where the money goes when it arrives to the College. This error has been corrected for next year.
 2. Cole Library received \$1,196.30 from the Lisbon Library which was from the Gary’s Round Up Program. Gary’s sent Lisbon Library the entire amount from the Roundup and the Lisbon Library sent us half. The Roundup was originally intended to benefit both local libraries. This money will go toward the Summer Reading Program.
 3. Bridges cost will be \$1250.67.
- IV. Major Business
 - a. Internet Use Policy (p. 25) - We received final copy for the Handbook.
 - b. Policy Updates for Certification – Grace shared the changes to Bylaws – Board’s Role that needed to be made for the Library to be eligible for 3rd Tier Accreditation. These changes were approved by the Board.
 - c. Sex Offenders in the Library Policy was approved by the Board and will be added to the Handbook.

- d. Children's Room Renovation Update: It will cost approximately \$10,000 to redo the Children's room: \$850 to paint, \$5,000-\$6,000 to carpet. The Board approved the purchase of blinds for the Children's Room and the Browsing Room at a cost of \$2000. Cathy showed the Board the new "pond rug" she will purchase (\$250).
- e. Library Assistant Replacement - There are 8 applicants. Cathy and Grace hope to move forward with interviews next week.

Meeting adjourned at 9:21 a.m. Next meeting will be March 21, 2023