

The City Council returned to in-person meetings held at the Police Station, 380 Lincoln Hwy. The Council asked that those in attendance wear a mask if unvaccinated and observe social distancing protocols. The public entrance to the police station is on the west side of the building. For those individuals that were unable to attend or did not feel comfortable with in-person meetings, the City provided a Zoom option. For those planning to attend via Zoom the following information was needed: Telephone #: 1-312-626-6799, Meeting ID: 820 8517 1617, Password: 195468. If assistance was needed before the meeting they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were present: Roudabush, West, Wieseler, Herrmann and Rose. Absent: Mayor Jamie Hampton.

**Call to Order.** At 6:30 p.m. Mayor Pro-Tem Tom Wieseler called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by West, seconded by Herrmann. Motion carries.

**Consent Agenda.** Motion to approve the Consent Agenda made by Rose, seconded by Herrmann. Motion carries.

Approval of City Council Minutes – November 15, 2021 Regular Council Meeting

### **Public Hearing**

Public Hearing for an Ordinance Amending Chapter 3 Boundaries, Section 3.02, Voting Precincts of the City of Mt. Vernon Municipal Code. Mayor Pro-Tem Wieseler declared the Public Hearing open. Hearing no comments from the public Mayor Pro-Tem Wieseler closed the Public Hearing.

### **Ordinance Approval/Amendment**

Ordinance #11-15-2021A: Providing that General Property Taxes Levied and Collected Each Year on Certain Property Located Within the Stonebrook Urban Renewal Area, in the City of Mount Vernon, County of Linn, State of Iowa, by and for the Benefit of the State of Iowa, City of Mount Vernon, County of Linn, Mount Vernon Community School District, and Other Taxing Districts, be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advanced to and Indebtedness, Including Bonds Issued or to be Issued, Incurred by the City in Connection with the Stonebrook Urban Renewal Area (Phase 3 Parcels). Staff has not received any written or verbal communication since the first reading of this ordinance. Motion to approve the second reading of Ordinance #11-15-2021A made by West, seconded by Rose. Roll call vote. Motion carries.

Ordinance #12-6-2021A: Amending Chapter 3 Boundaries, Section 3.02, Voting Precincts of the City of Mt. Vernon Municipal Code. The 2020 Census has triggered a change to Mount Vernon's voting precinct maps. This ordinance provides the legal descriptions for the new voting precincts. It is a State requirement that this be part of the City Code. Motion to approve the first reading of Ordinance #12-6-2021A made by Herrmann, seconded by Rose. Roll call vote. Motion carries.

### **Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Rose, seconded by Herrmann. Motion carries.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AHLERS & COONEY P.C.	STONEBROOK URP	301.00
ALEX VOLKOV	UNIFORMS-WAT,SEW	221.48
ALLIANT	ENERGY USAGE-SEW	5,293.38
ALLIANT	ENERGY USAGE-WAT	2,009.21
ALLIANT	ENERGY USAGE-PD	747.05
ALLIANT	ENERGY USAGE-P&REC	224.61
ALLIANT	ENERGY USAGE-SEW	89.96
ALLIANT	ENERGY USAGE-EMA	43.24
ALLIANT	ENERGY USAGE-SEW	36.85
ALLIANT	ENERGY USAGE-P&REC	33.47
ALLIANT	ENERGY USAGE-CEM	19.07
ALLIANT IES UTILITIES	ENERGY USAGE-LBC	3,304.37
AUSTIN BOHLKEN	REFEREE-P&REC	110.00
BANKCARD 8076 MTOT	CREDIT CARD FEES-LBC	358.48
BRADY LANHAM	BREAKER/OUTLET INSTALL-RUT	2,035.00
CANINE TACTICAL LLC	CERTIFICATION-PD	800.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	469.71
CASSIDY OLBERDING	REFEREE-P&REC	50.00
CASSIDY OLBERDING	REFEREE-P&REC	40.00
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	117.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES-RUT	238.50
CHRIS NOSBISCH	MILEAGE-P&A	161.84
CITY LAUNDERING	SERVICES-P&A	56.64
CITY LAUNDERING	SERVICES-P&A	56.64
CITY LAUNDERING CO	SERVICES-LBC	254.56
CITY LAUNDERING CO	SERVICES-LBC	254.56
CLIFTON LARSON ALLEN	AUDITOR FEES-P&A	2,625.00
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	116.00
COPYWORKS	BROCHURES-LBC	561.00
CR METRO ECONOMIC ALLIANCE	MEMBERSHIP-ECON DEV	3,500.00
CREATIVE PRODUCT SOURCING	GRADUATION CERTIFICATES-PD	307.26
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DELTA DENTAL	INSURANCE-ALL DEPTS	1,634.82
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-RUT	48.72
DUSTIN BURNETT	KEY MACHINE-RUT	150.00
EBS	INSURANCE CLAIMS-ALL DEPTS	1,729.11
EBS	ADMIN FEE-ALL DEPTS	345.50
ESO SOLUTIONS	SOFTWARE-FD	3,097.40
FELD FIRE	UNIFORMS-FD	345.00
FELD FIRE	TOOLS-FD	240.00
FUTURE LINE TRUCK EQUIPMENT	LIGHT BAR-RUT	197.78
GARY'S FOODS	SUPPLIES-P&REC,LBC	285.49
GAZETTE COMMUNICATIONS	FIRE SAFE CABINETS-RUT	1,000.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	512.74
HALL & HALL ENGINEERING	SOFTBALL FIELD EASEMENT-SEW	219.00
HALL & HALL ENGINEERING	SHADE STRUCTURES-LBC	69.00
HAWKINS INC	CHEMICALS-WAT	2,373.39
INDUSTRIAL TECHNICAL SUPPORT	BOOSTER PUMP TROUBLESHOOT-WAT	250.00
IOWA FINANCE AUTHORITY	STATE REVOLVING FUND	16,064.38
IOWA ONE CALL	LOCATES-WAT,SEW	26.10
IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP-PD	125.00
IOWA PRISON INDUSTRIES	RIVET DRIVES-RUT	297.00

IOWA PRISON INDUSTRIES	PLAQUES-P&A	79.00
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-ALL DEPTS	817.75
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-PD	927.50
IOWA SOLUTIONS INC	MONTHLY MAINTENANCE-ALL DEPTS	784.25
JAYNE DEWITTE	REIMB-PD	73.94
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
JORDAN AXTELL	REFEREE-P&REC	80.00
JOURNAL COMMUNICATION	ADVERTISING-LBC	10,215.00
KIEFER AQUATICS	DIVING BOARD STEP-POOL	110.00
KLUESNER CONSTRUCTION INC	CRACK SEALING-RUT	4,163.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	140.20
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	57.50
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-LBC	3.29
L&M CONSTRUCTION	LMI PROJECT	2,600.00
LINN CO-OP OIL CO	FUEL-PW	4,322.96
LYNCH FORD	VEHICLE MAINT-PD	1,525.69
LYNCH FORD	BATTERY-PD	295.23
MARKET STREET	SERVICES-MVHPC	350.00
MARKET STREET	SERVICES-MVHPC	150.00
MARY AKINS	DEPOSIT REFUND-WAT	14.82
MATT SIDERS	MEAL REIMB-P&REC	30.84
MEDIACOM	PHONE/INTERNET-P&A	352.07
MEDIACOM	PHONE/INTERNET-PD	489.77
MEDIACOM	PHONE/INTERNET-WWTP	278.53
MEDIACOM	PHONE/INTERNET-P&REC	244.73
MIDWEST RADAR & EQUIPMENT	EQUIP SERVICE-PD	320.00
MORTON SALT	WINTER SALT-RUT	6,244.17
MORTON SALT	WINTER SALT-RUT	2,054.83
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	974.83
MOUNT VERNON BANK	NSF CHECKS-WAT	797.36
NEAL'S WATER CONDITIONING SERVICE	WATER,SALT-RUT,P&A	53.50
NIGHT SHIFT	CLEANING SERVICE-P&A	788.03
NIGHT SHIFT	CLEANING SERVICE-PD	756.39
P&K MIDWEST INC	GREASE-RUT	52.30
P&K MIDWEST INC	SERVICE-RUT	35.00
PAUL HAGEMAN	REFEREE-P&REC	80.00
PAYROLL	CLAIMS	179,626.17
PNP	FUEL-PD	2,024.42
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	462.79
POSTMASTER	FIRST CLASS PRESORT FEE	265.00
PUSH-PEDAL-PULL	EQUIP MAINT-LBC	2,453.00
RACOM CORPORATION	PHASE II TDMA/PROGRAMMING-PD	1,395.00
RAY ALLEN MFG	BOWL/KONG BALLS-K9	220.86
RC TECH	CAMERAS,INSTALLATION-RUT	2,517.66
RHINO INDUSTRIES INC	CHEMICALS-SEW	794.00
RICKARD SIGN AND DESIGN CORP	CHEVRONS,PRINTS-PD	995.00
ROTO ROOTER	6TH ST PLUG-SEW	660.00
ROTO-ROOTER	VAC/JET LINE-SEW	2,965.00
SARAH BOOTS	REIMB-LBC	205.16
STAPLES	SUPPLIES-P&A,RUT	255.27
STAPLES	SUPPLIES-PD	87.69
STAPLES INC	SUPPLIES-P&A	148.37
SUE RIPKE	MILEAGE-P&A	17.92
SUN LIFE ASSURANCE COMPANY	INSURANCE-ALL DEPTS	1,521.74

SYDNEY MCDANIEL	REFUND-LBC	50.00
TASC	ADMIN FEE-ALL DEPTS	248.94
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-SW	13,275.00
TRASH STICKERS INC	TRASH TAGS-S/W 30,000	907.00
TREASURER STATE OF IOWA	WET TAX	2,949.00
TREASURER STATE OF IOWA	SALES TAX	2,540.00
TURF TANK	ROBOT CONFIGURATION-RUT,P&REC	1,500.00
UMB	LONG TERM DEBT PYMTS	123,178.75
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	7,531.99
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	153.77
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	2,102.00
VEENSTRA & KIMM INC	WWTP SLUDGE DISPOSAL PLAN	882.50
WAPSI WASTE SERVICE	GB,RECYL-SW	22,982.87
WATCH GUARD	STORAGE-PD	233.10
WATER SOLUTIONS UNLIMITED	CHEMICALS-WAT	3,442.31
WATER SOLUTIONS UNLIMITED INC	CHEMICALS-SEW	948.00
WELLMARK	INSURANCE-ALL DEPTS	22,806.76
WENDLING QUARRIES	ROCK-RUT	709.36
WENDLING QUARRIES	ROCK-RUT	315.62
TOTAL		498,455.20

DEBT SERVICE		139,243.13
GENERAL FUND		42,573.79
LBC		22490.6
LOST III COMMUNITY CENTER		369.00
LOW-MODERATE INCOME FUND		2,600.00
PAYROLL		179,626.17
POLICE STATION CONSTRUCTION		949.39
ROAD USE TAX FUND		28,494.39
SEWER FUND		20,874.11
SOLID WASTE		40,612.34
STORM WATER FUND		872.59
WATER FUND		19,749.69
TOTAL		498,455.20

**FY22 NOVEMBER REVENUE**

GENERAL GOVERNMENT		1,035,301.31
PUBLIC SAFETY		16,504.25
PUBLIC WORKS		238,363.13
CULTURE-RECREATION		40,908.52
DEBT SERVICE		4,639.40
TOTAL		1,335,716.61

Discussion and Consideration of Covid Related Issues/Policies – Council Action as Needed. No changes were made to Covid related issues/policies.

Discussion and Consideration of Municipal Materials Management Agreement with Republic Services LLC – Solid Waste – Council Action as Needed. Council was given a copy of the proposed solid waste contract with Republic. The towns of DeWitte, Fairfax and Camanche were listed as references and contacted. All

three gave favorable reviews. The City's attorney has reviewed and did not indicate any significant changes from his initial review. This was discussion only; no decisions were made.

Discussion and Consideration of Request for Qualifications for Legal Services – Council Action as Needed. The City's current attorney has announced his retirement from the Simmons Perrine law firm. A different attorney within the firm could be used but because it has been over ten years since the City has reviewed attorney options staff recommends requesting qualifications from established firms and review additional options. Motion to approve a Request for Qualification for legal services as presented made by Rose, seconded by West. Motion carries.

**Discussion Items (No Action)**

Fee Schedule – FYI. Council was given a rough draft of a new fee schedule City services for review. This is for discussion only. No changes were made.

**Reports of Mayor/Council/Administrator**

City Administrator's Report. T-Mobile will be replacing an antenna on the water tower on Tuesday, December 7, 2021. Staff has sent information via social media and Nixle that this will most likely disrupt traffic on 1<sup>st</sup> Street. The leaf program has ended. FY23 budget and CIP discussions will begin soon. City Hall will be closed December 17 from 11:30 to 1:30 for the employee recognition luncheon. +

As there was no further business to attend to the meeting adjourned the time being 7:52 p.m., December 6, 2021.

Respectfully submitted,  
Sue Ripke  
City Clerk