

The Mount Vernon City Council met December 5, 2022, at the Police Station, 380 Lincoln Hwy. For those individuals that were unable to attend or did not feel comfortable with in-person meetings, the City provided a Zoom option. For those planning to attend via Zoom the following information was needed: Telephone #: 1-312-626-6799, Meeting ID: 889 2436 1332, Password: 649258. If assistance was needed before the meeting, they could contact City Administrator Chris Nosbisch at 319-359-8613. The following Council members were present: Tuerler, Herrmann and Engel. Absent Rose and West.

Call to Order. At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order. Agenda additions/corrections: Agenda item D5/Zoning Board of Adjustment appointments will be pulled from the Consent Agenda for further discussion.

Agenda Additions/Agenda Approval. Motion to approve the Agenda with the noted exception made by Tuerler, seconded by Engel. Absent: Rose and West. Motion carries.

Consent Agenda. Motion to approve the Consent Agenda with the exception of D5 made by Herrmann, seconded by Tuerler. Absent: Rose and West. Motion carries.

Approval of City Council Minutes – November 21, 2022, Regular Council Meeting.

Appoint Lori Boren, Emily Reddish, Bob Campana, Julie Andrews – Parks and Rec Commission

Appoint Donald Moore, Guy Booth, Wade Squires, Mike Guerber – Historic Preservation Commission

Appoint Jenna Wischmeyer – Planning and Zoning Commission

Appoint Terry Elam, Johnathon Brinson – Zoning Board of Adjustment (not approved).

Appoint Loren Conley, Joel Wolfe – Assistant Building Officials

Appoint Nor Meyer – Board of Appeals Alternate

Ordinance Approval/Amendment

Ordinance #11-7-2022A: Amending Chapter 105 Solid Waste Control to the Mount Vernon Code of Ordinances. Staff has not received any verbal or written communication regarding Ordinance #11-7-2022A. Motion to approve the third and final reading of Ordinance #11-7-2022A made by Engel, seconded by Herrmann. Absent: Rose and West. Roll call vote. Motion carries.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Tuerler, seconded by Herrmann. Absent: Rose and West. Motion carries.

AHLERS & COONEY P.C.	URBAN RENEWAL-P&A	704.00
ALEX ZUMBA	DEPOSIT REFUND-WAT	100.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	82.83
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	22.38
ARAMARK	RUGS,SERVICES-FD	64.52
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
AUTOMOTIVE SERVICES INC	LEAF VAC TIRES-PW	424.00
BANKCARD 8076	REFUND-LBC	365.94
BRECKE MECHANICAL CONTRACTORS	12" WATER MAIN-WAT	14,602.75
BROWN SUPPLY COMPANY	LOCATER-WAT	1,323.50
CARQUEST OF LISBON	VEHICLE MAINT-PW	633.40
CATERPILLAR FINANCIAL SERVICES	GENERATOR-PD	949.39

CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	124.00
CHRIS NOSBISCH	MILEAGE-P&A	149.43
CHRISTOPHER BROWN	CLEANING SERVICES-FD	93.75
CITY LAUNDERING	SERVICES-P&A	332.66
CONCRETE POLYFIX	CONCRETE REPAIRS-CITY HALL	1,836.96
CR LC SOLID WASTE AGENCY	SERVICE-SW	98.70
CUMMINS SALES AND SERVICE	VEHICLE REPAIRS/MAINT-FD PIERCE ARROW XT	3,842.27
CUSTOM HOSE & SUPPLIES INC	HOSES-WAT	695.56
DE NOVO MARKETING	MONTHLY MAINT-LBC	300.00
DIXON ENGINEERING INC	SITE VISIT-WAT	1,325.00
EBS	INSURANCE CLAIMS-ALL DEPTS	2,271.94
GARET SWARTZENDRUBER	REFEREE-P&REC	75.00
GARY'S FOODS	SUPPLIES-ALL DEPTS	128.48
GORDON LUMBER COMPANY	BUILDING SUPPLIES-RUT,P&A	52.50
GRAINGER INC	TRANSFER PUMP-RUT	1,146.00
HARGER'S ACOUSTICS, INC	CEILING/CHAMBER-CIP	5,763.00
HAWKINS INC	CHEMICALS-WAT	30.00
HDC PRINTED PRODUCTS	SUPPLIES-ALL DEPTS	81.50
IOWA FINANCE AUTHORITY	SRF BOND PAYMENT WWTP	15,390.00
IOWA ONE CALL	LOCATES-WAT,SEW	134.10
IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP-PD	125.00
IOWA SOLUTIONS INC	MONTHLY MAINT-ALL DEPTS	752.50
JOEL DENES	FITNESS MEMBERSHIP-PW	100.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	30.25
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING-PD	40.00
KELLI MARIE KENNON-LANE	INSTRUCTOR-LBC	40.00
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	130.38
KONICA MINOLTA	MAINT PLAN/COPIES-LBC	57.79
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES-PD	106.03
LINN CO-OP OIL CO	FUEL-PW	6,634.82
LYNCH FORD	VEHICLE MAINT-PD	865.07
MACQUEEN EQUIPMENT	TACHOMETER/LEAF VAC-SW	188.25
MARCUS MCANDREW	REFEREE-P&REC	100.00
MARKET STREET	ADS/PUBLICATIONS-MVHPC	60.00
MARKET STREET	WEB HOSTING-MVHPC	500.00
MATT PLOTZ	FITNESS MEMBERSHIP-PW	100.00
MECHANICSVILLE TELEPHONE COMPANY	PHONE/INTERNET-LBC	724.59
MEDIACOM	PHONE/INTERNET-P&A	361.33
MEDIACOM	PHONE/INTERNET-POOL	256.58
MEDIACOM	PHONE/INTERNET-SEW	288.13
MEDIACOM	PHONE/INTERNET-P&REC	254.50
MENARDS	STEEL RACKING BEAM-PD	275.88
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	1,295.15
MT VERNON CAR WASH	VEHICLE MAINT-PD	40.00
NATHANIEL LEWIS	REFEREE-P&REC	50.00
NEAL'S WATER CONDITIONING	WAT/SALT-RUT	13.50
NIGHT SHIFT LLC	CLEANING SERVICES-PD	1,590.75
OFFICE EXPRESS	VOICE RECORDER-P&A	219.99
ORKIN	PEST CONTROL-PD	60.00
PAYROLL	CLAIMS	126,957.16
PNP	FUEL-PD	1,977.38
POSTMASTER	FIRST CLASS PRESORT FEE	275.00
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	526.69
PRESTO-X	PEST CONTROL-FD	130.54

RC TECH	CAMERA SERVICE-SW	186.50
RICKARD SIGN AND DESIGN CORP	CART PERMITS-PD	50.00
STAPLES INC	SUPPLIES-PD	109.37
STATE CHEMICAL SOLUTIONS	ODOR ELIMINATORS-RUT	198.70
STREICHERS	UNIFORMS-PD	80.00
TASC	FSA ADMIN FEE-ALL DEPTS	235.11
TOTAL TREE CARE OF IOWA CITY	TREE MAINT-S/W	6,393.75
TREASURER STATE OF IOWA	SALES TAX	2,816.02
TREASURER STATE OF IOWA	WET TAX	2,801.00
TRI-CITY ELECTRIC CO OF IOWA	INSTALLATION FOR CERT SSL-LBC	280.00
UMB	2018 SERIES BOND-WELLNESS CNTR	69,517.50
UMB	SERIES 2014 GO STREETS/POOL	21,712.50
UMB	SERIES 2019 WAT/SEW PAYMENT	12,346.25
UMB	2013A GO RAB PAYMENT	7,908.75
UNION PACIFIC RAILROAD CO	ENGINEERING/1ST ST BRIDGE CONTRACT	444.00
UNITED STATES POSTAL SERVICE	METER POSTAGE-ALL DEPTS	2,000.00
US CELLULAR	CELL PHONE-P&REC,WAT,SEW	178.97
USA BLUE BOOK	TESTING-WAT	622.52
VEENSTRA & KIMM INC	2022 SANI SEW INVESTIGATION	21,549.11
VEENSTRA & KIMM INC	HWY 1 RAB IMPROVEMENTS	2,248.38
VEENSTRA & KIMM INC	1ST STREET W RR BRIDGE REPAIR	1,674.50
VEENSTRA & KIMM INC	PW STORAGE BUILDING	474.00
VEENSTRA & KIMM INC	WATER MISC ENGINEERING	420.00
VEENSTRA & KIMM INC	PARKS MISC ENGINEERING	285.00
VEENSTRA & KIMM INC	STONEBRAKER DEV REVIEW	99.50
VEENSTRA & KIMM INC	NPDES COMPLIANCE STRATEGY	72.00
WENDLING QUARRIES	ROADSTONE-RUT	349.57
TOTAL		353,328.82
ARP POLICE STATION CONST		949.39
ARPA LINN COUNTY GRANT		21,549.11
CAPITAL IMPROVEMENT PROJECTS		7,911.50
DEBT SERVICE FUND		126,875.00
GENERAL FUND		18,034.56
HWY 30 CORRIDOR IMPROVEMENTS		2,248.38
LBC		4,250.38
PAYROLL		126,957.16
ROAD USE TAX FUND		12,095.43
SEWER FUND		3,812.30
SOLID WASTE		3647.58
STORM WATER FUND		132.22
WATER FUND		24,865.81
TOTAL		353,328.82

Discussion and Consideration of a Temporary Utility Shut-Off Policy – Council Action as Needed. In the past, if a resident was going to be away from the City for three months or longer, they were able to shut-off some of their utility services. They would continue paying the Storm Water and the Sewer Surcharge fees but not the Solid Waste or City services fee. This practice has never been formally approved by the City Council in written form. Staff is proposing a policy that states if a resident wants to take advantage of a temporary shut-off they give the City a 48-hour notice to shut-off and restore and Solid Waste fees will only

be waived if Republic Services waive their fees. If the City is billed for the garbage service in their absence the resident will still be responsible. Council took no action.

Discussion and Consideration of an Application for CDBG-DR funds from the Iowa Department of Economic Development Authority – Council Action as Needed. Developer Eric Gutschmidt has been working with ECICOG representative Tracey Achenbach regarding a Community Development Block Grant – Disaster Recovery housing application. Because the City has authority over the project, we must sponsor the application before it can be approved by the IEDA. The proposed duplex will be constructed on an in-fill lot located between 710 and 724 5th Ave NW (the agenda inadvertently listed the address in the SW quadrant). Motion to set December 19, 2022, as the Public Hearing date for the discussion and consideration of an application from CDBG-DR funds from IDEA made by Tuerler, seconded by Herrmann. Absent: Rose and West. Motion carries.

Discussion and Consideration of Door Security Equipment – Fire Department – Council Action as Needed. The Fire Department is upgrading their door security. Allied Glass has submitted a bid for Council approval for the installation of handicap, strike and keypad devices. Motion to approve the Allied Glass bid made by Herrmann, seconded by Engel. Absent: Rose and West. Motion carries.

Discussion and Consideration of Training Expense Reimbursement Agreement for the Police Department – Council Action as Needed. Although the City has an agreement in place regarding an employee and the Iowa Law Enforcement Academy it has never been updated. The City Attorney was asked to review the training expense reimbursement agreement for new officer hires. This agreement is designed to limit the losses incurred by cities who are required to send future officers through the certification process. Motion to approve the Training Expense Reimbursement agreement made by Tuerler, seconded by Engel. Absent: Rose and West. Motion carries.

Discussion Items (No Action)

CIP – Year in Review. Council received and discussed the FY23 CIP report.

Reports of Mayor/Council/Administrator

Mayor's Report. The North Liberty mayor will be visiting MV on Friday.

City Administrator's Report. City Administrator will be in Des Moines for laCMA Strategic plan. The Police Advisory Board will meet December 6, 2022, to review the proposed FY24 budget. Staff will be participating in the Workplace Violence/Active Shooter training on December 13, 2022. The City of MV employee recognition event will be held at the LBC on December 22, 2022, from 11-1:00 p.m.

As there was no further business to attend to the meeting adjourned the time being 7:09 p.m., December 5, 2022.

Respectfully submitted,
Sue Ripke
City Clerk