

**Cole Library Board of Trustees**  
**Meeting: November 23, 2021**  
**8:30 a.m. Room 326**

**Present: Cathy, Diana, Chris, Jackie & Tracey**

- I. The meeting was called to order at 8:34 a.m. by President Diana Corcoran.
- II. The October minutes were approved with no changes.
- III. Reports/Ongoing Business
  - a. President – Diana mentioned she received a note of gratitude from Arlen Russell in response to the thank you note sent by the Board.
  - b. Public Librarian
    - i. **Year End Report:** Cathy presented the Year End Report to the City; they did not have many questions.
    - ii. **All Iowa Reads 2022:** Iowa Center for the Book announced the 2022 All Iowa Reads Book selection – *The Butterfly Effect* by Rachel McKenny. Cathy plans to write an article about this in the Cole Corner. This book will be available to everyone on HOOPLA.
    - iii. **Brainfuse Launch:** Brainfuse is live tutoring resource that is offered (paid for) by the State Library. This will be available via the Library website. Cathy plans to promote this resource in January.
    - iv. **Database vs. E-Resources:** At Cathy’s suggestion, the Board agreed to remove the “Database” selection from the drop-down menu and move everything currently under “Databases” to “E-Resources”.
    - v. **Playaway Devices.** Cathy reported that a patron had requested that the library look into purchasing Playaway Devices. This is an alternate way to listen to audiobooks but is twice the cost of CDs. The Board decided this would not be a good investment at this time.
  - c. Librarian’s Report
    - i. **Financial Report.** Miranda stepped into the meeting and clarified a few items on the budget. A few things to note: We have not received County funds yet. Salaries went up last month because of retroactive raises. Programming is in red because we have spent higher than the monthly budgeted amount, but this will even out. Cathy made her first bank deposit since COVID!
    - ii. **Gayle Renewal.** Greg will give a demonstration on this resource next month and the Board will then decide if it is something we believe would be good to invest in.
- IV. Major Business
  - a. **Hoopla Update:** There were 25 hits on Hoopla before Cathy’s article in *The Sun*. Cathy encouraged the Board to educate and talk about Hoopla with others.
  - b. **Budget Workshop** – Cathy, Diana, Jackie and Tracey met with MV City Manager Chris Nosbisch last month. It was a very positive meeting and Chris encouraged the Board to ask for a small increase to our budget every year. The Board voted to ask for an additional \$5000 in City Funds next year. Tracey motioned, Chris 2<sup>nd</sup>. Some of the extra money will go toward increasing Building and Support Funds.
  - c. **5-Year Plan:** Cathy and Chris will work together on putting a new 5-Year Plan together based on feedback from the Community Survey. They will incorporate planning that includes present-day pandemic and the future post pandemic.

The Meeting was adjourned at 10:02 a.m. The next meeting will be Tuesday, December 21, 2021.