

The Mount Vernon City council met November 21, 2022 at the Police Station, 380 Lincoln Hwy with the following members present: Tuerler, West, Herrmann and Engel. Absent: Rose. For those individuals that were unable to attend or did not feel comfortable with in-person meetings, the City provided a Zoom option. For those planning to attend via Zoom the following information was needed: Telephone #: 1-312-626-6799, Meeting ID: 852 0499 0742, Password: 177134. If assistance was needed before the meeting they could contact City Administrator Chris Nobsch at 319-359-8613.

**Call to Order.** At 6:30 p.m. Mayor Thomas M. Wieseler called the meeting to order.

**Agenda Additions/Agenda Approval.** Motion to approve Agenda made by Engel, seconded by West. Motion carries. Rose absent.

**Consent Agenda.** Motion to approve the Consent Agenda made by Tuerler, seconded by Herrmann. Motion carries. Rose absent.

Approval of City Council Minutes – November 7, 2022 Regular Council Meeting  
Appointing Matt Ruff and Sherry Brayton – Historic Preservation  
Appoint Graham Carl - Parks and Rec Board  
Approval of Liquor License – Gary's Foods

**Public Hearing**

Public Hearing for the Consideration of an Amendment to Chapter 24 Historic Preservation Commission to the Code of Ordinances. This item will be removed from future agendas.

**Ordinance Approval/Amendment**

Ordinance #9-19-2022F: Amending Chapter 24 Historic Preservation Commission to the Mount Vernon Code of Ordinances. This item will be removed from future agendas.

Ordinance #10-17-2022A: Amending Chapter 77 All-Terrain Vehicles and Snowmobiles to the Mount Vernon Code of Ordinances. Staff has not received any verbal or written communication regarding this Ordinance. Chief Shannon provided Council with updated and final versions of the next two ordinances. Motion to approve the third and final reading of Ordinance #10-17-2022A made by Tuerler, seconded by Herrmann. Roll call vote. Motion carries. Rose absent.

Ordinance #10-17-2022B: Amending Chapter 78 Golf Carts and UTV's to the Mount Vernon Code of Ordinances. Staff has not received any verbal or written communication regarding this Ordinance. Motion to approve the third and final reading of Ordinance #10-17-2022B made by West, seconded by Engel. Roll call vote. Motion carries. Rose absent.

Ordinance #11-7-2022A: Amending Chapter 105 Solid Waste Control to the Mount Vernon Code of Ordinances. Staff has not received any verbal or written communication regarding this Ordinance. Motion to approve the second reading of Ordinance #11-7-2022A made by Herrmann, seconded by Tuerler. Roll call vote. Motion carries. Rose absent.

## **Resolutions for Approval**

Resolution #11-7-2022B: Awarding the Public Works Cold Storage Facility Construction Project. Motion to take agenda item off the table made by Tuerler, seconded by Herrmann. Motion carries. Rose absent. Staff provided information from the City Attorney to Council and maintains its recommendation to proceed with the winning bidder, Peak Construction Group, Inc. in the amount of \$504,600 for both buildings. Motion to approve Resolution #11-7-2022B made by Tuerler, seconded by West. Roll call vote. Motion carries. Rose absent.

Resolution #11-21-2022A: Awarding the Mt. Vernon/Lisbon Police Station Renovation Project. The City received a total of four bids for the Mt. Vernon/Lisbon Police Station Renovation Project with Septagon Construction coming in with the winning bid of \$1,106,500. The bid amount is approximately \$100,000 over the estimate if the full 10% contingency is needed for project completion. Motion to approve Resolution #11-21-2022A made by Engel, seconded by West. Roll call vote. Motion carries. Rose absent.

Resolution #11-21-2022B: Approving the Agreement to Maintain Storm Water Management Areas Between the City of Mt. Vernon and the MVCSD. The next five resolutions approve various storm water, drainage and water easements necessitated by the MVCSD Athletic Complex construction. This will allow clear access to City infrastructure and establish maintenance requirements for the detention basins for each entity. Motion to approve Resolution #11-21-2022B made by Tuerler, seconded by Herrmann. Roll call vote. Motion carries. Rose absent.

Resolution #11-21-2022C: Accepting a Drainage Easement from the MVCSD Located in the Southeast Quarter of the Southeast Quarter, Section 9, Township 82 North, Range 5 West, Mount Vernon, Linn County, Iowa. Motion to approve Resolution #11-21-2022C made by Engel, seconded by Tuerler. Roll call vote. Motion carries. Rose absent.

Resolution #11-21-2022D: Accepting a Storm Sewer Easement from the MVCSD Located on Parcel A, Plat of Survey No. 2593 and Lot 3, Cornell College Second Addition in the City of Mount Vernon, Linn County, Iowa. Motion to approve Resolution #11-21-2022D made by West, seconded by Herrmann. Roll call vote. Motion carries. Rose absent.

Resolution #11-21-2022E: Accepting a Storm Sewer and Drainage Easement from the MVCSD Located on Parcel A, Plat of Survey No. 2593 and Lot 3, Cornell College Second Addition in the City of Mount Vernon, Linn County, Iowa. Motion to approve Resolution #11-21-2022E made by Tuerler, seconded by Herrmann. Roll call vote. Motion carries. Rose absent.

Resolution #11-21-2022F: Accepting a Water Main Easement from the MVCSD Located on Lot 3, Cornell College Second Addition in the City of Mount Vernon, Linn County, Iowa. Motion to approve Resolution #11-21-2022F made by West, seconded by Engel. Roll call vote. Motion carries. Rose absent.

## **Motions for Approval**

Consideration of Claims List – Motion to Approve. Motion to approve Claims List made by Tuerler, seconded by Engel. Motion carries. Rose absent.

AAA PEST CONTROL	PEST CONTROL-P&A	30.00
AFFORDABLE HEATING & COOLING	HEATER CONTROL BOARD-RUT	907.59
AIRGAS INC	CYLINDER RENTAL-PW	72.01
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	4,733.44
ALLIANT ENERGY	ENERGY USAGE-WAT	3,148.55
ALLIANT ENERGY	ENERGY USAGE-FD	687.81

ALLIANT ENERGY	ENERGY USAGE-RUT	659.87
ALLIANT ENERGY	ENERGY USAGE-SEW	519.73
ALLIANT ENERGY	ENERGY USAGE-P&REC	480.57
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	442.08
ALLIANT ENERGY	ENERGY USAGE-RUT,PD	384.52
ALLIANT ENERGY	ENERGY USAGE-P&A	371.28
ALLIANT ENERGY	ENERGY USAGE-POOL	93.41
ALLIANT ENERGY	ENERGY USAGE-RUT,P&A,WAT,SEW	76.28
ALLIANT ENERGY	ENERGY USAGE-LBC	4,186.15
ALLIANT ENERGY	ENERGY USAGE-SEW	3,837.15
ALLIANT ENERGY	ENERGY USAGE-PD	829.74
ALLIANT ENERGY	ENERGY USAGE-WAT	565.27
ALLIANT ENERGY	ENERGY USAGE-EMA	43.21
ALLIANT ENERGY	ENERGY USAGE-P&REC	35.43
ALLIANT ENERGY	ENERGY USAGE-SEW	34.78
ALLIANT ENERGY	ENERGY USAGE-SW	26.33
ALLIANT ENERGY	ENERGY USAGE-CEM	19.07
ALLIED GLASS PRODUCTS INC	ENTRY DOOR REPAIR-FD	3,065.00
AMAZON CAPITAL SERVICES	SUPPLIES-LBC	416.59
AMAZON CAPITAL SERVICES	SUPPLIES-P&REC	54.95
AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP-PW	229.00
AMERICAN RED CROSS	TRAINING-LBC	210.00
AUTHNET GATEWAY BILLING	CREDIT CARD SERVICES-LBC	5.00
BANKCARD 8076	CREDIT CARD FEES-LBC,POOL,P&REC	463.02
BARNYARD SCREEN PRINTER LLC	T-SHIRTS-P&REC	702.00
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-ALL DEPTS	350.00
BUNCH HTG AND COOLING	SERVICE-PD	120.00
CAMPBELL SUPPLY CEDAR RAPIDS	SEALANT-P&REC	327.96
CAMPBELL SUPPLY CEDAR RAPIDS	EQUIPMENT-RUT	227.10
CENTRAL IOWA DISTRIBUTING	SUPPLIES-LBC	112.25
CENTURY LINK	PHONE CHARGES-PD	63.41
CITY LAUNDERING CO	SERVICES-LBC	204.82
CITY OF ELY	NIXLE NOTIFICATION SYSTEM-ALL DEPTS	2,279.76
CURTIS ENGLISH	PORTABLE RR RENTAL-P&REC	310.00
CUSTOM HOSE & SUPPLIES INC	HOSES-WAT	85.45
DE NOVO MARKETING	WEBSITE DEVELOPMENT-ALL DEPTS	8,000.00
DELTA DENTAL OF IOWA	INSURANCE-ALL DEPTS	1,750.42
DIESEL TURBO SERVICES INC	2006 DUMP TRUCK REPAIRS-RUT	13,833.14
EBS	INSURANCE CLAIMS-ALL DEPTS	1,230.49
EBS	ADMIN FEE-ALL DEPTS	358.00
EBS	INSURANCE CLAIMS-ALL DEPTS	410.00
FELD FIRE	HELMET-FD	831.00
FRONTLINE WARNING SYSTEMS	SIREN MAINT-EMA	750.00
GARY'S FOODS	TRAINING-PD	79.03
HDC PRINTED PRODUCTS	TAX FORMS-ALL DEPTS	169.82
IMWCA	WORK COMP-AUDIT PREMIUM	11,053.00
KELLI MARIE KENNON-LANE	INSTRUCTOR-LBC	20.00
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-P&A,PW	229.35
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES-PD	207.31
KROUL FARMS.	BEAUTIFICATION-LBC	170.35
LINN COUNTY PUBLIC HEALTH	FOOD SERVICE LICENSE-POOL	150.00
LUKE RUSHFORD	REFEREE-P&REC	37.50
LYNCH DALLAS PC	LEGAL FEES-P&A	1,466.50
LYNCH FORD	VEHICLE MAINT-PD	564.55

MARCUS MCANDREW	REFEREE-P&REC	75.00
MARTIN GARDNER ARCHITECTURE	ENGINEERING-PD	24,037.63
MEDIACOM	PHONE/INTERNET-PW	261.45
MENARDS	ELECTRICAL-P&A	175.95
MGM STORAGE LLC	STORAGE CONTAINER-PD	375.00
MIDWEST RADAR & EQUIPMENT	EQUIP SERVICE-PD	280.00
MIDWEST WHEEL CO	PLOW CHAINS-RUT	190.59
MOUNT VERNON ACE HARDWARE	SUPPLIES-FD	27.85
OFFICE EXPRESS	SUPPLIES-ALL DEPTS	214.88
P&K MIDWEST INC	EQUIP MAINT-RUT	533.30
PAYROLL	CLAIMS	101,030.24
RACOM CORPORATION	ANTENNA REPAIRS-FD	750.00
RANGEMASTERS TRAINING CENTER	BALLISTIC VESTS-PD	4,116.41
REPUBLIC SERVICES #897	GB,RECYL-SW	23,370.73
REPUBLIC SERVICES #897	GB,RECYL-SW	11,711.53
SETH RUSHFORD	REFEREE-P&REC	37.50
SITE ONE LANDSCAPE SUPPLY	PRE EMERGENT-P&REC	1,262.96
STAPLES INC	SUPPLIES-ALL DEPTS	189.15
STATE HYGIENIC LAB	TESTING-SEW	2,357.00
SUN LIFE ASSURANCE COMPANY	INSURANCE-ALL DEPTS	2,010.75
UNDER HILL TRUCK & AUTO REPAIR	VEHICLE MAINT-FD	1,206.38
UNITYPOINT CLINIC-OCCUPATIONAL	DRUG TESTING-PW	84.00
US BANK	CREDIT CARD PURCHASES-ALL DEPTS	3,594.24
US CELLULAR	CELL PHONE-PD	280.32
WELLMARK	INSURANCE-ALL DEPTS	27,032.61
WITMER PUBLIC SAFETY GROUP INC	EQUIPMENT-FD	42.39
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-KMVL,P&A	965.46
WOODWARD COMMUNITY MEDIA	ADS/PUBLICATIONS-LBC,P&REC	626.25
TOTAL		279,560.61

ARP POLICE STATION CONST		24,037.63
GENERAL FUND		52,717.55
LBC		9,777.63
PAYROLL		101,030.24
ROAD USE TAX FUND		26,406.39
SEWER FUND		14,871.53
SOLID WASTE		37,954.08
STORM WATER FUND		1,108.81
WATER FUND		11,656.75
TOTAL		279,560.61

<b>FY23 OCTOBER REVENUE</b>		
GENERAL GOVERNMENT		2,597,522.50
PUBLIC SAFETY		76,548.13
PUBLIC WORKS		234,190.47
CULTURE-RECREATION		43,197.73
DEBT SERVICE		25,391.28
TOTAL		2,976,850.11

Discussion and Consideration of a Preconstruction Agreement for a Primary Road Project Between the City of Mount Vernon and the Iowa Department of Transportation – Council Action as Needed. The Iowa DOT will be completing improvements to the Hwy 1 and Business 30 roundabout with a plan of eliminating the two-way travel ways for both northbound and eastbound traffic. The DOT has received grant funding to complete the work, although the City may have to contribute monetarily at some point during the construction schedule. Motion to approve the Preconstruction Agreement for a Primary Road Project between the City of Mount Vernon and the Iowa Department of Transportation made by Tuerler, seconded by West. Motion carries. Rose absent.

Discussion and Consideration of the Assistant City Administrator’s Job Description – Council Action as Needed. The Assistant City Administrator title will be removed from the Finance Director/City Clerk job description and a stand-alone position will be created. The main function of the Assistant will be payroll and human resources. Special projects and some CIP work will also be handled by this employee. Municipal Clerk certification will be required but does not need to be done before the hire date. Advertisement will begin after Thanksgiving with a possible hire date of January 2023. Motion to approve the Assistant City Administrator job description made by West, seconded by Engel. Motion carries. Rose absent.

Discussion and Consideration of the Mount Vernon Family Dentistry Office Site Plan - Council Action as Needed. The site plan has been approved by the City Planner and Planning and Zoning. Motion to approve the Mount Vernon Family Dentistry Office Site Plan made by Tuerler, seconded by West. Motion carries. Rose absent.

Discussion and Consideration of the Police Station Renovation Project Site Plan – Council Action as Needed. There will be a small addition to the north side of the building, necessitating the approval of a complete site plan, which has been approved by the City Planner and Planning and Zoning. Motion to approve the Police Station Renovation Project Site Plan made by Tuerler, seconded by Herrmann. Motion carries. Rose absent.

Discussion and Consideration of Sewer Pipe Repairs for the Plaza Auto Lift Station – Council Action as Needed. When the contractor for the new Scooters building prepared to tie the sewer service line into the Plaza lift station, failing ductile pipe was found. These repairs are the responsibility of the City. Expected costs could top \$10,000 upon completion. Motion to approve the emergency Sewer Pipe Repairs for the Plaza Auto Lift Station made by Engel, seconded by Herrmann. Motion carries. Rose absent.

**Reports to be Received/Filed.** Full reports can be viewed on the City website in the November 21, 2022 council packet.

Mt. Vernon/Lisbon Police Report  
Mt. Vernon Public Works Report  
Mt. Vernon Parks and Rec Report  
Mt. Vernon Housing Commission Report  
LMVAS Monthly Report

**Reports of Mayor/Council/Administrator**

Mayor’s Report. The Mayor and City Administrator will be meeting with Linn County Conservation to discuss the inter-urban trail. The Mayor will be meeting with Linn County Sustainability. An evaluation tool was sent to Council to use in the evaluation process of the City Administrator.

Council Reports. West reported that the initial meeting regarding childcare will be Tuesday, November 29, 2022.

City Administrator's Report. City offices will be closed November 24 and 25, 2022. Magical Night will take place on December 1, 2022. Leaf pick-up is complete. Friday garbage pick-up this week will be delayed one day to Saturday due to Thanksgiving.

As there was no further business to attend to the meeting adjourned the time being 7:49 p.m., November 21, 2022.

Respectfully submitted  
Marsha Dewell  
Deputy Clerk